



# VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

## School Board Services

**Carolyn T. Rye, Chair**  
District 5 - Lynnhaven

**Kimberly A. Melnyk, Vice Chair**  
District 7 – Princess Anne

**Beverly M. Anderson**  
At-Large

**Daniel D. Edwards**  
District 2 – Kempsville

**Sharon R. Felton**  
District 6 – Beach

**Dorothy M. Holtz**  
At-Large

**Laura K. Hughes**  
At-Large

**Victoria C. Manning**  
At-Large

**Jessica L. Owens**  
District 3 – Rose Hall

**Trenace B. Riggs**  
District 1 – Centerville

**Carolyn D. Weems**  
District 4 - Bayside

**Aaron C. Spence, Ed.D., Superintendent**

## ***School Board Regular Meeting MINUTES***

**Tuesday, August 11, 2020**

School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

## **INFORMAL MEETING**

1. **Convene School Board Workshop:** Chairwoman Rye convened the School Board workshop at 4:03 p.m. on the 11<sup>th</sup> day of August 2020 and announced pursuant to the State of Emergency related to the COVID-19 pandemic, the Governor’s Executive Orders, the Virginia Freedom of Information Act as amended by the Virginia General Assembly and the School Board’s April 7, 2020 Emergency Resolution, the School Board and selected staff members will meet in person at the School Administration Building however, at this this time it is impractical and unsafe to allow other persons to attend the School Board Meeting due to physical distancing and safety precautions related to the pandemic. Members of the public will be able to observe the School Board Meeting through livestreaming on [www.vbschools.com](http://www.vbschools.com), broadcast on VBTV Channel 47, and on Zoom. The following School Board members were present in the School Board chambers: Chairwoman Rye, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Hughes, Ms. Manning, and Ms. Riggs. The following School Board members were attending the workshop via Zoom: Ms. Melnyk. Note: Ms. Weems was not present on Zoom at the start of the workshop.

- A. **School Board Administrative Matters and Reports:** Chairwoman Rye did not have any information to share regarding administrative matters and reports. Chairwoman Rye opened the floor to the School Board members to share any information. There being no discussion, Chairwoman Rye introduced the first workshop presentation.
- B. **Update on the Reopening of Schools:** Superintendent Spence mentioned a time check for the second workshop presentation regarding Construction Projects Update and noted there would be time after the formal meeting for the presentation. Chairwoman Rye welcomed the presenter(s). The presenters were Marc A. Bergin, Ed.D., Chief of Staff; Jack Freeman, Chief Operations Officer; Kipp Rogers, Ph.D., Chief Academic Officer, and Donald E. Robertson, Jr., Ph.D., Chief Schools Officer. Dr. Bergin began the presentation with an overview of presenters and presentation outline; reviewed current data on percent positivity (metrics) and new cases; summarized the student registration verification results overall and by elementary, middle, and high; summarized instruction staff verification results overall and by elementary, middle, and high. Dr. Bergin introduced Mr. Freeman for a brief update on operational planning. Superintendent Spence gave a brief explanation of the parent selection numbers from those who have completed the verification in terms of Option 1 (60% selected) and Option 2 (40% selected).

Mr. Freeman reviewed transportation safety mitigations; development of bus routes after transportation registration process is complete; transportation update at the next school board meeting; classroom layout. Mr. Freeman introduced Dr. Rogers. Dr. Rogers continued the presentation with a recap slide of key aspect

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of teaching and learning plan; noted attendance will be taken during synchronous learning sessions; learning will be assessed and graded; training for school's Instructional Technology Specialist (ITS); summer 2020 professional learning; mandatory training for new teachers on Schoology; training for all staff on strategies and expectations for teaching virtually; instructional coaches training; administrators training on instructional best practices, tips/tricks on Schoology, social emotional learning; student and staff support; high school counselors supporting students and families by answering questions regarding courses, electives, 4x4 schedule; professional learning for teachers on how to record their synchronous instructional lessons; community information sessions; providing students with Chromebook and PreK/Kindergarten students with iPad; Wi-Fi hot spot and customer support. Dr. Rogers introduced Dr. Robertson who gave an overview of the Virtual Learning Center (VLC); formation of executive leadership team to plan, monitor, and oversee VLC staff, students, and programs; key objective in option 2 is to keep teacher and students connected to their home school as possible; for Option 1 – lower class size limitations for physical distancing guidelines; larger class sizes for Option 2; working on creating schedules for students and staff; professional learning for administrators. Dr. Robertson turned the presentation back to Dr. Bergin. Dr. Bergin discussed the launch of five-part series, #VBSafeTogether; showed a slide with the theme and host of each session. Dr. Bergin opened to the School Board for questions. The discussion continued with any feedback/discussion from first session in which School Board members should be aware of - Superintendent Spence mentioned the link was shared with the School Board members and also available on vbschools.com website; desk for classrooms; Personal Protective Equipment (PPE) supplies, ordering and delivery; set-up of classrooms with 3ft distancing; training of teachers; record synchronous lessons as appropriate; student registration results; reaching out to parents who have not responded; attendance and tracking/logging; transportation and communication with parents if changes are needed; teachers and teaching preferences; professional learning for teachers started in April, VBCPS has the use of Schoology, updates on curriculum from VDOE, and upcoming digital learning summit; moving students from Option 1 to Option 2 – scenario; at 5:10 p.m., Chairwoman Rye made an announcement concerning the time and the second presentation in the workshop. The discussion then continued in regard to the reopening of schools – teaching virtually but being connected to home school; transportation runs; updating of Chromebooks; extension of Help Desk hours; implementation of Classlink; programs available to students virtually (i.e. ROTC, Spanish Immersion); Superintendent Spence made note that as a division we are building two new school systems from the ground up and challenges/issues that come with the process; counselors in the building; virtual courses for academies; Superintendent Spence mentioned the course structure at some academies, having some academy courses available in the second term, students not losing place in academy due to selecting VLC; supporting special education students; student requests for homeschooling compared to last year; IB (International Baccalaureate) programs at Green Run Collegiate, Princess Anne High School, Plaza Middle School; registration deadline; speech teachers; teachers changing options. Chairwoman Rye asked the School Board members if there were any more questions; with no further questions or discussion, Chairwoman Rye concluded the workshop at 5:39 p.m.

- C. Construction Projects Update – note this item was moved to the end of the meeting after the Hearing of Citizens and Delegations on Non-Agenda Items.

**FORMAL MEETING**

2. **Call to Order and Verbal Roll Call:** Chairwoman Rye called the formal meeting to order at 6:04 p.m. on the 11<sup>th</sup> day of August 2020 and announced pursuant to the State of Emergency related to the COVID-19 pandemic, the Governor's Executive Orders, the Virginia Freedom of Information Act as amended by the Virginia General Assembly and the School Board's April 7, 2020 Emergency Resolution, the School Board and selected staff members will meet in person at the School Administration Building, however, at this time it is impractical and unsafe to allow other persons to attend the School Board Meeting due to physical distancing and safety precautions related to the

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pandemic. Members of the public will be able to observe the School Board Meeting through livestreaming on [www.vbschools.com](http://www.vbschools.com), broadcast on VBT Channel 47, and on Zoom.

The following School Board members were present in the School Board chambers: Chairwoman Rye, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens, Ms. Riggs. The following School Board members were attending the meeting via Zoom: Ms. Melnyk and Ms. Weems.

3. **Moment of Silence followed by the Pledge of Allegiance**
4. **Student, Employee and Public Awards and Recognitions:** Superintendent Spence announced the schools which received the Virginia Board of Education Exemplar Awards based on the following criteria: 70% pass rate on state assessments in science and mathematics; 75% pass rate on state assessments in English reading and writing; no more than 5% gap (for schools with two student demographic groups) or a 10% gap (for schools with three or more student demographic groups) in English reading and writing between the lowest-performing group and all other students in the school; and no more than 5% gap (for schools with two student demographic groups) or a 10% gap (for schools with three or more student demographic groups) in mathematics between the lowest-performing group and all other students in the school. The school presented were: Arrowhead Elementary, Green Run Collegiate, Green Run Elementary, Kingston Elementary, North Landing Elementary, Ocean Lakes Elementary, Old Donation School, Rosemont Elementary, and Shelton Park Elementary.
5. **Superintendent's Report:** Superintendent Spence shared the following information 1) the division's five-part series of #VBSafeTogether information sessions; 2) reminder to parents and guardians to complete student selections for the Fall 2020 schooling option; 3) the division's comprehensive Fall 2020 Plan on [vbschools.com/fall2020](http://vbschools.com/fall2020) which includes: division's full plan, FAQ (Frequently Asked Questions) section; links to previously aired information sessions.
6. **Hearing of Citizens and Delegations on Agenda Items:** Chairwoman Rye asked if there were any speakers for Agenda items and the School Board Clerk responded there were none.
7. **Approval of Minutes:** July 28, 2020 Regular Electronic School Board Meeting: Chairwoman Rye called for any modifications to the July 28, 2020 minutes. There being no proposed modification to the July 28, 2020 minutes, Mr. Edwards made a motion, seconded by Ms. Manning. Chairwoman Rye announced to do a raised hand vote for those members in the chamber and on Zoom. The School Board Clerk announced a raise hand vote, first for the approval of the minutes and announced the motion passed unanimously.
8. **Adoption of the Agenda:** Chairwoman Rye called for any modifications to the agenda. Ms. Owens made a motion to add an action item to the agenda to discuss making changes to the existing 2020 Plan, Chairwoman Rye noticed this would be addition C to Action items and called for a second, in which Ms. Riggs seconded the motion. A question was raised regarding the proper procedure for the motion, School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney guided Chairwoman Rye that the motion should be stated. Ms. Owens read the motion which in summary included adding Virginia Beach percent positivity rate, 7% positivity metric, staggered start for elementary students choosing face-to-face instruction, asynchronous virtual learning available to students at all grade levels, information well publicized to parents. A discussion followed regarding the receipt of motion, public input, transparency, public notice, adding the item to agenda, and a brief clarification on process. Chairwomen Rye called for a vote. The School Board Clerk confirmed there were seven (7) ayes in favor of motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Owens, and Ms. Riggs. There were four (4) nays opposing the motion: Mr. Edwards, Ms. Hughes, Ms. Manning, and Ms. Weems. The motion passed 7 -4.
9. **Consent Agenda:** There were no items on the Consent Agenda.
10. **Action**
  - A. **Personnel Report / Administrative Appointment(s):** Ms. Riggs made a motion, seconded by Ms. Anderson, that the School Board approve the appointments and accept the resignations, retirements, and other employment actions as presented on the August 11, 2020 Personnel Report along with

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administrative appointments as recommended by the Superintendent. Without discussion the School Board Clerk announced the motion passed unanimously. Superintendent Spence noted the following appointments would be recognized at a future face-to-face board meeting then introduced the following: Elena G. Bohn, Program Compliance Support Teacher, Office of Programs for Exceptional Children, as the Assistant Principal at Glenwood Elementary School, and James J. Smith, Ed.D., Principal, Salem Middle School, as the Senior Executive Director, Middle Schools, Department of School Leadership. Superintendent Spence took a moment to recognize Mr. Daniel Keever for his service to Virginia Beach City Public Schools and congratulated Mr. Keever on his new endeavor as Chief Operating Officer for Williamsburg-James City County Schools. Superintendent Spence mentioned the reassignment of Cheryl Woodhouse to Senior Executive Director, High Schools, Department of School Leadership.

- B. Resolution Regarding Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act Appropriation: Ms. Riggs made a motion, seconded by Ms. Felton. Chairwoman Rye introduced Mr. Farrell Hanzaker, Chief Financial Officer. Mr. Hanzaker briefly reviewed the CARES Act, approval of amended budget, city council adopted budget ordinance, development of spending plan, explained the budget ordinance, expenditures, and drafted resolution. Superintendent Spence read the resolution to the School Board members. Chairwoman Rye opened the floor for questions/discussion; needs to be covered due to impact of COVID, timeframe for spending funds, flexibility to move funds. Chairwoman Rye called for a vote on the Resolution. The School Board Clerk announced the Resolution passed unanimously.

- 11.** Addition of Motion regarding proposed changes to the Fall 2020 Plan: as previously voted on during the Adoption of the Agenda. Ms. Owens made the motion to open discussions on and approval for the amendment to the Fall 2020 Plan, Ms. Anderson seconded. Ms. Owens then made a motion for consideration for approval of her motion which was then reread to the School Board members. Ms. Riggs seconded the motion. Chairwoman Rye opened the floor for discussion, concerns about process of motion and notification to public; Superintendent Spence briefly discussed conversation, noted that we work at the direction of the board, discussed the Fall 2020 Plan in regards Ms. Owens motion, complications of motion, timeline, and opening of school. The discussion continued in regard to public input; metrics of plan; time for planning; appreciation of discussion; feedback from community; appreciation of work done; explanation of phasing in regards to motion; process of motion, transparency, public input; changing of plan – delay in getting students back to school; keep to previous decision on plan by School Board; Ms. Felton made a substitute motion to change the metric to 7% and not go back for nine (9) weeks if safe to do so. Ms. Riggs seconded the motion. School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney then asked Ms. Felton to be clear about motion and Ms. Lannetti discussed the particulars of substitute motion and opened the floor for discussion – factors of isolation; metric numbers; delay of return to school with substitute motions; Superintendent Spence gave clarity regarding motion and effects on start of school; feedback; offering of Virtual Learning Academy; need to move forward; majority vote for Fall 2020 Plan; appreciation of work done; increase of COVID case numbers; waiting nine weeks; aspects of mental and social well-being; Superintendent Spence discussed the aspect of mitigation strategies, use of masks, social distancing, yellow metrics of plan, mitigation of risks, unknown aspects. Chairwoman Rye mentioned again about virtual option, Dr. Bergin discussed the premise if the metrics moved downward and start of school. Chairwoman Rye called for a vote on Ms. Felton’s substitute motion. Before the vote, Ms. Felton reread the substitute motion. Chairwomen Rye called for a vote. The School Board Clerk confirmed there were three (3) ayes in favor of the substitute motion: Ms. Felton, Ms. Owens, and Ms. Riggs. There were eight (8) nays opposing the substitute motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Mr., Edwards, Ms. Holtz, Ms. Hughes, Ms. Manning, and Ms. Weems
- The substitute motion did not pass with vote 3 -8.

Chairwoman Rye opened for discussion the main motion on floor from Ms. Owens. The discussion continued regarding supporting teachers and training; teacher option selection; option for teachers to switch to virtual;

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military aspect; metrics; new information each day; explanation of motion regarding teacher tools and training, teacher choice, military numbers; consideration of staggered start, considerations of Pre-K, Kindergarten. Chairwoman Rye called for a vote on Ms. Owen's motion. The School Board Clerk confirmed there were five (5) ayes in favor of motion: Ms. Anderson, Ms. Felton, Ms. Owens, Ms. Melnyk, and Ms. Riggs. There were six (6) nays opposing the motion: Chairwoman Rye, Mr. Edwards, Ms. Holtz, Ms. Hughes, Ms. Manning, and Ms. Weems. The motion did not pass with vote 5-6.

**12. Information:**

- A. Gifted Five-Year Plan 2020-2025: Nicole DeVries, Ph.D., Director of K-12 and Gifted Programs, presented the Gifted Five-Year Plan 2020-2025, acknowledged team for work, discussed on-going screening, identification, placement K-12; continuum of gifted services; mentioned five (5) subcommittees in development of plan; reviewed six (6) areas: identification, delivery of services, curriculum and instruction, professional development, parent and community involvement, and equitable representation of students; role and recognition of gifted advisory committee. There were no comments or questions.
- B. School Calendar for 2020-2021 – Revision: Donald E. Robertson, Ph.D., Chief Schools Office, Department of School Leadership presented School Calendar for 2020-2021 Revision, reviewed (slide) the currently approved 2020-2021 calendar; no changes to start or end date, holidays, or breaks; use of wording "term" verse "semester"; professional learning days; calendar differences. Questions followed the presentation regarding: professional learning, November 3, and adjusted dismissal for breaks.
- C. Policy Review Committee Recommendations: School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, presented an overview of the following Policy Review Committee (PRC) recommendations regarding review, amendment and repeal of certain policies reviewed by the committee as follows:
1. Policy 3-33/ Requisitions/Purchase Orders: Updated to include dollar amount of \$10,000. Question was raised regarding the \$10,000 amount; to eliminate the processing of paper, time consuming, inefficient, but there is still an approval is the same.
  2. Policy 3-38/ Competitive Negotiations/Awards/Small Professional Service Contracts: Section 3 under Public Notice – in lieu of public notice in a newspaper of general circulation, the School Division may post the public notice to the Virginia Dept of General Services central electronic procurement website.
  3. Policy 3-42/ Financial Record Keeping of Individual School Funds: Added title of Financial Record Keeping of Individual School Funds and adding the words "or designee" to sections.
  4. Policy 6-26/ Evaluation of New and Existing Programs: Reintroduced the Planning and Performance Monitoring Committee (PPMC), name change of Office of Planning, Innovation, and Accountability to Office of Research and Evaluation.
  5. Policy 7-13/ Appeals of Board Decisions: Addition of word School in title to read Appeals of School Board Decisions, the addition of "The action of the School Board shall be sustained unless the School Board exceeded its authority, acted arbitrarily or capriciously, or abused its discretion."
  6. Policy 7-51/ Use of School Board Equipment: To allow the School Board to loan or rent equipment if determined appropriate.
  7. Policy 7-58/ Relations with Governmental Agencies: Addition of wording "but not limited to:"
  8. Policy 7-59/ Relations with Governmental Agencies: Virginia Employment Commission: Revised to include governmental and non-governmental organizations/agencies, businesses, military, career education programs/schools, college programs, labor organizations, and other related entities. The reason to more actively reflect the intention of the policy.

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- 13. Standing Committee Reports:** Ms. Owens briefly discussed the Equity Council Meeting; Chairwoman Rye made a clarification regarding the format of the Governance Committee meetings.
- 14. Conclusion of Formal Meeting:** Chairwoman Rye announced the formal meeting concluded and Hearing of Citizens and Delegations on Non-Agenda Items was next, and the Construction Projects Update workshop presentation would follow the Hearing of Citizens and Delegations on Non-Agenda Items. The formal meeting concluded at 8:35 p.m.
- 15. Hearing of Citizens and Delegations on Non-Agenda Items:** Chairwoman Rye announced the School Board will hear comments from citizens and delegations on Non-Agenda Items who signed up with our Clerk prior to the meeting and mentioned the School Board invites the public to also submit comments through our group email account on the website. The School Board Clerk announced there was 1 in-person speaker and 12 on-line speakers via Zoom regarding the reopening of school (metrics, yellow zone, virtual option)  
Note: Ms. Manning, Ms. Hughes and Ms. Weems left the meeting around 9:15 p.m.
- 16. Workshop:** The workshop presentation began at 9:25 p.m.  
Construction Projects Update: Tony Arnold, Executive Director, Office of Facilities Services presented an update on various construction updates: John B. Dey Elementary modernization – main lobby, courtyard, gymnasium; Throughgood Elementary Replacement – 90% completed, shared aerial and interior photos, removal of portables; Princess Anne Middle – 75% completed, possible September 2021 opening date; impact of COVID on receiving supplies; Plaza Annex addition – three phases: parking lot phase, cafeteria phase, two-story addition; Lynnhaven Middle – Achievable Dream addition, projected opening January 2023; review various summer infrastructure projects; maintenance projects (painting, electrical upgrades, HVAC.) A discussion followed the presentation regarding improvement to swing space (current location of Princess Anne Middle); accolades for work being done; HVAC systems in kitchens; School Board members touring buildings.  
The workshop presentation concluded at 9:59 p.m.
- 17. Closed Meeting: Personnel Matters:** Mr. Edwards made a motion, seconded by Ms. Felton, that the School Board recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 1 of the Code of Virginia, 1950, as amended, for the following reasons:
- PERSONNEL MATTERS:** Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711 (A) (1); namely to: discuss and consider the Superintendent's annual goals and performance expectations.
  - CONSULTATION WITH LEGAL COUNSEL:** consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body pursuant to Section 2.2-3711 (A)(7); namely to discuss: status of a pending litigation matter and settlement authority.
- Without discussion, the motion passed with 7 votes: Chairwoman Rye, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Owens, and Ms. Riggs. The following School Board members were not present during the closed session: Ms. Melnyk, Ms. Hughes, Ms. Manning, and Ms. Weems.
- Individuals present for discussion in the order in which matters were discussed:
- Personnel Matters:** School Board members: Chairwoman Rye, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Owens, and Ms. Riggs; Superintendent Spence; School Board Legal Counsel Kamala H. Lannetti, Deputy City Attorney; Regina M. Toneatto, Clerk of the School Board.

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2. Consultation with Legal Counsel: School Board members: Chairwoman Rye, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Owens, and Ms. Riggs; Superintendent Spence; School Board Legal Counsel Kamala H. Lannetti, Deputy City Attorney; Regina M. Toneatto, Clerk of the School Board.

The School Board reconvened at 10:03 p.m.

Certification of Closed Meeting: Mr. Edwards made a motion, seconded by Ms. Anderson that the School Board certifies to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. Without discussion, the motion passed with 7 votes: Chairwoman Rye, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Owens, and Ms. Riggs. The following School Board members were not present during the closed session: Ms. Melnyk, Ms. Hughes, Ms. Manning, and Ms. Weems.

- 18. *Vote on Remaining Action Items:*** None.
- 19. *Adjournment:*** There being no further business before the School Board, Chairwoman Rye adjourned the meeting at 10:03 p.m.

Respectfully submitted:

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Regina M. Toneatto, Clerk of the School Board

Approved:

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Carolyn T. Rye, School Board Chair