



# VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

## School Board Services

**Carolyn T. Rye, Chair**  
District 5 - Lynnhaven

**Kimberly A. Melnyk, Vice Chair**  
District 7 – Princess Anne

**Beverly M. Anderson**  
At-Large

**Sharon R. Felton**  
District 6 – Beach

**Jennifer S. Franklin**  
District 2 – Kempsville

**Dorothy M. Holtz**  
At-Large

**Laura K. Hughes**  
At-Large

**Victoria C. Manning**  
At-Large

**Jessica L. Owens**  
District 3 – Rose Hall

**Trenace B. Riggs**  
District 1 – Centerville

**Carolyn D. Weems**  
District 4 - Bayside

**Aaron C. Spence, Ed.D., Superintendent**

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### SCHOOL BOARD SPECIAL MEETING MINUTES

**Tuesday, June 1, 2021**

School Administration Building #6, Municipal Center  
2512 George Mason Dr.  
P.O. Box 6038  
Virginia Beach, VA 23456

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**1. Call to Order and Attendance:** Chairwoman Rye convened the special meeting at 5:06 p.m., in accordance with Bylaw 1-46, and *Virginia Code* § 2.2-3707, the purpose of the special meeting is for the School Board

- To convene in closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 1 of the Code of Virginia, 1950, as amended, for

**PERSONNEL MATTERS:** Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711(A) (1); namely to discuss performance evaluation of a specific administrator.

- To vote in open session on any matters related to the closed session, if needed.

- To vote on a request by three School Board Members to change the School Board Regular Meeting set for June 8, 2021 to June 9, 2021.

The following School Board members were in attendance: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Owens (arrived at 5:08 p.m.), Ms. Riggs, and Ms. Weems. School Board member not in attendance: Ms. Manning.

**2. Adoption of the Agenda:** Chairwoman Rye called for a motion for Adoption of the Agenda; Ms. Riggs made a motion, seconded by Ms. Holtz. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems.

**3. Closed Session:** Ms. Melnyk made a motion, seconded by Ms. Holtz that the School Board recess into a closed meeting pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 1 of the Code of Virginia, 1950, as amended, for

- PERSONNEL MATTERS:** Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711(A) (1); namely to discuss performance evaluation of a specific administrator.

The motion passed with ten (10) ayes with the following School Board members voting in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems.

Individuals present for discussion in the order which matters were discussed:

- PERSONNEL MATTERS:** School Board members: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems; Superintendent Spence; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; Regina M. Toneatto, Clerk of the Board.

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Superintendent Spence attended briefly at the beginning of the closes session to respond to questions as needed; he departed the closed session at 5:18 p.m.

The School Board reconvened at 9:48 p.m.

Certification of Closed Session: Ms. Melnyk read he Certification of Closed Meeting:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Franklin made a motion, seconded by Ms. Felton. The motion passed with ten (10) ayes with the following School Board members voting in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems.

**4. *Vote on any matter related to the Closed Session:*** Ms. Melnyk made a motion, seconded by Ms. Anderson, that:

- A. That the Chair and Vice Chair are authorized to present the Superintendent the written annual evaluation instrument as determined by the School Board;
- B. That in accordance with the Superintendent's employment contract, the Superintendent is authorized to receive performance compensation in the amount of 96% of the five percent of his base salary as of July 1, 2020;
- C. That he Chair is authorized to sign an amendment to the Superintendent's employment contract to extend his term of employment from July 1, 2021 to June 30, 2025;
- D. That the Superintendent is authorized, in his role as Superintendent, to serve on the regional board of the American Heart Association.

The motion passed with nine (9) ayes with the following School Board members voting in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Owens, Ms. Riggs, and Ms. Weems. There was one (1) nay with the following School Board member voting against the motion: Ms. Hughes.

**5. *Vote on request of three School Board Members to move the June 8, 2021 Regular Meeting to June 9, 2021:*** Ms. Riggs made a motion, seconded by Ms. Owens to move the June 8, 2021 Regular Meeting to June 9, 2021; a discussion followed in regards to the request. The motion passed with six (6) ayes with the following School Board members voting in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Holtz, Ms. Owens, and Ms. Riggs. There were four (4) nays with the following School Board members voting against the motion: Ms. Felton, Ms. Franklin, Ms. Hughes, and Ms. Weems.

**6. *Adjournment:*** Chairwoman Rye adjourned the meeting at 10:11 p.m.

Respectfully submitted:

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Regina M. Toneatto, Clerk of the School Board

Approved:

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Carolyn T. Rye, School Board Chair