



## ADMISSIONS POLICY

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**W04**

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**Policy owner:** Vice Principal Quality Assurance

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**Policy agreed on:** September 2013

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**Policy reviewed on:** September 2022

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**Policy to be reviewed on:** September 2023

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## DOCUMENT CONTROL TABLE

<b>Status</b>	Live
<b>Policy owner</b>	Chief Operating Officer
<b>Statutory/Recommended</b>	Statutory
<b>Date approved</b>	September 2013
<b>Review period</b>	1year
<b>Latest review date</b>	September 2022
<b>Revision</b>	September 2022
<b>Linked documents and policies</b>	
<b>Date</b>	<b>Comments</b>
December 2013	Alteration to final decision making
May 2016	Sibling consideration
September 2017	Behaviour reference Addendum Corporate Agreement
March 2020	Title change
August 2021	Add in treating all applications with equity Removed British passport requirement

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## OVERVIEW

To ensure that the criteria and process for entry into Doha College is clear, transparent, and appropriately documented. The admissions policy should allow all stakeholders to fully understand how a prospective student can enter the college.

Doha College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Our commitment is underpinned by robust processes and procedures that seek to maximise opportunity, minimise risk and continuously promote a culture of safeguarding amongst our workforce and **treats all applications with equity.**

## CRITERIA

Doha College is an academically selective entry school maintaining a clear and consistent focus on educational excellence. Admission to Doha College is subject to a number of entrance criteria, which can vary according to the child's age and the availability of school places.

The admission of a child to Doha College must always be a fair and consistent process based on all the information that is made available. Testing on entry provides important data but we also ask that parents submit up to date, detailed reports from their child's current school.

In the interests of transparency, the following guiding principles are applied to each application received:

- Has the applicant demonstrated an appropriate level of English language and literacy?
- Has the applicant successfully completed a full entrance assessment?
- Is the applicant the son or daughter of a British Embassy sponsored or Doha College sponsored parent?
- Does the applicant have one or more siblings already enrolled at or applying to Doha College?
- Has the applicant recently studied in an English National Curriculum school or in an English-medium school?
- Does the applicant demonstrate additional talents or skills that can be developed further at Doha College, including but not limited to – sporting, musical, artistic, linguistic and leadership.

## TRANSITION

Students enrolled at Doha College are expected to advance to the next year group at the end of each academic year. There is currently no automatic transition between key stages, however most of our students do progress through the key stages without any difficulty.

Students who do not make the expected progress, in line with their stage and English National Curriculum expectations, may be offered additional learning support targeted at the area(s) which are causing most difficulty. Parents will be informed well in advance if there is a chance that a student may not meet the standard required to progress to the next key stage.

## SUMMARY

Doha College is an academically selective school and waiting lists for all year groups are rank ordered based on academic ability as determined by a combination of Cognitive Ability Testing, public examination results, interviews, school reports, behaviour, and academic reference.

Students who pass the criteria for admission will, if there is no age-appropriate place, be placed on a waiting list.

Siblings on waiting lists will be given priority over those student applicants without siblings.

Open places are **not** offered on a 'first come – first served basis'.

The final decision regarding admission into Doha College or from one Key Stage to the next sits exclusively with the Doha College Leadership Team.

## ADDENDUM – CORPORATE AGREEMENT

Applicants falling under a corporate agreement are exempt from the shortlisting process and guaranteed an entrance assessment.

Only applicants meeting the entry requirements are eligible to be considered for allocation of places under the corporate agreement.

Applicants meeting the entry requirements and falling within the scope of the corporate agreement will be offered immediate places IF there are unallocated places from the corporate reserved places.

If corporate reserved places are not available, applicants within the scope of the corporate agreement, meeting entry requirements by means of the entrance assessment would receive priority on the waiting list after British Embassy sponsored staff and siblings.

# DOHA COLLEGE

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## About Doha College

### Vision

To enable personal growth, instil a passion for learning and create aspirational minds.

### Mission

With the growth-mindset philosophy of High Performance Learning, we develop confidence, creativity and intellectual curiosity in a safe, caring and inclusive environment for our students to make a lasting contribution to global society.

### Core Values

Excellence and diligence  
Respect and Integrity  
Commitment and Accountability  
Perseverance and Honesty  
Fun and Enjoyment  
Challenge and reward

### Doha College

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