

## SCHOOL SURVEYS

It is the policy of the Governor Wentworth Regional School District that the privacy and confidentiality of information pertaining to staff, students and their families be protected and maintained at all times. This confidentiality not only pertains to student and staff records, but also to their families' personal and private lives. This is the main purpose of this policy and should be considered when any questionnaire, survey, or research is presented to the Board or administration for consideration.

No outside questionnaire or survey may be given within our schools to any group of staff or students without the review and permission of the administration and the School Board. An outside questionnaire or survey is, for the purpose of this policy, one in which the information gathered will be used outside of the district.

A questionnaire or survey, once approved, should be given on a voluntary basis whether to the staff, students or to their families with no penalty for not participating or reward for participating.

Student questionnaires or surveys should not call for information which does not pertain to the student. Any information regarding the family unit, or personal lifestyles, must be presented as a family survey.

Parents will be notified that the questionnaires or surveys can be reviewed at the central office or the school's main office and can only be given with the parent's/guardian's permission.

Adopted: 6/7/99

Revised: 6/1/09