



# VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

## School Board Services

**Carolyn T. Rye, Chair**  
District 5 - Lynnhaven

**Kimberly A. Melnyk, Vice Chair**  
District 7 – Princess Anne

**Beverly M. Anderson**  
At-Large

**Sharon R. Felton**  
District 6 – Beach

**Jennifer S. Franklin**  
District 2 – Kempsville

**Dorothy M. Holtz**  
At-Large

**Laura K. Hughes**  
At-Large

**Victoria C. Manning**  
At-Large

**Jessica L. Owens**  
District 3 – Rose Hall

**Trenace B. Riggs**  
District 1 – Centerville

**Carolyn D. Weems**  
District 4 - Bayside

*Aaron C. Spence, Ed.D., Superintendent*

---

## **School Board Regular Meeting MINUTES** **Monday, June 13, 2022**

---

School Administration Building #6, Municipal Center  
2512 George Mason Drive  
P.O. Box 6038  
Virginia Beach, VA 23456  
(757) 263-1000

1. **Administrative, Informal, and Workshop:** Chairwoman Rye convened the administrative, informal, and workshop session at 4:01 p.m. on the 13<sup>th</sup> day of June 2022 and announced members of the public will be able to observe the School Board meeting through live streaming on vbschools.com, broadcast on VBTV Channel 47 and on Zoom. It is the School Board's protocol to break at 5:30 p.m. to prepare for the Formal Session at 6:00 p.m. At 5:30 p.m., the School Board will conclude unless the School Board votes to continue to no later than 5:45 p.m. to allow the School Board and the School Administration to prepare for the Formal Session of the School Board Meeting at 6:00 p.m.  
  
The following School Board members were present in the Einstein Lab: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, and Ms. Weems (arrived at 4:10 p.m.) The following School Board members were not present at the meeting: Ms. Holtz (personal reasons) and Ms. Manning (personal reasons/work obligation).
  - A. **School Board Administrative Matters and Reports:** Chairwoman Rye introduced David Din, Chief Information Officer. Mr. Din discussed the issues with the School Board group email; change of School Board group email to [SchoolBoard@vbcpsboard.com](mailto:SchoolBoard@vbcpsboard.com); discussed a timeline to change over to the new group (close of business June 15); mentioned School Board member's individual emails will not change; an autoresponder will be setup on the google groups email with new group email; placing the new email on website.
    1. **SY 2022-2023 School Board Committee and Liaison Assignment Status:** Chairwoman Rye mentioned committee assignments and current assignments; requested School Board members share their interests and preferences with the Chair and Vice Chair by Friday. Ms. Felton shared a brief update regarding attending the VSBA meeting in June and policies from the assembly, provided information to the Policy Review Committee; Ms. Anderson mention an email with information regarding Juneteenth.

**Closed Session:** At 4:13 p.m., Vice Chair Melnyk made a motion, seconded by Ms. Anderson that the School Board recess into Closed Session to deliberate on the following matters: into a closed meeting pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraphs 1, 8 of the Code of Virginia, 1950, as amended, for

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body.

8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

School Board of the City of Virginia Beach  
School Administration Building #6 Municipal Center  
2512 George Mason Drive,  
Virginia Beach, VA 23456

Monday, June 13, 2022  
School Board Regular Meeting  
Page 2 of 10

Namely: Discussion with outside legal counsel regarding the School Board Attorney's employment contract terms.

There were eight (8) ayes in favor of the motion to recess into closed session: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, and Ms. Weems.

Individuals present for discussion in the order in which matters were discussed:

**A1. PERSONNEL MATTERS**

**A8. CONSULTATION WITH LEGAL COUNSEL**

Namely: Discussion with outside legal counsel regarding the School Board Attorney's employment contract terms.

School Board members: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, and Ms. Weems; Ms. Riggs arrived at the closed session at 4:17 p.m.; Deborah Collins, Attorney, Yeng Collins Law, PLLC; Superintendent Spence; Regina M. Toneatto, Clerk of the Board.

Ms. Collins left the closed session at 5:24 p.m. John Sutton, Coordinator of Policy and Intergovernmental Affairs joined the closed session at 5:24 p.m.

The School Board reconvened at 5:29 p.m.

Certification of Closed Session: Vice Chair Melnyk read the Certification of Closed Session:

**WHEREAS**, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Hughes made the motion for the Certification of Closed Session, seconded by Ms. Franklin. There were nine (9) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 9-0-0.

B. 2021-22 Professional Development Update: See under agenda item #8 – Adoption of the Agenda

**2. Closed Session:** See above.

**3. School Board Recess:** Chairwoman Rye adjourned the administrative, informal, and workshop session at 5:30 p.m.

**4. Formal Meeting (School Board Chambers)**

**5. Call to Order and Roll Call:** Chairwoman Rye convened the meeting of the School Board in the School Board chamber at 6:01 p.m. on the 13th day of June 2022 and noted members of the public will be able to observe the School Board meeting through livestreaming on vbschools.com, broadcast on VBTB Channel 47, and on Zoom.

The following School Board members were present in the School Board chamber: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems. The following

School Board of the City of Virginia Beach  
School Administration Building #6 Municipal Center  
2512 George Mason Drive,  
Virginia Beach, VA 23456

Monday, June 13, 2022  
School Board Regular Meeting  
Page 3 of 10

School Board members were not present at the meeting: Ms. Holtz (personal reasons) and Ms. Manning (personal reasons/work obligation).

6. **Moment of Silence followed by the Pledge of Allegiance:** Chairwoman Rye mentioned in general the VBCPS students who have died due to recent gun violence in the community and asked to acknowledge and remember the students and their families during the moment of silence.
7. **Student, Employee and Public Awards and Recognition**
  - A. Bayside High School – Daughters of the American Revolution, State Citizenship Award: The School Board recognized Ryan Sauer, a senior at Bayside High School, who received the State Citizenship Award from the Daughters of the American Revolution.
  - B. Princess Anne High School/Bayside High School – Winner, NJROTC National Brain Brawl Championships: The School Board recognized four (4) students from Princess Anne High School, one (1) student from Bayside High School and their mentors, Lt. Commander Jason Houser, and Master Chief Carlos Giron, who won the NJROTC National Brain Brawl Championship. The School Board also recognized Cadet Austin Zou, from Princess Anne High School, who won the Brawl Stars individual competition.
  - C. Old Donation School – Virginia State Scholastic Chess Champions: The School Board recognized students from Old Donation School who competed in the Virginia Scholastic Chess Championships: State Champion Team K-5 Champion (three students); 1<sup>st</sup> Place team K-5, Rating U1000 (five students); and State Champion Blitz Team K-5 (three students).
  - D. Advanced Technology Center – Technology Student Association, State First Place in Board Games & CAD: The School Board recognized three Advanced Technology Center (ATC) students who achieved first place in their events at the Technology Student Association State Competition. Two Advanced Technology Center students achieved first place in Board Game Design. Another ATC student placed first in CAD Engineering.
  - E. Landstown High School – First Place MATE Mid-Atlantic Underwater Remotely Operated Vehicle (ROV): The School Board recognized twelve (12) students from Landstown High School. The students formed a Deep Sea Tactics team and won the Marine Advanced Technology Education (MATE) Mid-Atlantic Regional Remotely-Operated Vehicle (ROV) Competition.
  - F. Glenwood Elementary School – Virginia PTA, Volunteer of the Year, Elementary Division: The School Board recognized Kellie Nye, who was selected by the Virginia PTA as statewide Volunteer of the Year in the Elementary Division.
  - G. Malibu Elementary School – VBCPS Primary Schools Volunteer of the Year: The School Board recognized Meg Castle as the 2021-2022 Primary Schools Volunteer of the Year.
  - H. Larkspur Middle School – VBCPS Secondary Schools Volunteer of the Year: The School Board recognized Elizabeth Johnson as the 2021-2022 Secondary Schools Volunteer of the Year.
  - I. Tallwood Elementary School – VBEA Citywide Elementary Teacher Assistant of the Year: The School Board recognized Kristen Euler, Special Education Teacher Assistant, as the VBEA Citywide Elementary Teacher Assistant of the Year.
  - J. Independence Middle School – VBEA Citywide Secondary Teacher Assistant of the Year: The School Board recognized Kimberly Hylenski, Special Education Teacher Assistant, as the VBEA Citywide Secondary Teacher Assistant of the Year.
  - K. Advanced Technology Center – National Runners-Up, American Society of Materials 2022 High School Materials Challenge: The School Board recognized two (2) students from the Advanced Technology Center who placed second in the nation in the American Society of Materials (ASM) Materials Challenge 2022 for high school students.
  - L. Kempsville High School - Sister Cities Student Ambassador: The School Board recognized Lucia Morton, a junior at Kempsville High School in the Entrepreneurship and Business Academy, as the Sister Cities Student Ambassador.
8. **Adoption of the Agenda:** Chairwoman Rye made a modification to the agenda regarding workshop item #1B – 2021-22 Professional Development Update deferred to agenda item #17 – Return to Administrative, Informal, Workshop or Closed Session matters. Without any further modifications, Chairwoman Rye called for a motion to approve the agenda as modified. Ms. Riggs made the motion, seconded by Ms. Owens. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced were nine (9) ayes in favor of the motion: Chairwoman Rye, Vice Chair

School Board of the City of Virginia Beach  
School Administration Building #6 Municipal Center  
2512 George Mason Drive,  
Virginia Beach, VA 23456

Monday, June 13, 2022  
School Board Regular Meeting  
Page 4 of 10

Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 9-0-0.

**9. Superintendent's Report:** There was no report presented at the meeting.

**10. Approval of Meeting Minutes**

A. May 24, 2022 Regular School Board Meeting: Chairwoman Rye called for any modifications to the May 24, 2022 Regular School Board meeting minutes as presented. Hearing none, Chairwoman Rye called for a motion to approve the May 24, 2022 meeting minutes as presented. Ms. Franklin made the motion, seconded by Ms. Hughes. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced were nine (9) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 9-0-0.

**11. Public Comments (until 8:00 p.m.):** Chairwoman Rye announced the School Board will hear public comments on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division from citizens and delegations who signed up with the School Board Clerk prior to the meeting. Chairwoman Rye mentioned information regarding speaker process, decorum and order, and submitting comments via group email.

There were seven (7) in person speakers; topics discussed were: Gentlemen's Club Program; public comments; unfounded comments; use of school employee's names during public comment; public shaming; material selection; books; work of librarians.

The public comments ended at 6:55 p.m.

**12. Information:** There were no items presented for information.

**13. Return to public comments if needed:** As noted under agenda item #11, public comments ended at 6:55 p.m.

**14. Consent Agenda:** Chairwoman Rye read the items on the Consent Agenda.

A. Resolution: Juneteenth: Recommendation that the School Board approve a resolution recognizing the nineteenth day of June of each year, also known as Juneteenth.

B. Policy Review Recommendations: Recommendation that the School Board approve Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain bylaws and policies as reviewed by the PRC at its May 12, 2022 meeting.

1. Policy 3-79/Schedules, Routes and Stops: Activity Buses: The PRC recommends amendments to clarify the expectations for activity buses dropping off or picking up students as well as scrivener's changes.

2. Policy 4-21/Payment to the Estate of Deceased Employees: Earned/Accrued Leave: The PRC recommends amending Policy 4-21 to clarify how earned and accrued leave will be paid to the estate of a deceased employee.

3. Policy 6-1/Mission Statement/Vision Statement: The PRC recommends amending Policy 6-1 to include the School Division's Core Values as a new section.

4. Policy 6-2/Goals and Objectives: The PRC recommends amending the legal references to Policy 6-2.

5. Policy 6-8/Controversial Issues: The PRC recommends scrivener's changes to Policy 6-8.

6. Policy 6-10/Guest Speakers: The PRC recommends scrivener's changes to Policy 6-10.

7. Policy 6-11/No Child Left Behind: The PRC recommends deletion of Policy 6-11 as this Act is no longer applicable.

8. Policy 6-14/Emergency Drills and Planning: The PRC recommends scrivener's changes to Editor's notes and the legal references.

9. Policy 6-15/Delayed Opening/Emergency Closing of Schools: The PRC recommends scrivener's changes to Policy 6-15.

10. Policy 6-61/Instructional Material/Selection: The PRC recommends clarification of print and media materials as well as scrivener's changes.

C. Religious Exemption(s): Recommendation that the School Board approve Religious Exemption Case No. RE-21-17.

D. New Course: Data Science: Recommendation that the School Board approve the proposed course Data Science and corresponding standards for implementation in the 2022-2023 school year.

School Board of the City of Virginia Beach  
School Administration Building #6 Municipal Center  
2512 George Mason Drive,  
Virginia Beach, VA 23456

Monday, June 13, 2022  
School Board Regular Meeting  
Page 5 of 10

E. School Board Organizational Matters

1. Superintendent’s Designee in the Absence of the Superintendent: Recommendation that the School Board approve the Superintendent’s recommendation to appoint Donald E. Robertson, Ph.D., Chief of Staff, and Crystal M. Pate, Chief Financial Officer, as designees of the division superintendent to attend meetings of the School Board in the absence or inability to attend of the superintendent for the 2022-23 fiscal year pursuant to Code of Virginia § 22.1-76, ... approval of division superintendent's designee.
2. Superintendent’s Signature Authority: Recommendation that the School Board authorize the Superintendent’s recommendation to extend the term of signature authority for Donald E. Robertson, Ph.D., Chief of Staff; and/or Crystal M. Pate, Chief Financial Officer, through June 30, 2023 to sign all Virginia Department of Education correspondence (VDOE), reports, documents, requisitions and other official correspondence in the absence of the division superintendent.
3. Payroll Deductions: Recommendation that the School Board authorize the following list of payroll deductions for the 2022-23 fiscal year pursuant to Board Policy 4-36 – Payroll Deductions; and its corresponding Regulation 4-36.1 – Payroll Deductions:

- |                           |                          |                        |
|---------------------------|--------------------------|------------------------|
| 1. Health Plans           | 13. State Education      | 22. Workers’           |
| 2. Dental Plans           | (Student Loans)          | Compensation           |
| 3. Tax Sheltered          | 14. Child Support        | Salary/Leave           |
| Annuities                 | 15. Court                | Adjustments            |
| 4. Flexible Benefit Plans | Orders/Bankruptcies      | 23. Travel Advance and |
| 5. Long Term Disability   | 16. Legal Resources      | Other Purchase         |
| Plan                      | 17. Direct Deposit       | Repayments             |
| 6. Association Dues       | 18. VRS Optional Life    | 24. Voluntary Benefits |
| 7. United Way             | Insurance                | 25. Administrative     |
| 8. Deferred               | 19. Salary/Leave         | Processing Fees,       |
| Compensation              | Adjustments              | where applicable       |
| 9. Garnishments           | 20. Employee Authorized  | 26. VRS Retirement –   |
| 10. Federal Tax Liens     | Payment(s) owed to       | Member Contribution    |
| 11. State Tax Liens       | the School Division      | Rate                   |
| 12. Local Tax Liens       | 21. VRS Service Buy Back | 27. Virginia Beach     |
|                           |                          | Education Foundation   |

After reading the items on the Consent Agenda, Chairwoman Rye called for a motion to approve the items on the Consent Agenda as presented. Ms. Riggs made the motion, seconded by Ms. Felton. Chairwoman Rye called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 9-0-0.

After the vote, Ms. Felton read the following resolution:

**RESOLUTION**  
**Juneteenth**  
**June 13, 2022**

**WHEREAS**, Juneteenth commemorates the day freedom was proclaimed to all enslaved people in the south by the Union General Gordon Granger who arrived in Galveston, Texas proclaiming the authority of the United States over Texas in the name of then President Andrew Johnson on June 19, 1865, more than two and half years after the signing of the Emancipation Proclamation by President Abraham Lincoln; and

**WHEREAS**, not caring so much to which day of freedom had come as to the fact it had come, the freed men and women referred to this day as “Juneteenth”, which provides the historical reference for Juneteenth National Freedom Day, also known as “Emancipation Day”, “Emancipation Celebration”, and “Freedom Day” to commemorate the June

School Board of the City of Virginia Beach  
School Administration Building #6 Municipal Center  
2512 George Mason Drive,  
Virginia Beach, VA 23456

Monday, June 13, 2022  
School Board Regular Meeting  
Page 6 of 10

19, 1865, announcement of the abolition of slavery in the State of Texas, and in general the emancipation of enslaved African Americans throughout the Confederacy; and

**WHEREAS**, Americans of all ethnic backgrounds, creeds, cultures, and religions, share in a common love of and respect for freedom, as well as a determination to protect their right to freedom- the freedom to choose a life direction, manner of earning a livelihood, and creating a community in which a free people live with dignity; and

**WHEREAS**, although remembering and celebrating Juneteenth promotes the unique lived experience, plight, and persistence of African American, African, and Black peoples, it also provides an opportunity for those not of this demographic to seek knowledge and awareness, obtain skills necessary to interact and communicate in a global society, and to learn from the past to better serve all current and future generations.

**NOW, THEREFORE, BE IT**

**RESOLVED:** That Virginia Beach City Public School Board observes Juneteenth, and other months of cultural remembrance, as the first step to acknowledging our core values and commitments to advance educational equity, cultural competency, and accountability; and

**BE IT FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 13<sup>th</sup> day of June 2022.

**15. Action**

A. Personnel Report / Administrative Appointments: Chairwoman Rye called for a motion to approve the June 13, 2022 personal report and administrative appointments. Ms. Franklin made the motion, seconded by Ms. Weems that the School Board approve the appointments and the acceptance of the resignations, retirements, and other employment actions as listed on the June 13, 2022 personnel report along with administrative appointments as recommended by the Superintendent. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems.

The motion passed, 9-0-0.

Superintendent Spence introduced the following: Jennifer C. Born, Human Resources Specialist, Department of Human Resources as Principal, Rosemont Forest Elementary School; Amy O'Connor, Reading Specialist, Arrowhead Elementary, Administrative Assistant, Birdneck Elementary School as Assistant Principal, Bayside Elementary School; Bryce Mitchell, Teacher, Larkspur Middle School as Assistant Principal, Great Neck Middle School; Kenneth J. Walsh, Teacher, Brandon Middle School as Assistant Principal, Independence Middle School; Jennifer A. Clements, Library Medial Specialist, First Colonial High School as Coordinator, Instructional Technology, Department of Teaching and Learning; Matthew Delaney, Senior Executive Director of High Schools, Department of School Leadership as Chief of Schools Officer, Department of School Leadership; and Rashida Y. Moore-Williams, Assistant Principal, Salem Middle School as Assistant Director, Advanced Technology Center. Superintendent Spence took a point of personal privilege to recognize and thank Dr. Eugene Soltner, who will be retiring as Chief of Schools Officer.

B. Salary Resolution FY 22/23: Vice Chair Melnyk read the following resolution:

**SALARY RESOLUTION**

**June 13, 2022**

**WHEREAS**, the mission of the Virginia Beach City Public Schools, in partnership with our entire community, is to ensure that each student is empowered with the knowledge and skills necessary to meet the challenges of the future; and

School Board of the City of Virginia Beach  
School Administration Building #6 Municipal Center  
2512 George Mason Drive,  
Virginia Beach, VA 23456

Monday, June 13, 2022  
School Board Regular Meeting  
Page 7 of 10

**WHEREAS**, the School Board has adopted a comprehensive strategic plan and school improvement priorities to guide budgetary decisions; and

**WHEREAS**, the School Board has studied the recommended School Operating Budget in view of state and federal requirements, additional demands for space and operations, the strategic plan, priorities, expectations, competitive compensation for employees and the best educational interests of its students; and

**WHEREAS**, the School Board Proposed Operating Budget has been reconciled to meet the funding from the City Council; and

**WHEREAS**, all employees will receive a 4.5% Cost of Living (COLA) adjustment and an additional 0.5% step increase; and

**WHEREAS**, the Instructional Experience-Based and Unified Experience-Based Step Pay scales, Part-time Hourly Rates, Table of Allowances, High School Department Chairs, Non-Athletic Supplements, Athletic Supplements and Student Activity Rates titled below and as shown in the attachments are approved and will be effective as shown below; and

**WHEREAS**, the percent of compensation increases and the effective dates of the increases are shown below:

- Attachment A - Alphabetical Listing of Instructional Positions
- Attachment B - Instructional Experience-Based Step Pay Scale (7/1/22 --- 6/30/23)
- Attachment C - Unified Experience-Based Step Pay Scale Grade Assignments (7/1/22 --- 6/30/23)
- Attachment D - Unified Experience-Based Step Pay Scale (7/1/22 --- 6/30/23)
- Attachment E - Part-time Temporary Hourly Rates (7/1/22 --- 6/30/23)
- Attachment F - Table of Allowances 2022/2023
- Attachment G – High School Department Chairs and Non-Athletic and Athletic Supplements 2022/23
- Attachment H – Student Activity Rates 2022/23

**NOW, THEREFORE, LET IT BE**

**RESOLVED:** That the School Board of the City of Virginia Beach adopts the Salary Scales and the compensation increases as outlined in this resolution and attachments.

Adopted by the School Board of the City of Virginia Beach this 13<sup>th</sup> day of June, 2022.

Chairwoman Rye called for a motion to approve the Salary Resolution FY22/23. Ms. Riggs made the motion, seconded by Ms. Owens. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 9-0-0.

C. Policy Review Recommendations:

1. Policy 3-85/Outside Food and Drink in Schools and Classroom: Chairwoman Rye called for a motion to approve Policy 3-85/Outside Food and Drink in Schools and Classroom. Ms. Weems made the motion, seconded by Ms. Anderson. There was a brief discussion regarding the changes to the policy; reviewed the last sentence in paragraph B which changed the word “discouraged” to “rare”. Without further discussion, Chairwoman Rye called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 9-0-0.

School Board of the City of Virginia Beach  
School Administration Building #6 Municipal Center  
2512 George Mason Drive,  
Virginia Beach, VA 23456

Monday, June 13, 2022  
School Board Regular Meeting  
Page 8 of 10

**16. Committee, Organization or Board Reports:** Ms. Franklin mentioned Gifted Advisory Committee had its final meeting of the year, review of candidates for committee, new leaders were voted in for the committee; School Health Advisory Committee – Ms. Franklin filled in for Ms. Weems, it was the last meeting of the year, mentioned the food services website and the birthday tab, shared other reward ideas for birthdays; shared the mental health building is open and open house event in September; Ms. Weems mentioned the last Special Education Advisory Committee (SEAC) meeting, upcoming special education report, there are five subcommittees working on different items, a change to meeting times next year, trying to get more involvement; Vice Chair Melnyk shared the next Internal Audit meeting is scheduled for June 30; Chairwoman Rye mention the retreat schedule is being finalized, thanked the School Board members for their committee work this year; Ms. Anderson shared she and Ms. Franklin met on the Employee Input process and information will be shared with the School Board in the future.

**17. Return to Administrative, Informal, Workshop or Closed Session matters:** Note: workshop agenda item #1B – 2021-2022 Professional Development Update was moved from the workshop session to agenda item #17, see also agenda item #8 – Adoption of the Agenda.

Professional Development Update: Janene Gorham, Ed.D., Director, Professional Growth and Innovation provided the School Board information regarding professional learning for the 2021-2022 school year and a preview of professional learning for the 2022-2023 school year; framed the teacher professional learning – program components: essential professional learning, choice sessions; provided 1,227 activities offered, 25,832 total enrollments, 5,963 total unique enrollments; third component – site-based, activities determined by the school principal and designed to meet the needs of the school and the needs of the teachers; reviewed some examples of external requirements: license requirements – child abuse and neglect recognition training, dyslexia awareness, emergency first aid, CPR, and AED training; local training requirements – seizure awareness training; reviewed items from 2021-2022 PLP and shared a few essential requirement courses (i.e. high leverage instructional practices, trigonometry curriculum updates, leveraging the teaching and learning framework to support core instruction); reviewed 2021-2022 notable accomplishments: for example - Citywide Leadership meetings, trauma sensitive training series, aspiring administrators cohort, ESL Praxis cohort; created Professional Learning Advisory Board; mentioned some 2022-2023 essential professional learning: fostering a scientific and engineering mindset, suicide prevention, intervention, and postvention for elementary school counselors, emphasizing writing in Social Studies classrooms, case management for Special Education teachers; choice summer professional learning – Innovative Learning Summer Summit, PreK and Early Childhood Special Education Conference, Title I Conference: *I Am the Change*, Virtual Gifted Symposium; choice professional learning for Canvas: Camp Canvas, Growing with Canvas, Canvas training portal, support from Instructional Technology Specialists.

Reviewed professional learning for school administrators: Summer Leadership Conference, Citywide meetings, summer short courses, new cohorts of Aspiring Administrators (28) and Aspiring Principals (22); professional learning for non-instructional staff - job-specific skills, power skills (Learning on the Go podcasts, Udemy Business Platform), leadership development: Leadership and Management Series, Directors' Book Study, Leader Academy (Department of Teaching and Learning); the presentation continued the questions and comments regarding number of total enrollments; how information is being shared with staff; professional learning for Canvas; advertising in schools for Canvas.

Note: Ms. Weems left the School Board meeting at 7:29 p.m.

Superintendent Spence took a moment to acknowledge and thank Dr. LaQuiche Parrott, who will be leaving VBCPS.

The formal meeting concluded at 7:46 p.m.

**CLOSED SESSION:** Vice Chair Melnyk made a motion, seconded by Ms. Riggs that the School Board recess into Closed Session to deliberate on the following matters: into a closed meeting pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraphs 1, 7 and 8, of the Code of Virginia, 1950, as amended, for

A.1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; namely

a) Discussion with regarding the Superintendent's employment contract terms.



School Board of the City of Virginia Beach  
School Administration Building #6 Municipal Center  
2512 George Mason Drive,  
Virginia Beach, VA 23456

Monday, June 13, 2022  
School Board Regular Meeting  
Page 9 of 10

b) Appointment of citizen members to School Board Citizen Advisory Committees effective July 1, 2022.

A.7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter and

A.8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss: Status of pending litigation and new litigation matters.

There were eight (8) ayes in favor of the motion to recess into closed session: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, and Ms. Riggs.

Individuals present for discussion in the order in which matters were discussed:

**A7. CONSULTATION WITH LEGAL COUNSEL**

**A8. CONSULTATION WITH LEGAL COUNSEL**

Namely to discuss: Status of pending litigation and new litigation matters.

School Board members: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, and Ms. Riggs; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; Regina M. Toneatto, Clerk of the Board.

Superintendent Spence was in closed session at 8:07 p.m. and left the closed session at 8:11 p.m.

**A1. PERSONNEL MATTERS**

a) Discussion with regarding the Superintendent's employment contract terms.

b) Appointment of citizen members to School Board Citizen Advisory Committees effective July 1, 2022.

NOTE: Topic A1. (b) Appointment of citizen members to School Board Citizen Advisory Committees effective July 1, 2022 was discussed during the Pre-Meeting Closed Session.

School Board members: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, and Ms. Riggs; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; Regina M. Toneatto, Clerk of the Board.

Superintendent Spence was in closed session at 8:57 p.m. and left the closed session at 9:09 p.m.

The School Board reconvened at 9:14 p.m.

Certification of Closed Session: Vice Chair Melnyk read the Certification of Closed Session:

**WHEREAS**, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

---

**NOW, THEREFORE, BE IT RESOLVED** that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Riggs made the motion for the Certification of Closed Session, seconded by Ms. Anderson. There were eight (8) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, and Ms. Riggs.

Chairwoman Rye made the following motion, that the Chair is authorized to sign an amendment to the Superintendent's employment contract to extend his term of employment from July 1, 2022 to June 30, 2026. Ms. Anderson seconded the motion. Chairwoman Rye called for a vote. The School Board Clerk announced there were seven (7) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Owens, and Ms. Riggs. There was one (1) nay opposed to the motion: Ms. Hughes. The motion passed, 7-1-0.

Chairwoman Rye made the following motion, that the Superintendent is authorized to undertake paid employment with the American Association of Superintendents, AASA, through his private consulting business through February 2024. Ms. Franklin seconded the motion. Chairwoman Rye called for a vote. The School Board Clerk announced there were eight (8) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, and Ms. Riggs. The motion passed, 8-0-0.

**18. Adjournment:** Chairwoman Rye adjourned the meeting at 9:17 p.m.

Respectfully submitted:

---

Regina M. Toneatto, Clerk of the School Board

Approved:

---

Carolyn T. Rye, School Board Chair