



# VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

## School Board Services

**Carolyn T. Rye, Chair**  
District 5 - Lynnhaven

**Kimberly A. Melnyk, Vice Chair**  
District 7 – Princess Anne

**Beverly M. Anderson**  
At-Large

**Sharon R. Felton**  
District 6 – Beach

**Jennifer S. Franklin**  
District 2 – Kempsville

**Dorothy M. Holtz**  
At-Large

**Laura K. Hughes**  
At-Large

**Victoria C. Manning**  
At-Large

**Jessica L. Owens**  
District 3 – Rose Hall

**Trenace B. Riggs**  
District 1 – Centerville

**Carolyn D. Weems**  
District 4 - Bayside

**Aaron C. Spence, Ed.D., Superintendent**

## School Board Mini-Retreat/School Board Regular Meeting Agenda Tuesday, January 26, 2021

Pursuant to the State of Emergency related to the COVID-19 pandemic, the Governor's Executive Orders, the Virginia Freedom of Information Act as amended by the Virginia General Assembly and the School Board's April 7, 2020 Emergency Resolution, the School Board and selected staff members will meet in person at the School Administration Building. However, at this time it is impractical and unsafe to allow other persons to attend the School Board Mini-Retreat/School Board Meeting due to physical distancing and safety precautions related to the pandemic. Members of the public will be able to observe the School Board Mini-Retreat/School Board Meeting through livestreaming on [www.vbschools.com](http://www.vbschools.com), broadcast on VBT Channel 47, and on Zoom through the link below.

The School Board will hear public comment both Agenda and Non-Agenda items at the January 26, 2021 School Board Meeting. Citizens who would like to speak can sign up to speak either in person or electronically. All speakers must be signed up to speak by noon on January 26, 2021. The School Board has determined that in person speakers will be heard before speakers who are participating electronically. Agenda and Non-Agenda item speakers will be heard as set forth in the Agenda. Persons signed up to speak in person will be required to remain outside of the School Administration Building until called to speak and may not enter the building for any other reason. In person speakers will be required to follow physical distancing and safety protocols including wearing a face covering while in the School Administration Building, while addressing the School Board or on its grounds. Speakers who are under 18 years old may be accompanied by one adult while in the School Administration Building. Citizens requiring accommodations to these requirements are encouraged to participate through electronic means or to contact the School Board Clerk to discuss accommodations. Non-Agenda Item speakers will be heard after the Conclusion of the Regular School Board Meeting. The School Board will hear comments from speakers but reserves the right to conclude speaker comments by vote of the School Board. All public comments shall meet the [School Board Bylaw 1-48](#) requirements for Decorum and Order.

Attendee link: [https://us02web.zoom.us/webinar/register/WN\\_Q0HQQU6MRn-AYUI8SPTOKQ](https://us02web.zoom.us/webinar/register/WN_Q0HQQU6MRn-AYUI8SPTOKQ) Call-in (301) 715-8592 ID 826 2138 0418

Public comment is always welcome by the School Board through their group e-mail account at [vbcpschoolboard@googlegroups.com](mailto:vbcpschoolboard@googlegroups.com) or by request to the Clerk of the School Board at (757) 263-1016

## School Board Mini-Retreat Tuesday, January 26, 2021

Time	Activity	Lead(s)
11:00 a.m. – 11:30 a.m.	Arrival / Lunch	
11:35 a.m. – 12:55 p.m.	Proposed School Board Protocols Manual <ul style="list-style-type: none"> <li>• Introduction: Mrs. Rye</li> <li>• Review: Mrs. Anderson and Mrs. Riggs</li> <li>• Facilitation of Discussion: Dr. Banicky</li> </ul>	<b>Carolyn T. Rye</b> <i>School Board Chair</i> <b>Beverly M. Anderson</b> <i>School Board Member</i> <b>Trenace B. Riggs</b> <i>School Board Member</i> <b>Lisa A. Banicky, Ph.D.</b> <i>Executive Director of Planning, Innovation and Accountability</i>
12:55 p.m. – 1:05 p.m.	<b>BREAK</b>	



# VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Mini-Retreat/School Board Regular Meeting Agenda (continued)  
Tuesday, January 26, 2021

Time	Activity	Lead(s)
1:05 p.m. – 2:05 p.m.	Parliamentary Procedures and School Board Meetings Status of New Committees VSBA Fall Conference Feedback	<b>Carolyn T. Rye</b> School Board Chair <b>Kamala Lannetti</b> Deputy City Attorney School Board Legal Counsel <b>Carolyn D. Weems</b> School Board Member
2:05 p.m. – 2:10 p.m.	<b>BREAK</b>	
2:10 p.m. – 3:10 p.m.	Strategic Plan Updates	<b>Aaron C. Spence, Ed.D.</b> Superintendent <b>Lisa A. Banicky, Ph.D.</b> Executive Director of Planning, Innovation and Accountability
3:30 p.m.	Break/Prepare for School Board Workshop	

## INFORMAL MEETING

1. **Convene School Board Workshop** ..... 4:00 p.m.  
A. School Board Administrative Matters and Reports  
B. 2020-21 Plan Updates
2. **Closed Meeting: (as needed)**
3. **School Board Recess** ..... 5:30 p.m.

## FORMAL MEETING

4. **Call to Order and Verbal Roll Call (School Board Chambers)** ..... 6:00 p.m.
5. **Moment of Silence followed by the Pledge of Allegiance**
6. **Student, Employee and Public Awards and Recognitions**
7. **Adoption of the Agenda**
8. **Superintendent's Report**
9. **Approval of Meeting Minutes:**  
A. January 5, 2021 Special School Board Meeting **Added 1/25/2021**  
B. January 12, 2021 Organizational/Regular School Board Meeting **Added 1/25/2021**

## 10. **Hearing of Citizens and Delegations on Agenda Items**

The School Board will hear public comment on Agenda items at the January 26, 2021 School Board Meeting. Citizens may sign up to speak by completing the [online form here](#) or contacting the School Board Clerk at 263-1016 and shall be allocated 4 minutes each. Sign up for public speakers will close at noon on January 26, 2021. Speakers will be provided with further information concerning how they will be called to speak. In person speakers should be in the parking lot of the School Administration Building, 2512 George Mason Drive, Building 6, Municipal Center, Virginia Beach, Virginia 23456 by 5:45 p.m. January 26, 2021. Speakers signed up to address the School Board through Zoom or by telephone should be signed into the School Board Meeting by 5:45 p.m. All public comments shall meet the [School Board Bylaw 1-48](#) requirements for Decorum and Order.

## 11. **Consent Agenda**

All items under the Consent Agenda are enacted on by one motion. During item 7 – Adoption of the Agenda – School Board members may request any item on the Consent Agenda be moved to the Action portion of the regular agenda.

- A. Resolutions:
  1. African American History Month – February 2021
  2. Career and Technical Education Month
  3. National School Counseling Week
- B. Religious Exemption(s)



# VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Mini-Retreat/School Board Regular Meeting Agenda (continued)  
Tuesday, January 26, 2021

## 12. Action

- A. Personnel Report / Administrative Appointment(s) **Updated 1/27/2021**
- B. Policy Review Committee (PRC) Recommendations
  - 1. Bylaw 1-36/ Opening Meetings and Closed Meetings
  - 2. Bylaw 1-38/ Regular Meetings, Time, Place, Order of Business, Recessed Meetings, Work Sessions/Public Hearing
- C. 2020-2025 Local Plan for Gifted Education: Gifted Testing Amendment **Updated 1/25/2021**
- D. School Board Committee Assignment Modifications for Term Ending June 30, 2021

## 13. Information

- A. Report on the Comprehensive Annual Finance Report (CAFR)
- B. Interim Financial Statements – November/December 2020
- C. New Courses:
  - 1. Dual Enrollment (DE)
    - a. BUS100 – DE Introduction to Business
    - b. BUS117 – DE Leadership Development
  - 2. African American History Elective
- D. Textbook Adoptions:
  - 1. AP French Language and Culture
  - 2. AP German Language and Culture
  - 3. AP Spanish Language and Culture
  - 4. AP Spanish Literature and Culture
  - 5. AP Biology
  - 6. AP Physics 1 and 2
- E. Policy Review Committee (PRC) Recommendations:
  - 1. Bylaw 1-28/ Committees, Organizations and Boards – School Board Member Assignments
  - 2. Bylaw 1-39/ Agenda Preparation
  - 3. Policy 4-36/ Payroll Deductions
  - 4. Policy 4-32/ Employee Associations
  - 5. Appendix C

## 14. Standing Committee Reports

## 15. Conclusion of Formal Meeting

## 16. Hearing of Citizens and Delegations on Non-Agenda Items

The School Board will hear public comment on Non-Agenda items at the January 26, 2021 School Board Meeting. Citizens may sign up to speak by completing the [online form here](#) or contacting the School Board Clerk at 263-1016 and shall be allocated 4 minutes each. Sign up for public speakers will close at noon on January 26, 2021. Speakers will be provided with further information concerning how they will be called to speak. In person speakers should be in the parking lot of the School Administration Building, 2512 George Mason Drive, Building 6, Municipal Center, Virginia Beach, Virginia 23456 by 5:45 p.m. January 26, 2021. Speakers signed up to address the School Board through Zoom or by telephone should be signed into the School Board Meeting by 5:45 p.m. All public comments shall meet the [School Board Bylaw 1-48](#) requirements for Decorum and Order.

## 17. Workshop (as needed)

## 18. Closed Meeting (as needed)

## 19. Vote on Remaining Action Items (as needed)

## 20. Adjournment



**Subject:** 2020-21 Plan Updates **Item Number:** 1B

**Section:** Workshop **Date:** January 26, 2021

**Senior Staff:** Marc A. Bergin, Ed.D., Chief of Staff

**Prepared by:** Marc A. Bergin, Ed.D., Chief of Staff

**Presenter(s):** Marc A. Bergin, Ed.D., Chief of Staff

Donald E. Robertson, Ph.D., Chief Schools Officer, Department of School Leadership

Jack Freeman, Chief Operations Officer, Department of School Division Services

**Recommendations:**

That the School Board receive information updates regarding the VBCPS 2020-21 Plan.

**Background Summary:**

The “VBCPS Fall 2020 Plan” was approved by the School Board on July 28, 2020, and the “VBCPS 2020-21 Plan” was subsequently approved by the School Board on January 12, 2021.

**Source:**

School Board Minutes – July 28, 2020

**Budget Impact:**

TBD



**Subject:** Approval of Minutes **Item Number:** 9A-B

**Section:** Approval of Minutes **Date:** January 26, 2021

**Senior Staff:** N/A

**Prepared by:** Regina M. Toneatto, School Board Clerk

**Presenter(s):** Regina M. Toneatto, School Board Clerk

**Recommendation:**

That the School Board adopt the following sets of minutes as presented:

- A. January 5, 2021 Special School Board Meeting
- B. January 12, 2021 Regular School Board Meeting

Pursuant to School Board Resolution dated April 7, 2020, entitled *Resolution Authorizing Finding that a Local Emergency Exists, Adoption of Procedures for Electronic or Other Public Meetings and Public Hearings, and to Ensure the Continuity of School Board and School Division Operations During the COVID-19 Pandemic Disaster*, Item F, action taken on this recommendation will be ratified at a regular or special meeting after the State of Emergency and disaster have concluded.

**Note:** Supporting documentation will be provided to the School Board under separate cover prior to the meeting.

**Background Summary:**

**Source:**

Bylaw 1-40

**Budget Impact:**

N/A



# VIRGINIA BEACH CITY PUBLIC SCHOOLS

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**Carolyn D. Weems**  
District 4 - Bayside

**Aaron C. Spence, Ed.D., Superintendent**

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### ***School Board SPECIAL Meeting MINUTES***

**Tuesday, January 5, 2021**

School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

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### **SPECIAL MEETING**

- 1. Call to Order and Verbal Roll Call:** Chairwoman Rye called the special meeting to order at 4:01 p.m. on the 5<sup>th</sup> day of January 2021 and announced pursuant to School Board Bylaw 1-46, a Special Meeting of the School Board has been called by the Superintendent with the concurrence of the School Board Chair for Tuesday, January 5, 2021 at 4:00 p.m. in the School Administration Building. The purpose of the Special Meeting is for the Superintendent, staff, and advisors to discuss with the School Board proposed adjustments to the adopted Fall 2020 Plan.

Pursuant to the State of Emergency related to the COVID-19 pandemic, the Governor's Executive Orders, the Virginia Freedom of Information Act as amended by the Virginia General Assembly and the School Board's April 7, 2020 Emergency Resolution, the School Board and selected staff members will meet in person at the School Administration Building however, at this time it is impractical and unsafe to allow other persons to attend the School Board Meeting due to physical distancing and safety precautions related to the pandemic. Members of the public will be able to observe the School Board Meeting through livestreaming on [www.vbschools.com](http://www.vbschools.com), broadcast on VBT Channel 47, and on Zoom.

The following School Board members were present in the School Board chambers: Chairwoman Rye, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Manning, Ms. Owens, and Ms. Riggs. The following School Board members were attending the meeting via Zoom: Ms. Holtz and Ms. Melnyk. The following School Board member was not in attendance due to illness: Ms. Weems.

- 2. Adoption of the Agenda:** Without any modifications, Chairwoman Rye called for a motion for the adoption of the agenda. Ms. Riggs made a motion, seconded by Ms. Anderson. Without any discussion, Chairwoman Rye called for a vote. The School Board Clerk announced the motion passed with ten (10) ayes from School Board members: Chairwoman Rye, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Manning, Ms. Owens, Ms. Riggs, Ms. Holtz, and Ms. Melnyk. The following School Board member did not vote because they were not in attendance due to illness: Ms. Weems.



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School Board Special Meeting  
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3. ***Discussion on Proposed Adjustments to Adopted Fall 2020-21 Plan:*** The presenters were Marc A. Bergin, Ed.D., Chief of Staff; Kipp Rogers, Ph.D., Chief Academic Officer; Jack Freeman, Chief Operations Officer; Superintendent Spence; and Donald E. Robertson, Ph.D., Chief Schools Officer.

Dr. Bergin provided an overview of the presentation; discussed the recommendation of the advising physicians and consultation with Virginia Beach Department of Health to propose beginning to use school-level transmission data; evidence that transmission with the school setting is not occurring in the way thought back in the spring and summer of 2020; progression of the science and data – schools are not significant spreaders of COVID-19; new question: how to stay open safely and minimize closures/burden to schools: mitigation (i.e. mask, physical distance, cohorts, etc.) to safely operate schools, virtual option should continue to be available, closure of individual classrooms or schools may be necessary, in consultation with the Virginia Beach Department of Public Health (VBDPH); impacts on mental health; impacts on academic achievement; Dr. Bergin introduced Dr. Rogers.

Dr. Rogers continued the presentation; overview of beginning of the year formative assessment data; use of low-stakes, formative assessments regularly to modify teaching and learning activities to meet student's needs and to improve student achievement; Ms. Danielle Colucci, Executive Director of Elementary Teaching and Learning presented formative literacy data collected and analyzed from the beginning of the school year; Phonological Awareness Literacy Screening (PALS) – this past Fall 26%, nearly twice as many students as compared to the previous two years, at 14%, have been identified to be at risk and requiring additional intervention; reviewed data from grades K-3 Phonological Awareness Literacy Screening (PALS) – increases compared to last year – 11% more Caucasian students, 16% more African American students, 12% more Student with Disabilities, and 15% more Economically Disadvantaged students – requiring additional literacy support; reviewed the formative assessment – Reading Inventory (RI); this year showed a 4.9% decrease in student performance as compared to the 2019-2020 beginning of the year RI data; Dr. Rogers continued the presentation.

Dr. Rogers reviewed classroom-based, formative Math benchmarks; elementary level use locally-created formative assessments in math for grades 3-5; seen a 13%-17% decrease across grade levels in students meeting our locally-created math benchmarks from last year; African-American student performance in grades 3-5 range 14%-21% less than in the previous year; secondary level uses locally-created formative assessments (pre-assessments, benchmark assessments, and common unit assessments); noted data is not for all students for the entire school year only half of students are taking math due to schedule; middle school level on unit assessments 1 and 2 – identified a 4%-6% decline in student performance as compared to the same unit assessments last year; African American students show a 6% point increase on Unit 2 8<sup>th</sup> grade math assessment but decreases of 6%-10% on other unit assessments from previous school year; Students with Disabilities show a 2% point increase on the Unit 2 6<sup>th</sup> grade math assessment but decreases of 4%-6% on other unit assessments from the previous year.

High School Math formative pre-assessment: In Algebra – students underperformed on 3 of 28 standards compared to students in Algebra last year; students in Geometry underperformed on 5 of 32 standards compared to students in Geometry last year; students in Algebra II underperformed on 4 of 24 standards compared to students in Algebra II last year; reviewed secondary marking period 3 academic summary; Dr. Rogers introduced Mr. Freeman.

Mr. Freeman discussed health and safety mitigations; layering of mitigations (cloth masks, social distancing, cleaning & disinfecting, handwashing); PPE; cohorts; ventilation/HVAC; mitigations are

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working, need to be consistently implemented; contact tracing; buses – masks, assigned seating; COVID safety assessment teams; vaccination planning.

Superintendent Spence continued the presentation; how to open schools safely and mitigate risk; recapped health and safety mitigations – mask wearing, social distancing, safety teams, contact tracers; school level data such as outbreaks, quarantining, absenteeism and ability to staff; continue to partner with health department; proposal for phasing students back to school: no in-person instruction for next two weeks (1/4-1/8 and 1/11-1/15); January 19 – Elementary (PK-5), Grade 6, and self-contained special education (PK-12) return for in-person instruction; monitoring effectiveness of health and safety mitigations for 3 weeks (1/18-1/22, 1/25-1/29, and 2/1-2/5); February 8 – Middle (7-8) and High (9-12) return for in-person instruction on hybrid model; Dr. Robertson continued the presentation.

Dr. Robertson discussed winter sports; decision to allow winter varsity sports to begin as early as January 6; additional health and safety protocols: daily, individual health screenings (completed by athletic trainers), team size limitations and practice restrictions/guidelines, reduced number of contests, no travel or plan outside the Beach District (except for teams, individuals who qualify for post-season play), no spectators; provide the School Board with recommendations at January 26 meeting; Dr. Bergin thanked the following physicians for advice and counsel: Dr. Leah Rowland, Dr. Doug Mitchell, Dr. Heidi Best, and Dr. Ben Fickenscher.

The discussion continued regarding Dr. Lindsay's availability to answer questions; new COVID strand; indications to close down schools - consultation with health department, school impact measures; athletics; vaccination for staff/schools – working with city/health department; ability to change option – if parent has concerns contact school principal; safety mitigations as strain changes; Standards of Learning testing; socialization; academic performance; recruiting; air quality; safety teams; data and risk of transmission; connecting with lost students; pass rates between Option 1 and Option 2 students; mitigation strategies in the schools; core beliefs as an educator.

**4. Adjournment:** The special meeting adjourned at 6:37 p.m.

Respectfully submitted:

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Regina M. Toneatto, Clerk of the School Board

Approved:

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Carolyn T. Rye, School Board Chair





# VIRGINIA BEACH CITY PUBLIC SCHOOLS

## CHARTING THE COURSE

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**Beverly M. Anderson**

At-Large

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District 6 – Beach

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**Carolyn D. Weems**

District 4 – Bayside

**Aaron C. Spence, Ed.D.**

Superintendent

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### ***School Board Organizational / Regular Meeting MINUTES***

**Tuesday, January 12, 2021**

School Administration Building #6, Municipal Center

2512 George Mason Drive

Virginia Beach, VA 23456

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### **INFORMAL MEETING**

- 1. Convene School Board Workshop:** Chairwoman Rye convened the School Board workshop at 4:02 p.m. on the 12<sup>th</sup> day of January 2021 and announced pursuant to the State of Emergency related to the COVID-19 pandemic, the Governor's Executive Orders, the Virginia Freedom of Information Act as amended by the Virginia General Assembly and the School Board's April 7, 2020 Emergency Resolution, the School Board and selected staff members will meet in person at the School Administration Building; however, at this time, it is impractical and unsafe to allow other persons to attend the School Board Meeting due to physical distancing and safety precautions related to the pandemic. Members of the public will be able to observe the School Board Meeting through livestreaming on [www.vbschools.com](http://www.vbschools.com), broadcast on VBT Channel 47, and on Zoom.

It is the School Board's protocol to break at 5:30 p.m. to prepare for the Regular School Board Meeting to begin at 6:00 p.m. At 5:30 p.m., the School Board will conclude its Informal Meeting unless the School Board votes to continue the Informal Meeting until 5:45 p.m. The Informal Session will conclude no later than 5:45 p.m. in order to allow the School Board and the School Administration to prepare for the Regular School Board Meeting at 6:00 p.m.

Chairwoman Rye noted that during formal meeting there would be a slight revision to the agenda due to the number of speakers.

The following School Board members were present in the School Board chambers: Chairwoman Rye, Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The following School Board members were attending via Zoom: Ms. Franklin (illness) and Ms. Melnyk (illness).

- A. **2020-21 Plan Updates:** Marc A. Bergin, Ed.D., Chief of Staff introduced the presentation; Dr. Demetria Lindsay from the Virginia Beach Department of Public Health joined the meeting via Zoom; Dr. Lindsay shared an update on COVID 19 disease activity in the region; reviewed previous numbers of cases from September through December; July surge and number of cases; vaccines; patience and perseverance in mitigation efforts; minority populations and COVID; contact tracing stress on public health and student health services capacity to effectively respond; importance of in person learning in an environment that is safe for children, staff and families; recognize the need to balance learning, physical emotional and mental health, and safety; public health serves in a advisory

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capacity to VBCPS regarding public health concerns; recommended the timing for in-person instruction be postponed until community transmission levels have decreased below substantial or at least stabilized, when in-person instruction resumes allow a 3-4 week period a minimum of 2 weeks before transitioning to the next phase of opening to prevent adequate time for the impact of each stage to evolve and to be assessed by student health services and public health officials; noted that elementary school children are deemed as lower risk of transmission of disease; agree with a strong focus on mitigation strategies and with Superintendent's plan to start compliance review teams; VDH recommends that schools use the CDC indicators to assess school transmission and risk along with other factors such as adherence to mitigation strategies, consideration of school impact and local impact to inform decision making regarding reopening; recommend close monitoring of internal measures (case and outbreak data, staff absenteeism, staff capacity); case investigation and contact tracing remain a major means of reducing potential transmission in schools; current resources will not permit optimum performance for case investigation and contact tracing in schools if in-person learning is resumed at this time; vaccinations – the state of Virginia has chosen to include teachers and direct staff into the 1b priority group of essential workers for vaccination; vaccination will not eliminate the need for other mitigation strategies.

The discussion continued regarding vaccine distribution; where to find data on transmission – VDH website; Mary Shaw, Coordinator of Health Services discussed contact tracing progress in Virginia Beach Schools; do not have the capacity to meet the contact tracing needs in the division; the discussion continued contact tracing; training for contact tracers; working to increase capacity; what ways can the public help; contact tracing is a challenge; Superintendent Spence shared recommendation to delay the proposed return of students: February 1 – Elementary (PK-5), Grade 6, and self-contained special education (K-12) return for in-person instruction; February 22 – Middle (7-8) and High (9-12) return for in-person instruction on hybrid model; Superintendent Spence also recommended the School Board grant him authority to consult with our internal health staff and the health department to determine if the timeline will allow us to provide assurance that we can sufficiently meet the CDC's fifth mitigation measure of contact tracing and, if not, to delay further with sufficient notice to the Board and community; Mr. Jack Freeman, Chief Operations Officer, provided a vaccination update – coordinating with Virginia Department of Health and the City, schools are in the Phase 1B group, communication to employees, point of distribution is the Convention Center, timeline between vaccine doses.

The discussion continued regarding contact tracing; school nurses helping with vaccines; number of vaccines available; working on priority list of staff for vaccine; school nurses and clinical assistants were moved up to Phase 1A; positively rate.

The workshop adjourned at 5:34 p.m.

#### **FORMAL MEETING**

2. ***Call to Order and Verbal Roll Call:*** Acting as School Board Chair pro-tem for the election of the School Board Chair, Superintendent Spence called the formal meeting to order at 6:01 p.m. on the 12<sup>th</sup> day of January 2021 and announced pursuant to the State of Emergency related to the COVID-19 pandemic, the Governor's Executive Orders, the Virginia Freedom of Information Act as amended by the Virginia General Assembly and the School Board's April 7, 2020 Emergency Resolution, the School Board and selected staff members will meet in person at the School Administration Building; however, at this this time, it is impractical and unsafe to allow other persons to attend the School Board Meeting due to physical distancing and safety precautions related to the pandemic. Members of the public will be able to observe the School Board Meeting through livestreaming on [www.vbschools.com](http://www.vbschools.com), broadcast on VBT Channel 47, and on Zoom.

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The following School Board members were present in the School Board chambers: Chairwoman Rye, Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The following School Board members were attending via Zoom: Ms. Franklin (illness) and Ms. Melnyk (illness).

**3. Moment of Silence followed by the Pledge of Allegiance**

**4. School Board Organizational Matters:** After describing the nomination and voting procedures to be used for the election for School Board Chair and Vice Chair, without any objections, motions, or questions, Superintendent Spence called for nominations in the election of School Board Chair.

- A. Election of School Board Chair: Ms. Riggs nominated Ms. Rye; and Ms. Manning nominated Ms. Weems to serve as School Board Chair for the 2021 calendar year. After a period of School Board members speaking to the nominations, and there being no further comments or additional nominations, votes were cast with Ms. Weems receiving 3 votes – Ms. Hughes, Ms. Manning and Ms. Weems; Ms. Rye receiving 8 votes – Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Melnyk, Ms. Owens, Ms. Riggs, and Ms. Rye. Ms. Rye obtained the majority vote and declared School Board Chair for the 2021 calendar year. Superintendent Spence he turned the meeting over for Chairwoman Rye to proceed with meeting. Chairwoman Rye thanked the board for the honor and their confidence.
- B. Election of School Board Vice Chair: Ms. Anderson nominated Ms. Melnyk; and Ms. Franklin nominated Ms. Weems to serve as School Board Vice Chair for the 2021 calendar year. At the conclusion of School Board members speaking to the nominations, votes were cast with Ms. Weems receiving 4 votes – Ms. Franklin, Ms. Hughes, Ms. Manning and Ms. Weems; Ms. Melnyk receiving 7 votes – Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Melnyk, Ms. Owens, Ms. Riggs, and Ms. Rye. Ms. Melnyk obtained the majority vote and declared School Board Vice Chair for the 2021 calendar year. Ms. Melnyk thanked the School Board and Ms. Weems congratulated both Ms. Rye and Ms. Melnyk.
- C. Appointment of Clerk and Deputy Clerk: Ms. Manning made a motion, seconded by Ms. Riggs that the School Board approve the Superintendent's recommendation to appoint Regina M. Toneatto as Clerk of the School Board, and Susan L. Keipe as Deputy Clerk for the 2021 calendar year. Several School Board members spoke in support of the recommendation prior to the motion being unanimously approved.
- D. School Board Bylaws Appendix B – Standing Rules Review: It was noted that the Bylaws Appendix B was recently amended. Ms. Riggs made a motion, seconded by Ms. Felton. Without further discussion, Chairwoman Rye called for a vote. The School Board Clerk announce the motion passed unanimously.
- E. School Board Committee Assignment Review for Term Ending January 31, 2021: Chairwoman Rye discussed the School Board Committee Assignment Review, School Board members to contact Chair and School Board Clerk regarding interest in committee positions by end of week. The Chair will send an email to the School Board members.
- F. Schedule of Meetings: January 2021 through June 2022: Chairwoman Rye discussed the list of School Board meetings to reaffirm dates through June 2021 and list of proposed meeting from July 1, 2021 through June 30, 2022. Ms. Manning made a motion, seconded by Ms. Anderson. Without further discussion, Chairwoman Rye called for a vote. The School Board Clerk announced the motion passed unanimously.

**5. Student, Employee and Public Awards and Recognitions - NONE**

**6. Adoption of the Agenda:** Chairwoman Rye ask for a motion to suspend the order of business in Appendix B and amend the agenda as follows: defer all information items to the January 26 meeting, standing committee reports – information can be emailed to the Chair, Consent be moved ahead of Hearing of Citizens and Delegations on Agenda Items; defer items 12 and 13 to the January 26 meeting; move up consent agenda items in which in-persons will be heard first under item number 9 when the in-person speakers are concluded then take the consent agenda items A and B then return to the remote speakers under Hearing of Citizens and Delegations on Agenda Items then proceed with the rest of the agenda; Ms. Manning asked for clarification regarding all policy recommendations and inquired

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about the policy recommendations under Action; defer Action Items B1 and B2 to the January 26 meeting. Ms. Riggs made a motion, seconded by Ms. Anderson to adopt the agenda as amended. Without further discussion, Chairwoman Rye called for a vote. The School Board Clerk announced the motion passed unanimously.

- 7. Superintendent's Report:** Superintendent Spence shared the following information: 1) Reminder, Monday January 18, the division will be closed in observance of Martin Luther King, Jr. Day; 2) Extension of application deadline for all high school academy programs to January 18, the Technical and Career Education Center will offer a Virtual Open House on February 3, and program information for the Environmental Studies Program and application can be found on vbschools.com; 3) Diamond Springs Elementary held a live YouTube book reading and literacy event. Students were provided with a copy of the book; *The Day You Begin*; 4) The Holiday Connection program delivered gifts, clothes, blankets, hygiene kits and gift cards directly to 350 students' home. The Virginia Beach Education Foundation received \$10,000 from the Hansen Family Foundation to help families as needs arise in the next several months; and 5) Chef Brittan Garcia from Green Run High School has had virtual Zoom culinary lessons. Virtual cooking lessons included two guest presenters from the Foodbank of Southeastern Virginia and the Eastern Shore.
- 8. Approval of Meeting Minutes:** December 15, 2020 Regular School Board Meeting: Without any modifications, Chairwoman Rye called for a motion to approve. Ms. Felton made a motion, seconded by Ms. Owens. Without any discussion, Chairwoman Rye called for a vote. The School Board Clerk announced there were ten (10) ayes in favor and one (1) abstention from Ms. Manning since she did not attend the December 15, 2020 meeting. The motion passed with 10 votes.

It was noted that the minutes from the January 5, 2021 Special Meeting will be part of the approval of minutes at the January 26, 2021 meeting.

- 9. Hearing of Citizens and Delegations on Agenda Items:** Chairwoman Rye announced the School Board will now hear comments on Agenda Items from citizens and delegations who signed up with our Clerk prior to this meeting. In-person speakers will be called first followed by speakers participating through Zoom or by telephone. It is not necessary for speakers to ask if they can be heard. Speakers should begin speaking once their name is called. As a reminder, each speaker has four minutes to present and will be given a thirty-second warning before time expires. Once the speaker's time has expired, the speaker should stop making remarks and the next speaker will be cued to speak. Please keep in mind, the School Board invites the public to also submit comments through our group e-mail account which can be found on our website.

There were 19 in-person speakers and 67 on-line speakers discussing the 2020-21 Plan Updates and the return of students to face-to-face learning. After the last in-person speaker, as per the amended adoption of the agenda, Chairwoman Rye moved to the Consent portion of the agenda. (See Consent Agenda Item 10A – 10B1-3)

- 10. Consent Agenda:** Chairwoman Rye read the following items for Consent.
- A. Schoology: Comprehensive Evaluation Recommendations
  - B. Policy Review Committee (PRC) Recommendations
    - 1. Policy 2-59/ Outside Legal Counsel
    - 2. Policy 4-17/ Suspension of Work of Teachers or Classified Employees
    - 3. Policy 4-39/ Employee Professional Development and Growth in Job Skills

Without modifications, Chairwoman Rye called for a motion. Ms. Riggs made a motion, seconded by Ms. Anderson. Chairwoman Rye called for a vote. The School Board Clerk announced the motion passed unanimously.

- 11. Action**
- A. Personnel Report / Administrative Appointment(s): Ms. Holtz made a motion, seconded by Ms. Owens that the School Board approve the appointments and accept the resignations, retirements, and other employment actions as presented on the January 12, 2021 Personnel Report along with administrative appointments as recommended by the Superintendent. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced the motion passed

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unanimously. Superintendent Spence introduced the following: Shampriest S. Bevel, Assistant Principal, Great Neck Middle School as Principal, Bayside Sixth Grade Campus.

The School Board took a break at 8:02 p.m. The School Board reconvened at 8:12 p.m. The School Board then listened to on-line speaker to 10:20 p.m. The School Board took a break and reconvened at 10:31 p.m. to hear the remaining on-line speakers.

- B. Policy Review Committee (PRC) Recommendations – (Deferred to January 26, 2021 meeting)
1. Bylaw 1-36/ Opening Meetings and Closed Meetings
  2. Bylaw 1-38/ Regular Meetings, Time, Place, Order of Business, Recessed Meetings, Work Sessions/Public Hearing
- C. 2020-21 Plan Updates: Superintendent Spence briefly recapped information from the workshop; stated recommended change is a delay in the start time we propose to begin bringing students back to school in phases: February 1 – Elementary (PK-5), Grade 6, and self-contained special education (K-12) return for in-person instruction; February 22 – Middle (7-8) and High (9-12) return for in-person instruction on hybrid model; delay based on information from internal health team and contact tracing, and Dr. Lindsay not being able to provide optimum support for contact tracing; contact tracing is one of the five strategies recommended by the CDC; seeking authority to consult with our internal health staff and the health department to determine if the timeline will allow us to provide assurance that we can sufficiently meet the CDC's fifth mitigation measure of contact tracing and, if not, to delay further with sufficient notice to the Board and community – Superintendent Spence clarified this intention;
- In order to proceed with discussion, Chairwoman Rye called for a motion. Ms. Riggs made a motion, seconded by Ms. Melnyk. Chairwoman Rye opened the floor for discussion.

The discussion continue regarding clarification of authority and delaying the start of schools; Superintendent Spence read the language – recommending that rather than continue to return for additional votes on the matter the school board grant me authority to consult with our internal health staff and the health department to determine if this timeline three weeks from today for a return will allow us to provide assurances that we can sufficiently meet contact tracing requirements and if not to delay further with sufficient notice to the board and community. The discussion regarding vaccinations of teachers; transmission rates; mitigation standards; CDC metrics; recapped some speakers comments;

Ms. Manning made a substitute motion that we approve Dr. Spence's proposal that was made to the school board last week to return our students back to school first group on January the 19, the second group on February 8 along with the additional metrics that he requested to use school related transmission rates and for him to have the authority to shut down classrooms or schools as seen fit in conjunction with consultation by the Virginia Department of Health; Ms. Hughes seconded the motion.

The discussion continued regarding vaccines for teachers; contact tracing and transmission rates; meeting mitigation standards; community rates; returning students to school; mental health issues; how to help getting contact tracers; weighting risks; comparison to other school districts/private schools; Ms. Melnyk called to question; a brief discussion followed regarding call to question; Chairwoman Rye made a second; there was a vote on call to question; there were five (5) School Board members voted yes (aye): Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Melnyk, and Ms. Riggs; the School Board Clerk asked Ms. Franklin for her vote and she voted no (nay); the discussion continued.



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The discussion continued regarding contact tracing and the Department of Health; concerns about virtual classes and sizes; Chairwoman Rye called for a vote on Ms. Manning's substitute motion; the School Board Clerk announced there were four (4) ayes in favor of the substitute motion: Ms. Franklin, Ms. Hughes, Ms. Manning and Ms. Weems and there were seven (7) nays opposed of the substitute motion: Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Melnyk, Ms. Owens; Ms. Riggs and Ms. Rye. The substitute motion did not pass.

School Board Legal Counsel suggested to Chairwoman Rye to consider putting a motion on the floor to amend the plan without Dr. Spence authority as previously stated; Ms. Weems made the substitute motion to accept Dr. Spence's recommendation to phase the return of students on February 1<sup>st</sup> elementary through six and self-contained special education and also on February 22 for other students to include giving him the authority to close individual schools but to not give him authority to make a decision to delay the opening, that has to come before the board; Ms. Manning seconded the motion; a brief discussion followed clarifying the motion by Ms. Weems;

Ms. Owens made a second substitute motion; the substitute motion that I'd like to make would be that we move forward with Dr. Spence's plan of February 1st goal to get the elementary and pre-K grade six, self-contained, as written there. If the community positivity rate shows a decline for seven days or after the first week that we see a decline for seven days, and all mitigation standards are met and then that next group would come in either on February 22nd if the February first one starts on time or whenever three weeks after the first group started .

The second substitute motion was re-read as follows: my substitute motion is that we move forward with Dr. Spence's plan that he's put for the first group to start February 1st if the community positivity rate shows a decline for seven days or after the first week that we see a decline for seven days, and all mitigation standards are met, and then that next group, the February 22nd group, can start February 22nd if the February 1st timing worked out. If the February 1st group ended up being delayed, then the next group would start three weeks after as long as things were showing the way we expected them to.

Ms. Anderson seconded the motion.

A brief discussion followed regarding the timeline, decline of metrics, safety mitigations; clarification on the motion on the floor; Chairwoman Rye called for a vote on the Ms. Owens' second substitute motion; the School Board Clerk announced there were six (6) ayes in favor of the second substitute motion: Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Melnyk, Ms. Owens, and Ms. Riggs; there were five (5) nays opposed to the second substitute motion: Chairwoman Rye, Ms. Franklin, Ms. Hughes, Ms. Manning, and Ms. Weems. The motion passed 6-5.

**12. Information** – Information items deferred to the January 26, 2021 meeting.

- A. New Courses:
  - 1. Dual Enrollment (DE)
    - a. BUS100 – DE Introduction to Business
    - b. BUS117 – DE Leadership Development
  - 2. African American History Elective
- B. Textbook Adoptions:
  - 1. AP French Language and Culture
  - 2. AP German Language and Culture
  - 3. AP Spanish Language and Culture



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4. AP Spanish Literature and Culture
5. AP Biology
6. AP Physics 1 and 2
- C. Policy Review Committee (PRC) Recommendations:
  1. Bylaw 1-28/ Committees, Organizations and Boards – School Board Member Assignments
  2. Bylaw 1-39/ Agenda Preparation
  3. Policy 4-36/ Payroll Deductions
  4. Policy 4-32/ Employee Associations
  5. Appendix C

**13. Standing Committee Reports** – Deferred, contact Chairwoman Rye with any information or updates via email.

**14. Conclusion of Formal Meeting**

**15. Hearing of Citizens and Delegations on Non-Agenda Items: None.**

**16. Workshop** (as needed)

**17. Closed Meeting** (as needed)

**18. Vote on Remaining Action Items** (as needed)

**19. Adjournment:** The School Board meeting adjourned at 2:24 a.m., Wednesday, January 13, 2021.

Respectfully submitted:

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Regina M. Toneatto, Clerk of the School Board

Approved:

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Carolyn T. Rye, School Board Chair



**Subject:** Resolution: African American History Month **Item Number:** 11 A.1

**Section:** Consent **Date:** Jan. 26, 2021

**Senior Staff:** LaQuiche R. Parrott, Ed.D., Director of Diversity, Equity and Inclusion

**Prepared by:** LaQuiche R. Parrott, Ed.D., Director of Diversity, Equity and Inclusion

**Presenter(s):** LaQuiche R. Parrott, Ed.D., Director of Diversity, Equity and Inclusion

**Recommendation:**

That the School Board approve a resolution recognizing February 2021 as African American History Month.

**Background Summary:**

This national observance had its origin in 1915, when historian and author Dr. Carter G. Woodson founded the Association for the Study of Negro Life and History, currently known as the Association for the Study of African American Life and History (ASALH). He selected February for several reasons, in that this month has an enormous significance in African American history. First it is in celebration of two historical figures who had a great impact on the African American population. The first Negro History Week took place during the week that included the birthdays of Abraham Lincoln and Frederick Douglass. Other noteworthy persons or events whereby the month of February is significant are: the birthday of W.E.B. Dubois, Civil Rights leader and co-founder of the National Association for the Advancement of Colored People (NAACP); the passage of the 15th Amendment to the United States Constitution which gave African Americans the right to vote; the first African American senator Hiram R. Revels took office; and the NAACP was founded.

In 1975, President Ford issued a message on the observance of Black History Week urging all Americans to “recognize the important contribution made to our nation’s life and culture by Black citizens.” In 1976, this commemoration of black history in the United States was expanded to Black History Month, also known as African American History Month. In subsequent years, presidents have proclaimed February to honor African American History Month.

**Source:**

Public Law 99-244

**Budget Impact:**

None

**Resolution for African American History Month  
February 2021**

**WHEREAS**, African American History is recognized across the USA & Canada in February every year; and highlights the accomplishments and contributions of African, African American, Pan-African people; and

**WHEREAS**, African Americans have forged a proud legacy that reflect the spirit of our nation and community for example, the first and only school for African Americans in Princess Anne County, now known as the City of Virginia was Princess Anne County Training School, Union Kempsville High School which opened the fall of 1938 and whose alumni continue to make history today; and

**WHEREAS**, it is imperative for the good of our nation that schools continue to build awareness and understanding of African American role models whose commitments and achievements embody the American spirit and pursuit of excellence; and acknowledge the contributions made by African Americans despite struggles for freedom and equality; and

**WHEREAS**, the 2021 theme, “**The Black Family: Representation, Identity and Diversity**” highlight the black family through many disciplines such as history, literature, the visual arts and film studies, sociology, anthropology, and social policy; and

**WHEREAS**, the School Board of the City of Virginia Beach, through its core values, emphasizes the importance of valuing differences within our school division;

**NOW, THEREFORE, BE IT**

**RESOLVED**: That the School Board of the City of Virginia Beach officially recognizes the month of February 2021 as African American History Month and its theme, “**The Black Family: Representation, Identity and Diversity**”; and be it

**FURTHER RESOLVED**: That the School Board of the City of Virginia Beach encourages all citizens to support and participate in the various school and community activities during African American History Month; and be it

**FURTHER RESOLVED**: That a copy of this resolution be spread across the official minutes of this Board.

**Adopted by the School Board of the City of Virginia Beach this 26<sup>th</sup> day of January, 2021**

SEAL

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Carolyn T. Rye, School Board Chair

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Aaron C. Spence, Superintendent

Attest:

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Regina M. Toneatto, Clerk of the Board



**Subject:** Resolution: Career and Technical Education Month **Item Number:** 11A2

**Section:** Consent **Date:** January 26, 2021

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer

**Prepared by:** Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

Sara L. Lockett, Ed.D., Director of Technical and Career Education

**Presenter(s):** Sara L. Lockett, Ed.D., Director of Technical and Career Education

**Recommendation:**

That the School Board approve a resolution recognizing February 2021 as Career and Technical Education Month.

**Background Summary:**

Career and technical education, or CTE, is education that directly prepares students for high-wage, high-demand careers. CTE programs cover many different fields, including health care, information technology, advanced manufacturing, hospitality and management and many more career clusters. CTE also encompasses many different types of education, from classroom learning to certification programs to work-based learning opportunities outside the classroom.

Career and Technical Education Month<sup>®</sup>, or CTE Month<sup>®</sup>, is a public awareness campaign that takes place each February to celebrate the value of CTE and the achievements and accomplishments of CTE programs across the country.

**Source:**

Association of Career and Technical Education (ACTE) <https://www.acteonline.org/why-cte/cte-awareness/cte-month/>

**Budget Impact:**

N/A

**Resolution for Career and Technical Education Month  
February 2021**

**WHEREAS**, profound economic and technological changes globally have a direct impact on the structure and nature of work, thereby placing new and additional responsibilities on our educational system; and

**WHEREAS**, Career and Technical Education, which provides students with a career pathway for postsecondary education and workplace readiness, is the foundation of a strong, well-educated workforce which fosters productivity and innovation in business and industry and contributes to Virginia's leadership in the international marketplace; and

**WHEREAS**, Career and Technical Education gives students experience in practical, meaningful application of basic skills such as reading, writing and mathematics, thus improving the quality of their education, motivating all students to achieve at high levels, and giving all students leadership opportunities in their communities; and

**WHEREAS**, Career and Technical Education offers individuals lifelong opportunities to learn new skills that provide them with career choices, expanded earning potential and job satisfaction; and

**WHEREAS**, the ever-increasing cooperative efforts between Career and Technical educators, Career and Technical Education administrators and business and industry representatives stimulate the growth and vitality of our Commonwealth's economy by preparing students for careers in high demand, high wage and highly technological skilled work in a global economy;

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach officially recognizes the month of February 2021 as Career and Technical Education Month in Virginia Beach City Public Schools; and be it

**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 26<sup>th</sup> day of January 2021

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Carolyn T. Rye, School Board Chair

S E A L

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Aaron C. Spence, Superintendent

Attest:

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Regina Toneatto, Clerk of the Board



**Subject:** Resolution: National School Counseling Week **Item Number:** 11A3

**Section:** Consent

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** Alveta J. Green, Ed.D., Executive Director, Office of Student Support Services

**Presenter(s):** Alveta J. Green, Ed.D., Executive Director, Office of Student Support Services

**Recommendation:**

That the School Board approve a resolution recognizing February 1-5, 2021, as National School Counseling Week.

**Background Summary:**

National School Counseling Week, sponsored by the American School Counselor Association (ASCA), is celebrated from February 1-5, 2021, the theme for this year is “School Counselors: All In for All Students”, to focus public attention on the unique contribution of school counselors within U.S. school systems and in Virginia Beach City Public Schools. National School Counseling Week highlights the tremendous impact school counselors can have in helping students achieve school success and plan for a career.

This special week provides recognition for school counselors as a vital part of the educational process for all students as they meet the challenges of the 21<sup>st</sup> century. School counselors focus on positive ways to enhance students’ academic, career and social/personal development; and; they work with parents, teachers and other educators to provide an educational system where students can realize their potential and set healthy, realistic and optimistic expectations for themselves. Their ultimate goal is to enable all students to achieve success in school and to become responsible and productive members of society. Professional school counselors are certified, expertise educators with a master’s degree in school and counseling. The combination of their training and experience make them an integral part of the total instructional program.

**Source:**

American School Counselor Association

**Budget Impact:**

N/A



**Resolution for National School Counseling Week  
February 1-5, 2021**

**WHEREAS**, Virginia Beach City Public Schools school counselors are employed to help students reach their full potential; and

**WHEREAS**, Virginia Beach City Public Schools school counselors are actively committed to helping students explore their abilities, strengths, interests and talents as these traits relate to career awareness and development; and

**WHEREAS**, Virginia Beach City Public Schools school counselors help parents focus on ways to further the educational, personal and social growth of their children; and

**WHEREAS**, Virginia Beach City Public Schools school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

**WHEREAS**, Virginia Beach City Public Schools school counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

**WHEREAS**, school counselors are a vital part of recovery efforts as they have adapted their programs to meet student and community needs in response to the COVID-19 pandemic; and

**WHEREAS**, school counselors act as advocates for educational equity, they empower all students, close achievement gaps and address systemic barriers; and

**WHEREAS**, comprehensive developmental school counseling programs are considered an integral part of the educational process that enables all students to achieve success in school and life;

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach recognize the first full week of February 2021 as National School Counseling Week in Virginia Beach City Public Schools; and be it

**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 26<sup>th</sup> day of January 2021

S E A L

Attest:

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Carolyn T. Rye, School Board Chair

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Aaron C. Spence, Superintendent

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Regina Toneatto, Clerk of the Board



**Subject:** Religious Exemptions

**Item Number:** 11B

**Section:** Consent Agenda

**Date:** January 26, 2021

**Senior Staff:** Donald E. Robertson, Jr., Ph. D., Chief Schools Officer

**Prepared by:** Denise White, Student Conduct/Services Coordinator

**Presenter(s):** Michael B. McGee, Director, Office of Student Leadership

**Recommendation:**

That the School Board approve Religious Exemption Case No. RE-20-22, RE-20-23, RE-20-24, RE-20-25, RE-20-26.

**Background Summary:**

Administration finds documentation meets the threshold requirements stipulated in Virginia Code.

Virginia Code §22.1-254.B.1 states the following:

“B. A school board shall excuse from attendance at school:

1. Any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school. For purposes of this subdivision, “bona fide religious training or belief” does not include essentially political, sociological or philosophical views or a merely personal moral code”

Virginia Code § 22.1-254.D.1 states the following:

“D. A school board may excuse from attendance at school:

1. On recommendation of the principal and the division superintendent and with the written consent of the parent or guardian, any pupil who the school board determines, in accordance with regulations of the Board of Education, cannot benefit from education at such school”

**Source:**

Virginia Code §22.1-254.B.1 and §22.1-254.D.1  
School Board Policy 5-12, Legal Withdrawal

**Budget Impact:**

None



**Subject:** Personnel Report **Item Number:** 12A

**Section:** Action **Date:** January 26, 2021

**Senior Staff:** Mr. John A. Mirra, Chief Human Resources Officer

**Prepared by:** John A. Mirra

**Presenter(s):** Aaron C. Spence, Ed.D., Superintendent

**Recommendation:**

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the January 26, 2021, personnel report.

**Background Summary:**

List of appointments, resignations and retirements for all personnel

**Source:**

School Board Policy #4-11, Appointment

**Budget Impact:**

Appropriate funding and allocations

Personnel Report  
Virginia Beach City Public Schools  
January 26, 2021  
2020-2021

<u>Scale</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Employee Name</u>	<u>Position/Reason</u>	<u>College</u>	<u>Previous Employer</u>
Assigned to Unified Salary Scale	Appointments - Elementary School	Bayside	1/7/2021	Amber D Grady	Cafeteria Assistant, 5.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Corporate Landing	1/14/2021	Carroll R Wade	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Fairfield	1/7/2021	Taylor A Nattress	Special Education Assistant	Christopher Newport University, VA	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Fairfield	2/1/2021	George K Anderson	Security Assistant, 400	Not Applicable	VBPD
Assigned to Unified Salary Scale	Appointments - Elementary School	Glenwood	1/19/2021	T'Nia L Olds	Physical Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Holland	1/14/2021	Wendy M Burnett	Special Education Assistant	Strayer University, DC	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Pembroke Meadows	1/7/2021	Julie Weinzel	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Point O'View	1/7/2021	Marilyn A Glascock	Cafeteria Assistant, 6.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Red Mill	1/7/2021	Marcus A Simon	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	White Oaks	1/7/2021	Cynthia M Stewart	Custodian I	Not Applicable	LaRou Janitorial Cleaning, VA
Assigned to Unified Salary Scale	Appointments - Middle School	Brandon	1/14/2021	Jennifer Uncapher	Security Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Larkspur	1/14/2021	Neita Lamb	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Princess Anne	1/7/2021	Meredith K Scavone	Library/Media Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Bayside	1/19/2021	Tasha N Chavious	School Office Associate II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Cox	1/7/2021	Kelsey Lewis	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Green Run	1/7/2021	Marilyn K Boney	General Assistant	Rose-Hulman Institute of Tech, IN	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Landstown	1/7/2021	Katherine Clarke	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Technical And Career Education Center	1/27/2021	Jaylynn Frazier	School Office Associate II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Department of Teaching and Learning	1/7/2021	Lindsay A Hillman	Administrative Office Associate I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Department of Technology	1/13/2021	Kimberley A Johnson	Systems Administrator	Kansas State University, KS	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Maintenance Services	1/11/2021	Michael R Rector Jr	HVAC Craftsman II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Maintenance Services	2/16/2021	Blake J Irwin	Building Manager	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Student Leadership	2/1/2021	Lisabeth J Brooks	Administrative Office Associate I	High Point University, NC	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Student Support Services	1/19/2021	Kelly A Savage	School Social Worker	Norfolk State University, VA	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Birdneck	12/22/2020	Connie A Daniel	Cafeteria Assistant, 5.0 Hours (family)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Corporate Landing	1/15/2021	Kerry Johnson	Special Education Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Glenwood	12/21/2020	Dorothy A Myers	Physical Education Assistant (death)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Hermitage	2/12/2021	Jessica VanKaragan	School Nurse (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Rosemont	1/15/2021	Madison N Hoffpaair	Kindergarten Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Windsor Woods	2/19/2021	VanTashu Kraft	Special Education Assistant (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Cox	3/31/2021	Shavonda D Hazel-Hicks	Security Assistant (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Salem	7/30/2021	Ann M Bissell	Coordinator Visual & Perform Arts Academy (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Department of Human Resources	1/27/2021	Shannon L Watson	Employee Relations Specialist (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Maintenance Services	1/31/2021	Joseph L Nave	HVAC Craftsman I (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Safety and Loss Control	1/8/2021	Lauren A Snyderhoud	Coordinator Security & Safe Schools (family)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	1/6/2021	Dara Riley	Bus Driver, 7.0 Hours (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	1/8/2021	Marcella D Muller	Bus Driver, 5.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	1/20/2021	Alisha B Pickett Babonis	Bus Driver, 6.0 Hours (job abandonment)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	1/27/2021	Sharon N Sibbald	Bus Driver, 5.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	1/29/2021	Mandy M Jansen	Bus Driver, 5.5 Hours (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Pembroke	2/28/2021	Jacqueline H Shell	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - High School	Ocean Lakes	1/29/2021	Hector B Roberts	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Department of Technology	2/26/2021	Susan L Baldwin	Customer Support Technician II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Maintenance Services	1/31/2021	Allen L Stanley	Building Manager	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Maintenance Services	3/31/2021	Debra L Bonney	Administrative Office Associate I	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Bayside	1/7/2021	Madison E Chandler	Second Grade Teacher	Liberty University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Bettie F. Williams	1/7/2021	Parker W Thoroughgood	Fifth Grade Teacher	Regent University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Christopher Farms	1/15/2021	Brittany N Smith	Third Grade Teacher	Regent University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Fairfield	1/14/2021	Mallory T Wolf	Third Grade Teacher	Old Dominion University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	John B. Dey	1/19/2021	Amanda K Swift	Fifth Grade Teacher	Old Dominion University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Parkway	1/19/2021	Nelson C Slade	Physical Education Teacher	Univ of Maryland College Park, MD	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Providence	1/7/2021	Lisa G Crider	Third Grade Teacher	Regent University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Three Oaks	1/7/2021	Kristin Lewis	Second Grade Teacher	Virginia Commonwealth University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Windsor Oaks	1/14/2021	Saleeya Fortune	Third Grade Teacher	Old Dominion University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Middle School	Great Neck	2/1/2021	Lindsay Morris	Spanish Teacher, 200	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Middle School	Virginia Beach	1/28/2021	Heather A Landes	Seventh Grade Teacher	University of Virginia, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - High School	Landstown	1/14/2021	Felicity Burns	Special Education Teacher	Western Governors University, UT	US Army
Assigned to Instructional Salary Scale	Appointments - High School	Princess Anne	1/11/2021	Sara M White	Spanish Teacher	University of Mary Washington, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - High School	Renaissance Academy	1/14/2021	Karen J Fackrell	Guidance Department Chairman	Saint Martin's College, WA	Pinella's County Schools, FL
Assigned to Instructional Salary Scale	Resignations - Elementary School	Holland	1/11/2021	Elizabeth D Goetz	Special Education Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Thoroughgood	1/14/2021	Tess T Benson	First Grade Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Salem	2/1/2021	Lyndsay S Mayer	Teen Living Teacher, 400 (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Renaissance Academy	1/15/2021	Jeffrey L Connor	Mathematics Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Kingston	1/29/2021	Jennifer T Proffitt	Art Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Middle School	Kempsville	6/30/2021	Joey B Caruthers	Health & Physical Education Teacher	Not Applicable	Not Applicable
Administrative	Appointments - Middle School	Bayside	1/27/2021	Tori H Beck	Assistant Principal	Old Dominion University, VA	Not Applicable
Administrative	Appointments - Miscellaneous	Office of Gifted Education & Academy Programs	1/27/2021	Angela A Bouboheropoulos	Coordinator Gifted Education	George Washington University, DC	Not Applicable



Subject: Policy Review Committee Recommendations Item Number: 12B 1-2

Section: Action Date: January 26, 2021

Senior Staff: Marc A. Bergin, Ed.D., Chief of Staff

Prepared by: Kamala Lannetti, Deputy City Attorney; John Sutton, III, Coordinator, Policy and Intergovernmental Affairs

Presenter(s): School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney

**Recommendation:**

That the School Board approve Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain policies as reviewed by the PRC at its November 12, 2020 meeting and presented to the School Board for the January 26, 2021 Action Agenda.

**Background Summary:**

1. Bylaw 1-36/ Open Meetings and Closed Meetings

*The PRC recommends amending the Bylaw: to clarify the process for certifying voting to go into closed session; to clarify the expectation regarding confidentiality of closed meeting items; clarify when electronic meetings are allowed and the procedures for remote participation in meetings.*

2. Bylaw 1-38/ Regular Meetings, Time, Place, Order of Business, Recessed Meetings, Work Sessions/Public Hearing

*The PRC recommends amending the Bylaw to add Section E which will authorize the Chair, Clerk or Superintendent to make reasonable and necessary decisions regarding how meetings are prepared and conducted when Bylaws, policies, regulations or laws do not address the matter or when there is insufficient time for the School Board to take action..*

**Source:**

Code of Virginia, 1950, as amended, § 22.1-253.12:7 School Board Policies.  
Policy Review Committee Meetings of November 12, 2020

**Budget Impact:**

## SCHOOL BOARD BYLAWS

### Open Meetings and Closed Meetings

#### A. Open Meetings

Meetings of the School Board shall be open to the public except those meetings when the School Board adjourns to a closed meeting by a majority vote of the School Board. Such meetings shall be conducted in accordance with the legal references to this Bylaw.

#### B. Closed Meetings

##### 1. Authority/Attendees

The Code of Virginia permits closed meetings in order to discuss specific topics in private. Closed meetings must be convened by polled vote of the majority of the Members in attendance in public session. No action may be taken in closed meetings. In open session immediately following any closed meeting, the School Board Members must certify by a polled vote that no matter was discussed in closed meeting that was not encompassed in the topics authorized in the motion to convene in closed meeting- Any School Board Member who believes that there was a departure from the requirements for closed session set forth in Virginia Code § 2.2-3712, as amended shall so state at the time of the departure from the subject of the closed meeting and prior to the vote, indicating the substance of the departure that, in the School Board Member's judgment, has taken place. The statement shall be recorded in the minutes of the public body.

Closed meetings are attended by School Board Members. The School Board may invite persons to attend closed meetings to provide necessary information.

##### 2. Minutes



The School Board Clerk or designee shall attend closed meetings (unless expressly excused) for the purpose of taking brief minutes. These minutes which shall be part of the School Board's official minutes shall include:

- a. Date, time and place of meeting;
- b. Record of all persons in attendance;
- c. Motion for Closed Meetings;
- d. Certification of Closed Meetings; and
- e. Any action taken.<sup>57</sup>

Closed meetings shall not be tape recorded with the exception of student discipline hearings which may be recorded by the School Board.

### 3. Confidentiality of Closed Meeting items

School Board Members who access or discuss information or materials in preparation for or during closed meetings will maintain all such information in a confidential manner. School Board Members will not record or copy such confidential information. Unauthorized persons may not be provided access to confidential information. Personal notes taken while preparing for or attending closed meeting should be destroyed as soon as the closed session matters are concluded or should be turned over to the School Board Clerk or School Board Legal Counsel to maintain in a confidential manner and in accordance with applicable record keeping requirements. Failure to protect the confidentiality of closed session material or information may constitute sufficient reason to restrict that School Board Member from participating in future closed sessions or serving on School Board Committees that handle confidential items. (student discipline)

## **C. Electronic communication meetings**

The School Board may meet by electronic communication means without a quorum of the School Board physically assembled at one location when the Governor has declared a state of emergency and the following conditions are met:

1. the catastrophic nature of the declared state of emergency makes it impracticable or unsafe to assemble a quorum in a single location; and

2. the purpose of the meeting is to address the emergency;

3. under other conditions allowed by the Governor or the Virginia General Assembly and adopted by the School Board;

4. The School Board must give public notice using the best available method given the nature of the emergency, which notice shall be given contemporaneously with the notice provided to School Board Members;

5. Agenda packets and all nonexempt materials should be available electronically or at all locations where public access will be provided and at the same time as the meeting;

6. Arrangements must be made for the public to access the meeting;

7. The meeting minutes must state the nature of the emergency, the fact that the meeting was held by electronic communication means, and the type of electronic communication means by which the meeting was held.

8. Votes taken during any such meeting shall be recorded by the name in the roll-call fashion and included in the minutes;

9. School Board Committees may follow the same procedures for electronic meetings; and

10. The Clerk of the School Board or designee will make a written report of such meeting as required by the Virginia Freedom of Information Act.

#### **D. Remote location participation**

School Board Members may participate in School Board Meetings or School Board Committee Meetings through electronic communication means from a remote location that is not open to the public ~~only~~ under ~~the following~~ conditions set forth in this Bylaw.

1. Temporary or permanent disability or other medical condition that prevents physical attendance.

a. On or before the day of a meeting, a School Board Member must ~~(1)~~ notify the School Board Chair for School Board Meetings or the School Board Committee Chair for Committee Meetings that the School Board Member is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents the School Board Member's physical attendance.

b. The Chair or designee will note during the meeting that the School Board Member is remotely participating due to a temporary or permanent disability or other medical condition that prevents the School Board Member's physical attendance. The location from which the School Board Member participates will be included in the meeting minutes but the exact nature of the disability or medical condition does not need to be announced publicly or be included in the meeting minutes. ~~Chairman that he or she is unable to attend the meeting due to an emergency or personal matter;~~

c. A School Board Member's ability to remotely participate due to a temporary or permanent disability or other medical condition will not be limited in number as long as such remote participation: does not create an unreasonable hardship for the School Board or the Committee to administer; does not unreasonably interfere with the School Board's or the Committee's ability to conduct its business; and/or the School Board Member can clearly be heard and/or seen through the method of remote participation throughout each meeting. Before limiting continued remote participation pursuant to this subsection, the School Board or

the Committee members must vote to discontinue the remote participation.

2. Personal matter prevents physical attendance.

a. On or before the day of a meeting, a School Board Member must notify the School Board Chair for School Board Meetings or the School Board Committee Chair for Committee meetings that the School Board Member is unable to attend the meeting due to a personal matter and must identify the with specificity the nature of the personal matter;

b. ~~(2) identify, with specificity, the nature of the emergency or personal matter; and (3) The~~ Chair will note during the meeting School Board records in its minutes the specific nature of the ~~emergency or personal matter~~ and the remote location from which the School Board Member is participating; ~~ed.~~

c. During a calendar year, a School Board Member will be limited to remote participation two times for School Board Meetings and two times each for every School Board Committee that the School Board Member is assigned to serve on. Once a School Board Member has participated remotely two times under this subsection, the Chair or designee will inform a School Board Member that no further remote participation will be allowed during the calendar year for personal reasons.

~~Each School Board Member's remote location participation shall be limited to two (2) meetings or twenty five percent (25%), whichever is fewer, each calendar year.~~ 3. A School Board Members' remote location participation shall be counted separately for School Board Meetings and each School Board Committee meeting when considering limitations on use of remote location participation.

4. In any meeting at which one or more School Board Members participates from a remote location, ~~the following conditions must be met:~~

~~(1)~~ a quorum of the School Board or the School Board Committee must physically assemble at the primary or central meeting location; and ~~(2)~~ the Chair or designee School Board must make arrangements for the voice of the remote participant(s) to be heard by all persons at the primary or central meeting location. The Chair or designee The Chair or designee will determine the appropriate method, if reasonably available, for the School Board Member to remotely participate in meeting.

5. School Board Members may not participate from a remote location in any closed session meeting. The School Board may make exceptions to this restriction regarding closed session participation by a majority vote of the School Board or the Committee Members prior to the beginning of any closed session meeting.

6. Conditions regarding remote location participation may be suspended or modified in accordance with applicable School Board action or resolution, Governor's action, or Virginia General Assembly action.

*Editor's Note*

*For requirements regarding meetings of Board committees see Bylaw 1-28.*

**Legal Reference**

~~Virginia Freedom of Information Act~~, Code of Virginia § 2.2-3700, *et seq.*, as amended.  
Virginia Freedom of Information Act.

**Code of Virginia § 2.2-3708.2, as amended. Meetings held through electronic communications means.**

**Code of Virginia § 2.2-3712, as amended. Closed meeting procedures: certification of proceedings.**

**Related Links**

School Board [Bylaw 1-28](#).

Adopted by School Board: July 21, 1992

Amended by School Board: September 5, 1995

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: May 14, 2002

Amended by School Board: December 2, 2008

Amended by School Board: September 1, 2015

Amended by School Board: August 2, 2016

Amended by School Board: 2020

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Lomax

## **SCHOOL BOARD BYLAWS**

### **Regular Meetings, Time and Place, Order of Business, Recessed Meetings, and Work Session/Public Hearing**

#### **A. Time and Place**

Effective January 1, 2018, regular meetings of the School Board will generally be held on the second and fourth Tuesday of each month, or on the dates and times designated by the School Board at its annual organizational meeting and as thereafter modified, in the School Board chambers of the School Administration Building. Only one regular meeting may be scheduled in the months of July, August and December.

The School Board reserves the right to meet at other times and places upon proper notification to the public.

#### **B. Order of Business**

The normal order of business at regular meetings shall be established in the Standing Rules.

#### **C. Recessed Meetings**

Meetings may be recessed and resumed at a later time or date. Such a meeting is a continuation of a prior meeting and not a new one.

#### **D. Work Session/Public Hearing**

The School Board may convene a work session or public hearing as needed. Any action at such a meeting must be confirmed by vote in a regular or special meeting.

#### **E. Decisions regarding how School Board meetings are conducted**

When School Board Bylaws, policies, regulations or applicable law or regulation do not adequately address how School Board Meetings are conducted or when insufficient time is available for the School Board as a



whole to take action before such Meeting, the Chair, Clerk or Superintendent or their designees are authorized to make reasonable and necessary decisions regarding how such meetings are to be prepared and conducted, subject to review by the School Board.

*Editor's Note*

*For public notification of meetings see School Board Policy 7-2.*

*The Standing Rules are located in Appendix B of these Bylaws.*

**Legal Reference**

Code of Virginia § 22.1-72, as amended. Annual organizational meetings of school boards.

**Related Links**

School Board [Policy 7-2](#).

School Board Bylaws [Appendix B](#).

Adopted by School Board: July 21, 1992

Amended by School Board: September 21, 1993

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

Amended by School Board: October 10, 2017

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Lencioni



REVISED 1.22.2021

**Subject:** 2020-2025 Local Plan for Gifted Education: Gifted Testing Amendment **Item Number:** 12C

**Section:** Action **Date:** January 26, 2021

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer

**Prepared by:** Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs

**Presenter(s):** Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs

**Recommendation:**

That the School Board approve the the proposed 2020-2025 Local Plan for Gifted Education: Gifted Testing Amendment.

**Background Summary:**

The proposed change to the testing that we use for gifted identification is necessary to accommodate the unique circumstances of COVID-19, including those students learning remotely and a condensed testing timeline due to school closure. The increase in expenditure is to replace the Naglieri assessment, as well as copies of the paper/pencil format for the CogAT that are used in a traditional year.

**Source:**

N/A

**Budget Impact:**

~~\$40,800.00~~

\$74,400.00



**Subject:** School Board Committee Assignment Modifications for Term Ending June 30, 2021 **Item Number:** 12D

**Section:** Action **Date:** January 26, 2021

**Senior Staff:** N/A

**Prepared by:** Carolyn T. Rye, School Board Chair; Regina M. Toneatto, School Board Clerk

**Presenter(s):** Carolyn T. Rye, School Board Chair

**Recommendation:**

That the School Board approve modifications to the committee assignments for the term ending June 30, 2021 as recommended by the School Board Chair.

**Background Summary:**

Pursuant to Bylaw 1-28, Assignments may be reviewed in January of each year or when otherwise necessary and are effective until June 30th of each year.

**Source:**

Bylaw 1-28 Committees, Organizations and Boards – School Board Member Assignments  
Policy 7-21 Citizens' Advisory Committees

**Budget Impact:**

N/A

<b>BYLAW 1-28 Committees, Organizations and Board – School Board Member Assignments</b>			<b>FY2021 Assignments</b>
<b>C.</b>	<b>SCHOOL BOARD STANDING COMMITTEES</b>		
C1.	<b>Internal Audit:</b> The Internal Audit Committee consists of a minimum of three Members, including at least two Members of the School Board and a third Member from the business community. The Internal Audit Committee assists the full School Board in considering internal and external audit matters, including the timely reporting to the School Board of material actions or inactions of school employees that could lead to charges of malfeasance in office by School Board Members or School Division employees or agents. The Internal Audit Committee has established the Office of Internal Audit, which reports directly to the Internal Audit Committee, and through the Internal Audit Committee, to the full School Board, as more particularly set forth in <a href="#">Policy 3-96</a> and the Internal Audit Charter.		<b>Jennifer Franklin</b> Kimberly Melnyk Jessica Owens Larry Davenport (citizen member)
C2.	<b>Policy Review (PRC):</b> The School Board Policy Review Committee will consist of three School Board Members. The School Board, at its discretion, may appoint a citizen to serve as a voting member. School Board Legal Counsel and the Chief of Staff or designee will serve as liaisons to the Committee but will not be voting members. The Chief of Staff may assign other staff members to serve on the Policy Review Committee for designated periods of time for the purpose of assisting the Policy Review Committee. The Policy Review Committee will be responsible for advising the School Board and the Superintendent concerning the need to amend, adopt, repeal, and/or merge by-laws, policies and applicable regulations.		Beverly Anderson <b>Laura Hughes</b> Trenace Riggs*
C3.	<b>Planning and Performance Monitoring Committee (PPM):</b> Consists of three School Board members. The Supt. and other staff members assigned by the Supt. will serve as liaisons to the committee but will not be voting members. The purpose of the committee is to provide transparent oversight of school division resources and processes to ensure effective and efficient operations to in support of the division's vision, mission and strategic goals as well as coordinate School Board member engagement in strategic and operational planning including budget development. Responsibilities are outlined in Bylaw 1-28, C3		Sharon Felton Dorothy Holtz Carolyn Weems*
C4.	<b>Governance:</b> Consists of the School Board Chair and the Chairs of the Internal Audit Committee, the Policy Review Committee, and the Planning and Performance Monitoring Committee. Additionally, one other School Board Member will be recommended by the School Board Chair and approved by the School Board to also serve on the Committee. The Superintendent will serve as a liaison to the Committee but will not be a voting member. Responsibilities are outlined in Bylaw 1-28, C4		School Board Chair* Audit Chair PPM Chair PRC Chair Beverly Anderson
C5.	<b>Legislative:</b> The Legislative Committee will consist of three School Board Members, School Board Legal Counsel, the School Board's Legislative Consultant and those staff members appointed by the Superintendent. The Legislative Committee is responsible for the development of the School Board's proposed annual legislative package. The legislative package, priorities and positions shall be based upon input from the School Board and the Superintendent. The Legislative Committee is also responsible for developing the School Board's regional legislative position and for acting as the School Board's liaison to the Virginia General Assembly as well as other publicly elected bodies.		Sharon Felton <b>Victoria Manning</b> Trenace Riggs
C6.	<b>Building Utilization:</b> The Building Utilization Committee (BUC) annually reviews enrollment projections and impact on optimal building utilization. Three School Board Members shall be assigned to the BUC. The Superintendent may assign appropriate staff members to assist the BUC in its review. At its discretion, the BUC may invite input from PTAs or other community groups directly impacted by any recommendation from the BUC. (ref. SB Pol 5-14, Sec C)		Laura Hughes* Jessica Owens Carolyn Weems
C7.	<b>Student Discipline:</b> The Chairman shall recommend and the School Board shall approve three Committees of the School Board to hear student discipline cases as needed. Each Committee shall consist of three (3) voting School Board Members and one (1) nonvoting school counselor. Each Member of a Committee, excluding the school counselor, has authority to make motions and vote on that Committee. Each Committee shall meet to determine cases dealing with expulsions and long-term suspensions as set forth in School Board policy or regulation. A unanimous decision of a Committee consisting of three School Board Members regarding long-term suspensions and expulsions is final. If a Committee's decision is not unanimous, or if the decision is made by a Committee of less than three (3) School Board Members, the decision of the Committee may be appealed to the full School Board.	Committee I (2 <sup>nd</sup> & 4 <sup>th</sup> Mon) 3:00 PM	Sharon Felton* <b>Jennifer Franklin</b> Laura Hughes
		Committee II (2 <sup>nd</sup> & 4 <sup>th</sup> Tues) 8:30 AM	Victoria Manning <b>Jessica Owens</b> Carolyn Weems*
		Committee III (1 <sup>st</sup> & 3 <sup>rd</sup> Wed) 3:00 PM	Beverly Anderson Dottie Holtz Trenace Riggs*

<b>BYLAW 1-28 Committees, Organizations and Board – School Board Member Assignments</b>		<b>FY2021 Assignments</b>
<b>D. JOINT STANDING SCHOOL BOARD AND CITY COUNCIL COMMITTEES/BOARDS</b>		
D1.	<b>CIP/Modernization Review Committee:</b> Joint City Council/School Board Committee which meets annually to review status of ongoing school modernization program. VB Mngmnt Svcs typically sets up the meeting held on the 3rd flr of the City Hall bldg. The School Board Chair will recommend and the School Board will approve two School Board members and one alternate to serve on the Committee. The School Board Chair will appoint the Committee Chair. *=Designated chair	<b>Dottie Holtz</b> <b>Victoria Manning*</b> <b>Beverly Anderson</b> <b>(alt.)</b>
	<b>In-House Pharmacy Exploratory Committee:</b> Created by City Council Resolution of January 7, 2020 to consist of two members of City Council and two members of the School Board, with assistance from appropriate staff members as needed, to study the potential benefits, costs, and cost savings of implementing an in-house pharmacy program for City and VBCPS employees and serve in an advisory capacity to provide City Council with their findings and recommendations.	Kimberly Melnyk Trenace Riggs
<b>E. OTHER SCHOOL BOARD AD HOC COMMITTEES AS NEEDED</b>		
E1.	<b>School Site Selection:</b> The School Site Selection Committee is an Ad Hoc School Board Committee that is appointed as needed to assist the School Board in considering proposals for new school sites.	As needed

<b>SCHOOL DIVISION STANDING COMMITTEES WITH SCHOOL BOARD MEMBER LIAISONS</b>		
<b>F. If requested by the Superintendent or as set forth by Policy, the School Board may assign School Board Members to serve as Members of School Division Standing Committees. The Committees will determine the voting rights of the liaisons. The Superintendent shall provide a list of all such Liaison positions to the School Board by June 1st of each year.</b>		
F1a	<b>Equity Council:</b> The Equity Council addresses issues related to diverse populations and how the organizational climate contributes to fostering: greater student achievement; effective communication across all levels and with the greater community; honoring and listening to all voices; providing focused opportunities discussion, feedback, input and support to the implementation of Compass to 2025 and future School Board goals; reporting on all aspects of diversity and equity with a special focus on students of color; resources and support to further the work educational equity within the School Division. The Superintendent will designate a staff member to serve as the Chair of the Equity Council. No more than two (2) School Board Members will be assigned as liaisons to the Equity Council.	Sharon Felton Jessica Owens Kimberly Melnyk <b>(alt.)</b>
F1b	<b>403b Plan Oversight Committee:</b> Established by Charter approved by the School Board February 25, 2020 to delegate to a 403(b) Plan Oversight Committee (consisting of at least 3 but no more than 9 voting members to include one School Board member with the CFO serving as the Chair of the committee), general responsibility and discretionary authority for the administration, interpretation and operation, and investment of plan assets of the School Board of the City of Virginia Beach Section 403(b) Retirement Savings Plan.	<b>Victoria Manning</b>

**OUTSIDE COMMITTEES**

**G.** The School Board Chair will recommend and the School Board will approve School Board Members to represent the School Board on Outside Committees. In those instances, School Board Members have authority to bind the School Board for the limited purpose for which the Outside Committee exists.

G1.	<b>Green Run Collegiate Charter Board</b>	<b>Kimberly Melnyk</b> <b>Jennifer Franklin</b> <b>(alt.)</b>
G2.	<b>Governor's School for the Arts:</b> Programs in dance, vocal and instrumental music, performing arts, theatre, and visual arts for talented and motivated students who want to develop their potential in the arts to a high degree [Same mbr assignment as SECEP since committees meet back to back at same location]	Kimberly Melnyk Beverly Anderson <b>(alt.)</b>
G3.	<b>Mayor's Committee for Persons with Disabilities:</b> On behalf of all people with disabilities, and in an advisory capacity to the Mayor, our mission is to raise the awareness of the Mayor, City Council, City Administration and the community at-large of the needs of persons with disabilities. We assist in formulating solutions to meet those needs and provide advice on issues involving compliance with state and national legislation addressing their needs.	<b>Victoria Manning</b> Trenace Riggs <b>(alt.)</b>
G4.	<b>Southeastern Cooperative Educational Programs (SECEP):</b> Provides a formal structure through which eight local school systems can plan and operate programs for alternative education and children with special needs [Same mbr assignment as GSA since committees meet back to back at same location]	Kimberly Melnyk Beverly Anderson <b>(alt.)</b>
G5.	<b>Virginia School Boards Association (VSBA) Voting Delegate at Annual Convention held in November in Williamsburg, VA:</b> NOTE: Any Board member who serves on the VSBA Board of Directors cannot be a voting delegate.	Sharon Felton Dottie Holtz <b>(alt.)</b>
G6.	<b>Hampton Roads Educational Telecommunications Association (HRETA) WHRO Educational Advisory Committee (EAC):</b> The EAC is the decision-making body on matters related to the policy, planning and operation of WHRO public education related activities	<b>Victoria Manning</b> <b>Jennifer Franklin</b> <b>(alt.)</b>
G7.	<b>Sister Cities Association of Virginia Beach:</b> The mission of the Virginia Beach City Association (VBSCA) is to foster international understanding, friendship, and cooperation by promoting people-to-people exchanges and continuing relationships between our city and citizens	Trenace Riggs Beverly Anderson <b>(alt.)</b>
G8.	<b>457 Deferred Compensation Board:</b> The city council has authorized the adoption of the Commonwealth of Virginia 457 Deferred Compensation Plan (COV457). The City's/Schools 457 Deferred Compensation Plan (COV457) is managed by the Virginia Retirement System (VRS) which administers the investment policy and prudent fiduciary standards. The 457 Deferred Compensation Plan is subject to the periodic oversight and input to (VRS) of the local 457 deferred compensation board. The appointee also requires City Council approval.	<b>Beverly Anderson</b>
G9.	<b>Virginia Beach Human Rights Commission:</b> Assignment initiated Feb. 2016 by invitation from the VB Human Rights Commission for a School Board liaison to serve on the committee	Dottie Holtz <b>Jennifer Franklin</b> <b>(alt.)</b>

POLICY 7-21 Citizens' Advisory Committees		FY2021 Assignments
<b>SCHOOL BOARD LIAISONS TO CITIZENS' ADVISORY COMMITTEES</b> With the exception of the Strategic Plan Committee, the School Board may designate one School Board Member and one School Board Member alternate to serve as the School Board Liaison to a Citizens' Advisory Committee. Such liaison will not have voting rights on the committee and will not have the authority to bind the School Board regarding any matter related to the committee. As required by law, all the Citizens' Advisory Committees will report to the School Board through the Superintendent		
B1.	<b>Special Education Advisory Committee</b>	Carolyn Weems <b>Jennifer Franklin (alt.)</b>
B2.	<b>General Advisory Council for Technical and Career Education</b>	Sharon Felton Carolyn Weems (alt.)
B3.	<b>Community Advisory Committee for Gifted Education</b>	<b>Jennifer Franklin</b> Laura Hughes (alt.)
B4.	<b>Interagency Adult Basic Education Advisory Committee</b>	<b>Laura Hughes</b> <b>Kimberly Melnyk (alt.)</b>
B5.	<b>School Health Advisory Committee</b>	Carolyn Weems <b>Laura Hughes (alt.)</b>
B6.	<b>Strategic Plan Committee:</b> Citizen members shall be appointed by the School Board upon recommendation of the Superintendent. In addition, the School Board Chair will recommend and the School Board will approve two (2) School Board Members to serve.	Every five years

TASK FORCES		





**Subject:** Comprehensive Annual Report (CAFR) FY20 External Auditor Review **Item Number:** 13A

**Section:** Information **Date:** January 26, 2021

**Senior Staff:** Farrell E. Hanzaker, Chief Financial Officer

**Prepared by:** Farrell E. Hanzaker, Chief Financial Officer

**Presenter(s):** Farrell E. Hanzaker, Chief Financial Officer and External Auditor

**Recommendation:**

That the School Board receive highlights of the Comprehensive Audit Financial Report (CAFR) for the fiscal year ended June 30, 2020.

**Background Summary:**

The Comprehensive Annual Financial Report (CAFR) is produced annually by VBCPS finance/accounting staff. External auditors audit the records/transactions contained in the CAFR and render an opinion.

**Source:**

**Budget Impact:**



**Subject:** Interim Financial Statements – November and December 2020 **Item Number:** 13B

**Section:** Information **Date:** January 26, 2021

**Senior Staff:** Farrell E. Hanzaker, Chief Financial Officer

**Prepared by:** Crystal M. Pate, Director of Business Services

**Presenter(s):** Farrell E. Hanzaker, Chief Financial Officer; Crystal M. Pate, Director of Business Services

**Recommendation:**

It is recommended that the School Board review the attached financial statements.

**Background Summary:**

Pursuant to Section 22.1-115 of the Code of Virginia, as amended, and other applicable sections, the enclosed Interim Financial Statements are presented.

**Source:**

Section 22.1-115 of the Code of Virginia, as amended

**Budget Impact:**

None



**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
CHARTING THE COURSE

**INTERIM FINANCIAL STATEMENTS**  
**FISCAL YEAR 2020-2021**  
**NOVEMBER 2020**

The financial statements include the following:

	<u>Page</u>
School Operating Fund:	
Revenues by Major Source .....	<b>A1</b>
Expenditures and Encumbrances by Category.....	<b>A3</b>
Expenditures and Encumbrances by Budget Unit	
within Category .....	<b>A5</b>
Revenues and Expenditures/Encumbrances Summary.....	<b>B1</b>
Balance Sheet .....	<b>B2</b>
Revenues by Account.....	<b>B3</b>
Special Revenue and Proprietary Funds:	
Athletics .....	<b>B5</b>
Cafeterias.....	<b>B6</b>
Textbooks .....	<b>B7</b>
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Communication Towers/Technology .....	<b>B9</b>
Grants .....	<b>B10</b>
Health Insurance .....	<b>B13</b>
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Instructional Technology .....	<b>B15</b>
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Capital Projects Funds Expenditures and Encumbrances.....	<b>B17</b>
Green Run Collegiate Charter School .....	<b>B18</b>

The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each budget unit and fund for reporting and budgetary control purposes.

### **School Operating Fund**

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

### **School Operating Fund Revenues** (pages B1, B3-B4)

Revenues realized this month totaled **\$65.9 million**. Of the amount realized for the month, **\$32.9 million** was realized from the City, **\$10.3 million** was received in state sales tax, and **\$22.4 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue.

### **School Operating Fund Expenditures** (page B1)

The percent of the total current fiscal year budget expended and encumbered through this month was **37.37%**. The percent of expenditures and encumbrances to the total actual expenditures and encumbrances for the same period in FY20 was **36.63%**, and FY19 was **36.27%**. Please note that **\$13,367,223** of the current year budget is funded by the prior year fund balance for encumbrances.

### **Athletics Fund** (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. This fund has realized **\$835** (interest) this month or **91.2%** of the estimated revenue for the current fiscal year compared to **96.4%** of FY20 actual. Expenditures totaled **\$90,353** for this month. This fund has incurred expenditures and encumbrances of **14.1%** of the current fiscal year budget compared to **39.0%** of the FY20 actual. Please note that **\$7,418** of the current year budget is funded by the prior year fund balance for encumbrances.

### **Cafeterias Fund** (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. The fund realized **\$2,183,345** (includes **\$2,106,762** from the Federal USDA Summer Feeding Program) this month or **15.4%** of the estimated revenue for the current fiscal year compared to **23.9%** of the FY20 actual. Expenditures totaled **\$2,702,707** for this month. This fund has incurred expenditures and encumbrances of **23.3%** of the current fiscal year budget compared to **25.6%** of the FY20 actual. Please note that **\$6,160,851** of the current year budget is funded by the prior year fund balance (**\$4,971,333**) and prior year fund balance for encumbrances (**\$1,189,518**).

### **Textbooks Fund** (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. The fund realized **\$353,993** (includes **\$352,803** from the Department of Education) this month or **41.7%** of the estimated revenue for the current fiscal year compared to the **42.4%** of the FY20 actual. Expenditures totaled **\$35,406** for this month. This fund has incurred expenditures and encumbrances of **70.4%** of the budget for the current fiscal year compared to **67.2%** of the FY20 actual. Please note that **\$115,802** of the current year budget is funded by the prior year fund balance.

### **Risk Management Fund** (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. The fund realized **\$3,383** (interest) in revenue this month. Expenses for this month totaled **\$181,129** (includes **\$17,049** in Motor Vehicle Insurance premiums, **\$140** in General Liability Insurance premiums, and **\$124,811** in Worker's Compensation payments).

### **Communication Towers/Technology Fund** (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. The fund realized **\$82,775** in revenue (includes **\$58,523** in tower rent-Cox High, **\$17,252** in tower rent – Ocean Lakes High, **\$5,253** in tower rent-Tech Center, and **\$1,099** in tower rent – Woodstock Elementary) this month or **56.1%** of the estimated revenue for the current fiscal year compared to **68.6%** of FY20 actual. Please note that **\$284,000** of the current year budget is funded by the prior year fund balance.

### **Grants Fund** (pages B10-B12)

The Grants Fund accounts for certain private, Commonwealth of Virginia, and Federal grants (with matching local funds, if required). A total of **\$6,826,204** in expenditures was incurred for various grants this month.

### **Health Insurance Fund** (page B13)

The Health Insurance Fund accounts for the health insurance program and the administration thereof for the City and School Board employees. Revenues for this month totaled **\$13,533,946** (including City and School Board (employer and employee) premium payments). Expenses for this month totaled **\$9,706,572**. This includes medical and prescription drug claim payments for City and School Board employees.

### **Vending Operations Fund** (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. A total of **\$186** in revenue (interest) has been realized this month or **5.5%** of the estimated revenue for the current fiscal year compared to the **34.8%** of the FY20 actual. Please note that **\$6,000** of the current year budget is funded by the prior year fund balance.

**Instructional Technology Fund** (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. A total of **\$4,224** in revenue (interest) has been realized this month. Please note that **\$698,000** of the current year budget is funded by the prior year fund balance.

**Equipment Replacement Fund** (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. A total of **\$206** in revenue (interest) has been realized this fiscal year. Expenses for the month totaled **\$58,852**. Please note that **\$1,051,000** of the current year budget is funded by the prior year fund balance.

**Capital Projects Fund** (page B17)

The Capital Projects Fund accounts for the financial resources used for the construction of major capital facilities (e.g., schools). A total of **\$4,316,596** in expenditures was incurred for various school capital projects this month. This includes **\$59,658** for the John B. Dey Elementary Modernization project, **\$2,859** for Thoroughgood Elementary Replacement project, **\$1,691,689** for Princess Anne Middle Replacement project, **\$1,354,451** for Plaza Annex/Laskin Road Addition, **\$769,995** for HVAC Systems Phase III Renovation and Replacement projects, and **\$177,628** for Various Renovation and Replacement Phase III projects.

**Green Run Collegiate Charter School Fund** (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all of the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$4,076,486** in revenue for the current fiscal year (from General Fund) or **100.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **26.5%** of the current year fiscal year budget compared to **28.7%** of FY20 actual.

**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**INTERIM FINANCIAL STATEMENTS**  
**SCHOOL OPERATING FUND**

**REVENUES**

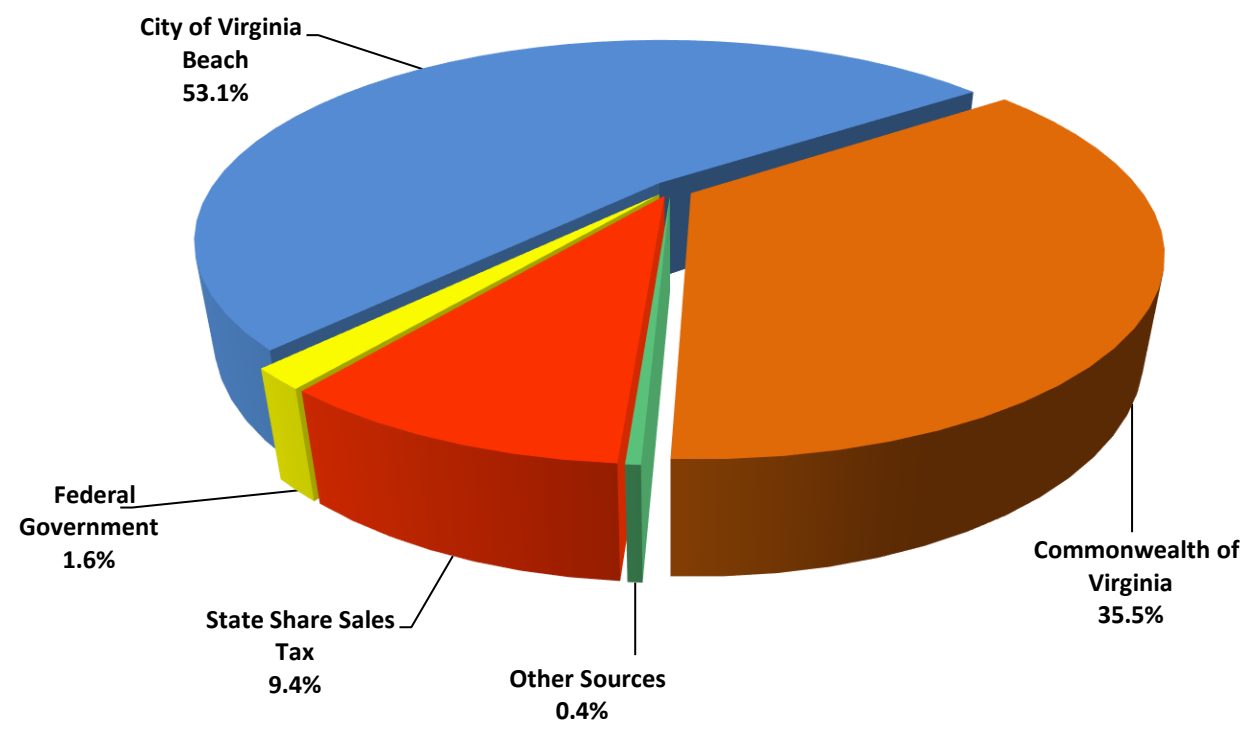
NOVEMBER 2020

<b>BY MAJOR SOURCE</b>	<b>FISCAL YEAR</b>	<b>(1) BUDGET</b>	<b>(2) ACTUAL THROUGH JUNE</b>	<b>(3) ACTUAL THROUGH MONTH</b>	<b>% OF (3) TO (1)</b>	<b>TREND *</b>
<b>COMMONWEALTH OF VIRGINIA</b>	2021	297,791,599	<-----	111,934,240	37.59%	<b>A</b>
	2020	284,825,537	285,102,568	105,338,400	36.98%	
	2019	272,725,078	274,756,361	101,987,928	37.40%	
<b>STATE SALES TAX</b>	2021	79,209,739	<-----	27,854,162	35.17%	<b>A</b>
	2020	78,981,847	79,610,836	26,954,573	34.13%	
	2019	75,344,490	76,320,888	25,309,465	33.59%	
<b>FEDERAL GOVERNMENT</b>	2021	13,500,000	<-----	4,960,040	36.74%	<b>A</b>
	2020	12,200,000	16,671,591	4,459,571	36.55%	
	2019	12,200,000	15,961,332	8,816,146	72.26%	
<b>CITY OF VIRGINIA BEACH</b>	2021	445,646,169	<-----	181,198,776	40.66%	<b>A</b>
	2020	465,523,561	465,523,561	189,513,046	40.71%	
	2019	457,402,684	457,402,684	205,133,046	44.85%	
<b>OTHER SOURCES</b>	2021	3,082,803	<-----	753,647	24.45%	<b>A</b>
	2020	3,032,803	4,046,738	2,305,257	76.01%	
	2019	2,782,803	4,001,625	1,356,821	48.76%	
<b>SCHOOL OPERATING FUND TOTAL</b>	2021	839,230,310	<-----	326,700,865	38.93%	<b>A</b>
	2020	844,563,748	850,955,294	328,570,847	38.90%	
	2019	820,455,055	828,442,890	342,603,406	41.76%	

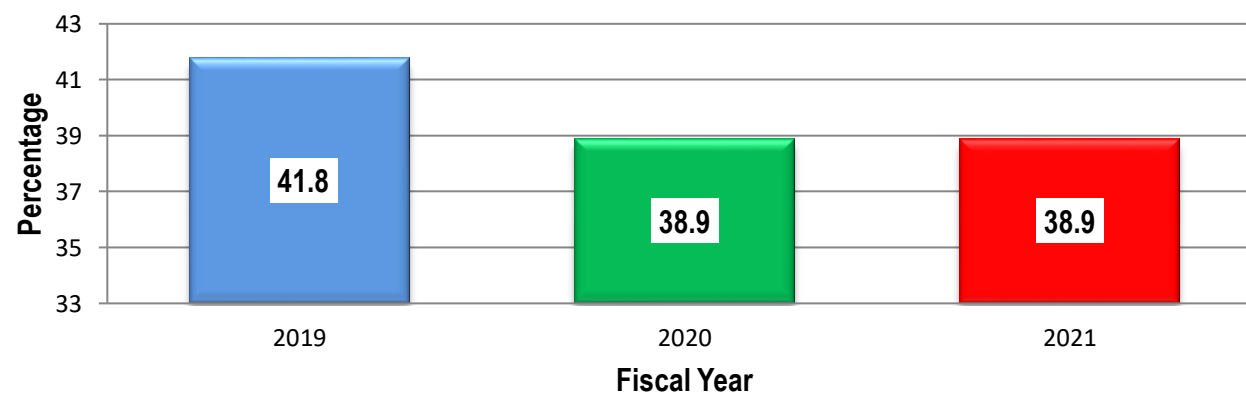
\* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE



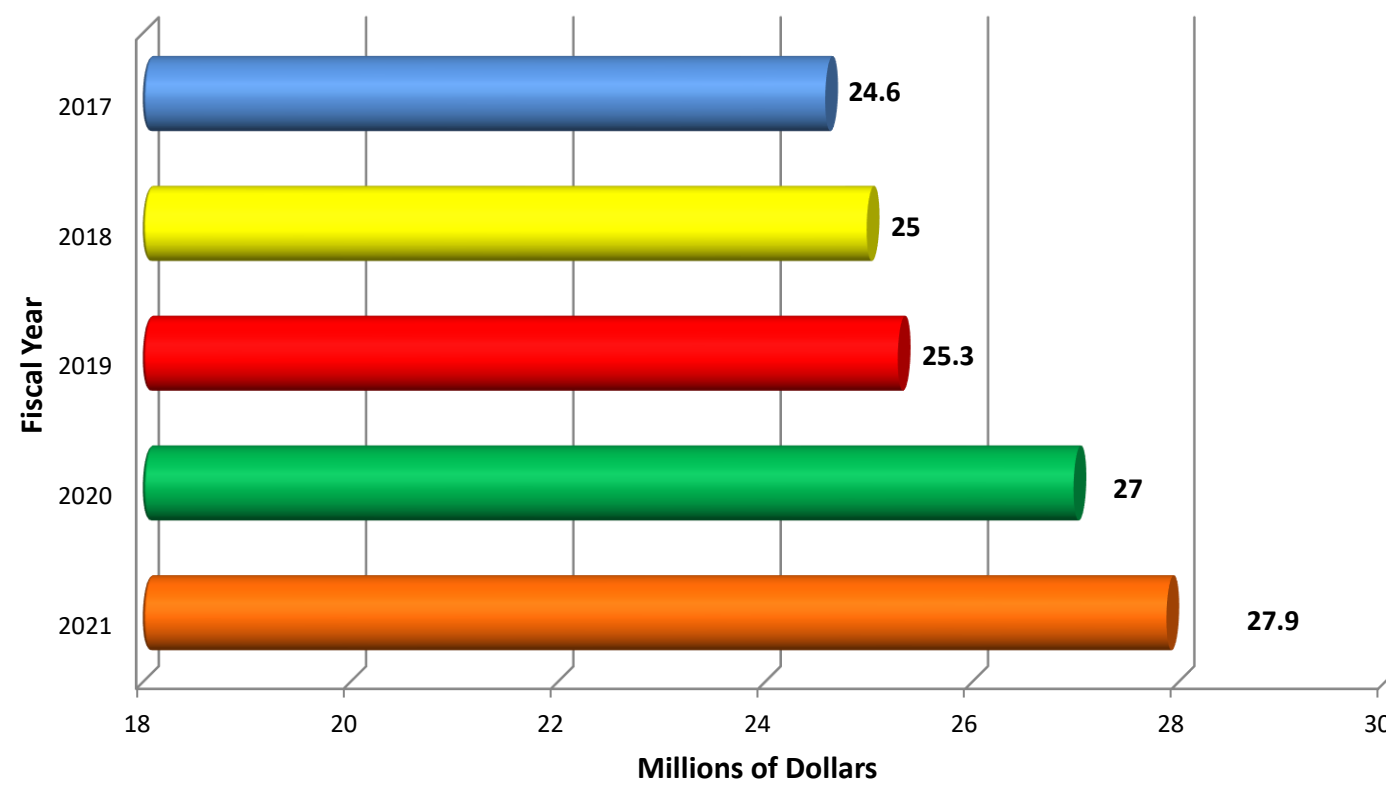
**Fiscal Year 2021 Revenue Budget by Major Source**



**School Operating Fund Revenue**  
**Percentage of Actual to Budget as of November 30, 2020**



**State Sales Tax Revenue through November 30, 2020**



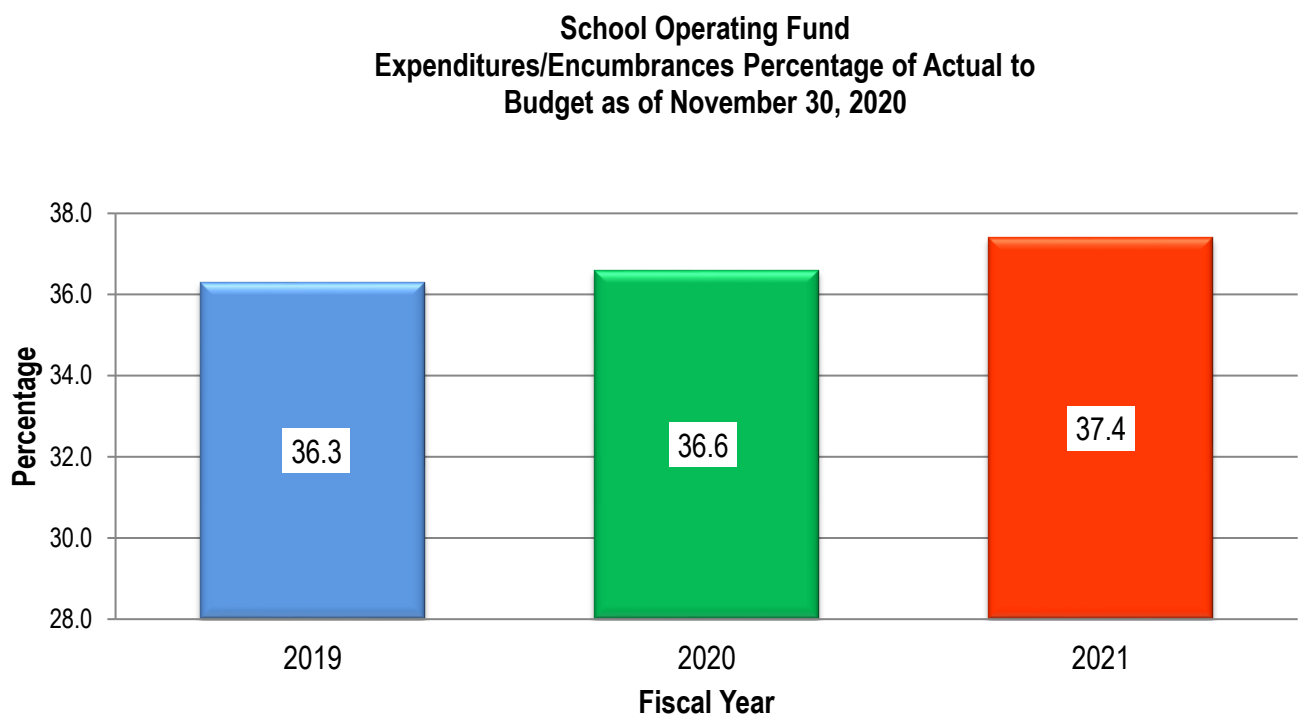
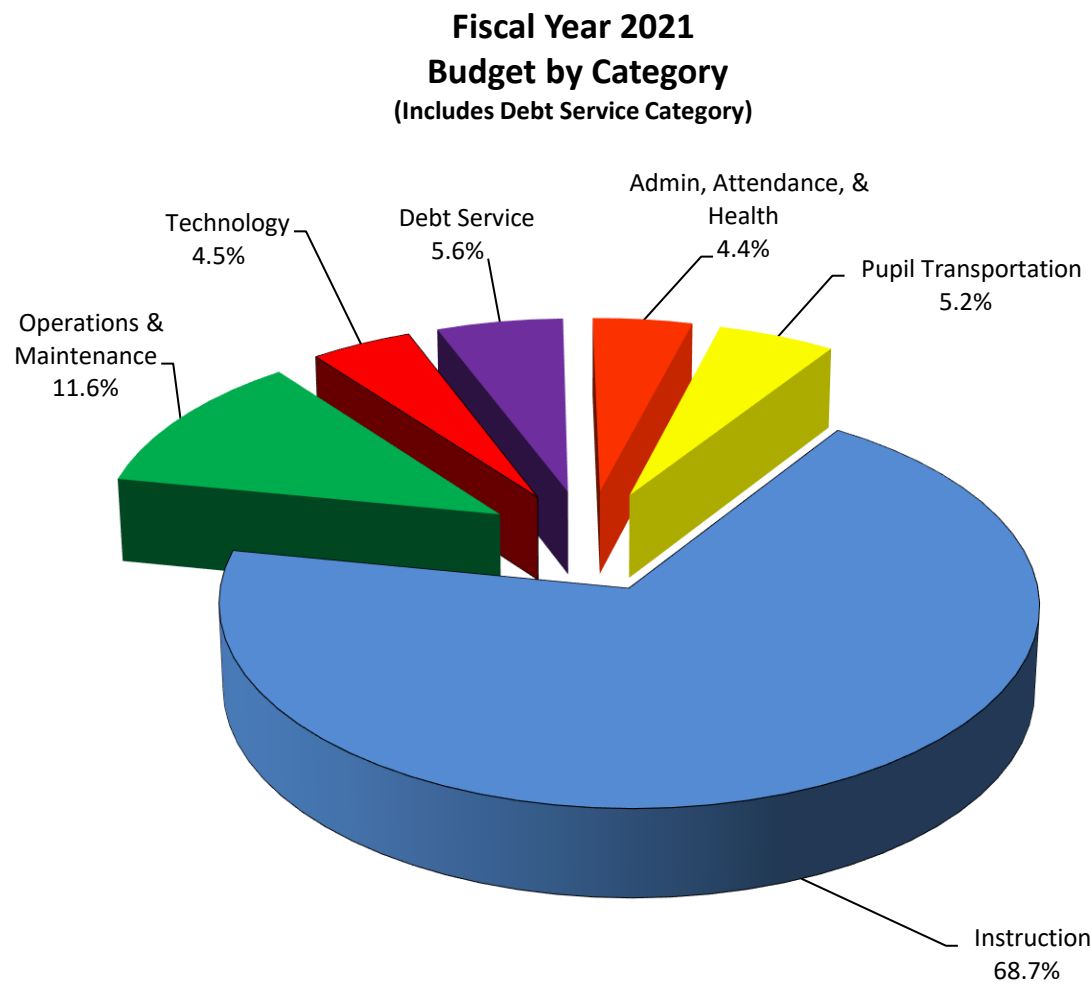
**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**INTERIM FINANCIAL STATEMENTS**  
**SCHOOL OPERATING FUND**

**EXPENDITURES/ENCUMBRANCES**

NOVEMBER 2020

<b>BY UNIT WITHIN CATEGORY</b>	<b>FISCAL YEAR</b>	<b>(1) BUDGET</b>	<b>(2) ACTUAL THROUGH JUNE</b>	<b>(3) ACTUAL THROUGH MONTH</b>	<b>% OF (3) TO (1)</b>	<b>TREND *</b>
<b>INSTRUCTION CATEGORY</b>	2021	585,376,898	<-----	200,257,547	34.21%	A
	2020	597,197,050	577,167,812	205,420,245	34.40%	
	2019	576,532,705	564,422,174	198,809,198	34.48%	
<b>ADMINISTRATION, ATTENDANCE &amp; HEALTH CATEGORY</b>	2021	37,906,193	<-----	15,165,863	40.01%	A
	2020	26,273,771	24,530,187	9,266,367	35.27%	
	2019	27,757,408	26,446,361	9,238,713	33.28%	
<b>PUPIL TRANSPORTATION CATEGORY</b>	2021	44,128,394	<-----	17,053,223	38.64%	A
	2020	42,405,656	41,232,908	16,891,910	39.83%	
	2019	40,914,622	40,103,993	16,246,867	39.71%	
<b>OPERATIONS AND MAINTENANCE CATEGORY</b>	2021	98,637,021	<-----	44,214,051	44.83%	A
	2020	99,738,735	93,760,634	41,018,804	41.13%	
	2019	95,992,689	92,855,284	40,011,175	41.68%	
<b>TECHNOLOGY CATEGORY</b>	2021	38,918,699	<-----	24,101,000	61.93%	A
	2020	45,933,211	42,639,283	24,652,340	53.67%	
	2019	44,344,757	42,839,605	20,622,950	46.51%	
<b>SCHOOL OPERATING FUND TOTAL (EXCLUDING DEBT SERVICE)</b>	2021	804,967,205	<-----	300,791,684	37.37%	A
	2020	811,548,423	779,330,824	297,249,666	36.63%	
	2019	785,542,181	766,667,417	284,928,903	36.27%	
<b>DEBT SERVICE CATEGORY</b>	2021	47,630,328	<-----	23,674,023	49.70%	A
	2020	43,313,882	42,933,085	18,427,752	42.54%	
	2019	41,951,320	41,768,217	17,464,968	41.63%	

\* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL OPERATING FUND  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

A 5

	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
<b>INSTRUCTION CATEGORY:</b>						
ELEMENTARY CLASSROOM	162,601,060	17,905,470	51,922,525	142,252	110,536,283	32.0%
MIDDLE CLASSROOM	61,580,018	6,743,227	18,684,010	17,478	42,878,530	30.4%
HIGH CLASSROOM	80,559,338	8,858,412	24,510,554	41,276	56,007,508	30.5%
SPECIAL ED CLASSROOM	98,539,931	10,201,215	32,436,599	235,591	65,867,741	33.2%
TECH AND CAREER ED CLASSROOM	18,976,711	1,811,930	5,585,892	54,837	13,335,982	29.7%
GIFTED CLASSROOM	14,881,968	1,526,886	4,868,506	38,865	9,974,597	33.0%
ALTERNATIVE EDUCATION CLASSROOM	7,181,149	585,341	1,810,345	889	5,369,915	25.2%
REMEDIAL ED CLASSROOM	8,490,984	776,275	2,691,012		5,799,972	31.7%
SUMMER SCHOOL CC	1,602,285		882,829		719,456	55.1%
SUMMER SLIDE	270,483		180,742		89,741	66.8%
ADULT ED	2,071,804	145,644	667,696	2,665	1,401,443	32.4%
GUIDANCE	18,745,386	1,920,737	6,867,237		11,878,149	36.6%
SOCIAL WORKERS SCHOOL	4,212,900	361,725	1,314,753		2,898,147	31.2%
HOMEBOUND	409,356	7,386	30,948		378,408	7.6%
TEACHING AND LEARNING	18,117,504	820,042	10,953,146	214,528	6,949,830	61.6%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	1,305,397	65,817	330,714	123,604	851,079	34.8%
OFFICE OF DIVERSITY EQUITY AND INCLUSION	86,990				86,990	
STUDENT LEADERSHIP	1,573,761	78,936	576,664		997,097	36.6%
SCHOOL LEADERSHIP	2,117,817	156,824	825,711	40,355	1,251,751	40.9%
STUDENT ACTIVITIES	8,738,974	322,783	6,163,473		2,575,501	70.5%
SPECIAL ED SUPPORT	3,654,199	342,213	1,405,734	654	2,247,811	38.5%
TECH AND CAREER ED SUPPORT	999,699	96,572	394,341	1,051	604,307	39.6%
GIFTED ED SUPPORT	2,494,044	215,519	870,764	2,277	1,621,003	35.0%
ALTERNATIVE ED SUPPORT	1,522,808	233,864	769,543	343	752,922	50.6%
LIBRARY MEDIA SUPPORT	13,397,857	1,462,789	4,048,916	74,301	9,274,640	30.8%
OFFICE OF PRINCIPAL-ELEMENTARY	26,680,607	2,589,965	10,661,857	12,083	16,006,667	40.0%
OFFICE OF PRINCIPAL-MIDDLE	11,456,352	1,115,917	4,603,305	11,925	6,841,122	40.3%
OFFICE OF PRINCIPAL-HIGH	12,407,215	1,205,552	4,901,913	13,581	7,491,721	39.6%
OFFICE OF PRINCIPAL-TECH AND CAREER ED	700,301	64,438	268,859	404	431,038	38.4%
<b>TOTAL INSTRUCTION</b>	<b>585,376,898</b>	<b>59,615,479</b>	<b>199,228,588</b>	<b>1,028,959</b>	<b>385,119,351</b>	<b>34.2%</b>
<b>ADMIN., ATTENDANCE, AND HEALTH CATEGORY:</b>						
BOARD,LEGAL AND GOVT SERVICES	1,287,734	34,930	206,426	51,319	1,029,989	20.0%
OFFICE OF SUPERINTENDENT	1,151,311	114,714	502,670	32	648,609	43.7%
MEDIA AND COMMUNICATIONS	2,282,408	162,776	645,332	7,895	1,629,181	28.6%
HUMAN RESOURCES SCHOOL	5,738,654	441,108	2,598,360	24,168	3,116,126	45.7%
PROFESSIONAL GROWTH AND INNOVATION	903,274	72,747	313,220		590,054	34.7%
CONSOLIDATED BENEFITS	2,567,934	167,932	927,606	1,609	1,638,719	36.2%
PLANNING INNOVATION AND ACCOUNTABILITY	2,317,407	140,131	666,158	7,724	1,643,525	29.1%
BUDGET AND FINANCE	5,274,517	441,257	2,235,189	10,436	3,028,892	42.6%
INTERNAL AUDIT	484,173	43,054	205,452		278,721	42.4%
PURCHASING SERVICES	1,106,532	87,019	433,175		673,357	39.1%
HEALTH SERVICES	8,237,690	1,083,292	3,486,449	439,505	4,311,736	47.7%
PSYCHOLOGICAL SERVICES	6,047,739	574,703	2,174,834	12,976	3,859,929	36.2%
AUDIOLOGICAL SERVICES	506,820	49,561	215,292	36	291,492	42.5%
<b>TOTAL ADMIN., ATTENDANCE, AND HEALTH</b>	<b>37,906,193</b>	<b>3,413,224</b>	<b>14,610,163</b>	<b>555,700</b>	<b>22,740,330</b>	<b>40.0%</b>

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL OPERATING FUND  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

A 6

	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
<b>PUPIL TRANSPORTATION CATEGORY:</b>						
TRANSPORTATION MANAGEMENT	2,637,573	264,599	1,091,337	279	1,545,957	41.4%
VEHICLE OPERATIONS	26,570,055	2,159,005	9,603,770	955,989	16,010,296	39.7%
VEHICLE OPERATIONS-SPECIAL ED	7,314,542	601,730	1,710,070	1,183,479	4,420,993	39.6%
MONITORING SERVICES-SPECIAL ED	3,674,624	389,099	1,051,279		2,623,345	28.6%
VEHICLE MAINTENANCE	3,931,600	351,022	1,456,931	89	2,474,580	37.1%
<b>TOTAL PUPIL TRANSPORTATION</b>	<b>44,128,394</b>	<b>3,765,455</b>	<b>14,913,387</b>	<b>2,139,836</b>	<b>27,075,171</b>	<b>38.6%</b>
<b>OPERATIONS AND MAINTENANCE CATEGORY:</b>						
SCHOOL DIVISION SERVICES	331,167	26,096	125,260		205,907	37.8%
FACILITIES AND MAINTENANCE SERVICES	51,354,792	3,331,189	20,824,208	3,858,856	26,671,728	48.1%
CUSTODIAL SERVICES SCHOOL	28,697,917	3,182,365	10,315,268	917,178	17,465,471	39.1%
GROUNDS SERVICES	4,479,888		2,239,944		2,239,944	50.0%
VEHICLE SERVICES	2,410,175	100,211	1,159,944	455,480	794,751	67.0%
SAFE SCHOOLS	8,204,950	956,933	2,639,006		5,565,944	32.2%
DISTRIBUTION SERVICES	2,021,201	225,163	787,906	1,811	1,231,484	39.1%
TELECOMMUNICATIONS CC	1,136,931	92,095	640,972	248,218	247,741	78.2%
<b>TOTAL OPERATIONS AND MAINTENANCE</b>	<b>98,637,021</b>	<b>7,914,052</b>	<b>38,732,508</b>	<b>5,481,543</b>	<b>54,422,970</b>	<b>44.8%</b>
<b>TECHNOLOGY CATEGORY:</b>						
ELEMENTARY CLASSROOM	592,199	463,960	600,362	66,816	(74,979)	112.7%
MIDDLE CLASSROOM	476,302	37,646	346,633	220,870	(91,201)	119.1%
HIGH CLASSROOM	372,008	186,522	229,431	489,955	(347,378)	193.4%
SPECIAL ED CLASSROOM	318,762	24,564	280,333	293,183	(254,754)	179.9%
TECH AND CAREER ED CLASSROOM	311,245	27,250	65,728	1,382	244,135	21.6%
GIFTED CLASSROOM	91,974	7,062	55,445	3,845	32,684	64.5%
REMEDIAL ED CLASSROOM	18,714		1,180	39	17,495	6.5%
SUMMER SCHOOL CC	10,742				10,742	
ADULT ED	69,739	308	36,009	87,153	(53,423)	176.6%
GUIDANCE	45,015	35	44,341	1,022	(348)	100.8%
SOCIAL WORKERS SCHOOL	8,219		29		8,190	0.4%
HOMEBOUND	40,143	472	2,537		37,606	6.3%
TEACHING AND LEARNING	541,437	121,488	573,213	303,881	(335,657)	162.0%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	32,366				32,366	
OFFICE OF DIVERSITY EQUITY AND INCLUSION	4,562				4,562	
STUDENT LEADERSHIP	2,411	318	470		1,941	19.5%
SCHOOL LEADERSHIP	30,279	2,572	9,991		20,288	33.0%
STUDENT ACTIVITIES	836		719		117	86.0%
SPECIAL ED SUPPORT	9,946	674	4,269		5,677	42.9%
TECH AND CAREER ED SUPPORT	4,519	79	1,382		3,137	30.6%
GIFTED ED SUPPORT	36,225	896	3,694		32,531	10.2%
ALTERNATIVE ED SUPPORT	171,286	153	52,313	17,678	101,295	40.9%
LIBRARY MEDIA SUPPORT	605,447	2,075	560,686	1,246	43,515	92.8%
OFFICE OF PRINCIPAL-ELEMENTARY	10,015	812	14,839	7,294	(12,118)	221.0%
OFFICE OF PRINCIPAL-MIDDLE		5,907	15,960	3,636	(19,596)	
OFFICE OF PRINCIPAL-HIGH		(2,645)	6,155		(6,155)	
OFFICE OF PRINCIPAL-TECH AND CAREER ED	501		1,712		(1,211)	341.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL OPERATING FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
<b>TECHNOLOGY CATEGORY:</b>						
INSTRUCTIONAL TECHNOLOGY SUPPORT	15,008,559	2,334,268	7,513,886	373,234	7,121,439	52.6%
BOARD,LEGAL AND GOVT SERVICES	2,233	1,003	1,003	1,003	227	89.8%
OFFICE OF SUPERINTENDENT	7,658	248	3,163	27	4,468	41.7%
MEDIA AND COMMUNICATIONS	268,343	111	147,106		121,237	54.8%
HUMAN RESOURCES SCHOOL	295,639	24,735	268,425	4,835	22,379	92.4%
PROFESSIONAL GROWTH AND INNOVATION	136,328	1,017	120,352		15,976	88.3%
CONSOLIDATED BENEFITS	34,679	352	12,124		22,555	35.0%
PLANNING INNOVATION AND ACCOUNTABILITY	467,003	5,100	203,615	52,764	210,624	54.9%
BUDGET AND FINANCE	352,471	1,561	130,221	3,912	218,338	38.1%
INTERNAL AUDIT	1,607	9	73		1,534	4.5%
PURCHASING SERVICES	51,967	1,405	35,400		16,567	68.1%
OFFICE OF TECHNOLOGY	952,224	69,856	370,057	41,462	540,705	43.2%
HEALTH SERVICES	5,485	(4,663)	3	3,487	1,995	63.6%
PSYCHOLOGICAL SERVICES	32,915	46	16,755	4,169	11,991	63.6%
TRANSPORTATION MANAGEMENT	6,068	244	649		5,419	10.7%
VEHICLE OPERATIONS	344,417	40,713	208,265	142,497	(6,345)	101.8%
VEHICLE OPERATIONS-SPECIAL ED	108,552	12,857	65,768	44,999	(2,215)	102.0%
VEHICLE MAINTENANCE	29,052		9,407	7,289	12,356	57.5%
SCHOOL DIVISION SERVICES	3,920	3	1,270		2,650	32.4%
FACILITIES AND MAINTENANCE SERVICES	1,410,204	56,560	698,985	207,395	503,824	64.3%
CUSTODIAL SERVICES SCHOOL	2,672	1,956	2,627	2,368	(2,323)	186.9%
VEHICLE SERVICES	94,765	11,111	55,848	38,889	28	100.0%
SAFE SCHOOLS	145,596	65	94,753	62	50,781	65.1%
DISTRIBUTION SERVICES	52,927	83	45,298		7,629	85.6%
TELECOMMUNICATIONS CC	10,212				10,212	
TECHNOLOGY MAINTENANCE	15,288,311	813,713	9,157,064	1,050,571	5,080,676	66.8%
<b>TOTAL TECHNOLOGY</b>	<u>38,923,699</u>	<u>2,955,036</u>	<u>21,652,231</u>	<u>2,791,224</u>	<u>14,480,244</u>	62.8%
<b>TOTAL SCHOOL OPERATING FUND (EXCLUDING DEBT SERVICE)</b>	<u>804,967,205</u>	<u>68,767,956</u>	<u>354,949,797</u>	<u>9,690,072</u>	<u>440,327,336</u>	45.3%
<b>DEBT SERVICE CATEGORY:</b>	<u>47,630,328</u>	<u>3,496,299</u>	<u>27,170,322</u>		<u>20,460,006</u>	57.0%

Virginia Beach City Public Schools  
Interim Financial Statements  
**School Operating Fund Summary**  
For the period July 1, 2020 through November 30, 2020

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**Revenues :**

	Budget	% of Total	Actual	Unrealized	Percent Realized
Source:					
Commonwealth of Virginia	297,791,599	35.48%	111,934,240	(185,857,359)	37.59%
State Share Sales Tax	79,209,739	9.44%	27,854,162	(51,355,577)	35.17%
Federal Government	13,500,000	1.61%	4,960,040	(8,539,960)	36.74%
City of Virginia Beach	445,646,169	53.10%	181,198,776	(264,447,393)	40.66%
Other Sources	3,082,803	0.37%	753,647	(2,329,156)	24.45%
<b>Total Revenues</b>	839,230,310	100.0%	326,700,865	(512,529,445)	38.93%
Prior Year Local Contribution*	13,367,223				
	<u>852,597,533</u>				

**Expenditures/Encumbrances:**

	Budget	% of Total	Actual	Unencumbered	Percent Obligated
Category:					
Instruction	585,376,898	68.66%	200,257,547	385,119,351	34.21%
Administration, Attendance and Health	37,906,193	4.45%	15,165,863	22,740,330	40.01%
Pupil Transportation	44,128,394	5.17%	17,053,223	27,075,171	38.64%
Operations and Maintenance	98,637,021	11.57%	44,214,051	54,422,970	44.83%
Technology	38,918,699	4.56%	24,101,000	14,817,699	61.93%
Debt Service	47,630,328	5.59%	23,674,023	23,956,305	49.70%
<b>Total Expenditures/Encumbrances</b>	852,597,533	100.0%	324,465,707	528,131,826	38.06%

\*Fiscal year 2019-2020 encumbrances brought forward into the current year



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL OPERATING FUND  
BALANCE SHEET  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

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ASSETS:

CASH	(79,221,496)
DUE FROM GENERAL FUND	122,988,533
DUE FROM COMMONWEALTH OF VA	4,887,937
PREPAID ITEM	42,747

TOTAL ASSETS	<u>48,697,721</u>
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LIABILITIES:

CHECKS PAYABLE	150,550
WIRES PAYABLE	196,633
ACH PAYABLE	86,140
ACCOUNTS PAYABLE	315,407
ACCOUNTS PAYABLE-SCHOOLS	92,295
SALARIES PAYABLE-OPTIONS	15,833,346
FICA PAYABLE-OPTIONS	<u>1,197,694</u>
TOTAL LIABILITIES	<u>17,872,065</u>

FUND EQUITY:

FUND BALANCE	613,432
ESTIMATED REVENUE	(839,230,310)
APPROPRIATIONS	852,597,533
ENCUMBRANCES	14,609,843
RESERVE FOR ENCUMBRANCES	(14,609,843)
EXPENDITURES	(309,855,864)
REVENUES	<u>326,700,865</u>
TOTAL FUND EQUITY	<u>30,825,656</u>

TOTAL LIABILITIES AND FUND EQUITY	<u>48,697,721</u>
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VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL OPERATING FUND  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

B 3

	<u>FY 2021</u> <u>ESTIMATED</u>	<u>MONTH'S</u> <u>REALIZED</u>	<u>YR-TO-DATE</u> <u>REALIZED</u>	<u>UNREALIZED</u> <u>REVENUES</u>	<u>PERCENT</u> <u>REALIZED</u>
COMMONWEALTH VRS RETIREMENT	26,230,301	3,033,308	11,726,165	(14,504,136)	44.7%
SOCIAL SECURITY	11,241,558	932,316	4,661,577	(6,579,981)	41.5%
GROUP LIFE	788,881	65,656	328,280	(460,601)	41.6%
BASIC SCHOOL AID	194,239,903	16,181,934	80,909,669	(113,330,234)	41.7%
REMEDIAL SUMMER SCHOOL	188,358	15,696	78,482	(109,876)	41.7%
VOCATIONAL EDUCATION	1,656,651	137,878	689,389	(967,262)	41.6%
GIFTED EDUCATION	2,051,091	170,705	853,528	(1,197,563)	41.6%
SPECIAL EDUCATION	20,668,688	860,094	7,740,845	(12,927,843)	37.5%
PREVENTION, INTERVENTION AND REMEDIATION	4,733,287	393,936	1,969,680	(2,763,607)	41.6%
SPECIAL EDUCATION HOMEBOUND	117,991			(117,991)	
SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION	12,394,018			(12,394,018)	
FOSTER CARE	455,023			(455,023)	
SPECIAL ED-REGIONAL TUITION	9,690,078			(9,690,078)	
CAREER AND TECH ED-OCCUPATIONAL	328,669			(328,669)	
ENGLISH AS A SECOND LANGUAGE	1,707,149	131,611	658,052	(1,049,097)	38.5%
AT-RISK	5,930,533	513,293	2,309,818	(3,620,715)	38.9%
K-3 PRIMARY CLASS SIZE REDUCTION	5,369,420			(5,369,420)	
OTHER STATE FUNDS			8,755	8,755	
TOTAL FROM COMMONWEALTH OF VIRGINIA	<u>297,791,599</u>	<u>22,436,427</u>	<u>111,934,240</u>	<u>(185,857,359)</u>	37.6%
STATE SHARE SALES TAX	<u>79,209,739</u>	<u>10,322,219</u>	<u>27,854,162</u>	<u>(51,355,577)</u>	35.2%
TOTAL FROM STATE SHARE SALES TAX	<u>79,209,739</u>	<u>10,322,219</u>	<u>27,854,162</u>	<u>(51,355,577)</u>	35.2%
IMPACT AID PUBLIC LAW 874	9,935,191			(9,935,191)	
IMPACT AID DEPT OF DEFENSE	1,500,000		2,735,852	1,235,852	182.4%
DEPT. OF THE NAVY NJROTC	100,000			(100,000)	
DEPT OF DEFENSE SPECIAL ED			2,102,900	2,102,900	
MEDICAID REIMB-MEDICAL	1,964,809	15,532	103,991	(1,860,818)	5.3%
MEDICAID REIMB-TRANSPORTATION			17,297	17,297	
TOTAL FROM FEDERAL GOVERNMENT	<u>13,500,000</u>	<u>15,532</u>	<u>4,960,040</u>	<u>(8,539,960)</u>	36.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL OPERATING FUND  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

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	FY 2021 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION	439,846,169	32,515,602	178,835,813.00	(261,010,356)	40.7%
TRANSFER FROM SCHOOL RESERVE FUND	5,800,000	429,630	2,362,963.00	(3,437,037)	40.7%
TOTAL TRANSFERS	445,646,169	32,945,232	181,198,776	(264,447,393)	40.7%
RENT OF FACILITIES SCHOOLS	450,000			(450,000)	
TUITION CHARGES	20,811			(20,811)	
TUITION REGULAR DAY	100,000	19,285	51,311.00	(48,689)	51.3%
TUITION GEN ADULT ED	142,839			(142,839)	
TUITION VOCATIONAL ADULT ED	169,750			(169,750)	
TUITION LPN PROGRAM	25,575			(25,575)	
TUITION SUMMER SCHOOL	700,000		205,899.00	(494,101)	29.4%
TUITION DRIVERS ED	322,125	2,100	48,495.00	(273,630)	15.1%
PLANETARIUM FEES			-20.00	(20)	
STOP ARM ENFORCEMENT	300,000	45,653	79,009.00	(220,991)	26.3%
SALE OF SALVAGE MATERIALS	12,000	4,171	25,602.00	13,602	213.4%
SALE OF CAPITAL ASSETS AND VEHICLES	15,000		1,125.00	(13,875)	7.5%
SALE OF SCHOOL BUSES			32,450.00	32,450	
REIMB SYSTEM REPAIRS			3,005.00	3,005	
LOST AND STOLEN-TECHNOLOGY		275	2,678.00	2,678	
DAMAGED-TECHNOLOGY		2,998	7,590.00	7,590	
LOST AND DAMAGED-CALCULATORS			409.00	409	
LOST AND DAMAGED-HEARTRATE MONITORS			298.00	298	
MISCELLANEOUS REVENUE	224,703	165	1,344.00	(223,359)	0.6%
INDIRECT COST-GRANTS	600,000	143,477	294,452.00	(305,548)	49.1%
TOTAL FROM OTHER SOURCES	3,082,803	218,124	753,647	(2,329,156)	24.4%
TOTAL SCHOOL OPERATING FUND	839,230,310	65,937,534	326,700,865	(512,529,445)	38.9%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL ATHLETICS FUND  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

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ASSETS:		LIABILITIES:	
CASH	4,310,204	CHECKS PAYABLE	1,511
		TOTAL LIABILITIES	1,511
		FUND EQUITY:	
		FUND BALANCE	
		ESTIMATED REVENUE	(5,478,274)
		APPROPRIATIONS	5,485,692
		ENCUMBRANCES	82,782
		RESERVE FOR ENCUMBRANCES	(82,782)
		EXPENDITURES	(693,289)
		REVENUES	4,994,564
		TOTAL FUND EQUITY	4,308,693
TOTAL ASSETS	4,310,204	TOTAL LIABILITIES AND FUND EQUITY	4,310,204

	FY 2021 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2020 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	5,000	835	19,930	14,930	398.6%	813.4%
BASKETBALL	120,000			(120,000)		
FOOTBALL	250,000			(250,000)		91.8%
GYMNASTICS	4,000			(4,000)		
WRESTLING	13,000			(13,000)		
SOCCER	42,000			(42,000)		
MIDDLE SCHOOL	65,000			(65,000)		44.2%
TRANSFER FROM SCHOOL OPERATING	4,974,274		4,974,274		100.0%	100.0%
OTHER INCOME	5,000		360	(4,640)	7.2%	353.3%
TOTAL REVENUES	5,478,274	835	4,994,564	(483,710)	91.2%	96.4%
PYFB-ENCUMBRANCES	7,418					
TOTAL REVENUES AND PYFB	5,485,692					

	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2020 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,805,767		(200)		2,805,967		37.5%
FICA BENEFITS	195,437		(15)		195,452		37.5%
PURCHASED SERVICES	1,282,029		144,262		1,137,767	11.3%	25.6%
VA HIGH SCHOOL LEAGUE DUES	51,250	665	17,060		34,190	33.3%	40.1%
ATHLETIC INSURANCE	190,000		178,534		11,466	94.0%	94.6%
MATERIALS AND SUPPLIES	772,218	82,093	303,749	46,128	422,341	45.3%	52.3%
CAPITAL OUTLAY	188,991	7,595	49,899	36,654	102,438	45.8%	38.8%
TOTAL	5,485,692	90,353	693,289	82,782	4,709,621	14.1%	39.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL CAFETERIAS FUND  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

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ASSETS:		LIABILITIES:	
CASH	7,684,515	CHECKS PAYABLE	58
CASH WITH CAFETERIAS	5,020	ACCOUNTS PAYABLE	11,434
FOOD INVENTORY	455,396	SALARIES PAYABLE-OPTIONS	324,286
FOOD-USDA INVENTORY	171,401	FICA PAYABLE-OPTIONS	24,804
SUPPLIES INVENTORY	161,813	UNEARNED REVENUE	754,978
		TOTAL LIABILITIES	<u>1,115,560</u>
		FUND EQUITY:	
		FUND BALANCE	4,415,922
		ESTIMATED REVENUE	(32,568,966)
		APPROPRIATIONS	38,729,817
		ENCUMBRANCES	798,014
		RESERVE FOR ENCUMBRANCES	(798,014)
		EXPENDITURES	(8,218,883)
		REVENUES	5,004,695
		TOTAL FUND EQUITY	<u>7,362,585</u>
TOTAL ASSETS	<u>8,478,145</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>8,478,145</u>

	FY 2021 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2020 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	200,000	1,573	40,462	(159,538)	20.2%	185.6%
SERVICE CHARGES	11,183,378	11,039	62,136	(11,121,242)	0.6%	30.1%
USDA REBATES FROM VENDORS	650,000	7,097	41,171	(608,829)	6.3%	28.8%
MISCELLANEOUS REVENUE		51,699	51,699			
TOTAL LOCAL REVENUE	<u>12,033,378</u>	<u>71,408</u>	<u>195,468</u>	<u>(11,889,609)</u>	1.6%	31.0%
SCHOOL BREAKFAST INITIATIVE	55,000			55,000		
SCHOOL LUNCH	550,000			(550,000)		
TOTAL REVENUE FROM COMMONWEALTH	<u>605,000</u>			<u>(495,000)</u>		1.1%
SCHOOL BREAKFAST PROGRAM	5,052,450			(5,052,450)		
NATIONAL SCHOOL LUNCH PROGRAM	12,524,138			(12,524,138)		15.5%
CHILD & ADULT CARE FOOD PROGRAM	350,000	5,175	5,175	(344,825)	1.5%	93.1%
USDA SUMMER FEEDING PROGRAM	150,000	2,106,762	4,804,052	4,654,052	3202.7%	28.1%
TOTAL REVENUE FROM FEDERAL GOV'T	<u>19,930,588</u>	<u>2,111,937</u>	<u>4,809,227</u>	<u>(15,121,361)</u>	24.1%	20.3%
TOTAL REVENUES	<u>32,568,966</u>	<u>2,183,345</u>	<u>5,004,695</u>	<u>(27,505,970)</u>	15.4%	23.9%
PRIOR YEAR FUND BALANCE (PYFB)	4,971,333					
PYFB-ENCUMBRANCES	1,189,518					
TOTAL REVENUES AND PYFB	<u>38,729,817</u>					

	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2020 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	12,576,815	1,322,487	3,738,593		8,838,222	29.7%	25.8%
FRINGE BENEFITS	4,965,156	414,368	1,283,455		3,681,701	25.8%	21.2%
PURCHASED SERVICES	1,155,424	49,779	462,361	170,380	522,683	54.8%	84.9%
OTHER CHARGES	49,801	703	2,178		47,623	4.4%	50.2%
MATERIALS AND SUPPLIES	16,976,720	910,046	2,543,439	2,634	14,430,647	15.0%	23.8%
CAPITAL OUTLAY	3,005,901	5,324	188,857	625,000	2,192,044	27.1%	41.7%
TOTAL	<u>38,729,817</u>	<u>2,702,707</u>	<u>8,218,883</u>	<u>798,014</u>	<u>29,712,920</u>	23.3%	25.6%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL TEXTBOOKS FUND  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

B7

ASSETS:		LIABILITIES:	
CASH	6,557,873	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	7,757,568
		ESTIMATED REVENUE	(4,295,536)
		APPROPRIATIONS	4,411,338
		ENCUMBRANCES	694
		RESERVE FOR ENCUMBRANCES	(694)
		EXPENDITURES	(3,106,143)
		REVENUES	1,790,646
		TOTAL FUND EQUITY	6,557,873
TOTAL ASSETS	<u>6,557,873</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>6,557,873</u>

	FY 2021 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2020 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	29,483	1,184	26,455	(3,028)	89.7%	227.6%
LOST AND DAMAGED	27,000	6	124	(26,876)	0.5%	2.4%
MISCELLANEOUS			54	54		
TOTAL LOCAL REVENUE	<u>56,483</u>	<u>1,190</u>	<u>26,633</u>	<u>(29,850)</u>	47.2%	120.6%
DEPT OF EDUCATION	4,239,053	352,803	1,764,013	(2,475,040)	41.6%	41.3%
TOTAL REVENUE-COMMONWEALTH	<u>4,239,053</u>	<u>352,803</u>	<u>1,764,013</u>	<u>(2,475,040)</u>	41.6%	41.3%
TOTAL REVENUES	<u>4,295,536</u>	<u>353,993</u>	<u>1,790,646</u>	<u>(2,504,890)</u>	41.7%	42.4%
PRIOR YEAR FUND BALANCE (PYFB)	115,802					
TOTAL REVENUES AND PYFB	<u>4,411,338</u>					

	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2020 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	93,976	8,831	40,157		53,819	42.7%	41.8%
FRINGE BENEFITS	35,641	3,854	15,214		20,427	42.7%	48.0%
PURCHASED SERVICES			191,390				
MATERIALS AND SUPPLIES	4,281,721	22,721	2,859,382	694	1,421,645	66.8%	67.9%
TOTAL	<u>4,411,338</u>	<u>35,406</u>	<u>3,106,143</u>	<u>694</u>	<u>1,495,891</u>	70.4%	67.2%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL RISK MANAGEMENT FUND  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

B 8

ASSETS:		LIABILITIES:	
CASH	17,576,408	ACCOUNTS PAYABLE	6,350
PREPAID ITEM	254,760	EST CLAIMS/JUDGMENTS PAYABLE	<u>7,808,151</u>
		TOTAL LIABILITIES	<u>7,814,501</u>
		FUND EQUITY:	
		RETAINED EARNINGS	7,227,041
		ENCUMBRANCES	99,131
		RESERVE FOR ENCUMBRANCES	(99,131)
		EXPENSES	(4,103,783)
		REVENUES	<u>6,893,409</u>
		TOTAL FUND EQUITY	<u>10,016,667</u>
TOTAL ASSETS	<u>17,831,168</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>17,831,168</u>

REVENUES:	MONTH'S REALIZED	YR-TO-DATE REALIZED
INTEREST ON BANK DEPOSITS	3,383	78,728
RISK MANAGEMENT CHARGES		6,805,724
INSURANCE PROCEEDS		8,148
MISCELLANEOUS REVENUE		809
TOTAL REVENUES	<u>3,383</u>	<u>6,893,409</u>

EXPENSES:	MONTH'S EXPENSES	YR-TO-DATE EXPENSES	OUTSTANDING ENCUMBRANCES
PERSONNEL SERVICES	29,415	130,836	
FRINGE BENEFITS	9,675	41,819	
OTHER PURCHASED SERVICES		166,157	97,169
FIRE AND PROPERTY INSURANCE		2,218,827	
MOTOR VEHICLE INSURANCE	17,049	718,692	
WORKER'S COMPENSATION	124,811	579,494	
SURETY BONDS		11,140	
GENERAL LIABILITY INSURANCE	140	234,103	
MISCELLANEOUS		425	
MATERIALS AND SUPPLIES	39	2,290	<u>1,962</u>
TOTAL	<u>181,129</u>	<u>4,103,783</u>	<u>99,131</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

B 9

ASSETS:		LIABILITIES:	
CASH	3,403,093	DEPOSITS PAYABLE	75,000
		TOTAL LIABILITIES	75,000
		FUND EQUITY:	
		FUND BALANCE	2,754,868
		ESTIMATED REVENUE	(516,000)
		APPROPRIATIONS	800,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	289,225
		TOTAL FUND EQUITY	3,328,093
TOTAL ASSETS	3,403,093	TOTAL LIABILITIES AND FUND EQUITY	3,403,093

	FY 2021 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2020 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	16,000	648	14,830	(1,170)	92.7%	203.9%
RENT-WIRELESS COMMUNICATION	500,000			(500,000)		
TOWER RENT-COX HIGH		58,523	119,836	119,836		
TOWER RENT-FIRST COLONIAL HIGH			32,920	32,920		
TOWER RENT-OCEAN LAKES HIGH		17,252	41,278	41,278		
TOWER RENT-TALLWOOD HIGH			48,374	48,374		
TOWER RENT-TECH CENTER		5,253	25,610	25,610		
TOWER RENT-WOODSTOCK ES		1,099	6,377	6,377		
TOTAL REVENUES	516,000	82,775	289,225	(226,775)	56.1%	68.6%
PRIOR YEAR FUND BALANCE (PYFB)	284,000					
TOTAL REVENUES AND PYFB	800,000					

	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2020 PERCENT OBLIGATED
EXPENDITURES:							
MATERIALS AND SUPPLIES	800,000				800,000		8.5%
TOTAL	800,000				800,000		8.6%



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL GRANTS FUND  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

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**Revenues :**

	FY 2021 Estimated	Month's Realized	Yr-To-Date Realized	Unrealized Revenues	Percent Realized
Source:					
Commonwealth of Virginia	20,472,677	395	1,834,948	(18,637,729)	8.96%
Federal Government	64,044,479	11,886,342	11,908,923	(52,135,556)	18.59%
Other Sources	589,299	33,958	247,157	(342,142)	41.94%
Transfers from School Operating Fund	6,669,449		6,669,449		100.00%
<b>Total Revenues</b>	<b>91,775,904</b>	<b>11,920,695</b>	<b>20,660,477</b>	<b>(71,115,427)</b>	<b>22.51%</b>

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL GRANTS FUND  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

B 11

	<u>FY 2021</u> <u>APPROPRIATIONS</u>	<u>MONTH'S</u> <u>EXPENDITURES</u>	<u>YR-TO-DATE</u> <u>EXPENDITURES</u>	<u>OUTSTANDING</u> <u>ENCUMBRANCES</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PERCENT</u> <u>OBLIGATED</u>
2 REVOLUTIONS	195,000	6,096	39,580	10	155,410	20.3%
ADULT BASIC EDUCATION	314,097	67,920	147,338		166,759	46.9%
ADVANCING COMPUTER SCIENCE EDUCATION	148,678	964	21,219	22,004	105,455	29.1%
ALGEBRA READINESS	1,728,099	29,055	229,742	209	1,498,148	13.3%
ASIA SOCIETY CONFUCIUS CLASSROOMS NETWORK	991				991	
CAREER & TECH ED STATE EQUIP ALLOC	78,674		38,363		40,311	48.8%
CAREER SWITCHER PROG MENTOR REIMB	28,200				28,200	
CARES ACT CORONA VIRUS RELIEF FUND (CRF)	11,677,033	45,800	45,800	520,926	11,110,307	4.9%
CARES ACT ESSER	10,141,569	3,131,940	3,144,498	1,488,564	5,508,507	45.7%
CARES ESSER SPED SRVCS SUPPORT	233,142				233,142	
CARL PERKINS	1,051,189	10,610	422,323	34,764	594,102	43.5%
CHAMPIONS TOGETHER-IDEA	4,000		3,952		48	98.8%
CTE SPECIAL STATE EQUIP ALLOC	57,113				57,113	
DODEA MCASP OPERATION GRIT	320,115	17,219	84,404	22,394	213,317	33.4%
DUAL ENROLLMENT TCC	750,000				750,000	
EARLY READING INTERVENTION	3,361,230	153,924	506,095	23,609	2,831,526	15.8%
GENERAL ADULT ED	30,993	2,336	3,553		27,440	11.5%
GO OPEN VA	8,708				8,708	
GREEN RUN COLLEGIATE CHARTER SCHOOL SUPPORT	9,928				9,928	
HAMPTON ROADS WORKFORCE COUNCIL-ALC	129,600	10,485	31,149		98,451	24.0%
HAMPTON ROADS WORKFORCE COUNCIL-STEM (ISY)	117,618	4,280	14,950		102,668	12.7%
HAMPTON ROADS WORKFORCE COUNCIL-STEM (OSY)	141,136	7,692	35,370		105,766	25.1%
INDUSTRY CERT EXAMINATIONS	88,032		6,250		81,782	7.1%
INDUSTRY CERT EXAMINATIONS STEM-H	24,033		9,642		14,391	40.1%
ISAEP	70,240	10,310	13,458		56,782	19.2%
JAIL EDUCATION PROGRAM	139,698	11,892	58,564	9	81,125	41.9%
JUVENILE DETENTION HOME	1,502,627	102,542	424,501	13,329	1,064,797	29.1%
MCKINNEY VENTO	86,059	3,489	3,976		82,083	4.6%
MYCAA-LPN	1,000				1,000	
NATIONAL BOARD CERTIFICATION INCENTIVE	328,334				328,334	
NETWORK IMPROVEMENT COMMUNITY (NIC)	2,500				2,500	
NEW TEACHER MENTOR	34,768				34,768	
POSITIVE BEHAVIOR INTERVENTIONS & SUPPORT	19,702	8,989	11,526			58.5%
POST 9-11 GI BILL	1,626					
PRESCHOOL- IDEA SECTION 619	781,051	41,210	162,180	14,119	604,752	22.6%
PROJECT GRADUATION	112,500		15,567		96,933	13.8%
PROJECT HOPE - CITY WIDE SCA	2,454				2,454	
RACE TO GED	66,168	12,489	19,119		47,049	28.9%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL GRANTS FUND  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

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	<u>FY 2021</u> <u>APPROPRIATIONS</u>	<u>MONTH'S</u> <u>EXPENDITURES</u>	<u>YR-TO-DATE</u> <u>EXPENDITURES</u>	<u>OUTSTANDING</u> <u>ENCUMBRANCES</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PERCENT</u> <u>OBLIGATED</u>
RESERVE FOR CONTINGENCY	4,161,784				4,161,784	
SCHOOL SECURITY EQUIPMENT	143,134				143,134	
STARTALK	84,375				84,375	
STEM COMPETITION	18,761				18,761	
TECHNOLOGY INITIATIVE	7,585,976		1,765,883		5,820,093	23.3%
TITLE I PART A	15,619,805	944,069	3,471,239	482,504	11,666,062	25.3%
TITLE I PART D SUBPART 1	34,723	959	3,383		31,340	9.7%
TITLE I PART D SUBPART 2	430,839	26,226	67,442	402	362,995	15.7%
TITLE II PART A	2,014,167	142,393	441,756		1,572,411	21.9%
TITLE III PART A LANGUAGE ACQUISITION	236,042	10,398	51,012	30,404	154,626	34.5%
TITLE IV PART A	1,927,858	81,275	237,673	26,961	1,663,224	13.7%
TITLE IV PART B 21ST CCLC-LYNNHAVEN ES	2,604				2,604	
TITLE IV PELL	30,200		14,002		16,198	46.4%
TITLE VI-B IDEA SECTION 611	19,100,100	1,404,213	4,313,467		14,786,633	22.6%
VA PRESCHOOL INITIATIVE	5,918,242	537,429	1,607,379		4,310,863	27.2%
VIRGINIA MIDDLE SCHOOL TEACHER CORPS	5,000		1,250		3,750	25.0%
VPI+	659,553		8		659,545	0.1%
WORKPLACE READINESS	14,836				14,836	
TOTAL SCHOOL GRANTS FUND	<u>91,775,904</u>	<u>6,826,204</u>	<u>17,467,613</u>	<u>2,680,208</u>	<u>71,618,281</u>	22.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL BOARD/CITY HEALTH INSURANCE FUND  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

B 13

ASSETS:		LIABILITIES:	
CASH	79,497,224	ACCOUNTS PAYABLE	9,066
		ACCOUNTS PAYABLE-HSA	30,302
		EST CLAIMS-JUDGMENTS PAYABLE	8,255,000
		TOTAL LIABILITIES	<u>8,294,368</u>
		FUND EQUITY:	
		RETAINED EARNINGS	69,811,377
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENSES	(60,992,197)
		REVENUES	<u>62,383,676</u>
		TOTAL FUND EQUITY	<u>71,202,856</u>
TOTAL ASSETS	<u>79,497,224</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>79,497,224</u>

REVENUES:	MONTH'S	YEAR-TO-DATE	
	REALIZED	REALIZED	
INTEREST ON BANK DEPOSITS	14,503	331,104	
EMPLOYEE PREMIUMS-CITY	1,085,161	5,898,580	
EMPLOYER PREMIUMS-CITY	3,816,830	20,961,066	
EMPLOYEE PREMIUMS-SCHOOLS	1,751,127	7,188,199	
EMPLOYER PREMIUMS-SCHOOLS	6,837,578	27,852,293	
COBRA ADMINISTRATIVE FEE-CITY	13,843	72,811	
COBRA ADMINISTRATIVE FEE-SCHOOLS	14,904	79,623	
TOTAL REVENUES	<u>13,533,946</u>	<u>62,383,676</u>	
EXPENSES:	MONTH'S	YEAR-TO-DATE	OUTSTANDING
	EXPENSES	EXPENSES	ENCUMBRANCES
SALARIES AND BENEFITS	354,269	1,404,718	
HEALTH CLAIMS AND OTHER EXPENSES-CITY	4,024,015	24,074,374	
HEALTH CLAIMS AND OTHER EXPENSES-SCHOOLS	5,328,288	35,513,105	
TOTAL EXPENSES	<u>9,706,572</u>	<u>60,992,197</u>	

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL VENDING OPERATIONS FUND  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

B 14

ASSETS:		LIABILITIES:	
CASH	69,991	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	55,772
		ESTIMATED REVENUE	(149,000)
		APPROPRIATIONS	155,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	8,219
		TOTAL FUND EQUITY	69,991
TOTAL ASSETS	69,991	TOTAL LIABILITIES AND FUND EQUITY	69,991

	FY 2021 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2020 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS		186	5,097	5,097		
VENDING OPERATIONS RECEIPTS	149,000		3,122	(145,878)	2.1%	34.6%
TOTAL REVENUES	149,000	186	8,219	(140,781)	5.5%	34.8%
PRIOR YEAR FUND BALANCE (PYFB)	6,000					
TOTAL REVENUES AND PYFB	155,000					

	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2020 PERCENT OBLIGATED
EXPENDITURES:							
SCHOOL ALLOCATIONS	144,280				144,280		103.8%
MATERIALS AND SUPPLIES	10,520				10,520		
PURCHASED SERVICES	200				200		
TOTAL	155,000				155,000		99.9%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL INSTRUCTIONAL TECHNOLOGY FUND  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

B 15

ASSETS:		LIABILITIES:	
CASH	1,212,323	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	423,687
		ESTIMATED REVENUE	
		APPROPRIATIONS	698,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	90,636
		TOTAL FUND EQUITY	1,212,323
TOTAL ASSETS	1,212,323	TOTAL LIABILITIES AND FUND EQUITY	1,212,323

REVENUES:	FY 2021 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES
INTEREST ON BANK DEPOSITS		4,224	90,636	90,636
TOTAL REVENUES		4,224	90,636	90,636
PRIOR YEAR FUND BALANCE (PYFB)	698,000			
TOTAL REVENUES AND PYFB	698,000			

EXPENDITURES:	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE
MATERIALS AND SUPPLIES	698,000				698,000
TOTAL	698,000				698,000

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL EQUIPMENT REPLACEMENT FUND  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

B 16

ASSETS:		LIABILITIES:	
CASH	1,052,975	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	93,582
		ESTIMATED REVENUE	
		APPROPRIATIONS	1,051,000
		ENCUMBRANCES	123,730
		RESERVE FOR ENCUMBRANCES	(123,730)
		EXPENDITURES	(96,549)
		REVENUES	4,942
		TOTAL FUND EQUITY	1,052,975
TOTAL ASSETS	<u>1,052,975</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>1,052,975</u>

REVENUES:	FY 2021 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES
INTEREST ON BANK DEPOSITS		206	4,942	4,942
TOTAL REVENUES		206	4,942	4,942
PRIOR YEAR FUND BALANCE (PYFB)	1,051,000			
TOTAL REVENUES AND PYFB	<u>1,051,000</u>			

EXPENDITURES:	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE
PURCHASED SERVICES		30,295	30,829	53,012	(83,841)
MATERIALS AND SUPPLIES	1,051,000	28,557	65,720	70,718	914,562
TOTAL	<u>1,051,000</u>	<u>58,852</u>	<u>96,549</u>	<u>123,730</u>	<u>830,721</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
CAPITAL PROJECTS  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

B 17

	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PROJECT-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
601001-RENOV-REPLACMT-ENERGY MGMT II	9,475,000	3,610	153,552	6,976,072	48,301	2,450,627	74.14%
601002-TENNIS COURT RENOVATIONS II	1,400,000		9,208	1,001,413		398,587	71.53%
601005-JOHN B DEY ES MODERNIZATION	28,040,076	59,658	404,340	27,194,749	160,598	684,729	97.56%
601006-THOROUGHGOOD ES REPLACEMENT	32,470,000	2,859	464,039	31,155,411	1,177,577	137,012	99.58%
601007-PRINCESS ANNE MS REPLACEMENT	77,238,759	1,691,689	7,996,470	63,293,954	12,058,310	1,886,495	97.56%
601008-SCHOOL BUS FACILITY RENOVATION-EXPANSION	21,821,574			21,821,574			100.00%
601009-COMPREHENSIVE LONG RANGE FACILITIES PLANNING UPD	284,602			284,602			100.00%
601010-RENOV & REPLACE-GROUNDS PHASE II	11,675,000			11,672,601		2,399	99.98%
601012-RENOV & REPLACE-HVAC SYSTEMS PHASE II	45,367,724			45,365,842	1,473	409	100.00%
601013-RENOV & REPLACE-REROOFING PHASE II	35,025,639	12,779	100,104	34,884,526	141,113		100.00%
601014-RENOV & REPLACE-VARIOUS PHASE II	15,033,273			15,021,915	8,861	2,497	99.98%
601015-PRINCESS ANNE HS REPLACEMENT	36,409,000					36,409,000	
601016-ENERGY PERFORMANCE CONTRACTS PHASE II	25,000,000		3,595,521	18,025,449		6,974,551	99.90%
601017-RENOV & REPLACE-GROUND PH III	9,229,510	75,177	292,443	1,674,975	1,768,148	5,786,387	37.31%
601018-RENOV & REPLACE-HVAC PH III	20,371,541	769,995	4,983,847	15,836,599	2,191,503	2,343,439	88.50%
601019-RENOV & REPLACE-REROOFING PH III	11,650,000	21,136	3,010,678	4,748,086	2,665,648	4,236,266	63.64%
601020-RENOV & REPLACE - VARIOUS PH III	13,491,223	177,628	721,673	3,279,965	961,849	9,249,409	31.44%
601021-PLAZA ANNEX-LASKIN ROAD ADDITION	13,500,000	1,354,451	2,957,090	9,137,833	3,785,243	576,924	95.73%
601022-ELEMENTARY PLAYGROUND EQUIPMENT REP	1,084,737		130,460	794,158	186,194	104,385	90.38%
601023-STUDENT DATA MANAGEMENT SYSTEM	12,187,001	5,676	5,676	12,054,849		132,152	98.92%
601024-KEMPS LANDING-ODC REPLACEMENT	63,514,563			63,514,562		1	100.00%
601025-SCHOOL HR-PAYROLL	9,196,000			8,867,573		328,427	96.43%
601026-LYNNHAVEN MIDDLE SCHOOL EXPANSION	12,750,000	11,489	70,815	70,815	6,140	12,673,045	0.60%
601027-RENOV & REPLACE-SAFE SCHOOLS IMPROVEMENTS	200,000		7,665	7,665	111,224	81,111	59.44%
601999-PAYROLL ALLOCATION		130,449	261,211	261,211		(261,211)	
TOTAL CAPITAL PROJECTS	506,415,222	4,316,596	25,164,792	396,946,399	25,272,182	84,196,641	83.37%



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
GREEN RUN COLLEGIATE CHARTER SCHOOL  
JULY 1, 2020 THROUGH NOVEMBER 30, 2020

B18

ASSETS:		LIABILITIES:	
CASH	3,083,202	ACH PAYABLE	
		SALARIES PAYABLE-OPTIONS	76,362
		FICA PAYABLE-OPTIONS	5,842
		TOTAL LIABILITIES	<u>82,204</u>
		FUND EQUITY:	
		FUND BALANCE	700
		ESTIMATED REVENUE	(4,076,486)
		APPROPRIATIONS	4,076,486
		ENCUMBRANCES	4,760
		RESERVE FOR ENCUMBRANCES	(4,760)
		EXPENDITURES	(1,076,188)
		REVENUES	<u>4,076,486</u>
		TOTAL FUND EQUITY	<u>3,000,998</u>
TOTAL ASSETS	<u>3,083,202</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>3,083,202</u>

	FY 2021	MONTH'S	YR-TO-DATE	UNREALIZED	PERCENT	FY 2020
REVENUES:	ESTIMATED	REALIZED	REALIZED	REVENUES	REALIZED	PERCENT
TRANSFER FROM GENERAL FUND	<u>4,076,486</u>	<u></u>	<u>4,076,486</u>	<u></u>	100.0%	100.0%
TOTAL REVENUES	<u>4,076,486</u>	<u></u>	<u>4,076,486</u>	<u></u>	100.0%	100.0%

	FY 2021	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT	FY 2020
EXPENDITURES:	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED	PERCENT
PERSONNEL SERVICES	2,414,953	252,727	742,816		1,672,137	30.8%	30.0%
FRINGE BENEFITS	870,157	83,194	262,608		607,549	30.2%	31.3%
PURCHASED SERVICES	412,672	365	27,138		385,534	6.6%	13.3%
OTHER CHARGES	77,339	(72)	515	1,700	75,124	2.9%	50.4%
MATERIALS AND SUPPLIES	<u>301,365</u>	<u>9,618</u>	<u>43,111</u>	<u>3,060</u>	<u>255,194</u>	15.3%	25.2%
TOTAL	<u>4,076,486</u>	<u>345,832</u>	<u>1,076,188</u>	<u>4,760</u>	<u>2,995,538</u>	26.5%	28.7%



**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
CHARTING THE COURSE

**INTERIM FINANCIAL STATEMENTS  
FISCAL YEAR 2020-2021  
DECEMBER 2020**

The financial statements include the following:

	<u>Page</u>
School Operating Fund:	
Revenues by Major Source .....	<b>A1</b>
Expenditures and Encumbrances by Category .....	<b>A3</b>
Expenditures and Encumbrances by Budget Unit within Category .....	<b>A5</b>
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Balance Sheet .....	<b>B2</b>
Revenues by Account .....	<b>B3</b>
Special Revenue and Proprietary Funds:	
Athletics .....	<b>B5</b>
Cafeterias .....	<b>B6</b>
Textbooks .....	<b>B7</b>
Risk Management .....	<b>B8</b>
Communication Towers/Technology .....	<b>B9</b>
Grants .....	<b>B10</b>
Health Insurance .....	<b>B13</b>
Vending Operations .....	<b>B14</b>
Instructional Technology .....	<b>B15</b>
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Capital Projects Funds Expenditures and Encumbrances .....	<b>B17</b>
Green Run Collegiate Charter School .....	<b>B18</b>

The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each cost center and fund for reporting and budgetary control purposes.

### **School Operating Fund**

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

### **School Operating Fund Revenues** (pages B1, B3-B4)

Revenues realized this month totaled **\$68.4 million**. Of the amount realized for the month, **\$37.7 million** was realized from the City, **\$7.4 million** was received in state sales tax, and **\$22.4 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue. A payment of **\$459,818** in Impact Aid was received from the Federal Government this month.

### **School Operating Fund Expenditures** (page B1)

The percent of the total current fiscal year budget expended and encumbered through this month was **45.30%**. The percent of expenditures and encumbrances to the total actual expenditures and encumbrances for the same period in FY20 was **44.68%**, and FY19 was **44.66%**. Please note that **\$13,367,223** of the current year budget is funded by the prior year fund balance for encumbrances.

### **Athletics Fund** (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. This fund has realized **\$1,089** (interest) this month or **91.2%** of the estimated revenue for the current fiscal year compared to **97.2%** of FY20 actual. Expenditures totaled **\$233,452** for this month. This fund has incurred expenditures and encumbrances of **18.3%** of the current fiscal year budget compared to **45.5%** of the FY20 actual. Please note that **\$7,418** of the current year budget is funded by the prior year fund balance for encumbrances.

### **Cafeterias Fund** (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. The fund realized **\$1,367,594** (includes **\$1,339,853** from the Federal USDA Summer Feeding Program) this month or **19.6%** of the estimated revenue for the current fiscal year compared to **31.9%** of the FY20 actual. Expenditures totaled **\$1,969,739** for this month. This fund has incurred expenditures and encumbrances of **28.1%** of the current fiscal year budget compared to **37.5 %** of the FY20 actual. Please note that **\$6,160,851** of the current year budget is funded by the prior year fund balance (**\$4,971,333**) and prior year fund balance for encumbrances (**\$1,189,518**).

### **Textbooks Fund** (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. The fund realized **\$354,498** (includes **\$352,803** from the Department of Education) this month or **49.9%** of the estimated revenue for the current fiscal year compared to the **50.7%** of the FY20 actual. Expenditures totaled **\$63,567** for this month. This fund has incurred expenditures and encumbrances of **72.1%** of the budget for the current fiscal year compared to **67.5%** of the FY20 actual. Please note that **\$115,802** of the current year budget is funded by the prior year fund balance.

### **Risk Management Fund** (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. The fund realized **\$10,129** (includes **\$4,539** in interest) in revenue this month. Expenses for this month totaled **\$207,679** (includes **\$2,269** in Motor Vehicle Insurance premiums and **\$168,763** in Worker's Compensation payments).

### **Communication Towers/Technology Fund** (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. The fund realized **\$123,185** in revenue (includes **\$73,804** in tower rent-Cox High, **\$47,206** in tower rent-Tech Center, and **\$1,275** in tower rent – Woodstock Elementary) this month or **79.9%** of the estimated revenue for the current fiscal year compared to **92.9%** of FY20 actual. Please note that **\$284,000** of the current year budget is funded by the prior year fund balance.

### **Grants Fund** (pages B10-B12)

The Grants Fund accounts for certain private, Commonwealth of Virginia, and Federal grants (with matching local funds, if required). A total of **\$10,945,801** in expenditures was incurred for various grants this month.

### **Health Insurance Fund** (page B13)

The Health Insurance Fund accounts for the health insurance program and the administration thereof for the City and School Board employees. Revenues for this month totaled **\$13,527,134** (including City and School Board (employer and employee) premium payments). Expenses for this month totaled **\$13,411,243**. This includes medical and prescription drug claim payments for City and School Board employees.

### **Vending Operations Fund** (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. A total of **\$36,205** in revenue (includes **\$36,000** in vending receipts) has been realized this month or **29.8%** of the estimated revenue for the current fiscal year compared to the **34.9%** of the FY20 actual. Please note that **\$6,000** of the current year budget is funded by the prior year fund balance.

### **Instructional Technology Fund** (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. A total of **\$5,726** in revenue (interest) has been realized this month. Please note that **\$698,000** of the current year budget is funded by the prior year fund balance.

### **Equipment Replacement Fund** (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. A total of **\$272** in revenue (interest) has been realized this fiscal year. Expenses for the month totaled **\$14,710**. Please note that **\$1,051,000** of the current year budget is funded by the prior year fund balance.

### **Capital Projects Fund** (page B17)

The Capital Projects Fund accounts for the financial resources used for the construction of major capital facilities (e.g., schools). A total of **\$5,387,443** in expenditures was incurred for various school capital projects this month. This includes **\$169,973** for Thoroughgood Elementary Replacement project, **\$2,264,533** for Princess Anne Middle Replacement project, **\$2,023,692** for Plaza Annex/Laskin Road Addition, **\$434,196** for HVAC Systems Phase III Renovation and Replacement projects, and **\$284,226** for Various Renovation and Replacement Phase III projects.

### **Green Run Collegiate Charter School Fund** (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all of the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$4,076,486** in revenue for the current fiscal year (from General Fund) or **100.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **34.2%** of the current year fiscal year budget compared to **37.2%** of FY20 actual.

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000  
December 1, 2020 through December 31, 2020

Batch Entry Name	Description		Account From		Account To	Transfer Amount
21-12-01	To record Challenge Funds	FROM	Office of the Principal-Middle Other Purchased Services Schools	TO	Bayside 6th Grade Campus Administrative Draw	\$ 5,251
21-12-01	To record Challenge Funds	FROM	Office of the Principal-Middle Other Purchased Services Schools	TO	Bayside Middle Administrative Draw	\$ 10,502
21-12-02	To cover stipends and benefits	FROM	Gifted Ed Support Workshop Instructors	TO	Gifted Classroom Stipends Social Security Taxes	\$ 1,723
21-12-03	To develop a Live Chat for the purpose of helping parents/students with instructional needs	FROM	Office of the Superintendent Travel/Professional Development Travel	TO	Teaching and Learning Part-Time Or Temporary Instructional Social Security Taxes	\$ 6,973
21-12-06	To reallocate staff-batteries, pest supplies, repair/replacement materials, and shop tools and supplies	FROM	Custodial Services Powered Equipment Supplies Other Materials & Supplies Repair & Maintenance Supplies Shop Supplies & Tools	TO	Facilities and Maintenance Services Powered Equipment Supplies Other Materials & Supplies Repair & Maintenance Supplies Shop Supplies & Tools	\$ 64,114
21-12-07	To cover the purchase of a MacBook, monitors, arc for MacBook, keyboard, mouse, printer and laptop.	FROM	Diversity, Equity & Inclusion Other Purchased Services Schools	TO	Diversity, Equity & Inclusion Controlled Assets Computer Equipment	\$ 5,000
21-12-11	To pay for the division’s equity assessment contract.	FROM	Elementary Classroom Instructional Supplies	TO	Diversity, Equity & Inclusion Other Purchased Services	\$ 60,500

**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**INTERIM FINANCIAL STATEMENTS**  
**SCHOOL OPERATING FUND**

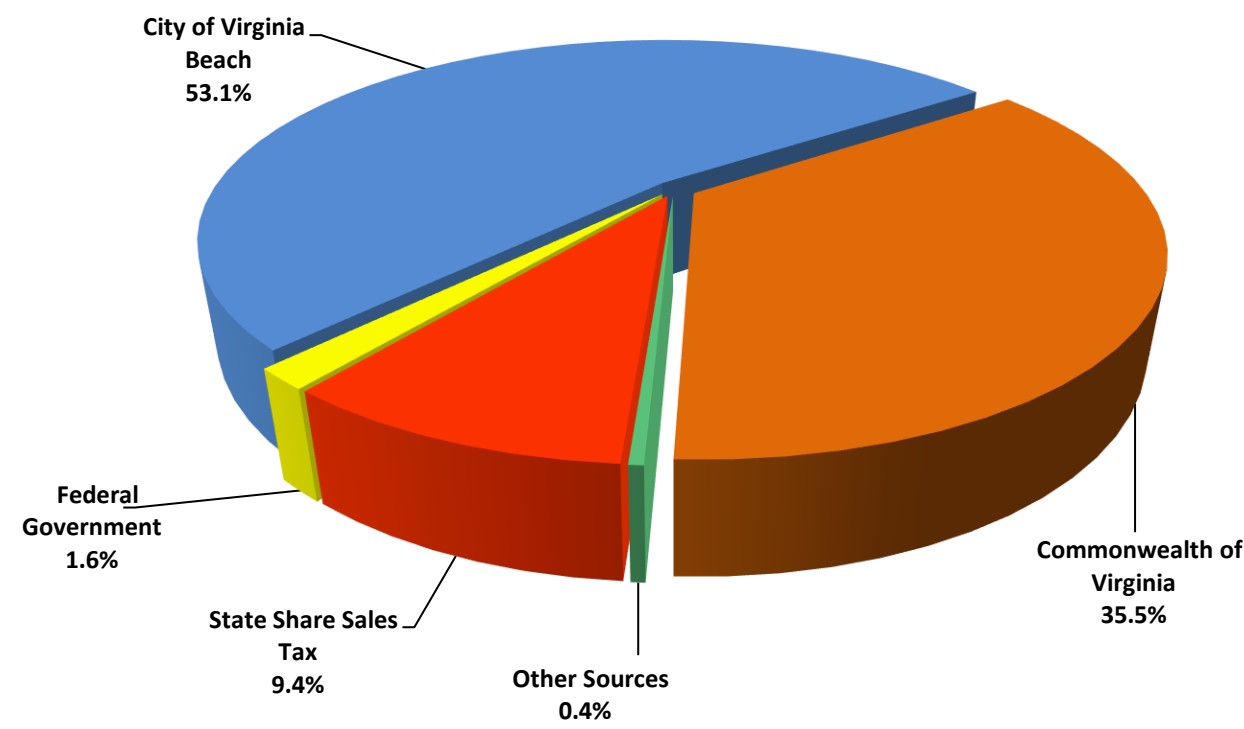
**REVENUES**

DECEMBER 2020

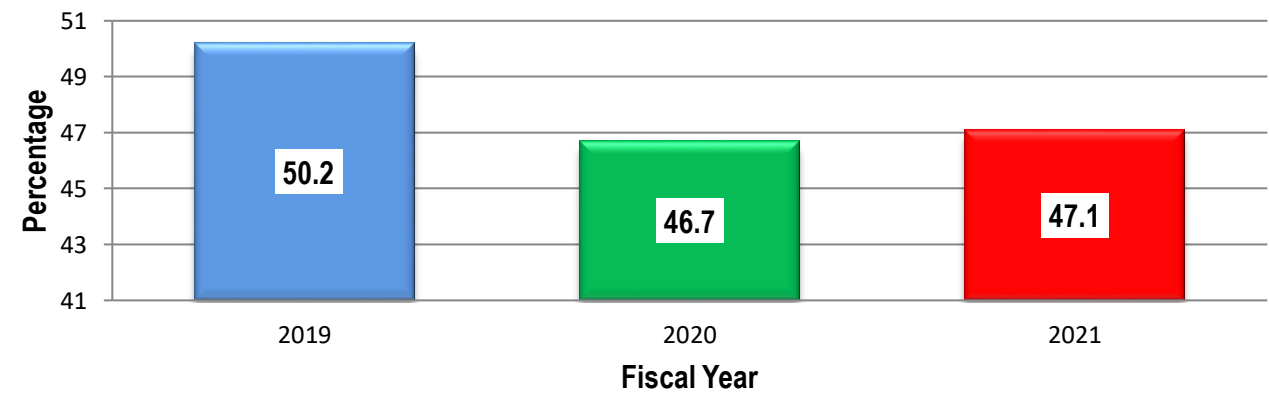
BY MAJOR SOURCE	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (1)	TREND *
<b>COMMONWEALTH OF VIRGINIA</b>	2021	297,791,599	<-----	134,370,665	45.12%	<b>A</b>
	2020	284,825,537	285,102,568	126,397,528	44.38%	
	2019	272,725,078	274,756,361	122,426,103	44.89%	
<b>STATE SALES TAX</b>	2021	79,209,739	<-----	35,235,596	44.48%	<b>A</b>
	2020	78,981,847	79,610,836	33,851,735	42.86%	
	2019	75,344,490	76,320,888	31,784,790	42.19%	
<b>FEDERAL GOVERNMENT</b>	2021	13,500,000	<-----	5,712,607	42.32%	<b>A</b>
	2020	12,200,000	16,671,591	4,609,945	37.79%	
	2019	12,200,000	15,961,332	9,056,381	74.23%	
<b>CITY OF VIRGINIA BEACH</b>	2021	445,646,169	<-----	218,850,469	49.11%	<b>A</b>
	2020	465,523,561	465,523,561	227,268,548	48.82%	
	2019	457,402,684	457,402,684	247,055,396	54.01%	
<b>OTHER SOURCES</b>	2021	3,082,803	<-----	921,118	29.88%	<b>A</b>
	2020	3,032,803	4,046,738	2,475,219	81.61%	
	2019	2,782,803	4,001,625	1,479,576	53.17%	
<b>SCHOOL OPERATING FUND TOTAL</b>	2021	839,230,310	<-----	395,090,455	47.08%	<b>A</b>
	2020	844,563,748	850,955,294	394,602,975	46.72%	
	2019	820,455,055	828,442,890	411,802,246	50.19%	

\* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

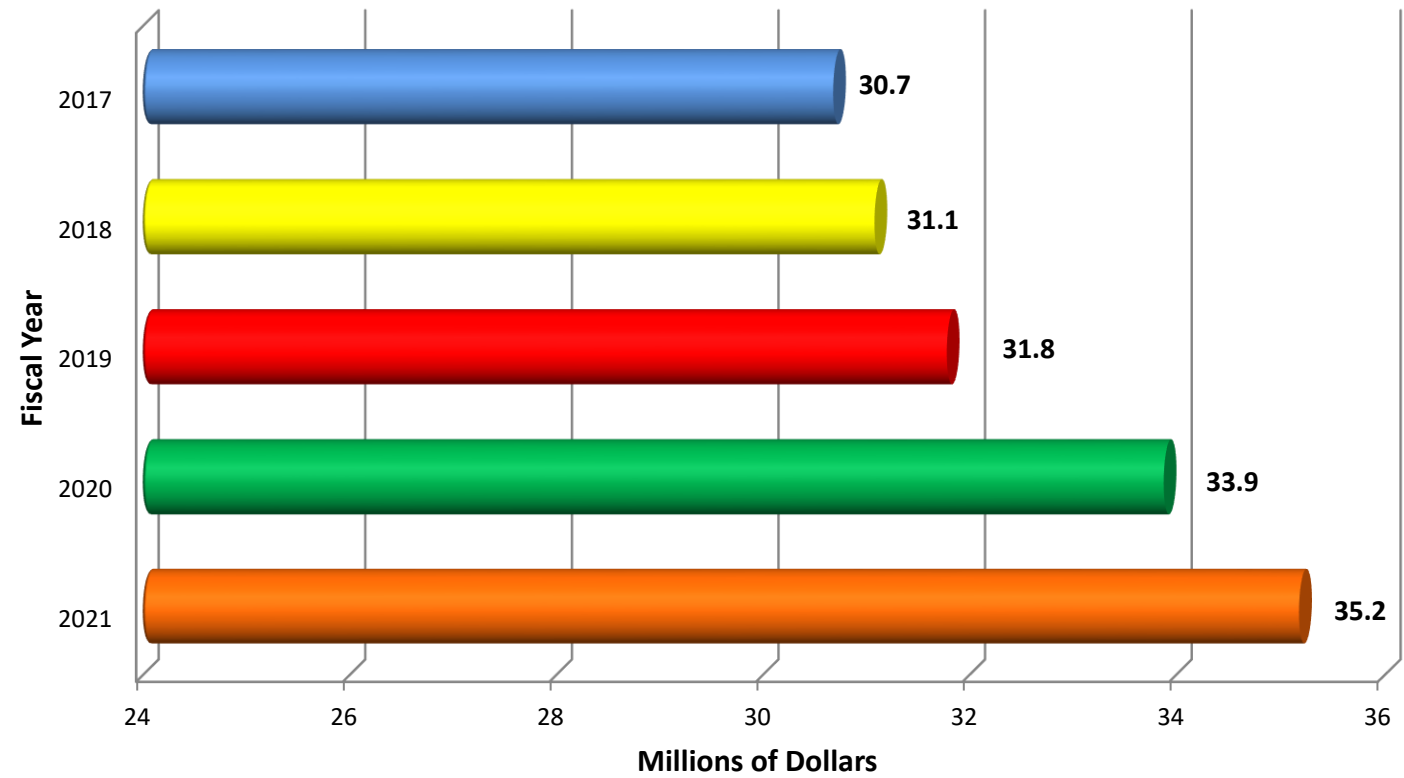
Fiscal Year 2021 Revenue Budget by Major Source



School Operating Fund Revenue  
Percentage of Actual to Budget as of December 31, 2020



State Sales Tax Revenue through December 31, 2020





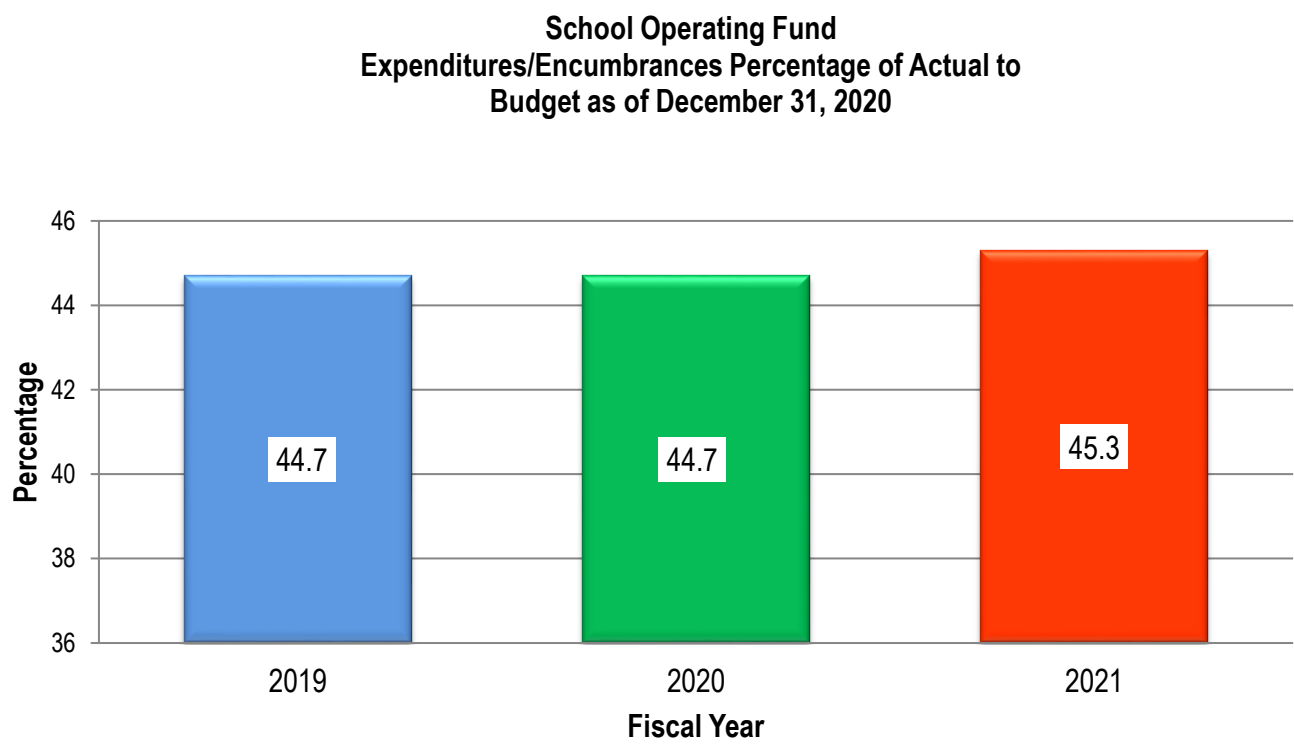
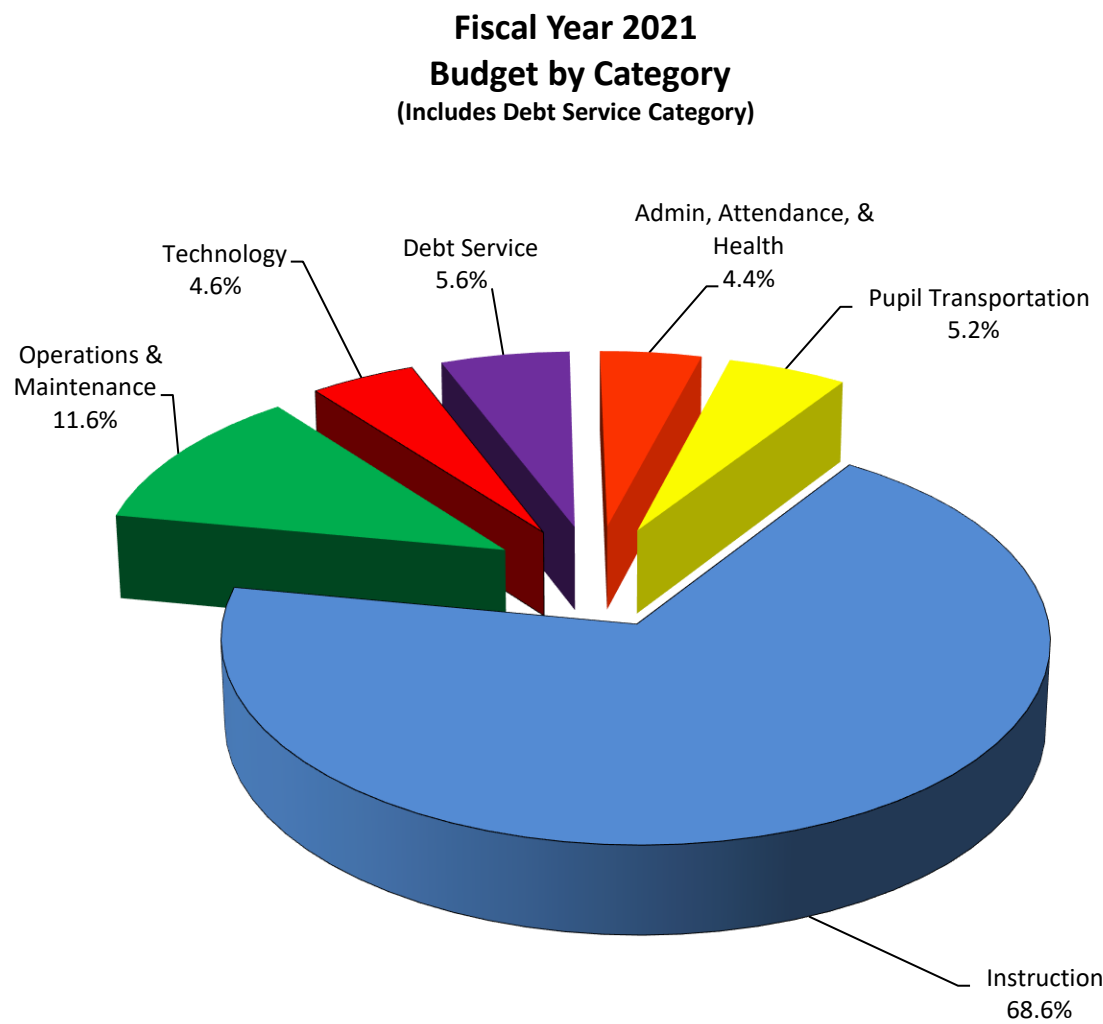
**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**INTERIM FINANCIAL STATEMENTS**  
**SCHOOL OPERATING FUND**

**EXPENDITURES/ENCUMBRANCES**

DECEMBER 2020

BY UNIT WITHIN CATEGORY	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (1)	TREND *
<i>INSTRUCTION</i>	2021	585,378,871	<-----	255,742,925	43.69%	A
<i>CATEGORY</i>	2020	597,197,050	577,167,812	257,272,416	43.08%	
	2019	576,532,705	564,422,174	249,199,573	43.22%	
<i>ADMINISTRATION,</i>	2021	37,899,220	<-----	16,931,539	44.68%	A
<i>ATTENDANCE &amp; HEALTH</i>	2020	26,273,771	24,530,187	11,333,506	43.14%	
<i>CATEGORY</i>	2019	27,757,408	26,446,361	11,566,284	41.67%	
<i>PUPIL TRANSPORTATION</i>	2021	44,128,394	<-----	19,445,112	44.06%	A
<i>CATEGORY</i>	2020	42,405,656	41,232,908	20,160,200	47.54%	
	2019	40,914,622	40,103,993	21,322,755	52.12%	
<i>OPERATIONS AND</i>	2021	98,637,021	<-----	48,076,838	48.74%	A
<i>MAINTENANCE</i>	2020	99,738,735	93,760,634	47,306,488	47.43%	
<i>CATEGORY</i>	2019	95,992,689	92,855,284	45,792,491	47.70%	
<i>TECHNOLOGY</i>	2021	38,923,699	<-----	24,443,455	62.80%	A
<i>CATEGORY</i>	2020	45,933,211	42,639,283	26,536,524	57.77%	
	2019	44,344,757	42,839,605	22,951,614	51.76%	
<i>SCHOOL OPERATING FUND</i>	2021	804,967,205	<-----	364,639,869	45.30%	A
<i>TOTAL</i>	2020	811,548,423	779,330,824	362,609,134	44.68%	
<i>(EXCLUDING DEBT SERVICE)</i>	2019	785,542,181	766,667,417	350,832,717	44.66%	
<i>DEBT SERVICE</i>	2021	47,630,328	<-----	27,170,322	57.04%	A
<i>CATEGORY</i>	2020	43,313,882	42,933,085	21,033,146	48.56%	
	2019	41,951,320	41,768,217	18,481,495	44.05%	

\* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL OPERATING FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

A 5

	<u>FY 2021 APPROPRIATIONS</u>	<u>MONTH'S EXPENDITURES</u>	<u>YR-TO-DATE EXPENDITURES</u>	<u>OUTSTANDING ENCUMBRANCES</u>	<u>REMAINING BALANCE</u>	<u>PERCENT OBLIGATED</u>
<b>INSTRUCTION CATEGORY:</b>						
ELEMENTARY CLASSROOM	162,540,560	15,271,035	67,193,560	30,803	95,316,197	41.4%
MIDDLE CLASSROOM	61,580,018	5,934,332	24,618,342	9,603	36,952,073	40.0%
HIGH CLASSROOM	80,559,338	7,775,976	32,286,530	29,462	48,243,346	40.1%
SPECIAL ED CLASSROOM	98,539,931	12,692,143	45,128,742	222,495	53,188,694	46.0%
TECH AND CAREER ED CLASSROOM	18,976,711	1,654,420	7,240,312	11,949	11,724,450	38.2%
GIFTED CLASSROOM	14,883,691	1,359,526	6,228,032	31,239	8,624,420	42.1%
ALTERNATIVE EDUCATION CLASSROOM	7,181,149	501,198	2,311,543	264	4,869,342	32.2%
REMEDIAL ED CLASSROOM	8,490,984	715,712	3,406,724		5,084,260	40.1%
SUMMER SCHOOL CC	1,602,285		882,829		719,456	55.1%
SUMMER SLIDE	270,483		180,742		89,741	66.8%
ADULT ED	2,071,804	168,848	836,544	2,650	1,232,610	40.5%
GUIDANCE	18,745,386	1,678,252	8,545,489		10,199,897	45.6%
SOCIAL WORKERS SCHOOL	4,212,900	318,891	1,633,644		2,579,256	38.8%
HOMEBOUND	409,356	6,333	37,281		372,075	9.1%
TEACHING AND LEARNING	18,124,477	728,788	11,681,934	60,737	6,381,806	64.8%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	1,305,397	89,072	419,786	94,647	790,964	39.4%
OFFICE OF DIVERSITY EQUITY AND INCLUSION	142,490	2,012	2,012		140,478	1.4%
STUDENT LEADERSHIP	1,573,761	285,940	862,604	39,720	671,437	57.3%
SCHOOL LEADERSHIP	2,117,817	110,798	936,509		1,181,308	44.2%
STUDENT ACTIVITIES	8,738,974	290,619	6,454,092		2,284,882	73.9%
SPECIAL ED SUPPORT	3,654,199	304,762	1,710,496	398	1,943,305	46.8%
TECH AND CAREER ED SUPPORT	999,699	85,215	479,556	1,196	518,947	48.1%
GIFTED ED SUPPORT	2,492,321	187,248	1,058,012	2,277	1,432,032	42.5%
ALTERNATIVE ED SUPPORT	1,522,808	205,788	975,331		547,477	64.0%
LIBRARY MEDIA SUPPORT	13,397,857	1,241,101	5,290,017	88,843	8,018,997	40.1%
OFFICE OF PRINCIPAL-ELEMENTARY	26,680,607	2,198,705	12,860,562	4,147	13,815,898	48.2%
OFFICE OF PRINCIPAL-MIDDLE	11,456,352	946,982	5,550,287	10,020	5,896,045	48.5%
OFFICE OF PRINCIPAL-HIGH	12,407,215	1,050,813	5,952,726	13,723	6,440,766	48.1%
OFFICE OF PRINCIPAL-TECH AND CAREER ED	700,301	55,651	324,510	4	375,787	46.3%
<b>TOTAL INSTRUCTION</b>	<u>585,378,871</u>	<u>55,860,160</u>	<u>255,088,748</u>	<u>654,177</u>	<u>329,635,946</u>	43.7%
<b>ADMIN., ATTENDANCE, AND HEALTH CATEGORY:</b>						
BOARD,LEGAL AND GOVT SERVICES	1,287,734	44,586	251,012	43,988	992,734	22.9%
OFFICE OF SUPERINTENDENT	1,144,338	107,822	610,492	162	533,684	53.4%
MEDIA AND COMMUNICATIONS	2,282,408	156,207	801,539	379	1,480,490	35.1%
HUMAN RESOURCES SCHOOL	5,738,654	411,142	3,009,502	15,917	2,713,235	52.7%
PROFESSIONAL GROWTH AND INNOVATION	903,274	67,992	381,212	9,375	512,687	43.2%
CONSOLIDATED BENEFITS	2,567,934	184,169	1,111,775	895	1,455,264	43.3%
PLANNING INNOVATION AND ACCOUNTABILITY	2,317,407	125,845	792,003	8,420	1,516,984	34.5%
BUDGET AND FINANCE	5,274,517	469,570	2,704,759	13,923	2,555,835	51.5%
INTERNAL AUDIT	484,173	38,783	244,235		239,938	50.4%
PURCHASING SERVICES	1,106,532	77,108	510,283	239,332	356,917	67.7%
HEALTH SERVICES	8,237,690	(278,608)	3,207,841		5,029,849	38.9%
PSYCHOLOGICAL SERVICES	6,047,739	542,735	2,717,569	36	3,330,134	44.9%
AUDIOLOGICAL SERVICES	506,820	41,598	256,890		249,930	50.7%
<b>TOTAL ADMIN., ATTENDANCE, AND HEALTH</b>	<u>37,899,220</u>	<u>1,988,949</u>	<u>16,599,112</u>	<u>332,427</u>	<u>20,967,681</u>	44.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL OPERATING FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

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	FY 2021	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT
	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED
<b>PUPIL TRANSPORTATION CATEGORY:</b>						
TRANSPORTATION MANAGEMENT	2,637,573	207,478	1,298,815	20	1,338,738	49.2%
VEHICLE OPERATIONS	26,570,055	1,199,844	10,803,614	955,105	14,811,336	44.3%
VEHICLE OPERATIONS-SPECIAL ED	7,314,542	1,069,334	2,779,404	537,945	3,997,193	45.4%
MONITORING SERVICES-SPECIAL ED	3,674,624	274,619	1,325,898		2,348,726	36.1%
VEHICLE MAINTENANCE	3,931,600	287,380	1,744,311		2,187,289	44.4%
<b>TOTAL PUPIL TRANSPORTATION</b>	<b>44,128,394</b>	<b>3,038,655</b>	<b>17,952,042</b>	<b>1,493,070</b>	<b>24,683,282</b>	<b>44.1%</b>
<b>OPERATIONS AND MAINTENANCE CATEGORY:</b>						
SCHOOL DIVISION SERVICES	331,167	24,049	149,309		181,858	45.1%
FACILITIES AND MAINTENANCE SERVICES	51,418,906	2,442,207	23,266,415	3,194,138	24,958,353	51.5%
CUSTODIAL SERVICES SCHOOL	28,633,803	1,369,053	11,684,321	662,343	16,287,139	43.1%
GROUNDS SERVICES	4,479,888		2,239,944		2,239,944	50.0%
VEHICLE SERVICES	2,410,175	154,021	1,313,965	345,748	750,462	68.9%
SAFE SCHOOLS	8,204,950	750,907	3,389,913		4,815,037	41.3%
DISTRIBUTION SERVICES	2,021,201	135,581	923,487	75	1,097,639	45.7%
TELECOMMUNICATIONS CC	1,136,931	49,338	690,310	216,870	229,751	79.8%
<b>TOTAL OPERATIONS AND MAINTENANCE</b>	<b>98,637,021</b>	<b>4,925,156</b>	<b>43,657,664</b>	<b>4,419,174</b>	<b>50,560,183</b>	<b>48.7%</b>
<b>TECHNOLOGY CATEGORY:</b>						
ELEMENTARY CLASSROOM	592,199	(230,548)	369,814	4,473	217,912	63.2%
MIDDLE CLASSROOM	476,302	14,589	361,222	70,996	44,084	90.7%
HIGH CLASSROOM	372,008	4,324	233,755	76,375	61,878	83.4%
SPECIAL ED CLASSROOM	318,762	1,190	281,523	285,463	(248,224)	177.9%
TECH AND CAREER ED CLASSROOM	311,245	(22,296)	43,432		267,813	14.0%
GIFTED CLASSROOM	91,974	10,175	65,620	15,067	11,287	87.7%
REMEDIAL ED CLASSROOM	18,714		1,180	39	17,495	6.5%
SUMMER SCHOOL CC	10,742				10,742	
ADULT ED	69,739	43,026	79,035	44,579	(53,875)	177.3%
GUIDANCE	45,015	188	44,529	1,022	(536)	101.2%
SOCIAL WORKERS SCHOOL	8,219	16	45		8,174	0.5%
HOMEBOUND	40,143	216	2,753		37,390	6.9%
TEACHING AND LEARNING	541,437	(248,236)	324,977	276,968	(60,508)	111.2%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	32,366				32,366	
OFFICE OF DIVERSITY EQUITY AND INCLUSION	9,562				9,562	
STUDENT LEADERSHIP	2,411	159	629		1,782	26.1%
SCHOOL LEADERSHIP	30,279	314	10,305		19,974	34.0%
STUDENT ACTIVITIES	836		719		117	86.0%
SPECIAL ED SUPPORT	9,946	156	4,425		5,521	44.5%
TECH AND CAREER ED SUPPORT	4,519	449	1,831		2,688	40.5%
GIFTED ED SUPPORT	36,225	70	3,764		32,461	10.4%
ALTERNATIVE ED SUPPORT	171,286	201	52,514	17,600	101,172	40.9%
LIBRARY MEDIA SUPPORT	605,447	3,804	564,490	31	40,926	93.2%
OFFICE OF PRINCIPAL-ELEMENTARY	10,015	4,026	18,865	6,722	(15,572)	255.5%
OFFICE OF PRINCIPAL-MIDDLE		860	16,820	3,733	(20,553)	
OFFICE OF PRINCIPAL-HIGH			6,155	9,193	(15,348)	
OFFICE OF PRINCIPAL-TECH AND CAREER ED	501		1,712		(1,211)	341.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL OPERATING FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

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	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
<b>TECHNOLOGY CATEGORY:</b>						
INSTRUCTIONAL TECHNOLOGY SUPPORT	15,008,559	2,334,268	7,513,886	373,234	7,121,439	52.6%
BOARD,LEGAL AND GOVT SERVICES	2,233	1,003	1,003	1,003	227	89.8%
OFFICE OF SUPERINTENDENT	7,658	248	3,163	27	4,468	41.7%
MEDIA AND COMMUNICATIONS	268,343	111	147,106		121,237	54.8%
HUMAN RESOURCES SCHOOL	295,639	24,735	268,425	4,835	22,379	92.4%
PROFESSIONAL GROWTH AND INNOVATION	136,328	1,017	120,352		15,976	88.3%
CONSOLIDATED BENEFITS	34,679	352	12,124		22,555	35.0%
PLANNING INNOVATION AND ACCOUNTABILITY	467,003	5,100	203,615	52,764	210,624	54.9%
BUDGET AND FINANCE	352,471	1,561	130,221	3,912	218,338	38.1%
INTERNAL AUDIT	1,607	9	73		1,534	4.5%
PURCHASING SERVICES	51,967	1,405	35,400		16,567	68.1%
OFFICE OF TECHNOLOGY	952,224	69,856	370,057	41,462	540,705	43.2%
HEALTH SERVICES	5,485	(4,663)	3	3,487	1,995	63.6%
PSYCHOLOGICAL SERVICES	32,915	46	16,755	4,169	11,991	63.6%
TRANSPORTATION MANAGEMENT	6,068	244	649		5,419	10.7%
VEHICLE OPERATIONS	344,417	40,713	208,265	142,497	(6,345)	101.8%
VEHICLE OPERATIONS-SPECIAL ED	108,552	12,857	65,768	44,999	(2,215)	102.0%
VEHICLE MAINTENANCE	29,052		9,407	7,289	12,356	57.5%
SCHOOL DIVISION SERVICES	3,920	3	1,270		2,650	32.4%
FACILITIES AND MAINTENANCE SERVICES	1,410,204	56,560	698,985	207,395	503,824	64.3%
CUSTODIAL SERVICES SCHOOL	2,672	1,956	2,627	2,368	(2,323)	186.9%
VEHICLE SERVICES	94,765	11,111	55,848	38,889	28	100.0%
SAFE SCHOOLS	145,596	65	94,753	62	50,781	65.1%
DISTRIBUTION SERVICES	52,927	83	45,298		7,629	85.6%
TELECOMMUNICATIONS CC	10,212				10,212	
TECHNOLOGY MAINTENANCE	15,288,311	813,713	9,157,064	1,050,571	5,080,676	66.8%
<b>TOTAL TECHNOLOGY</b>	<b>38,923,699</b>	<b>2,955,036</b>	<b>21,652,231</b>	<b>2,791,224</b>	<b>14,480,244</b>	<b>62.8%</b>
<b>TOTAL SCHOOL OPERATING FUND (EXCLUDING DEBT SERVICE)</b>	<b>804,967,205</b>	<b>68,767,956</b>	<b>354,949,797</b>	<b>9,690,072</b>	<b>440,327,336</b>	<b>45.3%</b>
<b>DEBT SERVICE CATEGORY:</b>	<b>47,630,328</b>	<b>3,496,299</b>	<b>27,170,322</b>		<b>20,460,006</b>	<b>57.0%</b>

## Interim Financial Statements

**School Operating Fund Summary**

For the period July 1, 2020 through December 31, 2020

**Revenues :**

	Budget	% of Total	Actual	Unrealized	Percent Realized
Source:					
Commonwealth of Virginia	297,791,599	35.48%	134,370,665	(163,420,934)	45.12%
State Share Sales Tax	79,209,739	9.44%	35,235,596	(43,974,143)	44.48%
Federal Government	13,500,000	1.61%	5,712,607	(7,787,393)	42.32%
City of Virginia Beach	445,646,169	53.10%	218,850,469	(226,795,700)	49.11%
Other Sources	3,082,803	0.37%	921,118	(2,161,685)	29.88%
<b>Total Revenues</b>	<b>839,230,310</b>	<b>100.0%</b>	<b>395,090,455</b>	<b>(444,139,855)</b>	<b>47.08%</b>
Prior Year Local Contribution*	13,367,223				
	<u>852,597,533</u>				

**Expenditures/Encumbrances:**

	Budget	% of Total	Actual	Unencumbered	Percent Obligated
Category:					
Instruction	585,378,871	68.66%	255,742,925	329,635,946	43.69%
Administration, Attendance and Health	37,899,220	4.45%	16,931,539	20,967,681	44.68%
Pupil Transportation	44,128,394	5.17%	19,445,112	24,683,282	44.06%
Operations and Maintenance	98,637,021	11.57%	48,076,838	50,560,183	48.74%
Technology	38,923,699	4.57%	24,443,455	14,480,244	62.80%
Debt Service	47,630,328	5.59%	27,170,322	20,460,006	57.04%
<b>Total Expenditures/Encumbrances</b>	<b>852,597,533</b>	<b>100.0%</b>	<b>391,810,191</b>	<b>460,787,342</b>	<b>45.95%</b>

\*Fiscal year 2019-2020 encumbrances brought  
forward into the current year

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL OPERATING FUND  
BALANCE SHEET  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

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ASSETS:

CASH	(106,327,740)
DUE FROM GENERAL FUND	159,610,487
PREPAID ITEM	42,747

TOTAL ASSETS	<u>53,325,494</u>
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LIABILITIES:

CHECKS PAYABLE	5,996
WIRES PAYABLE	3,590,505
ACCOUNTS PAYABLE	157,554
ACCOUNTS PAYABLE-SCHOOLS	93,102
SALARIES PAYABLE-OPTIONS	20,938,890
FICA PAYABLE-OPTIONS	<u>1,588,456</u>
TOTAL LIABILITIES	<u>26,374,503</u>

FUND EQUITY:

FUND BALANCE	613,432
ESTIMATED REVENUE	(839,230,310)
APPROPRIATIONS	852,597,533
ENCUMBRANCES	9,690,072
RESERVE FOR ENCUMBRANCES	(9,690,072)
EXPENDITURES	(382,120,119)
REVENUES	<u>395,090,455</u>
TOTAL FUND EQUITY	<u>26,950,991</u>

TOTAL LIABILITIES AND FUND EQUITY	<u>53,325,494</u>
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VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL OPERATING FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

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	FY 2021 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
COMMONWEALTH VRS RETIREMENT	26,230,301	2,173,214	13,899,379	(12,330,922)	53.0%
SOCIAL SECURITY	11,241,558	932,315	5,593,892	(5,647,666)	49.8%
GROUP LIFE	788,881	65,656	393,936	(394,945)	49.9%
BASIC SCHOOL AID	194,239,903	16,181,934	97,091,603	(97,148,300)	50.0%
REMEDIAL SUMMER SCHOOL	188,358	15,697	94,179	(94,179)	50.0%
VOCATIONAL EDUCATION	1,656,651	137,877	827,266	(829,385)	49.9%
GIFTED EDUCATION	2,051,091	170,706	1,024,234	(1,026,857)	49.9%
SPECIAL EDUCATION	20,668,688	1,720,187	9,461,032	(11,207,656)	45.8%
PREVENTION, INTERVENTION AND REMEDIATION	4,733,287	393,936	2,363,616	(2,369,671)	49.9%
SPECIAL EDUCATION HOMEBOUND	117,991			(117,991)	
SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION	12,394,018			(12,394,018)	
FOSTER CARE	455,023			(455,023)	
SPECIAL ED-REGIONAL TUITION	9,690,078			(9,690,078)	
CAREER AND TECH ED-OCCUPATIONAL	328,669			(328,669)	
ENGLISH AS A SECOND LANGUAGE	1,707,149	131,611	789,663	(917,486)	46.3%
AT-RISK	5,930,533	513,292	2,823,110	(3,107,423)	47.6%
K-3 PRIMARY CLASS SIZE REDUCTION	5,369,420			(5,369,420)	
OTHER STATE FUNDS			8,755	8,755	
TOTAL FROM COMMONWEALTH OF VIRGINIA	<u>297,791,599</u>	<u>22,436,425</u>	<u>134,370,665</u>	<u>(163,420,934)</u>	45.1%
STATE SHARE SALES TAX	<u>79,209,739</u>	<u>7,381,434</u>	<u>35,235,596</u>	<u>(43,974,143)</u>	44.5%
TOTAL FROM STATE SHARE SALES TAX	<u>79,209,739</u>	<u>7,381,434</u>	<u>35,235,596</u>	<u>(43,974,143)</u>	44.5%
IMPACT AID PUBLIC LAW 874	9,935,191			(9,935,191)	
IMPACT AID SPECIAL ED		459,818	459,818	459,818	
IMPACT AID DEPT OF DEFENSE	1,500,000		2,735,852	1,235,852	182.4%
DEPT. OF THE NAVY NJROTC	100,000			(100,000)	
DEPT OF DEFENSE SPECIAL ED			2,102,900	2,102,900	
MEDICAID REIMB-MEDICAL	1,964,809	290,296	394,287	(1,570,522)	20.1%
MEDICAID REIMB-TRANSPORTATION		2,453	19,750	19,750	
TOTAL FROM FEDERAL GOVERNMENT	<u>13,500,000</u>	<u>752,567</u>	<u>5,712,607</u>	<u>(7,787,393)</u>	42.3%



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL OPERATING FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

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	FY 2021 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION	439,846,169	37,160,688	215,996,501	(223,849,668)	49.1%
TRANSFER FROM SCHOOL RESERVE FUND	5,800,000	491,005	2,853,968	(2,946,032)	49.2%
TOTAL TRANSFERS	445,646,169	37,651,693	218,850,469	(226,795,700)	49.1%
RENT OF FACILITIES SCHOOLS	450,000			(450,000)	
TUITION CHARGES	20,811			(20,811)	
TUITION REGULAR DAY	100,000	8,238	59,549	(40,451)	59.5%
TUITION GEN ADULT ED	142,839			(142,839)	
TUITION VOCATIONAL ADULT ED	169,750			(169,750)	
TUITION LPN PROGRAM	25,575			(25,575)	
TUITION SUMMER SCHOOL	700,000		205,899	(494,101)	29.4%
TUITION DRIVERS ED	322,125	7,770	56,265	(265,860)	17.5%
PLANETARIUM FEES			(20)	(20)	
STOP ARM ENFORCEMENT	300,000	29,148	108,157	(191,843)	36.1%
SALE OF SALVAGE MATERIALS	12,000	3,789	29,391	17,391	244.9%
SALE OF CAPITAL ASSETS AND VEHICLES	15,000	4,550	5,675	(9,325)	37.8%
SALE OF SCHOOL BUSES		23,800	56,250	56,250	
REIMB SYSTEM REPAIRS		650	3,655	3,655	
LOST AND STOLEN-TECHNOLOGY			2,678	2,678	
DAMAGED-TECHNOLOGY		1,055	8,645	8,645	
LOST AND DAMAGED-CALCULATORS			409	409	
LOST AND DAMAGED-HEARTRATE MONITORS			298	298	
MISCELLANEOUS REVENUE	224,703	99,578	100,922	(123,781)	44.9%
INDIRECT COST-GRANTS	600,000	(11,107)	283,345	(316,655)	47.2%
TOTAL FROM OTHER SOURCES	3,082,803	167,471	921,118	(2,161,685)	29.9%
TOTAL SCHOOL OPERATING FUND	839,230,310	68,389,590	395,090,455	(444,139,855)	47.1%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL ATHLETICS FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

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ASSETS:		LIABILITIES:	
CASH	4,076,330	CHECKS PAYABLE	
		TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	
		ESTIMATED REVENUE	(5,478,274)
		APPROPRIATIONS	5,485,692
		ENCUMBRANCES	79,254
		RESERVE FOR ENCUMBRANCES	(79,254)
		EXPENDITURES	(926,741)
		REVENUES	4,995,653
		TOTAL FUND EQUITY	4,076,330
TOTAL ASSETS	<u>4,076,330</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>4,076,330</u>

	FY 2021 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2020 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	5,000	1,089	21,019	16,019	420.4%	855.1%
BASKETBALL	120,000			(120,000)		19.9%
FOOTBALL	250,000			(250,000)		92.1%
GYMNASTICS	4,000			(4,000)		16.4%
WRESTLING	13,000			(13,000)		30.4%
SOCCER	42,000			(42,000)		
MIDDLE SCHOOL	65,000			(65,000)		50.6%
TRANSFER FROM SCHOOL OPERATING	4,974,274		4,974,274		100.0%	100.0%
OTHER INCOME	5,000		360	(4,640)	7.2%	431.0%
TOTAL REVENUES	<u>5,478,274</u>	<u>1,089</u>	<u>4,995,653</u>	<u>(482,621)</u>	91.2%	97.2%
PYFB-ENCUMBRANCES	<u>7,418</u>					
TOTAL REVENUES AND PYFB	<u>5,485,692</u>					

	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2020 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,805,767	160,064	159,864		2,645,903	5.7%	45.8%
FICA BENEFITS	195,437	12,652	12,637		182,800	6.5%	45.8%
PURCHASED SERVICES	1,282,029		144,262		1,137,767	11.3%	33.1%
VA HIGH SCHOOL LEAGUE DUES	51,250	88	17,148		34,102	33.5%	40.6%
ATHLETIC INSURANCE	190,000		178,534		11,466	94.0%	94.6%
MATERIALS AND SUPPLIES	772,218	47,554	351,303	55,694	365,221	52.7%	54.8%
CAPITAL OUTLAY	188,991	13,094	62,993	23,560	102,438	45.8%	38.8%
TOTAL	<u>5,485,692</u>	<u>233,452</u>	<u>926,741</u>	<u>79,254</u>	<u>4,479,697</u>	18.3%	45.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL CAFETERIAS FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

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ASSETS:		LIABILITIES:	
CASH	7,194,951		
CASH WITH CAFETERIAS	5,000	ACCOUNTS PAYABLE	11,434
FOOD INVENTORY	455,396	SALARIES PAYABLE-OPTIONS	428,902
FOOD-USDA INVENTORY	171,401	FICA PAYABLE-OPTIONS	32,807
SUPPLIES INVENTORY	161,813	UNEARNED REVENUE	754,978
		TOTAL LIABILITIES	<u>1,228,121</u>
		FUND EQUITY:	
		FUND BALANCE	4,415,922
		ESTIMATED REVENUE	(32,568,966)
		APPROPRIATIONS	38,729,817
		ENCUMBRANCES	683,621
		RESERVE FOR ENCUMBRANCES	(683,621)
		EXPENDITURES	(10,188,622)
		REVENUES	<u>6,372,289</u>
		TOTAL FUND EQUITY	<u>6,760,440</u>
TOTAL ASSETS	<u>7,988,561</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>7,988,561</u>

	FY 2021 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2020 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	200,000	1,931	42,393	(157,607)	21.2%	196.0%
SERVICE CHARGES	11,183,378	934	63,070	(11,120,308)	0.6%	38.4%
USDA REBATES FROM VENDORS	650,000	12,150	53,321	(596,679)	8.2%	29.8%
MISCELLANEOUS REVENUE		10,000	61,699			
TOTAL LOCAL REVENUE	<u>12,033,378</u>	<u>25,015</u>	<u>220,483</u>	<u>(11,874,594)</u>	1.8%	38.9%
SCHOOL BREAKFAST INITIATIVE	55,000			55,000		
SCHOOL LUNCH	550,000			(550,000)		
TOTAL REVENUE FROM COMMONWEALTH	<u>605,000</u>			<u>(495,000)</u>		2.5%
SCHOOL BREAKFAST PROGRAM	5,052,450			(5,052,450)		
NATIONAL SCHOOL LUNCH PROGRAM	12,524,138			(12,524,138)		22.0%
CHILD & ADULT CARE FOOD PROGRAM	350,000	2,726	7,901	(342,099)	2.3%	39.4%
USDA SUMMER FEEDING PROGRAM	150,000	1,339,853	6,143,905	5,993,905	4095.9%	93.1%
TOTAL REVENUE FROM FEDERAL GOV'T	<u>19,930,588</u>	<u>1,342,579</u>	<u>6,151,806</u>	<u>(13,778,782)</u>	30.9%	28.6%
TOTAL REVENUES	<u>32,568,966</u>	<u>1,367,594</u>	<u>6,372,289</u>	<u>(26,148,376)</u>	19.6%	31.9%
PRIOR YEAR FUND BALANCE (PYFB)	4,971,333					
PYFB-ENCUMBRANCES	<u>1,189,518</u>					
TOTAL REVENUES AND PYFB	<u>38,729,817</u>					

	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2020 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	12,576,815	915,083	4,653,676		7,923,139	37.0%	33.9%
FRINGE BENEFITS	4,965,156	386,491	1,669,946		3,295,210	33.6%	27.9%
PURCHASED SERVICES	1,155,424	161,071	623,432	46,220	485,772	58.0%	139.5%
OTHER CHARGES	49,801	87	2,265		47,536	4.5%	52.0%
MATERIALS AND SUPPLIES	16,976,720	507,007	3,050,446	302	13,925,972	18.0%	33.0%
CAPITAL OUTLAY	3,005,901		188,857	637,099	2,179,945	27.5%	125.2%
TOTAL	<u>38,729,817</u>	<u>1,969,739</u>	<u>10,188,622</u>	<u>683,621</u>	<u>27,857,574</u>	28.1%	37.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL TEXTBOOKS FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

B 7

ASSETS:		LIABILITIES:	
CASH	6,848,804	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	7,757,568
		ESTIMATED REVENUE	(4,295,536)
		APPROPRIATIONS	4,411,338
		ENCUMBRANCES	9,811
		RESERVE FOR ENCUMBRANCES	(9,811)
		EXPENDITURES	(3,169,710)
		REVENUES	2,145,144
		TOTAL FUND EQUITY	6,848,804
TOTAL ASSETS	<u>6,848,804</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>6,848,804</u>

	FY 2021 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2020 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	29,483	1,695	28,150	(1,333)	95.5%	241.2%
LOST AND DAMAGED	27,000		124	(26,876)	0.5%	2.4%
MISCELLANEOUS			54	54		
TOTAL LOCAL REVENUE	<u>56,483</u>	<u>1,695</u>	<u>28,328</u>	<u>(28,155)</u>	50.2%	130.0%
DEPT OF EDUCATION	4,239,053	352,803	2,116,816	(2,122,237)	49.9%	49.6%
TOTAL REVENUE-COMMONWEALTH	<u>4,239,053</u>	<u>352,803</u>	<u>2,116,816</u>	<u>(2,122,237)</u>	49.9%	49.6%
TOTAL REVENUES	<u>4,295,536</u>	<u>354,498</u>	<u>2,145,144</u>	<u>(2,150,392)</u>	49.9%	50.7%
PRIOR YEAR FUND BALANCE (PYFB)	115,802					
TOTAL REVENUES AND PYFB	<u>4,411,338</u>					

	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2020 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	93,976	7,919	48,076		45,900	51.2%	50.1%
FRINGE BENEFITS	35,641	3,771	18,985		16,656	53.3%	60.0%
PURCHASED SERVICES			191,390				
MATERIALS AND SUPPLIES	4,281,721	51,877	2,911,259	9,811	1,360,651	68.2%	67.9%
TOTAL	<u>4,411,338</u>	<u>63,567</u>	<u>3,169,710</u>	<u>9,811</u>	<u>1,423,207</u>	72.1%	67.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL RISK MANAGEMENT FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

B 8

ASSETS:		LIABILITIES:	
CASH	17,378,859	ACCOUNTS PAYABLE	6,350
PREPAID ITEM	254,759	EST CLAIMS/JUDGMENTS PAYABLE	<u>7,808,151</u>
		TOTAL LIABILITIES	<u>7,814,501</u>
		FUND EQUITY:	
		RETAINED EARNINGS	7,227,041
		ENCUMBRANCES	121,386
		RESERVE FOR ENCUMBRANCES	(121,386)
		EXPENSES	(4,311,462)
		REVENUES	<u>6,903,538</u>
		TOTAL FUND EQUITY	<u>9,819,117</u>
TOTAL ASSETS	<u>17,633,618</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>17,633,618</u>

REVENUES:	MONTH'S REALIZED	YR-TO-DATE REALIZED
INTEREST ON BANK DEPOSITS	4,539	83,267
RISK MANAGEMENT CHARGES		6,805,724
INSURANCE PROCEEDS	5,590	13,738
MISCELLANEOUS REVENUE		809
TOTAL REVENUES	<u>10,129</u>	<u>6,903,538</u>

EXPENSES:	MONTH'S EXPENSES	YR-TO-DATE EXPENSES	OUTSTANDING ENCUMBRANCES
PERSONNEL SERVICES	25,750	156,586	
FRINGE BENEFITS	9,445	51,264	
OTHER PURCHASED SERVICES		166,157	97,169
FIRE AND PROPERTY INSURANCE		2,218,827	
MOTOR VEHICLE INSURANCE	2,269	720,961	
WORKER'S COMPENSATION	168,763	748,257	
SURETY BONDS		11,140	
GENERAL LIABILITY INSURANCE	50	234,153	
MISCELLANEOUS	140	565	
MATERIALS AND SUPPLIES	1,262	3,552	24,217
TOTAL	<u>207,679</u>	<u>4,311,462</u>	<u>121,386</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

B 9

ASSETS:		LIABILITIES:	
CASH	3,526,278	DEPOSITS PAYABLE	<u>75,000</u>
		TOTAL LIABILITIES	<u>75,000</u>
		FUND EQUITY:	
		FUND BALANCE	2,754,868
		ESTIMATED REVENUE	(516,000)
		APPROPRIATIONS	800,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	<u>412,410</u>
		TOTAL FUND EQUITY	<u>3,451,278</u>
TOTAL ASSETS	<u>3,526,278</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>3,526,278</u>

	FY 2021 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2020 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	16,000	900	15,730	(270)	98.3%	218.0%
RENT-WIRELESS COMMUNICATION	500,000			(500,000)		
TOWER RENT-COX HIGH		73,804	193,640	193,640		
TOWER RENT-FIRST COLONIAL HIGH			32,920	32,920		
TOWER RENT-OCEAN LAKES HIGH			41,278	41,278		
TOWER RENT-TALLWOOD HIGH			48,374	48,374		
TOWER RENT-TECH CENTER		47,206	72,816	72,816		
TOWER RENT-WOODSTOCK ES		1,275	7,652	7,652		
TOTAL REVENUES	<u>516,000</u>	<u>123,185</u>	<u>412,410</u>	<u>(103,590)</u>	79.9%	92.9%
PRIOR YEAR FUND BALANCE (PYFB)	<u>284,000</u>					
TOTAL REVENUES AND PYFB	<u>800,000</u>					

	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2020 PERCENT OBLIGATED
EXPENDITURES:							
MATERIALS AND SUPPLIES	<u>800,000</u>				800,000		8.5%
TOTAL	<u>800,000</u>				800,000		8.6%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL GRANTS FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

B10

**Revenues :**

	FY 2021 Estimated	Month's Realized	Yr-To-Date Realized	Unrealized Revenues	Percent Realized
Source:					
Commonwealth of Virginia	20,700,831	400,000	2,234,948	(18,465,883)	10.80%
Federal Government	65,358,499		11,908,923	(53,449,576)	18.22%
Other Sources	594,287	17,788	264,945	(329,342)	44.58%
Transfers from School Operating Fund	6,669,449		6,669,449		100.00%
<b>Total Revenues</b>	<b>93,323,066</b>	<b>417,788</b>	<b>21,078,265</b>	<b>(72,244,801)</b>	<b>22.59%</b>

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL GRANTS FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

B 11

	<u>FY 2021</u> <u>APPROPRIATIONS</u>	<u>MONTH'S</u> <u>EXPENDITURES</u>	<u>YR-TO-DATE</u> <u>EXPENDITURES</u>	<u>OUTSTANDING</u> <u>ENCUMBRANCES</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PERCENT</u> <u>OBLIGATED</u>
2 REVOLUTIONS	195,000	5,515	45,095	10	149,895	23.1%
ADULT BASIC EDUCATION	314,097	22,172	169,510	16,321	128,266	59.2%
ADVANCING COMPUTER SCIENCE EDUCATION	148,678	22,543	43,762		104,916	29.4%
ALGEBRA READINESS	1,728,099	38,598	268,340		1,459,759	15.5%
ASIA SOCIETY CONFUCIUS CLASSROOMS NETWORK	991				991	
CAREER & TECH ED STATE EQUIP ALLOC	72,946		38,363		34,583	52.6%
CAREER SWITCHER PROG MENTOR REIMB	28,200				28,200	
CARES ACT CORONA VIRUS RELIEF FUND (CRF)	11,677,033	10,359,930	10,405,730	24,845	1,246,458	89.3%
CARES ACT ESSER	10,141,569	(3,072,851)	71,647	214,649	9,855,273	2.8%
CARES ESSER INS DELIVERY SUPPORT	27,000				27,000	
CARES ESSER SE UNIVERSAL SCRNR	50,312				50,312	
CARES ESSER SPED SRVCS SUPPORT	233,142				233,142	
CARES GEER VISION	1,236,708				1,236,708	
CARL PERKINS	1,051,189	31,759	454,082	60,703	536,404	49.0%
CHAMPIONS TOGETHER-IDEA	4,000		3,952		48	98.8%
CTE SPECIAL STATE EQUIP ALLOC	57,113				57,113	
DODEA MCASP OPERATION GRIT	320,115	18,503	102,907	13,536	203,672	36.4%
DUAL ENROLLMENT TCC	750,000				750,000	
EARLY READING INTERVENTION	3,361,231	190,989	697,084	98,142	2,566,005	23.7%
GENERAL ADULT ED	30,993	4,975	8,528		22,465	27.5%
GO OPEN VA	8,708				8,708	
GREEN RUN COLLEGIATE CHARTER SCHOOL SUPPORT	9,928				9,928	
HAMPTON ROADS WORKFORCE COUNCIL-ALC	129,600	5,990	37,139		92,461	28.7%
HAMPTON ROADS WORKFORCE COUNCIL-STEM (ISY)	117,618	4,107	19,057		98,561	16.2%
HAMPTON ROADS WORKFORCE COUNCIL-STEM (OSY)	141,136	8,284	43,654		97,482	30.9%
INDUSTRY CERT EXAMINATIONS	88,032		6,250		81,782	7.1%
INDUSTRY CERT EXAMINATIONS STEM-H	24,033		9,642		14,391	40.1%
ISAEF	70,240	2,345	15,803		54,437	22.5%
JAIL EDUCATION PROGRAM	139,698	11,419	69,983		69,715	50.1%
JUVENILE DETENTION HOME	1,502,627	101,353	525,854	12,591	964,182	35.8%
MCKINNEY VENTO	86,059	4,865	8,841		77,218	10.3%
MYCAA-LPN	1,000				1,000	
NATIONAL BOARD CERTIFICATION INCENTIVE	400,000				400,000	
NETWORK IMPROVEMENT COMMUNITY (NIC)	2,500				2,500	
NEW TEACHER MENTOR	34,768				34,768	
POSITIVE BEHAVIOR INTERVENTIONS & SUPPORT	19,702	3,908	15,434			78.3%
POST 9-11 GI BILL	1,626					
PRESCHOOL- IDEA SECTION 619	781,051	54,732	216,912		564,139	27.8%



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL GRANTS FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

B 12

	FY 2021 <u>APPROPRIATIONS</u>	MONTH'S <u>EXPENDITURES</u>	YR-TO-DATE <u>EXPENDITURES</u>	OUTSTANDING <u>ENCUMBRANCES</u>	REMAINING <u>BALANCE</u>	PERCENT <u>OBLIGATED</u>
PROJECT GRADUATION	112,500		15,567		96,933	13.8%
PROJECT HOPE - CITY WIDE SCA	2,454				2,454	
RACE TO GED	66,168	7,727	26,846		39,322	40.6%
RESERVE FOR CONTINGENCY	4,323,999				4,323,999	
SCHOOL SECURITY EQUIPMENT	143,134				143,134	
STARTALK	84,375	(125)	(125)		84,500	-0.1%
STEM COMPETITION	18,761				18,761	
TECHNOLOGY INITIATIVE	7,585,976	6,950	1,772,833		5,813,143	23.4%
TITLE I PART A	15,619,805	956,880	4,428,119	452,200	10,739,486	31.2%
TITLE I PART D SUBPART 1	34,723	1,599	4,982		29,741	14.3%
TITLE I PART D SUBPART 2	430,839	16,748	84,190		346,649	19.5%
TITLE II PART A	2,014,167	130,514	572,270		1,441,897	28.4%
TITLE III PART A LANGUAGE ACQUISITION	236,042	10,369	61,381	30,404	144,257	38.9%
TITLE IV PART A	1,927,858	46,057	283,730	24,949	1,619,179	16.0%
TITLE IV PART B 21ST CCLC-LYNNHAVEN ES	2,604				2,604	
TITLE IV PELL	30,200		14,002		16,198	46.4%
TITLE VI-B IDEA SECTION 611	19,100,100	1,413,681	5,727,148		13,372,952	30.0%
VA PRESCHOOL INITIATIVE	5,918,242	534,919	2,142,298		3,775,944	36.2%
VBEF SCHOOL PLUS COMMUNITY SUPER GRANT	4,988				4,988	
VIRGINIA MIDDLE SCHOOL TEACHER CORPS	5,000	1,346	2,596		2,404	51.9%
VPI+	659,553		8		659,545	0.0%
WORKPLACE READINESS	14,836				14,836	
TOTAL SCHOOL GRANTS FUND	<u>93,323,066</u>	<u>10,945,801</u>	<u>28,413,414</u>	<u>948,350</u>	<u>63,955,408</u>	31.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL BOARD/CITY HEALTH INSURANCE FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

B 13

ASSETS:		LIABILITIES:	
CASH	79,613,864	ACCOUNTS PAYABLE	9,065
		ACCOUNTS PAYABLE-HSA	31,052
		EST CLAIMS-JUDGMENTS PAYABLE	<u>8,255,000</u>
		TOTAL LIABILITIES	<u><u>8,295,117</u></u>
		FUND EQUITY:	
		RETAINED EARNINGS	69,811,377
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENSES	(74,403,440)
		REVENUES	<u>75,910,810</u>
		TOTAL FUND EQUITY	<u>71,318,747</u>
TOTAL ASSETS	<u><u>79,613,864</u></u>	TOTAL LIABILITIES AND FUND EQUITY	<u><u>79,613,864</u></u>

REVENUES:	MONTH'S	YEAR-TO-DATE	
	<u>REALIZED</u>	<u>REALIZED</u>	
INTEREST ON BANK DEPOSITS	19,709	350,813	
EMPLOYEE PREMIUMS-CITY	1,085,540	6,984,120	
EMPLOYER PREMIUMS-CITY	3,805,870	24,766,936	
EMPLOYEE PREMIUMS-SCHOOLS	1,747,453	8,935,652	
EMPLOYER PREMIUMS-SCHOOLS	6,842,899	34,695,192	
COBRA ADMINISTRATIVE FEE-CITY	13,261	86,072	
COBRA ADMINISTRATIVE FEE-SCHOOLS	<u>12,402</u>	<u>92,025</u>	
TOTAL REVENUES	<u><u>13,527,134</u></u>	<u><u>75,910,810</u></u>	
EXPENSES:	MONTH'S	YEAR-TO-DATE	OUTSTANDING
	<u>EXPENSES</u>	<u>EXPENSES</u>	
SALARIES AND BENEFITS	371,676	1,776,394	
HEALTH CLAIMS AND OTHER EXPENSES-CITY	5,629,748	29,704,122	
HEALTH CLAIMS AND OTHER EXPENSES-SCHOOLS	<u>7,409,819</u>	<u>42,922,924</u>	
TOTAL EXPENSES	<u><u>13,411,243</u></u>	<u><u>74,403,440</u></u>	

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL VENDING OPERATIONS FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

B 14

ASSETS:		LIABILITIES:	
CASH	106,196	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	55,772
		ESTIMATED REVENUE	(149,000)
		APPROPRIATIONS	155,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	44,424
		TOTAL FUND EQUITY	106,196
TOTAL ASSETS	<u>106,196</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>106,196</u>

	FY 2021 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2020 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS		205	5,302	5,302		
VENDING OPERATIONS RECEIPTS	149,000	36,000	39,122	(109,878)	26.3%	34.6%
TOTAL REVENUES	149,000	36,205	44,424	(104,576)	29.8%	34.9%
PRIOR YEAR FUND BALANCE (PYFB)	6,000					
TOTAL REVENUES AND PYFB	<u>155,000</u>					

	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2020 PERCENT OBLIGATED
EXPENDITURES:							
SCHOOL ALLOCATIONS	144,280				144,280		103.8%
MATERIALS AND SUPPLIES	10,520				10,520		
PURCHASED SERVICES	200				200		
TOTAL	<u>155,000</u>				<u>155,000</u>		99.9%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL INSTRUCTIONAL TECHNOLOGY FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

B 15

ASSETS:		LIABILITIES:	
CASH	1,218,049	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	423,687
		ESTIMATED REVENUE	
		APPROPRIATIONS	698,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	96,362
		TOTAL FUND EQUITY	1,218,049
TOTAL ASSETS	1,218,049	TOTAL LIABILITIES AND FUND EQUITY	1,218,049

REVENUES:	FY 2021 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES
INTEREST ON BANK DEPOSITS		5,726	96,362	96,362
TOTAL REVENUES		5,726	96,362	96,362
PRIOR YEAR FUND BALANCE (PYFB)	698,000			
TOTAL REVENUES AND PYFB	698,000			

EXPENDITURES:	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE
MATERIALS AND SUPPLIES	698,000				698,000
TOTAL	698,000				698,000

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL EQUIPMENT REPLACEMENT FUND  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

B 16

ASSETS:		LIABILITIES:	
CASH	1,038,537	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	93,582
		ESTIMATED REVENUE	
		APPROPRIATIONS	1,051,000
		ENCUMBRANCES	109,020
		RESERVE FOR ENCUMBRANCES	(109,020)
		EXPENDITURES	(111,259)
		REVENUES	5,214
		TOTAL FUND EQUITY	1,038,537
TOTAL ASSETS	<u>1,038,537</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>1,038,537</u>

	FY 2021	MONTH'S	YR-TO-DATE	UNREALIZED
REVENUES:	ESTIMATED	REALIZED	REALIZED	REVENUES
INTEREST ON BANK DEPOSITS		272	5,214	5,214
TOTAL REVENUES		272	5,214	5,214
PRIOR YEAR FUND BALANCE (PYFB)	1,051,000			
TOTAL REVENUES AND PYFB	<u>1,051,000</u>			

	FY 2021	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING
EXPENDITURES:	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE
PURCHASED SERVICES		6,135	36,964	46,877	(83,841)
MATERIALS AND SUPPLIES	1,051,000	8,575	74,295	62,143	914,562
TOTAL	<u>1,051,000</u>	<u>14,710</u>	<u>111,259</u>	<u>109,020</u>	<u>830,721</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
CAPITAL PROJECTS  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

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	FY 2021 APPROPRIATIONS	MONTH'S EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PROJECT-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
601001-RENOV-REPLACMT-ENERGY MGMT II	9,475,000		153,552	6,976,072	48,301	2,450,627	74.14%
601002-TENNIS COURT RENOVATIONS II	1,400,000		9,208	1,001,413		398,587	71.53%
601005-JOHN B DEY ES MODERNIZATION	28,040,076	148	404,488	27,194,897	160,598	684,581	97.56%
601006-THOROUGHGOOD ES REPLACEMENT	32,470,000	169,973	634,012	31,325,384	1,007,604	137,012	99.58%
601007-PRINCESS ANNE MS REPLACEMENT	77,238,759	2,264,533	10,261,003	65,558,487	10,106,900	1,573,372	97.96%
601008-SCHOOL BUS FACILITY RENOVATION-EXPANSION	21,821,574			21,821,574			100.00%
601009-COMPREHENSIVE LONG RANGE FACILITIES PLANNING UPD	284,602			284,602			100.00%
601010-RENOV & REPLACE-GROUNDS PHASE II	11,675,000			11,672,601		2,399	99.98%
601012-RENOV & REPLACE-HVAC SYSTEMS PHASE II	45,367,724			45,365,842	1,473	409	100.00%
601013-RENOV & REPLACE-REROOFING PHASE II	35,025,639		100,104	34,884,526	141,113		100.00%
601014-RENOV & REPLACE-VARIOUS PHASE II	15,033,273			15,021,915	8,861	2,497	99.98%
601015-PRINCESS ANNE HS REPLACEMENT	36,409,000					36,409,000	
601016-ENERGY PERFORMANCE CONTRACTS PHASE II	25,000,000		3,595,521	18,025,449	19,272	6,955,279	99.90%
601017-RENOV & REPLACE-GROUND PH III	9,229,510		292,443	1,674,975	1,830,712	5,723,823	37.98%
601018-RENOV & REPLACE-HVAC PH III	20,371,541	434,196	5,418,043	16,270,795	1,757,307	2,343,439	88.50%
601019-RENOV & REPLACE-REROOFING PH III	11,650,000	82,249	3,092,927	4,830,335	2,583,398	4,236,267	63.64%
601020-RENOV & REPLACE - VARIOUS PH III	13,491,223	284,226	1,005,899	3,564,191	687,755	9,239,277	31.52%
601021-PLAZA ANNEX-LASKIN ROAD ADDITION	13,500,000	2,023,692	4,980,782	11,161,525	1,980,414	358,061	97.35%
601022-ELEMENTARY PLAYGROUND EQUIPMENT REP	1,084,737		130,460	794,158	186,194	104,385	90.38%
601023-STUDENT DATA MANAGEMENT SYSTEM	12,187,001		5,676	12,054,849		132,152	98.92%
601024-KEMPS LANDING-ODC REPLACEMENT	63,514,563			63,514,562		1	100.00%
601025-SCHOOL HR-PAYROLL	9,196,000			8,867,573		328,427	96.43%
601026-LYNNHAVEN MIDDLE SCHOOL EXPANSION	12,750,000		70,815	70,815	615,223	12,063,962	5.38%
601027-RENOV & REPLACE-SAFE SCHOOLS IMPROVEMENTS	200,000	14,992	22,657	22,657	108,125	69,218	65.39%
601999-PAYROLL ALLOCATION		113,434	374,645	374,645		(374,645)	
TOTAL CAPITAL PROJECTS	506,415,222	5,387,443	30,552,235	402,333,842	21,243,250	82,838,130	83.64%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
GREEN RUN COLLEGIATE CHARTER SCHOOL  
JULY 1, 2020 THROUGH DECEMBER 31, 2020

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ASSETS:		LIABILITIES:	
CASH	2,794,261	SALARIES PAYABLE-OPTIONS	101,901
		FICA PAYABLE-OPTIONS	7,796
		TOTAL LIABILITIES	109,697
		FUND EQUITY:	
		FUND BALANCE	700
		ESTIMATED REVENUE	(4,076,486)
		APPROPRIATIONS	4,076,486
		ENCUMBRANCES	921
		RESERVE FOR ENCUMBRANCES	(921)
		EXPENDITURES	(1,392,622)
		REVENUES	4,076,486
		TOTAL FUND EQUITY	2,684,564
TOTAL ASSETS	2,794,261	TOTAL LIABILITIES AND FUND EQUITY	2,794,261

	FY 2021	MONTH'S	YR-TO-DATE	UNREALIZED	PERCENT	FY 2020
REVENUES:	ESTIMATED	REALIZED	REALIZED	REVENUES	REALIZED	PERCENT
TRANSFER FROM GENERAL FUND	4,076,486		4,076,486		100.0%	100.0%
TOTAL REVENUES	4,076,486		4,076,486		100.0%	100.0%

	FY 2021	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT	FY 2020
EXPENDITURES:	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED	PERCENT
PERSONNEL SERVICES	2,414,953	214,979	957,795		1,457,158	39.7%	39.4%
FRINGE BENEFITS	870,157	80,505	343,113		527,044	39.4%	41.2%
PURCHASED SERVICES	412,672	8,792	35,930		376,742	8.7%	16.6%
OTHER CHARGES	77,339	2,540	3,055		74,284	4.0%	53.0%
MATERIALS AND SUPPLIES	301,365	9,618	52,729	921	247,715	17.8%	30.9%
TOTAL	4,076,486	316,434	1,392,622	921	2,682,943	34.2%	37.2%



**Subject:** Dual Enrollment: BUS100 – DE Introduction to Business **Item Number:** 13C1a

**Section:** Information **Date:** January 26, 2021

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer

**Prepared by:** Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

Sara L. Lockett, Ed.D., Director of Technical and Career Education

**Presenter(s):** Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

**Recommendation:**

That the School Board receive information regarding the proposed Dual Enrollment course addition for *Introduction to Business (BUS100)* from Tidewater Community College (TCC) for the Entrepreneurship and Business Academy (EBA) at Kempsville High School for implementation in the 2021-2022 school year.

**Background Summary:**

Connecting Tidewater Community College (TCC) degree and certificate programs to existing career and technical programs provides opportunity for students. This proposal addresses course updates to the associates degree program offered to students in the EBA by TCC. The proposed course is a new requirement for the associates degree in Business pursued by EBA students. The addition of this course will allow EBA students to continue to have the ability to complete an associates degree while still in high school.

**Budget Impact:**

There is no budget impact for the addition of this course as it is a replacement for a course previously approved, but no longer part of the TCC degree plan.



## **Dual Enrollment Course Offering:**

### **Introduction to Business BUS100**

#### **Course Description:**

Introduction to Business (BUS100) presents a broad introduction to the functioning of business enterprise within the U.S. economic framework. Introduces economic systems, essential elements of business organization, production, human resource management, marketing, finance, and risk management. Develops business vocabulary. This course requires critical thinking and written communication skill.

#### **Prerequisites:**

There are no prerequisites for this course. However, students must have completed the Virginia Placement Test or have high enough scores on either the PSAT, SAT or certain SOL tests to qualify for admission as determined by Tidewater Community College.

#### **Expected Learning Outcomes:**

- Explain the overall concept and purpose of business.
- Identify the internal functions and external forces that shape the business environment.
- Describe how economic forces impact business.
- Explain the use of capital in business.
- Describe economic, cultural and ethical factors impacting global trade.
- Explain the purpose and characteristics of laws affecting business.
- Differentiate between legal and ethical behavior in business.
- Identify and explain the various forms of business ownership.
- Identify and describe the steps necessary to start a business.
- Identify and describe management and leadership in business.
- Identify and describe concepts and theories used in business to motivate employees.
- Describe characteristics of teams.
- Identify contemporary business communication practices and issues.
- Explain key functions and importance of operations management in the production of goods and services.
- Explain the role of marketing in business.
- Explain how the functions of human resource management contribute to business performance.
- Define the key accounting reports used to communicate business performance.
- Calculate profitability measurements.



**Subject:** Dual Enrollment: BUS117 – DE Leadership Development **Item Number:** 13C1b

**Section:** Information **Date:** January 26, 2021

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer

**Prepared by:** Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

Sara L. Lockett, Ed.D., Director of Technical and Career Education

**Presenter(s):** Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

**Recommendation:**

That the School Board receive information regarding the proposed Dual Enrollment course addition for *Leadership Development (BUS117)* from Tidewater Community College (TCC) for the Entrepreneurship and Business Academy (EBA) at Kempsville High School for implementation in the 2021-2022 school year.

**Background Summary:**

Connecting Tidewater Community College (TCC) degree and certificate programs to existing career and technical programs provides opportunity for students. This proposal addresses course updates to the associates degree program offered to students in the EBA by TCC. The proposed course is a new requirement for the associates degree in Business pursued by EBA students. The addition of this course will allow EBA students to continue to have the ability to complete an associates degree while still in high school.

**Budget Impact:**

There is no budget impact for the addition of this course as it is a replacement for a course previously approved, but no longer part of the TCC degree plan.

## **Dual Enrollment Course Offering:**

### **Leadership Development BUS117**

#### **Course Description:**

Leadership Development (BUS117) Covers interpersonal relations in hierarchical structures. Examines the dynamics of teamwork, motivation, handling change and conflict and how to achieve positive results through others. This course requires critical thinking and written communication skill.

#### **Prerequisites:**

There are no prerequisites for this course. However, students must have completed the Virginia Placement Test or have high enough scores on either the PSAT, SAT or certain SOL tests to qualify for admission as determined by Tidewater Community College.

#### **Expected Learning Outcomes:**

- Describe the role of leaders and leadership.
- Identify appropriate leadership qualities in themselves and others.
- Identify and explain accepted theories of leadership and motivation.
- Define and demonstrate the following topics:
  - a) The importance of vision
  - b) Organizational climate
  - c) Leadership ethics
  - d) The role of values
  - e) Leadership authority
  - f) The Team Concept
  - g) The diversity challenge
  - h) Effective delegation
  - i) Burnout preventions
  - j) Managing performance
  - k) Sustaining discipline



**Subject:** African American History Course **Item Number:** 13C2

**Section:** Information **Date:** January 26, 2021

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer

**Prepared by:** Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

Kris Troch, Coordinator of Secondary Social Studies

**Presenter(s):** Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

**Recommendation:**

That the School Board receive information regarding the proposed African American History course for all high schools for implementation in the 2021-2022 school year.

**Background Summary:**

On August 24, 2019, Governor Northam directed the Virginia Department of Education (VDOE) to collaborate with Virtual Virginia, WHRO Public Media, and committees of history teachers, historians, and history professors to develop a new African American history course for high school students. Now complete, the full-credit course surveys African American history from precolonial Africa through today. It introduces students to key concepts in African American history, from early beginnings in Africa through the transatlantic slave trade, the Civil War, Emancipation, Reconstruction, the Civil Rights era and to the present.

**Budget Impact:**

Based on one teacher per school to participate in a three-day institute for four hours each day with workshop pay at \$25/hour, it is anticipated that thirteen teachers would be paid for twelve hours each and result in an expenditure of \$3,900 from the budget in July of 2021.

**Course Description:**

The course will challenge students to explore primary and secondary sources documenting the African American experience by surveying African American history from precolonial Africa through today. It introduces students to key concepts in African American history, from early beginnings in Africa through the transatlantic slave trade, the Civil War, Emancipation, Reconstruction, the Civil Rights era and to the present. The goals of this course are:

- expanding the content provided through the online modules provided by Virginia Department of Education (VDOE);
- providing opportunities to develop historical thinking skills by investigating and synthesizing the evidence from rich primary and secondary sources;
- providing additional opportunities for deeper exploration by making specific connections to local history; and
- exploring a variety of options for final products that demonstrate student understanding.

Students will learn about African American voices, including many not traditionally highlighted, and their contributions to the story of Virginia and America. Modules developed in collaboration with WHRO and Virtual Virginia will be used in the instructional sequence. Additionally, the course focuses on civic engagement and gives students an opportunity to demonstrate the knowledge and skills they have gained through the course. Topics that have been developed for the state course and are expected to be used in localities include:

- Talking about Race and Racism
- Ancestral Africa and the Atlantic World
- Continuous Quests for Freedom
- Fighting to Change the Face of Liberty
- Modern Black America
- Advocacy and Change

**Prerequisites:**

None.

**Expected Learning Outcomes:**

- Identify and understand the African origins and developments of the Black experience in North America;
- Analyze and understand how the institution of slavery in the United States from its colonial period through Reconstruction:  
a) helped to shape beliefs about race and the supremacy of one race over another; and b) established (influenced) America's economy and politics;
- Evaluate how African Americans have shaped, contributed and have been shaped by the institutions, policies, and laws established by federal, state and local governments; and
- Evaluate and interpret the various paths of civic responsibility that led to quests for equality, justice, and freedom for individuals and communities facing barriers and oppression based on race, class, and gender.



**Subject:** Textbook Adoption: AP French Language and Culture **Item Number:** 13D1

**Section:** Information **Date:** January 26, 2021

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs

Kelly F. Arble, K-12 World Languages Coordinator

**Presenter(s):** Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs

**Recommendation:**

That the School Board review the following high school textbooks as recommended by the AP World Language Textbook Adoption Committee for implementation in the fall of 2021.

Course Title	Textbook	Publisher	Copyright
AP French Language and Culture	<i>Themes</i> , 2 <sup>nd</sup> edition and <i>AP French Language and Culture Exam Preparation Worktext</i>	Vista Higher Learning	2021

**Background Summary:**

The members of the AP World Language Textbook Adoption Committee reviewed textbooks and materials sent by publishers. The committee evaluated the textbooks based on their alignment to the College Board AP Course and Exam Descriptions, ability to integrate seamlessly into our Learning Management System, and the digital resources it provides for students and teachers. The textbooks were reviewed by teachers, parents, student representatives, and a university representative. The textbooks were available electronically through our website for public comment and review. After reviewing the textbooks, the AP World Language Textbook Adoption Committee recommends the above textbooks as its first-choice recommendation for implementation in the fall of 2021.

A negotiation team including the Director of K-12 and Gifted Programs and the Coordinator for K-12 World Languages communicated with the appropriate personnel from the publishing companies to discuss a preliminary contract for the full adoption cycle pending approval by the School Board.

The proposed textbook will replace the current textbooks as follows:

Course Title	Textbook	Copyright	Years in use (including this year)
AP French Language and Culture	<i>AP French Preparing for the Language &amp; Culture Exam</i> , 3 <sup>rd</sup> edition, <i>Face-à-Face</i> , 2 <sup>nd</sup> edition <i>Allons au-delà</i> , 2 <sup>nd</sup> edition	2012	8

**Source:**

Code of Va., § 22.1-238-22.1-239, § 22.1-251-22.1-252  
School Board of the City of Virginia Beach Policy 6-60

**Budget Impact:**

Total initial implementation costs:

Course Title	First-choice Recommendation Totals	Second-choice Recommendation Totals
AP French Language and Culture	\$21,495.00	\$20,828.00

**AP World Languages  
Textbook Adoption  
Implementation for Fall 2021**

Course(s)	Recommendations	Student Enrollment	Initial Implementation Cost	Five Year Additional Costs (3%/yr.)	Total Implementation Cost
AP French Language and Culture	<b>First Choice:</b> <i>Themes</i> , 2 <sup>nd</sup> edition and <i>AP French Language and Culture Exam Preparation worktext</i>	100	\$21,495	\$3,224.25	\$24,719.25
	<b>Second Choice:</b> <i>APprenons</i> , 2 <sup>nd</sup> edition	100	\$20,828	\$3,124.20	\$23,952.20

# **TEXTBOOK ADOPTION RECOMMENDATION**

## **AP FRENCH LANGUAGE AND CULTURE**

**January 26, 2021**

*Department of Teaching and Learning  
Office of K-12 and Gifted Programs*



## **AP WORLD LANGUAGES TEXTBOOK ADOPTION TIMELINE**

January 2020	<p>Quotes and sample materials requested from vendors.</p> <p>All AP world language teachers invited to serve on the Textbook Adoption Committee. Principals notified via email of teacher participation on committee.</p>
March 2020	<p>Teachers were given textbooks and associated materials including online access to review and evaluate.</p>
June 2020	<p>The Textbook Adoption Committee met to discuss the textbooks. Prior to the meeting, each committee member completed an evaluation form for each textbook. The team discussed their individual evaluations, built consensus, and determined which textbooks were their first and second recommendation.</p>
October 2020	<p>The recommended textbooks and evaluation forms were made available electronically through the Call to Action Page on the VBSchools website to allow for public comments. Public comments were received from 14 students.</p>
November 2020	<p>Negotiations were conducted with appropriate representatives of the publishers, the Director of K-12 and Gifted Programs, a contract specialist from Purchasing Services and the K-12 World Languages coordinator.</p> <p>The K-12 World Languages coordinator used the recommendations from the committee to prepare the report for the School Board.</p>

**AP WORLD LANGUAGES  
TEXTBOOK ADOPTION COMMITTEE**

**City-Wide Representatives:**

Kelly Arble, K-12 World Languages Coordinator

**Instructor Representatives**

Elisabeth Crothers, AP French, Princess Anne High School

Kristine Finnegan, AP French, Kempsville High School

Kristen Marcel, AP French, Cox High School

Patrick Rostock, AP French, Ocean Lakes High School

Fatima Zahraoui, AP French, Tallwood High School

**Parent Representatives**

Rosaura Jimenez, Tallwood High School

Lynne Hendrick, Tallwood High School

**University Representative**

Kathryn Murphy-Judy, Foreign Language Coordinator, Virginia Commonwealth University

**Student Representatives**

AP French students from Kempsville High School and Princess Anne High School

**AP WORLD LANGUAGE TEXTBOOK ADOPTION  
AP FRENCH LANGUAGE & CULTURE  
FIRST-CHOICE RECOMMENDATION**

The AP World Language Textbook Adoption Committee recommends the following AP French Language & Culture textbook as its first choice for adoption by Virginia Beach City Public Schools:

*Themes*, 2nd edition, and *AP French Language and Culture Exam Preparation worktext*, Vista Higher Learning

The recommended textbook displays the following strengths:

- Aligns to the new thematic course content and skills outlined in the curriculum framework set forth by the College Board.
- Includes ample opportunities to develop interpretive, interpersonal and presentational communication skills.
- Promotes cultural awareness through an emphasis on authentic, real-world tasks and connections to cultural products, practices perspectives.
- Provides numerous activities in the same format and layout as the AP exam and includes an emphasis on all the components of the exam.
- Includes online learning site that provides access to the full text in addition to supplementary audio, video, reference tools, activities, assignments and features for teacher-student communication.
- Online learning site integrates with ClassLink and has option for SSO and rostering for easy student and teacher access.
- Includes access to an additional supplementary worktext with ample practice activities and questions in the same format as the AP exam.

**FIRST-CHOICE RECOMMENDATION  
IMPLEMENTATION COSTS FOR**

*Themes*, 2nd edition, and *AP French Language and Culture Exam Preparation worktext*

Textbook	Allocation	Cost	Number Needed	Initial Implementation	Five-Year Projected Costs (3%/yr.)	Total Implementation
Themes Student Edition + Online access to SSPlus 6Y + Online access to AP Worktext SSPlus 6Y	All high school students taking the course	\$214.95	100	\$21,495	\$3,224.25	\$24,719.25
<b>Total Implementation Cost</b>				<b>\$21,495</b>	<b>\$3,224.25</b>	<b>\$24,719.25</b>

**AP WORLD LANGUAGE TEXTBOOK ADOPTION  
AP FRENCH LANGUAGE & CULTURE  
SECOND-CHOICE RECOMMENDATION**

The AP World Language Textbook Adoption Committee recommends the following AP French Language & Culture textbook as its second choice for adoption by Virginia Beach City Public Schools:

*APprenons*, 2<sup>nd</sup> Edition, Wayside Publishing

The recommended textbook displays the following strengths:

- Digital Platform includes a fully digital textbook and additional activities in the format of the AP exam.
- Addresses some of the themes in the AP French curriculum framework outlined by the college board.
- Provides ample practice that prepares students for all components of the AP exam.

The recommended textbook displays the following limitations:

- Does not address all themes in the AP French curriculum framework outlined by the college board.
- Overly focused on test prep and does not provide enough authentic, real-world tasks or content that focuses on developing students' cultural awareness.

**SECOND-CHOICE RECOMMENDATION  
IMPLEMENTATION COSTS FOR  
*APprenons*, 2<sup>nd</sup> Edition**

Textbook	Allocation	Cost	Number Needed	Initial Implementation	Five-Year Projected Costs (3%/yr.)	Total Implementation
APprenons, 2nd Edition, 6yr. Hardcover Print and Digital (FlexText + Explorer)	All high school students taking the course	\$208.28	100	\$20,828	\$3,124.20	\$23,952.20
<b>Total Implementation Cost</b>				<b>\$20,828</b>	<b>\$3,124.20</b>	<b>\$23,952.20</b>



**Subject:** Textbook Adoption: AP German Language and Culture **Item Number:** 13D2

**Section:** Information **Date:** January 26, 2021

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs

Kelly F. Arble, K-12 World Languages Coordinator

**Presenter(s):** Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs

**Recommendation:**

That the School Board review the following high school textbooks as recommended by the AP World Language Textbook Adoption Committee for implementation in the fall of 2021.

Course Title	Textbook	Publisher	Copyright
AP German Language and Culture	<i>Neue Blickwinkel</i> , 2 <sup>nd</sup> edition	Wayside Publishing	2017

**Background Summary:**

The members of the AP World Language Textbook Adoption Committee reviewed textbooks and materials sent by publishers. The committee evaluated the textbooks based on their alignment to the College Board AP Course and Exam Descriptions, ability to integrate seamlessly into our Learning Management System, and the digital resources it provides for students and teachers. The textbooks were reviewed by teachers, parents, student representatives, and a university representative. The textbooks were available electronically through our website for public comment and review. After reviewing the textbooks, the AP World Language Textbook Adoption Committee recommends the above textbook as its first-choice recommendation for implementation in the fall of 2021.

A negotiation team including the Director of K-12 and Gifted Programs and the Coordinator for K-12 World Languages communicated with the appropriate personnel from the publishing companies to discuss a preliminary contract for the full adoption cycle pending approval by the School Board.

The proposed textbook will replace the current textbooks as follows:

Course Title	Textbook	Copyright	Years in use (including this year)
AP German Language and Culture	<i>Aspekte 1</i> , 1 <sup>st</sup> edition	2007	8
	<i>Denk Mal</i> , 2 <sup>nd</sup> edition	2012	

**Source:**

Code of Va., § 22.1-238-22.1-239, § 22.1-251-22.1-252  
School Board of the City of Virginia Beach Policy 6-60

**Budget Impact:**

Total initial implementation costs:

Course Title	First-choice Recommendation Totals	Second-choice Recommendation Totals
AP German Language and Culture	\$5,382	\$2,898.05

**AP World Languages  
Textbook Adoption  
Implementation for Fall 2021**

Course(s)	Recommendations	Student Enrollment	Initial Implementation Cost	Five Year Additional Costs (3%/yr.)	Total Implementation Cost
AP German Language and Culture	<b>First Choice:</b> <i>Neue Blickwinkel</i> , 2 <sup>nd</sup> edition	25	\$5,382	\$807.30	\$6,189.30
	<b>Second Choice:</b> <i>Aspekte junior BI+</i>	25	\$2,898.05	\$434.71	\$3,332.76

# **TEXTBOOK ADOPTION RECOMMENDATION**

## **AP GERMAN LANGUAGE AND CULTURE**

**January 26, 2021**

*Department of Teaching and Learning  
Office of K-12 and Gifted Programs*

## **AP WORLD LANGUAGES TEXTBOOK ADOPTION TIMELINE**

January 2020	<p>Quotes and sample materials requested from vendors.</p> <p>All AP world language teachers invited to serve on the Textbook Adoption Committee. Principals notified via email of teacher participation on committee.</p>
March 2020	<p>Teachers were given textbooks and associated materials including online access to review and evaluate.</p>
June 2020	<p>The Textbook Adoption Committee met to discuss the textbooks. Prior to the meeting, each committee member completed an evaluation form for each textbook. The team discussed their individual evaluations, built consensus, and determined which textbooks were their first and second recommendation.</p>
October 2020	<p>The recommended textbooks and evaluation forms were made available electronically through the Call to Action Page on the VBSchools website to allow for public comments. Public comments were received from 14 students.</p>
November 2020	<p>Negotiations were conducted with appropriate representatives of the publishers, the Director of K-12 and Gifted Programs, a contract specialist from Purchasing Services and the K-12 World Languages coordinator.</p> <p>The K-12 World Languages coordinator used the recommendations from the committee to prepare the report for the School Board.</p>



**AP WORLD LANGUAGES  
TEXTBOOK ADOPTION COMMITTEE**

**City-Wide Representatives:**

Kelly Arble, K-12 World Languages Coordinator

**Instructor Representatives**

Devon Curtis, AP German, Princess Anne High School

Tanya Espinoza, AP German, Landstown High School

Heiderose Hackworth, AP German, Green Run High School

Andrew “Nick” Titus, AP German, Tallwood High School

**Parent Representatives**

Rosaura Jimenez, Tallwood High School

Lynne Hendrick, Tallwood High School

**University Representative**

Kathryn Murphy-Judy, Foreign Language Coordinator, Virginia Commonwealth University

**Student Representatives**

AP German students from Landstown High School

**AP WORLD LANGUAGE TEXTBOOK ADOPTION  
AP GERMAN LANGUAGE & CULTURE  
FIRST-CHOICE RECOMMENDATION**

The AP World Language Textbook Adoption Committee recommends the following AP German Language & Culture textbook as its first choice for adoption by Virginia Beach City Public Schools:

*Neue Blickwinkel*, 2<sup>nd</sup> edition, Wayside Publishing

The recommended textbook displays the following strengths:

- Aligns to the new thematic course content and skills outlined in the curriculum framework set forth by the College Board.
- Includes ample opportunities to develop interpretive, interpersonal and presentational communication skills.
- Promotes cultural awareness through an emphasis on authentic, real-world tasks and connections to cultural products, practices perspectives.
- Provides numerous activities in the same format and layout as the AP exam and includes an emphasis on all the components of the exam.
- Is Well-organized and visually appealing to students.
- Includes online learning platform that provides access to the full text in addition to supplementary audio, video, reference tools, activities, assignments and features for teacher-student communication.

**FIRST-CHOICE RECOMMENDATION  
IMPLEMENTATION COSTS FOR  
*Neue Blickwinkel*, 2<sup>nd</sup> edition**

Textbook	Allocation	Cost	Number Needed	Initial Implementation	Five-Year Projected Costs (3%/yr.)	Total Implementation
Neue Blickwinkel, 2nd Edition, Multi-Year (6yr) Hardcover Print and Digital (FlexText + Explorer)	All high school students taking the course	\$215.28	25	\$5,382	\$807.30	\$6,189.30
<b>Total Implementation Cost</b>				<b>\$5,382</b>	<b>\$807.30</b>	<b>\$6,189.30</b>

**AP WORLD LANGUAGE TEXTBOOK ADOPTION COMMITTEES**  
**AP GERMAN LANGUAGE & CULTURE**  
**SECOND-CHOICE RECOMMENDATION**

The AP World Language Textbook Adoption Committee recommends the following AP German Language & Culture textbook as its second choice for adoption by Virginia Beach City Public Schools:

*Aspekte junior B1+*, Klett USA

The recommended textbook displays the following strengths:

- Addresses some themes and subthemes in AP curriculum.
- Provides some practice activities that promote the development of communicative skills.

The recommended textbook displays the following limitations:

- Does not align with AP curriculum framework.
- Does not provide as wide a range of practice activities and activities do not follow the format of AP exam questions.
- Online tools are available, but are difficult to navigate.

**SECOND-CHOICE RECOMMENDATION**  
**IMPLEMENTATION COSTS FOR**  
*Aspekte junior B1+*

<b>Textbook</b>	<b>Allocation</b>	<b>Cost</b>	<b>Number Needed</b>	<b>Initial Implementation</b>	<b>Five-Year Projected Costs (3%/yr.)</b>	<b>Total Implementation</b>
Aspekte junior B1+ Hard copy of Textbook	All high school students taking the course	\$37.95	25	\$948.75	\$142.31	\$1,091.06
Aspekte junior B1+ Hard copy of Textbook	Teacher desk copies	\$37.95	4	\$151.80	\$22.77	174.57
Aspekte junior B1+ Online Textbook (1yr x 6yr bundle—purchase annually)	All high school students taking the course	\$13.49	25	\$337.25	\$50.59	\$387.84
Aspekte junior B1+ Hard copy of Workbook	All high school students taking the course	\$30.25	25	\$756.25	\$113.44	\$869.69
Aspekte junior B1+ Hard copy of Workbook	Teacher desk copies	\$30.25	4	\$121	\$18.15	\$139.15
Aspekte Junior B1+ Interactive Online	All high school students	\$18.16	25	\$454	\$68.10	\$522.10

Workbook (1 yr x 6yr bundle purchase annually)	taking the course					
Aspekte junior B1+ Teacher's Manual	All teachers teaching the course	\$32.25	4	\$129	\$19.35	\$148.35
<b>Total Implementation Cost</b>				<b>\$2,898.05</b>	<b>\$434.71</b>	<b>\$3,332.76</b>



**Subject:** Textbook Adoption: AP Spanish Language and Culture **Item Number:** 13D3

**Section:** Information **Date:** January 26, 2021

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs

Kelly F. Arble, K-12 World Languages Coordinator

**Presenter(s):** Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs

**Recommendation:**

That the School Board review the following high school textbooks as recommended by the AP World Language Textbook Adoption Committee for implementation in the fall of 2021.

Course Title	Textbook	Publisher	Copyright
AP Spanish Language and Culture	<i>Temas</i> , 2 <sup>nd</sup> edition and <i>AP Spanish Language and Culture Exam Preparation Worktext</i>	Vista Higher Learning	2020

**Background Summary:**

The members of the AP World Language Textbook Adoption Committee reviewed textbooks and materials sent by publishers. The committee evaluated the textbooks based on their alignment to the College Board AP Course and Exam Descriptions, ability to integrate seamlessly into our Learning Management System, and the digital resources it provides for students and teachers. The textbooks were reviewed by teachers, parents, student representatives, and a university representative. The textbooks were available electronically through our website for public comment and review. After reviewing the textbooks, the AP World Language Textbook Adoption Committee recommends the above textbooks as its first-choice recommendation for implementation in the fall of 2021.

A negotiation team including the Director of K-12 and Gifted Programs and the Coordinator for K-12 World Languages communicated with the appropriate personnel from the publishing companies to discuss a preliminary contract for the full adoption cycle pending approval by the School Board.

The proposed textbooks will replace the current textbooks as follows:

Course Title	Textbook	Copyright	Years in use (including this year)
AP Spanish Language and Culture	<i>Preparing for the AP Language &amp; Culture Exam</i> , 4 <sup>th</sup> edition	2014	8
	<i>Triangulo Aprobado</i> , 5 <sup>th</sup> edition	2013	

**Source:**

Code of Va., § 22.1-238-22.1-239, § 22.1-251-22.1-252  
School Board of the City of Virginia Beach Policy 6-60

**Budget Impact:**

Total initial implementation costs:

Course Title	First-choice Recommendation Totals	Second-choice Recommendation Totals
AP Spanish Language and Culture	\$59,661.25	\$57,277

**AP World Languages  
Textbook Adoption  
Implementation for Fall 2021**

Course(s)	Recommendations	Student Enrollment	Initial Implementation Cost	Five Year Additional Costs (3%/yr.)	Total Implementation Cost
AP Spanish Language and Culture	<b>First Choice:</b> <i>Temas</i> , 2 <sup>nd</sup> edition and <i>AP Spanish Language and Culture Exam Preparation Worktext</i>	275	\$59,661.25	\$8,949.19	\$68,610.44
	<b>Second Choice:</b> <i>Triángulo APreciado</i> , 6 <sup>th</sup> edition	275	\$57,277	\$8,591.55	\$65,868.55

# **TEXTBOOK ADOPTION RECOMMENDATION**

## **AP SPANISH LANGUAGE AND CULTURE**

**January 26, 2021**

*Department of Teaching and Learning  
Office of K-12 and Gifted Programs*

## **AP WORLD LANGUAGES TEXTBOOK ADOPTION TIMELINE**

January 2020	<p>Quotes and sample materials requested from vendors.</p> <p>All AP world language teachers invited to serve on the Textbook Adoption Committee. Principals notified via email of teacher participation on committee.</p>
March 2020	<p>Teachers were given textbooks and associated materials including online access to review and evaluate.</p>
June 2020	<p>The Textbook Adoption Committee met to discuss the textbooks. Prior to the meeting, each committee member completed an evaluation form for each textbook. The team discussed their individual evaluations, built consensus, and determined which textbooks were their first and second recommendation.</p>
October 2020	<p>The recommended textbooks and evaluation forms were made available electronically through the Call to Action Page on the VBSchools website to allow for public comments. Public comments were received from 14 students.</p>
November 2020	<p>Negotiations were conducted with appropriate representatives of the publishers, the Director of K-12 and Gifted Programs, a contract specialist from Purchasing Services and the K-12 World Languages coordinator.</p> <p>The K-12 World Languages coordinator used the recommendations from the committee to prepare the report for the School Board.</p>



**AP WORLD LANGUAGES  
TEXTBOOK ADOPTION COMMITTEE**

**City-Wide Representatives:**

Kelly Arble, K-12 World Languages Coordinator

**Instructor Representatives**

Soraya Delachica, AP Spanish Language, Kellam High School

Leah Donohue, AP Spanish Language, Salem, High School

Maria Fernandez, AP Spanish Language, First Colonial High School

Jennifer Guido, AP Spanish Language, Princess Anne High School

Eric Jaworski, AP Spanish Language, Ocean Lakes High School

Connie Martinez, AP Spanish Language, Landstown High School

Sarah Miniard, AP Spanish Language, Kempsville High School

Maria Roy, AP Spanish Language and AP Spanish Literature, Cox High School

Rubicelia Weitzner, AP Spanish Language, Green Run High School

**Parent Representatives**

Rosaura Jimenez, Tallwood High School

Lynne Hendrick, Tallwood High School

**University Representative**

Kathryn Murphy-Judy, Foreign Language Coordinator, Virginia Commonwealth University

**Student Representatives**

AP Spanish students from Tallwood High School

**AP WORLD LANGUAGE TEXTBOOK ADOPTION  
AP SPANISH LANGUAGE & CULTURE  
FIRST-CHOICE RECOMMENDATION**

The AP World Language Textbook Adoption Committee recommends the following AP Spanish Language & Culture textbook as its first choice for adoption by Virginia Beach City Public Schools:

*Temas*, 2nd edition, and *AP Spanish Language and Culture Exam Preparation Worktext*, Vista Higher Learning

The recommended textbook displays the following strengths:

- Aligns to the new thematic course content and skills outlined in the curriculum framework set forth by the College Board.
- Includes ample opportunities to develop interpretive, interpersonal and presentational communication skills.
- Promotes cultural awareness through an emphasis on authentic, real-world tasks and connections to cultural products, practices perspectives.
- Provides numerous activities in the same format and layout as the AP exam and includes an emphasis on all the components of the exam.
- Includes an online learning site that provides access to the full text in addition to supplementary audio, video, reference tools, activities, assignments and features for teacher-student communication.
- Online learning site integrates with ClassLink and has option for SSO and rostering for easy student and teacher access.
- Includes access to an additional supplementary worktext with ample practice activities and questions in the same format as the AP exam.

**FIRST-CHOICE RECOMMENDATION  
IMPLEMENTATION COSTS FOR**

*Temas*, 2nd edition, and *AP Spanish Language and Culture Exam Preparation worktext*

Textbook	Allocation	Cost	Number Needed	Initial Implementation	Five-Year Projected Costs (3%/yr.)	Total Implementation
Temas Student Edition + Online access to SSPlus 6Y + Online access to AP Worktext SSPlus 6Y	All high school students taking the course	\$216.95	275	\$59,661.25	\$8,949.19	\$68,610.44
<b>Total Implementation Cost</b>				<b>\$59,661.25</b>	<b>\$8,949.19</b>	<b>\$68,610.44</b>

**AP WORLD LANGUAGE TEXTBOOK ADOPTION  
AP SPANISH LANGUAGE & CULTURE  
SECOND-CHOICE RECOMMENDATION**

The AP World Language Textbook Adoption Committee recommends the following AP Spanish Language & Culture textbook as its second choice for adoption by Virginia Beach City Public Schools:

*Triángulo APreciado*, 6<sup>th</sup> edition, Wayside Publishing

The recommended textbook displays the following strengths:

- Each unit highlights a cultural product which allows for deeper exploration different perspectives and development of students' cultural awareness.
- Offers activities designed to develop student proficiency in the language.

The recommended textbook displays the following limitations:

- Not as well organized and does not connect as clearly to AP themes and subthemes.
- Activities do not follow the format of AP exam questions and provide fewer opportunities for students to practice for the exam, especially free response questions.

**SECOND-CHOICE RECOMMENDATION  
IMPLEMENTATION COSTS FOR  
*APprenons*, 2<sup>nd</sup> Edition**

<b>Textbook</b>	<b>Allocation</b>	<b>Cost</b>	<b>Number Needed</b>	<b>Initial Implementation</b>	<b>Five-Year Projected Costs (3%/yr.)</b>	<b>Total Implementation</b>
Triangulo Apreciado, 6th Edition, Multi-Year Hardcover Print and Digital (FlexText + Explorer)	All high school students taking the course	\$208.28	275	\$57,277	\$8,591.55	\$65,868.55
<b>Total Implementation Cost</b>				<b>\$57,277</b>	<b>\$8,591.55</b>	<b>\$65,868.55</b>



**Subject:** Textbook Adoption: AP Spanish Literature and Culture **Item Number:** 13D4

**Section:** Information **Date:** January 26, 2021

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs

Kelly F. Arble, K-12 World Languages Coordinator

**Presenter(s):** Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs

**Recommendation:**

That the School Board review the following high school textbooks as recommended by the AP World Language Textbook Adoption Committee for implementation in the fall of 2021.

Course Title	Textbook	Publisher	Copyright
AP Spanish Literature and Culture	<i>Intrigas</i> , 3 <sup>rd</sup> edition	Vista Higher Learning	2020

**Background Summary:**

The members of the AP World Language Textbook Adoption Committee reviewed textbooks and materials sent by publishers. The committee evaluated the textbooks based on their alignment to the College Board AP Course and Exam Descriptions, ability to integrate seamlessly into our Learning Management System, and the digital resources it provides for students and teachers. The textbooks were reviewed by teachers, parents, student representatives, and a university representative. The textbooks were available electronically through our website for public comment and review. After reviewing the textbooks, the AP World Language Textbook Adoption Committee recommends the above textbooks as its first-choice recommendation for implementation in the fall of 2021.

A negotiation team including the Director of K-12 and Gifted Programs and the Coordinator for K-12 World Languages communicated with the appropriate personnel from the publishing companies to discuss a preliminary contract for the full adoption cycle pending approval by the School Board.

The proposed textbook will replace the current textbooks as follows:

Course Title	Textbook	Copyright	Years in use (including this year)
AP Spanish Literature and Culture	<i>Letras de Hispanoamérica</i> , 1 <sup>st</sup> edition	2014	6
	<i>Taller de escritores</i> , 2 <sup>nd</sup> edition	2016	
	<i>A Handbook of Contemporary Spanish</i>	2012	
	<i>Grammar</i> , 1 <sup>st</sup> edition		

**Source:**

Code of Va., § 22.1-238-22.1-239, § 22.1-251-22.1-252  
School Board of the City of Virginia Beach Policy 6-60

**Budget Impact:**

Total initial implementation costs:

Course Title	First-choice Recommendation Totals	Second-choice Recommendation Totals
AP Spanish Literature and Culture	\$3,219	\$4,142.80

**AP World Languages  
Textbook Adoption  
Implementation for Fall 2021**

Course(s)	Recommendations	Student Enrollment	Initial Implementation Cost	Five Year Additional Costs (3%/yr.)	Total Implementation Cost
AP Spanish Literature and Culture	<b>First Choice:</b> <i>Intrigas</i> , 3 <sup>rd</sup> edition	20	\$3,219	\$482.85	\$3,701.85
	<b>Second Choice:</b> <i>Azulejo</i> , 2 <sup>nd</sup> edition	20	\$4,142.80	\$621.42	\$4,764.22

# **TEXTBOOK ADOPTION RECOMMENDATION**

## **AP SPANISH LITERATURE AND CULTURE**

**January 26, 2021**

*Department of Teaching and Learning  
Office of K-12 and Gifted Programs*

## **AP WORLD LANGUAGES TEXTBOOK ADOPTION TIMELINE**

January 2020	<p>Quotes and sample materials requested from vendors.</p> <p>All AP world language teachers invited to serve on the Textbook Adoption Committee. Principals notified via email of teacher participation on committee.</p>
March 2020	<p>Teachers were given textbooks and associated materials including online access to review and evaluate.</p>
June 2020	<p>The Textbook Adoption Committee met to discuss the textbooks. Prior to the meeting, each committee member completed an evaluation form for each textbook. The team discussed their individual evaluations, built consensus, and determined which textbooks were their first and second recommendation.</p>
October 2020	<p>The recommended textbooks and evaluation forms were made available electronically through the Call to Action Page on the VBSchools website to allow for public comments. Public comments were received from 14 students.</p>
November 2020	<p>Negotiations were conducted with appropriate representatives of the publishers, the Director of K-12 and Gifted Programs, a contract specialist from Purchasing Services and the K-12 World Languages coordinator.</p> <p>The K-12 World Languages coordinator used the recommendations from the committee to prepare the report for the School Board.</p>

**AP WORLD LANGUAGES  
TEXTBOOK ADOPTION COMMITTEE**

**City-Wide Representatives:**

Kelly Arble, K-12 World Languages Coordinator

**Instructor Representatives**

Maria Roy, AP Spanish Language and AP Spanish Literature, Cox High School

\*Note: AP Spanish Literature is only offered at Cox High School.

**Parent Representatives**

Rosaura Jimenez, Tallwood High School

Lynne Hendrick, Tallwood High School

**University Representative**

Kathryn Murphy-Judy, Foreign Language Coordinator, Virginia Commonwealth University

**Student Representatives**

AP Spanish students from Cox High School



**AP WORLD LANGUAGE TEXTBOOK ADOPTION  
AP SPANISH LITERATURE & CULTURE  
FIRST- CHOICE RECOMMENDATION**

The AP World Language Textbook Adoption Committee recommends the following AP Spanish Literature & Culture textbook as its first choice for adoption by Virginia Beach City Public Schools:

*Intrigas*, 3<sup>rd</sup> edition, Vista Higher Learning

The recommended textbook displays the following strengths:

- Aligns to the new thematic course content and skills outlined in the curriculum framework set forth by the College Board.
- Includes all readings listed on the College Board syllabus.
- Includes ample opportunities to develop interpretive, interpersonal and presentational communication skills.
- Promotes development of students' critical reading and analytical writing skills through a variety of activities.
- Provides numerous activities in the same format and layout as the AP exam and includes an emphasis on all the components of the exam.
- Includes online learning site that provides access to the full text in addition to supplementary audio, video, reference tools, activities, assignments and features for teacher-student communication.
- Online learning site integrates with ClassLink and has option for SSO and rostering for easy student and teacher access.
- Includes an additional worktext with AP-style practice activities and assessments.

**FIRST-CHOICE RECOMMENDATION  
IMPLEMENTATION COSTS FOR  
*Intrigas*, 3<sup>rd</sup> Edition**

Textbook	Allocation	Cost	Number Needed	Initial Implementation	Five-Year Projected Costs (3%/yr.)	Total Implementation
Student Edition + SSPlus 6Y+ AP Lit resources	All high school students taking the course	\$160.95	20	\$3,219	\$482.85	\$3,701.85
<b>Total Implementation Cost</b>				<b>\$3,219</b>	<b>\$482.85</b>	<b>\$3,701.85</b>

**AP WORLD LANGUAGE TEXTBOOK ADOPTION  
AP SPANISH LITERATURE & CULTURE  
SECOND-CHOICE RECOMMENDATION**

The AP World Language Textbook Adoption Committee recommends the following AP Spanish Literature & Culture textbook as its second choice for adoption by Virginia Beach City Public Schools:

*Azulejo*, 2<sup>nd</sup> edition, Wayside Publishing

The recommended textbook displays the following strengths:

- Aligns with AP content and skills and includes all required syllabus readings.
- Includes an additional worktext that provides AP exam practice activities.

The recommended textbook displays the following limitations:

- Does not include as many authentic, real-world activities.
- Not as well-organized and online resources are more difficult to navigate.
- Older copyright date.

**SECOND-CHOICE RECOMMENDATION  
IMPLEMENTATION COSTS FOR  
*Azulejo*, 2<sup>nd</sup> edition**

Textbook	Allocation	Cost	Number Needed	Initial Implementation	Five-Year Projected Costs (3%/yr.)	Total Implementation
Azulejo, 2 <sup>nd</sup> Edition, Multi-Year Hardcover Print and Digital (FlexText + Explorer)- 6yrs	All high school students taking the course	\$207.14	20	\$4,142.80	\$621.42	\$4,764.22
<b>Total Implementation Cost</b>				<b>\$4,142.80</b>	<b>\$621.42</b>	<b>\$4,764.22</b>



Subject: Textbook Adoption: AP Biology Item Number: 13D5

Section: Information Date: January 26, 2021

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

Amanda Malbon, Secondary Science Coordinator

Keith Goodman, Secondary Science Instructional Specialist

Presenter(s): Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

**Recommendation:**

That the School Board review the following high school textbooks as recommended by the Secondary Science Textbook Adoption Committee for implementation in the fall of 2021.

Course Title	Textbook	Publisher	Copyright
AP Biology	<i>Biology for AP<sup>®</sup> Courses</i>	OpenStax – Mar 8, 2018	Licensed under Creative Commons Attribution License 4.0 Updated Aug 31, 2020

**Background Summary:**

The secondary science coordinator and instructional specialist reviewed the recommended textbook list from College Board's AP Biology course. A meeting with the Director of K-12 and Gifted Programs resulted in the recommendation to explore any open educational resource (OER) books first before moving forward with a request for proposal. An application was open to all AP Biology teachers to join a committee to initially review the OER textbook and materials from OpenStax and provide feedback. The committee evaluated the textbook based on its alignment to the AP College Board guidelines and course objectives, its ability to integrate seamlessly into our Learning Management System, and the flexibility and adaptability in resources it provides for students and teachers. The team indicated that books would be a valuable resource to support instruction in the AP Biology course. The textbook was available electronically through our website for public comment and review. This book has been reviewed by teachers, students, and higher education representatives. After reviewing the textbook, the Secondary Science Textbook Adoption Committee recommends the above textbook for implementation in the fall of 2021. The book will be moved to the CK-12 platform for customization and full interactivity by students and teachers. Furthermore, these resources have the ability to be updated regularly and will be done yearly to reflect any necessary changes by OpenStax, pending approval by the School Board.

The proposed textbooks will replace the current textbooks as follows:

Course Title	Textbook	Copyright	Years in use (including this year)
AP Biology	<i>Campbell Biology in Focus, AP<sup>®</sup> Edition, 1<sup>st</sup> Edition</i>	2014	6

**Source:**

Code of Va., § 22.1-238-22.1-239, § 22.1-251-22.1-252  
School Board of the City of Virginia Beach Policy 6-60

**Budget Impact:**

Total initial implementation costs:

Course Title	Recommendation Totals
AP Biology	\$0.00

**AP Biology  
Textbook Adoption  
Implementation for Fall 2021**

Course(s)	Recommendations	Student Enrollment	Initial Implementation Cost	Five Year Additional Costs (5%)	Total Implementation Cost
AP Biology	<i>Biology for AP<sup>®</sup> Courses</i>	798	\$0	\$0	\$0

# **TEXTBOOK ADOPTION RECOMMENDATION**

## **AP BIOLOGY**

**January 26, 2021**

*Department of Teaching and Learning  
Office of Secondary Science*

## **SECONDARY SCIENCE TEXTBOOK ADOPTION TIMELINE**

February 2020	Email calling for Secondary Science teachers to serve on the Textbook Adoption Committee by completing an application process.
February 2020	Committee Members Selected
March 2020	Teachers met with STEM and Innovation Specialist to get an overview of OER and review the proposed OER books. Teachers had time following the initial meeting to review and evaluate the book and provide feedback. Books were determined to be a valuable resource and decision was made to move forward with the OpenStax books.
July 2020	Work began to move the OpenStax book to the CK-12 FlexBook platform for full customization and interactive capabilities.
August 2020	The Textbook Adoption Committee met with vendors to review any ancillary products to support instruction. Teachers and central support staff determined more time was needed to make a decision and the current resources would be used.
October 2020	The recommended textbooks and evaluation forms were made available electronically through the Call to Action Page on the VBSchools website to allow for public comments.
December 2020	The Secondary Science Coordinator used the recommendations from the committee to prepare the report for the School Board.

**AP BIOLOGY  
TEXTBOOK ADOPTION COMMITTEE**

**City-wide Representatives:**

Amanda Malbon, Secondary Science Coordinator  
Keith Goodman, Secondary Science Instructional Specialist  
Bridget Mariano, STEM and Innovation Specialist

**Instructor Representatives**

Sabrina Shumate, Cox High School  
Kathleen Spears, Tallwood High School  
Jennifer McGregor, Kellam High School  
Wendy Barcroft, Landstown High School  
Kristen Johnson, Tallwood High School

**Student Representative**

Student from Cox High School

**Higher Education Representative**

Christopher Osgood, Ph.D., Old Dominion University  
Joanna Garner, Ph.D., Old Dominion University

## SECONDARY SCIENCE TEXTBOOK ADOPTION COMMITTEE RECOMMENDATION

The Secondary Science Textbook Adoption Committee recommends the following textbook as its first choice for adoption by Virginia Beach City Public Schools:

### ***BIOLOGY FOR AP<sup>®</sup> COURSES***

The recommended textbook displays the following strengths:

- Student solutions manual
- Vocabulary with each chapter
- Career connections throughout book
- Variety of image types (microscopes, diagrams, animations and videos)
- Language was student friendly
- Ability to customize in the CK-12 platform for full functionality and interactivity with the text and additional resources

### FIRST-CHOICE RECOMMENDATION IMPLEMENTATION COSTS FOR BIOLOGY FOR AP<sup>®</sup> COURSES

Textbook	Allocation	Cost	Number Needed	Initial Implementation	Five-Year Projected Costs (5%)	Total Implementation
<i>Biology for AP<sup>®</sup> Courses</i>	All high school students taking the course	\$0.00	798	\$0.00	\$0.00	\$0.00
Total Implementation Cost				\$0.00	\$0.00	\$0.00



## **SECONDARY SCIENCE TEXTBOOK ADOPTION COMMITTEES**

### **SECOND RECOMMENDATION**

The Secondary Science Textbook Adoption Committee was unable to recommend a second choice for adoption by Virginia Beach City Public Schools. The committee determined the OER textbook was an excellent resource and the RFP did not need to be issued. In addition, by selecting the Open Education Resources, there is no cost associated with choosing this resource.



Subject: Textbook Adoption: AP Physics 1 and 2 Item Number: 13D6

Section: Information Date: January 26, 2021

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

Amanda Malbon, Secondary Science Coordinator

Keith Goodman, Secondary Science Instructional Specialist

Presenter(s): Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

**Recommendation:**

That the School Board review the following high school textbook as recommended by the Secondary Science Textbook Adoption Committee for implementation in the fall of 2021.

Course Title	Textbook	Publisher	Copyright
AP Physics 1 and 2	<i>College Physics for AP<sup>®</sup> Courses</i>	OpenStax – Aug 12, 2015	Licensed under Creative Commons Attribution License 4.0 Updated Sep 1, 2020

**Background Summary:**

The secondary science coordinator and instructional specialist reviewed the recommended textbook list from College Board's AP Physics 1 and 2 courses. A meeting with the Director of K-12 and Gifted Programs resulted in the recommendation to explore any open educational resource (OER) books first before moving forward with a request for proposal. An application was open to all AP Physics 1 and 2 teachers to join a committee to initially review the OER textbook and materials from OpenStax and provide feedback. The committee evaluated the textbook based on its alignment to the AP College Board guidelines and course objectives, its ability to integrate seamlessly into our Learning Management System, and the flexibility and adaptability in resources it provides for students and teachers. The team indicated that books would be a valuable resource to support instruction in the AP Physics courses. The textbook was available electronically through our website for public comment and review. This book has been reviewed by teachers, parents, students, and higher education representatives. After reviewing the textbook, the Secondary Science Textbook Adoption Committee recommends the above textbook for implementation in the fall of 2021. The book will be moved to the CK-12 platform for customization and full interactivity by students and teachers. Furthermore, these resources have the ability to be updated regularly and will be done yearly to reflect any necessary changes by OpenStax, pending approval by the School Board.

The proposed textbook will replace the current textbook as follows:

Course Title	Textbook	Copyright	Years in use (including this year)
AP Physics 1 and 2	<i>Physics: Principles with Applications, AP<sup>®</sup> Edition</i>	2014	6

**Source:**

Code of Va., § 22.1-238-22.1-239, § 22.1-251-22.1-252  
School Board of the City of Virginia Beach Policy 6-60

**Budget Impact:**

Total initial implementation costs:

Course Title	Recommendation Totals
AP Physics 1 and 2	\$0.00

**AP Physics 1 and 2  
Textbook Adoption  
Implementation for Fall 2021**

Course(s)	Recommendations	Student Enrollment	Initial Implementation Cost	Five Year Additional Costs (5%)	Total Implementation Cost
AP Physics 1 and 2	<i>College Physics for AP<sup>®</sup> Courses</i>	435	\$0	\$0	\$0

# **TEXTBOOK ADOPTION RECOMMENDATION**

## **AP PHYSICS 1 AND 2**

**January 26, 2021**

*Department of Teaching and Learning  
Office of Secondary Science*

## **SECONDARY SCIENCE TEXTBOOK ADOPTION TIMELINE**

February 2020	Email calling for Secondary Science teachers to serve on the Textbook Adoption Committee by completing an application process.
February 2020	Committee Members Selected
March 2020	Teachers met with STEM and Innovation Specialist to get an overview of OER and review the proposed OER books. Teachers had time following the initial meeting to review and evaluate the book and provide feedback. Books were determined to be a valuable resource and decision was made to move forward with the OpenStax books.
July 2020	Work began to move the OpenStax book to the CK-12 FlexBook platform for full customization and interactive capabilities.
August 2020	The Textbook Adoption Committee met with vendors to review any ancillary products to support instruction. Teachers and central support staff determined more time was needed to make a decision and the current resources would be used.
October 2020	The recommended textbooks and evaluation forms were made available electronically through the Call to Action Page on the VBSchools website to allow for public comments.
December 2020	The Secondary Science Coordinator used the recommendations from the committee to prepare the report for the School Board.

**AP PHYSICS 1 AND 2  
TEXTBOOK ADOPTION COMMITTEE**

**City-wide Representatives:**

Amanda Malbon, Secondary Science Coordinator  
Keith Goodman, Secondary Science Instructional Specialist  
Bridget Mariano, STEM and Innovation Specialist

**Instructor Representative:**

Amee Johnson, Landstown High School

**Student Representative:**

Student from Ocean Lakes High School

**Parent Representative:**

Parent from Ocean Lakes High School

**Higher Education Representative:**

Marija Raskovic, Tidewater Community College  
Katrina Henry, Ph.D., Virginia Wesleyan University  
Raúl Briceño, Ph.D., Old Dominion University  
Joanna Garner, Ph.D., Old Dominion University

## SECONDARY SCIENCE TEXTBOOK ADOPTION COMMITTEE RECOMMENDATION

The Secondary Science Textbook Adoption Committee recommends the following textbook as its first choice for adoption by Virginia Beach City Public Schools:

### ***COLLEGE PHYSICS FOR AP<sup>®</sup> COURSES***

The recommended textbook displays the following strengths:

- Included misconception alerts for students to avoid common pitfalls
- Checking for understanding questions
- Chapter outlines are in learning objective language
- Logical progression in problem-solving and integration of concepts
- Embedded videos are high quality, short and effective
- Connections to other branches of science and math
- Ability to customize in the CK-12 platform for full functionality and interactivity with the text and additional resources

### FIRST-CHOICE RECOMMENDATION IMPLEMENTATION COSTS FOR COLLEGE PHYSICS FOR AP<sup>®</sup> COURSES

Textbook	Allocation	Cost	Number Needed	Initial Implementation	Five-Year Projected Costs (5%)	Total Implementation
<i>College Physics for AP<sup>®</sup> Courses</i>	All high school students taking the course	\$0.00	435	\$0.00	\$0.00	\$0.00
<b>Total Implementation Cost</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

## **SECONDARY SCIENCE TEXTBOOK ADOPTION COMMITTEES**

### **SECOND RECOMMENDATION**

The Secondary Science Textbook Adoption Committee was unable to recommend a second choice for adoption by Virginia Beach City Public Schools. The committee determined the OER textbook was an excellent resource and the RFP did not need to be issued. In addition, by selecting the Open Education Resources, there is no cost associated with choosing this resource.





**Subject:** Policy Review Committee Recommendations **Item Number:** 13E 1-5

**Section:** Information **Date:** January 26, 2021

**Senior Staff:** Marc A. Bergin, Ed.D., Chief of Staff

**Prepared by:** Kamala Lannetti, Deputy City Attorney; John Sutton, III, Coordinator, Policy and Intergovernmental Affairs

**Presenter(s):** School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney

**Recommendation:**

That the School Board approve Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain policies as reviewed by the PRC at its November 12 and December 10, 2020 meetings and presented to the School Board for the January 26, 2021 Information Agenda.

**Background Summary**

1. **Bylaw 1-28/ Committees, Organizations and Boards – School Board Member Assignments-** the PRC recommends that the School Board amend Bylaw 1-28 to clarify the procedures for assigning School Board Members and others to School Board Committees, the clarify the procedures for electing Committee chairs, to add a subsection to the Governance Committee responsibilities, to add C (8) Agenda Planning Committee as a Standing Committee, to add the 403 b Plan Oversight Committee as a School Division Standing Committee, and to clarify the outside committees.
2. **Bylaw 1-39/ Agenda Preparation-** the PRC recommends amending Bylaw 1-39 to clarify the duties of the Agenda Planning Committee, to further clarify how agendas are developed, and to add the criteria for School Board Awards and Recognitions.
3. **Policy 4-36/ Payroll Deductions-** the PRC recommends deleting references to tax sheltered accounts and deferred compensation plan as these matters are handled elsewhere in policy and regulation.
4. **Policy 4-32/ Employee Associations-** the PRC recommends that the Policy be amended to require reimbursement to the School Division for the actual expense required by substitutes for employee association members approved for association related leave.
5. **Appendix C –** the PRC recommends that the School Board adopt Appendix C School Board Standing Committee Procedures. The procedures were recommended by the Governance Committee and School Board Legal Counsel to standardize how School Board Standing Committees conduct Committee business.

**Source:**

Code of Virginia, 1950, as amended, § 22.1-253.12:7 School Board Policies.  
Policy Review Committee Meetings of November 12 and December 10, 2020

**Budget Impact:**

## SCHOOL BOARD BYLAWS

### Committees, Organizations and Boards – School Board Member assignments

The School Board utilizes committees, boards, and other organizations (hereinafter "Committee") to accomplish both internal and external goals. School Board Members may be assigned to represent the School Board's interest on any such Committee. School Board Members have no individual authority when serving in these assignments and may only exercise the authority specifically authorized by the School Board. The School Board recognizes the following types of Committees: a) Standing School Board Committees; b) Joint School Board/City Council Committees; c) Ad Hoc School Board Committees; d) School Division Standing Committees with School Board Liaisons; and e) Outside Committees.

#### A. General matters

##### 1. Creation

The School Board may determine that certain School Division objectives require longer term study and analysis, and/or ongoing oversight. In such cases where concerns lend themselves to a committee approach, committees comprised of School Board Members either alone or in conjunction with members of the School Administration, other public bodies or public organizations, and/or the public-at-large may be created by the School Board. The School Board shall describe the objectives of any such Committee in its minutes or other writing and provide it to the Committee.

##### 2. Authority

Any such Committee shall have only such authority to bind the School Board as is expressly granted and shall have only such powers as the School Board has expressly granted or which, by implication, are reasonably necessary to accomplish the stated purpose(s).

##### 3. Assignments

Unless otherwise specified, ~~tThe School Board Chair in consultation with the Vice Chair will recommend to the School Board School Board Members and others to be assigned to Committees. The School Board by majority vote will appoint School Board Committee Members by July 1<sup>st</sup> of each year. will be assigned/appointed to Committees or Boards by the School Board Chair in consultation with the Vice Chair and with the approval of the School Board. School Board Members will be assigned to Committees or Boards no later than July 1<sup>st</sup> of each year.~~ Assignments may be reviewed in January of each year or when otherwise necessary. Each School Board Member should be assigned to at least one (1) Committee. Appointment to a Committee ~~may~~should take into consideration, but not be limited to, the following ~~(the order of the list does not indicate importance of the factor)~~:

- a.) equitable distribution of Committee assignments among School Board Members;
- b.) expressed interests of School Board Members;
- c.) experience as a School Board Member;
- d.) a School Board Member's training, education and/or experience with the purpose of the Committee;
- e.) continuity of service, prior committee performance, and historical knowledge;
- f.) availability for and attendance at Committee meetings;
- g.) the need for diversity;

- h. the needs of the School Board; and
- i. other good and just reason for assignment.

Should one or more representatives of the School Board be needed to attend a Committee meeting prior to the School Board's adoption of Committee assignments, the Chair is authorized to temporarily appoint School Board Members to that Committee. Assignments to a Committee are effective until June 30th of each year or until such time as the School Board appoints new Committee Members.

The School Board is authorized to appoint alternates to Committees, should the School Board Member assigned require another School Board Member to substitute. In the absence of an alternate or when an alternate is unavailable, the Chair may assign another School Board Member to represent the School Board at a Committee meeting.

4. Individual Authority

Individual School Board Members appointed to any Committee shall have no authority to bind the School Board on any matter unless such authority is expressly granted by the School Board.

5. Reports

Assigned School Board Members shall report to the School Board on Committee activities when and in the format designated by the School Board.

6. Committee Chair

The Committee Chair will be chosen by the Members of the Committee unless otherwise specified. For the purposes of electing a Committee Chair, the most senior School Board Member attending the first meeting of the year (or the most senior assigned staff member attending the meeting if a School Board Member is not present at the first meeting) shall conduct the election of the Committee Chair. All School Board created Committees shall be chaired by an assigned School Board Member unless the Committee structure specifically requires that another person be the Committee Chair. When choosing a Committee Chair, the following shall be considered: a) continuity of membership; b) expressed interest of assigned School Board Members; c) diversity of membership; and d) needs of the School Board Committee. Until such time as a new Committee Chair is elected, the current Committee Chair may continue to serve as the Committee Chair so long as the Committee Chair remains appointed to that Committee.

7. Roles and Responsibilities of the Committee Chair

The Committee Chair shall have the responsibility for: a) presiding over the meetings or designating another Committee Member to preside in the Chair's absence; b) setting the direction for and establishing norms and protocols that allow for appropriate function and in an efficient manner; c) provide guidance and communicate expectations to other Committee Members; d) ensure that relevant, timely and effective decisions are executed and that all Committee Members are provided the opportunity to participate in the decision making process; e) ensure compliance with applicable law, bylaw, policy and regulation; f) ensure that appropriate notices are made, agendas and supporting materials are provided and that minutes of the meetings are kept if so required by law.

8. School Board Standing Committees will follow the School Board Standing Committee Procedures set forth in School Board Bylaw Appendix C.

**B. Committee Meetings**

1. Notices of Meetings by Committee Chair

The Committee Chair or the assigned staff member shall provide the School Board Clerk notice of the date, time, and location of Committee meetings so that the School Board Clerk can give the public notice of meetings consistent with applicable law. The Committee Chair or the assigned staff member shall make available to the public, upon request, nonexempt agenda materials furnished to Members for the meeting as required by the Virginia Freedom of Information Act and other applicable law. Committee Meetings will be held in locations accessible to the public.

2. Public Access

Committee Meetings shall be open to the public but may be closed for all or a portion of the Meeting as permitted by the Virginia Freedom of Information Act and other applicable law or regulation. The Committee Chair or assigned staff member will make arrangements for any persons needing accommodations or other services to access the Committee Meetings.

3. Rules of Order

Committee Meetings shall be run in accordance with the Special Rules of Order found in School Board Bylaws Appendix A and the current edition of *Robert's Rules of Order Newly Revised*.

**C. School Board Standing Committees**

The Committees listed below shall be considered Standing Committees of the School Board:

1. Internal Audit Committee

The Internal Audit Committee consists of three to four Members, including two or three Members of the School Board and one or more citizens of the City of Virginia Beach to serve as the third and/or fourth Member.

The Internal Audit Committee assists the full School Board in considering internal and external audit matters, including the timely reporting to the School Board of material actions or inactions of school employees that could lead to charges of malfeasance in office by School Board Members or School Division employees or agents. The Internal Audit Committee has established the Office of Internal Audit, which reports directly to the Internal Audit Committee, and through the Internal Audit Committee, to the full School Board, as more particularly set forth in Policy 3-96 and the Internal Audit Charter.

2. Policy Review Committee

The School Board Policy Review Committee (PRC) will consist of three School Board Members. The School Board, at its discretion, may appoint a citizen to serve as a voting

member. School Board Legal Counsel, the Chief of Staff and other staff members appointed by the Superintendent will serve as liaisons to the PRC but will not be voting members.

The responsibilities of the PRC will be to consider input from the public, students, staff, the school administration or other stakeholders and advise the School Board and the Superintendent concerning the need to amend, adopt, repeal, and/or merge by-laws, policies and applicable regulations.

### 3. Planning and Performance Monitoring Committee

The Planning and Performance Monitoring Committee will consist of three School Board Members. The Superintendent and other staff members assigned by the Superintendent will serve as liaisons to the Committee but will not be voting members. The purpose of the Committee will be to provide transparent oversight of School Division resources and processes to ensure effective and efficient operations in support of the School Division's vision, mission and strategic goals as well as coordinating School Board Member engagement in strategic and operational planning, including budget development by:

- a. Planning responsibilities will include, but not be limited to:
  - 1) updating the strategic and operational planning/budgeting process and calendars;
  - 2) establishing annual operating priorities and targets/goals to guide budget development;
  - 3) identifying operational issues deserving special attention in the next year's budget (e.g., unmet needs, transportation, compensation, building safety);
  - 4) identifying and prioritizing opportunities for significant innovation in particular areas;
- b. Performance Monitoring responsibilities will include, but not be limited to:
  - 1) recommending key planning "products" to the full School Board for review and approval (e.g., updates to the vision/mission statement, new strategic plan, the annual budget);
  - 2) working with the School Administration in updating the content and format of performance reports being sent to the School Board (e.g., student testing, program evaluation calendar and reporting, strategic plan/navigational marker reporting);
  - 3) reviewing performance reports, identifying issues and opportunities; and
  - 4) assisting with presentation of performance reports at regular School Board Meetings.

### 4. Governance Committee

The Governance Committee will consist of the School Board Chair and the Chairs of the Internal Audit Committee, the Policy Review Committee, and the Planning and Performance

Monitoring Committee. Additionally, one other School Board Member will be appointed by the School Board Chair and approved by the School Board to also serve on the Committee. The Chair of the Governance Committee will be the Chair of the School Board. The Superintendent and School Board Legal Counsel will serve as the liaisons to the Committee but will not be voting members. The Governance Committee will be responsible for the following:

- a. building and monitoring the School Board-Superintendent working relationship and addressing relationship issues as they occur, including approval of routine matters related to the Superintendent's contract and employment, initially addressing issues and concerns regarding the Superintendent's conditions of employment, and communication with the School Board concerning such matters;
- b. developing procedures and an evaluation instrument for the Superintendent's evaluation;
- c. developing and presenting to the School Board annual goals for the Superintendent;
- d. establishing School Board- Superintendent communication and interaction guidelines and monitoring compliance with such guidelines;
- e. planning strategic and/or operational retreats at which values and vision statements will be updated (as needed), environmental trends will be assessed, and strategic issues will be identified and analyzed;
- f. identifying training and educational opportunities for School Board Members to become better informed about School Board governance issues and public education matters and monitoring an annual budget to fund such opportunities;
- g. coordinating School Board self-evaluation procedures, instruments and training;
- h. developing guidelines for effective communication of School Board Committee work to the School Board, the School Administration, and the public;
- i. developing long range agenda forecasts for School Board consideration;
- ~~j.~~ reviewing and responding to complaints or concerns regarding School Board Members and developing procedures for handling such complaints;
- ~~j-k.~~ Establish protocol and procedures, subject to review by the School Board, regarding School Board Meetings and other matters relating to the School Board; and
- ~~k-l.~~ such other duties assigned to the Governance Committee by the School Board.

#### 5. Legislative Committee

The Legislative Committee will consist of three School Board Members, School Board Legal Counsel, the School Board's Legislative Consultant and those staff members appointed by the Superintendent who will serve as liaisons to the Committee but will not be voting members. The Legislative Committee is responsible for the development of the School Board's proposed annual legislative package. The legislative package, priorities and positions shall be based upon input from the School Board and the Superintendent. The Legislative Committee is also responsible for developing the School Board's regional legislative position and for acting as the School Board's liaison to the Virginia General Assembly as well as other publicly elected bodies.

#### 6. Building Utilization Committee

The Building Utilization Committee (BUC) will consist of three School Board Members. The Superintendent may assign appropriate staff members to assist the BUC in its review but such staff members will not be voting members. The BUC will annually review enrollment projections and impact on optimal building utilization. At its discretion, the BUC may invite input from PTAs or other community groups directly impacted by any recommendation from the BUC.

7. Student Discipline Committees

Three Committees of the School Board shall be appointed to hear student discipline cases as needed. Each Committee shall consist of three (3) voting School Board Members and one (1) nonvoting School counselor. Each Member of a Committee, excluding the School counselor, has authority to make motions and vote on that Committee. Each Committee shall meet to determine cases dealing with expulsions and long-term suspensions as set forth in School Board policy or regulation. A unanimous decision of a Committee consisting of three School Board Members regarding long-term suspensions and expulsions is final. If a Committee's decision is not unanimous, or if the decision is made by a Committee of less than three (3) School Board Members, the decision of the Committee may be appealed to the full School Board.

8. Agenda Planning Committee

For each regular School Board Meeting, an Agenda Planning Committee will be formed and will have responsibility for creating the proposed Formal Meeting Agenda for that Meeting. The Committee Members will decide by majority vote what matters will be included on the proposed Formal Meeting Agenda. The School Board Chair, the Superintendent or designee, and one other School Board Member appointed on a rotating basis by the School Board Chair will serve as the Agenda Planning Committee for each regular School Board Meeting. All three Committee Members will have voting rights. The School Board Clerk and any staff members appointed by the Superintendent will assist each Agenda Planning Committee but will not have voting rights. The Agenda Planning Committee will not be required to create a Committee Agenda for meetings or maintain meeting minutes but will be required to publish notice of the meeting dates and times and allow public access to such meetings. Annual notice of the Agenda Planning Committee Meetings times and dates will be posted, and any changes will publicly be posted within a reasonable time. The Agenda Planning Committee for each regular School Board Meeting will authority to develop the proposed Formal Meeting Agenda for the meeting that that Agenda Planning Committee was assigned. The School Board has final authority for the adoption of the Formal Meeting Agenda and may amend the Formal Meeting Agenda as it deems appropriate. The Chair, Vice Chair and Superintendent or designee will serve as the Agenda Planning Committee for any other School Board Meetings.

**D. Joint Standing School Board and City Council Committees/Boards**

The Committees listed below shall be considered Joint Standing Committees of the School Board and the City Council. The Chairman shall seek approval from the School Board for all Member appointments to such Committees. The Chairman shall take into consideration the experience of the School Board Members, their interest in membership, diversity of membership and continuity of membership on a Committee. The Chairman of each Joint Standing School Board/City Council Committee shall be selected by the Committee Members unless otherwise specified.

1. CIP/Modernization Review Committee

The School Board Chair will appoint and the School Board will approve two School Board Members and one alternate to serve on the Committee. The School Board Chair will appoint the Committee Chair.

**E. School Board Ad Hoc Committees**

A School Board Ad Hoc Committee and Ad Hoc Committee Chair shall be proposed by the School Board Chair and appointed by the School Board, as the need arises, to carry out a specified task, at the completion of which - that is, on presentation of its final report to the School Board, such Ad Hoc Committee will automatically cease to exist. An Ad Hoc Committee shall have those powers designated by the School Board. The following Committee(s) are designated School Board Ad Hoc Committee(s):

1. Ad Hoc School Site Selection Committee

The School Site Selection Committee is an Ad Hoc School Board Committee that is appointed as needed to assist the School Board in considering proposals for new school sites.

2. Other Ad Hoc Committees as needed.

2. \_\_\_\_\_

**F. School Division Standing Committees with School Board Member Liaisons**

If requested by the Superintendent or as set forth by Policy, the School Board may assign School Board Members to serve as Members of School Division Standing Committees. ~~In those instances, the appointed School Board Members serve only as liaisons and have no authority to bind the School Board on any matter. Voting rights of School Board Members serving as liaisons are determined by the Committee.~~ The Superintendent shall provide a list of all such Liaison positions to the School Board by June 1st of each year.

1. The following Committees are designated as School Division Standing Committees with School Board Members assigned as Liaisons:

a. Equity Council

The Equity Council addresses issues related to diverse populations and how the organizational climate contributes to fostering: greater student achievement; effective communication across all levels and with the greater community; honoring and listening to all voices; providing focused opportunities discussion, feedback, input and support to the implementation of Compass to 2020 and future School Board goals; reporting on all aspects of diversity and equity with a special focus on students of color; resources and support to further the work educational equity within the School Division. The Superintendent will designate a staff member to serve as the Chair of the Equity Council. No more than two (2) School Board Members will be assigned as liaisons to the Equity Council.

b. 403 b Plan Oversight Committee

**G. Outside Committees**

The School Board Chair will ~~recommend~~appoint and the School Board will approve School Board Members to represent the School Board on Outside Committees. In those instances, School Board Members have authority to bind the School Board for the limited purpose for which the Outside Committee exists. The Superintendent shall provide a list of all Outside Committees to the School Board by June 1st of each year. The School Board Chair will ~~recommend~~appoint, and the School Board shall appoint subject to approval by the School Board, School Board Members to such Committees by majority vote. Outside Committees include, but are not limited to:

1. ~~Green Run Collegiate Charter Board~~Access—College Foundation;
2. Governor's School for the Arts;
3. Mayor's Committee for Persons with Disabilities;



4. SECEP - Southeastern Cooperative Educational Program;
5. VSBA - Virginia School Board Association Delegate Assembly;
6. Hampton Roads Educational Telecommunications Association (HRETA) WHRO Educational Advisory Committee;
7. Sister Cities Association of Virginia Beach;
8. ~~Deferred Compensation Board~~~~403b Plan Oversight Committee (B) Compensation Board~~; and
9. Virginia Beach Human Rights Commission

## Related Links

School Board Bylaws [Appendices A and C](#)

School Board [Policy 3-96](#)

School Board [Internal Audit Charter](#), as amended.

Adopted by School Board: July 21, 1992  
Amended by School Board: April 19, 1994  
Amended by School Board: January 3, 1995  
Amended by School Board: August 17, 1999  
Amended by School Board: February 20, 2001  
Amended by School Board: August 7, 2001  
Amended by School Board: August 21, 2001  
Amended by School Board: May 28, 2002  
Amended by School Board: August 6, 2002  
Amended by School Board: July 15, 2008  
Amended by School Board: December 2, 2008  
Amended by School Board: December 15, 2015  
Amended by School Board: August 2, 2016  
Amended by School Board: June 11, 2018  
Amended by School Board: February 12, 2019  
Amended by School Board: November 12, 2019  
Amended by School Board: January 28, 2020  
Amended by School Board: June 23, 2020

## SCHOOL BOARD BYLAWS

### Agenda Preparation

#### A. Notification of Meetings

The Chair~~man~~, one School Board Member, appointed by the Chair~~man~~ on a rotating basis, ~~and with the cooperation of~~ the Superintendent or designee will constitute the Agenda Planning Committee for each regularly scheduled School Board Meeting. The Agenda Planning Committee will~~shall~~ plan a proposed agenda for the forthcoming meeting for preparation by the Clerk to have delivered to ~~m~~Members of the School Board five (5) calendar days prior to a regularly scheduled School Board meeting.

The Clerk shall post and give notice of the date, time, and location of meetings to the public as required by the Virginia Freedom of Information Act.

#### B. Supporting Documents

School Board Members shall be furnished, along with notice of the forthcoming meeting, such supporting documents and information as may be required in considering agenda items.

At least one copy of ~~all~~the agenda packets and, unless exempt, all materials furnished to School Board Members for a meeting shall be made available for public inspection, by the Clerk, at the same time such documents are made available to School Board Members.

#### C. Agenda Items

The Chair, the Superintendent or designee and one other School Board Member (appointed on a rotating basis) will serve as the voting members for the Agenda Planning Committee for each regularly scheduled School Board Meeting and will be responsible for development the Agenda for that Meeting. Prior to public posting of the Formal Meeting Agenda, School Board Members or the Superintendent or designee will~~shall~~ present to the ~~PC~~ Agenda Planning Committee, Chairman or the School Board Member assigned to Agenda planning for the forthcoming meeting, a request for consideration for the inclusion on the agenda addition of ~~at~~ matters they wish to have considered for inclusion on the Agenda. The Quarterly Forecast will be considered in guiding the development of each Meeting Agenda and The Agenda Planning Committee will determine what matter will be included on the Agenda for the next meeting. The Agenda Planning Committee will take into consideration the time available for all proposed topics, the preparation time

necessary for presentation, and other relevant matter before setting the final Agenda. Items should not be placed on the Action Agenda without consideration being given to providing adequate public notice., thus allowing time to prepare necessary background materials. If two or more Agenda Planning Committee Members agree that a matter should be on, added on, or removed from the Formal Meeting Agenda before the Formal Meeting Agenda is published, the matter will be so handled.

After the Formal Meeting Agenda has been published, with the approval of two or more members of the Agenda Planning Committee, School Board Members or the Superintendent or designee may have the privilege of adding request of the Agenda Planning Committee Chair that additional items be added, to or removed from the published Formal Meeting Agenda. upon request to the Chairman., which Addition of or removal of the published Formal Meeting Agenda items would requires the approval of two or more members of the that Meeting's Agenda Planning Committee. Items should not be placed on the Action Agenda without consideration being given to providing adequate public notice., by the School Board Member, as early as reasonably feasible and an affirmative vote of the School Board membership present at the meeting should any School Board Member object. If two or more Members of that Meeting's the Agenda Planning Committee does not approve of adding to or removing an item from the published Formal Meeting Agenda, that requesting School Board Member may make a motion at the Meeting to add to or remove the item from the Meeting Agenda.

If a School Board Member is denied the request to add an item to a Meeting Agenda, that School Board Member may make a motion at the meeting to add the item to the Meeting Agenda.

Patrons of the School Division who desire to suggest items to be included on the agenda of a particular meeting shall submit in writing such request to the Chairman in care of the Office of the Superintendent at least fifteen (15) working days prior to the day of the meeting.

Unless provided elsewhere in its Bylaws, the business conducted by the School Board will be restricted to those matters included ion the Agenda.

#### **D. Annual Organizational Meeting Agenda Preparation**

It shall be the duty of the outgoing Chair~~man~~ to plan the agenda for the annual organizational meeting. If the Chair~~man~~'s elected/appointed term of office on the School Board expires before the annual organizational meeting or if the Chair is not available, the Vice-Chair~~man~~ shall act as Chair~~man~~ for the purposes of planning the agenda for the annual organizational meeting. If the Vice-Chair~~man~~'s elected/appointed term of office on the School Board expires before the annual organizational meeting or the Vice Chair is not available, the most senior School Board Member whose last name is first alphabetically

shall act as Chair~~man~~ for the purposes of planning the agenda for the annual organizational meeting.

**E. School Board Awards and Recognition Criteria for Students, ~~Employees~~ and ~~Employees~~, and the Public**

**1. The School Board may provide recognition at its formal regular School Board meetings for achievements that meet the following criteria:**

- a. Achieve first or second place in national competitions/events.
- b. Achieve national recognition for outstanding achievements, i.e., National Merit Finalists.
- c. Achieve first place in regional (multi-state) competitions/events.
- d. Achieve first place in state competitions/events.
- e. Other extraordinary ~~a~~Achievements (upon consultation with the Superintendent and Agenda ~~p~~Planning ~~c~~Committee) beyond the scope of regular academics/activities and/or job performance.

**2. In order to ensure a recognition process that is reasonable and manageable, the School Board may read and approve resolutions supported by Presidential, Congressional, General Assembly, and Gubernatorial Proclamation, and City Council.**

**Legal Reference**

Code of Virginia § 2.2-3707, as amended. Meetings to be public; notice of meetings; recordings; minutes.

Adopted by School Board: July 21, 1992

Amended by School Board: July 18, 1995

Amended by School Board: November 5, 1996

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: May 14, 2002

Amended by School Board: August 2, 2016

Amended by School Board: , 2020

## PERSONNEL

### Payroll Deductions/~~Tax Sheltered Accounts/Deferred Compensation Plan~~

#### A. Payroll Deductions

No deductions shall be made from the salary of any employee except for such purposes as required by law or specifically approved by the School Board. Deductions other than those required by law shall be made only on the approval of the School Board and at the written request of the individual desiring such deduction(s). No such approval for any deductions shall be granted which does not offer advantages or opportunities which are open and available to all employees.

#### ~~B. Tax Sheltered Accounts (TSA) Program~~

~~The School Board, through employee authorized payroll deductions, shall provide opportunities for eligible employees to participate in tax sheltered accounts (also referred to as 403(b) plans) offered by commercial vendors.~~

#### ~~C. Deferred Compensation Plan~~

~~The School Board provides a Deferred Compensation Plan ("Plan") for the benefit of its employees pursuant to section 457 of the Internal Revenue Code. The School Board intends that the employee compensation deferred and invested, pursuant to the Plan, shall not be subject to federal and state income tax until such compensation is lawfully withdrawn. To that end, the Deferred Compensation Plan Administrator designated by the School Board as the Director of Benefits, shall periodically consult with financial and legal professionals to ensure that the Plan and its administration complies with all applicable laws and regulations.~~

~~Each employee will make independent decisions regarding participation in the Plan and investment choices. The School Board's decision to offer the Plan and this Policy in no way constitutes an endorsement or recommendation of participation in, or of any investment offered as part of, the Plan.~~

##### ~~1. General Provisions~~

- ~~a. Pursuant to §51.1-603 of the Code of Virginia, as amended, the Deferred Compensation Plan shall be administered by an officer, who shall be known as the Deferred Compensation Plan Administrator.~~
- ~~b. The Director of Benefits for the School Board shall serve as the Deferred Compensation Plan Administrator and assume all related responsibilities.~~
- ~~c. The Deferred Compensation Plan Administrator shall have, pursuant to §51.1-603 of the Code of Virginia, as amended, the authority to do all things necessary to~~

supervise, administer and implement the Deferred Compensation Plan, including the power to contract with private corporations or institutions for services in connection therewith including but not limited to investment and options, record keeping and quarterly statements.

2. Administration

- a. The deferral of compensation shall be accomplished by payroll deductions.
- b. The Deferred Compensation Plan Administrator shall have the authority to establish *ad hoc* advisory committees to provide him or her with guidance in the administration of the Deferred Compensation Plan.
- c. The Deferred Compensation Plan Administrator shall, to the extent compatible with state law, follow all School Board policies and regulations while administering the Deferred Compensation Plan, including, but not limited to, the policies for contract review and hiring of outside legal counsel.
- d. The Deferred Compensation Plan Administrator shall provide, if requested, an annual report to the School Board as to the status of the Deferred Compensation Plan, including participation levels, current investment offerings, and expenditures.
- e. Any company or institution hired to administer the Deferred Compensation Plan shall, as a condition of any contract, offer information about the Deferred Compensation Plan, and the investment options thereunder, to all eligible School Board employees.

Editor's Note

*For garnishments see Division Regulation 4-36.2.*

*For general contract execution policy see School Division Policy 3-89.*

*For employment of outside legal counsel see Division Policy 2-59.*

*See School Board Resolution adopted April 6, 2004 "A Resolution Providing for an Administrator of the School Board's Deferred Compensation Plan."*

Legal Reference

Internal Revenue Code, 26 U.S.C. §403(b), as amended. Taxation of Employee Annuities.

Internal Revenue Code, 26 U.S.C. §457, as amended.

Code of Virginia §51.1-603, as amended. Local deferred compensation plan

Related Links

School Board [Regulation 4-36.2](#)

School Board [Policy 3-89](#)

School Board [Policy 2-59](#)

Adopted by School Board: October 20, 1987

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: December 21, 1999

Amended by School Board: April 1, 2003

Amended by School Board: April 6, 2004

Amended by School Board: October 10, 2017

Amended by School Board: 2021



## **PERSONNEL**

### **Employee Associations**

#### **A. Right to Form, Join, etc.**

The Superintendent shall ensure the right of all employees, freely and without fear of penalty, to form, join, assist, or be represented by an employee association or to refrain from such activity. The School Board shall continue to exercise unilaterally its final managerial authority.

#### **B. Employee Association- definition**

An employee association is defined as an organization comprised of and organized by only employees or retirees of Virginia Beach City Public Schools.

#### **C. Use of School Facilities for Employee Association Business**

Employee associations are authorized to use school facilities for association business as set forth below.

1. With the prior approval of the principal, an employee association representative may confer with an individual association member on school premises, either before or after such member's established work hours.
2. An employee association may hold meetings of its members on school premises, provided: a) a written request for the use of school premises is submitted to the principal at least twenty-four (24) hours in advance of such use; b) the request is approved; c) the meeting is not held during the regular work hours of the facility being used; and d) the employee association agrees to pay any customary charges that may be assessed for custodial services and utilities.
3. One (1) bulletin board shall be set aside at each school specifically for the posting of information by employee associations. The principal of each school shall determine the size and location of such bulletin board; provided, however, that the bulletin board shall be at least two (2) feet by three (3) feet in size and shall be located away from student areas. Any information posted on school premises by an employee association shall only be posted on the designated bulletin board.
4. Employee associations may distribute information in teacher mailboxes, provided such distribution is: a) done by a member of the employee association and not by a school's administrative staff; and b) only occurs before the beginning of, or after the end of, a school's regular workday.

5. With the prior approval of the principal, employee associations may use a school's public address system to announce the date, time and place of association meetings, provided such use does not occur during the instructional part of the day.

Notwithstanding the above, school premises, bulletin boards, teacher mailboxes and public address systems shall not be used by any employee association, on its own behalf or on behalf of a political action committee or other entity, for the distribution or dissemination of information which directly or indirectly supports or opposes any candidate for public office.

#### **D. Additional Services**

In addition to the foregoing, any employee association as defined in this Policy shall be entitled to the following:

1. With the prior approval of the Superintendent or designee, an employee association's members may take leave to conduct employee association business, provided the employee association reimburses the School Division for ~~any such leave taken, which reimbursement shall be at the member's hourly rate of pay~~ actual expenses for required substitutes for members approved for association leave; and
2. An employee association may have the dues of its members deducted from such members' paychecks, provided the employee has provided authorization to the Administration to have employee association dues deducted from his/her paycheck. Effective with Fiscal Year 2006-2007, the employee must provide appropriate authorization to and as determined by the Administration to withhold dues. Such withholding will remain in force until the employee provides appropriate authorization as determined by the Administration to discontinue the deduction. Employees who are employed or join an employee association after November 1st may elect to have their dues deducted from their paychecks for the remainder of the fiscal year by providing appropriate authorization to the Administration at least ten (10) days before the date they want the first such deduction to take place. Verification of such authorization, and the deduction of dues, shall be conducted by the Administration, provided the employee association reimburses the School Division for the actual cost to provide this service.

#### *Editor's Note*

*On October 5, 1999, the School Board passed a Resolution Authorizing Superintendent to Suspend Employee Association's Privilege of Using School Facilities in Response to Association's Violation of School Board Policy or Regulation Governing Use. This resolution gives the Superintendent authority to suspend an association's privileges under*

*this Policy for a period of up to twelve (12) months. This resolution will remain in effect until the School Board takes action to revoke it. A copy of the resolution can be found in the School Board minutes for October 5, 1999, and attached to this policy.*

### **Related Links**

School Board [\*\*October 5, 1999 Resolution\*\*](#)

Adopted by School Board: November 1, 1977

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: September 21, 1999

Amended by School Board: June 8, 2004

Amended by School Board: December 20, 2005

Amended by School Board: February 13, 2018

[\*\*Amended by School Board: 2021\*\*](#)

## School Board Bylaws Appendix C

### School Board Standing Committee Procedures

#### **A. Meetings and Notices**

1. Meeting dates and locations – Meetings of School Board Committees should be posted no later than three business days before the Meeting date. An annual schedule of Committee Meetings should be set and published. Meeting locations must be open to the public with appropriate ADA access.
2. Quorum- a quorum of the School Board Committee Members must be present in person at the meeting location for the meeting to proceed. Persons appointed to the Committee and can vote on matters are to be counted to determine the quorum. Some Committees have non-School Board appointees who should be counted. Assigned staff and ex officio members do not have voting rights and do not count toward the quorum. School Board Members may participate remotely if Bylaw 1-36 procedures are followed if a quorum of the Committee Members are present at the meeting location. During authorized electronic meetings, Committee Members do not need to be present in one location, but a quorum is still required to proceed with the meeting. School Board Members not appointed to a Committee who participate in meetings should not be counted toward the quorum unless they are substituting for an appointed Committee Member.
3. Public notice of meeting- School Board Committees with three or more School Board Members must comply with FOIA public notice requirements. Public notice of Committee Meetings must be published publicly on the bulletin board in the School Administration Building and put on the School Board Committee webpage. Staff should maintain evidence of the postings for one year after the meeting.
4. Posting to Committee webpage
  - a. Staff should ensure that the School Board Committee webpage accurately and timely reflects the Meeting dates and time, public access instructions. The Department of Communications and Community Engagement requires seven days' notice to post onto the Committee webpage. Please note that ADA requirements apply to postings and staff should consult with Communications and Community Engagement Staff regarding such requirements.
  - b. School Board Committee meetings are not recorded. Posting a recording of a School Board Committee Meeting requires that either a transcript be included when the posting is published, or that closed caption be done at the time of the recording. VBTv can do closed captioning if meetings are done in School Board Chambers and broadcast on VBTv.
5. Electronic meetings or remote participation- electronic meetings and remote participation by Committee Members must be done in compliance with Bylaw 1-36.

Different rules may apply during States of Emergency and staff and the Committee Chair should consult legal counsel. By June 1<sup>st</sup>, the staff member will report to the School Board Clerk all electronic Committee meetings held during the year.

6. Public access to meetings- Meetings of three or more School Board Members are required to be open to the public. At least one door to the Committee Meeting room must remain open during the Meeting unless the Committee recesses into closed session. Staff should ensure that ADA accessibility conditions are met. Meeting conducted electronically must be open to the public to observe.
7. Closed session and confidential material
  - a. Closed Session- Committees may recess into closed session in accordance with FOIA exemptions from open meetings. Staff and the Chair should ensure that the Agenda sets forth the call for Closed Session and that appropriate Certification of Closed Session is completed. Staff should ensure that the Meeting room door is open during the Call and Vote into and out of Closed Session. Electronic or remote participation should not be used in Closed Session. Meeting Minutes should reflect the Call and vote for Closed Session, the persons participating in the closed session and the call and vote for Certification of Closed Session but not the discussions in closed session. All votes must be taken in open session.
  - b. Confidential material- material or discussions in Closed Session should remain confidential and should not be shared with unauthorized persons.

## **B. Meeting Agendas and Minutes**

1. Drafting Agenda- the Committee Chair and the staff member will prepare the Agenda at least one week before the next scheduled Meeting date.
2. Meeting minutes- the staff member or assigned administrative staff will draft the Meeting Minutes. Meeting Minutes are not intended to be a transcript of the Committee Meeting. Meeting Minutes reflect compliance or variance with the Agenda, formal actions and votes taken by the Committee Members, and general discussion on the Agenda topics. Minutes should be sent to Committee Members three or more business days before the next Meeting. Committee Members should review Meeting Minutes and send corrections to the Chair prior to the Meeting. Meeting Minutes may be amended at the Meeting.
3. Sending out Agenda and supporting documents- Meeting Agendas should be sent to Committee Members three or more business days before the Meeting. The Agenda should be posted to the Committee webpage when it is provided to Committee Members. If not posted to the webpage, the Agenda should be made available to the public on request.

## **C. Annual Election of Chair**

1. Annual election of Committee Chair at the first meeting in the new fiscal year, when the Chair is removed from the committee, or after a new committee is created, a Committee Chair should be elected by the voting Committee Members. If the Committee Chair who was elected the prior year is still serving on the Committee, the Chair will conduct all meetings until a new Chair is elected. If the former Chair is not on the Committee in the new year, the senior most School Board Member on the Committee or the School Board Chair in an ex officio capacity will conduct the meetings until a new Chair is elected.
2. Replacing Committee Members and/or Chair – if a School Board Member assigned to a Committee is no longer serving as a School Board Member, resigns from the Committee, or is otherwise not serving on the Committee, the Chair or staff member should inform the School Board Chair to begin procedures to appoint another Committee Member. If the Committee Chair is no longer on the Committee, a new election should be held.
3. Duties of Chair- the Committee Chair is responsible for conducting the Committee Meetings, working with staff to determine Meeting dates and times, agendas and agenda materials. The Chair and staff liaison will maintain attendance rolls throughout the year for all Committee Members and will transmit such list to the School Board Chair each year for the purpose of planning for Committee assignments for the new year. By May 1<sup>st</sup>.

D. **Other matters**

1. Reports to School Board- the Committee Chair may inform the School Board and the public of the work of the School Board during Committee Items section of the School Board Meetings. If required by the School Board, the Committee Chair will formally report to the School Board the work or findings of the Committee.
2. Termination of Ad Hoc Committees – Chairs and staff should monitor the termination of the Committees authorization and ensure all Committee work is completed by the termination date. Any request to extend the term of the Committee should be placed on the School Board Agenda at least two regular School Board Meetings before the Committee termination date.