

## **BUILDINGS AND GROUNDS SECURITY**

In order to protect the assets of the District, access to school buildings and grounds outside of regular school hours will be granted only to authorized groups. School buildings will be closed and locked after the last school activity has concluded each day.

Classroom windows and doors are to be locked when the teachers leave the building.

Records and funds will be kept in a safe, locked location.

The building principal is responsible for enforcing this policy.

Adopted: 3/3/09