



# VIRGINIA BEACH CITY PUBLIC SCHOOLS

## CHARTING THE COURSE

### School Board Services

**Carolyn T. Rye, Chair**  
District 5 - Lynnhaven

**Kimberly A. Melnyk, Vice Chair**  
District 7 – Princess Anne

**Beverly M. Anderson**  
At-Large

**Daniel D. Edwards**  
District 2 – Kempsville

**Sharon R. Felton**  
District 6 – Beach

**Dorothy M. Holtz**  
At-Large

**Laura K. Hughes**  
At-Large

**Victoria C. Manning**  
At-Large

**Jessica L. Owens**  
District 3 – Rose Hall

**Trenace B. Riggs**  
District 1 – Centerville

**Carolyn D. Weems**  
District 4 - Bayside

**Aaron C. Spence, Ed.D., Superintendent**

### ***School Board Regular Meeting Agenda*** **Tuesday, November 10, 2020**

Pursuant to the State of Emergency related to the COVID-19 pandemic, the Governor's Executive Orders, the Virginia Freedom of Information Act as amended by the Virginia General Assembly and the School Board's April 7, 2020 Emergency Resolution, the School Board and selected staff members will meet in person at the School Administration Building however, at this time it is impractical and unsafe to allow other persons to attend the School Board Meeting due to physical distancing and safety precautions related to the pandemic. Members of the public will be able to observe the School Board Meeting through livestreaming on [www.vbschools.com](http://www.vbschools.com), broadcast on VBT Channel 47, and on Zoom through the link below.

The School Board will hear public comment both Agenda and Non-Agenda items at the November 10, 2020 School Board Meeting. Citizens who would like to speak can sign up to speak either in person or electronically. All speakers must be signed up to speak by noon on November 10, 2020. The School Board has determined that in person speakers will be heard before speakers who are participating electronically. Agenda and Non-Agenda item speakers will be heard as set forth in the Agenda. Persons signed up to speak in person will be required to remain outside of the School Administration Building until called to speak and may not enter the building for any other reason. In person speakers will be required to follow physical distancing and safety protocols including wearing a face covering while in the School Administration Building, while addressing the School Board or on its grounds. Speakers who are under 18 years old may be accompanied by one adult while in the School Administration Building. Citizens requiring accommodations to these requirements are encouraged to participate through electronic means or to contact the School Board Clerk to discuss accommodations. Non-Agenda Item speakers will be heard after the Conclusion of the Regular School Board Meeting. The School Board will hear comments from speakers but reserves the right to conclude speaker comments by vote of the School Board. All public comments shall meet the [School Board Bylaw 1-48](#) requirements for Decorum and Order.

Attendee link: [https://us02web.zoom.us/webinar/register/WN\\_tAD-DocjTyWdzKNnNYtyMA](https://us02web.zoom.us/webinar/register/WN_tAD-DocjTyWdzKNnNYtyMA) Call-in (301) 715-8592 ID 872 4649 9839

Public comment is always welcome by the School Board through their group e-mail account at [vbcpschoolboard@googlegroups.com](mailto:vbcpschoolboard@googlegroups.com) or by request to the Clerk of the School Board at

(757) 263-1016

### **INFORMAL MEETING**

- 1. Convene School Board Workshop ..... 3:30 p.m.**
  - A. School Board Administrative Matters and Reports
  - B. School Board Legislative Agenda for 2021 General Assembly Session
  - C. Special Education: SECEP
  - D. Updates on the Reopening of Schools

- 2. Closed Meeting: (as needed)**

### **FORMAL MEETING**

- 3. Call to Order and Verbal Roll Call..... 6:00 p.m.**
- 4. Moment of Silence followed by the Pledge of Allegiance**
- 5. Student, Employee and Public Awards and Recognitions**
- 6. Adoption of the Agenda**
- 7. Superintendent's Report**
- 8. Approval of Meeting Minutes: October 27, 2020 Regular School Board Meeting Added 11/9/2020**



# VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

## School Board Regular Meeting Agenda (continued)

Tuesday, November 10, 2020

### 9. **Hearing of Citizens and Delegations on Agenda Items**

The School Board will hear public comment on Agenda items at the November 10, 2020 School Board Meeting. Citizens may sign up to speak by completing the [online form here](#) or contacting the School Board Clerk at 263-1016 and shall be allocated 4 minutes each. Sign up for public speakers will close at noon on November 10, 2020. Speakers will be provided with further information concerning how they will be called to speak. In person speakers should be in the parking lot of the School Administration Building, 2512 George Mason Drive, Building 6, Municipal Center, Virginia Beach, Virginia 23456 by 5:45 p.m. November 10, 2020. Speakers signed up to address the School Board through Zoom or by telephone should be signed into the School Board Meeting by 5:45 p.m. All public comments shall meet the [School Board Bylaw 1-48](#) requirements for Decorum and Order.

### 10. **Consent Agenda**

All items under the Consent Agenda are enacted on by one motion. During item 6 – Adoption of the Agenda – School Board members may request any item on the Consent Agenda be moved to the Action portion of the regular agenda.

#### A. Resolutions:

1. American Education Week
2. National Military Family Appreciation Month, November 2020
3. Native American Heritage Month
4. National School Psychology Week

#### B. English as a Second Language (ESL) Program – Implementation Evaluation

#### C. Recommendation of General Contractor

1. Bayside High School Locker Removal
2. Five Elementary School Gym Floors Updated 11/10/2020
3. Elementary School Playground Equipment Replacement
4. Energy Performance Contracts

### 11. **Action**

#### A. Personnel Report / Administrative Appointment(s) Updated 11/12/2020

### 12. **Information**

#### A. Textbook Adoptions:

1. Trigonometry
2. Discrete Math
3. Computer Programming
4. Probability and Statistics

#### B. Centering Equity Update

#### C. Policy Review Committee (PRC) Recommendations

1. Bylaw 1-28/ Committees, Organizations and Boards – School Board Assignments
2. Bylaw 1-39/ Agenda Preparation
3. Policy 2-1/ Management Plans, Goals and Objectives
4. Policy 2-2/ Definition/Administrator
5. Policy 2-3/ Administration/Consultant
6. Policy 2-13/ Administration/Job Consultants
7. Policy 3-15/ Local Funds
8. Policy 3-19/ Certain Special Revenue Funds

#### D. Update on Reopening – Next Phase

### 13. **Standing Committee Reports**

### 14. **Conclusion of Formal Meeting**

### 15. **Hearing of Citizens and Delegations on Non-Agenda Items**

The School Board will hear public comment on Non-Agenda items at the November 10, 2020 School Board Meeting. Citizens may sign up to speak by completing the [online form here](#) or contacting the School Board Clerk at 263-1016 and shall be allocated 4 minutes each. Sign up for public speakers will close at noon on November 10, 2020. Speakers will be provided with further information concerning how they will be called to speak. In person speakers should be in the parking lot of the School Administration Building, 2512 George Mason Drive, Building 6, Municipal Center, Virginia Beach, Virginia 23456 by 5:45 p.m. November 10, 2020. Speakers signed up to address the School Board through Zoom or by telephone should be signed into the School Board Meeting by 5:45 p.m. All public comments shall meet the [School Board Bylaw 1-48](#) requirements for Decorum and Order.

### 16. **Workshop (as needed)**

### 17. **Closed Meeting (as needed)**

### 18. **Vote on Remaining Action Items (as needed)**

### 19. **Adjournment**



**Subject:** School Board Legislative Agenda for 2021 General Assembly Session **Item Number:** 1B

**Section:** Workshop **Date:** November 10, 2020

**Senior Staff:** Natalie Allen, Chief Communications and Community Engagement Officer, Department of Communications and Community Engagement

**Prepared by:** School Board Legislative Committee

**Presenter(s):** School Board Legislative Committee

**Recommendation:**

That the School Board receive for first read a draft of the School Board Legislative Committee's proposed Legislative Agenda for the 2021 Virginia General Assembly Session.

**Background Summary:**

Each year the School Board Legislative Committee proposes a legislative agenda in preparation for the legislative session of the Virginia General Assembly. The agenda provides an overview of issues that are of interest and/or concern to the School Board and School Division. Upon approval by the School Board, the legislative agenda is distributed to stakeholders and posted on vbschools.com.

During the 2021 General Assembly Session, School Board members and School Division administrative staff will monitor legislative activity that has an impact on the School Division's student, personnel, budget, instructional program, and operations.

**Source:**

**Budget Impact:**



**Subject:** Special Education: SECEP **Item Number:** 1C

**Section:** Workshop **Date:** November 10, 2020

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** Roni Myers-Daub, Ed.D., Executive Director of Programs for Exceptional Children

Michael B. McGee, Director of Student Leadership

David Sadler, Executive Director of Southeastern Cooperation Educational Programs

**Presenter(s):** Roni Myers-Daub, Ed.D., Executive Director of Programs for Exceptional Children

Michael B. McGee, Director of Student Leadership

David Sadler, Executive Director of Southeastern Cooperation Educational Programs

**Recommendation:**

That the School Board receive an overview of the Southeastern Cooperative Educational Programs (SECEP).

**Background Summary:**

SECEP was formed in 1978 by a group of superintendents in the Hampton Roads area to form a regional special education program. SECEP serves Chesapeake, Franklin, Isle of Wight, Norfolk, Portsmouth, Southampton, Suffolk, and Virginia Beach. Norfolk Public Schools serves as SECEP's fiscal agent. SECEP is comprised of five programs: Re-Education of Children (Re-ED), Autism Spectrum Program (ASP), Education and Behavioral Interventions for Challenging Students (EBICS), Tidewater Regional Alternative Education Program (TRAEP), and Raising Expectations and Abilities for Children with Complex Health Needs (REACH).

**Source:**

[www.secep.net](http://www.secep.net)

**Budget Impact:**

SECEP is a tuition-based program driven by Individualized Education Programs (IEPs) or discipline recommendation/placement (TRAEP).



**Subject:** Updates on the Reopening of Schools **Item Number:** 1D

**Section:** Workshop **Date:** November 10, 2020

**Senior Staff:** Marc A. Bergin, Ed.D., Chief of Staff

**Prepared by:** Marc A. Bergin, Ed.D., Chief of Staff  
Donald E. Robertson Ph.D., Chief Schools Officer, Department of School Leadership

**Presenter(s):** Marc A. Bergin, Ed.D., Chief of Staff  
Donald E. Robertson, Ph.D., Chief Schools Officer, Department of School Leadership  
Kipp Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Recommendations:**

That the School Board receive updates on the current health metrics, bringing back Option 1 students for more than two days a week, instruction, professional learning, and staff that are returning to the classroom.

**Background Summary:**

The “VBCPS Fall 2020 Plan” was approved by the School Board on July 28, 2020.

**Source:**

School Board Minutes – July 28, 2020

**Budget Impact:**

TBD



Subject: School Board Recognitions Item Number: 5

Section: Student, Employee and Public Awards and Recognitions Date: Nov. 10, 2020

Senior Staff: Natalie N. Allen, Chief Communications and Community Engagement Officer, Department of Communications and Community Engagement

Prepared by: Mary R. Norton, Public Relations Coordinator, Department of Communications and Community Engagement

Presenter(s): Kimberly A. Melnyk, Vice Chair

### Recommendation:

That the School Board recognize one student and three staff members as part of the School Board recognitions for November 2020. These designated achievements should not be taken lightly as they fall within a listing of criteria that require achievements, including a national or state-level win in a competition, event or achievement. Examples would be those of National Merit Finalists, taking first place for a state-level sports competition, or other similar meritorious examples.

### Background Summary:

That the School Board allow time during the first meeting of each month to recognize students and/or staff who have accomplished notable recognitions that fit within the parameters of the School Board recognition criteria.

#### Recognition Criteria

1. Achievement of *first or second place in national competitions/events*.
2. Achievement of *national recognition* for outstanding achievements, i.e., National Merit Finalists.
3. Achievement of *first place in regional* (multi-state) competitions/events.
4. Achievement of *first place in state competitions/events*.
5. Achievements *beyond the scope of regular academics/activities and/or job performance*.

### Source:

Utilizing data from submissions made to the Department of Communications and Community Engagement, which have been approved by school principals or department heads, recognizing a notable achievement from a student or staff member fitting the Board recognition parameters.

### Budget Impact:

None



**Subject:** Approval of Minutes **Item Number:** 8

**Section:** Approval of Minutes **Date:** November 10, 2020

**Senior Staff:** N/A

**Prepared by:** Regina M. Toneatto, School Board Clerk

**Presenter(s):** Regina M. Toneatto, School Board Clerk

**Recommendation:**

That the School Board adopt the following sets of minutes as presented:

- October 27, 2020 Regular School Board Meeting

Pursuant to School Board Resolution dated April 7, 2020, entitled *Resolution Authorizing Finding that a Local Emergency Exists, Adoption of Procedures for Electronic or Other Public Meetings and Public Hearings, and to Ensure the Continuity of School Board and School Division Operations During the COVID-19 Pandemic Disaster*, Item F, action taken on this recommendation will be ratified at a regular or special meeting after the State of Emergency and disaster have concluded.

**Note:** Supporting documentation will be provided to the School Board under separate cover prior to the meeting.

**Background Summary:**

**Source:**

Bylaw 1-40

**Budget Impact:**

N/A





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## School Board Services

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**Aaron C. Spence, Ed.D., Superintendent**

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### **School Board Regular Meeting MINUTES**

**Tuesday, October 27, 2020**

School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

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### **INFORMAL MEETING**

- 1. Convene School Board Workshop:** Chairwoman Rye convened the School Board workshop at 3:30 p.m. on the 27<sup>th</sup> day of October 2020 and announced pursuant to the State of Emergency related to the COVID-19 pandemic, the Governor's Executive Orders, the Virginia Freedom of Information Act as amended by the Virginia General Assembly and the School Board's April 7, 2020 Emergency Resolution, the School Board and selected staff members will meet in person at the School Administration Building however, at this time it is impractical and unsafe to allow other persons to attend the School Board Meeting due to physical distancing and safety precautions related to the pandemic. Members of the public will be able to observe the School Board Meeting through livestreaming on [www.vbschools.com](http://www.vbschools.com), broadcast on VBTV Channel 47, and on Zoom.

It is the School Board's protocol to break at 5:30 p.m. to prepare for the Regular School Board Meeting to begin at 6:00 p.m. At 5:30 p.m. the School Board will conclude its Informal Meeting unless the School Board votes to continue the Informal Meeting until 5:45 p.m.

The following School Board members were present in the School Board chambers: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Hughes, Ms. Manning, Ms. Owens, Ms. Riggs and Ms. Weems. Ms. Holtz entered the School Board Chamber then proceeded to attend the meeting via Zoom within the School Administration Building.

- A. School Board Administrative Matters and Reports: Chairwoman Rye noted due to time constraints most questions and discussions will be part of the formal meeting. Ms. Felton shared on October 28, 2020, the VSBA will be having the Tidewater Regional Fall meeting, information was sent via email. Chairwoman Rye mentioned the upcoming VSBA Annual Convention and the Clerk of the Board has the sign-up sheet.
- B. Budget FY19/20 Resolution Regarding Reversion and Revenue Actual Over/Under Budget Funds: Farrell Hanzaker, Chief Financial Officer presented the following information/resolution to the School Board:

### **RESOLUTION REGARDING FY 2019/2020 REVERSION AND REVENUE ACTUAL OVER BUDGETED FUNDS**

**WHEREAS,** Due to the Novel Coronavirus Disease 2019 (COVID-19), Virginia Beach City Public Schools was anticipating a total shortfall in FY 2019/20 of \$25 million (\$23 million from the local Revenue Sharing Formula and \$2 million from the state); and



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**WHEREAS**, the Department of Budget and Finance responded by deactivating all procurement cards, canceling or delaying all non-essential projects and limiting purchasing to items/services essential to the emergency; and

**WHEREAS**, the actual shortfall based on the local Revenue Sharing Formula was \$2,724,349; and

**WHEREAS**, federal, state and other revenue sources totaled \$6,391,546 over budget; and

**WHEREAS**, on October 13, 2020, the School Board was presented with a summary of the unaudited financial statements for FY 2019/20 (year-ending June 30, 2020) showing the reversion amount to the city's General fund; and

**WHEREAS**, the amount of FY 2019/20 School Operating reversion funds available (excluding revenues over/under budget) is \$30,817,755; and

**WHEREAS**, \$6,391,546 came in as additional revenue over the appropriated budget, increasing the School Operating reversion amount to \$37,209,301; and

**WHEREAS**, \$1,355,022 reverted from the Athletics fund and \$463,303 reverted from the Green Run Collegiate Charter School fund; and

**WHEREAS**, the estimated total amount available for re-appropriation is \$39,027,626; and

**WHEREAS**, the city is currently indicating a FY 2019/20 revenue actual under budget of \$2,724,349 based on the Revenue Sharing Formula; and

**WHEREAS**, the net reversion funding available for re-appropriation is \$36,303,277; and

**WHEREAS**, the Administration recommends the following for the available funds in the amount of \$36,303,277:

- \$5,500,000 to be re-appropriated to the School Reserve Special Revenue fund to cover possible revenue shortfalls in the FY 2021/22 School Operating fund 115
- \$15,803,277 to be re-appropriated to the CIP fund:
  - Project 1-024, Lynnhaven MS Expansion (Achievable Dream) - \$8,750,000
  - Project 1-107, Princess Anne HS Replacement - \$ 7,053,277
- \$2,000,000 to be re-appropriated to the Risk Management fund 650
- \$13,000,000 to be re-appropriated to the School Operating fund 115 to:
  - Provide a one-time bonus of \$1,000 for all full-time equivalent (FTE) employees - \$11,000,000
  - Increase the stipend amount for teachers providing dual instruction for Option 1 (face-to-face) and Option 2 (virtual) students - \$2,000,000

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach approves the recommended uses of the FY 2019/20 Reversion and Revenue Actual Over Budget funds as presented by the Administration; and be it

**FURTHER RESOLVED:** That the School Board requests that the City Council approve the re-appropriation of FY 2019/20 Reversion and Revenue Actual Over Budget funds shown above; and be it

**FINALLY RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board, and the Clerk of the Board is directed to deliver a copy of this resolution to the Mayor, each member of City Council, the City Manager, and the City Clerk.

Adopted by the School Board of the City of Virginia Beach this 27th day of October 2020.

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- C. Budget Resolution Regarding Federal Coronavirus Relief Funds (CRF) Awarded to Virginia School Divisions:  
Farrell Hanzaker, Chief Financial Officer presented the following information/resolution to the School Board:

**Resolution Regarding Federal Coronavirus Relief Funds (CRF) Awarded to Virginia School Divisions**

**WHEREAS**, the Coronavirus Aid, Relief, and Economic Security (CARES) Act was signed into law on March 27, 2020; and

**WHEREAS**, CRF awards were provided to states under the CARES Act and a portion is being made available directly to school divisions to help cover costs in preparing for, responding to and mitigating the impacts of the Novel Coronavirus Disease 2019 (COVID-19) pandemic; and

**WHEREAS**, CRF awards are intended for costs incurred related to COVID-19 in reopening and operating public schools during the first months of the 2020-2021 school year; and

**WHEREAS**, CRF awards provided to school divisions are allocated based on a projected September 30, 2020 fall membership count (66,725.90 for Virginia Beach City Public Schools) and a per-pupil amount of \$175.00; and

**WHEREAS**, CRF awards will not be adjusted later for actual September 30, 2020 fall membership; and

**WHEREAS**, Virginia Beach City Public Schools will receive a CRF allocation in the amount of \$11,677,033; and

**WHEREAS**, these funds were not appropriated to the School Board of the City of Virginia Beach in the Fiscal Year 2020-2021 Budget Ordinance adopted by the City Council May 12, 2020; and

**WHEREAS**, the funding will support COVID-19 preparedness and response measures for the 2020-2021 school year to include supplemental staffing costs, personal protective equipment (PPE), cleaning supplies and technology to support distance learning; and

**WHEREAS**, the School Board of the City of Virginia Beach requests an additional appropriation of \$11,677,033 into the Categorical Grants fund to be used for expenditures incurred due to the COVID-19 health emergency as permitted by the Virginia Department of Education; and

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach approves the recommended uses of the CRF allocation as presented by the Administration; and be it

**FURTHER RESOLVED:** That the School Board requests that the City Council approve the appropriation of funds for the CRF allocation in Fiscal Year 2020-2021; and be it

**FINALLY RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board, and the Clerk of the Board is directed to deliver a copy of this resolution to the Mayor, each member of City Council, the City Manager, and the City Clerk.

Adopted by the School Board of the City of Virginia Beach this 27<sup>th</sup> day of October 2020.

- D. Budget Resolution Regarding the Federal CARES Act Set-Aside Awards under the Elementary and Secondary Relief (ESSER) Fund and the Governor's Emergency Education Relief (GEER) Fund: Farrell Hanzaker, Chief Financial Officer presented the following information/resolution to the School Board:

**Resolution Regarding the Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act Appropriation for State Set-Aside Awards Under the Elementary and Secondary School Emergency Relief (ESSER) Fund and the Governor's Emergency Education Relief (GEER) Fund**

**WHEREAS**, the Federal CARES Act was signed into law on March 27, 2020; and

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**WHEREAS**, the CARES Act includes a \$30.75 billion education stabilization fund with three components: an Elementary and Secondary School Emergency Relief (ESSER) Fund, a Governor's Emergency Education Relief (GEER) Fund, and a Higher Education Emergency Relief (HEER) Fund; and

**WHEREAS**, CARES Act State Set-Aside ESSER and GEER funds are for emergency relief and intended to address the impact that the Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on elementary and secondary schools across the nation; and

**WHEREAS**, CARES Act State Set-Aside ESSER and GEER funds were awarded through formula-based and competitive grants to support various programs and activities; and

**WHEREAS**, Virginia Beach City Public Schools has been allocated ESSER funds in the amount of \$397,953.86 and GEER funds in the amount of \$1,236,708.00 for a total award of \$1,634,661.86; and

**WHEREAS**, these funds were not appropriated to the School Board of the City of Virginia Beach in the Fiscal Year 2020-2021 Budget Ordinance adopted by the City Council May 12, 2020; and

**WHEREAS**, examples of the proposed spending plan include offering additional tutoring for students with disabilities; implementing a universal social-emotional screener; supporting remote learning through education technology; purchasing cleaning and disinfecting supplies and equipment; and buying additional personal protective equipment (PPE) for students, staff and visitors as appropriate for their risk exposure; and

**WHEREAS**, the School Board of the City of Virginia Beach requests an additional appropriation of \$1,634,661.86 into the Categorical Grants fund to be used for expenditures incurred due to the COVID-19 health emergency as permitted by the Virginia Department of Education; and

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach approves the recommended uses of the CARES Act State Set-Aside ESSER and GEER funds as presented by the Administration; and be it

**FURTHER RESOLVED:** That the School Board requests that the City Council approve the appropriation of CARES Act State Set-Aside ESSER and GEER funds in Fiscal Year 2020-2021; and be it

**FINALLY RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board, and the Clerk of the Board is directed to deliver a copy of this resolution to the Mayor, each member of City Council, the City Manager, and the City Clerk.

Adopted by the School Board of the City of Virginia Beach this 27th day of October 2020.

- E. Updates on the Reopening of Schools: The presenters were Marc A. Bergin, Ed.D., Chief of Staff, and Donald E. Robertson, Ph.D., Chief Schools Officers. Also presenting were Dr. Demetria M. Lindsay, Health Director, Virginia Beach Department of Public Health; Dr. Douglas K. Mitchell, Medical Director, Children's Medical Group, EVMS Professor of Pediatrics, Member, CHKD COVID HICS; Dr. Leah Rowland; and via Zoom, Dr. Michael Martin, President, Virginia Chapter of the American Academy of Pediatrics.

Dr. Bergin discussed the comparison of CDC/VDH Metrics with VBCPS; reviewed the data of percent positivity and total cases; and then introduced Dr. Robertson.

Dr. Robertson continued the presentation and began with the topic overview: status of reopening plan, stakeholder data collection, challenges, scenarios, and administration's recommendation. Highlights of the reopening plan included: marking period 1 grades, health and safety protocols, and attendance; challenges of reopening plan: COVID cases, scheduling and meeting student and staff needs; addressing anxieties, and logistics; gathered data regarding each scenario from various groups (secondary instructional leadership teams and administrators, teacher assembly, teacher forum, and VBEA; reviewed the largest challenges:

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meals, transportation, and staffing; review the various scenarios for returning students; administration's recommendation: bring back remaining Option 1 students on November 12 using a Hybrid model; Middle School: grade 7 students on Tuesday and Wednesday each week with remote learning on Monday, Thursday, and Friday; grade 8 students on Thursday and Friday each week with remote learning on Monday, Tuesday, and Wednesday; High School: students in grades 9-12 with last names A-K on Tuesday and Wednesday each week with remote learning on Monday, Thursday, and Friday; students in grades 9-12 with last name L-Z on Thursday and Friday each week with remote learning on Monday, Tuesday, and Wednesday; in all scenarios Monday will remain asynchronous learning with the remaining two virtual days as synchronous (live) in each class period; reviewed supports for expansion such as schedule flexibility, transportation adjustments, focused professional learning on teaching in this setting, more staff receiving stipend for teaching both face-to-face and virtual; continued assessment of available resources and health metrics.

The presentation continued with Dr. Lindsay reviewing various data charts and statistics, health impacts, VBCPS reopening criteria, CDC indicators, highlights from CDC Guidance: masks, social/physical distancing, cleaning/disinfection, hand hygiene/respiratory etiquette, contact tracing; VBCPS cases being monitored; Dr. Mitchell discussed impacts of COVID on mental and emotional health, current successes, CDC definition change, local pediatric health care support to schools; Dr. Rowland introduced Dr. Michael Martin; Dr. Martin discussed school reopening task force, right mitigation strategies been successful, increase in anxiety and depression, making a safe and education decision in opening schools.

The discussion continued regarding differences in COVID tests; returning students to school – need to watch numbers and metrics; staff on FMLA; masks breaks in schools; positive test in a classroom and quarantine; use of Plexiglass and masks; mitigation strategies. Chairwomen Rye noted the reopening discussion will continue in the formal meeting.

The workshop ended at 5:42 p.m.

**2. Closed Meeting: (as needed) – NONE**

**FORMAL MEETING**

- 3. Call to Order and Verbal Roll Call:** Chairwoman Rye called the formal meeting to order at 6:01 p.m. on the 27<sup>th</sup> day of October 2020 and announced pursuant to the State of Emergency related to the COVID-19 pandemic, the Governor's Executive Orders, the Virginia Freedom of Information Act as amended by the Virginia General Assembly and the School Board's April 7, 2020 Emergency Resolution, the School Board and selected staff members will meet in person at the School Administration Building, however, at this time it is impractical and unsafe to allow other persons to attend the School Board Meeting due to physical distancing and safety precautions related to the pandemic. Members of the public will be able to observe the School Board Meeting through livestreaming on [www.vbschools.com](http://www.vbschools.com), broadcast on VBT Channel 47, and on Zoom.

The following School Board members were present in the School Board chambers: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Hughes, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. Ms. Holtz was attending the meeting via Zoom within the School Administration Building.

**4. Moment of Silence followed by the Pledge of Allegiance**

**5. Student, Employee and Public Awards and Recognitions – NONE**

- 6. Adoption of the Agenda:** Without modifications, Chairwoman Rye called for a motion. Mr. Edwards made a motion, seconded by Ms. Manning. Without any discussion, Chairwoman Rye called for a vote. The School Board Clerk announced the motion passed unanimously.

- 7. Superintendent's Report:** Superintendent Spence shared the following information: 1) Reminder of upcoming holidays: November 3 – Schools and Administration Buildings closed for Election Day; November 10 – adjusted dismissal for students; November 11 – Schools and Administration Buildings closed for Veteran's Day; November 25 – adjusted dismissal and November 26-27 – Schools and Administration Buildings closed; 2) Ms. Jennifer Haws, current principal at Corporate

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Landing Elementary School was selected as a recipient of Virginia's 2020 NAESP National Outstanding Assistant Principal of the year; 3) Virginia Beach City Public Schools won the AEP Award for excellence in procurement. Congratulations to Mr. Farrell Hanzaker, Mr. Kevin Beardsley and the entire financial team for this honor; and 4) JumpStart program to help students in need; 50 community volunteers prepared tote bags for 176 families; this is the tenth year for JumpStart which won the 2020 Magna Award from the National School Board Association earlier this year. Thank you to Ms. Gay Thomas, her team and all the volunteers.

- 8. *Approval of Meeting Minutes:*** October 13, 2020 Regular School Board Meeting. Without modifications, Chairwoman Rye called for a motion. Ms. Anderson made a motion, seconded by Ms. Riggs. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems.

There was one (1) abstention: Ms. Manning. Ms. Manning abstained from voting since she was not present at the October 13, 2020 meeting. The motion passed with ten (10) ayes.

- 9. *Hearing of Citizens and Delegations on Agenda Items:*** Chair Chairwoman Rye announced the School Board will now hear comments on Agenda Items from citizens and delegations who signed up with our Clerk prior to this meeting. In person speakers will be called first followed by speakers participating through Zoom or by telephone. It is not necessary for speakers to ask if they can be heard. Speakers should begin speaking once their name is called.

As a reminder, each speaker has four minutes to present and will be given a thirty second warning before time expires. Once the speaker's time has expired, the speaker should stop making remarks and the next speaker will be cued to speak. Please keep in mind, the School Board invites the public to also submit comments through our group e-mail account which can be found on our website.

There were six (6) in-person speakers and eleven (11) on-line speakers discussing the reopening of school for remaining grades; bringing Seniors back into the building; difficulty with virtual learning; technology issues; face-to-face learning; safety concerns; teacher issues; budget funds; and after-school activities.

- 10. *Consent Agenda:*** Chairwoman Rye stated the following items for approval as part of the Consent Agenda:

- A. Annual Field Trip Report: The School Board accept the 2019-2020 Field Trip Report.
- B. Policy Review Committee Recommendations: The School Board review the Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain policies as reviewed by the committee at their September 17, 2020 meetings and presented for Consent.
  1. Policy 2-57/ Staff Members as Consultants Outside the School Division: The PRC recommends that a scrivener's change be made to the Policy.
  2. Policy 3-74/ Alterations: Naming of Schools or parts thereof: The PRC recommends that additional language regarding the School Board's and the School Division's rights to change or reject the names for buildings and other portions of School Board property.
  3. Policy 3-82/ Transportation of Disabled Students: The PRC reviewed the Policy and does not recommend changes.
  4. Policy 4-4/ Equal Employment Opportunity, Non-Discrimination and Anti-Harassment and Compliance Officers: The PRC reviewed the Policy and recommends minor scrivener's changes.
  5. Policy 5-44/ Sexual Harassment, Sexual Violence and Inappropriate Sexual Conduct Prohibited: Students: The PRC recommends changes to the Policy to align it with the new federal Title IX regulations.
  6. Policy 5-66/ Student Directory Information: The PRC recommends amendments to the Policy regarding categories of education records that are designated as directory and amendments to align the Policy to be consistent with changes in state law regarding access to student directory information.
  7. Policy 7-44/ Awards to Students: The PRC recommends amendments to the Policy that increase the categories of recognized awards for students.
- C. Religious Exemption: The School Board approve Religious Exemption Case No. RE-20-15.

Without any modifications, Chairwoman Rye called for a motion. Ms. Anderson made a motion, seconded by Ms. Riggs. Chairwoman Rye called for a vote. The School Board Clerk announced the motion passed unanimously.



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**11. Action**

- A. Personnel Report / Administrative Appointment(s): Ms. Anderson made a motion, seconded by Ms. Riggs that the School Board approve the appointments and accept the resignations, retirements, and other employment actions as presented on the October 27, 2020 Personnel Report along with administrative appointments as recommended by the Superintendent.  
Ms. Melnyk commented on the length of the report and the constant flow of hiring, resignations, and retirements. Without further discussion, Chairwoman Rye called for a vote. The School Board Clerk announced the motion passed unanimously.  
Superintendent Spence introduced the following: Charity W. Zellmer, Financial Management Specialist, Office of Budget Development, Department of Budget and Finance as Coordinator, Budget Development, Office of Budget Development, Department of Budget and Finance.
- B. Resolution: Budget FY19/20 Regarding Reversion and Revenue Actual Over/Under Budget Funds: Ms. Melnyk read the following motion, which was seconded by Ms. Manning:

**RESOLUTION REGARDING FY 2019/2020 REVERSION AND REVENUE ACTUAL OVER BUDGETED FUNDS**

**WHEREAS**, Due to the Novel Coronavirus Disease 2019 (COVID-19), Virginia Beach City Public Schools was anticipating a total shortfall in FY 2019/20 of \$25 million (\$23 million from the local Revenue Sharing Formula and \$2 million from the state); and

**WHEREAS**, the Department of Budget and Finance responded by deactivating all procurement cards, canceling or delaying all non-essential projects and limiting purchasing to items/services essential to the emergency; and

**WHEREAS**, the actual shortfall based on the local Revenue Sharing Formula was \$2,724,349; and

**WHEREAS**, federal, state and other revenue sources totaled \$6,391,546 over budget; and

**WHEREAS**, on October 13, 2020, the School Board was presented with a summary of the unaudited financial statements for FY 2019/20 (year-ending June 30, 2020) showing the reversion amount to the city's General fund; and

**WHEREAS**, the amount of FY 2019/20 School Operating reversion funds available (excluding revenues over/under budget) is \$30,817,755; and

**WHEREAS**, \$6,391,546 came in as additional revenue over the appropriated budget, increasing the School Operating reversion amount to \$37,209,301; and

**WHEREAS**, \$1,355,022 reverted from the Athletics fund and \$463,303 reverted from the Green Run Collegiate Charter School fund; and

**WHEREAS**, the estimated total amount available for re-appropriation is \$39,027,626; and

**WHEREAS**, the city is currently indicating a FY 2019/20 revenue actual under budget of \$2,724,349 based on the Revenue Sharing Formula; and

**WHEREAS**, the net reversion funding available for re-appropriation is \$36,303,277; and

**WHEREAS**, the Administration recommends the following for the available funds in the amount of \$36,303,277:

- \$5,500,000 to be re-appropriated to the School Reserve Special Revenue fund to cover possible revenue shortfalls in the FY 2021/22 School Operating fund 115
- \$15,803,277 to be re-appropriated to the CIP fund:
  - Project 1-024, Lynnhaven MS Expansion (Achievable Dream) - \$8,750,000
  - Project 1-107, Princess Anne HS Replacement - \$ 7,053,277
- \$2,000,000 to be re-appropriated to the Risk Management fund 650
- \$13,000,000 to be re-appropriated to the School Operating fund 115 to:

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- Provide a one-time bonus of \$1,000 for all full-time equivalent (FTE) employees - \$11,000,000
- Increase the stipend amount for teachers providing dual instruction for Option 1 (face-to-face) and Option 2 (virtual) students - \$2,000,000

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach approves the recommended uses of the FY 2019/20 Reversion and Revenue Actual Over Budget funds as presented by the Administration; and be it

**FURTHER RESOLVED:** That the School Board requests that the City Council approve the re-appropriation of FY 2019/20 Reversion and Revenue Actual Over Budget funds shown above; and be it

**FINALLY RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board, and the Clerk of the Board is directed to deliver a copy of this resolution to the Mayor, each member of City Council, the City Manager, and the City Clerk.

Adopted by the School Board of the City of Virginia Beach this 27th day of October 2020.

A discussion followed regarding the short turnaround time to spend the funds; meeting with City Council; increase in teacher stipend; bonuses; ADM figures; clarification on risk management; kudos to budget staff; thank you for the PPMC; Chairwoman Rye called for a vote; the School Board Clerk announced the motion passed unanimously.

- C. Resolution: Federal Coronavirus Relief Funds (CRF) Awarded to Virginia School Divisions: Ms. Melnyk read the following motion, which was seconded by Ms. Weems:

**Resolution Regarding Federal Coronavirus Relief Funds (CRF) Awarded to Virginia School Divisions**

**WHEREAS,** the Coronavirus Aid, Relief, and Economic Security (CARES) Act was signed into law on March 27, 2020; and

**WHEREAS,** CRF awards were provided to states under the CARES Act and a portion is being made available directly to school divisions to help cover costs in preparing for, responding to and mitigating the impacts of the Novel Coronavirus Disease 2019 (COVID-19) pandemic; and

**WHEREAS,** CRF awards are intended for costs incurred related to COVID-19 in reopening and operating public schools during the first months of the 2020-2021 school year; and

**WHEREAS,** CRF awards provided to school divisions are allocated based on a projected September 30, 2020 fall membership count (66,725.90 for Virginia Beach City Public Schools) and a per-pupil amount of \$175.00; and

**WHEREAS,** CRF awards will not be adjusted later for actual September 30, 2020 fall membership; and

**WHEREAS,** Virginia Beach City Public Schools will receive a CRF allocation in the amount of \$11,677,033; and

**WHEREAS,** these funds were not appropriated to the School Board of the City of Virginia Beach in the Fiscal Year 2020-2021 Budget Ordinance adopted by the City Council May 12, 2020; and

**WHEREAS,** the funding will support COVID-19 preparedness and response measures for the 2020-2021 school year to include supplemental staffing costs, personal protective equipment (PPE), cleaning supplies and technology to support distance learning; and

**WHEREAS,** the School Board of the City of Virginia Beach requests an additional appropriation of \$11,677,033 into the Categorical Grants fund to be used for expenditures incurred due to the COVID-19 health emergency as permitted by the Virginia Department of Education; and

**NOW, THEREFORE, BE IT**



**RESOLVED:** That the School Board of the City of Virginia Beach approves the recommended uses of the CRF allocation as presented by the Administration; and be it

**FURTHER RESOLVED:** That the School Board requests that the City Council approve the appropriation of funds for the CRF allocation in Fiscal Year 2020-2021; and be it

**FINALLY RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board, and the Clerk of the Board is directed to deliver a copy of this resolution to the Mayor, each member of City Council, the City Manager, and the City Clerk.

Adopted by the School Board of the City of Virginia Beach this 27<sup>th</sup> day of October 2020.

A discussion followed regarding the difference between the Federal Coronavirus Relief Funds (CRF) and the Federal CARES Act Set-Aside Awards under the Elementary and Secondary Relief (ESSER) fund and the Governor's Emergency Education Relief (GEER) fund; technology component; PPE supplies; Chairwoman Rye called for a vote; the School Board Clerk announced the motion passed unanimously.

- D. Resolution: Federal CARES Act Set-Aside Awards under the Elementary and Secondary Relief (ESSER) Fund and the Governor's Emergency Education Relief (GEER) Fund: Ms. Melnyk read the following motion, which was seconded by Ms. Riggs:

**Resolution Regarding the Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act Appropriation for State Set-Aside Awards Under the Elementary and Secondary School Emergency Relief (ESSER) Fund and the Governor's Emergency Education Relief (GEER) Fund**

**WHEREAS,** the Federal CARES Act was signed into law on March 27, 2020; and

**WHEREAS,** the CARES Act includes a \$30.75 billion education stabilization fund with three components: an Elementary and Secondary School Emergency Relief (ESSER) Fund, a Governor's Emergency Education Relief (GEER) Fund, and a Higher Education Emergency Relief (HEER) Fund; and

**WHEREAS,** CARES Act State Set-Aside ESSER and GEER funds are for emergency relief and intended to address the impact that the Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on elementary and secondary schools across the nation; and

**WHEREAS,** CARES Act State Set-Aside ESSER and GEER funds were awarded through formula-based and competitive grants to support various programs and activities; and

**WHEREAS,** Virginia Beach City Public Schools has been allocated ESSER funds in the amount of \$397,953.86 and GEER funds in the amount of \$1,236,708.00 for a total award of \$1,634,661.86; and

**WHEREAS,** these funds were not appropriated to the School Board of the City of Virginia Beach in the Fiscal Year 2020-2021 Budget Ordinance adopted by the City Council May 12, 2020; and

**WHEREAS,** examples of the proposed spending plan include offering additional tutoring for students with disabilities; implementing a universal social-emotional screener; supporting remote learning through education technology; purchasing cleaning and disinfecting supplies and equipment; and buying additional personal protective equipment (PPE) for students, staff and visitors as appropriate for their risk exposure; and

**WHEREAS,** the School Board of the City of Virginia Beach requests an additional appropriation of \$1,634,661.86 into the Categorical Grants fund to be used for expenditures incurred due to the COVID-19 health emergency as permitted by the Virginia Department of Education; and

**NOW, THEREFORE, BE IT**

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**RESOLVED:** That the School Board of the City of Virginia Beach approves the recommended uses of the CARES Act State Set-Aside ESSER and GEER funds as presented by the Administration; and be it

**FURTHER RESOLVED:** That the School Board requests that the City Council approve the appropriation of CARES Act State Set-Aside ESSER and GEER funds in Fiscal Year 2020-2021; and be it

**FINALLY RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board, and the Clerk of the Board is directed to deliver a copy of this resolution to the Mayor, each member of City Council, the City Manager, and the City Clerk.

Adopted by the School Board of the City of Virginia Beach this 27th day of October 2020.

A discussion followed regarding SEL; universal emotional screener; what data comes from screener; skill-based information example; Chairwoman Rye called for a vote; the School Board Clerk announced the motion passed unanimously.

- E. Reopening Plan – Next Phase: Ms. Anderson made a motion, seconded by Mr. Edwards to approve the Administration's recommendation for reopening as presented. A discussion followed with Dr. Robertson providing a recap of the workshop topic; attendance; screen expectations; social emotional learning; visiting John B. Dey and Thoroughgood; technology purchases; health metrics and returning students to school; recommendation of two-day verses one week; sports; vacancies; classroom spacing; transportation; reporting of COVID cases; issues with concurrent teaching (face-to-face and virtual); stipend for teachers.

Ms. Manning made a substitute motion to approve the administration's recommendation with the addition of directing Dr. Spence to work towards getting all Option 1 students back four (4) days a week.

The discussion continued regarding CDC guidelines; the need to adhere to social distancing; returning all students within the safety mitigations; Ms. Manning reread the motion, seconded by Ms. Hughes; Chairwoman Rye called for a vote; the School Board Clerk announced the following there were three (3) ayes in favor of the substitute motion: Ms. Hughes, Ms. Manning, and Ms. Weems. There were eight (8) nays opposed to the substitute motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Owens, and Ms. Riggs. The substitute motion did not pass.

Chairwoman Rye called for the vote on the original motion; the School Board Clerk announced the motion passed unanimously.

## 12. Information

- A. Interim Financial Statements: September 2020: Crystal M. Pate, Director of Business Services provided the School Board with information as of September 30, 2020 regarding school operating fund revenue percentage of actual to budget; state sales tax revenue; and school operating fund expenditures/encumbrances percentage of actual to budget.
- B. English as a Second Language Program (K-12): Year-Two Implementation Evaluation: Dr. Bock presented to the School Board a background of program; evaluation process and method; student identification, assessment, and placement; instructional models and methods; staffing; students served by program; data collection on program goals: professional learning and teacher collaboration, student-centered program, social and emotional development, English proficiency, and parent communication; reviewed recommendations; reviewed information from last school year (2019-2020).

The discussion continued regarding positive feedback from teacher; concerns with workload; struggles teaching in-person and virtual; high parent satisfaction; teaching experience of new hires; tutoring program – advisory committee can take into consideration.

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- C. Water Testing Update: Mr. Jack Freeman presented to the School Board progress since last update; new legislation effective July 2020; signage; communication – notifications by AlertNow, results posted to VBSchools.com; planning to test 20% of pre-2014 buildings each year; list of water testing locations (schools); VBCPS is currently in full compliance; retesting 48 gooseneck faucets at 17 schools; pamphlet; and resource page.

**13. *Standing Committee Reports:*** Ms. Riggs mentioned the Sister City up for a new slate of officers and will continue to be the treasurer; continue with the same Youth Ambassador and will be presented to City Council on November 10; Ms. Melnyk mentioned the Legislative Committee and Mr. Joe Andrus will present an update to the School Board at the next meeting.

**14. *Conclusion of Formal Meeting:*** The formal meeting concluded at 10:34 p.m.

**15. *Hearing of Citizens and Delegations on Non-Agenda Items:*** There were no speakers for non-agenda items.

**16. *Workshop*** (as needed)

**17. *Closed Meeting:*** Ms. Melnyk made a motion, seconded by Ms. Riggs that the School Board recess into a closed meeting pursuant to the exemptions from open meetings, allowed by Section 2.2-3711, Part A, Paragraph 1 of the Code of Virginia, 1950, as amended for the following reasons:

**1. *Personnel matters:*** discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals pursuant to Section 2.2-3711(A)(1), namely to discuss:

- A. request for payment of legal fees for an employee
- B. Employee grievance appeal Case No. 526-10-19-20

**2. *Legal Matters:*** Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Board or consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel pursuant to Section 2.2-3711 (A) (7); namely to discuss:

- A. legal requirements for payment of employee legal fees
- B. employee grievance appeal Case No. 526-10-19-20

The motion passed with 11 votes.

Individuals present for discussion in the order in which matters were discussed:

- 1. Legal requirements for payment of employee legal fees: School Board members: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens, Ms. Riggs and Ms. Weems; Superintendent Spence; Dr. Marc A. Bergin, Chief of Staff; School Board Legal Counsel Kamala H. Lannetti, Deputy City Attorney; John A. Mirra, Chief Human Resources Officer; Regina M. Toneatto, Clerk of the School Board.
- 2. Employee grievance appeal Case No. 526-10-19-20: School Board members: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens, and Ms. Weems; Regina M. Toneatto, Clerk of the School Board.

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Note: Ms. Riggs had to recuse herself due to knowledge of case. Superintendent Spence, Dr. Marc A. Bergin, Chief of Staff, John A. Mirra, Chief Human Resources Officer, and School Board Legal Counsel Kamala H. Lannetti, Deputy City Attorney left the chambers for the employee grievance appeal.

The School Board reconvened at 11:45 p.m.

Certification of Closed Meeting: Ms. Melnyk made a motion and read the Certificate of Closed, seconded by Mr. Edwards that the School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the Motion convening the closed session were heard, discussed, or considered. Without discussion, the motion passed with ten (10) votes: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens, and Ms. Weems. Ms. Riggs was an abstention vote due to the fact she was not present.

**18. Vote on Remaining Action Items:** Ms. Melnyk read the following Resolution:

**RESOLUTION REGARDING GRIEVANCE CASE NO. 526-10-19-20  
SABRINA LUCKY**

**RESOLVED:** That on October 27, 2020, the School Board considered the Findings of Fact and Recommendation of the Hearing Officer, the transcripts of the October 7, 2020 hearing and the exhibits, post hearing briefs and, based upon such consideration, it is;

**RESOLVED:** That the School Board adopts the Findings of Facts and Recommendation of the Hearing Officer that the Grievant be dismissed from employment; and

**FURTHER RESOLVED:** That the Clerk is directed to send a copy of this Resolution to the Grievant, the Grievant's attorney, the City Attorney, the Employee Relations Specialist, the Principal of Brandon Middle School, and the Chief Human Resources Officer, who is directed to place a copy of this Resolution, the Hearing Officer's Findings of Fact and Recommendation and exhibits in the Grievant's personnel file.

Adopted by the School Board of the City of Virginia Beach this 27<sup>th</sup> day of October 2020.

Without further discussion, Chairwoman Rye called for a vote; the School Board Clerk announced the vote was ten (10) ayes in favor of the resolution: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens, and Ms. Weems. Ms. Riggs was an abstention vote due to the fact she had knowledge of the case.

Mr. Edwards made a motion, seconded by Ms. Melnyk to rescind the vote on October 13, 2020 in reference to paying the legal fees of James Daniel Miller and vote to pay the legal fees and to authorize reimbursement in the amount of \$1,000.00.

Without further discussion, Chairwoman Rye called for a vote; the School Board Clerk announced the vote was five (5) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Mr. Edwards, Ms. Felton, and Ms. Owens. There were six (6) nays opposed to the motion: Ms. Anderson, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Weems and via telephone, Ms. Riggs. The motion did not pass.

**19. Adjournment:** Chairwoman Rye adjourned the meeting at 11:54 p.m.



**Subject:** Resolution: American Education Week **Item Number:** 10A1

**Section:** Consent **Date:** November 10, 2020

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** Danielle E. Colucci, Executive Director of Elementary Teaching and Learning

**Presenter(s):** Danielle E. Colucci, Executive Director of Elementary Teaching and Learning

**Recommendation:**

That the School Board approve a resolution recognizing November 16-20, 2020 as American Education Week.

**Background Summary:**

The National Education Association's 99<sup>th</sup> annual American Education Week presents all Americans with an opportunity to celebrate public education. This week began in 1921 as a way to generate public support for education. It creates a week-long celebration of individuals such as parents, support professionals and substitutes who are making a difference to ensure every child receives a quality education. The original resolution called for a week of observation to inform the public of accomplishments and to seek support to meet their goals. Virginia Beach City Public Schools values support for public education. This week provides recognition to individuals who make a difference by ensuring high quality education for all K-12 students.

**Source:**

National Education Association

**Budget Impact:**

N/A

**Resolution for American Education Week  
November 16-20, 2020**

**WHEREAS**, November 16-20, 2020 is recognized as the 99<sup>th</sup> annual American Education Week by the National Education Association to celebrate public education and honor individuals who are making a difference in ensuring that every child receives a quality education; and

**WHEREAS**, the creation of this week has encouraged resolutions across the country to help encourage national support of public education; and

**WHEREAS**, American Education Week is a celebration of distinguished individuals, critical to the success of public education for the nation's nearly 50 million K-12 students; and

**WHEREAS**, the National Education Association calls for a week to be observed in all communities annually for the purpose of informing the public of the accomplishments and needs of the public schools to secure the cooperation and support of the public in meeting those needs; and

**WHEREAS**, the School Board of the City of Virginia Beach is focused on encouraging and recognizing the support for public education; and

**WHEREAS**, Virginia Beach City Public Schools, is committed to its relationships with the community and stakeholders through Compass to 2020, to increase public support and involvement in education.

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach designates the week of November 16-20, 2020, as American Education Week in the Virginia Beach City Public Schools; and be it

**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 10<sup>th</sup> day of November 2020

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Carolyn T. Rye, Chair

S E A L

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Aaron C. Spence, Ed.D., Superintendent

Attest:

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Regina Toneatto, Clerk of the Board



**Subject:** Resolution: National Military Family Appreciation Month **Item Number:** 10A2

**Section:** Consent **Date:** November 10, 2020

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** Alveta J. Green, Ed.D., Executive Director of Office of Student Support Services

**Presenter(s):** Alveta J. Green, Ed.D., Executive Director of Office of Student Support Services

**Recommendation:**

That the School Board adopt a resolution in recognizing November as National Military Family Appreciation Month.

**Background Summary:**

President Trump has issued a proclamation designating November 2020 as Military Family Appreciation Month. Given the large percentage of military-veteran connected students attending Virginia Beach City Public Schools, it is appropriate for the division to recognize and celebrate military families throughout our community.

**Source:**

*Presidential Proclamation – White House News Release*

**Budget Impact:**

N/A



**National Military Family Appreciation Month  
November 2020**

**WHEREAS**, our country owes the daily freedoms to the members of the Armed Forces, their family members and loved ones who share in their service and sacrifice; and

**WHEREAS**, we celebrate the exceptional service, strength and character of the approximately 16,000 military-connected youth and families of Virginia Beach City Public Schools; and

**WHEREAS**, we acknowledge that military families face unique challenges due to deployment, reintegration, service in combat zones and frequent relocations based on duty assignments; and

**WHEREAS**, the School Board of the City of Virginia Beach reaffirms their commitment to providing the resources and programs to support military-connected students academically, socially and emotionally; and

**WHEREAS**, Virginia Beach City Public School Board's *Compass to 2020* strategic plan calls for the continued creation of opportunities for military families and community members to purposely partner with schools in supporting student achievement, aspirations and social-emotional development; and

**WHEREAS**, November is recognized as National Military Family Appreciation Month.

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach officially recognizes the month of November 2020, as National Military Family Appreciation Month; and be it

**FURTHER RESOLVED:** That the School Board of the City of Virginia Beach encourages all school staff and community members to initiate, support and participate in appreciation activities designed to recognize the exceptional role and unique sacrifices our military-connected youth make in our nation's best interest; and be it

**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this board.

Adopted by the School Board of the City of Virginia Beach this 10<sup>th</sup> day of November 2020

S E A L

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Carolyn T. Rye, Chair

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Aaron C. Spence, Ed.D., Superintendent

Attest:

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Regina Toneatto, Clerk of the Board



**Subject:** Resolution: National Native American Heritage Month **Item Number:** 10A3

**Section:** Consent **Date:** November 10, 2020

**Senior Staff:** LaQuiche R. Parrott, Ed.D., Director of Diversity, Equity & Inclusion

**Prepared by:** LaQuiche R. Parrott, Ed.D., Director of Diversity, Equity & Inclusion

**Presenter(s):** LaQuiche R. Parrott, Ed.D., Director of Diversity, Equity & Inclusion

That the School Board approve a resolution recognizing November as National Native American Heritage Month.

**Background Summary:**

In 1990 Congress passed and President George H. W. Bush signed into law a [joint resolution](#) designating the month of November as the first National American Indian Heritage Month (also known as Native American Indian Month). Similar proclamations, under variants on the name (including “Native American Heritage Month” and “National American Indian and Alaskan Native Heritage Month”), have been issued each year since 1994.

**Source:**

Public Law 111-33

**Budget Impact:**

N/A

**Resolution for National Native American Heritage Month  
November 2020**

**WHEREAS**, as the first people to inhabit North America, American Indians and Alaskan Natives have profoundly shaped our country's character and cultural heritage; and

**WHEREAS**, Native Americans were the first people to domesticate crops, build cities and communities, and establish great civilizations in America; and

**WHEREAS**, the history, culture and traditions of the United States have been greatly influenced by those individuals long before our founding; and

**WHEREAS**, through the study of Native Americans and their traditions and values inspired—and continue to inspire—the ideals of self-governance and determination that are the framework of our Nation; and

**WHEREAS**, the School Board of the City of Virginia Beach, through its core values, emphasizes the importance of cross-cultural competence within our school division.

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach officially recognizes the month of November 2020 as National Native American Heritage Month; and be it

**FURTHER RESOLVED:** That the School Board of the City of Virginia Beach encourages all citizens to support and participate in the various school and local activities during National Native American Heritage Month; and be it

**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 10<sup>th</sup> day of November 2020.

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Carolyn T. Rye, School Board Chair

SEAL

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Aaron C. Spence, Superintendent

Attest:

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Regina M. Toneatto, Clerk of the Board



**Subject:** Resolution: National School Psychology Week **Item Number:** 10A4

**Section:** Consent **Date:** November 10, 2020

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** Alveta J. Green, Ed.D., Executive Director of Student Support Services

**Presenter(s):** Alveta J. Green, Ed.D., Executive Director of Student Support Services

**Recommendation:**

That the School Board approve a resolution recognizing Nov. 9-13, 2020, as National School Psychology Week.

**Background Summary:**

National School Psychology Week, sponsored by the National Association of School Psychologist (NASP), is celebrated from Nov. 9-13, 2020, to focus public attention on the unique contribution of school psychologists within U.S. school systems and in Virginia Beach City Public Schools. National School Psychology Week highlights the important work school psychologists do to help all students thrive.

This special week provides recognition for school psychologists as a vital part of the educational process for all students as they meet the challenges of the 21<sup>st</sup> century. This year's theme is "The Power of Possibility." The word "possibility" implies hope, growth, resilience and renewal. Possibility suggests that even something as small as a seed can grow into something magnificent. The word "power" implies that things can and will happen. When we focus on what is possible, we have hope that students will row, thrive and bloom.

**Source:**

National Association of School Psychologist (NASP)

**Budget Impact:**

N/A

**Resolution for National School Psychology Week  
November 9-13, 2020**

**WHEREAS**, Virginia Beach City Public Schools psychologists support the development of academic and social-emotional skills for all students, thus allowing each student to reach their full potential; and

**WHEREAS**, Virginia Beach City Public Schools psychologists are valuable members of the multidisciplinary team serving schools, providing a wide range of services to students, parents and staff; and

**WHEREAS**, Virginia Beach City Public Schools psychologists are actively committed to helping students recognize their abilities, strengths, interests, and talents as these traits relate to their development and mental wellness; and

**WHEREAS**, Virginia Beach City Public Schools psychologists help parents focus on ways to further the educational, personal, and social-emotional growth of their children; and

**WHEREAS**, Virginia Beach City Public Schools psychologists work with teachers and other educators to help in meeting the individual needs of students; and

**WHEREAS**, Virginia Beach City Public Schools psychologists use their expertise in child development, mental health, community resources, and crisis intervention to develop and implement interventions to support educational success; and

**WHEREAS**, with this shared approach to supporting student learning and social-emotional growth, psychologists are considered an integral part of the educational process that enables all students to achieve success and wellness in school and life.

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach recognize the second full week of November 2020 as National School Psychology Week in Virginia Beach City Public Schools; and be it

**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 10<sup>th</sup> day of November 2020

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Carolyn T. Rye, Chair

S E A L

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Aaron C. Spence, Ed.D., Superintendent

Attest:

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Regina Toneatto, Clerk of the Board



**English as a Second Language Program (K-12):**

**Subject:** Year-Two Implementation Evaluation Report

**Item Number:** 10B

**Section:** Consent

**Date:** November 10, 2020

**Senior Staff:** Marc A. Bergin, Ed.D., Chief of Staff

**Prepared by:** Allison M. Bock, Ph.D., Program Evaluation Specialist  
Heidi L. Janicki, Ph.D., Director of Research and Evaluation  
Lisa A. Banicky, Ph.D., Executive Director  
Office of Planning, Innovation, and Accountability

**Presenter(s):** Allison M. Bock, Ph.D., Program Evaluation Specialist  
Office of Planning, Innovation, and Accountability

**Recommendation:**

That the School Board approve the administration's recommendations that were proposed in response to the English as a Second Language Program (K-12): Year-Two Implementation Evaluation Report and the administration's recommendations.

**Background Summary:**

The purpose of the English as a Second Language (ESL) program is to prepare English learners to be college and career ready by developing their conversational and academic English language proficiency through integrated content-based language instruction so that the students will have access to the same educational opportunities as all students. According to School Board Policy 6-26, "Existing programs will be evaluated based on an annual Program Evaluation Schedule which will be developed by the Program Evaluation Committee and approved by the School Board annually." After being selected for evaluation by the Program Evaluation Committee, the School Board approved the ESL program for an evaluation readiness report on September 6, 2017. During the 2017-2018 school year, the evaluation plan was developed with the program managers, including the goals and objectives that would be assessed. The recommendation from the evaluation readiness report was that the ESL program undergo a three-year evaluation, with a focus on implementation of the program in 2018-2019 and 2019-2020 and on student outcomes in 2020-2021. The recommended evaluation plan was presented to the School Board on September 25, 2018 and approved on October 9, 2018. The year-one implementation evaluation was presented to the School Board on February 11, 2020, and the recommendations were approved on February 25, 2020.

The year-two implementation evaluation during 2019-2020 focused on the operational components of the ESL program, characteristics of the students who participated in the ESL program, progress made toward meeting established goals and objectives, and stakeholder perceptions. The evaluation also included information about actions taken regarding the recommendations from the year-one implementation evaluation and how the COVID-19 pandemic and resulting school closure in March 2020 impacted the program's operation.

**Source:**

School Board Policy 6-26  
School Board Minutes September 6, 2017  
School Board Minutes September 25, 2018  
School Board Minutes October 9, 2018  
School Board Minutes February 11, 2020  
School Board Minutes February 25, 2020

**Budget Impact:**



## VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

### PLANNING, INNOVATION, AND ACCOUNTABILITY Office of Research and Evaluation

#### English as a Second Language Program (K-12): Year-Two Implementation Evaluation

The table below indicates the proposed recommendations resulting from the **English as a Second Language Program (K-12): Year-Two Implementation Evaluation**. It is requested that the School Board review and approve the administration's recommendations as proposed.

| School Board Meeting Date                                                         | Evaluation                                                                      | Recommendations From the Fall 2020 Program Evaluation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Administration's Recommendations                                                 |
|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| <u>Information</u><br>October 27, 2020<br><br><u>Consent</u><br>November 10, 2020 | English as a Second Language Program (K-12): Year-Two Implementation Evaluation | <ol style="list-style-type: none"><li>1. Recommendation #1: Continue the ESL program with modifications noted in recommendations 2 through 4. (<i>Responsible Group: Department of Teaching and Learning</i>)</li><li>2. Recommendation #2: Continue working on recommendations from the year-one evaluation focused on communication and collaboration between ESL and classroom teachers, professional learning for classroom teachers of EL students, and availability of ESL instructional materials. (<i>Responsible Group: Department of Teaching and Learning</i>)</li><li>3. Recommendation #3: Ensure EL students are clustered in classrooms at the elementary and middle school levels to the greatest extent possible. (<i>Responsible Groups: Department of Teaching and Learning, Department of School Leadership</i>)</li><li>4. Recommendation #4: Review the high school model due to lower staff agreement percentages, decreases in staff satisfaction, and the percentage of eligible EL students opting out of services. (<i>Responsible Group: Department of Teaching and Learning</i>)</li></ol> | The administration concurs with the recommendations from the program evaluation. |





**Bayside High School Locker Removal**

**Subject:** Recommendation of General Contractor **Item Number:** 10C1

**Section:** Consent **Date:** November 10, 2020

**Senior Staff:** Mr. Jack Freeman, Chief Operations Officer, School Division Services

**Prepared by:** Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

**Presenter(s):** Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

**Recommendation:**

That the School Board adopt a motion authorizing the Superintendent to execute a contract with Spacemakers, Inc. for Bayside High School Locker Removal in the amount of \$874,999.

**Background Summary:**

|                               |                   |
|-------------------------------|-------------------|
| Project Architect:            | Dills Architects  |
| Contractor:                   | Spacemakers, Inc. |
| Contract Amount:              | \$874,999         |
| Construction Budget:          | \$900,000         |
| Number of Responsive Bidders: | 5                 |
| Average Bid Amount:           | \$1,037,623       |
| High Bid:                     | \$1,157,813       |

This project was originally scheduled to be awarded this spring and constructed in the summer of 2020. The contractor agreed to honor their bid from earlier this year and construct the project in the summer of 2021.

**Source:**

School Board Policy 3-90

**Budget Impact:**

CIP 1-182



**Gym Floor Replacements for Five Elementary Schools**

**Subject:** Recommendation of General Contractor **Item Number:** 10C2

**Section:** Consent **Date:** November 10, 2020

**Senior Staff:** Mr. Jack Freeman, Chief Operations Officer, School Division Services

**Prepared by:** Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

**Presenter(s):** Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

**Recommendation:**

That the School Board adopt a motion authorizing the Superintendent to execute a contract with Abacus Sports Installations Ltd. for the Gym Floor Replacements for Five Elementary Schools (Cooke, Linkhorn Park, Luxford, Lynnhaven and Malibu) in the amount of \$238,095.

**Background Summary:**

|                               |                                          |
|-------------------------------|------------------------------------------|
| Project Architect:            | HBA Architecture & Interior Design, Inc. |
| Contractor:                   | Abacus Sports Installations Ltd.         |
| Contract Amount:              | \$238,095                                |
| Construction Budget:          | \$275,000                                |
| Number of Responsive Bidders: | 3                                        |
| Average Bid Amount:           | \$283,954                                |
| High Bid:                     | \$323,481.80                             |

This project was originally scheduled to be awarded this spring and constructed in the summer of 2020. The contractor agreed to honor their bid from earlier this year and construct the project in the summer of 2021.

**Source:**

School Board Policy 3-90

**Budget Impact:**

CIP 1-182



**Elementary School Playground Equipment Replacement**

**Subject:** Recommendation of General Contactor **Item Number:** 10C3

**Section:** Consent **Date:** November 10, 2020

**Senior Staff:** Mr. Jack Freeman, Chief Operations Officer, School Division Services

**Prepared by:** Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

**Presenter(s):** Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

**Recommendation:**

That the School Board adopt a motion authorizing the Superintendent to execute a contract in the amount of \$186,193.61 with Play & Park Structures for the replacement of elementary school playground equipment at the following schools:

Birdneck Elementary School  
Creeds Elementary School

**Background Summary:**

Virginia Beach City Public Schools, working collaboratively with the City's Parks and Landscape Services Division, negotiated a contract through a national cooperative agreement for the playground equipment project.

Contractor: Play & Park Structures

Contract Amount: \$186,193.61

Construction Budget: \$225,000

**Source:**

School Board Policy 3-90

**Budget Impact:**

CIP 1-185



**Subject:** Energy Performance Contracts **Item Number:** 10C4

**Section:** Consent **Date:** November 10, 2020

**Senior Staff:** Mr. Jack Freeman, Chief Operations Officer, School Division Services

**Prepared by:** Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

J. Ryan Hersey, P.E., Mechanical Systems Engineer, Maintenance Services

**Presenter(s):** Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

**Recommendation:**

That the School Board approve a motion authorizing the Superintendent to execute an energy performance contract with Noresco in the amount of \$4,783,578. This contract authorizes the construction phase of the process. Facilities included in this project are Bayside Elementary, Centerville Elementary, Ocean Lakes Elementary and Shelton Park Elementary,

Recommended work includes lighting replacements, retro-commissioning, energy management system upgrades and other HVAC improvements.

**Background Summary:**

The Commonwealth of Virginia authorizes and encourages public bodies to enter into contracts for installation and upgrading to energy efficient equipment. Between 2007 and 2020, forty-nine VBCPS schools have had energy savings measures installed or implemented.

Contract Amount: \$4,783,578

Budgeted Amount: \$5,500,000

**Source:**

Virginia Code §11-34.1

**Budget Impact:**

CIP 1-110

CIP 1-179



**Subject:** Personnel Report **Item Number:** 11A

**Section:** Action **Date:** November 10, 2020

**Senior Staff:** Mr. John A. Mirra, Chief Human Resources Officer

**Prepared by:** John A. Mirra

**Presenter(s):** Aaron C. Spence, Ed.D., Superintendent

**Recommendation:**

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the November 10, 2020, personnel report.

**Background Summary:**

List of appointments, resignations and retirements for all personnel

**Source:**

School Board Policy #4-11, Appointment

**Budget Impact:**

Appropriate funding and allocations

Personnel Report  
Virginia Beach City Public Schools  
November 10, 2020  
2020-2021

| Scale                                  | Class                                        | Location                                               | Effective  | Employee                  | Position/Reason                                                                                                                                                                               | College                                 | Previous Employer          |
|----------------------------------------|----------------------------------------------|--------------------------------------------------------|------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------|
| Assigned to Unified Salary Scale       | Appointments - Elementary School             | Arrowhead                                              | 10/29/2020 | Crystal A Carter          | Special Education Assistant                                                                                                                                                                   | Johnson & Wales Univ, RI                | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Elementary School             | Arrowhead                                              | 11/2/2020  | Evan D Hannah             | Special Education Assistant                                                                                                                                                                   | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Elementary School             | Bayside                                                | 11/2/2020  | Lorenzo G Galamay         | Custodian I                                                                                                                                                                                   | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Elementary School             | Birdneck                                               | 10/28/2020 | Ingrid P Ledgester        | Custodian I                                                                                                                                                                                   | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Elementary School             | Brookwood                                              | 10/16/2020 | Maria Robertson           | Cafeteria Assistant, 5.0 Hours                                                                                                                                                                | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Elementary School             | Christopher Farms                                      | 10/26/2020 | Jenna Scarborough         | School Administrative Associate I                                                                                                                                                             | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Elementary School             | College Park                                           | 10/14/2020 | Derrick C Small           | Custodian I                                                                                                                                                                                   | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Elementary School             | Kempsville                                             | 10/30/2020 | Cheyenne Nobles           | School Nurse                                                                                                                                                                                  | Jefferson College of Health Science, VA | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Elementary School             | Kempsville Meadows                                     | 10/23/2020 | Brandi Baker              | Special Education Assistant                                                                                                                                                                   | Old Dominion University, VA             | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Elementary School             | King's Grant                                           | 10/29/2020 | Tara L Carnagey           | Cafeteria Assistant, 5.0 Hours                                                                                                                                                                | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Elementary School             | Landstown                                              | 10/12/2020 | Chelsey C Johnson         | Physical Education Assistant                                                                                                                                                                  | Old Dominion University, VA             | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Elementary School             | Pembroke Meadows                                       | 10/29/2020 | Sara Herman               | Special Education Assistant                                                                                                                                                                   | Univ of Massachusetts Amherst, MA       | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Elementary School             | Point O'View                                           | 10/23/2020 | Jessica A Greenberg       | Clinic Assistant, .500                                                                                                                                                                        | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Elementary School             | Point O'View                                           | 10/26/2020 | Dana L Harris-Mitchell    | Custodian II Head Night                                                                                                                                                                       | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Elementary School             | Tailwood                                               | 10/29/2020 | Yissel D Rodriguez        | Custodian I                                                                                                                                                                                   | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Elementary School             | Three Oaks                                             | 10/22/2020 | Valeria Cappabianca       | Pre-Kindergarten Teacher Assistant                                                                                                                                                            | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Middle School                 | Independence                                           | 10/29/2020 | Franklin J Basham         | Cafeteria Assistant, 5.0 Hours                                                                                                                                                                | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Middle School                 | Larkspur                                               | 10/29/2020 | Jessica L Maxey           | Security Assistant                                                                                                                                                                            | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Middle School                 | Lynnhaven                                              | 10/22/2020 | Kristy Maier              | Library/Media Assistant                                                                                                                                                                       | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - High School                   | Cox                                                    | 11/9/2020  | Paige W Whitmore          | School Office Associate II                                                                                                                                                                    | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - High School                   | First Colonial                                         | 10/21/2020 | Tyrene A Johnson          | Custodian I                                                                                                                                                                                   | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - High School                   | First Colonial                                         | 10/21/2020 | Manuel N Savinon          | Custodian I                                                                                                                                                                                   | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - High School                   | First Colonial                                         | 10/30/2020 | Tyrene L Griffin          | Custodian I                                                                                                                                                                                   | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - High School                   | Kellam                                                 | 10/22/2020 | Matthew D Tauti           | Custodian I                                                                                                                                                                                   | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - High School                   | Technical And Career Education Center                  | 10/27/2020 | Jonathan Robinson         | Custodian I                                                                                                                                                                                   | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Miscellaneous                 | Department of Communications & Community Engagement    | 10/12/2020 | Leslie E Riccio           | Family Outreach Representative                                                                                                                                                                | Old Dominion University, VA             | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Miscellaneous                 | Department of Technology                               | 11/16/2020 | Jason L Rabbiosi          | Network Technician I                                                                                                                                                                          | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Miscellaneous                 | Office of Maintenance Services                         | 10/16/2020 | Nelson A Sandusky         | HVAC Craftsman III                                                                                                                                                                            | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Miscellaneous                 | Office of Student Support Services                     | 11/2/2020  | Ann M Chowns              | Instructional Specialist                                                                                                                                                                      | Old Dominion University, VA             | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Miscellaneous                 | Office of Transportation and Fleet Management Services | 10/21/2020 | George T Bolis III        | Bus Driver - Special Ed, 6.5 Hours                                                                                                                                                            | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Miscellaneous                 | Office of Transportation and Fleet Management Services | 10/21/2020 | Karen A Legault           | Bus Assistant, 5.5 Hours                                                                                                                                                                      | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Miscellaneous                 | Office of Transportation and Fleet Management Services | 10/21/2020 | Dawn M Monroe             | Bus Assistant, 6.0 Hours                                                                                                                                                                      | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Miscellaneous                 | Office of Transportation and Fleet Management Services | 10/21/2020 | Gloria A Parks            | Bus Assistant, 5.0 Hours                                                                                                                                                                      | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Miscellaneous                 | Office of Transportation and Fleet Management Services | 10/28/2020 | Sheri L Handling          | Bus Driver - Special Ed, 5.5 Hours                                                                                                                                                            | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Appointments - Miscellaneous                 | Office of Transportation and Fleet Management Services | 10/28/2020 | Gregory Tenorio           | Bus Driver - Special Ed, 5.5 Hours                                                                                                                                                            | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Elementary School             | Green Run                                              | 10/23/2020 | Meagan H Bailey           | Special Education Assistant (career enhancement opportunity)                                                                                                                                  | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Elementary School             | King's Grant                                           | 10/23/2020 | Earl C Hendricks          | Custodian I (personal reasons)                                                                                                                                                                | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Elementary School             | Shelton Park                                           | 11/2/2020  | Jesus Petalcorin          | Custodian I (personal reasons)                                                                                                                                                                | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Elementary School             | Shelton Park                                           | 11/10/2020 | Kristine F Rowe           | Kindergarten Assistant (family)                                                                                                                                                               | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Elementary School             | Trantwood                                              | 10/30/2020 | Andrea S Holze            | Cafeteria Assistant, 5.0 Hours (relocation)                                                                                                                                                   | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Middle School                 | Bayside                                                | 10/23/2020 | Nancy L Goss              | Library/Media Assistant (personal reasons)                                                                                                                                                    | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Middle School                 | Brandon                                                | 10/12/2020 | Sabrina M Lucky           | Custodian I (personal reasons)                                                                                                                                                                | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Middle School                 | Brandon                                                | 11/5/2020  | Angela S Chism            | School Office Associate II (personal reasons)                                                                                                                                                 | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Middle School                 | Landstown                                              | 10/22/2020 | Vanessa R Erjas           | Custodian I (personal reasons)                                                                                                                                                                | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Middle School                 | Old Donation School                                    | 10/19/2020 | Wesley Hill               | Custodian I (job abandonment)                                                                                                                                                                 | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Middle School                 | Salem                                                  | 10/19/2020 | Amanda K Reeves           | Cafeteria Assistant, 5.0 Hours (personal reasons)                                                                                                                                             | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - High School                   | Kellam                                                 | 11/6/2020  | Donald P Rush             | Custodian IV Head Day (career enhancement opportunity)                                                                                                                                        | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous                 | Department of Budget & Finance                         | 11/4/2020  | Regina M Baez-Delgado     | Coordinator Budget Development (career enhancement opportunity)                                                                                                                               | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous                 | Department of Technology                               | 11/2/2020  | Mallory S Rose            | Customer Support Technician I (job abandonment)                                                                                                                                               | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous                 | Office of Custodial and Distribution Services          | 10/30/2020 | Elijah O Thomas           | Custodian I (family)                                                                                                                                                                          | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous                 | Office of Safety and Loss Control                      | 10/30/2020 | Patrick J Lyons           | Security Officer (relocation)                                                                                                                                                                 | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous                 | Office of Transportation and Fleet Management Services | 10/23/2020 | Mary R Zepnikowski        | Bus Driver, 7.0 Hours (personal reasons)                                                                                                                                                      | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous                 | Office of Transportation and Fleet Management Services | 10/27/2020 | Deborah L Lauterbach      | Auxiliary Driver, 6.0 Hours (personal reasons)                                                                                                                                                | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous                 | Office of Transportation and Fleet Management Services | 10/29/2020 | Elisha L McGee            | Fleet Technician I (career enhancement opportunity)                                                                                                                                           | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous                 | Office of Transportation and Fleet Management Services | 10/30/2020 | Narjare O Smith           | Bus Driver, 5.5 Hours (family)                                                                                                                                                                | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Retirements - Elementary School              | Alanton                                                | 10/30/2020 | Emily T Crouch            | School Office Associate II                                                                                                                                                                    | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Retirements - Elementary School              | Diamond Springs                                        | 10/30/2020 | Jimmy O Vaughan           | Custodian I                                                                                                                                                                                   | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Retirements - Elementary School              | Newtown                                                | 10/21/2020 | Cheryl Sluss              | Cafeteria Assistant, 6.0 Hours                                                                                                                                                                | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Retirements - Elementary School              | Red Mill                                               | 12/31/2020 | Dana Z Davis              | Special Education Assistant                                                                                                                                                                   | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Retirements - High School                    | Ocean Lakes                                            | 11/30/2020 | Frances L Whitmore        | Library/Media Assistant                                                                                                                                                                       | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Retirements - Miscellaneous                  | Office of Maintenance Services                         | 10/30/2020 | Brian K Johnson           | Building Manager                                                                                                                                                                              | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Retirements - Miscellaneous                  | Office of Student Support Services                     | 11/30/2020 | Martha G Thomas           | Coordinator Social Work Services                                                                                                                                                              | Not Applicable                          | Not Applicable             |
| Assigned to Unified Salary Scale       | Other Employment Actions - Elementary School | Bettie F. Williams                                     | 10/12/2020 | Nicole Boghosian          | General Assistant (Ms. Boghosian was listed under Unified High School appointments on the 10/27/2020 personnel report; should have been listed under Unified Elementary School appointments.) | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Elementary School             | Bayside                                                | 10/5/2020  | Crystal Hayes             | Special Education Teacher                                                                                                                                                                     | University of Iowa, IA                  | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Elementary School             | Birdneck                                               | 10/22/2020 | Jennifer M Lehmann        | Fifth Grade Teacher                                                                                                                                                                           | SUNY College Oswego, NY                 | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Elementary School             | College Park                                           | 10/1/2020  | Tiffany G Rouse           | First Grade Teacher                                                                                                                                                                           | Regent University, VA                   | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Elementary School             | College Park                                           | 10/9/2020  | Colleen E Kelley          | Special Education Teacher                                                                                                                                                                     | Old Dominion University, VA             | VBPCS                      |
| Assigned to Instructional Salary Scale | Appointments - Elementary School             | Point O'View                                           | 11/5/2020  | Lee S Cathon              | Music/Vocal Teacher                                                                                                                                                                           | Old Dominion University, VA             | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Elementary School             | Seatack                                                | 10/22/2020 | Sebrina Swindell          | Fifth Grade Teacher                                                                                                                                                                           | Liberty University, VA                  | Norfolk Public Schools, VA |
| Assigned to Instructional Salary Scale | Appointments - Elementary School             | Windsor Oaks                                           | 10/23/2020 | Amy L Weaver              | Kindergarten Teacher                                                                                                                                                                          | Seton Hall University, NJ               | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Elementary School             | Windsor Woods                                          | 10/23/2020 | Holly M Heckman           | Second Grade Teacher                                                                                                                                                                          | Fayetteville State University, NC       | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Middle School                 | Larkspur                                               | 11/2/2020  | Lisa L Lanford-Needy      | Special Education Teacher                                                                                                                                                                     | Virginia Tech, VA                       | SECEP, VA                  |
| Assigned to Instructional Salary Scale | Appointments - Middle School                 | Old Donation School                                    | 10/22/2020 | Catriona R Kiedrowski     | Second Grade Teacher                                                                                                                                                                          | University of South Florida, FL         | Pinellas County SD, FL     |
| Assigned to Instructional Salary Scale | Appointments - High School                   | Princess Anne                                          | 10/12/2020 | Rebecca L Linker - Bernal | Science Teacher, .600                                                                                                                                                                         | Regent University, VA                   | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Miscellaneous                 | Office of Programs for Exceptional Children            | 10/23/2020 | Brynn A Carey             | Speech/Language Pathologist                                                                                                                                                                   | Old Dominion University, VA             | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - Elementary School             | Diamond Springs                                        | 11/25/2020 | Shana H Kim               | Kindergarten Teacher (transfer of spouse)                                                                                                                                                     | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - Elementary School             | Kempsville Meadows                                     | 10/30/2020 | LaDonna N Young           | Fifth Grade Teacher (career enhancement opportunity)                                                                                                                                          | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - Elementary School             | Linkhorn Park                                          | 11/2/2020  | Tiffany R Beardsley       | Fourth Grade Teacher (family)                                                                                                                                                                 | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - Elementary School             | Seatack                                                | 10/23/2020 | Sebrina Swindell          | Fifth Grade Teacher (personal reasons)                                                                                                                                                        | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - Elementary School             | Windsor Oaks                                           | 11/4/2020  | Antoinette A Ashley       | Title II Resource Teacher (career enhancement opportunity)                                                                                                                                    | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - Middle School                 | Kempsville                                             | 10/30/2020 | Carla Y Savage-Wells      | Special Education Teacher (death)                                                                                                                                                             | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - High School                   | Cox                                                    | 10/30/2020 | Matthew T Mullenix        | School Counselor (career enhancement opportunity)                                                                                                                                             | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - High School                   | First Colonial                                         | 10/21/2020 | Yvonne Kelly              | Special Education Teacher (personal reasons)                                                                                                                                                  | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - High School                   | Landstown                                              | 11/11/2020 | Daniel W Goffigan         | Social Studies Teacher (family)                                                                                                                                                               | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - High School                   | Renaissance Academy                                    | 10/30/2020 | Tinika K Lundy            | School Counselor (personal reasons)                                                                                                                                                           | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Retirements - Elementary School              | Kempsville                                             | 11/30/2020 | Laura L Taylor            | Special Education Teacher                                                                                                                                                                     | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Retirements - Elementary School              | Kempsville                                             | 12/31/2020 | Katherine M Eavey         | First Grade Teacher                                                                                                                                                                           | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Retirements - Elementary School              | Pembroke                                               | 10/30/2020 | Rebecca W Young           | Fifth Grade Teacher                                                                                                                                                                           | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Retirements - Elementary School              | Pembroke Meadows                                       | 12/31/2020 | Deborah L Withrow         | School Counselor                                                                                                                                                                              | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Retirements - Middle School                  | Kempsville                                             | 12/31/2020 | Beverly G Dideum          | Special Education Teacher                                                                                                                                                                     | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Retirements - Middle School                  | Salem                                                  | 12/31/2020 | Gary T Schmitt            | Health & Physical Education Teacher                                                                                                                                                           | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Retirements - Middle School                  | Salem                                                  | 12/31/2020 | Donald P Spears           | Health & Physical Education Teacher                                                                                                                                                           | Not Applicable                          | Not Applicable             |
| Assigned to Instructional Salary Scale | Retirements - High School                    | Bayside                                                | 10/30/2020 | Maria F Lopes Frattalone  | Spanish Teacher                                                                                                                                                                               | Not Applicable                          | Not Applicable             |

Personnel Report  
Virginia Beach City Public Schools  
November 10, 2020  
2020-2021

| <u>Scale</u>                           | <u>Class</u>                                 | <u>Location</u>                                        | <u>Effective</u> | <u>Employee</u>   | <u>Position/Reason</u>                                                                 | <u>College</u>                 | <u>Previous Employer</u>           |
|----------------------------------------|----------------------------------------------|--------------------------------------------------------|------------------|-------------------|----------------------------------------------------------------------------------------|--------------------------------|------------------------------------|
| Assigned to Instructional Salary Scale | Retirements - High School                    | Kempsville                                             | 12/31/2020       | Debra A Clary     | Special Education Teacher                                                              | Not Applicable                 | Not Applicable                     |
| Assigned to Instructional Salary Scale | Retirements - High School                    | Princess Anne                                          | 12/31/2020       | Gina Y Faison     | Science Teacher                                                                        | Not Applicable                 | Not Applicable                     |
| Assigned to Instructional Salary Scale | Other Employment Actions - Elementary School | Pembroke                                               | 9/10/2020        | Karla A Fleming   | Special Education Teacher (employee changed from resignation to disability retirement) | Not Applicable                 | Not Applicable                     |
| Administrative                         | Appointments - Elementary School             | Corporate Landing                                      | TBD              | Michelle Y Burton | Assistant Principal                                                                    | Old Dominion University, VA    | Atlantic Shores Christian Schl, VA |
| Administrative                         | Appointments - Elementary School             | Pembroke                                               | TBD              | Stephanie A Lopez | Assistant Principal                                                                    | Old Dominion University, VA    | Portsmouth Public Schools, VA      |
| Administrative                         | Appointments - Miscellaneous                 | Office of Student Support Services                     | 11/11/2020       | Damion T Wilson   | Coordinator Social Work Services                                                       | Virginia Commonwealth Univ, VA | Not Applicable                     |
| Administrative                         | Appointments - Miscellaneous                 | Office of Transportation and Fleet Management Services | TBD              | James T Lash      | Executive Director of Transportation & Fleet Services                                  | University of Virginia, VA     | Not Applicable                     |





**Subject:** Textbook Adoption: Trigonometry

**Item Number:** 12A1

**Section:** Information

**Date:** November 10, 2020

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

George Thomas Coker Jr., Secondary Social Studies Coordinator

**Presenter(s):** Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

**Recommendation:**

That the School Board review and approve the following high school textbook as recommended by the Secondary Mathematics Textbook Adoption Committee for implementation in the fall of 2021.

| Course Title | Textbook                                    | Publisher        | Copyright |
|--------------|---------------------------------------------|------------------|-----------|
| Trigonometry | <i>Trigonometry, 4<sup>th</sup> Edition</i> | Wiley Publishing | 2017      |

**Background Summary:**

The members of the Secondary Mathematics Textbook Adoption Committee reviewed textbooks and materials sent by publishers. The committee evaluated the textbooks based on its alignment to the Virginia Standards of Learning, its ability to integrate seamlessly into our Learning Management System, and the digital resources it provides for students and teachers. The textbooks were reviewed by teachers, parents, student representatives, and a university representative. The textbooks were available electronically through our website for public comment and review. After reviewing the textbooks, the Secondary Mathematics Textbook Adoption Committee recommends the above textbook as its first-choice recommendation for implementation in the fall of 2021.

A negotiation team including the Director of K-12 and Gifted Programs, the Coordinator for Secondary Mathematics, and the Executive Director of Secondary Teaching and Learning communicated with the appropriate personnel from the publishing companies to discuss a preliminary contract for the full adoption cycle pending approval by the School Board.

The proposed textbook will replace the current textbook as follows:

| Course Title | Textbook                         | Copyright | Years in use (including this year) |
|--------------|----------------------------------|-----------|------------------------------------|
| Trigonometry | <i>Trigonometry, 3rd Edition</i> | 2012      | 6                                  |

**Source:**

Code of Va., § 22.1-238-22.1-239, § 22.1-251-22.1-252

School Board of the City of Virginia Beach Policy 6-60

**Budget Impact:**

Total initial implementation costs:

| Course Title | First-choice Recommendation Totals | Second-choice Recommendation Totals |
|--------------|------------------------------------|-------------------------------------|
| Trigonometry | \$146,380.00                       | \$209,921.50                        |

**Trigonometry  
Textbook Adoption  
Implementation for Fall 2021**

| Course(s)    | Recommendations                                                            | Student Enrollment | Initial Implementation Cost | Five Year Additional Costs (3%/yr.) | Total Implementation Cost |
|--------------|----------------------------------------------------------------------------|--------------------|-----------------------------|-------------------------------------|---------------------------|
| Trigonometry | <b>First Choice:</b> <i>Trigonometry 4<sup>th</sup> Edition, Wiley</i>     | 950                | \$146,380.00                | \$21,957.00                         | \$168,337.00              |
|              | <b>Second Choice:</b> <i>Trigonometry 12<sup>th</sup> Edition, Pearson</i> | 950                | \$209,921.50                | \$31,488.23                         | \$241,409.73              |

# **TEXTBOOK ADOPTION RECOMMENDATION**

## **TRIGONOMETRY**

**November 10, 2020**

*Department of Teaching and Learning  
Office of Secondary Mathematics*

## **SECONDARY MATHEMATICS TEXTBOOK ADOPTION TIMELINE**

|               |                                                                                                                                                                                                                                                                                                                                                                                                                            |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| January 2020  | <p>Request for Proposal initiated.</p> <p>Memo calling for Secondary Mathematics teachers to serve on the Textbook Adoption Committee by completing an application process.</p>                                                                                                                                                                                                                                            |
| February 2020 | <p>Committee Members Selected and Proposals due from Vendors</p>                                                                                                                                                                                                                                                                                                                                                           |
| March 2020    | <p>Teachers were given textbooks and associated materials including online access to review and evaluate.</p>                                                                                                                                                                                                                                                                                                              |
| June 2020     | <p>The Textbook Adoption Committee met to discuss the textbook. Prior to the meeting, each committee member completed an evaluation form for each textbook. The team discussed their individual evaluations, built consensus, and determined which textbooks were their first and second recommendation.</p>                                                                                                               |
| August 2020   | <p>The recommended textbooks and evaluation forms were made available electronically through the Call to Action Page on the VBSchools website to allow for public comments.</p>                                                                                                                                                                                                                                            |
| October 2020  | <p>Negotiations were conducted with appropriate representatives of the publishers, the Executive Director of Secondary Teaching and Learning, the director of K-12 and Gifted Programs, a contract specialist from Purchasing Services and the Secondary Mathematics coordinator.</p> <p>The Secondary Mathematics coordinator used the recommendations from the committee to prepare the report for the School Board.</p> |

**SECONDARY MATHEMATICS  
TEXTBOOK ADOPTION COMMITTEE**

**City-wide Representatives:**

George Coker, Secondary Mathematics Coordinator  
Dena McElligott, Secondary Mathematics Coordinator  
Teresa Ansell, Secondary Mathematics Specialist

**Instructor Representatives**

Janet Lighthart, Salem High School  
Ashley Marzzarella, First Colonial High School  
Renante Manlunas, Landstown High School

**Parent Representatives**

Stasia LaRoche, Ocean Lakes High School  
Dale DeSarro, Green Run High School

**University Representative**

Fabian Mante, Ph.D., Old Dominion University

**Student Representatives**

One Landstown High School Student  
One Green Run High School Student

## SECONDARY MATHEMATICS TEXTBOOK ADOPTION COMMITTEES FIRST RECOMMENDATION

The Secondary Mathematics Textbook Adoption Committee recommends the following textbook as its first choice for adoption by Virginia Beach City Public Schools:

*Trigonometry, 4<sup>th</sup> Edition*

The recommended textbook displays the following strengths:

- Aligns to the Standards of Learning and curriculum framework as set forth by the Virginia Department of Education.
- Includes an online learning platform that is easy to navigate, as well as includes a full digital copy of the textbook, videos for every lesson, and practice problems with worked solutions.
- Allows for creation of both formative and summative assessments through an assessment platform.
- Offers valuable additional instructional resources for planning and teaching Trigonometry.
- Provides opportunities to engage in authentic learning experiences using strong enrichment and extension activities.

### FIRST-CHOICE RECOMMENDATION IMPLEMENTATION COSTS FOR *Trigonometry, 4<sup>th</sup> Edition*

| Textbook                               | Allocation                                 | Cost     | Number Needed | Initial Implementation | Five-Year Projected Costs (3%/yr.) | Total Implementation |
|----------------------------------------|--------------------------------------------|----------|---------------|------------------------|------------------------------------|----------------------|
| Student Edition + WileyPLUS Set 6 Year | Class sets                                 | \$187.00 | 360           | \$67,320.00            | \$10,098.00                        | \$77,418.00          |
| WileyPLUS and ePub Access 6 Year       | All high school students taking the course | \$134.00 | 590           | \$79,060.00            | \$11,859.00                        | \$90,919.00          |
| <b>Total Implementation Cost</b>       |                                            |          |               | <b>\$146,380.00</b>    | <b>\$21,957.00</b>                 | <b>\$168,337.00</b>  |

## SECONDARY MATHEMATICS TEXTBOOK ADOPTION COMMITTEES SECOND RECOMMENDATION

The Secondary Mathematics Textbook Adoption Committee recommends the following textbook as its second choice for adoption by Virginia Beach City Public Schools:

*Trigonometry 12<sup>th</sup> Edition*

The recommended textbook displays the following strengths:

- Aligns to the Standards of Learning and curriculum framework as set forth by the Virginia Department of Education.
- Includes an online learning platform that provides a full digital copy of the textbook, videos for every lesson, and practice problems with worked solutions.
- Offers valuable additional instructional resources for planning and teaching Trigonometry.

The recommended textbook displays the following limitations:

- Online platform is difficult to navigate and more difficult for users to find and use resources as compared to the first choice.
- Assessment Platform and question banks is more limited than the committees first choice as it relates to the type of questions provided and flexibility of the platform.
- The product is expensive to purchase, costing approximately 43% more to purchase.

### SECOND-CHOICE RECOMMENDATION IMPLEMENTATION COSTS FOR *Trigonometry 12<sup>th</sup> Edition*

| Textbook                                    | Allocation                                 | Cost     | Number Needed | Initial Implementation | Five-Year Projected Costs (3%/yr.) | Total Implementation |
|---------------------------------------------|--------------------------------------------|----------|---------------|------------------------|------------------------------------|----------------------|
| <i>Trigonometry 12<sup>th</sup> Edition</i> | All high school students taking the course | \$220.97 | 950           | \$209,921.50           | \$31,488.23                        | \$241,409.73         |
| <b>Total Implementation Cost</b>            |                                            |          |               | <b>\$209,921.50</b>    | <b>\$31,488.23</b>                 | <b>\$241,409.73</b>  |



**Subject:** Textbook Adoption: Discrete Mathematics **Item Number:** 12A2

**Section:** Information **Date:** November 10, 2020

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

George Thomas Coker Jr., Secondary Social Studies Coordinator

**Presenter(s):** Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

**Recommendation:**

That the School Board review and approve the following high school textbook as recommended by the Secondary Mathematics Textbook Adoption Committee for implementation in the fall of 2021.

| Course Title         | Textbook                                                         | Publisher         | Copyright |
|----------------------|------------------------------------------------------------------|-------------------|-----------|
| Discrete Mathematics | <i>Excursion in Modern Mathematics</i> , 9 <sup>th</sup> Edition | Pearson Education | 2018      |

**Background Summary:**

The members of the Secondary Mathematics Textbook Adoption Committee reviewed textbooks and materials sent by publishers. The committee evaluated the textbooks based on its alignment to the Virginia Standards of Learning, its ability to integrate seamlessly into our Learning Management System, and the digital resources it provides for students and teachers. The textbooks were reviewed by teachers, parents, student representatives, and a university representative. The textbooks were available electronically through our website for public comment and review. After reviewing the textbooks, the Secondary Mathematics Textbook Adoption Committee recommends the above textbook as its first-choice recommendation for implementation in the fall of 2021.

A negotiation team including the Director of K-12 and Gifted Programs, the Coordinator for Secondary Mathematics, and the Executive Director of Secondary Teaching and Learning communicated with the appropriate personnel from the publishing companies to discuss a preliminary contract for the full adoption cycle pending approval by the School Board.

The proposed textbook will replace the current textbook as follows:

| Course Title         | Textbook                                                                        | Copyright | Years in use (including this year) |
|----------------------|---------------------------------------------------------------------------------|-----------|------------------------------------|
| Discrete Mathematics | <i>Excursion in Modern Mathematics</i> , 8 <sup>th</sup> Ed. Pearson Education, | 2018      | 6                                  |

**Source:**

Code of Va., § 22.1-238-22.1-239, § 22.1-251-22.1-252  
School Board of the City of Virginia Beach Policy 6-60

**Budget Impact:**

Total initial implementation costs:

| Course Title         | First-choice Recommendation Totals |
|----------------------|------------------------------------|
| Discrete Mathematics | \$118,569.00                       |



**Discrete Mathematics  
Textbook Adoption  
Implementation for Fall 2021**

| Course(s)            | Recommendations                                                  | Student Enrollment | Initial Implementation Cost | Five Year Additional Costs (3%/yr.) | Total Implementation Cost |
|----------------------|------------------------------------------------------------------|--------------------|-----------------------------|-------------------------------------|---------------------------|
| Discrete Mathematics | <i>Excursion in Modern Mathematics</i> , 9 <sup>th</sup> Edition | 700                | \$118,569.00                | \$17,785.35                         | \$136,354.35              |

# **TEXTBOOK ADOPTION RECOMMENDATION**

## **DISCRETE MATHEMATICS**

**November 10, 2020**

*Department of Teaching and Learning  
Office of Secondary Mathematics*

## **SECONDARY MATHEMATICS TEXTBOOK ADOPTION TIMELINE**

|               |                                                                                                                                                                                                                                                                                                                                                                                                                            |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| January 2020  | <p>Request for Proposal initiated.</p> <p>Memo calling for Secondary Mathematics teachers to serve on the Textbook Adoption Committee by completing an application process.</p>                                                                                                                                                                                                                                            |
| February 2020 | <p>Committee Members Selected and Proposals due from Vendors</p>                                                                                                                                                                                                                                                                                                                                                           |
| March 2020    | <p>Teachers were given textbooks and associated materials including online access to review and evaluate.</p>                                                                                                                                                                                                                                                                                                              |
| June 2020     | <p>The Textbook Adoption Committee met to discuss the textbook. Prior to the meeting, each committee member completed an evaluation form for each textbook. The team discussed their individual evaluations, built consensus, and determined which textbooks were their first and second recommendation.</p>                                                                                                               |
| August 2020   | <p>The recommended textbooks and evaluation forms were made available electronically through the Call to Action Page on the VBSchools website to allow for public comments.</p>                                                                                                                                                                                                                                            |
| October 2020  | <p>Negotiations were conducted with appropriate representatives of the publishers, the Executive Director of Secondary Teaching and Learning, the director of K-12 and Gifted Programs, a contract specialist from Purchasing Services and the Secondary Mathematics coordinator.</p> <p>The Secondary Mathematics coordinator used the recommendations from the committee to prepare the report for the School Board.</p> |

**SECONDARY MATHEMATICS  
TEXTBOOK ADOPTION COMMITTEE**

**City-wide Representatives:**

George Coker, Secondary Mathematics Coordinator  
Dena McElligott, Secondary Mathematics Coordinator  
Teresa Ansell, Secondary Mathematics Specialist

**Instructor Representatives**

Abigail Pearce, Tallwood High School  
Courtin Clark, Cox High School  
Karin Eakin, Landstown High School

**Parent Representatives**

Jodi Leo, Tallwood High School  
Jason Nichols, First Colonial High School

**University Representative**

Fabian Mante, Ph.D., Old Dominion University

**Student Representatives**

2 Students Tallwood High School

## SECONDARY MATHEMATICS TEXTBOOK ADOPTION COMMITTEES

### FIRST RECOMMENDATION

The Secondary Mathematics Textbook Adoption Committee recommends the following textbook as its first choice for adoption by Virginia Beach City Public Schools:

*Excursion in Modern Mathematics*, 9<sup>th</sup> Edition

The recommended textbook displays the following strengths:

- Aligns to the Standards of Learning and curriculum framework as set forth by the Virginia Department of Education.
- Fully digital product and online platform that includes videos, lessons, and practice for students
- Online Assessment platform that allows teachers to create homework, quizzes, and tests
- Offers valuable additional instructional resources for planning and teaching Discrete Mathematics.

### FIRST-CHOICE RECOMMENDATION IMPLEMENTATION COSTS FOR *Excursion in Modern Mathematics*, 9<sup>th</sup> Edition

| Textbook                                    | Allocation                                 | Cost     | Number Needed | Initial Implementation | Five-Year Projected Costs (3%/yr.) | Total Implementation |
|---------------------------------------------|--------------------------------------------|----------|---------------|------------------------|------------------------------------|----------------------|
| Student Edition + MyMathLab (6-year Access) | Class sets                                 | \$208.97 | 360           | \$75,229.20            | \$11,284.38                        | \$86,513.58          |
| MyMathLab (6-year Access)                   | All high school students taking the course | \$127.47 | 340           | \$43,339.80            | \$6,500.97                         | \$49,840.77          |
| <b>Total Implementation Cost</b>            |                                            |          |               | <b>\$118,569</b>       | <b>\$17,785.35</b>                 | <b>\$136,354.35</b>  |

## **SECONDARY MATHEMATICS TEXTBOOK ADOPTION COMMITTEES**

### **SECOND RECOMMENDATION**

The Secondary Mathematics Textbook Adoption Committee was unable to recommend a second choice for adoption by Virginia Beach City Public Schools. Pearson was the only publisher to submit a proposal for Discrete Mathematics; however, Pearson did submit a second Discrete Mathematics textbook, but it was more suited for a college level course. It was not aligned to the Virginia Department of Education Standards for a semester course in Discrete Mathematics.



Subject: Textbook Adoption: Computer Programming Item Number: 12A3

Section: Information Date: November 10, 2020

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

George Thomas Coker Jr., Secondary Social Studies Coordinator

Presenter(s): Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

**Recommendation:**

That the School Board review and approve the following high school textbook as recommended by the Secondary Mathematics Textbook Adoption Committee for implementation in the fall of 2021.

| Course Title         | Textbook        | Publisher | Copyright |
|----------------------|-----------------|-----------|-----------|
| Computer Programming | Alice to Java 3 | Pearson   | 2018      |

**Background Summary:**

The members of the Secondary Mathematics Textbook Adoption Committee reviewed textbooks and materials sent by publishers. The committee evaluated the textbooks based on its alignment to the Virginia Standards of Learning, its ability to integrate seamlessly into our Learning Management System, and the digital resources it provides for students and teachers. The textbooks were reviewed by teachers, parents, student representatives, and a university representative. The textbooks were available electronically through our website for public comment and review. After reviewing the textbooks, the Secondary Mathematics Textbook Adoption Committee recommends the above textbook as its first-choice recommendation for implementation in the fall of 2021.

A negotiation team including the Director of K-12 and Gifted Programs, the Coordinator for Secondary Mathematics, and the Executive Director of Secondary Teaching and Learning communicated with the appropriate personnel from the publishing companies to discuss a preliminary contract for the full adoption cycle pending approval by the School Board.

The proposed textbook will replace the current textbook as follows:

| Course Title         | Textbook                                                       | Copyright | Years in use (including this year) |
|----------------------|----------------------------------------------------------------|-----------|------------------------------------|
| Computer Programming | <i>Learning to Program with Alice, 3<sup>rd</sup> Edition.</i> | 2012      | 7                                  |

**Source:**

Code of Va., § 22.1-238-22.1-239, § 22.1-251-22.1-252  
School Board of the City of Virginia Beach Policy 6-60

**Budget Impact:**

Total initial implementation costs:

| Course Title         | First-choice Recommendation Totals |
|----------------------|------------------------------------|
| Computer Programming | \$68,400.00                        |

**Computer Programming  
Textbook Adoption  
Implementation for Fall 2021**

| Course(s)            | Recommendations               | Student Enrollment | Initial Implementation Cost | Five Year Additional Costs (3%/yr.) | Total Implementation Cost |
|----------------------|-------------------------------|--------------------|-----------------------------|-------------------------------------|---------------------------|
| Computer Programming | First Choice: Alice 3 to Java | 800                | \$68,400.00                 | \$10,260.00                         | \$78,660.00               |



# **TEXTBOOK ADOPTION RECOMMENDATION**

## **COMPUTER PROGRAMMING**

**November 10, 2020**

*Department of Teaching and Learning  
Office of Secondary Mathematics*

## **SECONDARY MATHEMATICS TEXTBOOK ADOPTION TIMELINE**

|               |                                                                                                                                                                                                                                                                                                                                                                                                                            |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| January 2020  | <p>Request for Proposal initiated.</p> <p>Memo calling for Secondary Mathematics teachers to serve on the Textbook Adoption Committee by completing an application process.</p>                                                                                                                                                                                                                                            |
| February 2020 | <p>Committee Members Selected and Proposals due from Vendors</p>                                                                                                                                                                                                                                                                                                                                                           |
| March 2020    | <p>Teachers were given textbooks and associated materials including online access to review and evaluate.</p>                                                                                                                                                                                                                                                                                                              |
| June 2020     | <p>The Textbook Adoption Committee met to discuss the textbook. Prior to the meeting, each committee member completed an evaluation form for each textbook. The team discussed their individual evaluations, built consensus, and determined which textbooks were their first and second recommendation.</p>                                                                                                               |
| August 2020   | <p>The recommended textbooks and evaluation forms were made available electronically through the Call to Action Page on the VBSchools website to allow for public comments.</p>                                                                                                                                                                                                                                            |
| October 2020  | <p>Negotiations were conducted with appropriate representatives of the publishers, the Executive Director of Secondary Teaching and Learning, the director of K-12 and Gifted Programs, a contract specialist from Purchasing Services and the Secondary Mathematics coordinator.</p> <p>The Secondary Mathematics coordinator used the recommendations from the committee to prepare the report for the School Board.</p> |

**SECONDARY MATHEMATICS  
TEXTBOOK ADOPTION COMMITTEE**

**City-wide Representatives:**

George Coker, Secondary Mathematics Coordinator  
Dena McElligott, Secondary Mathematics Coordinator  
Teresa Ansell, Secondary Mathematics Specialist

**Instructor Representatives**

Lisa Ferran, Landstown High School  
Leigh A. Fitz, Princess Anne High School  
Jason N. Byzewski, Salem High School  
Jack Wheeler, Ocean Lakes High School

**Parent Representative**

Angelyn Nichols, First Colonial High School  
Brenda Olsen, Kellam High School

**University Representative**

Fabian Mante, Ph.D., Old Dominion University

**Student Representatives**

2 Princess Anne High School Students

## SECONDARY MATHEMATICS TEXTBOOK ADOPTION COMMITTEES FIRST RECOMMENDATION

The Secondary Mathematics Textbook Adoption Committee recommends the following textbook as its first choice for adoption by Virginia Beach City Public Schools:

*Alice to Java 3: Learning Creative Programming through Story Telling and Gaming*

The recommended textbook displays the following strengths:

- Aligns to the Standards of Learning and curriculum framework as set forth by the Virginia Department of Education.
- Provides a block-based programming language to introduce students to the fundamentals of computer programming
- Provides scaffolded learning experience when transitioning to text-based coding.
- Wide variety of engaging and relevant computer programming labs through creative storytelling and gaming.
- Provide Projects-Based coding challenges for every chapter.

### FIRST-CHOICE RECOMMENDATION IMPLEMENTATION COSTS FOR

*Alice to Java 3: Learning Creative Programming through Story Telling and Gaming*

| Textbook                                                                               | Allocation                                 | Cost    | Number Needed | Initial Implementation | Five-Year Projected Costs (3%/yr.) | Total Implementation |
|----------------------------------------------------------------------------------------|--------------------------------------------|---------|---------------|------------------------|------------------------------------|----------------------|
| <i>Alice to Java 3: Learning Creative Programming through Story Telling and Gaming</i> | All high school students taking the course | \$85.50 | 800           | \$68,400.00            | \$10,260.00                        | \$78,660.00          |
| <b>Total Implementation Cost</b>                                                       |                                            |         |               | <b>\$68,400.00</b>     | <b>\$10,260.00</b>                 | <b>\$78,660.00</b>   |

## **SECONDARY MATHEMATICS TEXTBOOK ADOPTION COMMITTEES**

### **SECOND RECOMMENDATION**

The Secondary Mathematics Textbook Adoption Committee concluded that no other textbook met the requirements of the course as outlined by the Virginia Department of Education or the Request for Proposal. All additional textbooks that submitted a proposal had the following limitations:

- Did not include a block-based coding language to introduce the foundations of coding
- Not aligned to the Virginia Department of Education Computer Mathematics Standards of Learning
- Covered too many advanced topics more suited for a college or advanced placement course in computer programming.



**Subject:** Textbook Adoption: Probability and Statistics

**Item Number:** 12A4

**Section:** Information

**Date:** November 10, 2020

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

George Thomas Coker Jr., Secondary Social Studies Coordinator

**Presenter(s):** Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

**Recommendation:**

That the School Board review and approve the following high school textbook as recommended by the Secondary Mathematics Textbook Adoption Committee for implementation in the fall of 2021.

| Course Title               | Textbook                                                                        | Publisher                 | Copyright |
|----------------------------|---------------------------------------------------------------------------------|---------------------------|-----------|
| Probability and Statistics | <i>Statistics and Probability with Applications (High School)</i> , 3rd edition | Bedford, Freeman, & Worth | 2017      |

**Background Summary:**

The members of the Secondary Mathematics Textbook Adoption Committee reviewed textbooks and materials sent by publishers. The committee evaluated the textbooks based on its alignment to the Virginia Standards of Learning, its ability to integrate seamlessly into our Learning Management System, and the digital resources it provides for students and teachers. The textbooks were reviewed by teachers, parents, student representatives, and a university representative. The textbooks were available electronically through our website for public comment and review. After reviewing the textbooks, the Secondary Mathematics Textbook Adoption Committee recommends the above textbook as its first-choice recommendation for implementation in the fall of 2021.

A negotiation team including the Director of K-12 and Gifted Programs, the Coordinator for Secondary Mathematics, and the Executive Director of Secondary Teaching and Learning communicated with the appropriate personnel from the publishing companies to discuss a preliminary contract for the full adoption cycle pending approval by the School Board.

The proposed textbook will replace the current textbook as follows:

| Course Title               | Textbook                                                  | Copyright | Years in use (including this year) |
|----------------------------|-----------------------------------------------------------|-----------|------------------------------------|
| Probability and Statistics | <i>Elementary Statistics: Picturing the World, 6th Ed</i> | 2014      | 6                                  |

**Source:**

Code of Va., § 22.1-238-22.1-239, § 22.1-251-22.1-252  
School Board of the City of Virginia Beach Policy 6-60

**Budget Impact:**

Total initial implementation costs:

| Course Title               | First-choice Recommendation Totals | Second-choice Recommendation Totals |
|----------------------------|------------------------------------|-------------------------------------|
| Probability and Statistics | \$239,320.50                       | \$263,425.50                        |

**Probability and Statistics  
Textbook Adoption  
Implementation for Fall 2021**

| Course(s)                  | Recommendations                                                                                      | Student Enrollment | Initial Implementation Cost | Five Year Additional Costs (3%/yr.) | Total Implementation Cost |
|----------------------------|------------------------------------------------------------------------------------------------------|--------------------|-----------------------------|-------------------------------------|---------------------------|
| Probability and Statistics | <b>First Choice:</b> <i>Statistics and Probability with Applications (High School)</i> , 3rd edition | 1650               | \$239,320.50                | \$35,898.08                         | \$275,218.58              |
|                            | <b>Second Choice:</b> <i>Stats in your World</i> , 3 <sup>rd</sup> Edition                           | 1650               | \$263,425.50                | \$39,513.83                         | \$302,939.33              |

# **TEXTBOOK ADOPTION RECOMMENDATION**

## **PROBABILITY AND STATISTICS**

**November 10, 2020**

*Department of Teaching and Learning  
Office of Secondary Mathematics*



## **SECONDARY MATHEMATICS TEXTBOOK ADOPTION TIMELINE**

|               |                                                                                                                                                                                                                                                                                                                                                                                                                            |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| January 2020  | <p>Request for Proposal initiated.</p> <p>Memo calling for Secondary Mathematics teachers to serve on the Textbook Adoption Committee by completing an application process.</p>                                                                                                                                                                                                                                            |
| February 2020 | <p>Committee Members Selected and Proposals due from Vendors</p>                                                                                                                                                                                                                                                                                                                                                           |
| March 2020    | <p>Teachers were given textbooks and associated materials including online access to review and evaluate.</p>                                                                                                                                                                                                                                                                                                              |
| June 2020     | <p>The Textbook Adoption Committee met to discuss the textbook. Prior to the meeting, each committee member completed an evaluation form for each textbook. The team discussed their individual evaluations, built consensus, and determined which textbooks were their first and second recommendation.</p>                                                                                                               |
| August 2020   | <p>The recommended textbooks and evaluation forms were made available electronically through the Call to Action Page on the VBSchools website to allow for public comments. No public comments received.</p>                                                                                                                                                                                                               |
| October 2020  | <p>Negotiations were conducted with appropriate representatives of the publishers, the Executive Director of Secondary Teaching and Learning, the director of K-12 and Gifted Programs, a contract specialist from Purchasing Services and the Secondary Mathematics coordinator.</p> <p>The Secondary Mathematics coordinator used the recommendations from the committee to prepare the report for the School Board.</p> |

**SECONDARY MATHEMATICS  
TEXTBOOK ADOPTION COMMITTEE**

**City-Wide Representatives:**

George Coker, Secondary Mathematics Coordinator  
Dena McElligott, Secondary Mathematics Coordinator  
Teresa Ansell, Secondary Mathematics Specialist

**Instructor Representatives**

Karmi Fossen, Green Run High School  
Joseph Smith, Princess Anne High School  
Maria Apape, Salem High School

**Parent Representatives**

Dale DeSarro, Parent at Green Run High School  
Laurie Carter, Parent at First Colonial High School

**University Representative**

Fabian Mante, Ph.D., Old Dominion University

**Student Representatives**

Two Green Run High School Students

## SECONDARY MATHEMATICS TEXTBOOK ADOPTION COMMITTEES

### FIRST RECOMMENDATION

The Secondary Mathematics Textbook Adoption Committee recommends the following textbook as its first choice for adoption by Virginia Beach City Public Schools:

*Statistics and Probability with Applications (High School), 3rd edition*

The recommended textbook displays the following strengths:

- Aligns to the Standards of Learning and curriculum framework as set forth by the Virginia Department of Education.
- Includes a video library with full lessons, worked solutions, and teaching tips.
- Demonstrates a strong conceptual and applied approach to learning statistics focused on real-world scenarios.
- Includes homework opportunities that provides immediate feedback and integrates seamlessly with external tools such as Play-Posit and Schoology.
- Allows for development of formative and summative checks that port into Schoology through a designated assessment platform.
- Provides a fully digital textbook with embedded videos, notes, practice, and formative checks.
- Offers valuable additional instructional resources for planning and teaching Probability and Statistics.

### FIRST-CHOICE RECOMMENDATION IMPLEMENTATION COSTS FOR

*Statistics and Probability with Applications (High School), 3rd edition*

| Textbook                               | Allocation                                 | Cost     | Number Needed | Initial Implementation | Five-Year Projected Costs (3%/yr.) | Total Implementation |
|----------------------------------------|--------------------------------------------|----------|---------------|------------------------|------------------------------------|----------------------|
| Student Edition + Sapling 6 use online | Class sets                                 | \$157.98 | 600           | \$94,788               | \$14,218.20                        | \$109,006.20         |
| Sampling Online 6 use online           | All high school students taking the course | \$137.65 | 1050          | \$144,532.50           | \$21,679.88                        | \$166,212.38         |
| <b>Total Implementation Cost</b>       |                                            |          |               | <b>\$239,320.50</b>    | <b>\$35,898.08</b>                 | <b>\$275,218.58</b>  |

## SECONDARY MATHEMATICS TEXTBOOK ADOPTION COMMITTEES SECOND RECOMMENDATION

The Secondary Mathematics Textbook Adoption Committee recommends the following textbook as its second choice for adoption by Virginia Beach City Public Schools:

*Stats in your World, 3<sup>rd</sup> Edition*

The recommended textbook displays the following strengths:

- Digital Platform includes a fully digital textbook available for all students for each lesson.
- Assessment platform allows for creation of both formative and summative assessments.

The recommended textbook displays the following limitations:

- Video library does not cover as many topics and concepts that students have difficulty grasping and does not include teacher videos designed to help with implementation and instruction.
- Does not provide as wide a range of real-world application-based problems.
- Does not seamlessly integrate with Schoology.

### SECOND-CHOICE RECOMMENDATION IMPLEMENTATION COSTS FOR *Stats in your World, 3<sup>rd</sup> Edition*

| Textbook                                                 | Allocation                                 | Cost     | Number Needed | Initial Implementation | Five-Year Projected Costs (3%/yr.) | Total Implementation |
|----------------------------------------------------------|--------------------------------------------|----------|---------------|------------------------|------------------------------------|----------------------|
| Stats in your World + MyMathLab for School 6-year access | Class sets                                 | \$215.97 | 600           | \$129,582              | \$19,437.30                        | \$149,019.30         |
| MyMathLab for School (6-year access)                     | All high school students taking the course | \$127.47 | 1050          | \$133,843.50           | \$20,076.53                        | \$153,920.03         |
| <b>Total Implementation Cost</b>                         |                                            |          |               | <b>\$263,425.50</b>    | <b>\$39,513.83</b>                 | <b>\$302,939.33</b>  |



**Subject:** Centering Equity Update **Item Number:** 12B

**Section:** Information **Date:** November 10, 2020

**Senior Staff:** LaQuiche R. Parrott, Ed.D., Director of Diversity, Equity & Inclusion

**Prepared by:** LaQuiche R. Parrott, Ed.D., Director of Diversity, Equity & Inclusion

**Presenter(s):** LaQuiche R. Parrott, Ed.D., Director of Diversity, Equity & Inclusion

That the School Board receive the Centering Equity update.

**Background Summary:**

Since the last Centering Equity update, the School Board adopted educational equity 5-4 policy on September 9, 2020. This update will include the expansion and ongoing work of the office.

The office remains committed to enhancing the success of diverse students, staff and the community, as part of the broader goal to enrich the educational experiences and successes of every student in the division.

**Source:**

Office for Diversity, Equity & Inclusion

**Budget Impact:**

N/A



**Subject:** Policy Review Committee Recommendations **Item Number:** 12C 1-8

**Section:** Information **Date:** November 10, 2020

**Senior Staff:** Marc A. Bergin, Ed.D., Chief of Staff

**Prepared by:** Kamala Lannetti, Deputy City Attorney; John Sutton, III, Coordinator, Policy and Intergovernmental Affairs

**Presenter(s):** School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney

**Recommendation:**

That the School Board review Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain policies as reviewed by the committee at their October 15, 2020 meetings and presented for Information.

**Background Summary**

- 1) **Bylaw 1-28**– The PRC recommends amending Bylaw 1-28(C)(4) to assign the School Board Governance Committee, subject to review by the School Board. the responsibility of establishing protocols and procedures for related to the School Board meetings and other matters.
- 2) **Bylaw 1-39** – The PRC recommends amending Bylaw 1-39 ( C) to clarify the process of Agenda planning and to add Section ( E) School Board Awards and Recognitions which was removed from Appendix B.
- 3) **Policy 2-1** – The PRC recommends amending Policy 2-1 (A) Management Plan to clarify that each school principal is responsible for operating the assigned school in accordance with policies, rules and regulations of the School Board and under the supervision of the Superintendent.
- 4) **Policy 2-2** – The PRC reviewed Policy 2-2 and does not recommend changes.
- 5) **Policy 2-3** – The PRC recommends removing references to Related Links and Policy.
- 6) **Policy 2-13** – The PRC recommends removing references to Editor’s Notes.
- 7) **Policy 3-15**- The PRC recommends adding references to the City Council and the School Board’s agreement for revenue sharing, adding a subsection authorizing expenditure of excess local revenues for capital projects, adding a subsection allowing for expenditures of excess funds as agreed to by the City Council and the School Board, and scrivener’s changes.
- 8) **Policy 3-19** – The PRC recommends amending Section A to include other instructional materials in addition to textbooks, amending Section B to clarify that funds to operate the Food Service Program are derived primarily for the sale of food items and special subsidies from the federal and state governments, amending Section C clarify funding of the Athletics Fund, and scrivener’s changes.

**Source:**

Code of Virginia, 1950, as amended, § 22.1-253.12:7 School Board Policies.  
Policy Review Committee Meetings of October 15, 2020

**Budget Impact:**

## **SCHOOL BOARD BYLAWS**

### **Committees, Organizations and Boards – School Board Member assignments**

The School Board utilizes committees, boards, and other organizations (hereinafter "Committee") to accomplish both internal and external goals. School Board Members may be assigned to represent the School Board's interest on any such Committee. School Board Members have no individual authority when serving in these assignments and may only exercise the authority specifically authorized by the School Board. The School Board recognizes the following types of Committees: a) Standing School Board Committees; b) Joint School Board/City Council Committees; c) Ad Hoc School Board Committees; d) School Division Standing Committees with School Board Liaisons; and e) Outside Committees.

#### **A. General matters**

##### **1. Creation**

The School Board may determine that certain School Division objectives require longer term study and analysis, and/or ongoing oversight. In such cases where concerns lend themselves to a committee approach, committees comprised of School Board Members either alone or in conjunction with members of the School Administration, other public bodies or public organizations, and/or the public-at-large may be created by the School Board. The School Board shall describe the objectives of any such Committee in its minutes or other writing and provide it to the Committee.

##### **2. Authority**

Any such Committee shall have only such authority to bind the School Board as is expressly granted and shall have only such powers as the School Board has expressly granted or which, by implication, are reasonably necessary to accomplish the stated purpose(s).

##### **3. Assignments**

Unless otherwise specified, School Board Members will be assigned/appointed to Committees or Boards by the School Board Chair in consultation with the Vice Chair and with the approval of the School Board. School Board Members will be assigned to Committees or Boards no later than July 1st of each year. Assignments may be reviewed in January of each year or when otherwise necessary. Each School Board Member should be assigned to at least one (1) Committee. Appointment to a Committee should take into consideration, but not be limited to, the following: a) equitable distribution of Committee assignments among School Board Members; b) expressed interests of School Board Members; c) experience as a School Board Member; d) a School Board Member's training, education and/or experience with the purpose of the Committee; e) continuity of service and historical knowledge; f) availability for meetings; g) the need for diversity; h) the needs of the School Board; and i) other good and just reason for assignment. Should one or more representatives of the School Board be needed to attend a Committee meeting prior to the School Board's adoption of Committee assignments, the Chair is authorized to temporarily appoint School Board Members to that Committee. Assignments to a Committee are effective until June 30th of each year.

The School Board is authorized to appoint alternates to Committees, should the School Board Member assigned require another School Board Member to substitute. In the absence

of an alternate or when an alternate is unavailable, the Chair may assign another School Board Member to represent the School Board at a Committee meeting.

4. Individual Authority

Individual School Board Members appointed to any Committee shall have no authority to bind the School Board on any matter unless such authority is expressly granted by the School Board.

5. Reports

Assigned School Board Members shall report to the School Board on Committee activities when and in the format designated by the School Board.

6. Committee Chair

The Committee Chair will be chosen by the Members of the Committee unless otherwise specified. For the purposes of electing a Committee Chair, the most senior School Board Member attending the first meeting of the year (or the most senior assigned staff member attending the meeting if a School Board Member is not present at the first meeting) shall conduct the election of the Committee Chair. All School Board created Committees shall be chaired by an assigned School Board Member unless the Committee structure specifically requires that another person be the Committee Chair. When choosing a Committee Chair, the following shall be considered: a) continuity of membership; b) expressed interest of assigned School Board Members; c) diversity of membership; and d) needs of the School Board Committee.

7. Roles and Responsibilities of the Committee Chair

The Committee Chair shall have the responsibility for: a) presiding over the meetings or designating another Committee Member to preside in the Chair's absence; b) setting the direction for and establishing norms and protocols that allow for appropriate function and in an efficient manner; c) provide guidance and communicate expectations to other Committee Members; d) ensure that relevant, timely and effective decisions are executed and that all Committee Members are provided the opportunity to participate in the decision making process; e) ensure compliance with applicable law, bylaw, policy and regulation; f) ensure that appropriate notices are made, agendas and supporting materials are provided and that minutes of the meetings are kept if so required by law.

B. Committee Meetings

1. Notices of Meetings by Committee Chair

The Committee Chair or the assigned staff member shall provide the School Board Clerk notice of the date, time, and location of Committee meetings so that the School Board Clerk can give the public notice of meetings consistent with applicable law. The Committee Chair or the assigned staff member shall make available to the public, upon request, nonexempt agenda materials furnished to Members for the meeting as required by the Virginia Freedom of Information Act and other applicable law. Committee Meetings will be held in locations accessible to the public.

2. Public Access



Committee Meetings shall be open to the public but may be closed for all or a portion of the Meeting as permitted by the Virginia Freedom of Information Act and other applicable law or regulation. The Committee Chair or assigned staff member will make arrangements for any persons needing accommodations or other services to access the Committee Meetings.

3. Rules of Order

Committee Meetings shall be run in accordance with the Special Rules of Order found in School Board Bylaws Appendix A and the current edition of *Robert's Rules of Order Newly Revised*.

C. School Board Standing Committees

The Committees listed below shall be considered Standing Committees of the School Board:

1. Internal Audit Committee

The Internal Audit Committee consists of three to four Members, including two or three Members of the School Board and one or more citizens of the City of Virginia Beach to serve as the third and/or fourth Member.

The Internal Audit Committee assists the full School Board in considering internal and external audit matters, including the timely reporting to the School Board of material actions or inactions of school employees that could lead to charges of malfeasance in office by School Board Members or School Division employees or agents. The Internal Audit Committee has established the Office of Internal Audit, which reports directly to the Internal Audit Committee, and through the Internal Audit Committee, to the full School Board, as more particularly set forth in Policy 3-96 and the Internal Audit Charter.

2. Policy Review Committee

The School Board Policy Review Committee (PRC) will consist of three School Board Members. The School Board, at its discretion, may appoint a citizen to serve as a voting member. School Board Legal Counsel, the Chief of Staff and other staff members appointed by the Superintendent will serve as liaisons to the PRC but will not be voting members.

The responsibilities of the PRC will be to consider input from the public, students, staff, the school administration or other stakeholders and advise the School Board and the Superintendent concerning the need to amend, adopt, repeal, and/or merge by-laws, policies and applicable regulations.

3. Planning and Performance Monitoring Committee

The Planning and Performance Monitoring Committee will consist of three School Board Members. The Superintendent and other staff members assigned by the Superintendent will serve as liaisons to the Committee but will not be voting members. The purpose of the Committee will be to provide transparent oversight of School Division resources and processes to ensure effective and efficient operations in support of the School Division's vision, mission and strategic goals as well as coordinating School Board Member engagement in strategic and operational planning, including budget development by:

- a. Planning responsibilities will include, but not be limited to:

- 1) updating the strategic and operational planning/budgeting process and calendars;
  - 2) establishing annual operating priorities and targets/goals to guide budget development;
  - 3) identifying operational issues deserving special attention in the next year's budget (e.g., unmet needs, transportation, compensation, building safety);
  - 4) identifying and prioritizing opportunities for significant innovation in particular areas;
- b. Performance Monitoring responsibilities will include, but not be limited to:
- 1) recommending key planning "products" to the full School Board for review and approval (e.g., updates to the vision/mission statement, new strategic plan, the annual budget);
  - 2) working with the School Administration in updating the content and format of performance reports being sent to the School Board (e.g., student testing, program evaluation calendar and reporting, strategic plan/navigational marker reporting);
  - 3) reviewing performance reports, identifying issues and opportunities; and
  - 4) assisting with presentation of performance reports at regular School Board Meetings.

#### 4. Governance Committee

The Governance Committee will consist of the School Board Chair and the Chairs of the Internal Audit Committee, the Policy Review Committee, and the Planning and Performance Monitoring Committee. Additionally, one other School Board Member will be appointed by the School Board Chair and approved by the School Board to also serve on the Committee. The Chair of the Governance Committee will be the Chair of the School Board. The Superintendent and School Board Legal Counsel will serve as the liaisons to the Committee but will not be voting members. The Governance Committee will be responsible for the following:

- a. building and monitoring the School Board-Superintendent working relationship and addressing relationship issues as they occur, including approval of routine matters related to the Superintendent's contract and employment, initially addressing issues and concerns regarding the Superintendent's conditions of employment, and communication with the School Board concerning such matters;
- b. developing procedures and an evaluation instrument for the Superintendent's evaluation;
- c. developing and presenting to the School Board annual goals for the Superintendent;
- d. establishing School Board- Superintendent communication and interaction guidelines and monitoring compliance with such guidelines;
- e. planning strategic and/or operational retreats at which values and vision statements will be updated (as needed), environmental trends will be assessed, and strategic issues will be identified and analyzed;

- f. identifying training and educational opportunities for School Board Members to become better informed about School Board governance issues and public education matters and monitoring an annual budget to fund such opportunities;
- g. coordinating School Board self-evaluation procedures, instruments and training;
- h. developing guidelines for effective communication of School Board Committee work to the School Board, the School Administration, and the public;
- i. developing long range agenda forecasts for School Board consideration;
- j. reviewing and responding to complaints or concerns regarding School Board Members and developing procedures for handling such complaints;
- j.k. Establish protocol and procedures, subject to review by the School Board, regarding School Board Meetings and other matters relating to the School Board; and
- k.l. such other duties assigned to the Governance Committee by the School Board.

#### 5. Legislative Committee

The Legislative Committee will consist of three School Board Members, School Board Legal Counsel, the School Board's Legislative Consultant and those staff members appointed by the Superintendent who will serve as liaisons to the Committee but will not be voting members. The Legislative Committee is responsible for the development of the School Board's proposed annual legislative package. The legislative package, priorities and positions shall be based upon input from the School Board and the Superintendent. The Legislative Committee is also responsible for developing the School Board's regional legislative position and for acting as the School Board's liaison to the Virginia General Assembly as well as other publicly elected bodies.

#### 6. Building Utilization Committee

The Building Utilization Committee (BUC) will consist of three School Board Members. The Superintendent may assign appropriate staff members to assist the BUC in its review but such staff members will not be voting members. The BUC will annually review enrollment projections and impact on optimal building utilization. At its discretion, the BUC may invite input from PTAs or other community groups directly impacted by any recommendation from the BUC.

#### 7. Student Discipline Committees

Three Committees of the School Board shall be appointed to hear student discipline cases as needed. Each Committee shall consist of three (3) voting School Board Members and one (1) nonvoting School counselor. Each Member of a Committee, excluding the School counselor, has authority to make motions and vote on that Committee. Each Committee shall meet to determine cases dealing with expulsions and long-term suspensions as set forth in School Board policy or regulation. A unanimous decision of a Committee consisting of three School Board Members regarding long-term suspensions and expulsions is final. If a Committee's decision is not unanimous, or if the decision is made by a Committee of less than three (3) School Board Members, the decision of the Committee may be appealed to the full School Board.

#### D. Joint Standing School Board and City Council Committees/Boards

The Committees listed below shall be considered Joint Standing Committees of the School Board and the City Council. The Chairman shall seek approval from the School Board for all Member appointments to such Committees. The Chairman shall take into consideration the experience of the

School Board Members, their interest in membership, diversity of membership and continuity of membership on a Committee. The Chairman of each Joint Standing School Board/City Council Committee shall be selected by the Committee Members unless otherwise specified.

1. CIP/Modernization Review Committee

The School Board Chair will appoint and the School Board will approve two School Board Members and one alternate to serve on the Committee. The School Board Chair will appoint the Committee Chair.

- E. School Board Ad Hoc Committees

A School Board Ad Hoc Committee and Ad Hoc Committee Chair shall be proposed by the School Board Chair and appointed by the School Board, as the need arises, to carry out a specified task, at the completion of which - that is, on presentation of its final report to the School Board, such Ad Hoc Committee will automatically cease to exist. An Ad Hoc Committee shall have those powers designated by the School Board. The following Committee(s) are designated School Board Ad Hoc Committee(s):

1. Ad Hoc School Site Selection Committee

The School Site Selection Committee is an Ad Hoc School Board Committee that is appointed as needed to assist the School Board in considering proposals for new school sites.

2. Other Ad Hoc Committees as needed.

- F. School Division Standing Committees with School Board Member Liaisons

If requested by the Superintendent or as set forth by Policy, the School Board may assign School Board Members to serve as Members of School Division Standing Committees. In those instances, the appointed School Board Members serve only as liaisons and have no authority to bind the School Board on any matter. The Superintendent shall provide a list of all such Liaison positions to the School Board by June 1st of each year.

1. The following Committees are designated as School Division Standing Committees with School Board Members assigned as Liaisons:
  - a. Equity Council

The Equity Council addresses issues related to diverse populations and how the organizational climate contributes to fostering: greater student achievement; effective communication across all levels and with the greater community; honoring and listening to all voices; providing focused opportunities discussion, feedback, input and support to the implementation of Compass to 2020 and future School Board goals; reporting on all aspects of diversity and equity with a special focus on students of color; resources and support to further the work educational equity within the School Division. The Superintendent will designate a staff member to serve as the Chair of the Equity Council. No more than two (2) School Board Members will be assigned as liaisons to the Equity Council.

- G. Outside Committees

The School Board Chair will appoint and the School Board will approve School Board Members to represent the School Board on Outside Committees. In those instances, School Board Members have authority to bind the School Board for the limited purpose for which the Outside Committee exists. The Superintendent shall provide a list of all Outside Committees to the School Board by June 1st of each year. The School Board Chair will appoint, subject to approval by the School Board, School Board Members to such Committees by majority vote. Outside Committees include, but are not limited to:

1. Access - College Foundation;
2. Governor's School for the Arts;
3. Mayor's Committee for Persons with Disabilities;
4. SECEP - Southeastern Cooperative Educational Program;
5. VSBA - Virginia School Board Association Delegate Assembly;
6. Hampton Roads Educational Telecommunications Association (HRETA) WHRO Educational Advisory Committee;
7. Sister Cities Association of Virginia Beach;
8. 403 (B) Compensation Board; and
9. Virginia Beach Human Rights Commission

#### Related Links

School Board Bylaws [Appendix A](#)

School Board [Policy 3-96](#)

School Board [Internal Audit Charter](#), as amended.

Adopted by School Board: July 21, 1992  
Amended by School Board: April 19, 1994  
Amended by School Board: January 3, 1995  
Amended by School Board: August 17, 1999  
Amended by School Board: February 20, 2001  
Amended by School Board: August 7, 2001  
Amended by School Board: August 21, 2001  
Amended by School Board: May 28, 2002  
Amended by School Board: August 6, 2002  
Amended by School Board: July 15, 2008  
Amended by School Board: December 2, 2008  
Amended by School Board: December 15, 2015  
Amended by School Board: August 2, 2016  
Amended by School Board: June 11, 2018  
Amended by School Board: February 12, 2019  
Amended by School Board: November 12, 2019  
Amended by School Board: January 28, 2020  
Amended by School Board: June 23, 2020

## SCHOOL BOARD BYLAWS

### Agenda Preparation

#### A. Notification of Meetings

The Chair~~man~~ and one School Board Member<sub>;</sub> appointed by the Chair~~man~~ on a rotating basis, with the cooperation of the Superintendent or designee shall plan a proposed agenda for the forthcoming meeting for preparation by the Clerk to have delivered to Members of the School Board five (5) calendar days prior to a regularly scheduled School Board meeting.

The Clerk shall post and give notice of the date, time, and location of meetings to the public as required by the Virginia Freedom of Information Act.

#### B. Supporting Documents

School Board Members shall be furnished, along with notice of the forthcoming meeting, such supporting documents and information as may be required in considering agenda items.

At least one copy of allthe agenda packets<sub>;</sub> and, unless exempt, all materials furnished to School Board Members for a meeting shall be made available for public inspection<sub>;</sub> by the Clerk<sub>;</sub> at the same time such documents are made available to School Board Members.

#### C. Agenda Items

Prior to public posting of the Formal Meeting Agenda, School Board Members shall present to the Agenda Planning Committee, ~~Chairman or the School Board Member~~ assigned to Agenda planning for the forthcoming meeting, a request for consideration ~~for the inclusion on the agenda of additional~~ matters they wish to have considered. The Agenda Planning Committee will determine what matters will be included on the Agenda for the next meeting. The Agenda Planning Committee will take into consideration the time available for all proposed topics, the preparation time necessary for presentation, and other relevant matters before setting the final agenda. Items should not be placed on the Action Agenda without consideration being given to

~~providing adequate public notice, thus allowing time to prepare necessary background materials.~~

~~After the Formal Meeting Agenda has been published, with the approval of two or more members of the Agenda Planning Committee, School Board Members, the Superintendent/designee may have the privilege of adding request of the Chair that additional items be added to the published agenda upon request to the Chairman, which would require the approval of two or more members of the Agenda Planning Committee. Items should not be placed on the Action Agenda without consideration being given to providing adequate public notice, by the School Board Member, as early as reasonably feasible and an affirmative vote of the School Board membership present at the meeting should any School Board Member object. If the Agenda Planning Committee does not approve of adding an item to a Meeting Agenda, that requesting School Board Member may make a motion at the meeting to add the item to the Meeting Agenda.~~

~~If a School Board Member is denied the request to add an item to a Meeting Agenda, that School Board Member may make a motion at the meeting to add the item to the Meeting Agenda.~~

~~Citizens of Virginia Beach Patrons of the School Division may who desire to suggest items to be included on in a Meeting Agenda the agenda of a particular meeting shall by submitting submit in writing such request to the Clerk of the School Board for consideration. hairman in care of the Office of the Superintendent at least fifteen (15) working days prior to the day of the meeting.~~

Unless provided elsewhere in its bylaws, the business conducted by the School Board will be restricted to those matters included in the agenda.

#### **D. Annual Organizational Meeting Agenda Preparation**

It shall be the duty of the outgoing Chair~~man~~ to plan the agenda for the annual organizational meeting. If the Chair~~man~~'s elected/appointed term of office on the School Board expires before the annual organizational meeting or is not available, the Vice-Chair~~man~~ shall act as Chair~~man~~ for the purposes of planning the agenda for the annual organizational meeting. If the Vice-Chair~~man~~'s elected/appointed term of office on the School Board expires before the annual organizational meeting or the Vice Chair is not available, the most senior School Board Member whose last name is first

alphabetically shall act as Chair~~man~~ for the purposes of planning the agenda for the annual organizational meeting.

**E. School Board Awards and Recognition Criteria for Students, Employees, and the Public**

1. The School Board may provide recognition at its formal regular School Board meetings for achievements that meet the following criteria:

a. Achieve first or second place in national competitions/events.

b. Achieve national recognition for outstanding achievements, i.e., National Merit Finalists.

c. Achieve first place in regional (multi-state) competitions/events.

d. Achieve first place in state competitions/events.

e. Other extraordinary aAchievements (upon consultation with the Superintendent and Agenda Planning Committee) ~~beyond the scope of regular academics/activities and/or job performance.~~

2. In order to ensure a recognition process that is reasonable and manageable, the School Board may read and approve resolutions supported by Presidential, Congressional, General Assembly, ~~and~~ Gubernatorial Proclamation, and City Council.

**Legal Reference**

Code of Virginia § 2.2-3707, as amended. Meetings to be public; notice of meetings; recordings; minutes.

Adopted by School Board: July 21, 1992  
Amended by School Board: July 18, 1995  
Amended by School Board: November 5, 1996  
Amended by School Board: August 17, 1999  
Amended by School Board: February 20, 2001



Amended by School Board: May 14, 2002  
Amended by School Board: August 2, 2016  
Amended by School Board: 2020

## ADMINISTRATION

### Management Plan/Goals and Objectives

#### A. Management Plan

The School Board in cooperation with the Superintendent is responsible for the effective and efficient operation of the School Division. ~~Accordingly, the School Division functions on the site based concept of management which shifts responsibilities from central administration to the school site to make management more efficient and supports shared decision making by persons directly involved in the educational process.~~ Each school principal is responsible for providing instructional leadership and supervising the operation and management of the school and assigned property, in accordance with the policies, rules and regulations of the School Board and under the supervision of the Superintendent.

#### B. Goals and Objectives

The School Board in cooperation with the Superintendent shall provide leadership to improve the quality of schooling in the following ways:

1. To encourage ~~school-based management and~~ shared decision making;
2. To provide educational opportunities to overcome factors of socioeconomic background or preschool disadvantage to ensure that all ~~students~~ children ~~Fra~~ learn;
3. To involve parents, religious organizations, military, higher education, business and industry, neighborhood groups, and public and private agencies in supporting the goals of education;
4. To develop and adhere to a system of accountability to ensure school improvement;
5. To establish staff development programs to maintain and improve the professional staff and to train all participants for involvement in shared decision making, effective schooling practices, and characteristics of effective organizational cultures;
6. To establish and maintain open communications with students, employees, parents, taxpayers, and government leaders;

7. To establish employee evaluation systems based on student achievement, effective schooling practices, and school improvement initiatives;
8. To establish personnel selection, retention, and promotion practices to identify and train future leaders; and
9. To protect and advance the belief that preparing students to be successful learners, workers and citizens is the most important purpose of schooling.

These activities are to be fused into the School Division's Strategic Plan. The Superintendent shall provide the School Board and community with annual progress reports toward the identified goals and objectives of the Strategic Plan.

Adopted by School Board: December 17, 1991

Amended by School Board: October 20, 1992

Amended by School Board: December 3, 2013

Amended by School Board: 2020

## **ADMINISTRATION**

### **Definition**

The term "administrator" shall apply to those positions identified as “administrator” in the School Board -approved Compensation Plan. Other positions are classified as “administrator” as approved by the School Board upon recommendation of the Superintendent.

Adopted by School Board: October 20, 1992

Amended by School Board: October 17, 1995

Amended by School Board: December 3, 2013

[Reviewed by School Board: 2020](#)

## ADMINISTRATION

### **Consultants**

The School Board and Superintendent may engage the services of consultants when, in their judgment, such services are not available within the present staff; substantial savings to the School Division are evident; and/or such employment will be to the advantage of the School Division in some other way.

Consultants shall exercise no administrative authority over the work of employees in the School Division, but shall act only as advisers in those fields in which they are qualified to offer expert assistance.

All administrative supervision of employees shall be in the hands of those to whom such responsibility has been specifically designated.

[Related Link](#)  
[Policy](#)

Adopted by School Board: October 20, 1992  
Amended by School Board: December 3, 2013  
[Amended by School Board:](#)

## ADMINISTRATION

### **Job Descriptions**

Each position shall have a job description which includes, but is not limited to: general responsibilities, essential functions, knowledge, skills, abilities, and any additional requirements necessary to the position. The job description should be available to the staff.

The Superintendent shall be responsible for developing for each administrative and supervisory position an effective job description that incorporates the guidelines under School Board Regulation 2-14.2 and other relationships necessary for efficient management of the School Division.

#### **Editor's Note**

*~~See also the School Division's Job Titles/Descriptions on [vbschools.com](http://vbschools.com).~~*

### **Related Links**

School Board Regulation 2-14.2  
School Division Job Titles/Descriptions

Adopted by School Board: August 21, 1990  
Amended by School Board: July 16, 1991  
Amended by School Board: October 20, 1992  
Amended by School Board: December 3, 2013  
[Amended by School Board:](#)

## BUSINESS AND NONINSTRUCTIONAL OPERATIONS

### Local Funds

#### A. Generally

The School Board receives local funds for school operation from revenues appropriated to the School Board from City Council and from other sources such as rents, tuition, sale of equipment, gifts, and bequests.

#### B. Expenditure of Excess Local Revenues

1. Any "actual-~~over~~-estimated" local revenues that are appropriated to the School Board by City Council pursuant to the City Council's and the School Board's agreement policy for the sharing of revenues between the City and the School Board shall only be expended for the following purposes:
  - a. To maintain or supplement the Special Reserve Fund set forth in School Board Policy 3-28;
  - b. To fund items of a non-recurring nature that were included in a School Board-~~approved~~ school operating budget, but for which the City Council-~~approved~~ budget did not include sufficient funding;
  - c. To make any expenditures for the purchase of a capital item; and/or
  - ~~e.d.~~ To make any expenditure toward an approved and funded capital project; and/or;
  - e. To reduce future debt service costs; and
  - ~~d.f.~~ As otherwise agreed to by the City Council and the School Board.
2. Any expenditure of City Council ~~approved~~ "actual-~~over~~-estimated" local revenues shall require a resolution adopted by a majority of the M~~m~~embers of the School Board. ~~\_, which The~~ resolution shall state the purpose(s) of the expenditure and the total amount to be expended.

#### Editor's Note

~~For sale and lease of property see School Board Policy 3-23.~~

~~For gifts and bequests see School Board Policy 3-24.~~

~~For trust funds see School Board Policy 3-25.~~

## **Legal Reference**

Code of Virginia § 22.1-88, as amended. Of what school funds to consist.

Code of Virginia § 22.1-100, as amended. Unexpended school and educational funds.

## **Related Links**

School Board **Policy 3-23**

School Board **Policy 3-24**

School Board **Policy 3-25**

School Board **Policy 3-28**

[Revenue sharing agreement with the City link](#)

Adopted by School Board: February 16, 1993

Amended by School Board: May 6, 1997

Scrivener's Amendments: September 11, 2014

[Amended by School Board: 2020](#)



## BUSINESS AND NONINSTRUCTIONAL OPERATIONS

### Certain Special Revenue Funds

#### A. Textbook Fund

The School Board will maintain a system of free textbooks and other instructional materials. Funds from state or local government or other funds shall be received, accounted for, and disbursed in compliance with regulations ~~of the Virginia Board of Education~~, as cited in the legal reference to this Policy. Additional revenue is generated from interest earned on funds on deposit. ~~This fund is classified as a special revenue fund; an entity where revenues generated finance the textbook operation.~~

#### B. Food Services Fund

The cafeterias operate as the Food Services Program and shall be maintained on a self-sustaining basis. The funds for the operation of the Food Services Program are derived primarily from the sale of food items and special subsidies from the federal and state governments. However, in the event that the funds appear to be insufficient, the School Board will consider and may appropriate such funds, as in its judgment, will to sustain the level of service provided to students.

~~All food services funds shall be accounted for in a separate fund.~~

#### C. Athletics Fund

Revenue for the Athletics Fund is generated from events admission receipts, monies received from participation in post season tournaments, and interest earned on deposits. The School Board may also transfer from the School Operating fund to supplement the Athletics Fund. ~~for school-sponsored Virginia High School League and Virginia Beach Middle School League (VBMSL) competitions. Other revenue consists of funds received from the region and state for participating in post season tournaments. Additional revenue is generated from interest earned on funds on deposit. The School Board may appropriate funds to supplement the athletic/extracurricular program.~~

Disbursements from the ~~a~~Athletics Ffund consist of expenditures for ~~all of the senior high and middle school competitive events including post season tournaments. These expenditures are for such things as:~~ coaching supplements, security staff, event officials, post-season travel, equipment, uniforms, ~~officials,~~ and miscellaneous supplies.

### Legal Reference

Virginia Board of Education Regulations ~~Governing School Activity Funds~~, 8 VAC 20-240, *et seq.*, as amended. [Regulations Governing School Activity Funds](#)

Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. § 1751, as amended.

Virginia Board of Education Regulation 8 VAC 20-490-40, as amended. Textbooks.

Virginia Board of Education Regulation 8 VAC 20-720-80, as amended. Student fees and charges.

Code of Virginia § 22.1--116, as amended. How and by whom funds for school division kept and disbursed.

Code of Virginia § 22.1-88, *et seq.*, as amended. Of what school funds to consist.

Adopted by School Board: February 16, 1993

Amended by School Board: October 19, 1993

Amended by School Board: January 5, 1999

Amended by School Board: June 20, 2006

Amended by School Board: September 16, 2014

[Amended by School Board: 2020](#)



**Subject:** Reopening Plan – Next Phase **Item Number:** 12D

**Section:** Information **Date:** November 10, 2020

**Senior Staff:** Donald E. Robertson Jr., PhD., Chief Schools Officer

**Prepared by:** Donald E. Robertson Ph.D., Chief Schools Officer, Department of School Leadership

**Presenter(s):** Donald E. Robertson, Ph.D., Chief Schools Officer, Department of School Leadership

**Recommendations:**

That the School Board receive an update to our planning efforts to welcome more students back to our secondary schools on Nov. 12.

**Background Summary:**

This presentation is an extension of the School Board Workshop “Updates on the Reopening of Schools” presented at the School Board Meeting on October 13. During the October 27 School Board meeting the School Board was asked to approve the return of Option 1 students in grades 7-8 and 10-12 for face-to-face instruction using one of the scenarios addressed at the Workshop.

**Source:**

**Budget Impact:**

TBD