



VIRGINIA BEACH CITY PUBLIC SCHOOLS

CHARTING THE COURSE

School Board Services

Carolyn T. Rye, Chair
District 5 - Lynnhaven

Kimberly A. Melnyk, Vice Chair
District 7 – Princess Anne

Beverly M. Anderson
At-Large

Sharon R. Felton
District 6 – Beach

Jennifer S. Franklin
District 2 – Kempsville

Dorothy M. Holtz
At-Large

Laura K. Hughes
At-Large

Victoria C. Manning
At-Large

Jessica L. Owens
District 3 – Rose Hall

Trenace B. Riggs
District 1 – Centerville

Carolyn D. Weems
District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting Proposed Agenda **Tuesday, June 28, 2022**

School Administration Building #6, Municipal Center
2512 George Mason Drive
P.O. Box 6038
Virginia Beach, VA 23456
(757) 263-1000

Public seating will be made available on a first-come, first-serve basis. Members of the public will also be able to observe the School Board Meeting through livestreaming on www.vbschools.com, broadcast on VBT Channel 47, and on Zoom through the link below.

Attendee link: <https://us02web.zoom.us/join/81yehWBGRHqJo8eRuDUArQ> Call-in (301) 715-8592 ID 885 8984 2573

The School Board's expectations regarding decorum, order and public comments can be found in School Board Bylaws [1-47](#) and [1-48](#). Public comment is always welcome by the School Board through their group e-mail account at vbcpschoolboard@googlegroups.com or by request to the Clerk of the School Board at (757) 263-1016. Requests for accommodations should be discussed with the Clerk of the Board by 9:00 a.m. on June 27, 2022.

- 1. Administrative, Informal, and Workshop (Einstein.Lab) 4:00 p.m.**
 - A. School Board Administrative Matters and Reports
 - B. Staffing Update
 - C. Virtual Virginia Update
 - D. Forecast of Regular School Board Meeting Agenda Topics FY23 – First Quarter: July, August, September
- 2. Closed Session (as needed)**
- 3. School Board Recess 5:30 p.m.**
- 4. Formal Meeting (School Board Chambers) 6:00 p.m.**
- 5. Call to Order and Roll Call**
- 6. Moment of Silence followed by the Pledge of Allegiance**
- 7. Student, Employee and Public Awards and Recognition**
 - A. Cox High School – State Soccer Championship
 - B. First Colonial High School – State Tennis Championship
 - C. Princess Anne High School – State Tennis Championship
- 8. Adoption of the Agenda**
- 9. Superintendent's Report (second monthly meeting)**
- 10. Approval of Meeting Minutes**
 - A. June 7, 2022 Special School Board Meeting Added 06/25/2022
 - B. June 13, 2022 Regular School Board Meeting Added 06/25/2022
- 11. Public Hearing: Public-Private Education Facilities and Infrastructure Act (PPEA)**
- 12. Public Comments (until 8:00 p.m.)**



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Regular Meeting Proposed Agenda (continued)
Tuesday, June 28, 2022

The School Board will hear public comments at the June 28, 2022 School Board Meeting. Citizens may sign up to speak by completing the [online form here](#) or contacting the School Board Clerk at 263-1016 and shall be allocated three (3) minutes each. Sign up for public speakers will close at noon on June 28, 2022. Speakers will be provided with further information concerning how they will be called to speak. In person speakers should be in the parking lot of the School Administration Building, 2512 George Mason Drive, Building 6, Municipal Center, Virginia Beach, Virginia 23456 by 5:45 p.m. June 28, 2022. Speakers signed up to address the School Board through Zoom or by telephone should be signed into the School Board Meeting by 5:45 p.m. All public comments shall meet School Board Bylaws, 1-47 and 1-48 requirements for Public Comment and Decorum and Order.

13. Information

- A. Interim Financial Statements – May 2022
- B. Public-Private Education Facilities and Infrastructure Act (PPEA) Update
- C. Course Proposal: Spanish Immersion Elective
- D. Special Education Advisory Committee Report
- E. Community Advisory Committee for Gifted Education Report
- F. Policy Review Recommendations:
 - 1. Bylaw 1-43/School Board Minutes/Recording Votes/Extensions
 - 2. Policy 3-84/School Lunch and Breakfast Program/Generally
 - 3. Policy 3-87/Free and Reduced Price Meals
 - 4. Policy 6-16/Ceremonies and Observances
 - 5. Policy 6-18/Instructional Time – Importance and Review
 - 6. Policy 6-27/Alternative Education
 - 7. Policy 7-3/Access to Records
 - 8. Policy 7-12/Complaints from the Public/Challenged/Controversial Materials

14. Return to public comments if needed

15. Consent Agenda

- A. Recommendation of General Contractor: Holland Road Annex Temporary Swing Space Office Facilities

16. Action

- A. Personnel Report / Administrative Appointments Updated 06/29/2022
- B. Policy Review Recommendations:
 - 1. Policy 6-12/School Calendar
- C. School Board Committee and Liaison Assignment Recommendations
- D. Citizens' Advisory Committee Appointment Recommendations
- E. Resolution Regarding Additional Funding for FY 2022/23 Updated 06/27/2022
- F. Amended Salary Resolution FY 2022/23

17. Committee, Organization or Board Reports

18. Return to Administrative, Informal, Workshop or Closed Session matters

19. Adjournment



Subject: Staffing Update **Item Number:** 1B

Section: Administrative, Informal, and Workshop **Date:** June 28, 2022

Senior Staff: Mrs. Cheryl R. Woodhouse, Chief Human Resources Officer

Prepared by: Department of Human Resources

Presenter(s): Cheryl R. Woodhouse, Chief Human Resources Officer and Anne Glenn-Zeljeznjak,
Coordinator, Recruitment and Retention

Recommendation:

That the School Board receive information regarding an update on staffing to include summer school, recruitment, bus drivers, and staffing for the 2022-23 school year.

Background Summary:

N/A

Source:

N/A

Budget Impact:

N/A



Subject: Virtual Learning Update **Item Number:** 1C

Section: Administrative, Informal, and Workshop **Date:** June 28, 2022

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Sharon L Shewbridge, Ph.D., Director, Instructional Technology

Presenter(s): Joel Guldenschuh, Principal, Virtual Learning Center

Recommendation:

That the School Board receive an update related to the Virtual Learning Center in collaboration with Virtual Virginia.

Background Summary:

Virginia Beach City Public Schools continued to offer students and families the opportunity to participate in virtual learning full time after students returned to school face-to-face, five days per week.

Source:

N/A

Budget Impact:



Forecast of Regular School Board Meeting Agenda Topics FY 23

Subject: First Quarter – July, August, September 2022 **Item Number:** 1D

Section: Workshop **Date:** June 28, 2022

Senior Staff: Donald E. Robertson, Jr., Ph.D., Chief of Staff

Prepared by: Donald E. Robertson, Jr., Ph.D., Chief of Staff

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the School Board receive the Administration's forecast of agenda topics to be presented on the School Board's regular meeting agenda in the FY23 first quarter – July, August, September 2022.

Background Summary:

Source:

Budget Impact:



Subject: School Board Recognitions

Item Number: 7A-C

Section: Student, Employee and Public Awards and Recognitions **Date:** June 28, 2022

Senior Staff: Admon Alexander, Ed.D., Acting Chief Communications and Community Engagement Officer

Prepared by: Jason C. Nichols, Public Relations Coordinator, Dept. of Communications and Community Engagement

Presenter(s): Kimberly A. Melnyk, Vice Chair

Recommendation:

That the School Board recognize the outstanding accomplishments of those receiving the June 28, 2022, School Board recognitions. These designated achievements should not be taken lightly as they fall within a listing of criteria that require achievements including a national or state-level win in a competition, event, or achievement. Examples would be those of National Merit Finalists, taking first place for a state-level sports competition, or other similar meritorious examples. This meeting we will recognize:

1. Cox High School – Class 5 Boys Soccer VHSL Champions
2. Princess Anne High School– Class 5 Boys Tennis Singles State Champion
3. First Colonial High School– Class 5 Girls Doubles State Champions

Background Summary:

That the School Board allow time during School Board meetings to recognize students and/or staff who have accomplished notable recognitions that fit within the parameters of the School Board recognition criteria.

Recognition Criteria:

1. Achievement of *first or second place in national competitions/events*.
2. Achievement of *national recognition* for outstanding achievements, i.e., National Merit Finalists.
3. Achievement of *first place in regional* (multi-state) competitions/events.
4. Achievement of *first place in state competitions/events*.
5. Achievements *beyond the scope of regular academics/activities and/or job performance*.

Source:

Utilizing data from submissions made to the Department of Communications and Community Engagement, which have been approved by school principals or department heads recognizing a notable achievement from a student or staff member fitting the Board recognition parameters.

Budget Impact:

None



Subject: Approval of Minutes **Item Number:** 10A-B

Section: Approval of Minutes **Date:** June 28, 2022

Senior Staff: N/A

Prepared by: Regina M. Toneatto, School Board Clerk

Presenter(s): Regina M. Toneatto, School Board Clerk

Recommendation:

That the School Board adopt the following set of minutes as presented:

- A. June 7, 2022 Special School Board Meeting
- B. June 13, 2022 Regular School Board Meeting

***Note:** Supporting documentation will be provided to the School Board under separate cover prior to the meeting.

Background Summary:

Source:

Bylaw 1-40

Budget Impact:

N/A



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Aaron C. Spence, Ed.D., Superintendent

SCHOOL BOARD SPECIAL MEETING MINUTES

Tuesday, June 7, 2022

School Administration Building #6, Municipal Center
2512 George Mason Dr.
P.O. Box 6038
Virginia Beach, VA 23456
(757) 263-1000

-
- 1. Call to Order and Attendance:** Chairwoman Rye convened the special meeting of the School Board at 5:10 p.m. on the 7th day of June 2022 and announced accordance with Bylaw 1-46, and *Virginia Code* § 2.2-3707, the School Board of the City of Virginia Beach has called for a special meeting to be held at 5:00 p.m., Tuesday, June 7, 2022, at the School Administration Building, 2512 George Mason Drive, Virginia Beach. The purpose of the special meeting is for the School Board:

- To convene in closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 1 of the Code of Virginia, 1950, as amended, for

PERSONNEL MATTERS: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711(A) (1); namely to discuss the Superintendent's evaluation and matters related to the Superintendent's contract.
- To vote in open session on any matters related to the closed session, if needed.

Chairwoman Rye noted the closed session portion of the meeting is anticipated to run for several hours. The public may be present for the open session portions of the special meeting.

The following School Board members were present in the Einstein Lab: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Manning, Ms. Owens, and Ms. Riggs. The following School Board members were not present at the meeting: Ms. Franklin (personal reasons), Ms. Hughes (personal illness), and Ms. Weems (family medical issue).

- 2. Adoption of the Agenda:** Chairwoman Rye called for any modifications to the agenda as presented. Hearing none, Chairwoman Rye called for a motion to approve the agenda as presented. Ms. Riggs made the motion, seconded by Ms. Anderson. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced there were eight (8) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Manning, Ms. Owens, and Ms. Riggs. The motion passed, 8-0-0.

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- 3. Closed Session:** Vice Chair made a motion, seconded by Ms. Holtz that the School Board recess into a closed meeting pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 1 of the Code of Virginia, 1950, as amended, for
- 1. PERSONNEL MATTERS:** Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711(A) (1); namely to discuss the Superintendent's evaluation and matters related to the Superintendent's contract.

There were eight (8) ayes in favor of the motion to recess into closed session: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Manning, Ms. Owens, and Ms. Riggs. The motion passed, 8-0-0.

Individuals present for discussion in the order in which matters were discussed:

1. PERSONNEL MATTERS

Namely to discuss the Superintendent's evaluation and matters related to the Superintendent's contract.

School Board members: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Manning, Ms. Owens, and Ms. Riggs; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; Superintendent Spence; Regina M. Toneatto, Clerk of the Board.

Superintendent Spence left the closed session at 5:19 p.m.

Ms. Owens left the closed session at 8:10 p.m.

The School Board reconvened at 8:46 p.m.

Certification of Closed Session: Vice Chair Melnyk read the Certification of Closed Session:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Holtz made the motion for the Certification of Closed Session, seconded by Ms. Felton. There were seven (7) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Manning, and Ms. Riggs.

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4. Vote on any matter related to the Closed Session (if needed): Vice Chair Melnyk made the following motion, seconded by Ms. Anderson:

- A. That the Chair and Vice Chair are authorized to present to the Superintendent the written annual evaluation instrument as determined by the School Board;
- B. That in accordance with the Superintendent's employment contract, the Superintendent is authorized to receive performance compensation in the amount of 95% of five percent of his base salary as of July 1, 2021.

Chairwoman Rye called for a vote on the motion. The School Board Clerk announced there were six (6) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Holtz, and Ms. Riggs. There was one (1) nay opposed to the motion: Ms. Manning.

5. Adjournment: Chairwoman Rye adjourned the special meeting at 8:46 p.m.

Respectfully submitted:

Regina M. Toneatto, Clerk of the School Board

Approved:

Carolyn T. Rye, School Board Chair



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Trenace B. Riggs
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Carolyn D. Weems
District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting MINUTES Monday, June 13, 2022

School Administration Building #6, Municipal Center
2512 George Mason Drive
P.O. Box 6038
Virginia Beach, VA 23456
(757) 263-1000

1. **Administrative, Informal, and Workshop:** Chairwoman Rye convened the administrative, informal, and workshop session at 4:01 p.m. on the 13th day of June 2022 and announced members of the public will be able to observe the School Board meeting through live streaming on vbschools.com, broadcast on VBT Channel 47 and on Zoom. It is the School Board's protocol to break at 5:30 p.m. to prepare for the Formal Session at 6:00 p.m. At 5:30 p.m., the School Board will conclude unless the School Board votes to continue to no later than 5:45 p.m. to allow the School Board and the School Administration to prepare for the Formal Session of the School Board Meeting at 6:00 p.m.

The following School Board members were present in the Einstein Lab: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, and Ms. Weems (arrived at 4:10 p.m.) The following School Board members were not present at the meeting: Ms. Holtz (personal reasons) and Ms. Manning (personal reasons/work obligation).

A. **School Board Administrative Matters and Reports:** Chairwoman Rye introduced David Din, Chief Information Officer. Mr. Din discussed the issues with the School Board group email; change of School Board group email to SchoolBoard@vbcpsboard.com; discussed a timeline to change over to the new group (close of business June 15); mentioned School Board member's individual emails will not change; an autoresponder will be setup on the google groups email with new group email; placing the new email on website.

1. **SY 2022-2023 School Board Committee and Liaison Assignment Status:** Chairwoman Rye mentioned committee assignments and current assignments; requested School Board members share their interests and preferences with the Chair and Vice Chair by Friday. Ms. Felton shared a brief update regarding attending the VSBA meeting in June and policies from the assembly, provided information to the Policy Review Committee; Ms. Anderson mention an email with information regarding Juneteenth.

Closed Session: At 4:13 p.m., Vice Chair Melnyk made a motion, seconded by Ms. Anderson that the School Board recess into Closed Session to deliberate on the following matters: into a closed meeting pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraphs 1, 8 of the Code of Virginia, 1950, as amended, for

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body.

8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

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Namely: Discussion with outside legal counsel regarding the School Board Attorney's employment contract terms.

There were eight (8) ayes in favor of the motion to recess into closed session: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, and Ms. Weems.

Individuals present for discussion in the order in which matters were discussed:

A1. PERSONNEL MATTERS

A8. CONSULTATION WITH LEGAL COUNSEL

Namely: Discussion with outside legal counsel regarding the School Board Attorney's employment contract terms.

School Board members: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, and Ms. Weems; Ms. Riggs arrived at the closed session at 4:17 p.m.; Deborah Collins, Attorney, Yeng Collins Law, PLLC; Superintendent Spence; Regina M. Toneatto, Clerk of the Board.

Ms. Collins left the closed session at 5:24 p.m. John Sutton, Coordinator of Policy and Intergovernmental Affairs joined the closed session at 5:24 p.m.

The School Board reconvened at 5:29 p.m.

Certification of Closed Session: Vice Chair Melnyk read the Certification of Closed Session:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Hughes made the motion for the Certification of Closed Session, seconded by Ms. Franklin. There were nine (9) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 9-0-0.

B. 2021-22 Professional Development Update: See under agenda item #8 – Adoption of the Agenda

2. Closed Session: See above.

3. School Board Recess: Chairwoman Rye adjourned the administrative, informal, and workshop session at 5:30 p.m.

4. Formal Meeting (School Board Chambers)

5. Call to Order and Roll Call: Chairwoman Rye convened the meeting of the School Board in the School Board chamber at 6:01 p.m. on the 13th day of June 2022 and noted members of the public will be able to observe the School Board meeting through livestreaming on vbschools.com, broadcast on VBT Channel 47, and on Zoom.

The following School Board members were present in the School Board chamber: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems. The following

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School Board members were not present at the meeting: Ms. Holtz (personal reasons) and Ms. Manning (personal reasons/work obligation).

- 6. *Moment of Silence followed by the Pledge of Allegiance:*** Chairwoman Rye mentioned in general the VBCPS students who have died due to recent gun violence in the community and asked to acknowledge and remember the students and their families during the moment of silence.
- 7. *Student, Employee and Public Awards and Recognition***
- A. Bayside High School – Daughters of the American Revolution, State Citizenship Award: The School Board recognized Ryan Sauer, a senior at Bayside High School, who received the State Citizenship Award from the Daughters of the American Revolution.
 - B. Princess Anne High School/Bayside High School – Winner, NJROTC National Brain Brawl Championships: The School Board recognized four (4) students from Princess Anne High School, one (1) student from Bayside High School and their mentors, Lt. Commander Jason Houser, and Master Chief Carlos Giron, who won the NJROTC National Brain Brawl Championship. The School Board also recognized Cadet Austin Zou, from Princess Anne High School, who won the Brawl Stars individual competition.
 - C. Old Donation School – Virginia State Scholastic Chess Champions: The School Board recognized students from Old Donation School who competed in the Virginia Scholastic Chess Championships: State Champion Team K-5 Champion (three students); 1st Place team K-5, Rating U1000 (five students); and State Champion Blitz Team K-5 (three students).
 - D. Advanced Technology Center – Technology Student Association, State First Place in Board Games & CAD: The School Board recognized three Advanced Technology Center (ATC) students who achieved first place in their events at the Technology Student Association State Competition. Two Advanced Technology Center students achieved first place in Board Game Design. Another ATC student placed first in CAD Engineering.
 - E. Landstown High School – First Place MATE Mid-Atlantic Underwater Remotely Operated Vehicle (ROV): The School Board recognized twelve (12) students from Landstown High School. The students formed a Deep Sea Tactics team and won the Marine Advanced Technology Education (MATE) Mid-Atlantic Regional Remotely-Operated Vehicle (ROV) Competition.
 - F. Glenwood Elementary School – Virginia PTA, Volunteer of the Year, Elementary Division: The School Board recognized Kellie Nye, who was selected by the Virginia PTA as statewide Volunteer of the Year in the Elementary Division.
 - G. Malibu Elementary School – VBCPS Primary Schools Volunteer of the Year: The School Board recognized Meg Castle as the 2021-2022 Primary Schools Volunteer of the Year.
 - H. Larkspur Middle School – VBCPS Secondary Schools Volunteer of the Year: The School Board recognized Elizabeth Johnson as the 2021-2022 Secondary Schools Volunteer of the Year.
 - I. Tallwood Elementary School – VBEA Citywide Elementary Teacher Assistant of the Year: The School Board recognized Kristen Euler, Special Education Teacher Assistant, as the VBEA Citywide Elementary Teacher Assistant of the Year.
 - J. Independence Middle School – VBEA Citywide Secondary Teacher Assistant of the Year: The School Board recognized Kimberly Hylenski, Special Education Teacher Assistant, as the VBEA Citywide Secondary Teacher Assistant of the Year.
 - K. Advanced Technology Center – National Runners-Up, American Society of Materials 2022 High School Materials Challenge: The School Board recognized two (2) students from the Advanced Technology Center who placed second in the nation in the American Society of Materials (ASM) Materials Challenge 2022 for high school students.
 - L. Kempsville High School - Sister Cities Student Ambassador: The School Board recognized Lucia Morton, a junior at Kempsville High School in the Entrepreneurship and Business Academy, as the Sister Cities Student Ambassador.
- 8. *Adoption of the Agenda:*** Chairwoman Rye made a modification to the agenda regarding workshop item #1B – 2021-22 Professional Development Update deferred to agenda item #17 – Return to Administrative, Informal, Workshop or Closed Session matters. Without any further modifications, Chairwoman Rye called for a motion to approve the agenda as modified. Ms. Riggs made the motion, seconded by Ms. Owens. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced were nine (9) ayes in favor of the motion: Chairwoman Rye, Vice Chair

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Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 9-0-0.

9. Superintendent's Report: There was no report presented at the meeting.

10. Approval of Meeting Minutes

A. May 24, 2022 Regular School Board Meeting: Chairwoman Rye called for any modifications to the May 24, 2022 Regular School Board meeting minutes as presented. Hearing none, Chairwoman Rye called for a motion to approve the May 24, 2022 meeting minutes as presented. Ms. Franklin made the motion, seconded by Ms. Hughes. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced were nine (9) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 9-0-0.

11. Public Comments (until 8:00 p.m.): Chairwoman Rye announced the School Board will hear public comments on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division from citizens and delegations who signed up with the School Board Clerk prior to the meeting. Chairwoman Rye mentioned information regarding speaker process, decorum and order, and submitting comments via group email.

There were seven (7) in person speakers; topics discussed were: Gentlemen's Club Program; public comments; unfounded comments; use of school employee's names during public comment; public shaming; material selection; books; work of librarians.

The public comments ended at 6:55 p.m.

12. Information: There were no items presented for information.

13. Return to public comments if needed: As noted under agenda item #11, public comments ended at 6:55 p.m.

14. Consent Agenda: Chairwoman Rye read the items on the Consent Agenda.

- A. Resolution: Juneteenth: Recommendation that the School Board approve a resolution recognizing the nineteenth day of June of each year, also known as Juneteenth.
- B. Policy Review Recommendations: Recommendation that the School Board approve Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain bylaws and policies as reviewed by the PRC at its May 12, 2022 meeting.
 1. Policy 3-79/Schedules, Routes and Stops: Activity Buses: The PRC recommends amendments to clarify the expectations for activity buses dropping off or picking up students as well as scrivener's changes.
 2. Policy 4-21/Payment to the Estate of Deceased Employees: Earned/Accrued Leave: The PRC recommends amending Policy 4-21 to clarify how earned and accrued leave will be paid to the estate of a deceased employee.
 3. Policy 6-1/Mission Statement/Vision Statement: The PRC recommends amending Policy 6-1 to include the School Division's Core Values as a new section.
 4. Policy 6-2/Goals and Objectives: The PRC recommends amending the legal references to Policy 6-2.
 5. Policy 6-8/Controversial Issues: The PRC recommends scrivener's changes to Policy 6-8.
 6. Policy 6-10/Guest Speakers: The PRC recommends scrivener's changes to Policy 6-10.
 7. Policy 6-11/No Child Left Behind: The PRC recommends deletion of Policy 6-11 as this Act is no longer applicable.
 8. Policy 6-14/Emergency Drills and Planning: The PRC recommends scrivener's changes to Editor's notes and the legal references.
 9. Policy 6-15/Delayed Opening/Emergency Closing of Schools: The PRC recommends scrivener's changes to Policy 6-15.
 10. Policy 6-61/Instructional Material/Selection: The PRC recommends clarification of print and media materials as well as scrivener's changes.
- C. Religious Exemption(s): Recommendation that the School Board approve Religious Exemption Case No. RE-21-17.
- D. New Course: Data Science: Recommendation that the School Board approve the proposed course Data Science and corresponding standards for implementation in the 2022-2023 school year.

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E. School Board Organizational Matters

1. Superintendent's Designee in the Absence of the Superintendent: Recommendation that the School Board approve the Superintendent's recommendation to appoint Donald E. Robertson, Ph.D., Chief of Staff, and Crystal M. Pate, Chief Financial Officer, as designees of the division superintendent to attend meetings of the School Board in the absence or inability to attend of the superintendent for the 2022-23 fiscal year pursuant to Code of Virginia § 22.1-76, ... approval of division superintendent's designee.
2. Superintendent's Signature Authority: Recommendation that the School Board authorize the Superintendent's recommendation to extend the term of signature authority for Donald E. Robertson, Ph.D., Chief of Staff; and/or Crystal M. Pate, Chief Financial Officer, through June 30, 2023 to sign all Virginia Department of Education correspondence (VDOE), reports, documents, requisitions and other official correspondence in the absence of the division superintendent.
3. Payroll Deductions: Recommendation that the School Board authorize the following list of payroll deductions for the 2022-23 fiscal year pursuant to Board Policy 4-36 – Payroll Deductions; and its corresponding Regulation 4-36.1 – Payroll Deductions:

- | | | |
|---------------------------|--------------------------|------------------------|
| 1. Health Plans | 13. State Education | 22. Workers' |
| 2. Dental Plans | (Student Loans) | Compensation |
| 3. Tax Sheltered | 14. Child Support | Salary/Leave |
| Annuities | 15. Court | Adjustments |
| 4. Flexible Benefit Plans | Orders/Bankruptcies | 23. Travel Advance and |
| 5. Long Term Disability | 16. Legal Resources | Other Purchase |
| Plan | 17. Direct Deposit | Repayments |
| 6. Association Dues | 18. VRS Optional Life | 24. Voluntary Benefits |
| 7. United Way | Insurance | 25. Administrative |
| 8. Deferred | 19. Salary/Leave | Processing Fees, |
| Compensation | Adjustments | where applicable |
| 9. Garnishments | 20. Employee Authorized | 26. VRS Retirement – |
| 10. Federal Tax Liens | Payment(s) owed to | Member Contribution |
| 11. State Tax Liens | the School Division | Rate |
| 12. Local Tax Liens | 21. VRS Service Buy Back | 27. Virginia Beach |
| | | Education Foundation |

After reading the items on the Consent Agenda, Chairwoman Rye called for a motion to approve the items on the Consent Agenda as presented. Ms. Riggs made the motion, seconded by Ms. Felton. Chairwoman Rye called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 9-0-0.

After the vote, Ms. Felton read the following resolution:

RESOLUTION
Juneteenth
June 13, 2022

WHEREAS, Juneteenth commemorates the day freedom was proclaimed to all enslaved people in the south by the Union General Gordon Granger who arrived in Galveston, Texas proclaiming the authority of the United States over Texas in the name of then President Andrew Johnson on June 19, 1865, more than two and half years after the signing of the Emancipation Proclamation by President Abraham Lincoln; and

WHEREAS, not caring so much to which day of freedom had come as to the fact it had come, the freed men and women referred to this day as "Juneteenth", which provides the historical reference for Juneteenth National Freedom Day, also known as "Emancipation Day", "Emancipation Celebration", and "Freedom Day" to commemorate the June

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19, 1865, announcement of the abolition of slavery in the State of Texas, and in general the emancipation of enslaved African Americans throughout the Confederacy; and

WHEREAS, Americans of all ethnic backgrounds, creeds, cultures, and religions, share in a common love of and respect for freedom, as well as a determination to protect their right to freedom- the freedom to choose a life direction, manner of earning a livelihood, and creating a community in which a free people live with dignity; and

WHEREAS, although remembering and celebrating Juneteenth promotes the unique lived experience, plight, and persistence of African American, African, and Black peoples, it also provides an opportunity for those not of this demographic to seek knowledge and awareness, obtain skills necessary to interact and communicate in a global society, and to learn from the past to better serve all current and future generations.

NOW, THEREFORE, BE IT

RESOLVED: That Virginia Beach City Public School Board observes Juneteenth, and other months of cultural remembrance, as the first step to acknowledging our core values and commitments to advance educational equity, cultural competency, and accountability; and

BE IT FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 13th day of June 2022.

15. Action

- A. Personnel Report / Administrative Appointments: Chairwoman Rye called for a motion to approve the June 13, 2022 personal report and administrative appointments. Ms. Franklin made the motion, seconded by Ms. Weems that the School Board approve the appointments and the acceptance of the resignations, retirements, and other employment actions as listed on the June 13, 2022 personnel report along with administrative appointments as recommended by the Superintendent. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 9-0-0.
- Superintendent Spence introduced the following: Jennifer C. Born, Human Resources Specialist, Department of Human Resources as Principal, Rosemont Forest Elementary School; Amy O'Connor, Reading Specialist, Arrowhead Elementary, Administrative Assistant, Birdneck Elementary School as Assistant Principal, Bayside Elementary School; Bryce Mitchell, Teacher, Larkspur Middle School as Assistant Principal, Great Neck Middle School; Kenneth J. Walsh, Teacher, Brandon Middle School as Assistant Principal, Independence Middle School; Jennifer A. Clements, Library Media Specialist, First Colonial High School as Coordinator, Instructional Technology, Department of Teaching and Learning; Matthew Delaney, Senior Executive Director of High Schools, Department of School Leadership as Chief of Schools Officer, Department of School Leadership; and Rashida Y. Moore-Williams, Assistant Principal, Salem Middle School as Assistant Director, Advanced Technology Center. Superintendent Spence took a point of personal privilege to recognize and thank Dr. Eugene Soltner, who will be retiring as Chief of Schools Officer.
- B. Salary Resolution FY 22/23: Vice Chair Melnyk read the following resolution:

**SALARY RESOLUTION
June 13, 2022**

WHEREAS, the mission of the Virginia Beach City Public Schools, in partnership with our entire community, is to ensure that each student is empowered with the knowledge and skills necessary to meet the challenges of the future; and

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WHEREAS, the School Board has adopted a comprehensive strategic plan and school improvement priorities to guide budgetary decisions; and

WHEREAS, the School Board has studied the recommended School Operating Budget in view of state and federal requirements, additional demands for space and operations, the strategic plan, priorities, expectations, competitive compensation for employees and the best educational interests of its students; and

WHEREAS, the School Board Proposed Operating Budget has been reconciled to meet the funding from the City Council; and

WHEREAS, all employees will receive a 4.5% Cost of Living (COLA) adjustment and an additional 0.5% step increase; and

WHEREAS, the Instructional Experience-Based and Unified Experience-Based Step Pay scales, Part-time Hourly Rates, Table of Allowances, High School Department Chairs, Non-Athletic Supplements, Athletic Supplements and Student Activity Rates titled below and as shown in the attachments are approved and will be effective as shown below; and

WHEREAS, the percent of compensation increases and the effective dates of the increases are shown below:

- Attachment A - Alphabetical Listing of Instructional Positions
- Attachment B - Instructional Experience-Based Step Pay Scale (7/1/22 --- 6/30/23)
- Attachment C - Unified Experience-Based Step Pay Scale Grade Assignments (7/1/22 --- 6/30/23)
- Attachment D - Unified Experience-Based Step Pay Scale (7/1/22 --- 6/30/23)
- Attachment E - Part-time Temporary Hourly Rates (7/1/22 --- 6/30/23)
- Attachment F - Table of Allowances 2022/2023
- Attachment G – High School Department Chairs and Non-Athletic and Athletic Supplements 2022/23
- Attachment H – Student Activity Rates 2022/23

NOW, THEREFORE, LET IT BE

RESOLVED: That the School Board of the City of Virginia Beach adopts the Salary Scales and the compensation increases as outlined in this resolution and attachments.

Adopted by the School Board of the City of Virginia Beach this 13th day of June, 2022.

Chairwoman Rye called for a motion to approve the Salary Resolution FY22/23. Ms. Riggs made the motion, seconded by Ms. Owens. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 9-0-0.

C. Policy Review Recommendations:

1. Policy 3-85/Outside Food and Drink in Schools and Classroom: Chairwoman Rye called for a motion to approve Policy 3-85/Outside Food and Drink in Schools and Classroom. Ms. Weems made the motion, seconded by Ms. Anderson. There was a brief discussion regarding the changes to the policy; reviewed the last sentence in paragraph B which changed the word “discouraged” to “rare”. Without further discussion, Chairwoman Rye called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 9-0-0.

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16. Committee, Organization or Board Reports: Ms. Franklin mentioned Gifted Advisory Committee had its final meeting of the year, review of candidates for committee, new leaders were voted in for the committee; School Health Advisory Committee – Ms. Franklin filled in for Ms. Weems, it was the last meeting of the year, mentioned the food services website and the birthday tab, shared other reward ideas for birthdays; shared the mental health building is open and open house event in September; Ms. Weems mentioned the last Special Education Advisory Committee (SEAC) meeting, upcoming special education report, there are five subcommittees working on different items, a change to meeting times next year, trying to get more involvement; Vice Chair Melnyk shared the next Internal Audit meeting is scheduled for June 30; Chairwoman Rye mention the retreat schedule is being finalized, thanked the School Board members for their committee work this year; Ms. Anderson shared she and Ms. Franklin met on the Employee Input process and information will be shared with the School Board in the future.

17. Return to Administrative, Informal, Workshop or Closed Session matters: Note: workshop agenda item #1B – 2021-2022 Professional Development Update was moved from the workshop session to agenda item #17, see also agenda item #8 – Adoption of the Agenda.

Professional Development Update: Janene Gorham, Ed.D., Director, Professional Growth and Innovation provided the School Board information regarding professional learning for the 2021-2022 school year and a preview of professional learning for the 2022-2023 school year; framed the teacher professional learning – program components: essential professional learning, choice sessions; provided 1,227 activities offered, 25,832 total enrollments, 5,963 total unique enrollments; third component – site-based, activities determined by the school principal and designed to meet the needs of the school and the needs of the teachers; reviewed some examples of external requirements: license requirements – child abuse and neglect recognition training, dyslexia awareness, emergency first aid, CPR, and AED training; local training requirements – seizure awareness training; reviewed items from 2021-2022 PLP and shared a few essential requirement courses (i.e. high leverage instructional practices, trigonometry curriculum updates, leveraging the teaching and learning framework to support core instruction); reviewed 2021-2022 notable accomplishments: for example - Citywide Leadership meetings, trauma sensitive training series, aspiring administrators cohort, ESL Praxis cohort; created Professional Learning Advisory Board; mentioned some 2022-2023 essential professional learning: fostering a scientific and engineering mindset, suicide prevention, intervention, and postvention for elementary school counselors, emphasizing writing in Social Studies classrooms, case management for Special Education teachers; choice summer professional learning – Innovative Learning Summer Summit, PreK and Early Childhood Special Education Conference, Title I Conference: *I Am the Change*, Virtual Gifted Symposium; choice professional learning for Canvas: Camp Canvas, Growing with Canvas, Canvas training portal, support from Instructional Technology Specialists.

Reviewed professional learning for school administrators: Summer Leadership Conference, Citywide meetings, summer short courses, new cohorts of Aspiring Administrators (28) and Aspiring Principals (22); professional learning for non-instructional staff - job-specific skills, power skills (Learning on the Go podcasts, Udemy Business Platform), leadership development: Leadership and Management Series, Directors' Book Study, Leader Academy (Department of Teaching and Learning); the presentation continued the questions and comments regarding number of total enrollments; how information is being shared with staff; professional learning for Canvas; advertising in schools for Canvas.

Note: Ms. Weems left the School Board meeting at 7:29 p.m.

Superintendent Spence took a moment to acknowledge and thank Dr. LaQuiche Parrott, who will be leaving VBCPS.

The formal meeting concluded at 7:46 p.m.

CLOSED SESSION: Vice Chair Melnyk made a motion, seconded by Ms. Riggs that the School Board recess into Closed Session to deliberate on the following matters: into a closed meeting pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraphs 1, 7 and 8, of the Code of Virginia, 1950, as amended, for

A.1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; namely

a) Discussion with regarding the Superintendent's employment contract terms.

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b) Appointment of citizen members to School Board Citizen Advisory Committees effective July 1, 2022.

A.7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter and

A.8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss: Status of pending litigation and new litigation matters.

There were eight (8) ayes in favor of the motion to recess into closed session: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, and Ms. Riggs.

Individuals present for discussion in the order in which matters were discussed:

A7. CONSULTATION WITH LEGAL COUNSEL

A8. CONSULTATION WITH LEGAL COUNSEL

Namely to discuss: Status of pending litigation and new litigation matters.

School Board members: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, and Ms. Riggs; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; Regina M. Toneatto, Clerk of the Board.

Superintendent Spence was in closed session at 8:07 p.m. and left the closed session at 8:11 p.m.

A1. PERSONNEL MATTERS

a) Discussion with regarding the Superintendent's employment contract terms.

b) Appointment of citizen members to School Board Citizen Advisory Committees effective July 1, 2022.

NOTE: Topic A1. (b) Appointment of citizen members to School Board Citizen Advisory Committees effective July 1, 2022 was discussed during the Pre-Meeting Closed Session.

School Board members: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, and Ms. Riggs; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; Regina M. Toneatto, Clerk of the Board.

Superintendent Spence was in closed session at 8:57 p.m. and left the closed session at 9:09 p.m.

The School Board reconvened at 9:14 p.m.

Certification of Closed Session: Vice Chair Melnyk read the Certification of Closed Session:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

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NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Riggs made the motion for the Certification of Closed Session, seconded by Ms. Anderson. There were eight (8) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, and Ms. Riggs.

Chairwoman Rye made the following motion, that the Chair is authorized to sign an amendment to the Superintendent's employment contract to extend his term of employment from July 1, 2022 to June 30, 2026. Ms. Anderson seconded the motion. Chairwoman Rye called for a vote. The School Board Clerk announced there were seven (7) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Owens, and Ms. Riggs. There was one (1) nay opposed to the motion: Ms. Hughes. The motion passed, 7-1-0.

Chairwoman Rye made the following motion, that the Superintendent is authorized to undertake paid employment with the American Association of Superintendents, AASA, through his private consulting business through February 2024. Ms. Franklin seconded the motion. Chairwoman Rye called for a vote. The School Board Clerk announced there were eight (8) ayes in favor of the motion: Chairwoman Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Owens, and Ms. Riggs. The motion passed, 8-0-0.

- 18. Adjournment:** Chairwoman Rye adjourned the meeting at 9:17 p.m.

Respectfully submitted:

Regina M. Toneatto, Clerk of the School Board

Approved:

Carolyn T. Rye, School Board Chair



Subject: School Board Public Hearing Item Number: 11

Section: Public Hearing Date: June 28, 2022

Senior Staff: Jack Freeman, Chief Operations Officer, Department of School Division Services

Prepared by: Melisa A. Ingram, Executive Director, Facilities Services

Presenter(s): Melisa A. Ingram, Executive Director, Facilities Services

Recommendation:

The School Board of the City of Virginia Beach is seeking public input on the proposed PPEA Interim Agreement for the replacement of three schools within the CIP; Princess Anne High School, Williams Elementary School/Bayside 6th Grade Campus and Bayside High School. The School Board will take public comment by holding a public hearing during its regularly scheduled meeting as advertised on page 8 in the Sunday, June 12, 2022, edition of the Sunday Work & Money section of *The Virginian-Pilot* and duplicated below:

Background Summary:

8 | Sunday, June 12, 2022

PUBLIC HEARING PPEA INTERIM AGREEMENT

The School Board of the City of Virginia Beach will hold a PUBLIC HEARING on Tuesday, June 28, 2022 at 6:00 p.m. in the School Administration Building, Municipal Center Building 6, Virginia Beach, Virginia. The purpose of this hearing will be to obtain public input on the proposed PPEA process for replacement of 3 school buildings within the CIP; Princess Anne HS, Williams ES/Bayside 6, & Bayside HS. Information related to this Public Hearing can be found on-line at: https://www.vb-schools.com/about_us/departments/facilities_services/current_RFP

Any questions concerning this matter should be directed to the Chief Operations Officer, Department of School Division Services, School Administration Annex, Building 16, 2435 Princess Anne Road, Virginia Beach, Virginia, phone number (757) 263-1040.

Any citizen who desires to speak at this hearing should contact the Clerk of the School Board at (757) 263-1016. If you are physically disabled or visually impaired and need assistance at this meeting, please call the SCHOOL BOARD CLERK'S OFFICE at (757) 263-1016; Hearing impaired call TDD 711 (TDD – Telephone Device for the Deaf).

06/12/22 7229448

Source:

Code of Virginia §56-575.1 The Public-Private Education Facilities and Infrastructure Act of 2002
School Board Policy 3-71 Public-Private Education Facilities and Infrastructure Act Projects

Budget Impact:

Not-to-Exceed Total Cost Interim Agreement: \$15,404,544

CIP 1-015 Princess Anne High School: \$7,239,914.50

CIP 1-028 B. F. Williams/Bayside 6th Replacement: \$2,779,756

CIP 1-029 Bayside High School Replacement: \$5,384,873.50



Subject: Interim Financial Statements – May 2022 **Item Number:** 13A

Section: Information **Date:** June 28, 2022

Senior Staff: Crystal M. Pate, Chief Financial Officer

Prepared by: Daniel G. Hopkins, Director of Business Services

Presenter(s): Crystal M. Pate, Chief Financial Officer
Daniel G. Hopkins, Director of Business Services

Recommendations:

It is recommended that the School Board review the attached financial statements.

Background Summary:

Pursuant to Section 22.1-115 of the Code of Virginia, as amended, and other applicable sections, the enclosed Interim Financial Statements are presented.

Source:

Section 22.1-115 of the Code of Virginia, as amended

Budget Impact:

None



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

INTERIM FINANCIAL STATEMENTS
FISCAL YEAR 2021-2022
MAY 2022

The financial statements include the following:

	<u>Page</u>
School Operating Fund:	
Revenues by Major Source	A1
Expenditures and Encumbrances by Category	A3
Expenditures and Encumbrances by Cost Center	
within Category	A5
Revenues and Expenditures/Encumbrances Summary	B1
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Special Revenue and Proprietary Funds:	
Athletics	B5
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Risk Management	B8
Communication Towers/Technology	B9
Grants	B10
Health Insurance	B13
Vending Operations	B14
Instructional Technology	B15
Equipment Replacement	B16
Capital Projects Funds Expenditures and Encumbrances	B17
Green Run Collegiate Charter School	B18

The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each cost center and fund for reporting and budgetary control purposes.

School Operating Fund

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

School Operating Fund Revenues (pages B1, B3-B4)

Revenues realized this month totaled **\$74.4 million**. Of the amount realized for the month, **\$39.8 million** was realized from the City, **\$8.8 million** was received in state sales tax, and **\$25.1 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue.

School Operating Fund Expenditures (page B1)

The percent of the total current fiscal year budget expended and encumbered through this month was **88.88%**. The percent of expenditures and encumbrances to the total actual expenditures and encumbrances for the same period in FY 2021 was **88.96%**, and FY 2020 was **87.18%**. Please note that **\$35,299,778** of the current year budget is funded by the prior year fund balance for encumbrances.

Athletics Fund (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. This fund has realized **\$4,141** (including **\$3,797** in middle school receipts) this month or **98.7%** of the estimated revenue for the current fiscal year compared to **91.3%** of FY21 actual. Expenditures totaled **\$787,860** for this month. This fund has incurred expenditures and encumbrances of **82.5%** of the current fiscal year budget compared to **74.0%** of the FY 21 actual. Please note that **\$429,369** of the current year budget is funded by the prior year fund balance for encumbrances.

Cafeterias Fund (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. The fund realized **\$4,732,334** (includes **\$3,774,299** from the Federal National School Lunch Program and **\$823,527** from the School Breakfast program) this month or **103.8%** of the estimated revenue for the current fiscal year compared to **60.3%** of the FY 21 actual. Expenditures totaled **\$3,288,401** for this month. This fund has incurred expenditures and encumbrances of **78.4%** of the current fiscal year budget compared to **59.9%** of the FY 21 actual. Please note that **\$3,268,162** of the current year budget is funded by the prior year fund balance (**\$3,189,607**) and prior year fund balance for encumbrances (**\$78,555**).

Textbooks Fund (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. The fund realized **\$336,844** (includes **\$334,371** from the Department of Education) this month or **90.1%** of the estimated revenue for the current fiscal year compared to the **91.4%** of the FY 21 actual. Expenditures totaled **\$36,875** for this month. This fund has incurred expenditures and encumbrances of **85.2%** of the budget for the current fiscal year compared to **83.0%** of the FY 21 actual. Please note that **\$2,085,381** of the current year budget is funded by the prior year fund balance (**\$2,071,611**) and prior year fund balance for encumbrances (**\$13,770**).

Risk Management Fund (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. The fund realized **\$6,076** in revenue (including **\$6,026** from interest) this month. Expenses for this month totaled **\$559,670** (including **\$180,181** in Worker's Compensation payments).

Communication Towers/Technology Fund (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. The fund realized **\$11,248** in revenue (includes **\$3,613** in tower rent-Cox High and **\$6,092** in tower rent-Tech Center) this month or **128.2%** of the estimated revenue for the current fiscal year compared to **130.3%** of FY 21 actual. Please note that **\$284,000** of the current year budget is funded by the prior year fund balance.

Grants Fund (pages B10-B12)

The Grants Fund accounts for certain private, Commonwealth of Virginia, and Federal grants (with matching local funds, if required). A total of **\$11,661,528** in expenditures was incurred for various grants this month.

Health Insurance Fund (page B13)

The Health Insurance Fund accounts for the health insurance program and the administration thereof for the City and School Board employees. Revenues for this month totaled **\$12,473,826** (including City and School Board (employer and employee) premium payments). Expenses for this month totaled **\$9,589,529**. This includes medical and prescription drug claim payments for City and School Board employees.

Vending Operations Fund (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. A total of **\$256** in revenue (interest) has been realized this month or **136.7%** of the estimated revenue for the current fiscal year compared to the **45.1%** of the FY21 actual. Expenditure's total **\$58,660** for this current fiscal year. This fund has incurred expenditures and encumbrances of **85.0%** of the current fiscal year budget compared to **23.2%** of the FY 21 actual. Please note that **\$6,000** of the current year budget is funded by the prior year fund balance.

Instructional Technology Fund (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. The fund realized **\$4,729** in revenue (interest) this month. Expenditures this month total **\$857**. Please note that **\$1,121,686** of the current year budget is funded by the prior year fund balance.

Equipment Replacement Fund (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. The fund realized **\$256** in revenue (interest) this month. Expenditures for this month total **\$1,305**. Please note that **\$915,493** of the current year budget is funded by the prior year fund balance (**\$744,581**) and prior year fund balance for encumbrances (**\$170,912**).

Capital Projects Funds (page B17)

The Capital Projects Funds accounts for the financial resources used for the construction of major capital facilities (e.g., schools). A total of **\$1,686,093** in expenditures was incurred for various school capital projects this month. This includes **\$324,532** for Lynnhaven Middle School expansion project, **\$687,304** for the Grounds – Phase III Renovation and Replacement projects, **\$167,963** for the Energy Performance Phase II, and **\$161,891** for the HVAC – Phase III Renovations and Replacement projects.

Green Run Collegiate Charter School Fund (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$4,193,884** in revenue for the current fiscal year (from School Operating Fund) or **100.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **80.2%** of the current year fiscal year budget compared to **73.5%** of FY 21. Please note that **\$10,277** of the current year budget is funded by the prior year fund balance for encumbrances.

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
May 1, 2022 through May 31, 2022

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Batch Entry Name	Description		Account From		Account To	Transfer Amount
22-05-01	To increase the budget for salaries and benefits	FROM	Psychological Services Psychologist or Audiologists or Therapists Social Security Taxes VRS Retirement	TO	Office of Technology Supervisors and Other Professional Noninstructional Social Security Taxes VRS Retirement Health Insurance	\$ 198,000
22-05-02	To purchase a projector system for Kellam High School	FROM	School Leadership Other Purchased Services Schools	TO	High Classroom Replace Computer Equipment > \$5,000 Technology Supplies Technology Contracting Services	\$ 21,245
22-05-03	To increase the budget for health insurance	FROM	Teaching & Learning Other Purchased Services Schools	TO	Instructional Technology Support Health Insurance	\$ 114,775
22-05-03	To increase the budget for teacher stipends	FROM	Middle Classroom Stipends	TO	Instructional Technology Support Stipends	\$ 69,000
22-05-04	To increase the budget for salaries and benefits	FROM	Alternative Education Classroom VRS Retirement	TO	School Leadership Asst Superintendent or Executive Asst Administrative Personnel Noninstructional	\$ 145,802
22-05-04	To increase the budget for salaries and benefits	FROM	Human Resources Clerical Personnel	TO	School Leadership Social Security Taxes VRS Hybrid Defined Blended Benefit	\$ 31,300
22-05-05	To purchase laptops for the Library Media Centers in all schools for the circulation desks	FROM	Instructional Technology Support Controlled Assets Computer Equipment	TO	Library Media Support Controlled Assets Computer Equipment	\$ 132,096
22-05-06	To transfer a budget for the expenditure that was moved to the Office of the Principal - Tech & Career Ed cost center	FROM	High Classroom Controlled Assets Computer Equipment	TO	Office of the Principal - Tech & Career Ed Controlled Assets Computer Equipment	\$ 9,398
22-05-07	To cover library books for Old Donation School	FROM	Middle Classroom Instructional Supplies	TO	Library Media Support Library Books & Supplies	\$ 4,995
22-05-08	To cover the purchase of Gifted Testing electronic subscriptions and software	FROM	Gifted Classroom Instructional Supplies	TO	Gifted Support Computer Software	\$ 73,739
22-05-08	To cover the purchase of Gifted Testing electronic subscriptions and software	FROM	Gifted Classroom Other Purchased Services	TO	Gifted Support Computer Software	\$ 35,859
22-05-09	To cover the purchase of non-instructional furniture for high schools for administrators, main office staff and guidance office	FROM	High School Classroom Records Management, Printing, Reproduction	TO	Office of Principal-High Other Materials and Supplies	\$ 1,152
22-05-09	To cover the purchase of non-instructional furniture for high schools for administrators, main office staff and guidance office	FROM	High School Classroom Other Purchased Services	TO	Office of Principal-High Other Materials and Supplies	\$ 10,148
22-05-09	To cover the purchase of non-instructional furniture for high schools for administrators, main office staff and guidance office	FROM	High School Classroom Replace Machinery/Equip, Furn & Fixture	TO	Office of Principal-High Other Materials and Supplies	\$ 17,346
22-05-09	To cover the purchase of non-instructional furniture for high schools for administrators, main office staff and guidance office	FROM	High School Classroom New Machinery/Equip, Furn & Fixture	TO	Office of Principal-High Other Materials and Supplies	\$ 4,337
22-05-09	To cover the purchase of non-instructional furniture for high schools for administrators, main office staff and guidance office	FROM	High School Classroom Controlled Assets Computer Equipment	TO	Office of Principal-High Other Materials and Supplies	\$ 40,226
22-05-10	To increase the budget for VRS Hybrid Defined Blended Benefit	FROM	Human Resources Clerical Personnel	TO	Gifted Classroom VRS Hybrid Defined Blended Benefit	\$ 47,835
22-05-10	To increase the budget for VRS Hybrid Defined Blended Benefit	FROM	Summer Slide Instructional Supplies Food Services Other Purchased Services Schools	TO	Gifted Classroom VRS Hybrid Defined Blended Benefit	\$ 37,443
22-05-11	To purchase a replacement lift in the car and truck shop	FROM	Vehicle Services Powered Equipment Supplies	TO	Vehicle Maintenance Replace Machinery/Equip, Furniture & Fixture	\$ 10,320
22-05-12	To increase the budget for salaries	FROM	Communications & Community Engagement Supervisors and Other Professionals Noninstructional	TO	Internal Audit Supervisors and Other Professionals Noninstructional	\$ 10,000
22-05-13	To purchase portable handheld radio units for auxiliary drivers	FROM	Middle Classroom Teachers MS	TO	Vehicle Operations - Special Ed Radio and Communication Equipment	\$ 64,000
22-05-14	To purchase replacement AV materials, desktop computers, and monitors	FROM	Middle Classroom Teachers MS	TO	Transportation Management Controlled Assets Computer Equipment	\$ 39,810
22-05-15	To purchase additional supply racks for remainder of the schools/centers for FACE and items to fill supply racks	FROM	Communications & Community Engagement Supervisors and Other Professionals Noninstructional	TO	Communications & Community Engagement Office Supplies	\$ 45,640
22-05-17	To purchase toughbook laptops and adapters that has vehicle diagnostic software for the Glenwood garage	FROM	Middle Classroom Teachers MS	TO	Vehicle Services Controlled Assets Computer Equipment	\$ 20,000

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
May 1, 2022 through May 31, 2022

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Batch Entry Name	Description		Account From		Account To	Transfer Amount
22-05-17	To purchase back buddies for the Glenwood garage	FROM	Middle Classroom Teachers MS	TO	Vehicle Services Shop Supplies & Tools	\$ 58,000
22-05-17	To purchase a portable lift for the Glenwood garage	FROM	Middle Classroom Teachers MS	TO	Vehicle Services Replace Machinery / Equip, Furniture & Fixture	\$ 72,500
22-05-18	To update our current software InfoBlox, virtual cloud-based appliance	FROM	Technology Maintenance Supervisors and Other Professionals Noninstructional	TO	Technology Maintenance Repair and Maintenance Services - (Equipment & Facility) Computer Software Technology Contracting Services	\$ 39,292
22-05-18	eRate - Cables and true up switches (Newtown ES, Pembroke ES, and Point O'View ES)	FROM	Technology Maintenance VRS Retirement Health Insurance	TO	Technology Maintenance Technology Supplies Controlled Assets Computer Equipment	\$ 50,106
22-05-18	To purchase PowerSchool, add-on software for Schoology	FROM	Middle Classroom Teachers MS	TO	Technology Maintenance Technology Contracting Services	\$ 17,100
22-05-19	To purchase a copier replacement	FROM	Middle Classroom Teachers MS	TO	Alternative Ed Support Replacement Computer Equipment > \$5,000	\$ 5,462
22-05-19	To purchase a copier replacement	FROM	Middle Classroom Teachers MS	TO	Student Leadership Replacement Computer Equipment . \$5,000	\$ 5,215
22-05-20	To purchase replacement laptops for the Office of Safe Schools	FROM	Middle Classroom Teachers MS	TO	Safe Schools Controlled Assets Computer Equipment	\$ 8,672
22-05-21	To increase the budget for salaries	FROM	Special Ed Classroom Teachers HS	TO	Special Ed Support Admin Personnel Instructional-Coordinators/Specialists	\$ 100,000
22-05-22	To purchase replacement Tech Ed computers	FROM	High Classroom Teachers HS	TO	Tech and Career Ed Classroom Controlled Assets Computer Equipment	\$ 149,056
22-05-23	To increase the budget for salaries	FROM	Teaching & Learning Clerical Personnel	TO	Student Activities Teachers HS	\$ 35,000
22-05-24	To increase the budget for salaries and benefits	FROM	Psychological Services Health Insurance	TO	School Division Services Asst Superintendent or Executive Asst VRS Hybrid Defined Blended Benefit	\$ 8,700
22-05-25	To purchase 6 X-ray scanners for the Renaissance Academy	FROM	Psychological Services VRS Hybrid Defined Blended Benefit Health Insurance	TO	Safe Schools Replace Machinery / Equipment, Furniture & Fixture	\$ 151,890

VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

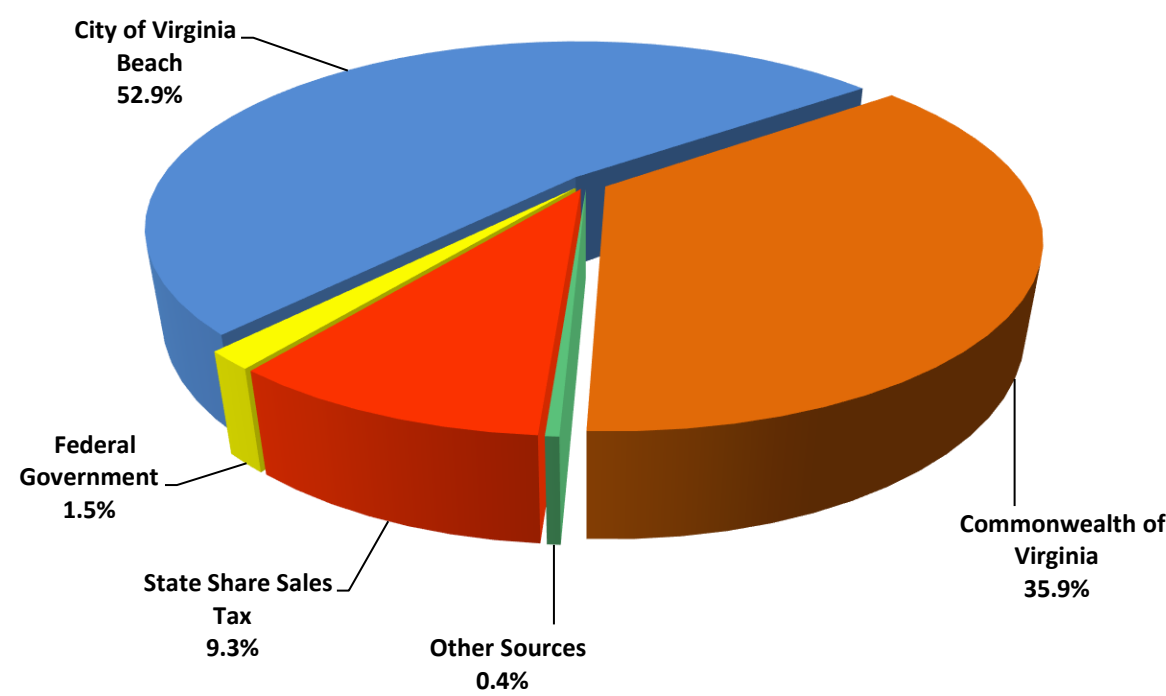
REVENUES

MAY 2022

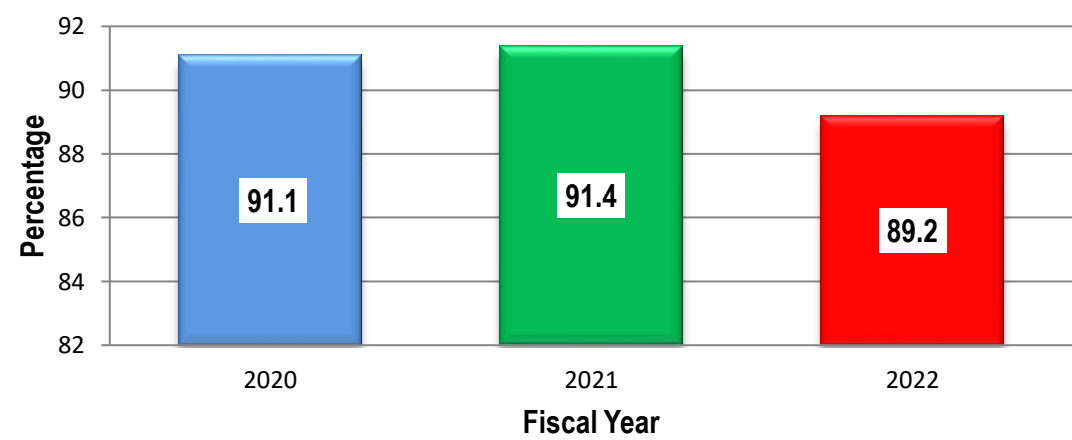
BY MAJOR SOURCE	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (1)	TREND *
COMMONWEALTH OF VIRGINIA	2022	317,437,827	<-----	260,369,444	82.02%	A
	2021	297,791,599	295,922,940	269,614,019	90.54%	
	2020	284,825,537	285,102,568	248,964,672	87.41%	
STATE SALES TAX	2022	81,922,118	<-----	80,940,343	98.80%	A
	2021	79,209,739	87,120,778	71,739,399	90.57%	
	2020	78,981,847	79,610,836	67,237,423	85.13%	
FEDERAL GOVERNMENT	2022	13,500,000	<-----	15,258,186	113.02%	F
	2021	13,500,000	18,243,225	15,911,836	117.87%	
	2020	12,200,000	16,671,591	15,188,419	124.50%	
CITY OF VIRGINIA BEACH	2022	467,563,377	<-----	427,656,949	91.47%	A
	2021	460,646,169	460,496,169	421,448,338	91.49%	
	2020	465,523,561	465,523,561	434,991,098	93.44%	
OTHER SOURCES	2022	3,132,803	<-----	3,876,126	123.73%	F
	2021	3,082,803	2,578,886	2,116,490	68.65%	
	2020	3,032,803	4,046,738	3,326,346	109.68%	
SCHOOL OPERATING FUND TOTAL	2022	883,556,125	<-----	788,101,048	89.20%	A
	2021	854,230,310	864,361,998	780,830,082	91.41%	
	2020	844,563,748	850,955,294	769,707,958	91.14%	

* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

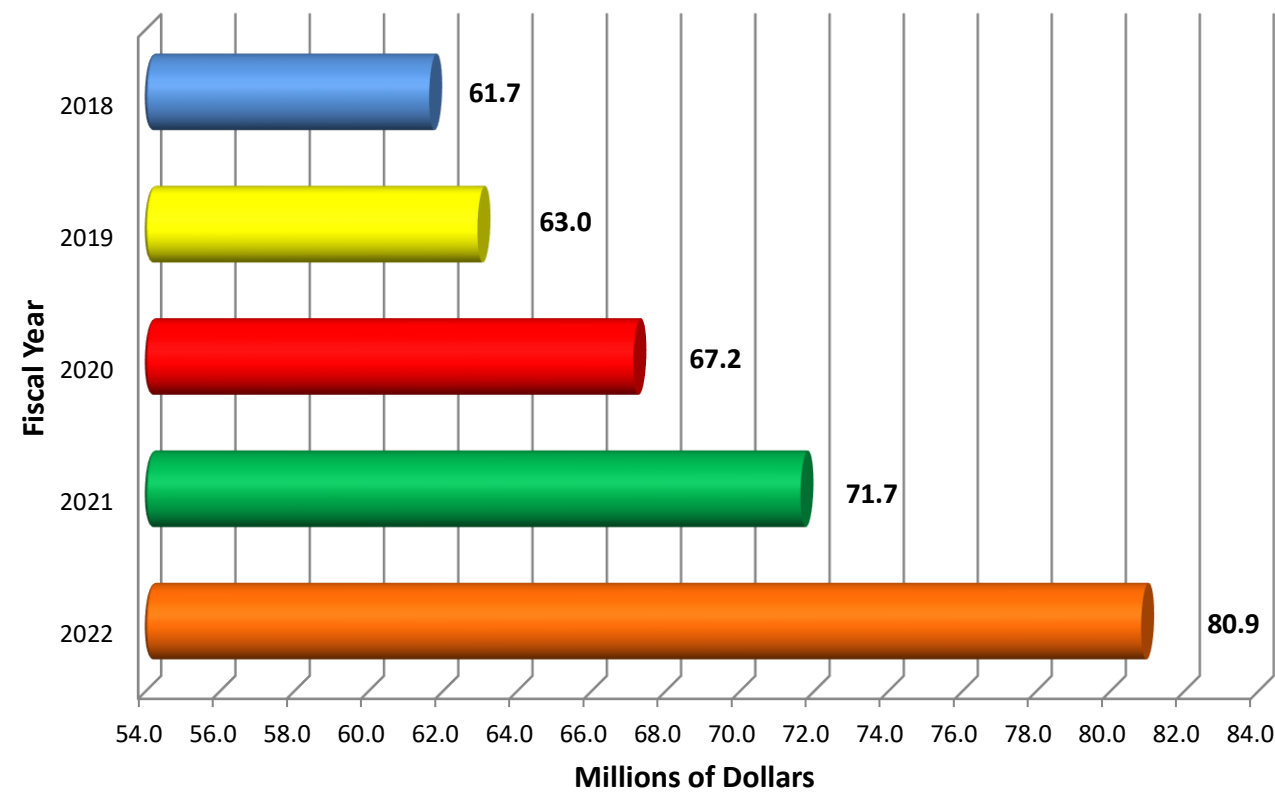
Fiscal Year 2022 Revenue Budget by Major Source



School Operating Fund Revenue
Percentage of Actual to Budget/Actual as of May 31, 2022



State Sales Tax Revenue through May 31, 2022



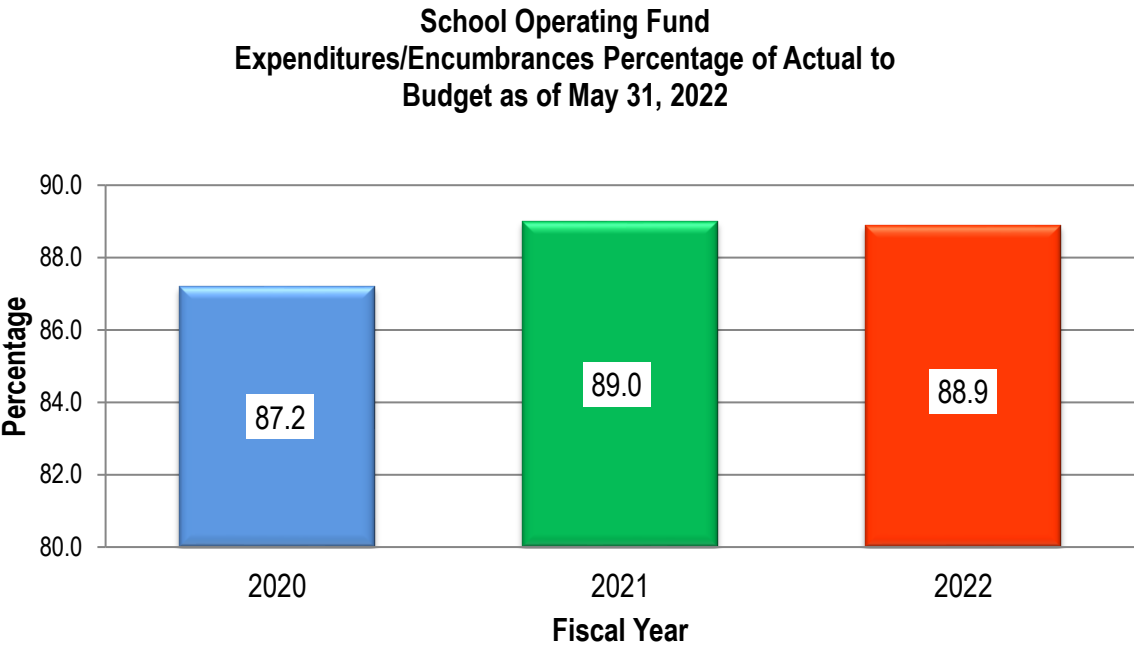
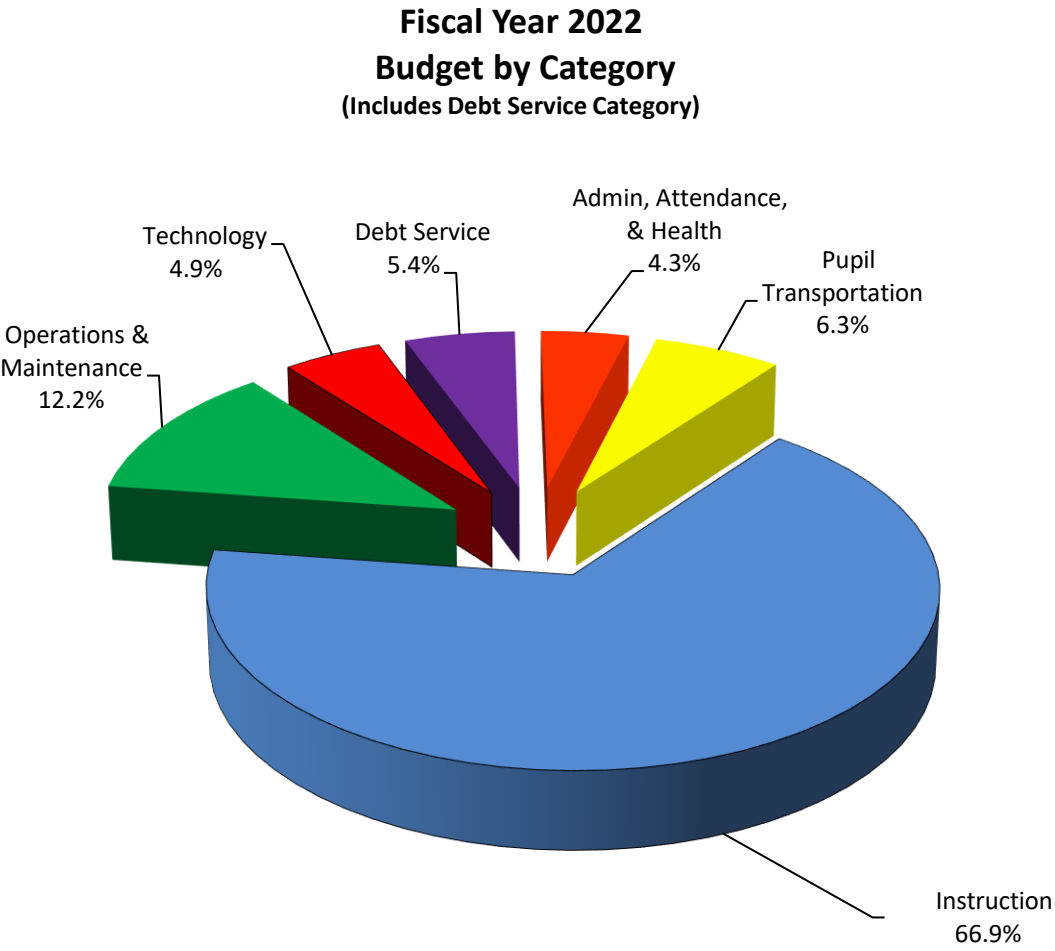
VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

EXPENDITURES/ENCUMBRANCES

MAY 2022

BY UNIT WITHIN CATEGORY	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (1)	TREND *
INSTRUCTION	2022	614,547,416	<-----	547,701,869	89.12%	A
CATEGORY	2021	586,718,111	580,254,096	524,313,956	89.36%	
	2020	597,197,050	577,167,812	524,393,039	87.81%	
ADMINISTRATION,	2022	39,961,893	<-----	33,682,532	84.29%	A
ATTENDANCE & HEALTH	2021	39,954,023	37,155,488	33,670,220	84.27%	
CATEGORY	2020	26,273,771	24,530,187	22,361,865	85.11%	
PUPIL TRANSPORTATION	2022	57,925,843	<-----	52,426,724	90.51%	A
CATEGORY	2021	53,105,367	51,195,223	48,077,367	90.53%	
	2020	42,405,656	41,232,908	37,133,148	87.57%	
OPERATIONS AND	2022	111,720,045	<-----	99,087,811	88.69%	A
MAINTENANCE	2021	99,258,335	98,132,773	85,339,461	85.98%	
CATEGORY	2020	99,738,735	93,760,634	83,952,786	84.17%	
TECHNOLOGY	2022	45,257,894	<-----	39,803,099	87.95%	A
CATEGORY	2021	40,931,369	40,273,374	38,004,239	92.85%	
	2020	45,933,211	42,639,283	39,697,398	86.42%	
SCHOOL OPERATING FUND	2022	869,413,091	<-----	772,702,035	88.88%	A
TOTAL	2021	819,967,205	807,010,954	729,405,243	88.96%	
(EXCLUDING DEBT SERVICE)	2020	811,548,423	779,330,824	707,538,236	87.18%	
DEBT SERVICE	2022	49,442,812	<-----	45,818,100	92.67%	A
CATEGORY	2021	47,630,328	45,227,006	45,349,060	95.21%	
	2020	43,313,882	42,933,085	42,892,943	99.03%	

* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE



VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2021 THROUGH MAY 31, 2022

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	FY 2022 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
ELEMENTARY CLASSROOM	168,233,047	15,893,697	149,847,542	1,590,297	16,795,208	90.0%
MIDDLE CLASSROOM	66,722,830	6,107,655	58,758,840	68,113	7,895,877	88.2%
HIGH CLASSROOM	85,368,208	8,146,960	75,328,452	91,414	9,948,342	88.3%
SPECIAL ED CLASSROOM	101,416,154	7,401,463	91,783,496	157,843	9,474,815	90.7%
TECH AND CAREER ED CLASSROOM	19,643,111	1,694,486	15,758,733	4,194	3,880,184	80.2%
GIFTED CLASSROOM	15,570,080	1,469,078	13,846,055	64,398	1,659,627	89.3%
ALTERNATIVE EDUCATION CLASSROOM	5,724,611	511,086	4,684,150	1,815	1,038,646	81.9%
REMEDIAL ED CLASSROOM	9,886,090	918,863	8,629,006	13	1,257,071	87.3%
SUMMER SCHOOL CC	1,602,285	2,865	1,513,735		88,550	94.5%
SUMMER SLIDE	223,161		12,408	379	210,374	5.7%
ADULT ED	2,134,618	187,450	1,728,035	3,381	403,202	81.1%
GUIDANCE	20,971,235	1,858,218	18,667,449	22,553	2,281,233	89.1%
SOCIAL WORKERS SCHOOL	4,666,266	517,673	4,010,994	1,276	653,996	86.0%
HOMEBOUND	413,194	15,376	121,598		291,596	29.4%
TEACHING AND LEARNING	17,751,700	825,353	16,090,319	117,897	1,543,484	91.3%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	1,393,921	98,828	1,071,612	18,133	304,176	78.2%
OFFICE OF DIVERSITY EQUITY AND INCLUSION	521,984	45,596	410,754		111,230	78.7%
STUDENT LEADERSHIP	1,617,278	90,667	1,564,934		52,344	96.8%
SCHOOL LEADERSHIP	2,189,882	190,920	1,850,798	786	338,298	84.6%
STUDENT ACTIVITIES	8,863,851	324,122	8,345,494	12,676	505,681	94.3%
SPECIAL ED SUPPORT	4,470,286	368,747	3,999,122	54	471,110	89.5%
TECH AND CAREER ED SUPPORT	1,036,823	75,574	890,292	425	146,106	85.9%
GIFTED ED SUPPORT	2,610,637	211,541	2,148,205	20,671	441,761	83.1%
ALTERNATIVE ED SUPPORT	2,749,283	227,057	2,249,040	41,034	459,209	83.3%
LIBRARY MEDIA SUPPORT	14,234,939	1,305,612	12,457,477	152,962	1,624,500	88.6%
OFFICE OF PRINCIPAL-ELEMENTARY	28,779,748	2,358,368	25,873,919	292,464	2,613,365	90.9%
OFFICE OF PRINCIPAL-MIDDLE	12,130,658	983,852	11,114,511	5,096	1,011,051	91.7%
OFFICE OF PRINCIPAL-HIGH	12,907,339	1,043,922	11,530,188	116,710	1,260,441	90.2%
OFFICE OF PRINCIPAL-TECH AND CAREER ED	714,197	59,472	628,636	1,491	84,070	88.2%
TOTAL INSTRUCTION	614,547,416	52,934,501	544,915,794	2,786,075	66,845,547	89.1%
ADMIN., ATTENDANCE, AND HEALTH CATEGORY:						
BOARD,LEGAL AND GOVT SERVICES	1,297,287	330,406	946,884	18,277	332,126	74.4%
OFFICE OF SUPERINTENDENT	1,198,108	91,041	986,864	250	210,994	82.4%
MEDIA AND COMMUNICATIONS	2,387,779	189,687	1,780,488		607,291	74.6%
HUMAN RESOURCES SCHOOL	5,962,485	457,332	4,924,713	158,087	879,685	85.2%
PROFESSIONAL GROWTH AND INNOVATION	945,031	58,276	689,067		255,964	72.9%
CONSOLIDATED BENEFITS	2,687,987	182,562	2,247,835	82,778	357,374	86.7%
PLANNING INNOVATION AND ACCOUNTABILITY	2,419,484	144,270	1,695,756	7,891	715,837	70.4%
BUDGET AND FINANCE	5,494,330	363,085	4,695,684	19,979	778,667	85.8%
INTERNAL AUDIT	521,018	42,274	460,936	4,133	55,949	89.3%
PURCHASING SERVICES	1,231,388	92,582	1,047,267	455	183,666	85.1%
HEALTH SERVICES	8,699,621	805,700	7,576,344		1,123,277	87.1%
PSYCHOLOGICAL SERVICES	6,586,956	569,576	5,849,822	2,451	734,683	88.8%
AUDIOLOGICAL SERVICES	530,419	41,892	485,996	575	43,848	91.7%
TOTAL ADMIN., ATTENDANCE, AND HEALTH	39,961,893	3,368,683	33,387,656	294,876	6,279,361	84.3%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2021 THROUGH MAY 31, 2022

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	FY 2022 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
PUPIL TRANSPORTATION CATEGORY:						
TRANSPORTATION MANAGEMENT	2,734,127	229,362	2,495,022	4,003	235,102	91.4%
VEHICLE OPERATIONS	36,128,226	2,077,478	30,176,573	3,572,487	2,379,166	93.4%
VEHICLE OPERATIONS-SPECIAL ED	11,162,801	773,192	9,444,941	753,123	964,737	91.4%
MONITORING SERVICES-SPECIAL ED	3,710,682	285,707	2,776,458		934,224	74.8%
VEHICLE MAINTENANCE	4,190,007	294,111	3,203,713	404	985,890	76.5%
TOTAL PUPIL TRANSPORTATION	57,925,843	3,659,850	48,096,707	4,330,017	5,499,119	90.5%
OPERATIONS AND MAINTENANCE CATEGORY:						
SCHOOL DIVISION SERVICES	322,211	26,578	293,492		28,719	91.1%
FACILITIES AND MAINTENANCE SERVICES	58,917,181	3,860,400	42,345,697	9,249,064	7,322,420	87.6%
CUSTODIAL SERVICES SCHOOL	30,239,576	2,500,130	26,093,182	592,967	3,553,427	88.2%
GROUNDS SERVICES	4,618,699		4,618,699			100.0%
VEHICLE SERVICES	5,409,231	112,915	2,551,603	2,707,777	149,851	97.2%
SAFE SCHOOLS	8,786,176	822,100	7,718,986	7,674	1,059,516	87.9%
DISTRIBUTION SERVICES	2,239,221	142,790	1,807,708	2,044	429,469	80.8%
TELECOMMUNICATIONS CC	1,187,750	40,576	1,057,566	41,352	88,832	92.5%
TOTAL OPERATIONS AND MAINTENANCE	111,720,045	7,505,489	86,486,933	12,600,878	12,632,234	88.7%
TECHNOLOGY CATEGORY:						
ELEMENTARY CLASSROOM	1,821,451	(2,189)	154,355	111,457	1,555,639	14.6%
MIDDLE CLASSROOM	350,563	10,086	202,232	51,034	97,297	72.2%
HIGH CLASSROOM	427,545	14,620	134,193	135,756	157,596	63.1%
SPECIAL ED CLASSROOM	219,074	10,977	306,280	10,348	(97,554)	144.5%
TECH AND CAREER ED CLASSROOM	524,685	50,972	485,294	66,075	(26,684)	105.1%
GIFTED CLASSROOM	354,512	17,982	83,916	266,635	3,961	98.9%
ALTERNATIVE EDUCATION CLASSROOM	275,095		1,591	273,504		100.0%
REMEDIAL ED CLASSROOM	19,286		8,476	170	10,640	44.8%
SUMMER SCHOOL CC	10,742				10,742	
ADULT ED	111,779	2,295	57,434	115,740	(61,395)	154.9%
GUIDANCE	36,305	469	104,301	1,329	(69,325)	291.0%
SOCIAL WORKERS SCHOOL	15,249		5,284	5,030	4,935	67.6%
HOMEBOUND	40,143	8,918	31,481	3,770	4,892	87.8%
TEACHING AND LEARNING	362,271	1,133	418,446	9,916	(66,091)	118.2%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	32,366			73,050	(40,684)	225.7%
OFFICE OF DIVERSITY EQUITY AND INCLUSION	5,852	792	3,590		2,262	61.3%
STUDENT LEADERSHIP	9,217	167	1,527	1,591	6,099	33.8%
SCHOOL LEADERSHIP	34,894	180	48,531	340	(13,977)	140.1%
STUDENT ACTIVITIES	1,086		7,877	962	(7,753)	813.9%
SPECIAL ED SUPPORT	20,438	2,520	7,884	17,918	(5,364)	126.2%
TECH AND CAREER ED SUPPORT	14,579		3,639	12,243	(1,303)	108.9%
GIFTED ED SUPPORT	145,823		131,277	14,782	(236)	100.2%
ALTERNATIVE ED SUPPORT	191,787	5,627	61,029	67,958	62,800	67.3%
LIBRARY MEDIA SUPPORT	683,780	55,677	614,329	142,424	(72,973)	110.7%
OFFICE OF PRINCIPAL-ELEMENTARY	245,494	8,032	34,988	238,758	(28,252)	111.5%
OFFICE OF PRINCIPAL-MIDDLE	152,378	9,576	51,555	119,453	(18,630)	112.2%
OFFICE OF PRINCIPAL-HIGH	76,263	9,706	32,825	79,408	(35,970)	147.2%
OFFICE OF PRINCIPAL-TECH AND CAREER ED	9,900		9,399	420	81	99.2%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2021 THROUGH MAY 31, 2022

A 7

	FY 2022 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
TECHNOLOGY CATEGORY:						
INSTRUCTIONAL TECHNOLOGY SUPPORT	14,236,168	720,037	11,959,628	63,442	2,213,098	84.5%
BOARD,LEGAL AND GOVT SERVICES	8,029	13,515	19,728	9,266	(20,965)	361.1%
OFFICE OF SUPERINTENDENT	12,688		2,843	9,093	752	94.1%
MEDIA AND COMMUNICATIONS	279,169		348,859	5,796	(75,486)	127.0%
HUMAN RESOURCES SCHOOL	295,269	5,254	299,029	6,370	(10,130)	103.4%
PROFESSIONAL GROWTH AND INNOVATION	148,347		133,011	5,796	9,540	93.6%
CONSOLIDATED BENEFITS	49,815	712	31,888	94,934	(77,007)	254.6%
PLANNING INNOVATION AND ACCOUNTABILITY	666,474		404,414	221,123	40,937	93.9%
BUDGET AND FINANCE	332,105	1,250	200,507	26,839	104,759	68.5%
INTERNAL AUDIT	15,722	6	5,997	7,218	2,507	84.1%
PURCHASING SERVICES	176,901	16,972	57,195	116,271	3,435	98.1%
OFFICE OF TECHNOLOGY	1,170,254	89,498	990,648	52,760	126,846	89.2%
HEALTH SERVICES	5,852		53,446		(47,594)	913.3%
PSYCHOLOGICAL SERVICES	32,915	2,696	73,778	727	(41,590)	226.4%
TRANSPORTATION MANAGEMENT	111,025	71	49,039	21,565	40,421	63.6%
VEHICLE OPERATIONS	596,904	40,713	582,892	20,357	(6,345)	101.1%
VEHICLE OPERATIONS-SPECIAL ED	108,552	12,857	104,339	6,428	(2,215)	102.0%
VEHICLE MAINTENANCE	58,337	50	28,316	295	29,726	49.0%
SCHOOL DIVISION SERVICES	277		212		65	76.5%
FACILITIES AND MAINTENANCE SERVICES	1,238,740	59,584	1,005,817	257,578	(24,655)	102.0%
CUSTODIAL SERVICES SCHOOL	14,021		6,802	5,685	1,534	89.1%
VEHICLE SERVICES	94,765	11,111	89,182	5,556	27	100.0%
SAFE SCHOOLS	791,457	4,705	143,660	29,856	617,941	21.9%
DISTRIBUTION SERVICES	66,022	1,266	62,540	2,871	611	99.1%
TELECOMMUNICATIONS CC	10,212				10,212	
TECHNOLOGY MAINTENANCE	18,545,317	1,299,642	15,378,913	1,978,786	1,187,618	93.6%
TOTAL TECHNOLOGY	45,257,894	2,487,479	35,034,416	4,768,683	5,454,795	87.9%
 TOTAL SCHOOL OPERATING FUND (EXCLUDING DEBT SERVICE)	 869,413,091	 69,956,002	 747,921,506	 24,780,529	 96,711,056	 88.9%
 DEBT SERVICE CATEGORY:	 49,442,812	 523,364	 45,818,100	 	 3,624,712	 92.7%

Virginia Beach City Public Schools
Interim Financial Statements
School Operating Fund Summary
For the period July 1, 2021 through May 31, 2022

B1

Revenues :

	Budget	% of Total	Actual	Unrealized	Percent Realized
Source:					
Commonwealth of Virginia	317,437,827	35.93%	260,369,444	(57,068,383)	82.02%
State Share Sales Tax	81,922,118	9.27%	80,940,343	(981,775)	98.80%
Federal Government	13,500,000	1.53%	15,258,186	1,758,186	113.02%
City of Virginia Beach	467,563,377	52.92%	427,656,949	(39,906,428)	91.47%
Other Sources	3,132,803	0.35%	3,876,126	743,323	123.73%
Total Revenues	883,556,125	100.0%	788,101,048	(95,455,077)	89.20%
Prior Year Local Contribution*	35,299,778				
	<u>918,855,903</u>				

Expenditures/Encumbrances:

	Budget	% of Total	Actual	Unencumbered	Percent Obligated
Category:					
Instruction	614,547,416	66.88%	547,701,869	66,845,547	89.12%
Administration, Attendance and Health	39,961,893	4.35%	33,682,532	6,279,361	84.29%
Pupil Transportation	57,925,843	6.30%	52,426,724	5,499,119	90.51%
Operations and Maintenance	111,720,045	12.16%	99,087,811	12,632,234	88.69%
Technology	45,257,894	4.93%	39,803,099	5,454,795	87.95%
Debt Service	49,442,812	5.38%	45,818,100	3,624,712	92.67%
Total Expenditures/Encumbrances	<u>918,855,903</u>	100.0%	818,520,135	100,335,768	89.08%

*Fiscal year 2020-2021 encumbrances brought
forward into the current year

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL OPERATING FUND
BALANCE SHEET
JULY 1, 2021 THROUGH MAY 31, 2022

B 2

ASSETS:

CASH	819,332
DUE FROM GENERAL FUND	80,378,262
DUE FROM THE COMMONWEALTH	440,727
PREPAID ITEM	376,876

TOTAL ASSETS	<u><u>82,015,197</u></u>
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LIABILITIES:

CHECKS PAYABLE	659,171
WIRES PAYABLE	523,364
ACH PAYABLE	51,245
ACCOUNTS PAYABLE	26,689
ACCOUNTS PAYABLE-SCHOOLS	18,789
SALARIES PAYABLE-OPTIONS	46,769,362
FICA PAYABLE-OPTIONS	3,562,636
UNEARNED REVENUE	346,705
TOTAL LIABILITIES	<u><u>51,957,961</u></u>

FUND EQUITY:

FUND BALANCE	396,016
ESTIMATED REVENUE	(883,556,125)
APPROPRIATIONS	918,855,903
ENCUMBRANCES	24,780,529
RESERVE FOR ENCUMBRANCES	(24,780,529)
EXPENDITURES	(793,739,606)
REVENUES	788,101,048
TOTAL FUND EQUITY	<u><u>30,057,236</u></u>

TOTAL LIABILITIES AND FUND EQUITY	<u><u>82,015,197</u></u>
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VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2021 THROUGH MAY 31, 2022

B 3

	FY 2022 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
COMMONWEALTH VRS RETIREMENT	25,465,702	2,072,122	22,922,563	(2,543,139)	90.0%
SOCIAL SECURITY	10,935,722	889,830	9,843,623	(1,092,099)	90.0%
GROUP LIFE	764,736	62,226	688,365	(76,371)	90.0%
BASIC SCHOOL AID	190,383,716	14,233,235	165,336,451	(25,047,265)	86.8%
REMEDIAL SUMMER SCHOOL	1,935	26,320	118,438	116,503	6120.8%
VOCATIONAL EDUCATION	1,605,945	130,675	1,445,567	(160,378)	90.0%
GIFTED EDUCATION	1,988,313	161,788	1,789,750	(198,563)	90.0%
SPECIAL EDUCATION	20,036,078	1,630,318	18,035,170	(2,000,908)	90.0%
PREVENTION, INTERVENTION AND REMEDIATION	4,588,415	373,356	4,130,192	(458,223)	90.0%
COMPENSATION SUPPLEMENT	12,039,181	979,770	10,838,141	(1,201,040)	90.0%
SPECIAL EDUCATION HOMEBOUND	77,743			(77,743)	
SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION	15,239,091	2,779,456	12,507,549	(2,731,542)	82.1%
FOSTER CARE	470,374	48,527	48,527	(421,847)	10.3%
SPECIAL ED-REGIONAL TUITION	9,690,078			(9,690,078)	
CAREER AND TECH ED-OCCUPATIONAL	318,903			(318,903)	
FOSTER CARE-SPED		67,781	67,781	67,781	
ENGLISH AS A SECOND LANGUAGE	1,603,531	133,782	1,470,598	(132,933)	91.7%
AT-RISK	7,455,186	606,606	7,041,228	(413,958)	94.4%
K-3 PRIMARY CLASS SIZE REDUCTION	5,079,167	906,748	4,080,364	(998,803)	80.3%
OTHER STATE FUNDS	9,694,011		5,137	(9,688,874)	0.1%
TOTAL FROM COMMONWEALTH OF VIRGINIA	<u>317,437,827</u>	<u>25,102,540</u>	<u>260,369,444</u>	<u>(57,068,383)</u>	82.0%
STATE SHARE SALES TAX	<u>81,922,118</u>	<u>8,807,666</u>	<u>80,940,343</u>	<u>(981,775)</u>	98.8%
TOTAL FROM STATE SHARE SALES TAX	<u>81,922,118</u>	<u>8,807,666</u>	<u>80,940,343</u>	<u>(981,775)</u>	98.8%
IMPACT AID PUBLIC LAW 874	9,935,191		7,916,771	(2,018,420)	79.7%
IMPACT AID SPECIAL ED			965,617	965,617	
IMPACT AID DEPT OF DEFENSE	1,500,000		2,876,974	1,376,974	191.8%
DEPT. OF THE NAVY NJROTC	100,000	85,191	222,376	122,376	222.4%
DEPT OF DEFENSE SPECIAL ED			2,580,106	2,580,106	
MEDICAID REIMB-MEDICAL	1,964,809	727	681,854	(1,282,955)	34.7%
MEDICAID REIMB-TRANSPORTATION			14,359	14,359	
OTHER FEDERAL REVENUE			129	129	
TOTAL FROM FEDERAL GOVERNMENT	<u>13,500,000</u>	<u>85,918</u>	<u>15,258,186</u>	<u>1,758,186</u>	113.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2021 THROUGH MAY 31, 2022

B 4

	FY 2022 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION	465,493,475	39,795,231	425,698,244	(39,795,231)	91.5%
TRANSFER FROM SCHOOL RESERVE FUND	1,334,364	111,197	1,223,167	(111,197)	91.7%
CITY OF VIRGINIA BEACH-CONSOLIDATED BEN	735,538		735,538		100.0%
TOTAL TRANSFERS	<u>467,563,377</u>	<u>39,906,428</u>	<u>427,656,949</u>	<u>(39,906,428)</u>	91.5%
RENT OF FACILITIES SCHOOLS	450,000	17,415	236,528	(213,472)	52.6%
SERVICE CHARGES	20,811	39,868	39,868	19,057	191.6%
TUITION REGULAR DAY	100,000	14,290	181,460	81,460	181.5%
TUITION GEN ADULT ED	142,839			(142,839)	
TUITION VOCATIONAL ADULT ED	169,750			(169,750)	
TUITION LPN PROGRAM	25,575		1,000	(24,575)	3.9%
TUITION SUMMER SCHOOL	700,000		220,400	(479,600)	31.5%
TUITION DRIVERS ED	322,125	420	115,710	(206,415)	35.9%
PLANETARIUM FEES			(270)	(270)	
VENDING OPERATING RECEIPTS		28	3,817	3,817	
DONATION		3,250	3,250	3,250	
STOP ARM ENFORCEMENT	350,000	105,610	924,441	574,441	264.1%
SALE OF SALVAGE MATERIALS	12,000	8,683	96,273	84,273	802.3%
SALE OF CAPITAL ASSETS AND VEHICLES	15,000	40,857	100,402	85,402	669.3%
SALE OF SCHOOL BUSES		52,254	172,608	172,608	
REIMB SYSTEM REPAIRS		405	10,290	10,290	
LOST AND STOLEN-TECHNOLOGY		985	13,710	13,710	
DAMAGED-TECHNOLOGY		11,950	122,205	122,205	
LOST AND DAMAGED-CALCULATORS		8	16,682	16,682	
LOST AND DAMAGED-HEARTRATE MONITORS			653	653	
MISCELLANEOUS REVENUE	224,703	523	108,884	(115,819)	48.5%
INDIRECT COST-GRANTS	600,000	168,502	1,445,656	845,656	240.9%
PREMIUMS ON BONDS ISSUED			62,559	62,559	
TOTAL FROM OTHER SOURCES	<u>3,132,803</u>	<u>465,048</u>	<u>3,876,126</u>	<u>743,323</u>	123.7%
TOTAL SCHOOL OPERATING FUND	<u>883,556,125</u>	<u>74,367,600</u>	<u>788,101,048</u>	<u>(95,455,077)</u>	89.2%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL ATHLETICS FUND
JULY 1, 2021 THROUGH MAY 31, 2022

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ASSETS:		LIABILITIES:	
CASH	1,476,126	CHECKS PAYABLE	40,059
		ACH PAYABLE	301
		TOTAL LIABILITIES	<u>40,360</u>
		FUND EQUITY:	
		FUND BALANCE	
		ESTIMATED REVENUE	(6,378,274)
		APPROPRIATIONS	6,807,643
		ENCUMBRANCES	329,402
		RESERVE FOR ENCUMBRANCES	(329,402)
		EXPENDITURES	(5,288,478)
		REVENUES	<u>6,294,875</u>
		TOTAL FUND EQUITY	<u>1,435,766</u>
TOTAL ASSETS	<u>1,476,126</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>1,476,126</u>

	FY 2022 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2021 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	5,000	668	16,569	11,569	331.4%	527.8%
BASKETBALL	120,000		86,590	(33,410)	72.2%	
FOOTBALL	250,000		229,471	(20,529)	91.8%	
GYMNASTICS	4,000		4,278	278	107.0%	
SOCCER	42,000		6,987	(35,013)	16.6%	
WRESTLING	13,000		15,150	2,150	116.5%	
MIDDLE SCHOOL	65,000	3,797	33,187	(31,813)	51.1%	
TRANSFER FROM GENERAL FUND	900,000		900,000		100.0%	
TRANSFER FROM SCHOOL OPERATING	4,974,274		4,974,274		100.0%	100.0%
OTHER INCOME	<u>5,000</u>	<u>(324)</u>	<u>28,369</u>	<u>23,369</u>	567.4%	18.3%
TOTAL REVENUES	6,378,274	<u>4,141</u>	<u>6,294,875</u>	<u>(83,399)</u>	98.7%	91.3%
PYFB-ENCUMBRANCES	<u>429,369</u>					
TOTAL REVENUES AND PYFB	<u>6,807,643</u>					

	FY 2022 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2021 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,951,430	307,576	2,788,753		162,677	94.5%	62.0%
FICA BENEFITS	213,274	23,967	214,845		(1,571)	100.7%	69.2%
PURCHASED SERVICES	1,568,429	361,049	1,069,751		498,678	68.2%	67.4%
VA HIGH SCHOOL LEAGUE DUES	51,250	180	23,426		27,824	45.7%	33.5%
ATHLETIC INSURANCE	200,100		168,611		31,489	84.3%	94.0%
MATERIALS AND SUPPLIES	1,365,653	79,874	732,999	279,635	353,019	74.2%	126.2%
CAPITAL OUTLAY	<u>457,507</u>	<u>15,214</u>	<u>290,093</u>	<u>49,767</u>	<u>117,647</u>	74.3%	79.4%
TOTAL	<u>6,807,643</u>	<u>787,860</u>	<u>5,288,478</u>	<u>329,402</u>	<u>1,189,763</u>	82.5%	74.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL CAFETERIAS FUND
JULY 1, 2021 THROUGH MAY 31, 2022

B 6

ASSETS:

CASH	17,017,045
CASH WITH CAFETERIAS	6,426
FOOD INVENTORY	393,805
FOOD-USDA INVENTORY	247,550
SUPPLIES INVENTORY	162,339
PREPAID ITEMS	4,466

LIABILITIES:

CHECKS PAYABLE	18,182
SALARIES PAYABLE-OPTIONS	954,873
FICA PAYABLE-OPTIONS	73,071
UNEARNED REVENUE	714,345
TOTAL LIABILITIES	<u>1,760,471</u>

FUND EQUITY:

FUND BALANCE	6,435,319
ESTIMATED REVENUE	(33,047,765)
APPROPRIATIONS	36,315,927
ENCUMBRANCES	551,489
RESERVE FOR ENCUMBRANCES	(551,489)
EXPENDITURES	(27,933,833)
REVENUES	<u>34,301,512</u>
TOTAL FUND EQUITY	<u>16,071,160</u>

TOTAL ASSETS 17,831,631

TOTAL LIABILITIES AND FUND EQUITY 17,831,631

	FY 2022 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2021 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	75,000	4,825	40,887	(34,113)	54.5%	28.2%
SERVICE CHARGES	11,518,879	225	420,170	(11,098,709)	3.6%	1.0%
USDA REBATES FROM VENDORS	500,000	47,164	700,996	200,996	140.2%	50.4%
MISCELLANEOUS REVENUE			3,100	3,100		
TOTAL LOCAL REVENUE	<u>12,093,879</u>	<u>52,214</u>	<u>1,165,153</u>	<u>(10,928,726)</u>	9.6%	4.6%
SCHOOL BREAKFAST INITIATIVE	50,000		21,389	(28,611)	42.8%	14.0%
SCHOOL LUNCH	280,000		277,744	(2,256)	99.2%	48.9%
SCHOOL BREAKFAST	220,000	54,760	246,422	26,422	112.0%	
TOTAL REVENUE FROM COMMONWEALTH	<u>550,000</u>	<u>54,760</u>	<u>545,555</u>	<u>(4,445)</u>	99.2%	52.8%
SCHOOL BREAKFAST PROGRAM	5,204,024	823,527	6,621,218	1,417,194	127.2%	
NATIONAL SCHOOL LUNCH PROGRAM	12,899,862	3,774,299	24,939,526	12,039,664	193.3%	
USDA COMMODITIES	1,800,000			(1,800,000)		
CHILD & ADULT CARE FOOD PROGRAM	350,000	27,534	267,330	(82,670)	76.4%	859.3%
USDA SUMMER FEEDING PROGRAM	150,000		756,916	606,916	504.6%	10496.5%
OTHER FEDERAL REVENUE			5,814	5,814		
TOTAL REVENUE FROM FEDERAL GOV'T	<u>20,403,886</u>	<u>4,625,360</u>	<u>32,590,804</u>	<u>12,186,918</u>	159.7%	94.1%
TOTAL REVENUES	<u>33,047,765</u>	<u>4,732,334</u>	<u>34,301,512</u>	<u>1,253,747</u>	103.8%	60.3%
PRIOR YEAR FUND BALANCE (PYFB)	3,189,607					
PYFB-ENCUMBRANCES	<u>78,555</u>					
TOTAL REVENUES AND PYFB	<u>36,315,927</u>					

	FY 2022 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2021 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	13,196,702	1,018,030	10,136,266		3,060,436	76.8%	74.1%
FRINGE BENEFITS	5,334,089	395,050	3,700,921		1,633,168	69.4%	72.8%
PURCHASED SERVICES	567,324	34,746	319,220	33,377	214,727	62.2%	67.5%
OTHER CHARGES	49,801	3,352	11,729		38,072	23.6%	11.5%
MATERIALS AND SUPPLIES	16,283,840	1,831,223	13,433,115	219,145	2,631,580	83.8%	50.9%
CAPITAL OUTLAY	884,171	6,000	332,582	298,967	252,622	71.4%	28.6%
TOTAL	<u>36,315,927</u>	<u>3,288,401</u>	<u>27,933,833</u>	<u>551,489</u>	<u>7,830,605</u>	78.4%	59.9%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL TEXTBOOKS FUND
JULY 1, 2021 THROUGH MAY 31, 2022

B 7

ASSETS:		LIABILITIES:	
CASH	6,867,515	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	6,206,212
		ESTIMATED REVENUE	(4,165,791)
		APPROPRIATIONS	6,251,172
		ENCUMBRANCES	149,990
		RESERVE FOR ENCUMBRANCES	(149,990)
		EXPENDITURES	(5,175,555)
		REVENUES	3,751,477
		TOTAL FUND EQUITY	6,867,515
TOTAL ASSETS	<u>6,867,515</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>6,867,515</u>

	FY 2022 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2021 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	29,483	2,302	24,048	(5,435)	81.6%	141.1%
SALE OF SALVAGE MATERIALS			484	484		
LOST AND DAMAGED	27,000	171	27,767	767	102.8%	5.9%
MISCELLANEOUS			247	247		
TOTAL LOCAL REVENUE	<u>56,483</u>	<u>2,473</u>	<u>52,546</u>	<u>(3,937)</u>	93.0%	76.5%
DEPT OF EDUCATION	4,109,308	334,371	3,698,931	(410,377)	90.0%	91.5%
TOTAL REVENUE-COMMONWEALTH	<u>4,109,308</u>	<u>334,371</u>	<u>3,698,931</u>	<u>(410,377)</u>	90.0%	91.5%
TOTAL REVENUES	4,165,791	<u>336,844</u>	<u>3,751,477</u>	<u>(414,314)</u>	90.1%	91.4%
PRIOR YEAR FUND BALANCE (PYFB)	2,071,611					
PYFB-ENCUMBRANCES	<u>13,770</u>					
TOTAL REVENUES AND PYFB	<u>6,251,172</u>					

	FY 2022 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2021 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	99,170	7,460	87,546		11,624	88.3%	81.8%
FRINGE BENEFITS	37,597	3,083	31,698		5,899	84.3%	84.7%
MATERIALS AND SUPPLIES	6,114,405	26,332	5,056,311	149,990	908,104	85.1%	78.5%
TOTAL	<u>6,251,172</u>	<u>36,875</u>	<u>5,175,555</u>	<u>149,990</u>	<u>925,627</u>	85.2%	83.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL RISK MANAGEMENT FUND
JULY 1, 2021 THROUGH MAY 31, 2022

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ASSETS:		LIABILITIES:	
CASH	17,086,238	CHECKS PAYABLE	206
PREPAID ITEM	263,243	ACCOUNTS PAYABLE	30,139
		EST CLAIMS/JUDGMENTS PAYABLE	10,057,092
		TOTAL LIABILITIES	<u>10,087,437</u>
		FUND EQUITY:	
		RETAINED EARNINGS	7,728,354
		ENCUMBRANCES	745,476
		RESERVE FOR ENCUMBRANCES	(745,476)
		EXPENSES	(7,793,499)
		REVENUES	7,327,189
		TOTAL FUND EQUITY	<u>7,262,044</u>
TOTAL ASSETS	<u>17,349,481</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>17,349,481</u>

REVENUES:	MONTH'S REALIZED	YR-TO-DATE REALIZED
INTEREST ON BANK DEPOSITS	6,026	85,279
RISK MANAGEMENT CHARGES		6,805,724
INSURANCE PROCEEDS		423,383
MISCELLANEOUS REVENUE	50	12,803
TOTAL REVENUES	<u>6,076</u>	<u>7,327,189</u>

EXPENSES:	MONTH'S EXPENSES	YR-TO-DATE EXPENSES	OUTSTANDING ENCUMBRANCES
PERSONNEL SERVICES	32,306	357,271	
FRINGE BENEFITS	11,714	122,500	
OTHER PURCHASED SERVICES	285,149	1,454,600	736,551
FIRE AND PROPERTY INSURANCE	206	2,569,013	
MOTOR VEHICLE INSURANCE		748,355	
WORKER'S COMPENSATION	180,181	1,713,728	
SURETY BONDS	45	8,552	
GENERAL LIABILITY INSURANCE		554,222	
MISCELLANEOUS	50,015	245,972	
MATERIALS AND SUPPLIES	54	19,286	8,925
TOTAL	<u>559,670</u>	<u>7,793,499</u>	<u>745,476</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND
JULY 1, 2021 THROUGH MAY 31, 2022

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	LIABILITIES:	
4,452,985	DEPOSITS PAYABLE	<u>75,000</u>
	TOTAL LIABILITIES	<u>75,000</u>
	FUND EQUITY:	
	FUND BALANCE	3,432,447
	ESTIMATED REVENUE	(516,000)
	APPROPRIATIONS	800,000
	ENCUMBRANCES	
	RESERVE FOR ENCUMBRANCES	
	EXPENDITURES	
	REVENUES	<u>661,538</u>
	TOTAL FUND EQUITY	<u>4,377,985</u>
<u>4,452,985</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>4,452,985</u>

<u>FY 2022 ESTIMATED</u>	<u>MONTH'S REALIZED</u>	<u>YR-TO-DATE REALIZED</u>	<u>UNREALIZED REVENUES</u>	<u>PERCENT REALIZED</u>	<u>FY 2021 PERCENT REALIZED</u>
16,000	1,543	17,692	1,692	110.6%	139.6%
500,000			(500,000)		
		27,500	27,500		
	3,613	165,461	165,461		
		34,072	34,072		
		79,593	79,593		
		107,831	107,831		
		59,291	59,291		
		50,067	50,067		
	6,092	106,211	106,211		
		13,820	13,820		
<u>516,000</u>	<u>11,248</u>	<u>661,538</u>	<u>145,538</u>	128.2%	130.3%
284,000					
<u>800,000</u>					

<u>FY 2022 APPROPRIATIONS</u>	<u>MONTH'S EXPENDITURES</u>	<u>YR-TO-DATE EXPENDITURES</u>	<u>OUTSTANDING ENCUMBRANCES</u>	<u>REMAINING BALANCE</u>	<u>PERCENT OBLIGATED</u>	<u>FY 2021 PERCENT OBLIGATED</u>
800,000				800,000		
<u>800,000</u>				<u>800,000</u>		

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL GRANTS FUND
JULY 1, 2021 THROUGH MAY 31, 2022

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Revenues :

	FY 2022 Estimated	Month's Realized	Yr-To-Date Realized	Unrealized Revenues	Percent Realized
Source:					
Commonwealth of Virginia	20,849,228	1,698,267	11,252,486	(9,596,742)	53.97%
Federal Government	178,083,349	5,327,907	31,408,254	(146,675,095)	17.64%
Other Sources	635,813	15,000	353,960	(281,853)	55.67%
Transfers from School Operating Fund	7,392,690		7,392,690		100.00%
Total Revenues	206,961,080	7,041,174	50,407,390	(156,553,690)	24.36%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2021 THROUGH MAY 31, 2022

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	<u>FY 2022</u> <u>APPROPRIATIONS</u>	<u>MONTH'S</u> <u>EXPENDITURES</u>	<u>YR-TO-DATE</u> <u>EXPENDITURES</u>	<u>OUTSTANDING</u> <u>ENCUMBRANCES</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PERCENT</u> <u>OBLIGATED</u>
2 REVOLUTIONS	88,967		70,434		18,533	79.2%
AASA CZI SEL IMPACT PROJECT	4,000	1,291	3,966		34	99.2%
ADULT BASIC EDUCATION	379,145	48,707	346,423	3,209	29,513	92.2%
ADVANCING COMPUTER SCIENCE EDUCATION	141,543	34,089	58,489	27,298	55,756	60.6%
ALGEBRA READINESS	2,508,548	103,813	599,834	256,625	1,652,089	34.1%
ARP BEFORE & AFTER SCHOOL	424,536				424,536	
ARP HOMELESS I	50,000				50,000	
ARP MENTOR TEACHER	39,258				39,258	
ARP SUMMER LEARNING	234,895				234,895	
ARP UNFINISHED LEARNING	1,747,783				1,747,783	
ARPA ESSER III	82,502,194	2,320,033	10,473,936	2,922,031	69,106,227	16.2%
ASIA SOCIETY CONFUCIUS CLASSROOMS NETWORK	991				991	
BUS DRIVER INCENTIVE	27,365				27,365	
CAREER & TECH ED STATE EQUIP ALLOC	69,452		69,452			100.0%
CAREER SWITCHER PROG MENTOR REIMB	14,950				14,950	
CARES ACT CORONA VIRUS RELIEF FUND (CRF)	24,760		24,760			100.0%
CARES ACT ESSER	6,135,381	16,295	4,040,815	1,022,646	1,071,920	82.5%
CARES ESSER CLEANING SUPPLIES	1,681				1,681	
CARES ESSER FACILITIES AND PPE	967				967	
CARES ESSER INS DELIVERY SUPPORT	4,731	89	265		4,466	5.6%
CARES ESSER SE UNIVERSAL SCNR	5,674		5,000		674	88.1%
CARES ESSER SPED SRVCS SUPPORT	185,253	17,872	55,074		130,179	29.7%
CARES GEER VISION	2,155,287	565,677	2,012,804	129,087	13,396	99.4%
CARL PERKINS	1,050,346	74,425	899,179	29,207	121,960	88.4%
CORRECTIONS ED & OTHER INSTITUTIONALIZED	1,110	1,110	1,110			100.0%
CRRSA ACT ESSER II	36,709,197	3,963,800	30,085,529	94,054	6,529,614	82.2%
CTE SPECIAL STATE EQUIP ALLOC	54,374		54,374			100.0%
EARLY READING INTERVENTION	3,548,799	192,971	1,596,626	91,875	1,860,298	47.6%
ECSE TEACHER INCENTIVE	25,000				25,000	
GENERAL ADULT ED	30,993	10,416	30,993			100.0%
GREEN RUN COLLEGIATE CHARTER SCHOOL	7,662		7,662			100.0%
HAMPTON ROADS WORKFORCE COUNCIL-ALC	142,630	5,942	91,977		50,653	64.5%
HAMPTON ROADS WORKFORCE COUNCIL-STEM (ISY)	100,000	4,890	46,259		53,741	46.3%
HAMPTON ROADS WORKFORCE COUNCIL-STEM (OSY)	160,000	7,511	72,671		87,329	45.4%
INDUSTRY CERT EXAMINATIONS	60,847		60,847			100.0%
INDUSTRY CERT EXAMINATIONS STEM-H	22,849		22,849			100.0%
IPOP INTENSIVE TA	2,000		342		1,658	17.1%
ISAEP	65,863	7,546	53,256	6,195	6,412	90.3%
JAIL EDUCATION PROGRAM	332,556	13,593	150,978	1,009	180,569	45.7%
JUVENILE DETENTION HOME	1,798,355	107,015	1,115,408		682,947	62.0%
LEARNING LOSS INSTRUCTIONAL SUPPORTS	1,843,204	151,179	1,696,806	109,888	36,510	98.0%
MCKINNEY VENTO	132,838	1,442	43,476		89,362	32.7%
MYCAA-LPN	1,000		1,000			100.0%
NATIONAL BOARD CERTIFICATION INCENTIVE	390,000		390,000			100.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2021 THROUGH MAY 31, 2022

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	<u>FY 2022</u> <u>APPROPRIATIONS</u>	<u>MONTH'S</u> <u>EXPENDITURES</u>	<u>YR-TO-DATE</u> <u>EXPENDITURES</u>	<u>OUTSTANDING</u> <u>ENCUMBRANCES</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PERCENT</u> <u>OBLIGATED</u>
NATIONAL MATH AND SCIENCE INITIATIVE (NMSI)	50,331				50,331	
NETWORK IMPROVEMENT COMMUNITY (NIC)	1,380				1,380	
NEW TEACHER MENTOR	39,258				39,258	
NO KID HUNGRY	62,200		37,140	25,060		100.0%
PERKINS RESERVE REALLOCATION	28,638				28,638	
POSITIVE BEHAVIOR INTERVENTIONS & SUPPORT	53,739		33,803		19,936	62.9%
POST 9-11 GI BILL	3,330		147		3,183	4.4%
POST SEC SPED SUPPORT ESSER II	197,527				197,527	
PRESCHOOL- IDEA SECTION 619	840,868	41,986	436,416	840	403,612	52.0%
PROJECT GRADUATION	129,829	552	17,302		112,527	13.3%
PROJECT HOPE - CITY WIDE SCA	2,454				2,454	
RACE TO GED	65,191		58,691		6,500	90.0%
RECRUITMENT INCENTIVE-RIPE ESSER III	355,000	354,289	354,289		711	99.8%
RESERVE FOR CONTINGENCY	455,348				455,348	
SCHOOL SECURITY EQUIPMENT	215,401	21,313	41,052	174,349		100.0%
SPANISH IMMERSION	78,808	1,838	36,558	16,000	26,250	66.7%
STARTALK	190,054		54,576		135,478	28.7%
STEM COMPETITION	10,000	2,849	6,909		3,091	69.1%
STOPPING THE PUSH OUT OF BLACK GIRLS	7,750		7,741		9	99.9%
TECHNOLOGY INITIATIVE	8,408,342	883	3,041,664		5,366,678	36.2%
TITLE I PART A	15,596,633	1,163,493	11,433,075	671,668	3,491,890	77.6%
TITLE I PART D SUBPART 1	96,102	1,567	14,949	32,593	48,560	49.5%
TITLE I PART D SUBPART 2	519,309	31,227	166,434	18,675	334,200	35.6%
TITLE II PART A	2,195,062	133,801	1,294,580		900,482	59.0%
TITLE III PART A LANGUAGE ACQUISITION	354,689	11,228	175,481		179,208	49.5%
TITLE IV PART A	1,962,663	246,069	821,049	46,134	1,095,480	44.2%
TITLE IV PELL	50,060		7,076		42,984	14.1%
TITLE VI-B IDEA SECTION 611	20,093,488	1,424,614	13,268,579		6,824,909	66.0%
TITLE VI-B IDEA SECTION 611 ARP	3,470,796				3,470,796	
TITLE VI-B IDEA SECTION 619 ARP	253,775				253,775	
VA HUMANITIES BENEATH THE SURFACE	10,451	906	5,465		4,986	52.3%
VA PRESCHOOL INITIATIVE	7,190,515	575,207	5,241,820		1,948,695	72.9%
VBEF SUNSHINE SNACKS	2,000		2,000			100.0%
VERIZON INNOVATIVE LEARNING LAB	15,000		15,000			100.0%
VISSTA	714,000		65,167		648,833	9.1%
WORKPLACE READINESS	14,105		14,105			100.0%
TOTAL SCHOOL GRANTS FUND	<u>206,961,080</u>	<u>11,661,528</u>	<u>90,833,662</u>	<u>5,678,443</u>	<u>110,448,975</u>	46.6%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL BOARD/CITY HEALTH INSURANCE FUND
JULY 1, 2021 THROUGH MAY 31, 2022

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ASSETS:		LIABILITIES:	
CASH	85,609,101	CHECKS PAYABLE	18,615
		WIRES PAYABLE	
		ACCOUNTS PAYABLE	601
		ACCOUNTS PAYABLE-HRA	4
		ACCOUNTS PAYABLE-HSA	38
		UNEARNED REVENUE	6,915,904
		EST CLAIMS-JUDGMENTS PAYABLE	8,538,000
		TOTAL LIABILITIES	<u>15,473,162</u>
		FUND EQUITY:	
		RETAINED EARNINGS	72,824,207
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENSES	(143,650,963)
		REVENUES	140,962,695
		TOTAL FUND EQUITY	<u>70,135,939</u>
TOTAL ASSETS	<u>85,609,101</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>85,609,101</u>

REVENUES:	<u>MONTH'S REALIZED</u>	<u>YEAR-TO-DATE REALIZED</u>
INTEREST ON BANK DEPOSITS	27,877	321,709
EMPLOYEE PREMIUMS-CITY	1,011,792	12,179,829
EMPLOYER PREMIUMS-CITY	3,962,187	46,425,564
EMPLOYEE PREMIUMS-SCHOOLS	1,424,476	15,993,233
EMPLOYER PREMIUMS-SCHOOLS	6,046,843	66,031,570
COBRA ADMINISTRATIVE FEE-CITY	428	3,804
COBRA ADMINISTRATIVE FEE-SCHOOLS	223	2,144
OTHER FEDERAL FUNDS		4,842
TOTAL REVENUES	<u>12,473,826</u>	<u>140,962,695</u>

EXPENSES:	<u>MONTH'S EXPENSES</u>	<u>YEAR-TO-DATE EXPENSES</u>	<u>OUTSTANDING ENCUMBRANCES</u>
SALARIES AND BENEFITS	725,748	4,458,708	
HEALTH CLAIMS AND OTHER EXPENSES-CITY	3,706,952	60,331,505	
HEALTH CLAIMS AND OTHER EXPENSES-SCHOOLS	5,156,829	78,860,750	
TOTAL EXPENSES	<u>9,589,529</u>	<u>143,650,963</u>	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL VENDING OPERATIONS FUND
JULY 1, 2021 THROUGH MAY 31, 2022

B 14

ASSETS:		LIABILITIES:	
CASH	131,486		
		FUND EQUITY:	
		FUND BALANCE	98,007
		ESTIMATED REVENUE	(63,000)
		APPROPRIATIONS	69,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	(58,660)
		REVENUES	86,139
		TOTAL FUND EQUITY	131,486
TOTAL ASSETS	<u>131,486</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>131,486</u>

	FY 2022 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	REVENUES	PERCENT REALIZED	FY 2021 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS		256	2,017	2,017		
VENDING OPERATIONS RECEIPTS	63,000		84,122	21,122	133.5%	40.2%
TOTAL REVENUES	63,000	256	86,139	23,139	136.7%	45.1%
PRIOR YEAR FUND BALANCE (PYFB)	6,000					
TOTAL REVENUES AND PYFB	<u>69,000</u>					

	FY 2022 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2021 PERCENT OBLIGATED
EXPENDITURES:							
SCHOOL ALLOCATIONS	58,280		58,835		(555)	101.0%	25.0%
MATERIALS AND SUPPLIES	10,520		(175)		10,695	-1.7%	
PURCHASED SERVICES	200				200		
TOTAL	<u>69,000</u>		<u>58,660</u>		<u>10,340</u>	85.0%	23.2%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL INSTRUCTIONAL TECHNOLOGY FUND
JULY 1, 2021 THROUGH MAY 31, 2022

B 15

ASSETS:		LIABILITIES:	
CASH	1,337,764	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	140,063
		ESTIMATED REVENUE	
		APPROPRIATIONS	1,121,686
		ENCUMBRANCES	52,245
		RESERVE FOR ENCUMBRANCES	(52,245)
		EXPENDITURES	(1,082)
		REVENUES	77,097
		TOTAL FUND EQUITY	1,337,764
TOTAL ASSETS	<u>1,337,764</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>1,337,764</u>

REVENUES:	FY 2022 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES
INTEREST ON BANK DEPOSITS		4,729	77,097	77,097
TOTAL REVENUES		<u>4,729</u>	<u>77,097</u>	<u>77,097</u>
PRIOR YEAR FUND BALANCE (PYFB)	1,121,686			
TOTAL REVENUES AND PYFB	<u>1,121,686</u>			

EXPENDITURES:	FY 2022 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE
PURCHASED SERVICES		857	1,082	11,206	(12,288)
MATERIALS AND SUPPLIES	1,121,686			27,729	1,093,957
CAPITAL OUTLAY				13,310	(13,310)
TOTAL	<u>1,121,686</u>	<u>857</u>	<u>1,082</u>	<u>52,245</u>	<u>1,068,359</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL EQUIPMENT REPLACEMENT FUND
JULY 1, 2021 THROUGH MAY 31, 2022

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ASSETS:		LIABILITIES:	
CASH	738,198	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	36,999
		ESTIMATED REVENUE	
		APPROPRIATIONS	915,493
		ENCUMBRANCES	112,608
		RESERVE FOR ENCUMBRANCES	(112,608)
		EXPENDITURES	(218,209)
		REVENUES	3,915
		TOTAL FUND EQUITY	738,198
TOTAL ASSETS	<u>738,198</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>738,198</u>

REVENUES:	FY 2022 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES
INTEREST ON BANK DEPOSITS		256	3,915	3,915
TOTAL REVENUES		<u>256</u>	<u>3,915</u>	<u>3,915</u>
PRIOR YEAR FUND BALANCE (PYFB)	744,581			
PYFB-ENCUMBRANCES	<u>170,912</u>			
TOTAL REVENUES AND PYFB	<u>915,493</u>			

EXPENDITURES:	FY 2022 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE
PURCHASED SERVICES	45,566	1,305	3,348	46,325	(4,107)
MATERIALS AND SUPPLIES	869,927		190,246	21,925	657,756
CAPITAL OUTLAY			24,615	44,358	(68,973)
TOTAL	<u>915,493</u>	<u>1,305</u>	<u>218,209</u>	<u>112,608</u>	<u>584,676</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
CAPITAL PROJECTS
JULY 1, 2021 THROUGH MAY 31, 2022

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	FY 2022	MONTH'S	YEAR-TO-DATE	PROJECT-TO-DATE	OUTSTANDING	REMAINING	PERCENT
	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>	<u>EXPENDITURES</u>	<u>EXPENDITURES</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>OBLIGATED</u>
601001-RENOV-REPLACEMT-ENERGY MGMT II	11,275,000	79,256	619,898	7,830,540	241,443	3,203,017	71.59%
601002-TENNIS COURT RENOVATIONS II	1,600,000		(234,091)	816,177	665,070	118,753	92.58%
601005-JOHN B DEY ES MODERNIZATION	28,040,076		288,172	27,644,700	235	395,141	98.59%
601006-THOROUGHGOOD ES REPLACEMENT	32,470,000		68,648	32,418,658	31,188	20,154	99.94%
601007-PRINCESS ANNE MS REPLACEMENT	77,238,759	53,594	4,052,418	76,400,468	642,518	195,773	99.75%
601008-SCHOOL BUS FACILITY RENOVATION-EXPANSION	21,821,574			21,821,574			100.00%
601009-COMPREHENSIVE LONG RANGE FACILITIES PLANNING UPD	284,602			284,602			100.00%
601012-RENOV & REPLACE-HVAC SYSTEMS PHASE II	45,367,724		1,473	45,367,724			100.00%
601013-RENOV & REPLACE-REROOFING PHASE II	35,025,639		37,201	35,020,498	5,141		100.00%
601014-RENOV & REPLACE-VARIOUS PHASE II	15,033,273		8,861	15,033,273			100.00%
601015-PRINCESS ANNE HS REPLACEMENT	89,012,277				14,000	88,998,277	0.02%
601016-ENERGY PERFORMANCE CONTRACTS PHASE II	30,000,000	167,963	3,135,780	23,979,708	4,962,700	1,057,592	96.47%
601017-RENOV & REPLACE-GROUND PH III	14,637,886	687,304	2,157,771	8,595,084	2,518,551	3,524,251	75.92%
601018-RENOV & REPLACE-HVAC PH III	31,208,316	161,891	1,524,977	19,409,514	2,849,209	8,949,593	71.32%
601019-RENOV & REPLACE-REROOFING PH III	16,650,000	19,476	4,422,692	11,069,503	2,118,411	3,462,086	79.21%
601020-RENOV & REPLACE - VARIOUS PH III	19,991,223	71,723	1,760,647	6,020,274	4,980,171	8,990,778	55.03%
601021-PLAZA ANNEX-LASKIN ROAD ADDITION	13,750,000		359,848	13,553,620	103,673	92,707	99.33%
601022-ELEMENTARY PLAYGROUND EQUIPMENT REP	2,334,737		198,169	1,002,834	294,394	1,037,509	55.56%
601023-STUDENT DATA MANAGEMENT SYSTEM	12,187,001		42,827	12,140,700		46,301	99.62%
601024-KEMPS LANDING-ODC REPLACEMENT	63,514,563			63,514,562		1	100.00%
601025-SCHOOL HR-PAYROLL	9,196,000			8,867,573		328,427	96.43%
601026-LYNNHAVEN MIDDLE SCHOOL EXPANSION	13,850,000	324,532	1,253,981	1,924,602	10,949,733	975,665	92.96%
601027-RENOV & REPLACE-SAFE SCHOOLS IMPROVEMENTS	400,000	4,166	155,218	333,647	63,870	2,483	99.38%
601028-B F WILLIAMS ELEMENTARY-BAYSIDE 6TH (GRADES 4-6) REI	7,500,000				16,000	7,484,000	0.21%
601029-BAYSIDE HIGH SCHOOL REPLACEMENT	2,000,000				14,000	1,986,000	0.70%
601030-REPLACEMENT PAYROLL SYSTEM	4,382,407					4,382,407	
601031- SCHOOL BUS & FLEET REPLACEMENT	7,713,000		26,130	26,130	6,052,795	1,634,075	78.81%
601999-PAYROLL ALLOCATION		116,188	235,041	235,041		(235,041)	
TOTAL CAPITAL PROJECTS	<u>606,484,057</u>	<u>1,686,093</u>	<u>20,115,661</u>	<u>433,311,006</u>	<u>36,523,102</u>	<u>136,649,949</u>	77.47%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
GREEN RUN COLLEGIATE CHARTER SCHOOL
JULY 1, 2021 THROUGH MAY 31, 2022

B18

ASSETS:		LIABILITIES:	
CASH	1,087,750	ACH PAYABLE	3,885
		SALARIES PAYABLE-OPTIONS	230,414
		FICA PAYABLE-OPTIONS	17,626
		TOTAL LIABILITIES	<u>251,925</u>
		FUND EQUITY:	
		FUND BALANCE	
		ESTIMATED REVENUE	(4,193,884)
		APPROPRIATIONS	4,204,161
		ENCUMBRANCES	2,219
		RESERVE FOR ENCUMBRANCES	(2,219)
		EXPENDITURES	(3,368,336)
		REVENUES	<u>4,193,884</u>
		TOTAL FUND EQUITY	<u>835,825</u>
TOTAL ASSETS	<u>1,087,750</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>1,087,750</u>

	FY 2022 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2021 PERCENT REALIZED
REVENUES:						
TRANSFER FROM GENERAL FUND	<u>4,193,884</u>	<u></u>	<u>4,193,884</u>	<u></u>	100.0%	100.0%
TOTAL REVENUES	<u>4,193,884</u>	<u></u>	<u>4,193,884</u>	<u></u>	100.0%	100.0%
PYFB-ENCUMBRANCES	<u>10,277</u>					
	<u>4,204,161</u>					

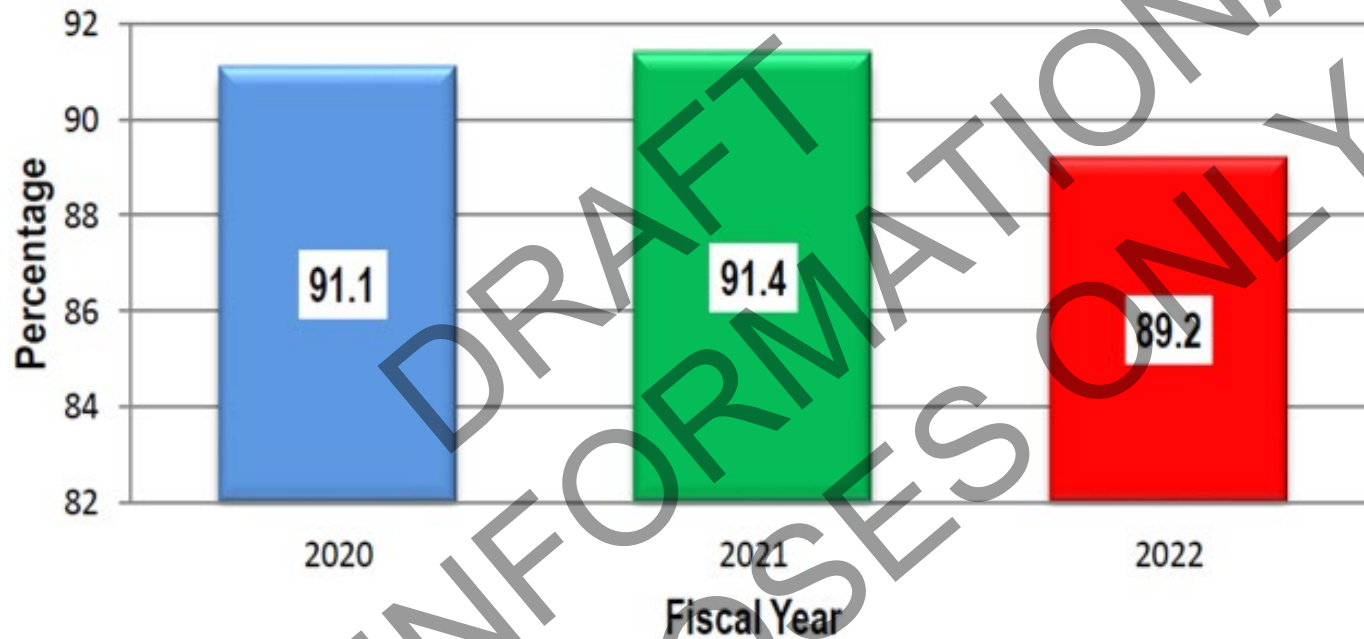
	FY 2022 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2021 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,512,031	231,789	2,178,336		333,695	86.7%	85.1%
FRINGE BENEFITS	890,477	82,981	756,417		134,060	84.9%	85.9%
PURCHASED SERVICES	412,672	92,359	276,416		136,256	67.0%	20.4%
OTHER CHARGES	77,339	6,224	42,035		35,304	54.4%	22.4%
MATERIALS AND SUPPLIES	311,642	14,479	115,132	2,219	194,291	37.7%	30.8%
TOTAL	<u>4,204,161</u>	<u>427,832</u>	<u>3,368,336</u>	<u>2,219</u>	<u>833,606</u>	80.2%	73.5%



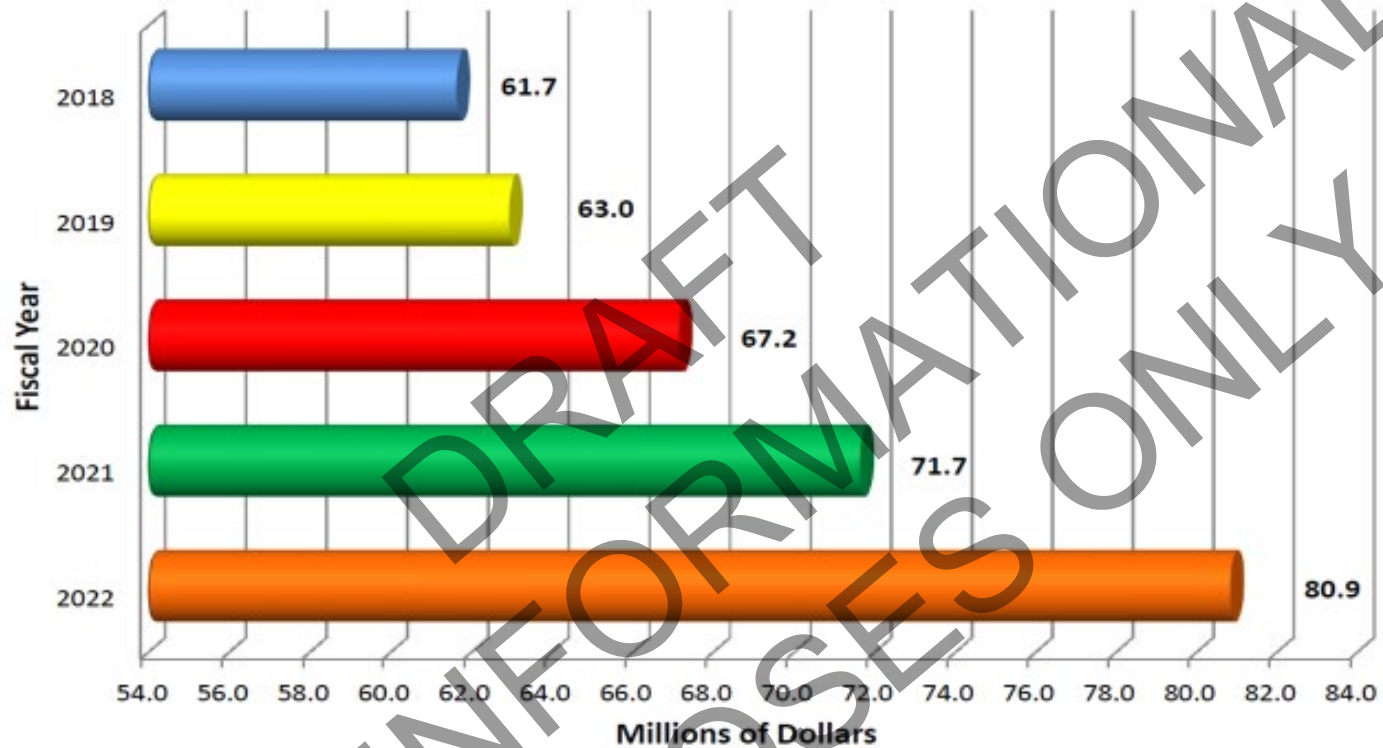
A Presentation to the School Board

By: The Department of Budget and Finance, Office of Business Services
Tuesday, June 28, 2022

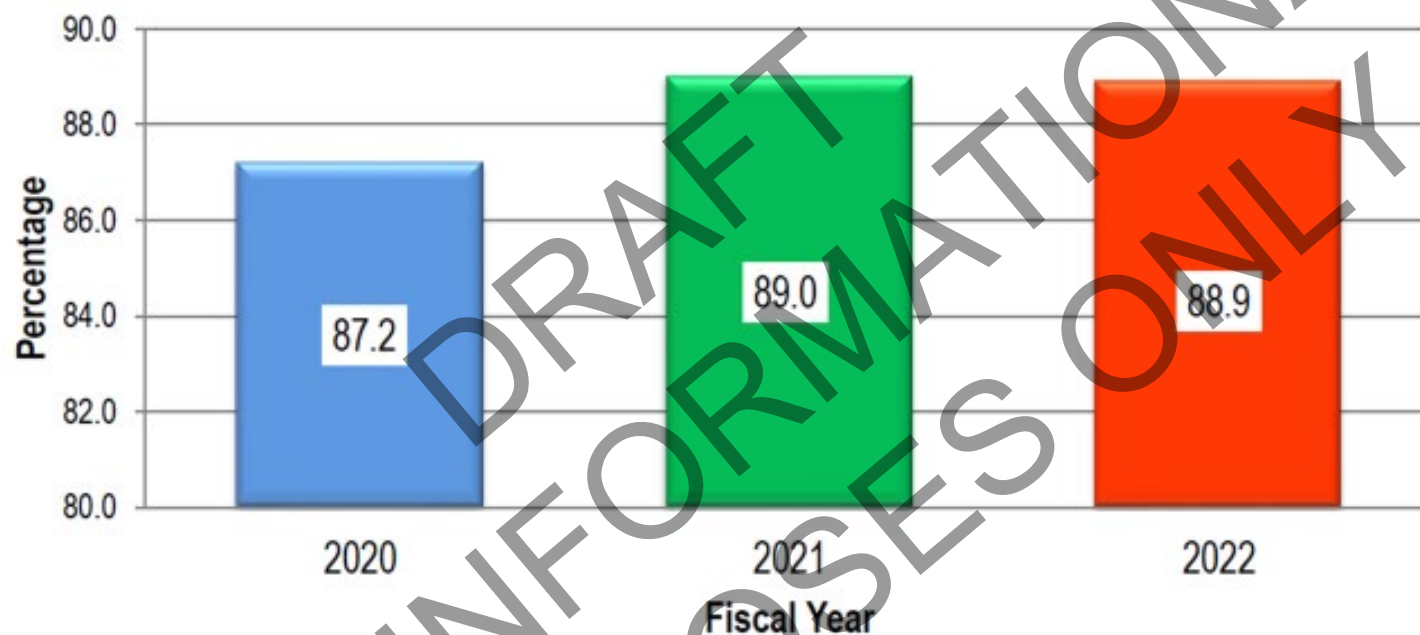
School Operating Fund Revenue Percentage of Actual to Budget as of May 31, 2022



State Sales Tax Revenue through May 31, 2022



School Operating Fund Expenditures/Encumbrances Percentage of Actual to Budget as of May 31, 2022





Subject: Public-Private Education Facilities and Infrastructure Act (PPEA) Update **Item Number:** 13B

Section: Information **Date:** June 28, 2022

Senior Staff: Jack Freeman, Chief Operations Officer, Department of School Division Services

Prepared by: Melisa A. Ingram, Executive Director, Facilities Services

Presenter(s): Melisa A. Ingram, Executive Director, Facilities Services

Recommendation:

That the School Board receive information on the proposed PPEA Interim Agreement for the replacement of three schools within the CIP; Princess Anne High School, Williams Elementary School/Bayside 6th Grade Campus and Bayside High School. The VBCPS Review Committee has short-listed the preferred offeror, SBBCC, (S.B. Ballard Construction Company) and has negotiated an Interim Agreement with SBBCC for 12 months of design work with public input, not-to-exceed \$15,404,544.

Background Summary:

Staff received an unsolicited PPEA proposal from S. B. Ballard Construction Company on June 4, 2021. The School Board formally accepted the unsolicited PPEA on August 24, 2021. In accordance with PPEA guidelines, the School Division has solicited PPEA proposals from the general public, PPEA Request for Conceptual-Phase Proposals #5083 and PPEA Request for Detailed-Phase Proposals #5083. The School Division has received two offers from S. B. Ballard Construction Company and Heartland Jordan J.V. Both companies have presented their proposals to the PPEA review committee. The School Board will get an opportunity for Action on August 9, 2022. City Council will be briefed on July 5, 2022 and will get an opportunity for action on August 16, 2022.

Source:

Code of Virginia §56-575.1 The Public-Private Education Facilities and Infrastructure Act of 2002
School Board Policy 3-71 Public-Private Education Facilities and Infrastructure Act Projects

Budget Impact:

Not-to-Exceed Total Cost Interim Agreement: \$15,404,544

CIP 1-015 Princess Anne High School: \$7,239,914.50

CIP 1-028 B. F. Williams/Bayside 6th Replacement: \$2,779,756

CIP 1-029 Bayside High School Replacement: \$5,384,873.50



Public – Private Education Facilities and Infrastructure Act (PPEA)

By: The Department of School Division Services

Office of Facilities Services

School Board Information

Tuesday, June 28, 2022



Princess Anne and Bayside High Schools B. F. Williams/Bayside 6th Grade Replacement Projects

Anticipated Timelines

Projected Procurement Timeline for School Board PPEA
Procurement Initiated by Unsolicited Proposal

Activity Number	Date	Activity
1	June 4, 2021	Receipt of Unsolicited Proposal.
2	August 24, 2021	Decide whether to accept Unsolicited Proposal, whether to use competitive negotiation, what conditions to impose, and whether to proposer's request to exclude information from disclosure is necessary.
3	August 25, 2021	Prepare Notice of Unsolicited Proposal, Receipt of Unsolicited Proposal, and Post and Publish RFP.
4	December 20, 2021	Receive Competing Conceptual-Phase Proposals.
5	January 14, 2022	Determine whether proposers' requests to exclude information from disclosure are necessary. Post accepted proposals. Make written determination of evaluation methodology – best value or low price.
6	February 15, 2022	Evaluate Conceptual-Phase Proposals, decide whether to proceed. If proceeding, select proposers to invite to submit, and invite submission of Detailed-Phase Proposals.
7	March – May 2022	Receive and evaluate Detailed-Phase Proposals, conduct interviews, and select proposers for negotiation of agreement.
8	May – July 2022	Negotiate Agreement with preferred proposer.
9	July 2022	Post Agreement for public/Conduct Public Hearing.
10	August – Sept 2022	Obtain approvals by School Board and City Council.
11	Sept 2022 – Spring 23	Design matures through input process, preliminary review of site work and project phasing, <u>financing</u> and pricing.
12	Spring 2023	Review work performed under Interim Agreement. Negotiate Comprehensive Agreement for Guaranteed Maximum Price design build contract. Proposed Comprehensive Agreement is posted for public.
13	Late Spring 2023	Obtain approvals by School Board and City Council.

Revised 1/13/22

What is a PPEA project?

- **Code of Virginia §56-575.1 (2002)**

Allows a public body to create public-private partnerships for a wide range of public infrastructure projects

- **School Board Policy 3-71: Public-Private Education Facilities and Infrastructure Act Projects (2017)**

Policy sets forth guidance for PPEA Projects for VBCPS

CIP Projects – Three Replacement Schools

CIP 1-015	Princess Anne High School Replacement	\$162,650,000
CIP 1-028	B. F. William ES/Bayside 6 th (Grades 4-6) Replacement	\$68,387,500
CIP 1-029	Bayside High School Replacement	\$197,700,000
Total		\$428,737,500

Proposed CIP Schedule

Projects Pending PPEA RFP					
Construction Started	School (R) Replacement (M) Modernization	Original Opening Date	Construction Complete	Difference Opening Date vs. Construction Complete	Total Project Cost (Millions)
2024	Princess Anne HS (R)	1954	2027	73	162.7
2026	BF Williams ES/Bayside 6th (R)	1961/1957	2028	69/71	68.4
2030	Bayside HS (R)	1964	2031	67	197.7
	Average/Total			70	428.8
Projects Not Fully Funded					
Proposed Construction Started	School (R) Replacement (M) Modernization	Original Opening Date	Proposed Construction Complete	Difference Opening Date vs. Construction Complete	Total Project Cost (Millions)
2039	First Colonial HS	1966	2042	76	TBD
2046	Kempsville HS	1966	2049	83	TBD
2033	Princess Anne ES	1956	2035	79	TBD
2035	Holland ES	1968	2037	69	TBD
2052	Kempsville MS	1969	2055	86	TBD
2062	Bayside MS	1969	2065	96	TBD
2072	Independence MS	1974	2075	101	TBD
2088	Lynnhaven MS	1974	2091	117	TBD
2090	North Landing ES	1975	2091	116	TBD
2094	Green Run ES	1975	2095	120	TBD
2097	Fairfield ES	1976	2098	122	TBD
2101	White Oaks ES	1978	2102	124	TBD
*	Average/Total			90	

PPEA RFP #5083 - - Request for Conceptual & Detailed Proposals



Put Students First. Seek Growth. Be Open to Change.
Do Great Work Together.

PARENTS STUDENTS ACADEMIC PROGRAMS MILITARY

Virginia Beach City Public Schools / About Us / Our Departments / Facilities

Facilities Services

Current RFP (Request
for Proposals)

Cur

Plea

Lask

Response

Bid

PPE

PPE

PPE

PPE

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PPE

PPE

PPE

Request Document

PPEA Re

Request Document

Request Document

Request Document

Request Document

Request Document

Request Document

Request Document

Request Document

Request Document

Request Document



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

PPEA REQUEST FOR DETAILED PROPOSALS

Office of Purchasing Services
2512 George Mason Drive
Virginia Beach, Virginia 23456
Phone (757) 263-1175

Attention of Offeror is invited to the Code of Virginia, Virginia Public Procurement Act,
Sections 2.2-4367 thru 2.2-4377 (conflict of interest)

**THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH DOES NOT
DISCRIMINATE AGAINST FAITH BASED ORGANIZATIONS**

ISSUE DATE:	February 15, 2022
RFP ITEM NO:	5083
CLOSING DATE:	March 15, 2022
CLOSING TIME:	2:00 p.m.
PROCUREMENT OFFICER:	David A. Sandloop, CPPO

DESCRIPTION OF REQUEST FOR PROPOSALS

THIS DOCUMENT CONSTITUTES A REQUEST FOR PPEA SEALED DETAILED PROPOSALS
FROM QUALIFIED INDIVIDUALS AND OR ORGANIZATIONS TO PROVIDE FOR THE
REPLACEMENT OF THREE (3) SCHOOLS FOR THE VIRGINIA BEACH CITY PUBLIC
SCHOOL SYSTEM.

THE FOLLOWING SECTION MUST BE EXECUTED AND SIGNED BY AN AUTHORIZED
REPRESENTATIVE OF YOUR COMPANY.

Company Name: _____ Federal I. D. #: _____

Address: _____ Phone Number: _____

[https://www.vbschools.com/about-us/departments/facilities-services/current RFP](https://www.vbschools.com/about-us/departments/facilities-services/current-RFP)

PPEA RFP #5083

❑ Short-List Preferred Proposer

- SBBCC (S.B. Ballard Construction Company)

❑ Proposed Interim Agreement

- Not to Exceed Total: \$15,404,544
- August 2022 – July / August 2023 – 12 months design with public input
- GMP for Comprehensive Agreement - 6 years of Construction+/-



Interim Agreement – Three Replacement Schools

CIP 1-015	Princess Anne High School Replacement	\$162,650,000
CIP 1-028	B. F. William ES/Bayside 6 th (Grades 4-6) Replacement	\$68,387,500
CIP 1-029	Bayside High School Replacement	\$197,700,000
Total		\$428,737,500

Proposed Interim Agreement Not-to-Exceed Total \$15,404,544

55% of Total Design Budget
3.6% of Total Budget



Benefits of the PPEA Process

❑ Schools Open Sooner

- Princess Anne High School – projected completion 1 year early
- Bettie F. Williams/Bayside 6th – projected completion 3 years early
- Bayside High School – projected completion 2 years early

❑ Cost Savings

- Earlier Completion
- Contractor and A&E Team
- Guaranteed Maximum Price (GMP)



❑ Prototype High School Plan

- Bayside High School plan can be used for First Colonial, Kempsville and Green Run High Schools

❑ Financial Commitments

- Commits to funding beyond 6-year CIP
- Allows additional financing option

Princess Anne High School Replacement CIP 1-015

Fiscal Years FY22 through FY27 Capital Improvement Program									
Project: PG601015			Title: Princess Anne High School Replacement					Status: Proposed	
Category: Schools				Department: Public Education					
Project Type				Project Location					
Project Type: Rehabilitation/Replacement				District: Lynnhaven					
Programmed Funding									
Programmed Funding	Appropriated To Date	Budgeted FY22	Non-Appropriated Programmed CIP Funding					Funding Future	
			FY23	FY24	FY25	FY26	FY27		
162,650,000	43,462,277	45,550,000	36,050,000	32,800,000	4,787,723	-	-	-	
Description and Scope									


This project is for the replacement of Princess Anne High School.

Purpose and Need
Princess Anne High School, originally built in 1954, can no longer adequately house the required instructional programs, and the facility is in need of replacement. This project will extend the useful life of the facility by 80 to 100 years.

History and Current Status
This project first appeared in the FY 2008-09 CIP. This project was unfunded and completion date delayed by the School Board on March 15, 2011. In the FY 2014-15 CIP, first year funding was shifted to FY 2019-20.

Operating Budget Impact Comments
Not Applicable.

	FY22	FY23	FY24	FY25	FY26	FY27
Total Operating Budget Impacts	-	-	-	-	-	-
Total FTE	-	-	-	-	-	-

Project Map	Schedule of Activities	
	Project Activities	From - To
	Inspections and Support	01/21 - 09/27
	Design	01/21 - 09/27
	Furniture and Fixtures	01/27 - 09/27
	Construction	07/24 - 03/27
	Contingencies	01/21 - 09/21
	Total Budgetary Cost Estimate:	162,650,000
Means of Financing		
Funding Subclass	Amount	
Local Funding	162,650,000	
Total Programmed Financing:	162,650,000	
Total Non-Programmed Financing:	-	
Total Funding:	162,650,000	

- **Princess Anne High School**
 - projected completion 1 year early
 - Move-In Sept 2026 +/-

- projected completion 1 year early
- Move-In Sept 2026 +/-
- Optimal Capacity 1,800 Students
- New School Planning Size: +/-330,000 SF
- Team Sport Buildings: +/- 12,000 SF



Bettie F. Williams Elementary/ Bayside 6th Replacement CIP 1-028

Fiscal Years FY22 through FY27 Capital Improvement Program								
Project: PG 601028		Title: B.F. Williams Elementary/Bayside 6th (Grades 4-6) Replacement					Status: Proposed	
Category: Schools			Department: Public Education					
Project Type			Project Location					
Project Type: Rehabilitation/Replacement			District: Kempville					
Programmed Funding								
Programmed Funding	Appropriated To Date	Budgeted FY22	FY23	Non-Appropriated Programmed CIP Funding			FY27	Funding Future
				FY24	FY25	FY26		
68,387,500	-	-	2,000,000	4,000,000	31,412,277	21,300,000	9,675,233	-
Description and Scope								
This project will fund the replacement of Bettie F. Williams Elementary School with a facility of approximately 145,000 sf that can accommodate the current 4th and 5th grade students along with the students attending the Bayside 6th Grade Campus.								

Purpose and Need
Bettie F. Williams Elementary School, originally built in 1961, and the Bayside 6th Grade Campus, originally built in 1957, can no longer adequately accommodate the required instructional programs, as a result, both facilities are in need of replacement. This combined school will house grades 4 through 6 and will be built on the current Bettie F. Williams site. The new building is estimated to be 140,000 square feet.

History and Current Status
This project first appeared in the FY 2019-20 CIP.

Operating Budget Impact Comments
This project will create savings in the Schools' operating budget.

	FY22	FY23	FY24	FY25	FY26	FY27
Total Operating Budget Impacts	-	-	-	-	-	-
Total FTE	-	-	-	-	-	-

Project Map	Schedule of Activities	
	Project Activities	From - To
	Inspections and Support	07/28 - 09/28
	Design	07/26 - 09/28
	Furniture and Fixtures	01/28 - 09/28
	Construction	07/25 - 09/28
Contingencies		07/26 - 09/28
Total Budgetary Cost Estimate:		68,387,500
Means of Financing		
Funding Subclass	Amount	
Local Funding	68,837,500	
Total Programmed Financing:	68,387,500	
Total Non-Programmed Financing:	-	
Total Funding:	68,387,500	

Bettie F. Williams Elementary/ Bayside 6th Replacement Site CIP 1-028

- Williams ES / Bayside 6th Replacement
 - projected completion 3 years early
 - Move-In: August 2025 +/-
- Optimal Capacity 950 Students
- New School Planning Size: +/-145,000 SF
- Grades 4, 5, & 6



Bayside High School Replacement CIP 1-029

Fiscal Years FY22 through FY27 Capital Improvement Program									
Project: PG601029			Title: Bayside High School					Status: Proposed	
Category: Schools				Department: Public Education					
Project Type				Project Location					
Project Type: Rehabilitation/Replacement				District: -					
Programmed Funding									
Programmed Funding	Appropriated To Date	Budgeted FY22	Non-Appropriated Programmed CIP Funding					Funding Future	
			FY23	FY24	FY25	FY26	FY27		
197,700,000	-	-	-	-	-	10,000,000	19,374,777	168,325,223	
Description and Scope									
This project is for the replacement of Bayside High School.									

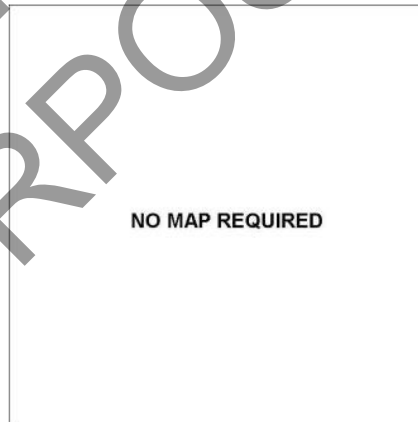
Purpose and Need
Bayside High School, originally built in 1974, can no longer adequately house the required instructional programs, the facility is in need of replacement. This project will extend the useful life of the facility by 80 to 100 years.

History and Current Status
This project first appeared in the FY 2021-22 CIP.

Operating Budget Impact Comments

	FY22	FY23	FY24	FY25	FY26	FY27
Total Operating Budget Impacts	-	-	-	-	-	-
Total FTE	-	-	-	-	-	-

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Inspections and Support	03/30 - 09/33	450,000
Design	03/30 - 09/33	12,616,667
Furniture	03/30 - 09/33	8,000,000
Construction	03/30 - 09/33	168,222,222
Contingencies	03/30 - 09/33	8,411,111
Total Budgetary Cost Estimate:		197,700,000

Means of Financing

Funding Subclass	Amount
Local Funding	29,374,777
Total Programmed Financing:	29,374,777
Total Non-Programmed Financing:	-
Total Funding:	29,374,777

Bayside High School Replacement Site CIP 1-029

- **Bayside High School**
 - projected completion 2 years early
 - Move-In: Sept 2029 +/-
- Optimal Capacity 1,800 Students
- New School Planning Size: +/-325,000 SF
- Team Sport Buildings: +/- 12,000 SF



Swing Space

Holland Rd Annex

➤ Holland Rd Annex

- 7+ Years & 2 school Programs
- Princess Anne HS 1,800 Students
 - Jan 2024 – Sept 2026 +/-
- Bayside HS 1,900 Students
 - Sept/Dec 2026 – Sept 2029 +/-



Where We've Been

Timelines Achieved

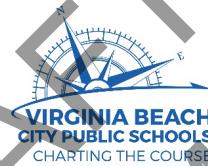
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|---------------|--|
| June 2021 | ➤ Receipt of Unsolicited Proposal |
| Aug 2021 | ➤ Accepted Unsolicited Proposal |
| Oct 2021 | ➤ Post PPEA Request for Conceptual Proposals #5083 |
| Dec 2021 | ➤ Receipt of Competing Conceptual-Phase Proposals <ul style="list-style-type: none">• S. B. Ballard Construction Company• Heartland Jordan J.V. |
| Feb 2022 | ➤ Post PPEA Request for Detailed Proposals #5083 <ul style="list-style-type: none">▪ With Draft Interim Agreement |
| March 2022 | ➤ Receipt of Competing Detailed-Phase Proposals <ul style="list-style-type: none">• S. B. Ballard Construction Company• Heartland Jordan J.V. |
| April 2022 | ➤ Presentations from Proposers |
| April 2022 | ➤ Short-List Preferred Proposer |
| May-June 2022 | ➤ Finalize Interim Agreement with Preferred Proposer |

What's Next

Critical Milestones

June 28, 2022	<ul style="list-style-type: none">➤ Public Hearing➤ Information to School Board
June - August 2022	<ul style="list-style-type: none">➤ Post Interim Agreement for Public (30 days)
July 5, 2022	<ul style="list-style-type: none">➤ City Council Brief
Aug 9, 2022	<ul style="list-style-type: none">➤ School Board Action
Aug 16, 2022	<ul style="list-style-type: none">➤ City Council Action
Sept 2022/ Spring 2023	<ul style="list-style-type: none">➤ Design Matures through Input Process➤ Review Work Performed Under Interim Agreement➤ Negotiate Comprehensive Agreement for GMP
Late Spring 2023	<ul style="list-style-type: none">➤ Comprehensive Agreement - Obtain Approvals by School Board and City Council
Spring 2023 – June 2029	<ul style="list-style-type: none">➤ Construction Comprehensive Agreement

Thank You



Aaron C. Spence, Ed.D., Superintendent

School Division Services

Jack Freeman, Chief Operations Officer

Office of Facilities Services

Melisa A. Ingram, Executive Director

INTERIM AGREEMENT

THIS INTERIM AGREEMENT (this "**Agreement**"), dated as of _____, 2022, (the "**Effective Date**"), between THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH, VIRGINIA, a public body established in accordance with the Constitution of Virginia Article VII, Section 7, dba **VIRGINIA BEACH CITY PUBLIC SCHOOLS**, a municipal corporation of the Commonwealth of Virginia ("**VBCPS**") and **S.B. Ballard Construction Company** a Virginia corporation, ("**Developer**"), recites and provides as follows:

RECITALS:

A. On June 4, 2021 VBCPS received an unsolicited PPEA proposal from S.B. Ballard Construction Company. This proposal was accepted on August 24, 2021 and a solicitation PPEA Request for Conceptual Proposals #5083 was issued by VBCPS on October 20, 2021.

B. On December 20, 2021, VBCPS received conceptual proposals, under the Virginia Public-Private Education Facilities and Infrastructure Act of 2002 ("**PPEA**") and VBCPS's PPEA Guidelines ("**Guidelines**"), pursuant to a solicitation, PPEA Request for Conceptual Proposals #5083, by VBCPS, for three replacement schools (the "**Project**").

C. After a request for detailed proposals, VBCPS received detailed proposals on *March 18, 2022*, for the Project pursuant to a request by VBCPS for such proposals.

D. The Developer *has* submitted a conceptual and a detailed proposal (collectively, the "**Proposal**") in response to VBCPS's requests for conceptual and detailed proposals.

E. As permitted by the PPEA, VBCPS and the Developer now desire to enter into this Agreement to facilitate and support the efficient and comprehensive evaluation of the Project, as hereinafter more particularly set forth.

INTERIM AGREEMENT

In consideration of the premises set forth in the Recitals, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, VBCPS and the Developer (each, a "**Party**" and together, the "**Parties**") hereby agree as follows:

1. Interim Agreement: Purpose.

a. Interim Agreement. This Agreement is an "interim agreement" (as that term is used under the PPEA and the Guidelines) between VBCPS and Developer in respect of the Project. Major components of the Project are outlined on the attached Exhibit A (unless otherwise indicated, or the context requires, each reference in this Agreement to an "Exhibit" or to a "Section" refers to an exhibit or a section of this Agreement, as applicable).

b. **Purpose.** This Purpose of this Agreement is to engage Developer to produce for VBCPS certain services, reports, plans, and recommendations (collectively, the "Deliverables") regarding the design and construction of the Project. The Deliverables are more specifically described in **Exhibit B**. The Parties anticipate that VBCPS will use all, or a portion of, the Deliverables to determine whether to approve the Project and whether to pursue a Comprehensive Agreement with the Developer pursuant to the PPEA and the Guidelines.

2. **Deliverables; Schedule; Reports; Meetings; Monitoring; Finder Activities.**

a. **Deliverables and Schedule.** Developer will provide to VBCPS the Deliverables in substantial compliance with the schedule set forth in **Exhibit D** (the "Schedule").

b. **Reports and Meetings.** Developer will deliver monthly written progress reports to VBCPS's designated project manager ("VBCPS's Project Manager") beginning on the 30th day of the Term and on each 30-day anniversary of that initial reporting date occurring during the Term and a final such report on the last business day of the Term. In addition to any meetings or similar conferences specified in Exhibit B, Developer's designees as its project managers for the Project (the "Developer's Project Principals"), along with its other principal development team members, consultants and subcontractors (collectively, the "Developer's Project Team"), Exhibit E-1, as appropriate, will participate in monthly meetings with all or portions of the group VBCPS designates as its management team for the Project (the "VBCPS's Management Team"), Exhibit E-2, and its selected consultants. VBCPS's Project Manager (or that manager's designee), in consultation with the designee of Developer's Project Principals, will specify the reasonable dates and times for these meetings. VBCPS's Project Manager is authorized to cancel, or waive, any of these monthly meetings, or opt to conduct any of these meetings via telephone, video conference, or other similar means. Among any other reasonable purpose that VBCPS's Project Manager may specify reasonably in advance, the participants in the monthly meetings will review (i) the then-current status of the Deliverables; (ii) new information related to the Deliverables or the Project; and (iii) Developer's performance under this Agreement.

c. **Monitoring.** Members of VBCPS's Project Management Team are entitled to monitor any of the work undertaken by, or for, Developer under this Agreement, so long as that monitoring does not unreasonably interfere with that work, or with Contractor, or any applicable subcontractor's business.

d. Drawings and Specifications are and shall remain the property of the Owner whether the Project is constructed or not. The Architect shall furnish the Owner with one digital copy and at least one reproducible printed copy of all deliverables, including associated reports, Schematic & Construction Drawings, and Specifications. If the Owner uses the Drawings and Specifications (or any part thereof) in connection with any other project without the written verification, adaptation, and consent of the Architect, such use shall be at the Owner's sole risk

and the Architect shall have no liability, therefore.

3. **Developer Compensation and Reimbursements: Payments: Limitations: Audit: Credit.**

a. **Compensation.** As full and complete compensation for its production and provision of the Deliverables and its performance of any other obligations under this Agreement, VBCPS will pay to Developer the amount set forth in **Exhibit C** - Cost Proposal Form, as the "Pre- Development Fee". The Pre-Development Fee, and its components as listed in **Exhibit C** and further described in **Exhibit B**, are subject to adjustment by amendment to this Agreement if material changes in the Project Components, schedule, or other details of Project Design are required by VBCPS.

b. **Payments.** Developer will present an invoice to VBCPS monthly, and will invoice VBCPS according to the percentage completion of each Task listed on **Exhibit C**. Payment to be made in full within thirty (30) days of VBCPS's receipt of each monthly invoice so long as the Developer is in substantial compliance with all the terms of this Agreement.

c. **Limitations.** VBCPS's aggregate total liability to compensate and reimburse Developer in connection with this Agreement (whether as part of the Pre-Development Fee, as Compensable Cost, or otherwise) will not exceed \$15,404,544 unless this Agreement is amended in accordance with paragraph 3.a above. Moreover, no travel, lodging or meal expenses associated with the Deliverables, nor any fines or similar penalties, associated with Developer's performance under this Agreement, and no costs or expenses associated with the negotiation or execution of this Agreement, nor any costs or expenses associated with the negotiation or execution of any Comprehensive Agreement, will be reimbursable as Compensable Costs. The Compensable Costs shall be limited to costs and expenses incurred in connection with the Deliverables and not costs and expenses previously incurred by Developer in connection with the Proposal or other actions taken prior to *Effective Date*.

d. **Audit.** During the Term, and for a period not less than five years after the last payment is made to Developer under this Agreement, or the last day of the Term, whichever is later, Developer will keep and maintain complete and accurate records, books of account, reports, and other data (the '**Books and Records**') pertaining to its performance, and the computation of compensation and reimbursements payable to Developer, under this Agreement. Upon reasonable notice from VBCPS, the Developer will make the Books and Records available during normal business hours for inspection and audit by VBCPS and its designee, which may include VBCPS and any other governmental entity providing funding in connection with VBCPS's possible participation in the Project. VBCPS will be entitled to copy all or any part of the Books and Records.

e. **Credit.** As offered in the Proposal and accepted by VBCPS as part of this Interim Agreement, Developer to provide a credit to VBCPS in a maximum amount of \$500,000 as a cost reimbursement to the extent VBCPS decides to hire outside consultants, service providers, financial advisors, or other consultants to review and evaluate the Developer's Proposal, the Deliverables for this Interim

Agreement, and information necessary to progress toward the execution of a Comprehensive Agreement.

4. **Project Approval: Possible Comprehensive Agreement.**

a. **Approval Status.** VBCPS has included the related replacement school projects as part of its Capital Improvement Program. Accordingly, this Agreement is not, and is not intended to be, evidence of any such approval, or a promise or assurance that VBCPS will approve the Project, or that VBCPS will approve Developer; any Developer Principal; any Developer employee, manager, member, officer, owner, or principal; any entity in which Developer (or any Developer affiliate, manager, member, officer, owner, or principal) is a member or owner; any member of Developer's Project Team; or any other person or party, will be approved as the Project developer. Moreover, VBCPS is not obligated, and will not be obligated, to provide such approval, or to enter into a Comprehensive Agreement (as that term is used under the PPEA and the Guidelines), another interim agreement, a partnership or joint venture agreement, or any other form of contract, arrangement or relationship with Developer; any Developer Principal; any Developer employee, manager, member, officer, owner, or principal; any entity in which Developer (or any Developer affiliate, manager, member, officer, owner, or principal) is a member or owner; any member of Developer's Project Team; or any other person or party with respect to the Project (or any other project), the Project developer, or for any other purpose. Developer has submitted the Proposal, has entered into the engagement evidenced by this Agreement, and will contribute to the evaluation process of the Project at its own risk and cost, except for its rights to compensation expressly set out in this Agreement. Moreover, should further negotiations in respect of the Project, or the Project developer (including any as to an amendment of this Agreement, or as to any possible Comprehensive Agreement for the Proposed Project) occur involving VBCPS, or any representative of VBCPS, or the School Board of VBCPS and Developer; any Developer Principal; any Developer employee, manager, member, officer, owner, or principal; any entity in which Developer (or any Developer affiliate, manager, member, officer, owner, or principal) is a member or owner; any member of Developer's Project Team; or any other person or party, VBCPS is not, and will not be, obligated to complete or continue those negotiations, and VBCPS may terminate any of those negotiations, as well as its evaluation of the Project, for any reason, or for no reason, in its sole discretion without liability, except for compensation expressly provided under this Agreement that may have been earned, and therefore due and payable, on or before such termination. The approval of the Project, any Project developer, and any further contract, arrangement, or relationship as to the Project, requires approvals from the School Board of Virginia Beach City Public Schools and the City of Virginia Beach.

b. **Possible Comprehensive Agreement.** That approval status described in **Section 4(a)** notwithstanding, during the Term, VBCPS (in its sole discretion) may determine that it is appropriate to attempt to negotiate the form of a Comprehensive Agreement with Developer (or a Developer-designated affiliate or other Developer-designated party) that is acceptable to VBCPS and the applicable party. If VBCPS so determines, VBCPS and that applicable party (to the extent not anticipated by the then-existing Schedule) will formulate a

negotiating and drafting schedule for this task and will endeavor to produce such a Comprehensive Agreement in accordance with the applicable timetable.

5. **Term/Expiration/Termination of Term.**

The term of this Agreement (the "Term") becomes effective as of the Effective Date and continues in effect so long as Developer and VBCPS are continuing negotiations and the work contemplated by this Agreement is in progress. Expiration/Termination shall be as follows:

a. This Agreement will automatically end upon the earliest of: (i) execution of a Comprehensive Agreement, or another interim agreement, in respect of the Project; (ii) the 5th business day after the date that either Party receives notice from the other that the Party giving notice does not intend to approve, or proceed with development of, the Project, or that it does not intend to otherwise pursue the Project with the other Party and elects to end this Agreement; or (iii) the expiration of the Term. If a Party ends this Agreement under clause (ii), immediately above, or the Term expires, all Deliverables then made or in production, including any work product, plans, projections, design concepts and other items delivered or due to be delivered to VBCPS on or before the date of termination, or expiration, will become the property of VBCPS upon delivery, the date of the termination, or the date of expiration of the Term, whichever is earlier; provided that VBCPS has paid to Developer all sums which are due and payable to Developer as required by the terms of this Agreement.

b. Upon expiration of this Agreement for any reason other than Developer's default declared in accordance with section 13 below, VBCPS shall pay Developer for all completed or partially completed Tasks, according to the Fee for each Task in **Exhibit C**.

6. **Designated Project Personnel.**

a. **Developer.** Developer's Project Principals, and the members of Developer's Project Team are all listed on **Exhibit E-1**. While this Agreement is in effect, Developer will cause each of Developer's Project Principals to devote sufficient time and attention to directing and overseeing Developer's performance under this Agreement, participate in all meetings and conferences specified in the Schedule or required under this Agreement, and to interact with members of VBCPS's Project Management Team and VBCPS's consultants and representatives for purposes of this Agreement. Developer may change the composition of Developer's Project Principals only upon receiving the prior consent of VBCPS, which will not be unreasonably withheld.

b. **VBCPS.** VBCPS's Project Manager and the members of VBCPS's Project Management Team are all listed on **Exhibit E-2**. While this Agreement is in effect, VBCPS will cause all VBCPS's Project Management Team to devote sufficient time and attention to directing and overseeing VBCPS's performance under this Agreement, and to interact with members of Developer's Project Principals for purposes of this Agreement.

7. **Accuracy of Proposal; Representation & Warranties.** Developer represents and warrants to VBCPS that (i) to the best of Developer's knowledge and belief as of the date of this Agreement all factual statements made in Developer's submissions to VBCPS evidencing the Project (including those pertaining to prior experience and expertise) are true, accurate, and not misleading in any material respects, (ii) Developer has the expertise and capacities to produce and provide the Deliverables and to perform its other obligations under this Agreement, (iii) the data and other information contained within the Deliverables will be accurate and complete and its use for the purposes of this Agreement will not violate any law, or infringe or violate any property right, and (iv) Developer has full power and authority to enter into this Agreement, and the person[s] signing this Agreement on behalf of Developer has full power and authority to bind Developer under this Agreement.

8. **Indemnification.** Developer will indemnify VBCPS (and the members of its School Board and its officers, employees and authorized representatives) from and against any loss, damage, expense, liability and expense (including reasonable attorneys' fees) arising from (i) bodily injury or property damage to the extent caused by the negligent or wrongful act, error, or omission of Developer, any member of Developer's Project Team, or any of Developer's or any of Developer's Project Team's employees, officers, contractors, agents or others for which Developer is legally responsible or who were otherwise acting on Developer's behalf, or (ii) the claims of third parties to the extent caused by the Developer's failure to perform its obligations, or its breach of any representation or warranty made, under this Agreement, provided in each case that the applicable claim is presented within two (2) years after the expiration or earlier termination of the Term. This indemnification provision (i) will survive the expiration of the Term or its earlier termination, and (ii) is not, and is not to be construed as, a limitation of liability.

9. **Independent Contractors.** Developer and each of Developer's Project Team are each independent contractors for all purposes of this Agreement. Neither Developer, each of Developer's Project Team, nor any of their employees, agents, subsidiaries, or subcontractors is an employee, servant, agent, partner, or joint venturer of, or with, VBCPS by reason of this Agreement, or any other reason. Neither VBCPS, nor any of its employees, agents, or subcontractors is an employee, servant, agent, partner, or joint venturer of, or with, Developer by reason of this Agreement.

10. **No Liability of Officials, Employees or Agents.** No director, officer, official, employee, agent, or representative of VBCPS is, or will be, personally liable to Developer any of Developer's Project Team, or any successor in interest of any of them, as a consequence of any default or breach by VBCPS for any sum that may become due to Developer, any of the Developer Project Team, or any successor in interest of any of them, or on any obligation incurred under this Agreement. No officer, official, employee, agent or representative of Developer or Developer's Project Team will be personally liable to VBCPS, or any successor in interest, as a consequence of any default or breach by Developer or Developer's Project Team for any amount which may become due to VBCPS or any successor in interest, or on any obligation incurred under this Agreement.

11. **Insurance.**

11.1 **CONTRACTORS LIABILITY INSURANCE:**

The Contractor shall purchase and maintain in a company or companies licensed to do business in the state in which the project is located such insurance as will protect him from claims set forth below which may arise out of or result from the Contractor's operations under the Contract, whether such operations be by himself or by an Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

- a. Claims under workers or workmen's compensation, disability benefit and other similar employee benefit act;
- b. Claims for damages because of bodily injury, occupational sickness or disease, or death of his employees;
- c. Claims for damages because of bodily injury, sickness or disease, or death of any person other than his employees;
- d. Claims for damages insured by usual personal injury liability coverage which are sustained (1) by any person as a result of an offense directly or indirectly related to the employment of such person by the Contractor, or (2) by any other person directly related to the employment of such person by the Contractor, or (3) by any other person;
- e. Claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use therefrom;
- f. Claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any motor vehicle;
- g. Liability insurance shall be on an Occurrence Form, including all major divisions of coverage and be on a comprehensive basis including:
 - (1) Premises – Operations.
 - (2) Independent Contractors Protective.
 - (3) Products and Completed Operations.
 - (4) Contractual – including specified provision for the Contractor's obligations.
 - (5) Owned, non-owned, and hired motor vehicles.
 - (6) Broad form coverage for property damage.

11.1.1 The insurance required by Section 11.1 shall be written for not less than any limits of liability specified in the Contract Documents, or required by law, whichever is greater. The Contractor shall furnish insurance with the following minimum limits:

1. Workers Compensation:

- a. State and Federal: Statutory
 - b. Employer's Liability: Injury By Accident: \$100,000/Accident
Injury By Disease: \$500,000 Policy Limit
Injury By Disease: \$100,000/Employee
2. Comprehensive General Liability (Including Premises-Operations; Independent Contractor's Protective; Products and Completed Operations; Broad Form Property Damage):
 - a. \$1,000,000 Each Occurrence, \$2,000,000 Annual Aggregate, \$2,000,000 Products, Completed-Operations Aggregate for bodily injury and property damage.
 - b. Products and Completed operations Insurance shall be maintained for a minimum period of 1 year after final payment and Contractor shall continue to provide evidence of such coverage to Owner on an annual basis during the aforementioned period.
 - c. Property Damage Liability Insurance shall include coverage for the following hazards: X (Explosion), C (Collapse, U (Underground).
 - d. Contractual Liability (hold Harmless Coverage).
 - e. Contractor shall name School Board of the City of Virginia Beach, its officers, employees and agents as Additional Insured, including Products and Completed Operations.
 - f. Waiver of Subrogation in favor of School Board of the City of Virginia Beach shall be included.
3. Comprehensive Automobile Liability (owned, non-owned, hired): \$1,000,000 Combined Single Limit of Liability.
4. Excess Liability Umbrella: \$10,000,000 for General Contractors performing new construction or major renovations. \$2,000,000 for Trade Contractors.
5. Sub-contractors shall maintain the same limits as indicated above. It will be the responsibility of the Contractor to ensure all sub-contractors maintain the same limits indicated above.
6. Insurance required in items 2-4 above shall be primary and School Board's insurance shall be non-contributory.
7. The Contractor shall provide builder's risk coverage on the full insurable value of the Work; and shall be responsible for any deductible expenses. See section 11.3 for more details.

11.1.2 Certificates of insurance acceptable to the Owner shall be approved by the Architect and then filed with the Owner prior to commencement of the Work. These Certificates shall contain a provision that coverages afforded under the policies will not be canceled until at least thirty (30) days prior written notice has been given to the Owner. Certificates shall be issued on the attached form. Furnish to the Owner copies of any endorsements that are subsequently issued amending coverage limits. The Certificate shall indicate the project name.

11.1.3 Contractor or Subcontractor performing asbestos, mold or other remediation work, shall provide occurrence-based environmental liability insurance with limits not less than \$1,000,000 and shall name the following as additional insureds: The School Board of the City of Virginia Beach, its officers, its employees and its agents; the Architect/Engineer (if not the Project Designer);

and the Contractor (where the work is being performed by the Subcontractor).

11.2 OWNER'S LIABILITY INSURANCE:

The Owner shall be responsible for purchasing and maintaining his own liability insurance and, at his option, may purchase and maintain such insurance as will protect him against claims which may arise from operations under the Contract.

11.3 PROPERTY INSURANCE:

11.3.1 The Contractor shall purchase and maintain property insurance upon the entire Work at the site to the full insurable value thereof. This insurance shall include the interests of the Owner, the Contractor, subcontractors, and sub-subcontractors in the Work and shall insure against the perils of fire and extended coverage and shall include "all risk" insurance for physical loss or damage including, without duplication of coverage, flood, windstorm, theft, vandalism, and malicious mischief. The property insurance shall include such boiler and machinery insurance as may be required by the Contract Documents or by law. This insurance shall include the interests of the Owner, the Contractor, subcontractors, and sub-contractors in the Work. If not covered under the all risk insurance or otherwise provided in the Contract Documents, the Contractor shall effect and maintain similar property insurance on portions of the Work stored off the site or in transit when such portions of the Work are to be included in an application for payment under Section 3.

11.3.2 Any loss insured under Section 11.3.1 is to be adjusted with the Owner and made payable to the Owner as trustee for the insureds, as their interests may appear, subject to the requirements of any applicable mortgagee clause and Section.

11.3.3 The Contractor shall pay each subcontractor a just share of any insurance monies received by the Contractor, and by appropriate agreement, written where legally required for validity, shall require each subcontractor to make payments to his sub-subcontractors in similar manner.

11.3.4 If the Contractor requests in writing that insurance for risks other than those described in Sections 11.3.1 or other special hazards be included in the property insurance policy, the Owner shall, if possible, include such insurance, and the cost thereof shall be charged to the Contractor by appropriate Change Order.

11.3.5 If requested in writing by any party in interest, the Owner as trustee shall, upon the occurrence of an insured loss, give bond for the proper performance of his duties. He shall deposit in a separate account any money so received, and he shall distribute it in accordance with such agreement as the parties in interest may reach. If after such loss no other special agreement is made, replacement of damaged work shall be covered by an appropriate Change Order.

11.3.6 The Owner as trustee shall have power to adjust and settle any loss with the insurers.

11.3.7 If the Owner finds it necessary to occupy or use a portion or portions of the Work prior to Substantial Completion thereof, such occupancy or use shall not commence prior to a time mutually agreed to by the Owner and Contractor and to which the insurance company or companies providing the property insurance have consented by endorsement to the policy or policies. This insurance shall not be canceled or lapsed on account of such partial occupancy or use. Consent of the Contractor and of the insurance company or companies to such occupancy or use shall not be reasonably withheld. The Contractor and the Owner recognize that partial or total occupancy prior to Substantial Completion may become necessary to allow use of the Work and agree that such occupancy shall in no event be construed as constituting Substantial Completion or grounds for an increase to the Contract Price.

11.3.8 The Owner will furnish certificates as evidence of the insurance carried by the Owner upon the Contractor's written request.

11.3.9 If by the terms of this insurance any mandatory deductibles are required, the Contractor shall be responsible for payment of such mandatory deductibles or purchase deductibles not otherwise required, he shall be responsible for payment of such additional deductible amounts.

12. **Default; Remedies; Limitations.**

a. **Default.** If a Party fails to perform any of its obligations under this Agreement (a "**Default**"), the other Party is entitled to give notice to the defaulting Party, which must specify the Default and demand of performance. The defaulting Party must cure the specified Default within ten (10) calendar days after it receives the notice of Default.

b. **Remedies.** If the defaulting Party does not cure the Default within that 10-day period, the non-defaulting Party will be entitled to (i) terminate this Agreement immediately by giving notice of termination to the defaulting Party and (ii) pursue all other available remedies at law, or in equity, subject to the pre-conditions and limitations specified in this Agreement.

c. **Limitations.** Notwithstanding anything in this Agreement, neither VBCPS nor Developer will be liable to the other Party for any punitive, indirect, or consequential damages arising in connection with this Agreement (including lost profits, opportunity costs, or any other damages).

13. **Notices.** To be effective, each notice, consent, approval, waiver, or similar communication or action required or permitted to be given under this Agreement (a "**Notice**") must be in writing and must be delivered either by private messenger service (including a nationally **recognized** overnight courier), or by USPS mail, addressed as provided in this provision. Each Notice will be considered given on the date it is provided to the applicable messenger, or to the USPS, as the case may be, and will be considered received on the date actually received, unless delivery is evaded, in which case, the date delivery is attempted will be considered the date the Notice is received. Each address set forth in this provision will continue in effect for all purposes under this Agreement unless a Party replaces its address information by appropriate new information by a Notice to the other Parties in compliance with this provision:

To VBCPS:	David Sandloop Virginia Beach City Public Schools Office of Purchasing Services, Room 210 2512 George Mason Drive Virginia Beach, Virginia 23456 Telephone: (757) 263-1175 Email: David.Sandloop@vbschools.com
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To Developer:

Stephen Ballard
President / CEO
S.B. Ballard Construction Company
2828 Shipp's Corner Road
Virginia Beach, VA 23453
(757) 440-5555 – Office
(757) 647-5555 – Cell
Email: steve@sbballard.com

14. **Various Contract Matters.**

a. **Governing Law; Binding Contract; Waiver.** This Agreement is governed by the laws of the Commonwealth of Virginia without giving effect to its choice of law principles. This Agreement is binding upon, and inures to, the benefit of each of the Parties and their respective permitted legal successors and permitted assigns. The failure of a Party to demand strict performance of any provision, or to exercise any right conferred, under this Agreement is not, and is not to be construed as, a waiver or relinquishment of that Party's right to assert or rely on that provision or right in the future. Either Party, however, may elect to waive any right or benefit to which it is entitled under this Agreement.

b. **No Third Party Beneficiary or Other Similar Rights.** There are no third- party beneficiaries to this Agreement. Accordingly, no third-party is entitled to make any claim under this Agreement for failure to perform or other breach under this Agreement. Only the Parties (and their respective permitted successors and permitted assigns) are entitled to rely upon the provisions of this Agreement.

c. **Compliance with Laws.** Developer must comply, and must cause Developer Project Team, Developer's agents, and subcontractors to comply, with all federal, state and local laws, rules, regulations and ordinances applicable to the performance of its obligations under this Agreement.

d. **Prior Agreements and Discussions.** Any agreements (whether in writing or oral) between VBCPS and Developer existing before or contemporaneously with this Agreement relating to the Project (or any prior versions of the Project) are superseded by this Agreement. All prior discussions and negotiations as to the Project (or any prior versions of this project) are merged into this Agreement. The submission of any unexecuted copy of this Agreement does not constitute an offer to be legally bound by the provisions of the document submitted; and no Party will be bound by this Agreement until it is approved, executed and delivered on behalf of by both of the Parties.

e. **Assignment.** Developer is not entitled to assign its rights, nor delegate its duties, under this Agreement without the prior consent of VBCPS, which consent VBCPS may be withheld in its sole discretion.

f. **Entire Agreement; Amendment; Counterparts.** This Agreement constitutes the entire agreement of the Parties as to the Project. This Agreement may only be amended or modified by a writing signed on behalf of each of the Parties. This Agreement may be signed in any number of counterparts, and, so long as each Party signs at least one counterpart, each signed counterpart evidences an original Agreement, but all signed counterparts together constitute but one Agreement.

g. **Rules of Usage and Interpretation.** The captions in this Agreement are for convenience only and are not to be used in its interpretation. This Agreement shall not be construed against one Party, or the other Party, on the basis that its counsel drafted it or participated in its drafting. The words "include," "including," or words to similar purport are not to be construed to be words of limitation. References to a Party means and includes that Party and its permitted successors and permitted assigns.

h. **Venue.** Any legal action, equitable cause, or other judicial proceeding with respect to this Agreement must be brought in the courts of the Commonwealth of Virginia in VBCPS of Virginia Beach, or of the United States of America for the Eastern District of Virginia (Norfolk Division) and in no other courts. By signing this Agreement, each Party accepts for itself and in respect of its property, generally and unconditionally, the jurisdiction of those courts.

[Signatures on next page.]

In witness whereof, the Developer, has caused this Interim Agreement to be executed in its corporate name and on its behalf by its Authorized President.

-

CORPORATE NAME

BY: _____
PRESIDENT

(SEAL)
Attest:

CORPORATE SECRETARY

STATE OF _____

VBCPS/COUNTY OF _____ to-wit:

The foregoing Contract was acknowledge before me this _____ day of _____, 2022 by _____

, Authorized President and _____, Corporate Secretary
of _____
_____, on its behalf. He/She/They
is/are personally known to me or has/have produced a _____ as identification.

[AFFIX NOTARY SEAL]

NOTARY PUBLIC (Notary # _____)

My Commission Expires:

In witness whereof, The School Board of the City of Virginia Beach, Virginia has caused this Agreement to be executed in its corporate name and on its behalf by its Superintendent and its Seal to be hereunto affixed and attested by its School Board Clerk.

APPROVED AS TO CONTENT

MELISA INGRAM, EXECUTIVE DIRECTOR, FACILITIES SERVICES

APPROVED AS TO AVAILABILITY OF FUNDS

DANIEL G. HOPKINS, DIRECTOR, OFFICE OF BUSINESS SERVICES

APPROVED AS TO LEGAL SUFFICIENCY

KAMALA LANETTI, SCHOOL BOARD ATTORNEY

SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH, VIRGINIA

Aaron C. Spence, Ed.D., Superintendent

STATE OF VIRGINIA

VBCPS OF VIRGINIA BEACH, to wit:

I, _____ a Notary Public in and for the School Board and State aforesaid, do hereby certify that Aaron C. Spence, Ed.D., Superintendent, Pursuant to School Board Policy 3-90, of the School Board Policy, whose name is signed to the foregoing writing, bearing date the ____ day of _____, has acknowledged the same before me in my School Board and State aforesaid this _____ day of _____, 2022. He is personally known to me.

NOTARY PUBLIC (Notary #)

My Commission Expires:

(SEAL)

Attest:

Regina M. Toneatto, Clerk of School Board

STATE OF VIRGINIA

VBCPS OF VIRGINIA BEACH, to wit:

I, _____, a Notary Public in and for School Board and State aforesaid, do hereby certify that Regina M. Toneatto, Clerk of the School Board of the City of Virginia Beach, Virginia whose name is signed to the foregoing writing, bearing date the ____ day of _____, has acknowledged the same before me in my School Board and State aforesaid this _____ day of _____, 2022. She is personally known to me.

NOTARY PUBLIC (Notary #)

My Commission Expires:

DEVELOPER BACKGROUND CERTIFICATION

In a contract for services to be provided on School Board property or any property at which a school sponsored event takes place, as set forth in Code of Virginia 22.1-296.1, as amended, the Developer certifies that neither the Developer nor the Developer's employees, agents, subcontractors or subcontractors' employees who will have direct contact with Virginia Beach VBCPS Public Schools ("VBCPS") students while performing such services have been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child. The Developer may require the above listed individuals to personally certify this information, but the Developer will be responsible for submitting such certifications to the School Board. The certification requirement will be binding throughout the term of the contract and Developer has a continuing duty to inform the School Board of any event that renders the certifications untrue. The Developer certifies that it has procedures in place to inform its employees, agents, subcontractors or subcontractors' employees of these requirements. Certifications with materially false statements may constitute reason to terminate the contract and may subject the person certifying the information to criminal prosecution.

- ☐ Developer represents that none of its employees who will be in the presence of VBCPS students have been convicted of a felony or an offense involving the sexual molestation or physical or sexual abuse or rape of a child.
- ☐ Developer will obtain a Background Certification from all present and future employees and update VBCPS of any felony convictions and any convictions for offenses involving the sexual molestation or physical or sexual abuse or rape of a child.
- ☐ Developer has established a process to maintain compliance with the terms set forth in this Developer Background Certification and will provide verification to VBCPS on request.

Developer's signature on this form indicates that Developer is deemed to have provided the certification described herein.

Developer's Signature

Stephen B. Ballard

Printed Name

President/CEO

Title

S.B. Ballard Construction Company

Company

2828 Shipps Corner Road Virginia Beach, VA 23453

Business Address

Date

Exhibit A – Major Components of Project

Princess Anne High School

Replacement

- ☐ CIP 1-015
- ☐ Optimal Capacity: 1800 students
- ☐ New School Planning Size: +/-330,000 sf
- ☐ Team Sport Buildings: +/-12,000 SF

Program Assumptions

- ☐ Comprehensive high school including NJROTC Program and the International Baccalaureate (IB) Program
- ☐ Program also includes replacement of the Special Education Center (West Wing/Round Building) which supports division wide programs. PAHS West Building has students served in adapted academic foundations (AAF) and functional academic foundations (FAF) classes.

Swing Space

- The “old” Kellam High School, Holland Road Annex, (2323 Holland Road) will be used as swing space for Princess Anne High School staff/students during construction. Minor renovations will be required at the designated swing space facility. Included in these renovations will be improvements to temporarily accommodate the Special Education Center housed in the West Wing/Round Building, IB Academy, and NJROTC. Additionally, lighting will need to be provided for the stadium field along with a new synthetic turf field.

Bayside High School

Replacement

- ☐ CIP 1-029
- ☐ Optimal Capacity: 1900 students
- ☐ New School Planning Size: +/-325,000 sf
- ☐ Team Sport Buildings: +/-12,000 SF

Program Assumptions

- ☐ Comprehensive high school including the Health Sciences Academy. The existing Bayside H.S. facility houses four dedicated science labs that are used as medical science classes in support of the Health Sciences Academy.
- The new Bayside High School design should be developed as a “prototype” plan for future use when VBCPS replaces First Colonial, Kempsville and Green Run High Schools.

Swing Space

- The “old” Kellam High School, Holland Road Annex, (2323 Holland Road) will be used as swing space for Bayside High School staff/students during construction. Minor renovations will be required at the designated swing space facility. Included in these renovations will be improvements to temporarily accommodate the Health Sciences Academy. Additionally, lighting will need to be provided for the stadium field along with a new synthetic turf field.

Bettie F. Williams/Bayside 6th Grade Replacement

- ☐ CIP-1-028
- ☐ Optimal Capacity: 950 students
- ☐ New School Planning Size: +/-145,000 sf

Program Assumptions

- ☐ Combines Bettie F. Williams (4th and 5th grades) students with the Bayside 6th grade campus students who are currently housed in the original Aragona Elementary School Building.

Swing Space

- ☐ It is anticipated that the new school will be built on the same site adjacent to the existing Bettie F. Williams School, where staff/students will remain while the new building is built. Staff/students from the Bayside 6th grade campus (original Aragona) will also remain in their building while the new building is built. The balance of the site work for the new school will be done as part of the demolition of the existing Bettie F. Williams school after staff/students move into the new school. The project should also include demolition of the original Aragona Elementary School building after staff/students move into the new school. After demolition of older buildings, site improvements shall be completed to include sports facilities, trails, or grass & seed where no programmed space is planned.

Sustainability Requirements

- Building shall achieve LEED Silver certification at a minimum.
- Building shall incorporate rainwater harvesting. Roof rainwater harvesting for toilet flushing and potentially irrigation of play fields.
- Building shall incorporate daylight harvesting.
- Building shall incorporate geothermal heating and cooling.
- Building shall incorporate vegetated roof area(s) with accompanying patios.
- Site shall retain stormwater during a 10-year rain event at a minimum.
- Site shall incorporate a greenhouse with water and power and raised bed gardens.

Exhibit B – List of Deliverables

List of Deliverables
SCHEMATIC DESIGN PHASE
Site Survey
Geotechnical Report
Environmental Analysis
Educational Programming
Preliminary Schematic Design (15%)
Summary Report Based on Public Input Options / Charettes
Conceptual Site Plan Options & Building Options with Cost Evaluations (Minimum of Three per Replacement Project)
Planning & Program Scope Requirements Summary Report including Educational Specifications
Final Schematic Design (15%)
DESIGN DEVELOPMENT PHASE
Initial 30% Design & Engineering
Utilities Coordination Reports and Analysis
Educational Programming
Food Services Programming
LEED Project Components
Net Zero Analysis
Landscape and Open Space Plans
Traffic Studies
Sports Programming
Final 30% Design & Engineering
Offer of Guaranteed Maximum Price
Total Project Schedule

Exhibit B Deliverables/Criteria Clarifications

All deliverables should be provided in both print and electronic format.

Conceptual Site Plan Options & Building Options with Cost Evaluations

The Developer shall prepare a minimum of three different conceptual site plans for the Project, for each of the 3 school replacement projects. Each site plan shall show building orientation for that particular site as well as impacts to existing utilities (water, sewer, stormwater, natural gas, electrical, etc.). Each building option shall show general learning areas and other educational requirement locations.

Planning & Program Scope Requirements Summary Report

The Developer shall provide a copy of the planning study report containing the VBCPS approved program requirements upon completion of the study. The planning study will be conducted with VBCPS representatives, Developer, Designers, and other essential stakeholders over the initial months of the process. For each of the three school replacements, the planning study will evaluate at least three scenarios for building programs and design layouts for the building and site, detailed in the Schematic Design. The different building options will include, but not be limited to identifying layouts and capacity in terms of general building / site space for; core teaching spaces, special needs, gym / physical education, multi-purpose spaces (auditorium / schola, etc), media center, administration, and cafeteria / food service, indoor and outdoor sport facilities, alternate designs discussed with developer including Princess Anne HS synthetic turf & rubber track, Bayside HS rubber track upgrade, Category 2 Hurricane Shelter for Bayside HS prototype, and sanitary sewer force main adjustments and new pump station with generator at Princess Anne HS, parking (including bus loops and designated traffic entrances), and unique spaces at schools listed in **Exhibit A**. Each different scenario presented will show building orientation and pros / cons with programmatic costs, potential impacts to utilities (water, sewer, stormwater, natural gas, electrical, etc.), and impacts to construction scheduling. The Owner will use this deliverable to obtain a building program and site location approval from School Board and City Council. The schedule date for this deliverable is *December 16, 2022*.

Schematic Designs (15%):

The Developer shall review the program furnished by VBCPS to ascertain the requirements of the Project and arrive at a mutual understanding of such requirements with VBCPS.

The Developer shall provide a preliminary evaluation of the Program and the Project budget requirements, each in terms of the other, for each of the three school replacements. Floor plans & site plans shall be submitted with scope and initial budget at the end of the Preliminary Schematic Design review. Floor plans, site plans, and layout modifications required by the VBCPS will be incorporated in the Final Schematic Design submission.

The Developer shall review with VBCPS alternative system approaches to design and construction of the Project. The Architect shall be prepared to discuss the probable cost ramifications with each alternative approach to determine approach for Preliminary design. Opportunities for Net Zero Energy and LEED Project Components along with other general system components should also be included.

This schedule shall include allowances for periods of time required for VBCPS's review and approval of submissions and for review and approval of authorities having jurisdiction over the Project. It is anticipated that the majority of VBCPS reviews will take place during the bi-monthly meetings, allowing the design-build to fast-track design in accordance with the provided **Exhibit D**, Schedule, and not have to stop work during a "review period."

The Developer shall submit to VBCPS a preliminary cost estimate (based on current area, volume or other unit costs) and six sets of progress prints (shall include site plan, floor plans, and main elevations) at each submission as indicated on **Exhibit D**.

Cost Estimates will be provided at the following stages:

- Completion of the Preliminary 15% Schematic Design
- Completion of the Final 15% Schematic Design
- Completion of the Initial 30% Design & Engineering Documents
- Completion of the Final 30% Design & Engineering Documents

Preparation of GMP

The Developer shall schedule and present their proposed design in a review meeting with the VBCPS's Team.

30% Design & Engineering Documents:

Based on the approved VBCPS's Final Schematic Design Documents the Developer shall prepare, for approval by the VBCPS, 30% Design & Engineering Documents consisting of drawings and other documents to fix and describe the size and character of the entire Project as to architectural, landscape architectural, exterior renderings/elevations, civil, structural, mechanical, and electrical systems, materials, furniture and equipment, and such other elements as may be appropriate. Level of detail shall meet or exceed the level of detail provided by the *SBBCC* team in the Schematic Design phases.

The Developer shall research pertinent and applicable regulations and code requirements which affect this Project.

The Developer's design shall meet the Building Code requirements established by the authority having jurisdiction.

The Developer shall submit to VBCPS a preliminary cost estimate based on (based on current area, volume or other unit costs) and two sets of progress prints and specifications for each scenario. The Developer's design shall include the requirements established in the educational specifications provided as a supporting document to this process and any other building, or site guidelines, such as those of City of Virginia Beach Public Works.

The Developer shall schedule and present their proposed design in a review meeting with VBCPS's Team.

Site Survey

The Developer shall provide VBCPS with 2 printed copies of the site surveys for each of the project sites and one electronic copy.

Review Fees & Permitting

All fees for governmental reviews, including but not limited to Planning, Boards, State, third party, etc. reviews, are to be paid out of the Interim Agreement non-to-exceed funds shown in Exhibit C.

Geotechnical Report

The Developer shall provide VBCPS with 2 printed copies of the completed geotechnical report and one electronic copy. The report shall include any geotechnical borings or subsurface investigation required for the Project.

Guaranteed Maximum Price for the Design Build Agreement

The Developer shall submit to VBCPS a detailed Guaranteed Maximum Price for the approved building program and location of the Project necessary to complete the Project. Design, all divisions of construction, schedule, and contingencies (both VBCPS and Developer) necessary to provide a complete Project shall be included in the Guaranteed Maximum Price. The Guaranteed Maximum Price for the Project shall be submitted to VBCPS by *May 26, 2023*.

Total Project Schedule

The Developer shall provide an accurate detailed schedule for the approved project to include for Construction Document Development, Bidding and Award, and the Construction Phases. Schedule shall include design milestones, construction milestones, major equipment installation, long lead items,

substantial completion, final completion, turnover /occupancy, start of operations by the Owner, and demolition. The Total Project Schedule shall be submitted to VBCPS by *May 26, 2023*.

Allowances

Allowances are contingent services to be authorized by VBCPS should additional effort be required during the Interim Agreement.

Exhibit C – Cost Proposal Form

Div /Item	Description	Total
Interim Agreement		
Project Planning Requirements, Review Fees & Permitting		
	- Surveying	\$147,622
	- Easement Plats	\$23,504
	- Stormwater Pollution Prevention Plan (SWPPP)	\$12,478
	- Site and Environmental Analysis (Includes Wetland & CBPA)	\$54,137
	- Traffic Impact Analysis	\$95,950
	- Site Plan Options and Building Options - Concept Designs and Analysis (Minimum of Three per Replacement Project)	\$ 2,208,496
	- Final Schematic Design (15%) with Planning & Program Scope Requirements Summary Report including Educational Specifications (Includes Ed Spec with BrainSpaces)	\$ 3,178,500
	- LEED Process Documentation and Building Modeling	\$363,660
Preliminary Site Work		
	- Geotechnical Investigation and Report	\$197,185
	- Hazardous Materials Investigation and Report	\$91,446
	- Private Utility Locating & Recordation (Note: Actual utility relocations not included in Interim Agreement)	\$88,000
	- Preconstruction Services	\$350,000
30% Design and Engineering (School options have been reviewed and narrowed down to final layout for each school at this point in the process)		
	30% Design and Engineering Documents for Architectural, Structural, Mechanical, Plumbing, and Electrical Design Disciplines (Design Development Documents)	\$5,479,070
	30% to 95% Design and Engineering Documents for Civil & Landscaping Disciplines (Construction Documents)	\$1,075,073
	Complete Holland Road Annex design	\$314,600
Deliverable for Comprehensive Agreement		
	- Offer of Guaranteed Maximum Price	\$45,000
Allowances		
	- Acquisition of land parcel at Corporation Lane	\$300,000
	- Fees for Alternate Designs in Exhibit B	\$255,308
	- PAHS Sanitary Force main relocation Allowance and relocation generator	\$390,965
	Owner's Contingency @ 5%*	\$733,550
NOT-TO-EXCEED TOTAL		\$ 15,404,544

*VBCPS will receive any unspent contingency funds.

Exhibit D – Proposed Schedule for Interim Agreement

Milestones	
Interviews & Negotiate Interim Agreement with Preferred Proposer	May – July 2022
School Board Public Hearing	July 2022
Obtain Approvals by School Board and City Council	August – Sept. 2022
Execute Interim Agreement	Sept. 2022
<i>Educational Specifications Process</i>	Sept. – Oct. 2022
Planning Charette-Program Requirement/Scope Work Sessions	Oct. – Dec. 2022
Submit Site and Building Option Pricing Summary Reports	Dec. 16, 2022
Prepare Preliminary Schematic Design (Price #1)	Jan. 13, 2023
Preliminary Schematic Review Meeting	Jan. 27, 2023
Revise Preliminary Schematic Design (15%)	Feb. 23, 2023
Collaboration Meeting – Initial Cost Review and Code Review	Feb. 10, 2023
Prepare Final Schematic Design (Price #2)	Feb. 17, 2023
Collaboration Meeting – Review Final Schematic Design	Feb. 24, 2023
Prepare Initial 30% Design & Engineering Documents (Price #3)	Feb. 17– March 17, 2023
Collaboration Meeting – Cost Review and Code Review for Initial 30% Design & Engineering Documents	March 24, 2023
Prepare Final 30% Design & Engineering Documents (Price #4)	March 24 – April 14, 2023
Collaboration Meeting – Cost Review and Code Review for Final 30% Design & Engineering Documents	April 21, 2023
Prepare Project Schedule to Completion, including Demolition	April 21, 2023
GMP Pricing	April 14 – May 19, 2023
Finalize GMP and Comprehensive Agreement (Price #5)	May 26, 2023
Obtain Approvals by School Board and City Council	July 30, 2023 +/-

Exhibit E-1 – Project Principals; Project Team

PROJECT PRINCIPALS

Developer –

Stephen Ballard
President / CEO
S.B. Ballard Construction Company
2828 Shipps Corner Road
Virginia Beach, VA 23453
(757) 440-5555 – Office
(757) 647-5555 - Cell

PROJECT TEAM

Construction Contractor	<i>S.B. Ballard Construction Company</i>
Architects	<i>HBA Architecture & Interior Design Inc. RRMM Architects Livas Group, Inc</i>
Mechanical/Electrical/Plumbing Consultant	<i>Thompson Consulting Engineers</i>
Structural Consultant	<i>Speight Marshall Francis Lynch Mykins</i>
Civil Engineer	<i>Timmons Group Kimley Horn VHB</i>
Geotechnical Consultant	<i>GET Solutions, Inc</i>
Educational Programming Consultant	<i>BrainSpaces, Inc.</i>
Food Services Consultant	<i>Food Service Consultants Studio</i>
Sustainability Consultant	<i>Sustainable Building Partners</i>
Legal	<i>Kaufman & Canoles</i>

Exhibit E-2 – VBCPS Management Team

VBCPS Procurement Specialist – PPEA Lead	David Sandloop
VBCPS Director of Business Services	Daniel Hopkins
VBCPS Staff Architect	Donald Bahlman
VBCPS Executive Director, Facilities Services	Melisa Ingram
VBCPS Sustainability Officer	Tim Cole
VBCPS Project Manager	Ryan Hersey
VBCPS Senior Executive Director of High Schools	Matthew Delaney



Subject: Course Proposal: Spanish Immersion Elective **Item Number:** 13C

Section: Information **Date:** June 28, 2022

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Nicole M. DeVries, Ph.D., Director, Office of K-12 and Gifted Programs

Kelly Arble, K-12 World Languages Coordinator

Presenter(s): Nicole M. DeVries, Ph.D., Director, Office of K-12 and Gifted Programs

Recommendation:

That the School Board receive information regarding the proposed course Spanish Immersion Elective: History, Culture, and Media and corresponding standards for implementation in the 2022-2023 school year.

Background Summary:

The proposed Spanish Immersion Elective: History, Culture, and Media course would serve as a semester-long elective course for middle school dual language immersion (DLI) students who are interested in furthering their study of Spanish language and culture. This course will be taught in the target language and is specifically designed for middle school students who are enrolled in the DLI program. The course will be implemented with 8th grade DLI students at Great Neck Middle School in the 2022-2023 school year with plans for expansion to the Landstown Middle School DLI program the following year. The course will focus on developing global competency through problem-based learning opportunities that allow students to explore significant issues in local and global Spanish-speaking communities.

Source:

Budget Impact:

There will be no budget impact to implement this course.

Course Proposal:

Spanish Immersion Elective: History, Culture, and Media

Course Description:

The Spanish Immersion Elective: History, Culture, and Media course will provide students an opportunity to further develop their Spanish proficiency in listening, speaking, reading, and writing. Students will continue to develop not only linguistic skills, but also cultural insight that together lead to global awareness. The knowledge and skills that students acquire in the course will reinforce and expand their learning in other subject areas, enable them to interact effectively with others, and give them increased access to information across the world. The course content aligns, in particular, with middle school social studies objectives and communicative literacy objectives in English 8. Each nine weeks will be driven by a problem-based learning experience centered around a United Nations Sustainable Development Goal. Students will develop global competency through an investigation of a significant question, problem, or challenge identified in local and/or global Spanish-speaking communities.

The *World Language Standards of Learning* proposed by the VDOE include the following strands:

- **Intercultural Communication and Connections**
- **Interpretive Communication**
- **Interpersonal Communication**
- **Presentational Communication**
- **Communicative Literacy**

Pre-requisites:

Immersion Spanish II

Budget Impact:

No budget impact for the implementation of the *Spanish Immersion Elective: History, Culture, and Media* course is expected. The course will be taught by staff already allocated to Virginia Beach City Public Schools for the 2022-23 school year. No new expenses are anticipated to support the implementation.

Standards of Learning: (Adopted 2021)

The *World Language Standards of Learning* for Virginia public schools provide a blueprint for structuring curricula whose goal is effective and meaningful interaction with others, whether on another continent, in another country, in another state, or in our own neighborhood. Effective language instruction must provide significant levels of meaningful communication and interactive feedback in the target language in order for students to develop language and cultural proficiency. Learning another language is much more than simply learning about the language system; language study includes the rich cultural content that makes languages and their communities unique.

In intermediate level world language courses, students continue to develop their communicative and cultural competence by interacting orally and in writing with others from the target culture; understanding oral and written messages; and making oral and written presentations. They communicate on a variety of concrete topics at a level commensurate with their study, beginning to use more complex structures in a variety of time frames. They comprehend the main ideas of authentic materials and are able to identify significant details when the topics are familiar. Students develop the ability to discuss in the target language topics related to historical and contemporary events and issues. Emphasis continues to be placed on use of the target language in the classroom as exclusively as possible, as well as on use of

authentic materials to learn about the target language and cultures.

Intercultural Communication and Connections

Benchmarks

- Make comparisons between products and practices to help make connections to and understand perspectives in native and other cultures using the target language.
- Interact at a functional level in familiar contexts with people in and from other cultures using the target language and appropriate learned behaviors.

Standards

The standards for Intercultural Communication are interwoven with the Interpretive, Interpersonal, and Presentational Communication Standards.

Interpretive Communication

Benchmarks

- Comprehend information in a variety of familiar contexts from authentic texts that are spoken, written or signed.
- Understand the main idea and related information from connected sentences and short paragraphs in authentic informational and fictional texts and overheard or observed conversations.

STANDARD 1: Investigate Intercultural Products, Practices and Perspectives through Interpretive Communication (Interpretive Mode)

- 1.IH Relate products and practices from concrete researched topics or personal studies to perspectives in native and other cultures.

STANDARD 2: Compare Intercultural Behaviors

- 2.1.IH Relate significant differences in behavior to cultural norms in native and other cultures.

STANDARD 3: Comprehend Authentic Texts that are Spoken, Written, or Signed

- 3.IH Relate components of complex authentic informational texts; complex authentic fictional texts; and complex overheard or observed conversations.

Interpersonal Communication

Benchmarks

- Communicate in spontaneous spoken, written or signed conversations on familiar topics.
- Exchange information using connected sentences and a variety of questions.

STANDARD 4: Investigate Intercultural Products, Practices and Perspectives (Interpersonal Mode)

- 4.IH Compare products and practices of personal interest or researched topics to help understand perspectives of native and other cultures.

STANDARD 5: Interact with Culturally Appropriate Language and Behaviors (Interpersonal Mode)

- 5.IH Converse in familiar situations at school, work or play using appropriate learned behaviors and avoiding major social blunders, recognizing that significant differences exist among cultures.

STANDARD 6: Exchange Information and Ideas

- 6.IH Converse on a variety of familiar and concrete researched topics.

STANDARD 7: Meet Personal Needs or Address Situations

7.IH Meet needs in a variety of familiar and everyday situations, sometimes involving a complication.

STANDARD 8: Express, React to and Support Preferences, Opinions, or Viewpoints

8.IH Explain and react to viewpoints, emotions, and advice on a variety of familiar topics and some concrete researched topics.

Presentational Communication

Benchmarks

- Present prepared or spontaneous information on familiar topics through written, spoken, or signed language.
- Explain, narrate and express viewpoints using sentences and series of connected sentences.

STANDARD 9: Investigate Intercultural Products, Practices, and Perspectives (Presentational Mode)

9.IH Compare products and practices of personal interest and researched topics to help understand perspectives of native and other cultures.

STANDARD 10: Communicate with Culturally Appropriate Language and Behaviors (Presentational Mode)

10.IH Present to an audience using appropriate learned behaviors and show some understanding of cultural differences by adjusting behavior as needed in familiar contexts.

STANDARD 11: Inform, Describe, Explain, or Provide Instructions

11.IH Inform on, describe, and explain a variety of familiar and concrete researched topics.

STANDARD 12: Narrate About Life, Events, or Experiences

12.IH Narrate about past, present, and future personal experiences and school and community events.

STANDARD 13: Support Preferences, Opinions, or Viewpoints

13.IH State a viewpoint with supporting evidence on a variety of familiar and personal studies topics from native and other cultures.

Communicative Literacy

Goals

- Use literacy skills to deepen understanding of authentic texts that are spoken, written, or signed.
- Use interpersonal skills to interact, negotiate meaning, and communicate effectively.
- Use presentational skills to communicate effectively.

STANDARD 14: Develop Interpretive Literacy

- 14.1 Infer Meaning and Nuances of Texts
- 14.2 Recognize and Use Organizational Features of Texts
- 14.3 Apply Self-Questioning Skills
- 14.4 Make Text Connections
- 14.5 Select, Use and Cite Resources

STANDARD 15: Develop Interpersonal Literacy

- 15.1 Communicate, React and Show Interest
- 15.2 Continue and Extend Conversations
- 15.3 Increase Comprehensibility and Clarity of Expression
- 15.4 Infer Meaning of Unfamiliar Language
- 15.5 Select, Use and Cite Resources

STANDARD 16: Develop Presentational Literacy

- 16.1 Choose Relevant, Authentic Content and Concepts
- 16.2 Organize Information
- 16.3 Increase Comprehensibility and Clarity of Expression
- 16.4 Maintain and Increase Audience Interest
- 16.5 Select, Use and Cite Resources



K-12 Course Proposal

Recommendation to the School Board
From the Department of Teaching and Learning
June 28, 2022

Spanish Immersion Elective: History, Culture, and Media

- Semester-long elective course for middle school dual language immersion (DLI) students who are interested in furthering their study of Spanish language and culture.
- The course will be implemented with 8th grade DLI students at Great Neck Middle School in the 2022-2023 school year with plans for expansion to the Landstown Middle School DLI program the following year.

Spanish Immersion Elective: History, Culture, and Media

- Provides students an opportunity to further develop their Spanish proficiency in listening, speaking, reading, and writing. Students will continue to develop Spanish proficiency in listening, speaking, reading and writing, in addition to cultural insight that together lead to global awareness.
- Reinforces and expands learning in other subject areas, enabling students to interact effectively with others, and giving them increased access to information across the world.
- Develops global competency through an investigation of a significant question, problem, or challenge identified in local and/or global Spanish-speaking communities.

Spanish Immersion Elective: History, Culture, and Media

The curriculum is designed around the 2021 *World Language Standards of Learning* proposed by the VDOE, which include the following strands:

- Intercultural Communication and Connections
- Interpretive Communication
- Interpersonal Communication
- Presentational Communication
- Communicative Literacy



K-12 Course Proposal

Recommendation to the School Board
From the Department of Teaching and Learning
June 28, 2022



Subject: Special Education Advisory Committee Report SY21-22 **Item Number:** 13D

Section: Information **Date:** June 28, 2022

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Dodie McGuire, Chairperson, Special Education Advisory Committee

Roni Myers-Daub, Ed.D, Executive Director, Office of Programs for Exceptional Children

Presenter(s): Dodie McGuire, Chairperson, Special Education Advisory Committee

Roni Myers-Daub, Ed.D, Executive Director, Office of Programs for Exceptional Children

Recommendation:

That the School Board receive information regarding the 2020-2021 report of the Special Education Advisory Committee.

Background Summary:

Per Regulations Governing Special Education Programs for Children with Disabilities in Virginia, section 8VAC20- 81-230.D., "A local advisory committee for special education, appointed by each local school board, shall advise the school board through the division superintendent."

Source:

Regulations Governing Special Education Programs for Children with Disabilities in Virginia – January 25, 2010 Administration and Governance, 8VAC20-81-230.D., Local Advisory Committee

Budget Impact:

N/A

SEAC Report to VBCPS School Board June 28, 2022

The Role of the Special Education Advisory Committee (SEAC), as defined by the Virginia Department of Education (VDOE) *Regulations Governing Special Education Programs for Children with Disabilities in Virginia*, is as follows:

- a. Advise the local school division of needs in the education of children with disabilities;
- b. Participate in the development of priorities and strategies for meeting the identified needs of children with disabilities;
- c. Submit periodic reports and recommendations regarding the education of children with disabilities to the division superintendent for transmission to the local school board;
- d. Assist the local school division in interpreting plans to the community for meeting the special needs of children with disabilities for educational services;
- e. Review the policies and procedures for the provision of special education and related services prior to submission to the local school board; and
- f. Participate in the review of the local school division's annual plan.

General Comments about Special Education in VBCPS:

VBCPS has the opportunity and potential to become a preeminent provider of special education services that can serve as a model to other divisions, particularly in the areas of inclusion and transition. SEAC would again like to emphasize to the School Board our willingness to support you in your role of meeting the needs of students with disabilities in VBCPS. One of the areas in which we are focusing is reestablishing our partnership with OPEC, FACE, DEI, and the School Board post COVID. SEAC, in partnership with the aforementioned offices, would like to continue to help in building a culture of compassion and respect for students with disabilities in schools, as well as in the community. This will remove the stigma of disability and, most importantly, create a sense of belonging for students with disabilities and their families.

Key Activities and Accomplishments of SEAC in 2021-2022:

In an effort to continue to improve the management of the SEAC meetings and to use our time most effectively, SEAC decided to conduct the majority of work during the subcommittee meetings. This move has proved to be a positive one.

There are five standing SEAC subcommittees: Policy Review; Inclusion; Outreach; Effectiveness; and newly formed, Transition. Each of these subcommittees have a charter and a chair. These subcommittees meet as needed throughout the school year.

This school year, SEAC decided to focus on three major areas based on the needs of the disability community using the Compass to 2025 as a guide. The areas were: Parent Empowerment; Teacher Training; and Inclusion. Each subcommittees used these areas to move forward with initiatives which will be outlined below.

The full SEAC held eight meetings throughout the school year. We had two presentations. Alan Gernhardt, lawyer, presented on FOIA law and regulations; and Corey Yates, OTD, OTR/L presented on sensory integration in the classroom and beyond.

Activities and Accomplishments:

- Collaborated with and continues to collaborate with OPEC and FACE to develop the Special Education Empowerment Series Webinars, as part of the Outreach Subcommittee initiative on parent empowerment and teacher training. The webinars are as follows:
 - ✓ February: Social and Emotional Supports for Children with Disabilities;
 - ✓ May: Post-Secondary Transition;
 - ✓ August: Understanding Your IEP; and
 - ✓ August: Universal Design for Learning 101.(Outreach Subcommittee: Parent Empowerment/Teacher Training)
- Collaborated with OPEC to create an informational flyer to be offered to parents at IEP meetings. (Outreach Subcommittee: Parent Empowerment)

- Developed an online resource repository (Padlet platform) with reference links for educators and the community. (Outreach Subcommittee: Parent Empowerment/Teacher Training)
- Revamped our social media presence on Facebook and Twitter in an effort to maintain connection with and add value to our community. (Outreach Subcommittee: Parent Empowerment/Teacher Training)
- Collaborated with OPEC to develop an Acronym Glossary (Inclusion Subcommittee: Inclusion)
- Secured a position on the VB PTA Executive Council. SEAC in partnership with the VBCPS PTA Executive Committee will be creating a special education liaison for each school's PTA. (Inclusion Subcommittee: Parent Empowerment/Inclusion)
- Created a self-assessment survey to evaluate the committee's performance, communications between outside entities and the SEAC, and the relationship with division personnel during the school year. The results outlined that while we have more work to do, we will continue to forge partnerships, open communications with the schools and the School Board, as well as create initiatives to support our overall goals aligned with Compass to 2025. (Effectiveness Subcommittee; Inclusion)
- Restructured meetings; standardized electronic documentation; standardized agenda, and meeting minute formatting. (Effectiveness Subcommittee: General Housekeeping)
- Established Regional SEAC quarterly meetings to learn and collaborate across school divisions in Hampton Roads. This forum has proved to be helpful in strengthening our relationships with other SEACs in Hampton Roads.
- Provided historical materials and ideas for activities to schools for Disability History and Awareness Month.
- Attended and provided parent feedback at the Assistant Principals' training sessions at beginning of year.
- Reviewed and provided input to the School Board Policy Review Committee on several policies throughout the school year.
- Reviewed the division's Special Education Annual Plan/Part B Flow-Through Application and Report.

Beyond SEAC (and across the country)

Your 2021-2022 SEAC Members were actively involved in special education initiatives beyond their roles on this committee. Members serve on numerous boards, committees, working groups, councils, and spend many hours volunteering in our community. Some of the areas in which the SEAC spent their time outside of the committee table include, but are not limited to:

- Participated in our Special Education Empowerment Series quarterly webinars
- Served on the DEI Council
- Attended the VDOE Stakeholder Meeting
- Participated in the Care Fair with FACE/OPEC
- Attended focus groups with the USDOE on trauma-informed practices
- Presented and keynoted at conferences across the country
- Participated in family support groups
- Participated in VDOE Performance Indicators Work Group
- Supported family voice groups
- Supported local advocacy groups

Our Work for the 2022-2023 School Year and Recommendations

SEAC goals for the next school year will center around inclusive practices and transition, which specifically align to the work of OPEC, as well as the Strategic Action Agenda for 2022-2023 and the Compass to 2025 Goals.

For the 2022-2023 school year, each school division is required to have in place a plan for improvement related to inclusive practices based on the division's self-assessment results. The goal is to improve outcomes for students with disabilities by meeting their needs to the maximum extent appropriate in the general education setting and providing

access to nonacademic and extracurricular activities. Including this plan as part of the division's equity plan will emphasize the importance of inclusive practices in ensuring access and belonging for students with disabilities.

SEAC will focus on supporting parents and students in understanding inclusive practices and how these align to critical decision points at IEP meetings throughout the students' educational career.

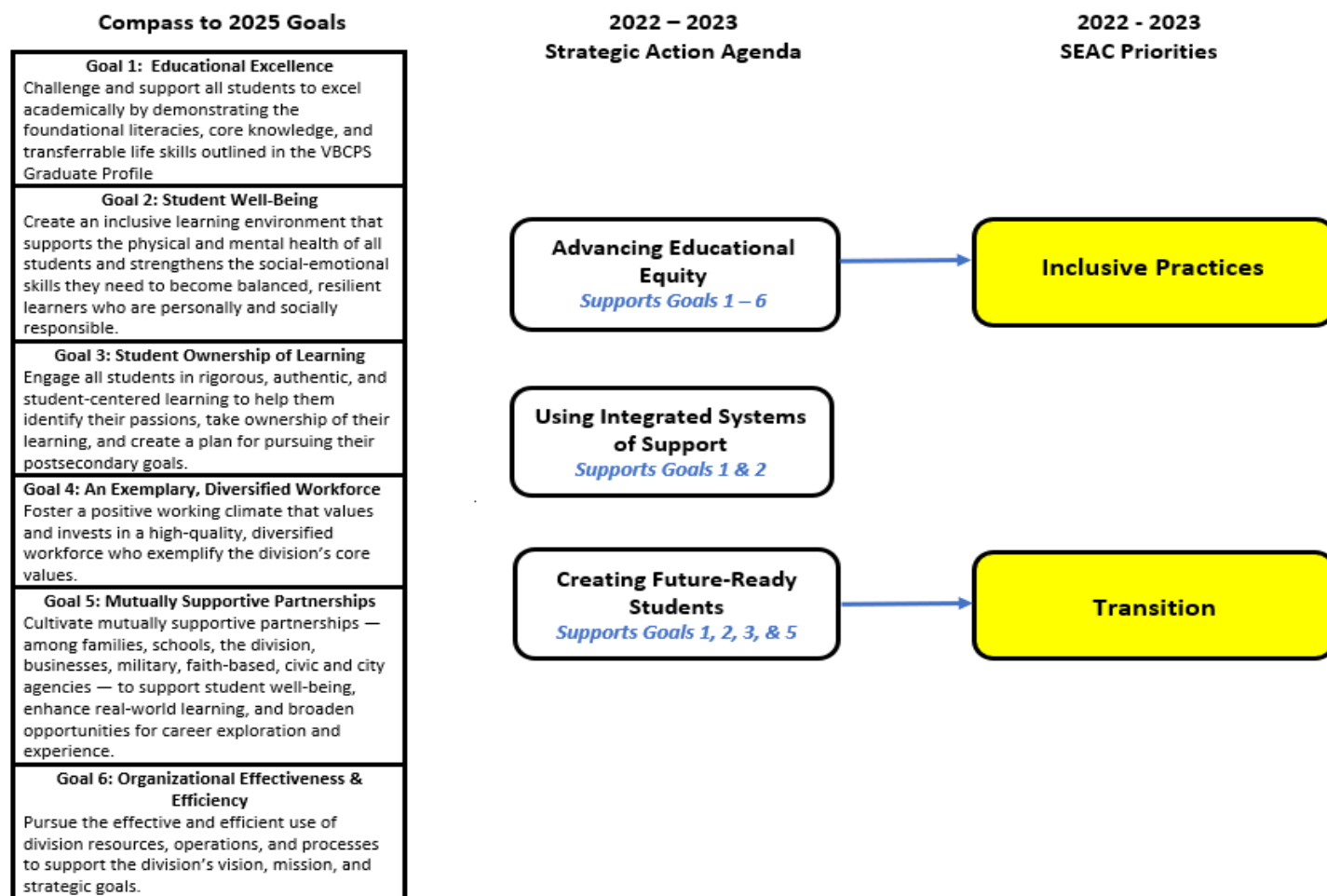
Recommendation: Propose schools work with OPEC to review school specific data related to the least restrictive environment and identify ways to reduce the percentage of time students are served in the special education setting by improving inclusive practices.

There will be continued work on transition planning and services, which address the academic achievement and functional performance and skills of individual students to facilitate the movement from school to life after high school. SEAC will also focus on supports to provide parents as their children transition at other times during their educational career, such as ECSE/PK to kindergarten; elementary to middle; and middle to high.

Recommendation: Propose OPEC explore additional resources to support transition, as well as continued professional learning in this area.

Other planned activities:

- OPEC, SEAC, and FACE will collaborate on a video for facilitating successful IEP meetings, featuring a team from one of our schools to share with teachers/administrators.
- SEAC will collaborate with school PTAs and administration on the development of a pilot peer to peer mentorship program beginning with a pilot school at the elementary, middle, and high school level.



SEAC Membership

SEAC currently has 12 voting members. 7 are parents of students with disabilities or individuals with a disability; 2 are community agency representatives; 2 are representatives of disability related service agencies; and 1 is a teacher representative. Several members are due to have their terms expire this month, including the chairperson. During the school year, 2 parents and 1 agency representative had to resign for personal reasons. SEAC appreciates the School Board allowing backfilling vacancies in the future should mid-year vacancies occur. This will be very crucial to SEAC fulfilling our duties. In addition, we look forward to extending our recruiting efforts in the future to ensure full participation.

The full list of 2020-2021 members and their appointment category is as follows:

Dawn Candia	Agency Representative (VB Parks and Rec)
Meghan Ashburn	Parent
Sandra Hermann	Agency Representative (Care Connection), person with a disability
Katie Ali	Parent
Janice Keener	Disability Related Service Agency Representative (CHKD psychologist)
Lane Mueller	Teacher Representative
Dorothy McGuire	Parent
Christina Morrow	Parent
Monica Parker	Parent/Disability Related Service Agency Representative (mental health counselor)
Donna Robel	Parent/Agency Representative (VCU Center for Family Involvement)
Lee Woodard	Parent
Sarah Bailey	Agency Representative (Endependence Center)
Margo Savage	Agency Representative (Special Olympics) – resigned mid-year
Peter Lee	Parent – resigned mid-year
Megan Graves	Parent – resigned mid-year

Please feel free to contact me with questions or comments.

Respectfully submitted,

Dorothy McGuire, SEAC Chairperson

dodie.mcguire@yahoo.com

(757) 214-8946



Special Education Advisory Committee (SEAC) 2021-2022 Report

School Board Meeting
June 28, 2022

The Role of the SEAC

- Advise the local school division of needs in the education of students with disabilities (SWDs);
- Participate in the development of priorities and strategies for meeting the identified needs of SWDs;
- Submit periodic reports and recommendations regarding the education of SWDs;
- Assist the local school division in interpreting plans to the community for meeting the needs of SWDs;
- Review the policies and procedures for the provision of special education and related services; and
- Participate in the review of the local school division's annual plan.

SEAC Key Activities and Accomplishments

- Collaborated with and continues to collaborate with OPEC and FACE to develop the Special Education Empowerment Series Webinars;
- Developed an online resource (Padlet platform) with reference links for educators and the community;
- Secured a position on the VB PTA Executive Council;
- Established Regional SEAC quarterly meetings to learn and collaborate across school divisions in Hampton Roads; and
- Attended and provided parent feedback at the Assistant Principals' training sessions at beginning of year.

Our Work for 2022-2023

SEAC goals for the next school year will center around inclusive practices and transition, which specifically align to the work of OPEC, as well as the Strategic Action Agenda for 2022-2023 and the Compass to 2025 Goals.

Recommendations to Support Our Work:

- Propose schools work with OPEC to review school specific data related to the least restrictive environment and identify ways to reduce the percentage of time students are served in the special education setting by improving inclusive practices.
- Propose OPEC explore additional resources to support transition, as well as continued professional learning in this area.



Special Education Advisory Committee (SEAC) 2021-2022 Report

School Board Meeting
June 28, 2022



Subject: Community Advisory Committee for Gifted Education Report SY21-22 **Item Number:** 13E

Section: Information **Date:** June 28, 2022

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Nicole M. DeVries, Ph.D., Director, Office of K-12 and Gifted Programs

Jennifer McKendree, Chairperson, Community Advisory Committee for Gifted Education

Presenter(s): Nicole M. DeVries, Ph.D., Director, Office of K-12 and Gifted Programs

Recommendation:

That the School Board receive the 2021-2022 report of the Community Advisory Committee for Gifted Education.

Background Summary:

The School Board may appoint a local advisory committee on gifted education pursuant to Virginia Code §22.1-16, School Board Policy 7-24, Citizens Advisory Committee – Gifted Education and School Board Regulation 7-24.1, Gifted Advisory Committee. This committee shall reflect the ethnic and geographical composition of the school division. This committee shall have two responsibilities: (i) to review annually the local plan for the education of gifted students, including revisions and (ii) to determine the extent to which the plan for the previous year was implemented. The findings of the annual program effectiveness and the recommendations of the advisory committee shall be submitted annually in writing to the division superintendent and the school board. The duties and responsibilities of the Committee shall be undertaken consistent with state law, Virginia Board of Education regulations and School Board policies and regulations. Such duties and responsibilities include reviewing annually the local plan for the education of gifted students, including revisions.

Source:

Regulations Governing Educational Services for Gifted Students (8VAC20-40-60) (B).

Budget Impact:

None

Community Advisory Committee for Gifted Education
Virginia Beach City Public Schools
Annual Report for 2021-2022
School Board Meeting
June 28, 2022

The current Five-Year Local Plan for Gifted Education (2020-2025) is divided into six categories: (1) Identification, (2) Delivery of Services, (3) Curriculum and Instruction, (4) Professional Development, (5) Equitable Representation of Students and (6) Parent and Community Involvement. From our review, we are pleased to report the following highlights for the 2021-2022 academic year:

Identification

In the area of Gifted Identification, the Office of Gifted Programs accomplished the following:

- Implemented the online gifted identification application for the sixth consecutive year. Parents/guardians accessed the application on the Virginia Beach City Public Schools (VBCPS) website: <https://giftedapplication.vbcps.com>.
- Met with all new Year 1 gifted resource teachers (GRTs) to provide an overview of gifted testing guidelines, navigate online application, and apprise them of identification and testing procedures.
- GRTs continued to collaborate with school administrators and media specialists in schools to assist parents/guardians who may not have access to a computer or other device at home. Additionally, information sessions were offered and held virtually in elementary schools for parents/guardians regarding gifted testing.
- Screened 4663 first graders for gifted services with 1640 presented to the Identification & Placement Committee in May 2022. This is an increase of 230 students from 2020-2021. Of those, 741 students were identified.
- Tested and reviewed 14 first grade students not currently enrolled in VBCPS for identification. Of those, 10 were identified.
- Assessed and reviewed 32 students in grades 9-12 who were interested in applying to Summer Residential Governor's School. Of the applicants, 22 were identified for gifted services.
- Screened 4676 fifth graders for gifted services with 401 presented to the Identification & Placement Committee in March 2022. 401 Virginia Beach 5th grade applications for gifted services were reviewed. Of those, 283 students were identified.
- Reviewed 619 applications for gifted services (cluster) for grades 2-4 and 6-8.
- Reviewed 604 applications for Old Donation School (ODS) grades 2-4 and 6-7 for identification. Of those, 287 students were identified for gifted services and those applications were considered for selection to ODS.
- Tested and reviewed 20 students in grades 2-4 and 6-7 not currently enrolled in VBCPS applied to ODS, and 15 were identified as gifted.
- Tested 18 grade 5 students not currently enrolled in VBCPS for identification. Of those, 16 were identified and those applications were considered for selection to ODS.
- Met with all elementary school GRTs in preparation for implementing a Problem-Based Mathematics Task with all first grade applicants for gifted services. Student responses were included on the gifted online application.

2

*Denotes alignment with the area of Equitable Representation of Students

- Presented a workshop, “Gifted Education Identification and Placement Overview” on April 18, 2022, for the Community Advisory Committee (CAC) for Gifted Education.
- Coordinated gifted screening and spring testing for students enrolled in Virtual Virginia.
- Helped military families navigate the application procedure for gifted identification and placement at ODS and the gifted cluster program in neighborhood schools.

Delivery of Services

In the area of Delivery of Services, the Office of Gifted Programs accomplished the following:

- Provide a continuum of gifted services that includes grades 2-8 full-time school for the gifted, kindergarten and grade one talent development services, resource-cluster programs at all academic levels, gifted dance education, gifted visual arts programs and enrichment programs.
- Organized Students and Parents Learning Intellectual Growth Strategies (SAPLINGS) field trips for each of the 20 Emerging Scholars Initiative (ESI) schools to virtually visit the Chrysler Museum of Art.* Teachers compiled anecdotal notes on the students as they participated in the virtual field trip. Parents were invited to attend the sessions.
- Continued to partner with Virginia Beach History Museums (VBHM) for a kindergarten SAPLINGS enrichment opportunity sponsored by Francis Land House. This additional opportunity for ESI kindergarten students allowed the Francis Land House docents to offer virtual field trips or for the Francis Land House staff to travel to the schools for in person field trips to the 20 ESI schools. Teachers compiled anecdotal notes on the students as they worked in their small groups.
- Co-hosted a virtual information night for students interested in applying for selection to attend the Governor’s School for the Arts (GSA) for grades 9-12 where students and parents joined GSA representatives to learn about the programs and the application/audition process.
- Provided support for 138 GSA students.
- Provided support for students with Individual Education Plans (IEP) and Section 504 plans by attending IEP/ 504 meetings and through collaborative efforts with stakeholders.
- Visited various GRTs in person and virtually to see the gifted program in action, including collaboration with cluster teachers and co-teaching in cluster classes.
- Organized and facilitated virtual auditions for the 2022 Summer Residential Governor’s School (SRGS) Program for Visual and Performing Arts using the Schoology platform.
- Organized and facilitated applications for the SRGS Program for Visual/ Performing Arts and Academic Programs. 46 VBCPS students were invited to participate.
- Continued to offer a blended, version of the Student Perspective Awareness Reaction Knowledge Seminar (SPARKS) and Think Tank high school half-credit elective courses at the high school level.
- Met with principals, as needed, to review the essential elements of the gifted program at all levels.
- Recognized Meg Manugo, Bayside High School GRT, as the 2021-2022 Outstanding Teacher of the Gifted for Virginia Beach City Public Schools, a Virginia Association for the Gifted (VA Gifted) award.

- Recognized Laura Burnette, Fairfield Elementary School GRT, as the 2021-2022 Outstanding Teacher of the Gifted for Virginia Beach City Public Schools, a VA Gifted award.
- Facilitated and coordinated the process for selection of the 2021-2022 Outstanding Teachers of the Gifted who will represent Virginia Beach in the VA Gifted Region II competition. The packets of 10 nominees were reviewed by a committee of thirteen members including GRTs, central office staff, school administrators, and other school division staff members.
- Recognized 2021 Virginia Beach Teacher of the Year from Gifted Programs: Joshua Brown, Birdneck ES.

Curriculum Development

In the area of Curriculum Development, the Office of Gifted Programs accomplished the following:

- Invited renowned educational psychologist, Dr. Michele Borba, to facilitate a virtual professional learning session in which GRTs learned how to develop resilience and empathy in gifted learners.
- Invited renowned national speaker, Colin Seale, to facilitate a virtual professional learning session in which GRTs explored critical thinking skills through strategies from his seminal work *Thinking Like a Lawyer*.
- Utilized the *Project Clarion* science curriculum units in grades K-4 as a tool for differentiating the elementary science program. *
- Utilized instructional resources on differentiating language arts and social studies through the use of units developed by The College of William and Mary School of Education Center for Gifted Education.
- Continued implementation of The College of William and Mary Resource, *Jacob's Ladder Reading Comprehension Program*, in all elementary schools. Dr. Tamra Stambaugh, author and creator of the Jacob's Ladder series, facilitated a virtual professional learning session on the *Affective Jacob's Ladder Reading Program* and how to implement it in all school levels. *
- Updated K-1 lessons used in all elementary schools to increase rigor, add pedagogy, and/or align lessons to Virginia Beach Objectives and Virginia Standards of Learning.
- Awarded the Javits Grant in August 2019 in partnership with George Mason University to launch Project E-Ignite. Project E-Ignite promotes the use of Problem-based Learning and characteristics of gifted students to assist in the identification of under-represented populations at the secondary level. *

Professional Development

In the area of Professional Development, the Office of Gifted Programs accomplished the following:

****Due to COVID-19 and staffing shortages, all professional development was placed on hold, beginning in October 2021.**

- Continued to provide professional learning for GRTs, cluster teachers and administrators as an integral component of the resource models in grades kindergarten through 12. Topics for professional learning for GRTs across levels included a focus on Transformational Learning through the lens of student agency, student-centered coaching, culturally responsive practices, social-emotional learning and developing expertise in gifted pedagogy.
- Sponsored four graduate level courses as part of the Virginia Department of Education (VDOE) gifted endorsement requirement through the College of William and Mary.
- Partnered with Dr. Anne Horak and her team from George Mason University to train GRTs, literacy coaches, and English teachers in person from the schools participating in Project E-Ignite on February 15 and 17, 2022. *
- Offered a Virtual Gifted Summer Symposium for parents, cluster teachers, and GRTs in August 2021. The keynote speaker was Dr. Karen Rambo-Hernandez who spoke on “One Size Doesn’t Fit All.” Sessions offered for educators included Kaplan’s Depth and Complexity Model and Content Imperatives, Paul’s Reasoning Model, Creative Problem Solving, building relationships, social-emotional learning, among others.
- Provided GRTs in years 1-2 with training in coaching, collaboration, and an introduction to gifted pedagogy and resources in August through October 2021. Provided assistance with navigating program resources, development of a plan for gifted program growth in their respective buildings and work with experienced GRTs serving as mentors provided support as new GRTs became acclimated to the position.
- Designated GRTs attended the virtual summer Confratute conference sponsored by the University of Connecticut in July 2021.
- Designated GRTs attended the Supporting the Emotional Needs of the Gifted (SENG) virtual conference in July 2021.
- Presented at the 2021 National Association for Gifted Children (NAGC) annual conference.
- Presented at the Virginia Consortium of Gifted Education Administrators (VCGEA) virtual series in October 2021.
- Continued to serve on the VA Gifted state committee. One of the current gifted coordinators currently serves as the President.
- Continued to serve on Virginia Advisory Committee for the Education of the Gifted (VACEG). The VACEG annually creates a report to advise and inform the VDOE Board of Education.
- Attended virtual Impact Cycle training from the Instructional Coaching Group with the Jim Knight Institute in preparation for leading coaching work for GRTs in 2022-2023.

Equitable Representation of Students

In the area of Equitable Representation of Students, the Office of Gifted Programs accomplished the following:

- Continued to provide information on this area through all other areas covered in the *2020-2025 Local Plan for the Education of the Gifted* in keeping with the philosophy that this is not an isolated topic and should be infused throughout all areas of the gifted program. **Please note asterisk (*) where alignment is most evident in events not under this section.**
- Evaluated and analyzed data from Title I schools/ ESI schools in an effort to identify trends and gaps.
- Forged a new partnership with the College of William and Mary for gifted students to attend Camp Launch, a two-week residential camp for students in grades 7-10. The camp is valued at \$4000 and students who are invited to attend are able to attend for free. Virginia Beach will be sending six rising 7th graders and three rising 8th graders this summer.

Parent and Community Involvement

In the area of Parent and Community Involvement, the Office of Gifted Programs accomplished the following:

- Held virtual CAC meetings due to COVID-19 closures. The final CAC meeting of the year was held on June 6, 2022.
- Conducted virtual parent workshops in various elementary, middle and high schools based on the needs of parents in each school.
- Conducted an asynchronous workshop for parents on executive functioning skills that was accessible to all of the VBCPS community on the VBCPS gifted site.
- Partnered with the Virginia Beach Rotary Club to facilitate the Class of 2022 *E.E. Brickell Scholarship* Program, including hosting virtual scholar seminars and coordinating a virtual recognition ceremony for honorees and their parents. Anderson Smith, First Colonial High School, received the \$6000 Brickell Scholarship. Five other finalists were awarded \$500 scholarships by the Virginia Beach Rotary Club.
- Promoted the use of electronic communication (web sites, Twitter, etc.) by GRTs for parents, community members and all stakeholders. Regularly updated sites reflect the gifted program in action.
- Continued to publish “Spotlight on the Gifted Experience” section quarterly and on the Gifted Education webpage. https://www.vbschools.com/academic_programs/gifted.
- Utilized a Twitter feed, @VBGifted. Retweeting feeds from other GRTs and gifted staff as well as sending original tweets illustrates the many facets of the gifted program in action. Using this technology has greatly increased communication about classroom happenings and the work of GRTs in schools.

The Community Advisory Committee for Gifted Education respectfully submits the following recommendations to the School Board of the City of Virginia Beach in alignment with the 2020-2025 Local Plan for the Education of the Gifted:

1. Support building administrators in prioritizing essential GRT responsibilities before assigning specific, site-based commitments and obligations. GRT responsibilities are outlined in the elementary, middle and high school resource-cluster model handbooks. (Delivery of Services)
2. Continue to develop a variety of opportunities supporting gifted learners at the high school level. (e.g., Gifted Partner Alliance (GPA) or Gifted Advisory Board) (Delivery of Services)
3. Develop executive functioning lessons for each school level that can be delivered by the school's GRT. (Curriculum and Instruction)
4. Continue to advocate for implementation of rigor and gifted pedagogy in all gifted cluster classes (e.g., advanced content and pacing of instruction; original research or production; problem finding and solving; higher level thinking that leads to the generation of products; and a focus on issues, themes, and ideas within and across areas of study). (Curriculum and Instruction/Delivery of Services)
5. Sponsor a second annual virtual gifted summer symposium with sessions specifically for parents and gifted cluster teachers. (Parent and Community Involvement/Professional Development)
6. Allocate additional Gifted Temporary Employment Agreement staff to support the unique needs of schools such as Renaissance Academy, schools with Spanish Immersion Programs and schools with exceptionally large populations of identified gifted students. (Staffing)

We believe Virginia Beach City Public Schools has one of the strongest gifted programs in the nation. We want to thank the School Board for its continued support and contributions to the quality of educational services that Virginia Beach City Public Schools affords the children of our gifted and talented programs.



Community Advisory Committee for Gifted Education 2021-2022 Report

**School Board Information
June 28, 2022**

Department of Teaching and Learning



Local Plan for Gifted Education 2020-2025

Identification

Delivery of Services

Curriculum Development

Professional Development

Parent and Community Involvement

Equitable Representation of Students



Community Advisory Committee for Gifted Education (CAC)

- Met with parents of gifted children, identified gifted students, gifted cluster teachers, and gifted resource teachers (GRT).
- Received specialized training on topics from VBCPS instructional staff.
- Collaborated with the Office of Gifted Programs.

CAC Recommendations

Delivery of Services

- Support building administrators in prioritizing essential GRT responsibilities before assigning specific, site-based commitments and obligations.
- Continue to develop a variety of opportunities supporting gifted learners at the high school level (e.g., Gifted Partner Alliance (GPA) or Gifted Advisory Board).

CAC Recommendations

Curriculum Development

- Develop executive functioning lessons for each school level that can be delivered by the school's GRT.
- Continue to advocate for implementation of rigor and gifted pedagogy in all gifted cluster classes (e.g., advanced content and pacing of instruction; original research or production; problem finding and solving; higher level thinking that leads to the generation of products; and a focus on issues, themes, and ideas within and across areas of study.) (*Also Delivery of Services)

CAC Recommendations

Professional Development/Parent and Community Involvement

- Sponsor a second annual virtual gifted summer symposium with sessions specifically for parents and gifted cluster teachers.

Staffing

- Allocate additional Gifted Temporary Employment Agreement (TEA) staff to support the unique needs of schools such as Renaissance Academy, schools with Spanish Immersion Programs, and schools with exceptionally large populations of identified gifted students.



Community Advisory Committee for Gifted Education 2021-2022 Report

**School Board Information
June 28, 2022**

Department of Teaching and Learning





Subject: Policy Review Committee Recommendations **Item Number:** 13F1-8

Section: Information **Date:** June 28, 2022

Senior Staff: Donald E Robertson, Ph.D., Chief of Staff

Prepared by: Kamala Lannetti, Deputy City Attorney; John Sutton, III, Coordinator, Policy and Intergovernmental Affairs

Presenter(s): School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney

Recommendation:

That the School Board approve Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain bylaws and policies as reviewed by the PRC at its June 9, 2022 meeting.

Background Summary

- 1) Bylaw 1-43/School Board Minutes/Recording Votes/Extensions- the PRC recommends amending the Bylaw to reflect new legislation requiring publishing meeting minutes on the website.
- 2) Policy 3-84/School Lunch and Breakfast Program/Generally- the PRC recommends amending Policy 3-84 to prohibit the practice of preventing students from participating in extracurricular activities or field trips if the student owed school meal debt.
- 3) Policy 3-87/School Lunch- the PRC recommends that the School Board amend Policy 3-87 to include new legislation requiring online applications for free and reduced lunch in addition to paper copies.
- 4) Policy 6-16/Ceremonies and Observances-the PRC recommends that the School Board amend Policy 6-16 to include statutory language concerning instruction on flag history and protocol and the national motto that has not previously been included in Policy.
- 5) Policy 6-18/Instructional Time – Importance and Review – the PRC recommends scrivener’s changes and updating the legal references to Policy 6-18.
- 6) Policy 6-27/Alternative Education – the PRC recommends scrivener’s changes to Policy 6-17.
- 7) Policy 7-3/Access to Records – the PRC recommends amending Policy 7-13 to include new legislation regarding procedures for cost quotes for searching for FOIA documents.
- 8) Policy 7-12/Complaints from the Public/Challenged /Controversial Materials- Policy set aside during the June 13, 2022 to be reintroduced after workshop.

Source:

Code of Virginia, 1950, as amended, § 22.1-253.12:7 School Board Policies.
Policy Review Committee Meeting of June 9, 2022

SCHOOL BOARD BYLAWS

Board Minutes/Recording Votes/Extensions

A. School Board Minutes and Recording Votes

The minutes of regular and special meetings, public hearings and work sessions of the School Board shall include:

1. The classification (regular, special, public hearing and so forth), date, time and place of meeting;
2. The call to order starting time, person presiding and person's office;
3. The record of School Board Members in attendance, times of late arrivals and early departures;
4. A notation of the presence or absence of the Superintendent;
5. A record of any corrections to the minutes of the previous meeting and the action approving them;
6. A record of the hearing of all petitions of citizens;
7. A record of any reports of School Board Members or staff members;
8. A record of each motion placed before the School Board to include the School Board Member making the motion and the School Board Member seconding, if any;
9. A record of each School Board Member's votes. School Board Members may request that their votes be changed if such request is made prior to consideration of the next order of business; and
10. Motions to go into closed meeting and certifications upon coming out of closed meeting as required by the Virginia Freedom of Information Act.

B. Extensions

1. Tape Recordings

Proceedings of all business meetings of the School Board shall be tape recorded or ~~video taped~~videotaped except when in closed meetings. Such tapes shall be stored for the current year plus five years.

2. Documentation

The minutes shall be permanently filed and indexed for reference purposes. Any written reports requiring School Board action, and certain other voluminous written documents, may be part of the minutes by reference. When this is done, the document shall be placed in the School Board file as a permanent record. All resolutions and agreements or similar formal documents shall be reproduced as a part of the minutes or as attachments thereto.

C. Posting of minutes

The minutes of the School Board Meetings shall be posted on the School Board's website withing seven working days of final approval of the minutes.

Legal Reference

Code of Virginia § 2.2-3707, as amended. Meetings to be public; notice of meetings; recordings; minutes.

Code of Virginia § 2.2-3707.2, as amended. Posting of minutes of local public bodies.

Code of Virginia § 2.2-3712, as amended. Closed meetings procedures; certification of proceedings.

Code of Virginia § 22.1-74, as amended. Minutes of meetings.

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: May 14, 2002

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

Amended by School Board: 2022

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

School Lunch and Breakfast Program/Generally

A. Purpose and Objective

The School Board will attempt to provide facilities for serving breakfast and lunch to all students at school, and for employees of the School Division. Cafeteria food shall be sold to students and others at a price which will pay the cost of maintaining the cafeteria. Breakfast and lunches shall constitute balanced meals provided at moderate cost to the student.

The cost of meals to school employees shall be higher than the cost to students and shall reflect the actual cost to the School Division of preparing and serving said meals.

B. Operations

The School Board is responsible for any school lunch program operated on school property. The School Board shall fix the price of meals and authorizes the Superintendent or designee to determine the adequacy, safety, and conformation to all applicable legal standards and statutes, of all facilities apparatus, and procedures used.

The School Board directs the Superintendent to subscribe to the federal School Lunch and Breakfast Programs which provide balanced hot meals. In order to participate, the School Board Chair and the Superintendent are authorized to certify that the School Division complies with state and federal regulations.

C. School Meals Availability

Lunch and breakfast under the federal National School Lunch Program and the federal School Breakfast Program administered by the U. S. Department of Agriculture shall be made available pursuant to such programs to any student who requests such a meal, regardless of whether such student has the money to pay for the meal or owes money for meals previously provided, unless the student's parent/guardian has provided written permission for the School Division to withhold such meal from the student.

Under no circumstance will a student be asked to throw away or discard a meal after it has been served to him/her due to meal account payment hardships, nor will the student be asked to do chores or other work to pay for such meals, wear a wristband or hand stamp, or be the recipient of any type of "lunch-shaming".

D. Unpaid Meal Charges

The Superintendent or designee is authorized to collect payment for meals provided pursuant to this program. Any information relating to a school meal debt must be communicated to the student's parents/legal guardians. Such communication may be made by a letter addressed to the parent to be sent home with the student; however, a nongovernmental third-party debt collector may not be utilized to collect on such debt. The School Board will not file a lawsuit against a student or the student's parents/legal guardians because the student cannot pay for a meal at school or owes a school meal debt.

The Superintendent or designee is authorized to solicit and receive any donation or other funds for the purpose of eliminating or offsetting any school meal debt at any time and shall use any such funds solely for such purpose.

No student may be denied the opportunity to participate in any extracurricular school activity because the student cannot pay for a meal at school or owes a school meal debt.

Editor's Note

See also Virginia Beach City Public Schools "Office of Food Services Operations Manual."

Legal Reference

Code of Virginia § 22.1-79.7:1, as ~~amended. eSchool~~amended. School meals; availability to students.

Code of Virginia § 22.1-79.7, as amended. School meal policies; donations.
Virginia Board of Education Regulations Governing School Lunch Sale of Food Items, 8 VAC 20-290-10, as amended.

U.S. Department of Agriculture Rules and Regulations, National School Lunch Program and School Breakfast Program: Nutrition Standards for All Foods Sold in School as Required by the Healthy, Hunger-Free Kids Act of 2010, 7 C.F.R. Parts 210 and 220, as amended.
Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. § 1751, as amended.

Adopted by School Board: February 16, 1993

Amended by School Board: August 19, 2014

Amended by School Board: June 23, 2020

Amended by School Board: May 10, 2022

Amended by School Board: 2022

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Free and Reduced-Price Meals

A. Generally

The School Board approves of the School Breakfast Program and National School Lunch Program ~~federal program of~~ free and ~~r~~reduced-price meals. The School Board shall annually consider the agreement and direct~~s~~ the administration to be in compliance with all aspects of the U.S. Department of Agriculture federal programs.~~same.~~

B. Application Process

The School Board further approves of prominently posting on its website a web-based application with the purpose of collecting information to determine student free and reduced-price meal eligibility. The School Board shall also continue to provide paper-based applications. All web-based and paper-based applications shall be processed within six working days after the date of receipt of the completed applications.

B.C. Participation in Payment

The adult student or parents/legal guardians of minor students who qualify for reduced-price meals and whose school meal accounts have uncollected balances will be notified of the requirement to timely pay such costs. Uncollected balances that are not paid after notification will be referred for collection procedures.

C.D. Protection of Anonymity of Students

The School Board directs the administration to protect the anonymity of the student receiving free and/or reduced~~-~~price~~-~~meals.

D.E. Depriving Student of Lunch

The Superintendent shall ensure that no student is denied a meal because of inability to pay all or part of the price of the meal.

Legal Reference

Code of Virginia § 22.1-207.2:2, as amended. School Breakfast Program and National School Lunch Program; web-based application.

Virginia Board of Education Regulations Governing School Lunch Sale of Food Items, 8 VAC 20-290-10, as amended.

U.S. Department of Agriculture Rules and Regulations, National School Lunch Program and School Breakfast Program: Nutrition Standards for All Foods Sold in School as Required by the Healthy, Hunger-Free Kids Act of 2010, 7 C.F.R. Parts 210 and 220.

Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. § 1751, as amended.

Adopted by School Board: October 21, 1969

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: February 16, 1993

Amended by School Board: August 19, 2014

Amended by School Board: 2022

INSTRUCTION

Ceremonies and Observances

A. Generally

The School Board encourages the observance throughout the school division of such special days and occurrences as are proclaimed by the Governor of the Commonwealth of Virginia and the President of the United States. Such observances should be of educational value to the students and in acceptable taste.

B. Flags

In accordance with applicable law and guidance, the flags of the United States of America and the Commonwealth shall be displayed and handled at each school. Instruction in the history and principles of the flag of the United States and the flag of the Commonwealth shall be given in one or more grades. The instruction shall include the Pledge of Allegiance and the appropriate etiquette and conventions for respecting the dignity and appropriate display of such flags.

C. Minute of Silence

In accordance with applicable law and guidance, ~~T~~the Superintendent or designee shall ensure the daily observation of one minute of silence in each classroom of the ~~S~~School ~~D~~ivision. During such one minute periods of silence, the teacher responsible for each classroom shall take care that all students remain seated and silent and make no distracting display to the end that each pupil may, in the exercise of his or her individual choice, meditate, pray, or engage in any other silent activity which does not interfere with, distract, or impede other pupils in the like exercise of individual choice.

D. Commencements/Other Ceremonies

The First Amendment of the United States Constitution, as interpreted by caselaw, requires school officials to be neutral in their treatment of religion showing neither favoritism toward nor hostility against religion. Accordingly, the School Board and School Administration may not mandate, organize or sponsor religious activities or ceremonies. However, religious activity that is initiated by private individuals will be protected in keeping with current caselaw and directives of the United States Department of Education and the Virginia Board of Education.

E. Pledge of Allegiance

In accordance with the Code of Virginia, the Superintendent or designee shall ensure the daily recitation of the Pledge of Allegiance in each classroom of the ~~s~~School ~~D~~ivision and shall ensure that the flag of the United States is in place in each such classroom. The Code of Student Conduct shall apply to disruptive behavior during the recitation of the Pledge in the same manner as provided for other circumstances of such behavior; however, no student shall be compelled to recite the Pledge if the student, the student'shis parent or legal guardian objects on religious,

philosophical, or other grounds to the student's participating in this exercise. Students who are thus exempt from reciting the Pledge shall remain quietly standing or sitting at their desks while others recite the Pledge and shall make no display that disrupts or distracts others who are reciting the Pledge. The principal shall provide appropriate accommodations for students who are unable to comply with the procedures described herein due to disability. The Office of the Attorney General shall intervene on behalf of the School Board and shall provide legal defense of this law.

F. Posting of Bill of Rights and National Motto "In God We Trust"

The Superintendent or designee shall ensure that copies of the Bill of Rights of the ~~Constitution~~Constitution of the United States and the statement, "In God We Trust", the National Motto, enacted by Congress in 1956, are posted in a conspicuous place in each school for all students to read.

G. Implementation of Constitution Day and Citizenship

The seventeenth day of September shall annually be recognized as Constitution and Citizenship Day (to be referred to as "Constitution Day") and the third week of September will be observed as Civics Education Week. To ensure that all students reflect upon the importance of active citizenship, recognize the enduring strength of the United States Constitution, and reaffirm commitment to the rights and obligations of citizenship in the United States of America, the Superintendent shall ensure that appropriate observations and teachings are conducted in all schools.

Legal Reference

Code of Virginia § 2.2-3315, as amended. Citizenship Day and Constitution Week

Code of Virginia § 22.1-133, as amended. Flags.

Code of Virginia § 22.1-201, as amended. Study of documents of Virginia history and United States Constitution.

Code of Virginia § 22.1-202, as amended. Instruction in history and principles of flags of United States and Virginia; pledge of allegiance to American flag; guidelines developed by the ~~b~~Board.

Code of Virginia § 22.1-203, as amended. Daily observance of one minute of silence.

Code of Virginia § 22.1-203.1, as amended. Student-~~i~~nitiated prayer.

Virginia Board of Education Guidelines Recitation of the Pledge of Allegiance (2001)

Virginia Department of Education Superintendent's Memo-~~122#023-20~~ (20~~2000~~) Guidance on Constitutionally Protected Prayer and Religious Expression in Public Schools and Written Certification Requirement.

House Joint Resolution No. 627 (2007) designating the third week in September as Civics Education Week in Virginia.

United States Department of Education Guidance on Constitutionally Protected Prayer in Public Elementary and Religious Expression in Public Elementary and Secondary Schools (1/16/2022/7/03), as amended.

Elementary and Secondary Education Act of 1965 §8524(as), as amended by the Every Student Succeeds Act of 2015, 20 U.S.C. §7904 (a), as amended.

Acts of Assembly 2002 Chapter 902 (2003)

Adopted by School Board: November 16, 1976

Amended by School Board: February 1, 1977

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: October 3, 2000

Amended by School Board: August 21, 2001

Amended by School Board: June 6, 2006

Amended by School Board: February 21, 2017

Amended by School Board: 2022

INSTRUCTION

Instructional Time - Importance and Impact Review

A. Generally

The School Board ~~of the City of Virginia Beach~~ recognizes that in the education of children, quality teaching and high levels of student achievement are ~~interdependent~~interdependent, and both require and have an impact on time. Therefore, it is imperative that time during the teachers' workday be utilized to the maximum benefit of students.

B. Definition

For the purpose of this ~~P~~policy, "instructional time" is defined as the time spent in direct instruction, assessment, and evaluation of students. It also includes the time teachers spend in planning, preparing, collaborating, ~~conferencing~~conferencing, and receiving training for the purpose of instructing students.

C. Time Impact Review

To minimize intrusions on instructional time, an impact review is required for ~~divisionwide~~division wide initiatives or programs that are of such scope that they impact and/or significantly alter the utilization of instructional time and, thus, impact teachers' delivery of services. The Superintendent ~~or designee~~ will ensure that initiatives proposed by or being considered by the School Board are reviewed and analyzed to determine the potential impact on instructional time. The School Board will be provided with the results of that review and analysis and should not take action in the absence of that impact review. School ~~A~~administration and/or external organizations (such as city government, higher education, business partners, etc.) planning or requesting the implementation of new programs and initiatives, will also be subject to a time impact review; and if they do not require School Board approval, will be ~~approved~~approved, or denied by the Superintendent or his designee.

Legal Reference

Code of Virginia § 22.1-291.1, as amended. Planning time for school teachers.

Virginia Board of Education Regulations 8VAC20-131-5, as amended. Definitions.

Virginia Board of Education Regulations 8VAC20-131-240, as amended. Administrative and ~~S~~upport ~~S~~taff; ~~S~~taffing ~~R~~requirements.

~~Virginia Board of Education Regulations 8VAC 20-440-20. Contractual Period Defined.~~

Adopted by the School Board: April 22, 2008

Amended by the School Board: 2022

INSTRUCTION

Alternative Education

The School Board realizes that the needs of all of our students cannot be met within the formal school curriculum. Therefore, the School Board encourages alternative educational experiences that will enhance a student's learning, and which will increase the student's ~~his/her~~ ability to achieve success in the world of work.

Alternative education programs will be provided where needs have been identified, where the establishment of such programs is feasible, and where the proposed programs fall within the jurisdiction of this ~~S~~chool ~~D~~ivision.

Legal Reference

Code of ~~V~~irginia, § 22.1-253.13:1, as amended,; Standard 1. Instructional programs supporting the Standards of Learning and other educational objectives.

Code of ~~V~~irginia, § 22.1-209.1:2, as amended,; Regional a~~A~~lternative education programs for certain students.

Virginia Board of Education Rules Governing Alternative Education 8VAC~~7~~20-330, *et seq*, as amended.

Adopted by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: June 6, 2006

Amended by School Board: 2022

COMMUNITY RELATIONS

Access to Records

A. Generally

Official records of the School Board are open to inspection during regular business hours in accordance with applicable law and under conditions set forth by the Superintendent or designee.

B. Fee for Search Time and Copying

As authorized by Virginia Code, the School Division may assess charges for the cost of staff time to search for and produce responsive records. Those charges are based on the hourly rate provided by the Department of Human Resources. The School Division shall make all reasonable efforts to supply the requested records at the lowest possible cost. Prior to conducting a search of records, the School Division shall notify the requestor in writing that the public body may make reasonable charges not to exceed the actual cost incurred in accessing, duplicating, supplying or searching for requested records and inquire of the requestor whether the requestor would like the request a cost estimate in advance of supplying the requested records. The School Division shall provide the requestor with a cost estimate if requested. The period within which the School Division shall respond shall be tolled for the amount of time that elapses between notice of the cost estimate and the response of requestor. If the School Division receives no response from the requestor within thirty days of sending the cost estimate, the request shall be deemed to be withdrawn. Any cost incurred by the School Division in estimating the cost of supplying the requested records shall be applied to the overall charges to be paid by the requestor for supplying of such requested records.

Editor's Note

See also School Board Policies 4-15, Personnel Records and 5-31, Student Records and any implementing regulations.

Legal Reference

Code of Virginia § 2.2-3700 et seq., as amended. Virginia Freedom of Information Act.

Code of Virginia § 2.2-3704, as amended. Public records to be open to inspection; procedures for requesting records and responding to request; charges; transfer of records for storage, etc.

Code of Virginia § 22.1-287, as amended. Limitation on access to records.

Code of Virginia § 22.1-287.1, as amended. Directory Information.

Code of Virginia § 2.2-3800- 3809, as amended. Government data collection and dissemination practices act.

Related Links

School Board **Policy 4-15**

School Board **Policy 5-31**

School Board **Regulation 5-31.1**

Adopted by School Board: October 21, 1969

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: October 20, 1992

Amended by School Board: August 19, 2014

Amended by School Board: April 30, 2019

[Amended by School Board: 2022](#)

COMMUNITY RELATIONS

Complaints from the Public: Challenged/Controversial Materials

The School Board believes that the School Division should be responsive to inquiries from the community regarding instructional materials used in the schools. To meet this responsibility, the School Board directs the Superintendent to establish procedures whereby complaints by parents/legal guardians or citizens of the School Division regarding specific books, publications or materials used by or presented to the students may be processed in an orderly manner.

Regulation 6-61.1 and 6-61.2 govern the procedures to challenge materials for parents/legal guardians and adult students. Regulation 7-12.1 governs the procedures to challenge materials for citizens without children currently enrolled in the School Division.

Editor's Note

~~Procedures for selecting and evaluating materials are established at School Board Policy 6-61 and any implementing regulations.~~

Legal Reference

Code of Virginia § 22.1-238, as amended. Approval of textbooks and appliances; decodability.

Code of Virginia § 22.1-207.2, as amended. Right of parents to review certain materials; summaries distributed.

Code of Virginia § 22.1-253.13:7, as amended. Standard 7. School board policies.

Virginia Department of Education Regulation, 8-VAC-20-170-160, as amended. Instructional materials.

Virginia Department of Education Regulation, 8-VAC-20-131-270, as amended. School and community communications.

Related Links

School Board **Policy 6-61**

School Board **Regulation 6-61.1**

School Board **Regulation 6-61.2**

School Board Regulation 7-12.1

Adopted by School Board: October 17, 1989

Amended by School Board: October 20, 1995

Amended by School Board: May 9, 2006

Amended by School Board: August 19, 2014

Amended by School Board: 2022



Recommendation of General Contractor

Subject: Holland Road Annex Temporary Swing Space Office Facilities **Item Number:** 15A

Section: Consent **Date:** June 28, 2022

Senior Staff: Jack Freeman, Chief Operations Officer, Department of School Division Services

Prepared by: Melisa A. Ingram, Executive Director, Facilities Services

Presenter(s): Melisa A. Ingram, Executive Director, Facilities Services

Recommendation:

That the School Board approve a motion authorizing the Superintendent to execute a contract with Master Contractors of VA, Inc. for the Holland Road Annex Temporary Swing Space Office Facilities in the amount of \$339,400.

Background Summary:

Project Architect:	HBA architecture & Interior Design
Contractor:	Master Contractors of VA, Inc.
Contract Amount:	\$339,400
Construction Budget:	\$500,000
Number of Responsive Bidders:	2
Average Bid Amount:	\$418,582
High Bid:	\$497,763

Source:

School Board Policy 3-90

Budget Impact:

CIP 1-018 Renovations and Replacements – HVAC – Phase III



Subject: Personnel Report **Item Number:** 16A

Section: Action **Date:** June 28, 2022

Senior Staff: Mrs. Cheryl R. Woodhouse, Chief Human Resources Officer

Prepared by: Cheryl R. Woodhouse

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the June 28, 2022, personnel report.

Background Summary:

List of appointments, resignations and retirements for all personnel.

Source:

School Board Policy #4-11, Appointment

Budget Impact:

Appropriate funding and allocations

Personnel Report
Virginia Beach City Public Schools
June 28, 2022
2021-2022

<u>Scale</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Employee Name</u>	<u>Position/Reason</u>	<u>College</u>	<u>Previous Employer</u>
Assigned to Unified Salary Scale	Appointments - Elementary School	Bettie F. Williams	6/8/2022	Theresa A Wood	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Cooke	8/25/2022	Danielle N Reff	School Nurse	Sentara College Health Science, VA	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Luxford	6/10/2022	Cory A Ortega	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Tallwood	6/8/2022	Jenalyn A Corp	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Tallwood	6/8/2022	Ruben A Tadia	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Princess Anne	6/13/2022	Donna J Rollins	School Administrative Associate I	College of the Albemarle, NC	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Ocean Lakes	6/9/2022	Angeles V Entimano	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Department of Communications & Community Engagement	6/22/2022	David Schleck	Coordinator Public Relations I	Not Applicable	City of Norfolk
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Department of Teaching and Learning	6/21/2022	Jennifer B McGregor	Instructional Specialist	Johns Hopkins University, MD	VBCPS, VA
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Department of Teaching and Learning	7/1/2022	Angelia T Ragland	Instructional Specialist	University of Virginia, VA	VBCPS, VA
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Department of Technology	6/22/2022	Michael J Ferdon II	Network Technician II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Department of Technology	6/22/2022	Brian L Gardner	Network Technician II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Gifted Education & Academy Programs	7/28/2022	Daniella N Wornom	Instructional Specialist	University of Virginia, VA	VBCPS, VA
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Maintenance Services	6/17/2022	Connor N Siock	Geographic Information Systems (GIS) Analyst	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Student Support Services	7/1/2022	Rebecca J Hardy	Psychologist	University of South Florida, FL	Knox City Schools, TN
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	7/5/2022	Amanda L Carey	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	7/5/2022	James H Francis III	Bus Driver, 6.5 Hours	ECPI College of Tech, VA	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	7/5/2022	Michelle L Higginbotham	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	7/5/2022	Krystyne M Kipps	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	7/5/2022	Bridgett E Maloid	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	7/5/2022	Robert B Miller	Bus Driver	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	7/5/2022	Zuri Moore	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	7/5/2022	Robert Muhly	Bus Driver, 7.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	7/5/2022	Jenna R Powers	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	7/5/2022	Terri L Smiley	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	7/5/2022	Michael W Walker	Bus Driver	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	8/30/2022	Daniel J Joss	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Alanton	6/9/2022	Laci T Lowe	Kindergarten Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Bettie F. Williams	6/30/2022	Nicole Boghosian	General Assistant (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Christopher Farms	6/30/2022	Mai B McNulty	Cafeteria Assistant, 4.5 Hours (family)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Cooke	6/30/2022	Aimee A Kelly	Cafeteria Assistant, 5.0 Hours (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Diamond Springs	6/30/2022	Charlotte M Shaw	Kindergarten Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Green Run	6/30/2022	Rebecca L Wild	Special Education Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Kingston	6/30/2022	Kimberly E Beck	Kindergarten Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Kingston	6/30/2022	Shannon Kopp	Special Education Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Kingston	6/30/2022	Courtney C Schmidt	Kindergarten Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Linkhorn Park	6/30/2022	Hrisavgi Kappas	Kindergarten Assistant (family)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Luxford	6/30/2022	Rebecca M Oakley	Physical Education Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Newtown	6/30/2022	LaTishia A Wilson	Principal (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Seatack	6/30/2022	Francesco J Franzese	Kindergarten Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	White Oaks	6/30/2022	Jamie L Cewe	Cafeteria Assistant, 4.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Windsor Oaks	6/30/2022	Halleigh McFarland	Physical Education Assistant (continuing education)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Brandon	6/30/2022	Alice E Bing	Special Education Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Independence	6/13/2022	Christopher D Combs	Security Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Kempsville	6/30/2022	Tameka D Miller	Cafeteria Assistant, 5.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Old Donation School	6/15/2022	Keyon E Wright	Custodian II (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Old Donation School	6/30/2022	Mozella Dunson	Custodian I (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Bayside	6/30/2022	Andrea H Williams	Cafeteria Assistant, 5.0 Hours (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Green Run	6/30/2022	Brittany Eleazer	Special Education Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Kempsville	6/17/2022	Shenequa M Ramsey	School Office Associate II (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Landstown	6/8/2022	Aileen T Macabuhay	Custodian I (death)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Landstown	6/30/2022	Doniqka A Banks-Packer	Security Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Renaissance Academy	6/30/2022	Scott C Cassin	Assistant Principal (moved to public school system)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Consolidated Benefits	8/31/2022	Jared Berul	Benefits Specialist I (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Maintenance Services	6/30/2022	Elizabeth Henning	Data Processing Specialist (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Student Support Services	6/30/2022	Jessica L Keefe	Psychologist, .500 (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Student Support Services	6/30/2022	Megan T Mercogliano	Psychologist (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Student Support Services	6/30/2022	Adam Weseloh	Psychologist (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Holland	6/30/2022	Chung Diep Chen	Cafeteria Assistant, 6.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Pembroke Meadows	6/30/2022	Doris P Brown	School Office Associate II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Strawbridge	6/30/2022	Edith V Sandifer	Cafeteria Assistant, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Three Oaks	7/29/2022	Maria Olivera	Custodian III Head Day	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Trantwood	8/31/2022	Lori S Hasher	Principal	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Windsor Oaks	6/30/2022	Terina E Haldiman	Kindergarten Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - High School	Kellam	6/30/2022	Angela D Griffin	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - High School	Renaissance Academy	6/30/2022	LyVonnica C Revels	Library/Media Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Other Employment Actions - High School	Landstown	6/10/2022	Kevin R Hoyle	Security Assistant (employee returned to previous position)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Alanton	8/25/2022	Alexis C Buonfigli	First Grade Teacher	James Madison University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Bayside	8/25/2022	Hannah L Miller	Thirld Grade Teacher	Slippery Rock University, PA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Bayside	8/25/2022	Milcia C Rodriguez	First Grade Teacher	Eastern Mennonite University, VA	Shenandoah County Schools, VA
Assigned to Instructional Salary Scale	Appointments - Elementary School	Christopher Farms	8/25/2022	Maria Barbadillo de Blas	Second Grade Teacher	University of Madrid, ES	Boulder Valley School District, CO
Assigned to Instructional Salary Scale	Appointments - Elementary School	Christopher Farms	8/25/2022	Mariah C Tracy	Fourth Grade Teacher	Harding University, AR	Rogers Public School, AR
Assigned to Instructional Salary Scale	Appointments - Elementary School	Cooke	8/25/2022	Halle R Trigueiro	School Counselor	Capella University, MN	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Corporate Landing	8/25/2022	Celia N Cappello	Kindergarten Teacher	James Madison University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	King's Grant	8/25/2022	Julia M Tracy	Second Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Luxford	8/25/2022	Jennifer L Grant	Kindergarten Teacher	Old Dominion University, VA	VBCPS
Assigned to Instructional Salary Scale	Appointments - Elementary School	Lynnhaven	8/25/2022	Rachel F Davis	Fourth Grade Teacher	Marymount University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Newtown	8/25/2022	Sydney M Shy	Second Grade Teacher	Not Applicable	Warren County Public Schools, VA
Assigned to Instructional Salary Scale	Appointments - Elementary School	Parkway	8/25/2022	Sarah E Collie	First Grade Teacher	Virginia Tech, VA	York County School Division, VA
Assigned to Instructional Salary Scale	Appointments - Elementary School	Pembroke	8/25/2022	Jordan T Dosamantes	First Grade Teacher	Old Dominion University, VA	VBCPS
Assigned to Instructional Salary Scale	Appointments - Elementary School	Pembroke	8/25/2022	Aimee R Holland	Special Education Teacher	Old Dominion University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Pembroke	8/25/2022	Gayner R Rossi	Special Education Teacher	Westminster College, PA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Princess Anne	8/25/2022	Dana M McNamara	Kindergarten Teacher	Roberts Wesleyan College, NY	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Tallwood	8/25/2022	Abigail H Griffin	Kindergarten Teacher	James Madison University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Thoroughgood	8/25/2022	Katherine J McLemore	Fifth Grade Teacher	University of Virginia, VA	Metro Nashville Public Schools, TN
Assigned to Instructional Salary Scale	Appointments - High School	Cox	8/8/2022	Brandi L Culley	School Counselor	Old Dominion University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - High School	Kempsville	8/25/2022	Abbey E Hoover	Science Teacher	Slippery Rock University, PA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - High School	Tallwood	8/1/2022	Emily N Snyder	School Counselor	William and Mary, VA	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Christopher Farms	6/30/2022	Parthena Savides	Fourth Grade Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Cooke	6/30/2022	Kristina M Hannah	Second Grade Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Diamond Springs	6/30/2022	Jessica L Cubilla	Kindergarten Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Green Run	6/30/2022	Jordan Freels	Special Education Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Holland	6/30/2022	Stefanie P Businda	First Grade Teacher (moved to public school system)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Indian Lakes	6/30/2022	Stephanie A Martin	Third Grade Teacher (personal reasons)	Not Applicable	Not Applicable

Personnel Report
Virginia Beach City Public Schools
June 28, 2022
2021-2022

<u>Scale</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Employee Name</u>	<u>Position/Reason</u>	<u>College</u>	<u>Previous Employer</u>
Assigned to Instructional Salary Scale	Resignations - Elementary School	Landstown	6/30/2022	Kim S Biemann	Gifted Resource Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Linkhorn Park	6/30/2022	Alexandra L Matthews	Kindergarten Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Trantwood	6/30/2022	Hannah R Hazlett	Pre-Kindergarten Teacher (moved to private school)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Bayside	6/30/2022	Mary H Daniels	Seventh Grade Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Bayside Sixth Grade Campus	6/13/2022	Erik R Hall	Sixth Grade Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Corporate Landing	6/30/2022	Logan R Raburn	Eighth Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Independence	6/30/2022	Courtney E Ames	Special Education Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Independence	6/30/2022	Kathleen L Chumley	Eighth Grade Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Kempsville	6/30/2022	Lauren A Zmanovskia	Sixth Grade Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Landstown	6/30/2022	Heather M Kolhagen	Sixth Grade Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Larkspur	6/30/2022	Aniki M Reid	Instructional Technology Specialist (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Larkspur	6/30/2022	Brigitte C Robinson	Health & Physical Education Teacher (moved to public school system)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Plaza	6/30/2022	Allison H Mitcham	Special Education Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Plaza	6/30/2022	Jessica Rikkenbach	Health & Physical Education Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Princess Anne	6/30/2022	Amy L Dancel	Health & Physical Education Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Princess Anne	6/30/2022	Melinda E Mackey	Special Education Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Virginia Beach	6/30/2022	Sophena R Flowers	Special Education Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Bayside	6/30/2022	Anne D Kouadio Epse Nguettia	French Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Cox	6/30/2022	Thomas C Smith	Instructional Technology Specialist (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	First Colonial	6/30/2022	Diane H Cross	English Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Green Run	6/30/2022	Susan L Wells	English Second Language (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Kellam	6/30/2022	Alaina P Skelley	Science Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Landstown	6/30/2022	Elizabeth J Grossmann	Social Studies Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Landstown	6/30/2022	Amee S Johnson	Technology Education Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Ocean Lakes	6/30/2022	Tyler J Tully	Social Studies Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Princess Anne	6/30/2022	Martin R Erickson	Social Studies Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Princess Anne	6/30/2022	Erin A Grigsby	Social Studies Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Salem	6/30/2022	Dustin R Maghan	Health & Physical Education Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Virginia Beach Juvenile Detention Center	6/30/2022	Michelle L Neaves	Science Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Miscellaneous	Department of School Leadership	6/30/2022	Jessica A Bateman	Special Education Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Miscellaneous	Office of Programs for Exceptional Children	6/30/2022	Mary Anne P Jackson	Hearing Impairment Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	New Castle	6/30/2022	Margaret R Martin	School Counselor	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Ocean Lakes	6/30/2022	Susan C Sabine	Fifth Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Pembroke	6/30/2022	Cheryl W Small	Second Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Thalia	6/30/2022	Karen A Slagle	Third Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Middle School	Princess Anne	6/30/2022	Christy A Wood	Eighth Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Miscellaneous	Office of Gifted Education & Academy Programs	6/30/2022	Ardene D Bunch	Testing Assessment Specialist	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Other Employment Actions - Elementary School	Christopher Farms	6/30/2022	Elizabeth M Nicolosi	Fourth Grade Teacher (employee rescinded resignation date of 06/30/2022)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Other Employment Actions - Elementary School	Parkway	6/10/2022	Faith E Ferrulli	First Grade Teacher (employee rescinded resignation date of 06/30/2022)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Other Employment Actions - Middle School	Corporate Landing	6/30/2022	Mairead G Stea	Special Education Teacher (employee has rescinded resignation request)	Not Applicable	Not Applicable
Administrative	Appointments - Elementary School	Bettie F. Williams	7/11/2022	Patrick M O'Neal	Assistant Principal	Norfolk State University, VA	Franklin City Public Schools
Administrative	Appointments - Miscellaneous	Department of Communications & Community Engagement	7/18/2022	Julie B Braley	Coordinator Public Relations III	Ohio State University Columbus, OH	VB Parks and Recreation
Administrative	Appointments - Miscellaneous	Department of Human Resources		TBD Bellary Poling	Human Resources Specialist	Old Dominion University, VA	VBCPS
Administrative	Appointments - Miscellaneous	Department of Human Resources	7/1/2022	Tiffany L Young	Human Resources Specialist	Regent University, VA	VBCPS
Administrative	Appointments - Miscellaneous	Department of Teaching and Learning	7/1/2022	Rene Martinez	Coordinator English	University of Hawaii Manoa, HI	VBCPS
Administrative	Appointments - Miscellaneous	Department of Teaching and Learning	7/1/2022	Tasha Wearren	Coordinator Business & Instructional Technology	Univ of Colorado Col Springs, CO	VBCPS
Administrative	Appointments - Miscellaneous	Department of Teaching and Learning	7/7/2022	Bruce P Enzmann Jr	Coordinator Virtual Learning	Old Dominion University, VA	VBCPS
Administrative	Appointments - Miscellaneous	Office of Maintenance Services	8/1/2022	Chris Way	Demographer/GIS Manager	Radford University, VA	County of Shenandoah



Subject: Policy Review Committee Recommendations **Item Number:** 16B

Section: Action **Date:** June 28, 2022

Senior Staff: Donald E Robertson, Ph.D., Chief of Staff

Prepared by: Kamala Lannetti, Deputy City Attorney; John Sutton, III, Coordinator, Policy and Intergovernmental Affairs

Presenter(s): School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney

Recommendation:

That the School Board approve Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain bylaws and policies as reviewed by the PRC at its June 9, 2022 meeting.

Background Summary

- 1. Policy 6-12/School Calendar-Policy is returned to the Board after further review and changes requested during the June 13, 2022 School Board meeting.*

Source:

Code of Virginia, 1950, as amended, § 22.1-253.12:7 School Board Policies.
Policy Review Committee Meeting of June 9, 2022

INSTRUCTION

School Calendar

A school calendar shall be prepared at least annually to indicate pertinent dates and information essential to the operation of the division schools. The calendar shall be planned by the Superintendent and staff in cooperation with patron organizations and approved by the School Board.

The establishment of the school calendar should take the following into consideration:

1. The number of school days necessary to meet requirements of the Virginia Board of Education;
2. National and state legal holidays;
3. Provisions for emergency closing of schools;
4. In-service days for teachers;
5. Parent-teacher conference days;
6. The calendar for facilities providing joint services; and
7. The calendars of local government and adjacent school divisions.

If circumstances warrant, the School Board may revise the school calendar during the school year.

Should instructional days be missed due to inclement weather or emergency conditions, make-up days for students and staff will be determined by the Superintendent. ~~-, including the use of the first federal or state holiday following the day missed or, in instances of multiple missed days, the use of the first Saturday following the day missed.~~

Editor's Note

~~See www.vbschools.com for the School Division calendar as approved by the School Board.~~

Legal Reference

Code of Virginia § 22.1-79, as amended. Powers and duties.

Code of Virginia § 22.1-79.1, as amended. Opening of the school year, approval for certain alternative schedules.

Code of Virginia § 22.1-98, as amended. Reduction of state aid when length of school term below 180 days or 990 hours.

Code of Virginia § 2.2-3300, as amended. Legal holidays.

Adopted by School Board: July 13, 1993 (Effective August 13, 1993)

Scrivener's Amendments: March 1995

Adopted by School Board: September 5, 2012

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lenz



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

School Board Agenda Item

Subject: School Board Committee and Liaison Assignment Recommendations **Item Number:** 16C

Section: Action **Date:** June 28, 2022

Senior Staff: N/A

Prepared by: Carolyn T. Rye, School Board Chair

Presenter(s): Carolyn T. Rye, School Board Chair

Recommendation:

That the School Board approve the School Board Chair's recommendation for School Board members to be assigned to School Board Committees and Outside Organizations for FY23. These assignments will be in effect from July 1, 2022 to June 30, 2023 or until such time as the School Board appoints new Committee Members.

Background Summary:

Source:

Bylaw 1-28: Committees, Organizations and Boards – School Board Member assignments

Budget Impact:

N/A

		FY2023 Recommendation
C.	BYLAW 1-28: SCHOOL BOARD MEMBER STANDING COMMITTEES ASSIGNMENTS	
C1.	Internal Audit: The Internal Audit Committee consists of a minimum of three Members, including at least two Members of the School Board and a third Member from the business community. The Internal Audit Committee assists the full School Board in considering internal and external audit matters, including the timely reporting to the School Board of material actions or inactions of school employees that could lead to charges of malfeasance in office by School Board Members or School Division employees or agents. The Internal Audit Committee has established the Office of Internal Audit, which reports directly to the Internal Audit Committee, and through the Internal Audit Committee, to the full School Board, as more particularly set forth in Policy 3-96 and the Internal Audit Charter.	Jennifer Franklin Kimberly Melnyk* Jessica Owens Larry Davenport (citizen member)
C2.	Policy Review (PRC): The School Board Policy Review Committee will consist of three School Board Members. The School Board, at its discretion, may appoint a citizen to serve as a voting member. School Board Legal Counsel and the Chief of Staff or designee will serve as liaisons to the Committee but will not be voting members. The Chief of Staff may assign other staff members to serve on the Policy Review Committee for designated periods of time for the purpose of assisting the Policy Review Committee. The Policy Review Committee will be responsible for advising the School Board and the Superintendent concerning the need to amend, adopt, repeal, and/or merge by-laws, policies and applicable regulations.	Beverly Anderson Laura Hughes Trenace Riggs*
C3.	Planning and Performance Monitoring Committee (PPM): Consists of three School Board Members. The Supt. and other staff members assigned by the Supt. will serve as liaisons to the committee but will not be voting members. The purpose of the committee is to provide transparent oversight of school division resources and processes to ensure effective and efficient operations to in support of the division's vision, mission and strategic goals as well as coordinate School Board member engagement in strategic and operational planning including budget development. Responsibilities are outlined in Bylaw 1-28, C3	Beverly Anderson Sharon Felton* Jennifer Franklin
C4.	Governance: Consists of the School Board Chair and the Chairs of the Internal Audit Committee, the Policy Review Committee, and the Planning and Performance Monitoring Committee. Additionally, one other School Board Member will be recommended by the School Board Chair and approved by the School Board to also serve on the Committee. The Superintendent will serve as a liaison to the Committee but will not be a voting member. Responsibilities are outlined in Bylaw 1-28, C4	School Board Chair* Audit Chair PPM Chair PRC Chair Beverly Anderson
C5.	Legislative: The Legislative Committee will consist of three School Board Members, School Board Legal Counsel, the School Board's Legislative Consultant and those staff members appointed by the Superintendent. The Legislative Committee is responsible for the development of the School Board's proposed annual legislative package. The legislative package, priorities and positions shall be based upon input from the School Board and the Superintendent. The Legislative Committee is also responsible for developing the School Board's regional legislative position and for acting as the School Board's liaison to the Virginia General Assembly as well as other publicly elected bodies.	Sharon Felton* Victoria Manning Trenace Riggs
C6.	Building Utilization: The Building Utilization Committee (BUC) annually reviews enrollment projections and impact on optimal building utilization. Three School Board Members shall be assigned to the BUC. The Superintendent may assign appropriate staff members to assist the BUC in its review. At its discretion, the BUC may invite input from PTAs or other community groups directly impacted by any recommendation from the BUC. (ref. SB Pol 5-14, Sec C)	Laura Hughes* Dorothy "Dottie" Holtz Carolyn Weems
C7.	Student Discipline: The Chairman shall recommend and the School Board shall approve three Committees of the School Board to hear student discipline cases as needed. Each Committee shall consist of three (3) voting School Board Members and one (1) nonvoting school counselor. Each Member of a Committee, excluding the school counselor, has authority to make motions and vote on that Committee. Each Committee shall meet to determine cases dealing with expulsions and long-term suspensions as set forth in School Board policy or regulation. A unanimous decision of a Committee consisting of three School Board Members regarding long-term suspensions and expulsions is final. If a Committee's decision is not unanimous, or if the decision is made by a Committee of less than three (3) School Board Members, the decision of the Committee may be appealed to the full School Board.	Sharon Felton* Jennifer Franklin Laura Hughes
		Victoria Manning Jessica Owens Carolyn Weems*
		Beverly Anderson Dorothy "Dottie" Holtz Trenace Riggs*

D. JOINT SCHOOL BOARD AND CITY COUNCIL COMMITTEES		
D1.	CIP/Modernization Review Committee: Joint City Council/School Board Committee which meets annually to review status of ongoing school modernization program. The School Board Chair will recommend and the School Board will approve two School Board members and one alternate to serve on the Committee. The School Board Chair will appoint the Committee Chair.	Dorothy "Dottie" Holtz Victoria Manning* Beverly Anderson (alt.)
	In-House Pharmacy Exploratory Committee: Created by City Council Resolution of January 7, 2020 to consist of two members of City Council and two members of the School Board, with assistance from appropriate staff members as needed, to study the potential benefits, costs, and cost savings of implementing an in-house pharmacy program for City and VBCPS employees and serve in an advisory capacity to provide City Council with their findings and recommendations.	Kimberly Melnyk Trenace Riggs
E. SCHOOL BOARD AD HOC COMMITTEES		
E1.	School Site Selection: The School Site Selection Committee is an Ad Hoc School Board Committee that is appointed as needed to assist the School Board in considering proposals for new school sites.	As needed
F. SCHOOL DIVISION STANDING COMMITTEES WITH SCHOOL BOARD MEMBERS AND/OR LIAISONS		
F.	If requested by the Superintendent or as set forth by Policy, the School Board may assign School Board Members to serve as Members and/or Liaisons of School Division Standing Committees. The Committees will determine the voting rights of the Liaisons.	
F1a	Equity Council: The Equity Council addresses issues related to diverse populations and how the organizational climate contributes to fostering: greater student achievement; effective communication across all levels and with the greater community; honoring and listening to all voices; providing focused opportunities discussion, feedback, input and support to the implementation of Compass to 2025 and future School Board goals; reporting on all aspects of diversity and equity with a special focus on students of color; resources and support to further the work educational equity within the School Division. The Superintendent will designate a staff member to serve as the Chair of the Equity Council. No more than two (2) School Board Members will be assigned as liaisons to the Equity Council.	Jessica Owens Kimberly Melnyk Dorothy "Dottie" Holtz (alt.)
F1b	403b Plan Oversight Committee: Established by Charter approved by the School Board February 25, 2020 to delegate to a 403(b) Plan Oversight Committee (consisting of at least 3 but no more than 9 voting members to include one School Board member with the CFO serving as the Chair of the committee), general responsibility and discretionary authority for the administration, interpretation and operation, and investment of plan assets of the School Board of the City of Virginia Beach Section 403(b) Retirement Savings Plan.	Victoria Manning
G. OUTSIDE ORGANIZATIONS		
G.	The School Board Chair will recommend and the School Board will approve School Board Members to represent the School Board on Outside Organizations. In those instances, School Board Members have authority to bind the School Board for the limited purpose for which the Outside Committee allows.	
G1.	Green Run Collegiate Charter Board	Kimberly Melnyk Jennifer Franklin (alt.)
G2.	Governor's School for the Arts: Programs in dance, vocal and instrumental music, performing arts, theatre, and visual arts for talented and motivated students who want to develop their potential in the arts to a high degree [Same mbr assignment as SECEP since committees meet back to back at same location]	Kimberly Melnyk Beverly Anderson (alt.)
G3.	Mayor's Committee for Persons with Disabilities: On behalf of all people with disabilities, and in an advisory capacity to the Mayor, our mission is to raise the awareness of the Mayor, City Council, City Administration and the community at-large of the needs of persons with disabilities. We assist in formulating solutions to meet those needs and provide advice on issues involving compliance with state and national legislation addressing their needs.	Victoria Manning Trenace Riggs (alt.)
G4.	Southeastern Cooperative Educational Programs (SECEP): Provides a formal structure through which eight local school systems	Kimberly Melnyk

	can plan and operate programs for alternative education and children with special needs [Same mbr assignment as GSA since committees meet back to back at same location]	Beverly Anderson (alt.)
G5.	Virginia School Boards Association (VSBA) Voting Delegate at Annual Convention held in November in Williamsburg, VA: NOTE: Any Board member who serves on the VSBA Board of Directors cannot be a voting delegate.	Trenace Riggs Dorothy "Dottie" Holtz (alt.)
G6.	Hampton Roads Educational Telecommunications Association (HRETA) WHRO Educational Advisory Committee (EAC): The EAC is the decision-making body on matters related to the policy, planning and operation of WHRO public education related activities	Dorothy "Dottie" Holtz Jennifer Franklin (alt.)
G7.	Sister Cities Association of Virginia Beach: The mission of the Virginia Beach City Association (VBSCA) is to foster international understanding, friendship, and cooperation by promoting people-to-people exchanges and continuing relationships between our city and citizens	Trenace Riggs Beverly Anderson (alt.)
G8.	457 Deferred Compensation Board: The city council has authorized the adoption of the Commonwealth of Virginia 457 Deferred Compensation Plan (COV457). The City's/Schools 457 Deferred Compensation Plan (COV457) is managed by the Virginia Retirement System (VRS) which administers the investment policy and prudent fiduciary standards. The 457 Deferred Compensation Plan is subject to the periodic oversight and input to (VRS) of the local 457 deferred compensation board. The appointee also requires City Council approval.	Beverly Anderson
G9.	Virginia Beach Human Rights Commission: Assignment initiated Feb. 2016 by invitation from the VB Human Rights Commission for a School Board liaison to serve on the committee	Jennifer Franklin Dorothy "Dottie" Holtz (alt.)

POLICY 7-21 Citizens' Advisory Committees		FY2023 Members Recommendations
SCHOOL BOARD LIAISONS TO CITIZENS' ADVISORY COMMITTEES		
With the exception of the Strategic Plan Committee, the School Board may designate one School Board Member and one School Board Member alternate to serve as the School Board Liaison to a Citizens' Advisory Committee. Such liaison will not have voting rights on the committee and will not have the authority to bind the School Board regarding any matter related to the committee.		
B1.	Special Education Advisory Committee	Carolyn Weems Jennifer Franklin (alt.)
B2.	General Advisory Council for Technical and Career Education	Sharon Felton Jennifer Franklin (alt.)
B3.	Community Advisory Committee for Gifted Education	Jennifer Franklin Laura Hughes (alt.)
B4.	Interagency Adult Basic Education Advisory Committee	Laura Hughes Dorothy "Dottie" Holtz (alt.)
B5.	School Health Advisory Committee	Victoria Manning Laura Hughes (alt.)
B6.	Strategic Plan Committee: Citizen members shall be appointed by the School Board upon recommendation of the Superintendent. In addition, the School Board Chair will recommend and the School Board will approve two (2) School Board Members to serve.	Every five years

OTHER		
	Virginia Beach Education Foundation (VBEF): The mission of the Education Foundation is to raise private sector support to fund innovative learning programs and other teacher initiatives that support the students of Virginia Beach City Public Schools.	School Board Chair



Subject: Appointments to Citizens' Advisory Committees Item Number: 16D

Section: Action Date: June 28, 2022

Senior Staff: N/A

Prepared by: Regina Toneatto, School Board Clerk

Presenter(s): Carolyn Rye, Chair

Recommendation:

That the School Board approve appointments to Citizens' Advisory Committees for a three-year term beginning July 1, 2022 and ending June 30, 2025 reflecting the outcome of School Board discussion of applications as personnel matters during a closed meeting on June 13, 2022, and recommendations introduced June 28, 2022 as part of the Action agenda to fill voting member vacancies as follows:

CITIZEN ADVISORY COMMITTEE FOR GIFTED EDUCATION:

Rachel Copeland
Olga Eskinazi
Whitney Harding
Kristina Laber
Morgan Morrison
Rachel Preston
Frances Thompson

SPECIAL EDUCATION ADVISORY COMMITTEE:

<u>Agency, Teacher, Community Representatives</u>	
Dawn Candia/Agency Representative Rebecca Ellis/Parent Leslie Gulak/Teacher Representative Sandra Herman/Agency Representative Janice Keener/Disability Related Agency Representative	Dodie McGuire/Parent Christina Morrow/Parent Monica Parker/Disability Related Agency Representative Donna Robel/Agency Representative

GENERAL ADVISORY COUNCIL FOR TECHNICAL AND CAREER

Joe Frammelt

Karen Miller

Background Summary:

The Division issued a Call to Action on March 15, 2022 seeking applications to fill voting member vacancies across three Citizens Advisory Committees. Representatives from the three committees with vacancies were invited to review applications and provide input for consideration in the School Board's selection process. As a product of the School Board's discussion June 13, 2022 in a closed session allowable pursuant to Section 2.2-3711, Part A, Paragraph 1 of the *Code of Virginia*, 1950 as amended, for personnel matters. The School Board will vote to approve citizen members to the committees. The appointees will be contacted by their respective committees upon School Board approval.

Source:

School Board Policy 7-21 Citizens' Advisory Committees
Division Regulation 7-21.1 Citizens' Advisory Committees

Budget Impact:

N/A



Subject: Resolution Regarding Additional Funding for FY 2022/23 **Item Number:** 16E

Section: Action **Date:** June 28, 2022

Senior Staff: Crystal M. Pate, Chief Financial Officer

Prepared by: Crystal M. Pate, Chief Financial Officer

Presenter(s): Crystal M. Pate, Chief Financial Officer

Recommendation:

The administration recommends approval of the Resolution Regarding Additional Funding for FY 2022/23.

Background Summary:

The FY 2022/23 budget was adopted by the City Council on May 11, 2022. The Special Session I General Assembly adopted its final changes to the 2022-2024 biennial budget on June 1, 2022. Additional appropriations to the FY 2022/23 budget are being requested for the School Operating fund (\$5,722,478) and the Categorical Grants fund (\$6,472,855).

Source:

Virginia Code Sections 22.1-115 and 22.1-89, Board Policy 3-10, and Board Regulations 3-10.1.

Budget Impact:

The School Operating fund will increase \$5,722,478 and the Categorical Grants fund will increase \$6,472,855.

Resolution Regarding Additional Funding for FY 2022/23

WHEREAS, the FY 2022/23 budget was adopted by the City Council on May 11, 2022; and

WHEREAS, The City of Virginia Beach's adopted Budget Ordinance appropriated funds to the School Board of the City of Virginia Beach; and

WHEREAS, the Special Session I General Assembly adopted its final changes to the 2022-2024 biennial budget on June 1, 2022; and

WHEREAS, state funds will increase \$5,722,478; and

WHEREAS, the General Assembly provides \$6,472,855 for a \$1,000 bonus payment for each SOQ-funded instructional and support position in FY 2022/23 using federal ARPA pandemic relief funds; and

WHEREAS, the School Board of the City of Virginia Beach requests an additional appropriation of \$5,722,478 into the School Operating fund and \$6,472,855 into the Categorical Grants fund; and

WHEREAS, appropriations of funds must be approved by the City Council prior to the expenditure of funds by the School Board of the City of Virginia Beach; and

NOW, THEREFORE, BE IT

RESOLVED: the School Board of the City of Virginia Beach requests an additional appropriation of \$5,722,478 into the School Operating fund; and be it

FURTHER RESOLVED: these state funds will be used to provide an additional 1.0 percent cost of living adjustment (COLA) for all employees; and be it

FURTHER RESOLVED: the School Board of the City of Virginia Beach requests an additional appropriation of \$6,472,855 into the Categorical Grants fund; and be it

FURTHER RESOLVED: these federal funds will be used to provide a \$1,000 bonus payment for each SOQ-funded instructional and support position; and be it

FURTHER RESOLVED: that the School Board of the City of Virginia Beach approves and affirms the necessary appropriation and recommended uses of these funds; and be it

FINALLY RESOLVED: that a copy of this Resolution be spread across the official minutes of this School Board, and the Clerk of the School Board is directed to deliver a copy of this Resolution to the Mayor, each member of the City Council, the City Manager, and the City Clerk.

Adopted by the School Board of the City of Virginia Beach this 28th day of June 2022.

SEAL

Carolyn T. Rye, School Board Chair

Attest:

Regina M. Toneatto, Clerk of the Board



Subject: Amended Salary Resolution FY 2022/23

Item Number: 16F

Section: Action

Date: June 28, 2022

Senior Staff: Crystal M Pate, Chief Financial Officer

Prepared by: Crystal M. Pate, Chief Financial Officer

Presenter(s): Crystal M. Pate Chief Financial Officer

Recommendation:

It is recommended that the School Board approve the Revised Salary Resolution FY 2022/23 and the following attachments:

- Attachment A - Alphabetical Listing of Instructional Positions
- Attachment B - Instructional Experience-Based Step Pay Scale 6.0% (7/1/22 --- 6/30/23)
- Attachment C - Unified Experience-Based Step Pay Scale Grade Assignments (7/1/22 --- 6/30/23)
- Attachment D - Unified Experience-Based Step Pay Scale 6.0% (7/1/22 --- 6/30/23)
- Attachment E - Part-time Temporary Hourly Rates (7/1/22 --- 6/30/23)
- Attachment F - Table of Allowances 2022/2023
- Attachment G – High School Department Chairs and Non-Athletic and Athletic Supplements 2022/23
- Attachment H - Student Activity Rates 2022/23

Background Summary:

The City Council approved FY 2022/23 Budget Ordinance including funding for a 5.0% pay increase for school employees effective July 1, 2022. Based on additional state funding, presented in the Resolution Regarding Additional Funding for FY 2022/23, an additional 1% pay increase for school employees is recommended effective July 1, 2022.

Source:

Budget Impact:

Funds are budgeted in the various funds and budget unit codes for FY 2022/23.

AMENDED SALARY RESOLUTION

June 28, 2022

WHEREAS, the mission of the Virginia Beach City Public Schools, in partnership with our entire community, is to ensure that each student is empowered with the knowledge and skills necessary to meet the challenges of the future; and

WHEREAS, the School Board of the City of Virginia Beach has adopted a comprehensive strategic plan and school improvement priorities to guide budgetary decisions; and

WHEREAS, the School Board of the City of Virginia Beach has studied the recommended School Operating Budget in view of state and federal requirements, additional demands for space and operations, the strategic plan, priorities, expectations, competitive compensation for employees and the best educational interests of its students; and

WHEREAS, the School Board of the City of Virginia Beach Proposed Operating Budget has been reconciled to meet the funding from the City Council; and

WHEREAS, all employees will receive a 5.5% Cost of Living (COLA) adjustment and an additional 0.5% step increase; and

WHEREAS, the Instructional Experience-Based and Unified Experience-Based Step Pay scales, Part-time Hourly Rates, Table of Allowances, High School Department Chairs, Non-Athletic Supplements, Athletic Supplements and Student Activity Rates titled below and as shown in the attachments are approved and will be effective as shown below; and

WHEREAS, the percent of compensation increases and the effective dates of the increases are shown below:

- Attachment A - Alphabetical Listing of Instructional Positions
- Attachment B - Instructional Experience-Based Step Pay Scale (7/1/22 --- 6/30/23)
- Attachment C - Unified Experience-Based Step Pay Scale Grade Assignments (7/1/22 --- 6/30/23)
- Attachment D - Unified Experience-Based Step Pay Scale (7/1/22 --- 6/30/23)
- Attachment E - Part-time Temporary Hourly Rates (7/1/22 --- 6/30/23)
- Attachment F - Table of Allowances 2022/2023
- Attachment G – High School Department Chairs and Non-Athletic and Athletic Supplements 2022/23
- Attachment H – Student Activity Rates 2022/23

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach adopts the Salary Pay Scales and the compensation increases as outlined in this resolution and attachments.

Adopted by the School Board this 28th day of June, 2022

Carolyn T. Rye, Chairwoman

S E A L

Aaron C. Spence, Superintendent

Attest:

Regina M. Toneatto, Clerk of the Board



**Alphabetical Listing of Instructional Positions
SY 2022 - 2023**

CODE	POSITION	CODE	POSITION
2001	1st Grade Teacher	2610	Japanese Teacher
2002	2nd Grade Teacher	2120	Journalism Teacher
2003	3rd Grade Teacher	2323	Keyboarding Teacher
2004	4th Grade Teacher	2000	Kindergarten Teacher
2005	5th Grade Teacher	2607	Latin Teacher
2100	6th Grade Teacher	2500	Library Media Specialist
2101	7th Grade Teacher	2577	Literacy Teacher
2102	8th Grade Teacher	2309	Marketing Education Teacher (11 m)
2400	Adaptive PE Teacher	5249	Math Academy Teacher
3231	Administrative Assistant Interns-Central Office	2505	Math Coach
3232	Administrative Assistant Interns-Elementary	2202	Math Teacher
2026	Administrative Assistant Interns-Extended Day	2023	Math Specialist
3234	Administrative Assistant Interns-High School	2437	Multiple Disabilities Teacher
3233	Administrative Assistant Interns-Middle School	2524	Music - Instrumental Teacher
2300	Agriculture Education Teacher (Extended)	2528	Music Therapist (11 m)
2540	ALC Teacher	2522	Music - Vocal Teacher
2541	ALC Teacher (158-day)	2220	Naval Science Instructor (Extended)
2611	American Sign Language Teacher	2310	Nursing Instructor
2613	Arabic Teacher	2311	Nursing Instructor Coordinator (12 m)
2530	Art Teacher	2312	Occ Info & Exploratory Teacher
2529	Art Therapist (11 m)	2441	Orthopedic Impairment Teacher (8-hr)
2621	AVID Coach	2440	Orthopedic Impairment Teacher
2620	AVID Instructor	2015	Physical Education Teacher
2520	Band Instructor	2011	Pre-Kindergarten Teacher
2594	Behavior Intervention Teacher	2012	Pre-Kindergarten Resource Teacher
2301	Business Education Teacher	2405	Program Compliance Support Teacher
2321	Career and Academic Prep (CAP) Teacher	2322	Public Safety Instructor (11 m)
2324	Career Skills Teacher	2020	Reading Recovery Teacher
2612	Chinese Teacher	2575	Reading Specialist
2550	Computer Science Teacher	2570	Reading Teacher
2409	Cross Categorical Teacher (8-hr)	2225	Remediation Specialist
2410	Cross Categorical - ED/LD Teacher	2608	Russian Teacher
2411	Cross Categorical - ED/LD/ID Teacher	2510	School Counselor
2412	Cross Categorical - ED/ID Teacher	2511	School Counselor (Extended)
2413	Cross Categorical - LD/ID Teacher	2203	Science Teacher
2555	Dance Teacher	2201	Social Studies Teacher
2533	Drama Teacher	2609	Spanish Teacher
2210	Drivers Education Teacher	2455	Speech/Language Pathologist
2010	Early Childhood Initiative Grant (Title Only)	2456	Speech/Language Pathologist (11m)
2425	Early Childhood Special Ed Teacher	2450	Speech/Learning Disabilities Teacher
2426	Early Childhood Special Ed Teacher (11 m)	2451	Speech/Learning Disabilities Teacher (11m)
2305	Education for Employment Teacher	2585	Study Skills Teacher
2306	Electronic Commerce Teacher	2590	Substance Abuse Intervention
2445	Emotional Disability Teacher	2460	Supported Employment Teacher
2535	English Second Language	2595	Suspension Intervention Teacher
2200	English Teacher	2650	Teacher/Facilitator (Green Run Collegiate)
2217	Environmental Studies Teachers	2314	Technology Education Teacher
2318	Family and Consumer Sciences Teacher	2315	Teen Living Teacher
2605	French Teacher	2559	Testing Assessment Specialist
2606	German Teacher	2021	Title I Kindergarten Teacher
2558	Gifted Resource Teacher	2022	Title I Resource Teacher
2557	Gifted Teacher	2023	Title II Resource Teacher
2596	Graduation Coach	2316	Trade & Industrial Teacher
2565	Health & PE Teacher	2465	Visual Impairment Teacher
2433	Hearing Impairment Teacher	2466	Visual Impairment Teacher (8-hr)
2307	Hotel/Motel Operations Teacher		
2320	HS That Work Coordinator		
2308	Industrial Coop Training Teacher (11 m)		
2431	Intellectual Disability 1 Teacher		
2430	Intellectual Disability 2 Teacher		
2247	Intellectual Disability 3 Teacher		
2515	Instructional Technology Specialist (11 Month)		
2215	ISAEP Teacher		

**FLSA Status for all Instructional
Positions is EXEMPT**



Effective: July 1, 2021

Step 0 was adjusted by 5.5%. All employees received a 5.5% COLA and an additional 0.50% experience step increase.



Unified Experience-Based Step Pay Scale - Grade Assignments
SY 2022 - 2023

GRADE 28

Chief of Staff

GRADE 27

Chief Academic Officer

Chief Information Officer

Chief Communications and Community Engagement Officer

Chief Operations Officer for Division Services

Chief Financial Officer

Chief Schools Officer

Chief Human Resources Officer

GRADE 26

Senior Executive Director Elementary Schools

Senior Executive Director Middle Schools

Senior Executive Director High Schools

GRADE 25

Director Alternative Education

Executive Director Planning, Innovation and Accountability

Director Elementary Schools

Executive Director Secondary Teaching and Learning

Executive Director Elementary Teaching and Learning

Executive Director Student Support Services

Executive Director Facilities Services

Executive Director Transportation and Fleet Management Services

Executive Director Office of Programs for Exceptional Children

Principal HS

GRADE 24

Director Adult Learning Center

Director Maintenance Services

Director Benefits

Director Professional Growth and Innovation

Director Business Services

Director Purchasing Services

Director Compliance and Special Education Service

Director Student Leadership

Director Custodial and Distribution Services

Director Student Services

Director Employee Relations

Director Technical & Career Education

Director Employment Services

Director Technical & Career Education Center

Director Diversity, Equity, and Inclusion

Director Technology

Director Food Services

Director Title I Programs

Director Instructional Technology

Head of School (Green Run Collegiate)

Director K-12 and Gifted Programs

Principal MS

GRADE 23

Coordinator Information Services

Director Research, Evaluation and Assessment

Coordinator Technical Services

Director Safe Schools

Director Advanced Technology Center

Director Testing

Director Family and Community Engagement

Director Transportation

Director Internal Audit

Principal ES

GRADE 22

Academic Dean

Coordinator English

Administrative Coordinator (*Title Only*)

Coordinator English Language Learners

Assistant Director Advanced Technology Center

Coordinator Entrepreneurship & Business Academy

Assistant Principal HS

Coordinator Environmental Studies Program

Coordinator Academic Support Programs K-12

Coordinator Equity and Opportunity

Coordinator Accounting

Coordinator Family and Consumer Sciences

Coordinator Adult Academic Programs

Coordinator Fine Arts

Coordinator Alternative Education

Coordinator Food Services

Coordinator Athletics

Coordinator Gifted Education

Coordinator Benefits

Coordinator Global Studies Academy

Coordinator Budget Development

Coordinator Guidance

Coordinator Business & Information Technology

Coordinator Health Academy

Coordinator Customer Support & Quality Assurance

Coordinator Health Services

Coordinator Distance Learning

Coordinator Health/Physical Education

Coordinator Early Literacy (*Formerly PALs*)

Coordinator Instructional Media Service

Coordinator Educational Foundation

Coordinator Instructional Technology

Coordinator Elementary Curriculum

Coordinator International Baccalaureate

Coordinator Engineering/Technology



Unified Experience-Based Step Pay Scale - Grade Assignments
SY 2022 - 2023

GRADE 22 (continue)

Coordinator K-12 Programs and Grants	Coordinator Student Activities
Coordinator Language Arts	Coordinator Student Leadership
Coordinator Legal Academy	Coordinator Student Conduct/Services
Coordinator Library Services	Coordinator TCE Administration and Marketing Program
Coordinator Math/Science Academy	Coordinator Technical and Career Education
Coordinator Mathematics	Coordinator Technical Applications
Coordinator Middle Years Program	Coordinator Technology Academy
Coordinator Military Connected & Academic Support Program	Coordinator Title I Programs
Coordinator Parent and Stakeholder Services	Coordinator Title IX
Coordinator Planetarium	Coordinator, Virtual Learning
Coordinator Policy and Intergovernmental Affairs	Coordinator Visual and Performing Arts
Coordinator Professional Learning	Coordinator World Languages
Coordinator Psychological Services	Database Administrator
Coordinator Public Relations III	Grants Manager
Coordinator Recruitment and Retention	Neuropsychologist
Coordinator School/Community Partnerships	Specialist Employee Relations
Coordinator Science	Specialist Human Resources
Coordinator Social Studies	Specialist Program Evaluation
Coordinator Social Work Services	Specialist Research
Coordinator Special Education	Specialist Testing
	Technical Architect

GRADE 21

Academic Dean (MS)	Demographer/GIS Manager
Assistant Director Custodial and Distribution Services	Development Team Leader (DOT)
Assistant Director Environmental Resources	Information Security Manager
Assistant Director Maintenance Services	Mechanical Systems Engineer
Assistant Principal MS	Payroll Supervisor
Coordinator Purchasing	Project Manager - Information Services
Coordinator Security & Safe Schools	Risk Manager
Coordinator Transportation	Staff Architect
Coordinator Transportation Routing and Analytics	Sustainability Officer
Dean of Students (MS)	Systems Engineer - Supervisor

GRADE 20

Assistant Principal ES	Human Resources Marketing Specialist
Contract Specialist	Programmer Analyst - Senior
Coordinator Public Relations II	Project Manager - Construction
Educational Data Specialist	Project Manager-Safe Schools
Financial Management Specialist	Student Information Systems Specialist
Food Services Operations Supervisor	Systems Analyst
Human Resources Information Systems Specialist	Transportation Systems Specialist



Unified Experience-Based Step Pay Scale - Grade Assignments
SY 2022 - 2023

GRADE 19

Accountant - Principal	Internal Auditor
Assistant Payroll Supervisor	Occupational Therapist
Behavior Intervention Specialist	Physical Therapist
Benefits Program Specialist	Positive Behavioral Interventions and Supports (PBIS) Specialist
Coordinator of Custodial Services	Procurement Specialist II
Coordinator Distribution Services	Psychologist
Coordinator Maintenance	School Counseling Department Chair
Coordinator Mechanical Systems	School Social Worker
Coordinator Special Projects	Specialist, Professional Learning
Energy Manager	Student Activities Coordinator (HS)
Fleet Manager	Supervisor Construction
Health Services Nursing Specialist	Systems Administrator
Instructional Specialist	Systems Engineer

GRADE 18

Audiologist	Positive Behavioral Interventions and Supports (PBIS) Coach
Coordinator, Public Relations I	Programmer Analyst
District Chef	School Improvement Specialist (HS)
Family Engagement Specialist	School Nurse
Family Outreach Representative	Student Activities Coordinator (MS)
Foundation Transition Planner	Transportation Area Supervisor
Hampton Roads Workforce Council Specialist	Webmaster
Occupational Safety and Health Specialist	Work-Based Learning Specialist

GRADE 17

Accountant - Sr.	Procurement Specialist I
Budget Analyst	School Improvement Specialist (MS)
Construction Inspector, Senior	Student Support Specialist
Geographic Information Systems (GIS) Analyst	Supervisor Maintenance
Interpreter Specialist	Technical Services Support Supervisor
Network Administrator	

GRADE 16

Accounting Systems Specialist	Food Services Program Analyst
Benefits Specialist II	HVAC Specialist
Boiler Specialist	Interpreter III (EIPA 3.5 - 3.9)
Construction Inspector	Network Technician II
Crash Investigator	Nutritional/Training Coordinator
Customer Support Center Supervisor	Occupational Safety Specialist
Educational Data Analyst	Procurement Systems Specialist
Executive Office Associate III	Supervising Cafeteria Manager
Facilities Asset Manager	Technical Contract Manager
Fleet Supervisor	

GRADE 15

Boiler Craftsman III	Machinist Craftsman III
Building Manager	Occupational Health and Safety Technician
Custodial Supervisor	Occupational Therapy Assistant (COTA)
Distribution Center Supervisor	Physical Therapy Assistant (LPTA)
Electrical Craftsman III	Plumbing Craftsman III
Electronics Craftsman III	Secretary & Clerk to Board
Fleet Foreman	Special Project Support
Food Services Craftsman III	
HVAC Craftsman III	



Unified Experience-Based Step Pay Scale - Grade Assignments
SY 2022 - 2023

GRADE 14

Assistant Distribution Center Supervisor	Graphic Designer
Benefits Specialist I	Interpreter II (EIPA 3.0 - 3.4)
Bus Driver Trainer	Network Technician I
Cafeteria Manager III	Painter Craftsman III
Carpentry Craftsman III	School Business Assistant
Executive Office Associate II	Transportation Dispatcher
General Maintenance Craftsman III	

GRADE 13

Bus Driver	Fleet Technician III
Bus Driver - Plan Bee	Food Services Craftsman II
Bus Driver Trainee	HVAC Craftsman II
Accounting Technician	Insurance Claims Analyst
Boiler Craftsman II	Interpreter I (EIPA 2.5 - 2.9)
Cafeteria Manager II	Machinist Craftsman II
Culinary Development Chef Assistant	Plumbing Craftsman II
Customer Support Technician II	Procurement Assistant III
Data Management Analyst	Testing Assistant
Electrical Craftsman II	Warehouse Manager - Maintenance Services
Electronics Craftsman II	Warehouse and Distribution Technician
Executive Office Associate I	Workers Compensation Claims Analyst

GRADE 12

Accounts Payable Technician	Interpreter
Administrative Office Associate II	Inventory Technician
Benefits Assistant	Licensure Analyst
Bookkeeper - HS	Painter Craftsman II
Building Operations Supervisor	Payroll Assistant
Cafeteria Manager I	Research, Evaluation & Assessment (REA) Assistant
Carpentry Craftsman II	School Administrative Associate II (HS)
Fleet Technician II	Substitute Office Associate
General Maintenance Craftsman II	Technology Support Technician

GRADE 11

Administrative Office Associate I	Food Services Craftsman I
Assistant Warehouse Manager - School Plant	Human Resources Associate
Bookkeeper - MS	HVAC Craftsman I
Bus Driver Trainer	Machinist Craftsman I
Communications Program Associate	Pest Control Technician
Customer Support Technician I	Plumbing Craftsman I
Data Processing Specialist	School Administrative Associate I
Electrical Craftsman I	Teacher Production Center Technician
Electronics Craftsman I	Web Page Design Technician
Employee Relations Associate	Security Officer
Financial Assistant	Security Assistant - Renaissance Academy

GRADE 10

ALC General Assistant	Library/Media Assistant
Bus Driver	PE Assistant
Bus Driver - Plan Bee	Pre-Kindergarten Assistant
Carpentry Craftsman I	General Maintenance Craftsman I
Clinic Assistant - LPN	Painter Craftsman I
Custodian IV	School Rental Assistant
Distance Learning Assistant	Security Assistant
Fleet Technician I	Security Assistant - Renaissance Academy
General Assistant	Special Education Assistant - BD
Kindergarten Assistant	Title I Assistant



Unified Experience-Based Step Pay Scale - Grade Assignments
SY 2022 - 2023

GRADE 09

ALC General Assistant – BD	PE Assistant – BD
Auxilliary Driver	Pre-Kindergarten Assistant – BD
Auxilliary Driver - Plan Bee	Procurement Assistant I (Title only)
Clinic Assistant - EMT	School Office Associate II
Distance Learning Assistant – BD	School Office Associated II - Data Technician
Distribution Driver	Security Assistant – BD
General Assistant – BD	Security Officer
ISS Coordinator	Special Education Assistant – AD
Kindergarten Assistant – BD	Student Residency Verifier
Library / Media Assistant – BD	Title I Assistant – BD
Office Associate II	Transportation Dispatcher

GRADE 08

ALC General Assistant – AD	Kindergarten Assistant – AD
Assistant Cafeteria Manager	Library / Media Assistant – AD
Clinic Assistant - CNA	PE Assistant – AD
Custodian III	Pre-Kindergarten Assistant – AD
Distance Learning Assistant – AD	Security Assistant – AD
Drivers Education Instructor	Special Education Assistant – Parapro/48 hrs
Fiscal Technician (Title Only)	Title I Assistant – AD
General Assistant – AD	

GRADE 07

ALC General Assistant – Parapro/48 hrs	PE Assistant – Parapro or 48 hrs
Baker/Cook	Pre-Kindergarten Assistant – Parapro or 48 hrs
Cafeteria Manager in Training	Security Assistant – HQ
Distance Learning Assistant – Parapro/48 hrs	Special Education Assistant – HD
General Assistant – Parapro/48 hrs	Title I Assistant – HQ
Kindergarten Assistant – Parapro/48 hrs	Warehouse Technician
Library / Media Assistant – HD/Parapro/48 hrs	

GRADE 06

ALC General Assistant – HD	PE Assistant – HD
Distance Learning Assistant – HD	Pre-Kindergarten Assistant – HD
General Assistant – HD	Security Assistant – HD
Kindergarten Assistant – HD	Custodian II

GRADE 05

Bus Assistant	Cafeteria Assistant
Bus Assistant - Plan Bee	Custodian I

GRADE 04

~~Fleet Shop Helper~~

Unified Experience-Based Step Pay Scale - SY 2022-23																	
U04			U05														
Annual Hrs	7/1/2022	2080	Annual Hrs	7/1/2022	651	744	837	930	1023	1116	1209	1302	1395	1488	1600	1720	2080
Creditable Yrs of Exp	Hourly Rate	12-mo 260 days 8hr/day	Creditable Yrs of Exp	Hourly Rate	186 days 3.5hr/day	10-mo 186 days 4 hr/day	186 days 4.5hr/day	10-mo 186 days 5hr/day	186 days 5.5hr/day	10-mo 186 days 6hr/day	186 days 6.5hr/day	10-mo 186 days 7hr/day	186 days 7.5hr/day	10-mo 186 days 8hr/day	200 days 8hr/day	215 days 8hr/day	260 days 8hr/day
0	11.4279	23,770	0	12.2446	7,971	9,109	10,248	11,387	12,526	13,664	14,803	15,942	17,081	18,219	19,591	21,060	25,468
1	11.4821	23,882	1	12.3026	8,008	9,153	10,297	11,441	12,585	13,729	14,873	16,017	17,162	18,306	19,684	21,160	25,589
2	11.5370	23,996	2	12.3616	8,047	9,197	10,346	11,496	12,645	13,795	14,945	16,094	17,244	18,394	19,778	21,261	25,712
3	11.5657	24,056	3	12.3924	8,067	9,219	10,372	11,524	12,677	13,829	14,982	16,134	17,287	18,439	19,827	21,314	25,776
4	11.5939	24,115	4	12.4225	8,087	9,242	10,397	11,552	12,708	13,863	15,018	16,174	17,329	18,484	19,876	21,366	25,838
5	11.6577	24,248	5	12.4909	8,131	9,293	10,454	11,616	12,778	13,939	15,101	16,263	17,424	18,586	19,985	21,484	25,981
6	11.7157	24,368	6	12.5531	8,172	9,339	10,506	11,674	12,841	14,009	15,176	16,344	17,511	18,679	20,084	21,591	26,110
7	11.7773	24,496	7	12.6189	8,214	9,388	10,562	11,735	12,909	14,082	15,256	16,429	17,603	18,776	20,190	21,704	26,247
8	11.8496	24,647	8	12.6967	8,265	9,446	10,627	11,807	12,988	14,169	15,350	16,531	17,711	18,892	20,314	21,838	26,409
9	11.9124	24,777	9	12.7639	8,309	9,496	10,683	11,870	13,057	14,244	15,431	16,618	17,805	18,992	20,422	21,953	26,548
10	11.9764	24,910	10	12.8325	8,353	9,547	10,740	11,934	13,127	14,321	15,514	16,707	17,901	19,094	20,532	22,071	26,691
11	12.0442	25,051	11	12.9051	8,401	9,601	10,801	12,001	13,201	14,402	15,602	16,802	18,002	19,202	20,648	22,196	26,842
12	12.1208	25,211	12	12.9875	8,454	9,662	10,870	12,078	13,286	14,494	15,701	16,909	18,117	19,325	20,780	22,338	27,014
13	12.2045	25,385	13	13.0770	8,513	9,729	10,945	12,161	13,377	14,593	15,810	17,026	18,242	19,458	20,923	22,492	27,200
14	12.3341	25,654	14	13.2158	8,603	9,832	11,061	12,290	13,519	14,748	15,977	17,206	18,436	19,665	21,145	22,731	27,488
15	12.4950	25,989	15	13.3884	8,715	9,960	11,206	12,451	13,696	14,941	16,186	17,431	18,676	19,921	21,421	23,028	27,847
16	12.6930	26,401	16	13.6005	8,853	10,118	11,383	12,648	13,913	15,178	16,443	17,707	18,972	20,237	21,760	23,392	28,289
17	12.9183	26,870	17	13.8420	9,011	10,298	11,585	12,873	14,160	15,447	16,734	18,022	19,309	20,596	22,147	23,808	28,791
18	13.2060	27,468	18	14.1501	9,211	10,527	11,843	13,159	14,475	15,791	17,107	18,423	19,739	21,055	22,640	24,338	29,432
19	13.4935	28,066	19	14.4583	9,412	10,756	12,101	13,446	14,790	16,135	17,480	18,824	20,169	21,513	23,133	24,868	30,073
20	13.7812	28,664	20	14.7666	9,613	10,986	12,359	13,732	15,106	16,479	17,852	19,226	20,599	21,972	23,626	25,398	30,714
21	14.0688	29,263	21	15.0748	9,813	11,215	12,617	14,019	15,421	16,823	18,225	19,627	21,029	22,431	24,119	25,928	31,355
22	14.3564	29,861	22	15.3830	10,014	11,444	12,875	14,306	15,736	17,167	18,598	20,028	21,459	22,889	24,612	26,458	31,996
23	14.6441	30,459	23	15.6911	10,214	11,674	13,133	14,592	16,051	17,511	18,970	20,429	21,889	23,348	25,105	26,988	32,637
24	14.9316	31,057	24	15.9995	10,415	11,903	13,391	14,879	16,367	17,855	19,343	20,831	22,319	23,807	25,599	27,519	33,278
25	15.2191	31,655	25	16.3075	10,616	12,132	13,649	15,165	16,682	18,199	19,715	21,232	22,748	24,265	26,092	28,048	33,919
26	15.5069	32,254	26	16.6158	10,816	12,362	13,907	15,452	16,997	18,543	20,088	21,633	23,179	24,724	26,585	28,579	34,560
27	15.7945	32,852	27	16.9239	11,017	12,591	14,165	15,739	17,313	18,887	20,460	22,034	23,608	25,182	27,078	29,109	35,201
28	16.0819	33,450	28	17.2323	11,218	12,820	14,423	16,026	17,628	19,231	20,833	22,436	24,039	25,641	27,571	29,639	35,843
29	16.3696	34,048	29	17.5404	11,418	13,050	14,681	16,312	17,943	19,575	21,206	22,837	24,468	26,100	28,064	30,169	36,484
30	16.6572	34,646	30	17.8485	11,619	13,279	14,939	16,599	18,259	19,918	21,578	23,238	24,898	26,558	28,557	30,699	37,124
31+	*ABOVE SCALE		31+	*ABOVE SCALE													
			930 - Bus Assistant @ 5 hrs 1720 - Bus Assistant - Plan Bee 1209 - Cafeteria Assistant @ 6.5 hrs 1023 - Bus Assistant @ 5.5 hrs 651 - Cafeteria Assistant @ 3.5 hrs 1302 - Cafeteria Assistant @ 7 hrs 1116 - Bus Assistant @ 6 hrs 744 - Cafeteria Assistant @ 4 hrs 1600 - Custodian I 1209 - Bus Assistant @ 6.5 hrs 837 - Cafeteria Assistant @ 4.5 hrs 2080 - Custodian I 1302 - Bus Assistant @ 7 hrs 930 - Cafeteria Assistant @ 5 hrs 2080 - Fleet Shop Helper 1395 - Bus Assistant @ 7.5 hrs 1023 - Cafeteria Assistant @ 5.5 hrs 1488 - Bus Assistant @ 8 hrs 1116 - Cafeteria Assistant @ 6 hrs														

Unified Experience-Based Step Pay Scale - SY 2022-23

U06			U07				U08									
Annual Hrs	7/1/2022	2080	Annual Hrs	7/1/2022	1600	2080	Annual Hrs	7/1/2022	1027	1371	1393	1415	1488	1720	1600	2080
Creditable Yrs of Exp	Hourly Rate	12-mo 260 days 8hr/day	Creditable Yrs of Exp	Hourly Rate	10-mo 200 days 8hr/day	12-mo 260 days 8hr/day	Creditable Yrs of Exp	Hourly Rate	10-mo 158 days 6.5hr/day	1371 187 days 7.33hr/day	1393 190 days 7.33hr/day	1415 193 days 7.33hr/day	1488 10-mo 186 days 7.5hr/day	1720 11-mo 215 days 8hr/day	1600 10-mo 200 days 8hr/day	2080 12-mo 260 days 8hr/day
0	13.1186	27,286	0	14.0592	22,494	29,243	0	15.0658	15,472	20,655	20,986	21,318	22,417	25,913	24,105	31,336
1	13.1807	27,415	1	14.1258	22,601	29,381	1	15.1372	15,545	20,753	21,086	21,419	22,524	26,035	24,219	31,485
2	13.2438	27,547	2	14.1934	22,709	29,522	2	15.2096	15,620	20,852	21,186	21,521	22,631	26,160	24,335	31,635
3	13.2769	27,615	3	14.2289	22,766	29,596	3	15.2475	15,659	20,904	21,239	21,575	22,688	26,225	24,396	31,714
4	13.3091	27,682	4	14.2634	22,821	29,667	4	15.2846	15,697	20,955	21,291	21,627	22,743	26,289	24,455	31,791
5	13.3825	27,835	5	14.3420	22,947	29,831	5	15.3686	15,783	21,070	21,408	21,746	22,868	26,433	24,589	31,966
6	13.4491	27,974	6	14.4134	23,061	29,979	6	15.4453	15,862	21,175	21,515	21,855	22,982	26,565	24,712	32,126
7	13.5197	28,120	7	14.4889	23,182	30,136	7	15.5262	15,945	21,286	21,627	21,969	23,102	26,705	24,841	32,294
8	13.6028	28,293	8	14.5780	23,324	30,322	8	15.6217	16,043	21,417	21,761	22,104	23,245	26,869	24,994	32,493
9	13.6749	28,443	9	14.6552	23,448	30,482	9	15.7045	16,128	21,530	21,876	22,221	23,368	27,011	25,127	32,665
10	13.7482	28,596	10	14.7339	23,574	30,646	10	15.7887	16,214	21,646	21,993	22,341	23,493	27,156	25,261	32,840
11	13.8261	28,758	11	14.8174	23,707	30,820	11	15.8781	16,306	21,768	22,118	22,467	23,626	27,310	25,404	33,026
12	13.9141	28,941	12	14.9117	23,858	31,016	12	15.9793	16,410	21,907	22,259	22,610	23,777	27,484	25,566	33,236
13	14.0102	29,141	13	15.0147	24,023	31,230	13	16.0895	16,523	22,058	22,412	22,766	23,941	27,673	25,743	33,466
14	14.1590	29,450	14	15.1742	24,278	31,562	14	16.2604	16,699	22,293	22,650	23,008	24,195	27,967	26,016	33,821
15	14.3438	29,835	15	15.3722	24,595	31,974	15	16.4724	16,917	22,583	22,946	23,308	24,510	28,332	26,355	34,262
16	14.5710	30,307	16	15.6155	24,984	32,480	16	16.7334	17,185	22,941	23,309	23,677	24,899	28,781	26,773	34,805
17	14.8297	30,845	17	15.8926	25,428	33,056	17	17.0303	17,490	23,348	23,723	24,097	25,341	29,292	27,248	35,423
18	15.1600	31,532	18	16.2466	25,994	33,792	18	17.4095	17,879	23,868	24,251	24,634	25,905	29,944	27,855	36,211
19	15.4901	32,219	19	16.6003	26,560	34,528	19	17.7885	18,268	24,388	24,779	25,170	26,469	30,596	28,461	37,000
20	15.8205	32,906	20	16.9541	27,126	35,264	20	18.1676	18,658	24,907	25,307	25,707	27,033	31,248	29,068	37,788
21	16.1506	33,593	21	17.3078	27,692	36,000	21	18.5467	19,047	25,427	25,835	26,243	27,597	31,900	29,674	38,577
22	16.4808	34,280	22	17.6617	28,258	36,736	22	18.9258	19,436	25,947	26,363	26,780	28,161	32,552	30,281	39,365
23	16.8111	34,967	23	18.0156	28,824	37,472	23	19.3048	19,826	26,466	26,891	27,316	28,725	33,204	30,887	40,153
24	17.1413	35,653	24	18.3694	29,391	38,208	24	19.6838	20,215	26,986	27,419	27,852	29,289	33,856	31,494	40,942
25	17.4714	36,340	25	18.7229	29,956	38,943	25	20.0629	20,604	27,506	27,947	28,389	29,853	34,508	32,100	41,730
26	17.8018	37,027	26	19.0769	30,523	39,679	26	20.4420	20,993	28,025	28,475	28,925	30,417	35,160	32,707	42,519
27	18.1320	37,714	27	19.4306	31,088	40,415	27	20.8211	21,383	28,545	29,003	29,461	30,981	35,812	33,313	43,307
28	18.4622	38,401	28	19.7843	31,654	41,151	28	21.2002	21,772	29,065	29,531	29,998	31,545	36,464	33,920	44,096
29	18.7916	39,086	29	20.1382	32,221	41,887	29	21.5804	22,163	29,586	30,061	30,536	32,111	37,118	34,528	44,887
30	19.1219	39,773	30	20.4919	32,787	42,623	30	21.9593	22,552	30,106	30,589	31,072	32,675	37,769	35,134	45,675
31+	*ABOVE SCALE		31+	*ABOVE SCALE			31+	*ABOVE SCALE								
2080 - Custodian II			1600 - Baker/Cook (.875 or 7hr/day) 1600 - Cft Manager in Training 2080 - Warehouse Technician				1600 - Assist Cafeteria Manager 1371 - Clinic Assist - CNA 2080 - Custodian III 1393 - Driver Ed Instructor 2080 - Fiscal Technician (Title Only)									

Unified Experience-Based Step Pay Scale - SY 2022-23

U09								U10											
Annual Hrs	7/1/2022	1371	1488	1600	1720	2080		Annual Hrs	7/1/2022	1027	1371	1415	1768	2080					
Creditable Yrs of Exp	Hourly Rate	10-mo 187 days 7.33hr/day	10-mo 189 days 7.33hr/day	10-mo 186 days 8hr/day	10-mo 200 days 8hr/day	10-mo Ext 215 days 8hr/day	12-mo 260 days 8hr/day	Creditable Yrs of Exp	Hourly Rate	10-mo 158 days 7.33hr	10-mo 187 days 7.33hr	10-mo 193 days 7.33/hr	11-mo 221 days 8hr/day	12-mo 260 days 8hr/day					
0	16.1390	22,126	22,368	24,014	25,822	27,759	33,569	0	17.2974	17,764	23,714	24,475	30,581	35,978					
1	16.2155	22,231	22,474	24,128	25,944	27,890	33,728	1	17.3794	17,848	23,827	24,591	30,726	36,149					
2	16.2931	22,337	22,582	24,244	26,068	28,024	33,889	2	17.4625	17,933	23,941	24,709	30,873	36,322					
3	16.3337	22,393	22,638	24,304	26,133	28,093	33,974	3	17.5061	17,978	24,000	24,771	30,950	36,412					
4	16.3733	22,447	22,693	24,363	26,197	28,162	34,056	4	17.5487	18,022	24,059	24,831	31,026	36,501					
5	16.4633	22,571	22,818	24,497	26,341	28,316	34,243	5	17.6452	18,121	24,191	24,967	31,196	36,702					
6	16.5454	22,683	22,931	24,619	26,472	28,458	34,414	6	17.7331	18,211	24,312	25,092	31,352	36,884					
7	16.6321	22,802	23,052	24,748	26,611	28,607	34,594	7	17.8260	18,307	24,439	25,223	31,516	37,078					
8	16.7346	22,943	23,194	24,901	26,775	28,783	34,807	8	17.9359	18,420	24,590	25,379	31,710	37,306					
9	16.8232	23,064	23,316	25,032	26,917	28,935	34,992	9	18.0309	18,517	24,720	25,513	31,878	37,504					
10	16.9134	23,188	23,441	25,167	27,061	29,091	35,179	10	18.1275	18,616	24,852	25,650	32,049	37,705					
11	17.0091	23,319	23,574	25,309	27,214	29,255	35,378	11	18.2302	18,722	24,993	25,795	32,230	37,918					
12	17.1175	23,468	23,724	25,470	27,388	29,442	35,604	12	18.3464	18,841	25,152	25,960	32,436	38,160					
13	17.2356	23,630	23,888	25,646	27,576	29,645	35,850	13	18.4730	18,971	25,326	26,139	32,660	38,423					
14	17.4188	23,881	24,142	25,919	27,870	29,960	36,231	14	18.6692	19,173	25,595	26,416	33,007	38,831					
15	17.6461	24,192	24,457	26,257	28,233	30,351	36,703	15	18.9128	19,423	25,929	26,761	33,437	39,338					
16	17.9256	24,575	24,844	26,673	28,680	30,832	37,285	16	19.2123	19,731	26,340	27,185	33,967	39,961					
17	18.2438	25,012	25,285	27,146	29,190	31,379	37,947	17	19.5534	20,081	26,807	27,668	34,570	40,671					
18	18.6501	25,569	25,849	27,751	29,840	32,078	38,792	18	19.9887	20,528	27,404	28,284	35,340	41,576					
19	19.0563	26,126	26,412	28,355	30,490	32,776	39,637	19	20.4240	20,975	28,001	28,899	36,109	42,481					
20	19.4624	26,682	26,974	28,960	31,139	33,475	40,481	20	20.8593	21,422	28,598	29,515	36,879	43,387					
21	19.8687	27,239	27,538	29,564	31,789	34,174	41,326	21	21.2946	21,869	29,194	30,131	37,648	44,292					
22	20.2750	27,797	28,101	30,169	32,440	34,873	42,172	22	21.7299	22,316	29,791	30,747	38,418	45,198					
23	20.6811	28,353	28,664	30,773	33,089	35,571	43,016	23	22.1653	22,763	30,388	31,363	39,188	46,103					
24	21.0873	28,910	29,226	31,377	33,739	36,270	43,861	24	22.6005	23,210	30,985	31,979	39,957	47,009					
25	21.4935	29,467	29,789	31,982	34,389	36,968	44,706	25	23.0360	23,657	31,582	32,595	40,727	47,914					
26	21.8996	30,024	30,352	32,586	35,039	37,667	45,551	26	23.4713	24,105	32,179	33,211	41,497	48,820					
27	22.3059	30,581	30,915	33,191	35,689	38,366	46,396	27	23.9064	24,551	32,775	33,827	42,266	49,725					
28	22.7121	31,138	31,478	33,795	36,339	39,064	47,241	28	24.3420	24,999	33,372	34,443	43,036	50,631					
29	23.1181	31,694	32,041	34,399	36,988	39,763	48,085	29	24.7771	25,446	33,969	35,059	43,805	51,536					
30	23.5243	32,251	32,604	35,004	37,638	40,461	48,930	30	25.2126	25,893	34,566	35,675	44,575	52,442					
31+	*ABOVE SCALE							31+	*ABOVE SCALE										
1488 - Auxiliary Bus Driver 1720 - Auxiliary Bus Driver - Plan Bee 1371 - Clinic Assist - EMT 2080 - Distribution Driver 1386 - ISS Coordinator 2080 - Office Assoc II 2080 - Procurement Assistant I (Title Only)								1027 - ALC Asst 2080 - Carpentry Craftsman I 1371 - Clinic Assist - LPN 2080 - Custodian IV 1371 - Distance Learning Asst 2080 - Fleet Technician I 1371 - General Asst								1371 - Kindergarten Asst 1415 - Library/Media Asst 1371 - PE Asst 2080 - Maintenance Craftsman 2080 - Painter Craftsman I 1371 - PreK Asst 1371 - SpEd Asst		1768 - Student Residency Verifier 1371 - Title I Asst 2080 - School Rentals Assist 1415 - Security Assist	

Unified Experience-Based Step Pay Scale - SY 2022-23						
Grade 11						
Annual Hrs	7/1/2022	1415	1544	1632	2080	
Creditable Yrs of Exp	Hourly Rate	10-mo 193 days 7.33/hr	10-mo 193 days 8hr/day	10-mo 204 days 8hr/day	12-mo 260 days 8hr/day	
0	18.5326	26,223	28,614	30,245	38,547	
1	18.6204	26,347	28,749	30,388	38,730	
2	18.7095	26,473	28,887	30,533	38,915	
3	18.7561	26,539	28,959	30,609	39,012	
4	18.8018	26,604	29,029	30,684	39,107	
5	18.9053	26,750	29,189	30,853	39,323	
6	18.9994	26,884	29,335	31,007	39,518	
7	19.0990	27,025	29,488	31,169	39,725	
8	19.2165	27,191	29,670	31,361	39,970	
9	19.3182	27,335	29,827	31,527	40,181	
10	19.4220	27,482	29,987	31,696	40,397	
11	19.5320	27,637	30,157	31,876	40,626	
12	19.6564	27,813	30,349	32,079	40,885	
13	19.7921	28,005	30,559	32,300	41,167	
14	20.0024	28,303	30,883	32,643	41,604	
15	20.2631	28,672	31,286	33,069	42,147	
16	20.5843	29,126	31,782	33,593	42,815	
17	20.9498	29,643	32,346	34,190	43,575	
18	21.4161	30,303	33,066	34,951	44,545	
19	21.8825	30,963	33,786	35,712	45,515	
20	22.3489	31,623	34,506	36,473	46,485	2080 - Electronics Craftsman I
21	22.8153	32,283	35,226	37,234	47,455	2080 - Employee Relations Assoc
22	23.2818	32,943	35,947	37,995	48,426	2080 - Financial Assistant
23	23.7482	33,603	36,667	38,757	49,396	2080 - Food Service Craftsman I
24	24.2147	34,263	37,387	39,518	50,366	2080 - Human Resources Associate
25	24.6811	34,923	38,107	40,279	51,336	2080 - HVAC Craftsman I
26	25.1476	35,583	38,827	41,040	52,307	2080 - Library Cataloger
27	25.6138	36,243	39,547	41,801	53,276	2080 - Machinist Craftsman I
28	26.0804	36,903	40,268	42,563	54,247	2080 - Pest Control Technician
29	26.5466	37,563	40,987	43,324	55,216	2080 - Plumbing Craftsman I
30	27.0130	38,223	41,708	44,085	56,187	2080 - Procurement Assistant II
31+	*ABOVE SCALE					
2080 - Admin Office Assoc I			2080 - School Admin Associate I			
2080 - Assist Warehouse Mgr			1415 - Security Asst - Renaissance			
2080 - Bookkeeper - MS			1632 - Security Asst - Renaissance			
2080 - Communication Prog Assoc			1544 - Security Officer			
2080 - Customer Support Tech I			2080 - Security Officer			
2080 - Data Processing Specialist			2080 - Teacher Prod Center Tech			
2080 - Electrical Craftsman I			2080 - Web Page Design Tech			

Unified Experience-Based Step Pay Scale - SY 2022-23						
U12						
Annual Hrs	7/1/2022	1309	1415	1488	1600	2080
Creditable Yrs of Exp	Hourly Rate	10-mo 187 days 7.33hr/day	10-mo 193 days 7.33/hr	10-mo 186 days 8hr/day	10-mo 200 days 8hr/day	12-mo 260 days 8hr/day
0	19.8529	25,987	28,091	29,541	31,764	41,294
1	19.9470	26,110	28,225	29,681	31,915	41,489
2	20.0424	26,235	28,359	29,823	32,067	41,688
3	20.0925	26,301	28,430	29,897	32,148	41,792
4	20.1413	26,364	28,499	29,970	32,226	41,893
5	20.2521	26,509	28,656	30,135	32,403	42,124
6	20.3530	26,642	28,799	30,285	32,564	42,334
7	20.4597	26,781	28,950	30,444	32,735	42,556
8	20.5857	26,946	29,128	30,631	32,937	42,818
9	20.6947	27,089	29,283	30,793	33,111	43,044
10	20.8057	27,234	29,440	30,958	33,289	43,275
11	20.9234	27,388	29,606	31,134	33,477	43,520
12	21.0567	27,563	29,795	31,332	33,690	43,797
13	21.2022	27,753	30,001	31,548	33,923	44,100
14	21.4273	28,048	30,319	31,883	34,283	44,568
15	21.7069	28,414	30,715	32,299	34,731	45,150
16	22.0509	28,864	31,202	32,811	35,281	45,865
17	22.4423	29,376	31,755	33,394	35,907	46,679
18	22.9419	30,030	32,462	34,137	36,707	47,719
19	23.4414	30,684	33,169	34,880	37,506	48,758
20	23.9413	31,339	33,876	35,624	38,306	49,797
21	24.4409	31,993	34,583	36,368	39,105	50,837
22	24.9406	32,647	35,290	37,111	39,904	51,876
23	25.4403	33,301	35,998	37,855	40,704	52,915
24	25.9399	33,955	36,704	38,598	41,503	53,954
25	26.4395	34,609	37,411	39,341	42,303	54,994
26	26.9391	35,263	38,118	40,085	43,102	56,033
27	27.4388	35,917	38,825	40,828	43,902	57,072
28	27.9384	36,571	39,532	41,572	44,701	58,111
29	28.4380	37,225	40,239	42,315	45,500	59,151
30	28.9377	37,879	40,946	43,059	46,300	60,190
31+	*ABOVE SCALE					
2080 - Accounts Payable Tech			2080 - Painter Craftsman II			
2080 - Admin Office Assoc II			2080 - Payroll Assistant			
2080 - Benefits Assistant			2080 - Research/Eval/Assess Asst			
2080 - Bookkeeper - HS			2080 - School Admin Assoc II - HS			
2080 - Building Operations Supvsr			1415 - School Security Officer			
1600 - Cafeteria Manager I			2080 - Substitute Office Assoc			
2080 - Carpentry Craftsman II			2080 - Technology Support Tech			

Unified Experience-Based Step Pay Scale - SY 2022-23

U13

Annual Hrs	7/1/2022	930	1023	1116	1209	1302	1309	1395	1488	1600	1680	1768	2080	
Creditable Yrs of Exp	Hourly Rate	10-mo 186 days 5hr/day	10-mo 186 days 5.5hr/day	10-mo 186 days 6hr/day	10-mo 186 days 6.5hr/day	10-mo 186 days 7hr/day	10-mo 187 days 7hr/day	10-mo 186 days 7.5hr/day	10-mo 186 days 8hr/day	10-mo 200 days 8hr/day	10-mo X 200 days 8hr/day	11-mo 221 days 8hr/day	12-mo 260 days 8hr/day	
0	21.2783	19,788	21,767	23,746	25,725	27,704	27,853	29,683	31,662	34,045	35,747	37,620	44,258	
1	21.3792	19,882	21,870	23,859	25,847	27,835	27,985	29,823	31,812	34,206	35,917	37,798	44,468	
2	21.4815	19,977	21,975	23,973	25,971	27,968	28,119	29,966	31,964	34,370	36,088	37,979	44,681	
3	21.5350	20,027	22,030	24,033	26,035	28,038	28,189	30,041	32,044	34,456	36,178	38,073	44,792	
4	21.5874	20,076	22,083	24,091	26,099	28,106	28,257	30,114	32,122	34,539	36,266	38,166	44,901	
5	21.7062	20,186	22,205	24,224	26,242	28,261	28,413	30,280	32,298	34,729	36,466	38,376	45,148	
6	21.8142	20,287	22,315	24,344	26,373	28,402	28,554	30,430	32,459	34,902	36,647	38,567	45,373	
7	21.9286	20,393	22,432	24,472	26,511	28,551	28,704	30,590	32,629	35,085	36,840	38,769	45,611	
8	22.0637	20,519	22,571	24,623	26,675	28,726	28,881	30,778	32,830	35,301	37,067	39,008	45,892	
9	22.1804	20,627	22,690	24,753	26,816	28,878	29,034	30,941	33,004	35,488	37,263	39,214	46,135	
10	22.2996	20,738	22,812	24,886	26,960	29,034	29,190	31,107	33,181	35,679	37,463	39,425	46,383	
11	22.4257	20,855	22,941	25,027	27,112	29,198	29,355	31,283	33,369	35,881	37,675	39,648	46,645	
12	22.5686	20,988	23,087	25,186	27,285	29,384	29,542	31,483	33,582	36,109	37,915	39,901	46,942	
13	22.7243	21,133	23,246	25,360	27,473	29,587	29,746	31,700	33,813	36,358	38,176	40,176	47,266	
14	22.9659	21,358	23,494	25,629	27,765	29,901	30,062	32,037	34,173	36,745	38,582	40,603	47,769	
15	23.2652	21,636	23,800	25,963	28,127	30,291	30,454	32,454	34,618	37,224	39,085	41,132	48,391	
16	23.6339	21,979	24,177	26,375	28,573	30,771	30,936	32,969	35,167	37,814	39,704	41,784	49,158	
17	24.0534	22,369	24,606	26,843	29,080	31,317	31,485	33,554	35,791	38,485	40,409	42,526	50,031	
18	24.5888	22,867	25,154	27,441	29,727	32,014	32,186	34,301	36,588	39,342	41,309	43,472	51,144	
19	25.1243	23,365	25,702	28,038	30,375	32,711	32,887	35,048	37,384	40,198	42,208	44,419	52,258	
20	25.6596	23,863	26,249	28,636	31,022	33,408	33,588	35,795	38,181	41,055	43,108	45,366	53,371	
21	26.1950	24,361	26,797	29,233	31,669	34,105	34,289	36,542	38,978	41,912	44,007	46,312	54,485	
22	26.7305	24,859	27,345	29,831	32,317	34,803	34,990	37,289	39,774	42,768	44,907	47,259	55,599	
23	27.2659	25,357	27,893	30,428	32,964	35,500	35,691	38,035	40,571	43,625	45,806	48,206	56,713	
24	27.8014	25,855	28,440	31,026	33,611	36,197	36,392	38,782	41,368	44,482	46,706	49,152	57,826	
25	28.3368	26,353	28,988	31,623	34,259	36,894	37,092	39,529	42,165	45,338	47,605	50,099	58,940	
26	28.8724	26,851	29,536	32,221	34,906	37,591	37,793	40,276	42,962	46,195	48,505	51,046	60,054	
27	29.4077	27,349	30,084	32,818	35,553	38,288	38,494	41,023	43,758	47,052	49,404	51,992	61,168	
28	29.9432	27,847	30,631	33,416	36,201	38,986	39,195	41,770	44,555	47,909	50,304	52,939	62,281	
29	30.4788	28,345	31,179	34,014	36,848	39,683	39,896	42,517	45,352	48,766	51,204	53,886	63,395	
30	31.0142	28,843	31,727	34,611	37,496	40,380	40,597	43,264	46,149	49,622	52,103	54,833	64,509	
31+	*ABOVE SCALE													
2080 - Accounting Technician 2080 - Boiler Craftsman II 930 - Bus Driver @ 5.0 hrs 1023 - Bus Driver @ 5.5 hrs 1116 - Bus Driver @ 6.0 hrs 1209 - Bus Driver @ 6.5 hrs 1302 - Bus Driver @ 7.0 hrs 1395 - Bus Driver @ 7.5 hrs 1488 - Bus Driver @ 8.0 hrs 1768 - Bus Driver - Plan Bee 1600 - Cafeteria Manager II 2080 - Culinary Development Chef 2080 - Customer Support Tech II 2080 - Data Management Analyst 2080 - Electrical Craftsman II 2080 - Electronics Craftsman II 2080 - Executive Office Assoc I 2080 - Fleet Technician III 2080 - Food Service Craftsman II 2080 - HVAC Craftsman II 2080 - Insurance Claims Analyst 2080 - Machinist Craftsman II 2080 - Plumbing Craftsman II 2080 - Procurement Assist III 2080 - Testing Assistant 2080 - Warehouse & Distribution Tech 2080 - Warehouse Manager (Maint Services) 2080 - Workers Comp Claims Analyst														

Unified Experience-Based Step Pay Scale - SY 2022-23

U14					U15									
Annual Hrs	7/1/2022	1309	1600	2080	Annual Hrs	7/1/2022	1488	2080						
Creditable Yrs of Exp	Hourly Rate	10-mo 187 days 7hr/day	10-mo 200 days 8hr/day	12-mo 260 days 8hr/day	Creditable Yrs of Exp	Hourly Rate	10-mo 187 days 7hr/day	12-mo 260 days 8hr/day						
0	22.7974	29,841	36,475	47,418	0	24.4221	36,340	50,797						
1	22.9055	29,983	36,648	47,643	1	24.5379	36,512	51,038						
2	23.0151	30,126	36,824	47,871	2	24.6552	36,686	51,282						
3	23.0724	30,201	36,915	47,990	3	24.7167	36,778	51,410						
4	23.1286	30,275	37,005	48,107	4	24.7769	36,868	51,535						
5	23.2559	30,441	37,209	48,372	5	24.9133	37,070	51,819						
6	23.3716	30,593	37,394	48,612	6	25.0375	37,255	52,078						
7	23.4942	30,753	37,590	48,867	7	25.1686	37,450	52,350						
8	23.6388	30,943	37,822	49,168	8	25.3236	37,681	52,673						
9	23.7639	31,106	38,022	49,428	9	25.4576	37,880	52,951						
10	23.8916	31,274	38,226	49,694	10	25.5944	38,084	53,236						
11	24.0268	31,451	38,442	49,975	11	25.7391	38,299	53,537						
12	24.1799	31,651	38,687	50,294	12	25.9031	38,543	53,878						
13	24.3468	31,869	38,954	50,641	13	26.0818	38,809	54,250						
14	24.6054	32,208	39,368	51,179	14	26.3591	39,222	54,826						
15	24.9263	32,628	39,882	51,846	15	26.7028	39,733	55,541						
16	25.3211	33,145	40,513	52,667	16	27.1258	40,363	56,421						
17	25.7703	33,733	41,232	53,602	17	27.6072	41,079	57,422						
18	26.3440	34,484	42,150	54,795	18	28.2217	41,993	58,701						
19	26.9178	35,235	43,068	55,989	19	28.8362	42,908	59,979						
20	27.4914	35,986	43,986	57,182	20	29.4509	43,822	61,257						
21	28.0650	36,737	44,904	58,375	21	30.0654	44,737	62,536						
22	28.6388	37,488	45,822	59,568	22	30.6799	45,651	63,814						
23	29.2124	38,239	46,739	60,761	23	31.2944	46,566	65,092						
24	29.7859	38,989	47,657	61,954	24	31.9090	47,480	66,370						
25	30.3597	39,740	48,575	63,148	25	32.5235	48,394	67,648						
26	30.9333	40,491	49,493	64,341	26	33.1382	49,309	68,927						
27	31.5071	41,242	50,411	65,534	27	33.7527	50,224	70,205						
28	32.0805	41,993	51,328	66,727	28	34.3673	51,138	71,483						
29	32.6543	42,744	52,246	67,920	29	34.9823	52,053	72,763						
30	33.2281	43,495	53,164	69,114	30	35.5970	52,968	74,041						
31+	*ABOVE SCALE				31+	*ABOVE SCALE								
2080 - Asst Distribution Center Supvsr 2080 - Benefits Specialist I 2080 - Bus Driver Trainer 1600 - Cafeteria Manger III 2080 - Carpentry Craftsman III 2080 - Executive Office Assoc II 2080 - General Maint Craftsman III					2080 - Boiler Craftsman III 2080 - Building Manager 2080 - Custodial Supervisor 2080 - Distrib Center Supervisor 2080 - Electrical Craftsman III 2080 - Electronics Craftsman III 2080 - Fleet Foreman					2080 - Machinist Craftsman III 2080 - Occupat'I Health & Safety Tech 1488 - Occupat'I Therapy Assist (COTA) 1488 - Physical Therapy Assist (LPTA) 2080 - Plumbing Craftsman III 2080 - Secretary & Clerk to the Board 2080 - Special Project Support				

Unified Experience-Based Step Pay Scale - SY 2022-23

U16					U17				
Annual Hrs	7/1/2022	1309	2080		Annual Hrs	1768	2080		
Creditable Yrs of Exp	Hourly Rate	10-mo 187 days 7hr/day	12-mo 260 days 8hr/day		Creditable Yrs of Exp	11-mo 221 days 8hr/day	12-mo 260 days 8hr/day		
0	26.1703	34,256	54,434		0	49,577	58,326		
1	26.2943	34,419	54,692		1	49,812	58,603		
2	26.4201	34,583	54,953		2	50,051	58,883		
3	26.4861	34,670	55,091		3	50,176	59,030		
4	26.5505	34,754	55,225		4	50,298	59,174		
5	26.6966	34,945	55,528		5	50,574	59,499		
6	26.8297	35,120	55,805		6	50,826	59,795		
7	26.9703	35,304	56,098		7	51,092	60,109		
8	27.1363	35,521	56,443		8	51,407	60,479		
9	27.2800	35,709	56,742		9	51,679	60,799		
10	27.4265	35,901	57,047		10	51,957	61,126		
11	27.5817	36,104	57,369		11	52,251	61,471		
12	27.7574	36,334	57,735		12	52,584	61,863		
13	27.9490	36,585	58,133		13	52,947	62,290		
14	28.2460	36,974	58,751		14	53,509	62,952		
15	28.6143	37,456	59,517		15	54,207	63,773		
16	29.0676	38,049	60,460		16	55,065	64,783		
17	29.5835	38,724	61,533		17	56,042	65,932		
18	30.2420	39,586	62,903		18	57,290	67,400		
19	30.9007	40,449	64,273		19	58,538	68,868		
20	31.5592	41,310	65,643		20	59,785	70,336		
21	32.2179	42,173	67,013		21	61,033	71,803		
22	32.8765	43,035	68,383		22	62,280	73,271		
23	33.5352	43,897	69,753		23	63,527	74,738		
24	34.1935	44,759	71,122		24	64,775	76,206		
25	34.8522	45,621	72,492		25	66,022	77,674		
26	35.5108	46,483	73,862	2080 - Executive Office Assoc III	26	67,270	79,141		
27	36.1694	47,345	75,232	2080 - Facilities Asset Manager	27	68,518	80,609		
28	36.8281	48,207	76,602	2080 - Fleet Supervisor	28	69,765	82,076		
29	37.4866	49,069	77,972	2080 - Food Service Prog Analyst	29	71,016	83,549		
30	38.1452	49,932	79,342	2080 - HVAC Specialist	30	72,263	85,016		
31+	* ABOVE SCALE				31+	* ABOVE SCALE			
2080 - Accounting Systems Specialist	1309 - Interpreter III				2080 - Accountant, Sr	2080 - School Improvement Specialist (MS)			
2080 - Benefits Specialist II	2080 - Network Technician II				2080 - Budget Analyst	1768 - Student Support Specialist			
2080 - Boiler Specialist	2080 - Nutritional/Training Coordinator				2080 - Construction Inspector - Sr	2080 - Supervisor Maintenance			
2080 - Construction Inspector	2080 - Occupational Safety Specialist				2080 - Geographic Info Sys (GIS) Analyst	2080 - Tech Services Support Supervisor			
2080 - Crash Investigator	2080 - Procurement Systems Specialist				2080 - Interpreter Specialist				
2080 - Customer Support Cntr Supv	2080 - Supervising Cafeteria Manager				2080 - Network Administrator				
2080 - Educational Data Analyst	2080 - Technical Contract Manager				2080 - Procurement Specialist I				

Unified Experience-Based Step Pay Scale - SY 2022-23				
U18				
Annual Hrs	1408	1600	1768	2080
Creditable Yrs of Exp	10-mo 192 days 7.33hr	10-mo 200 days 8hr/day	11-mo 221 days 8hr/day	12-mo 260 days 8hr/day
0	42,304	48,073	53,120	62,495
1	42,504	48,300	53,372	62,791
2	42,708	48,532	53,628	63,091
3	42,814	48,653	53,761	63,249
4	42,919	48,771	53,892	63,403
5	43,155	49,039	54,189	63,751
6	43,370	49,284	54,459	64,069
7	43,597	49,542	54,744	64,404
8	43,865	49,847	55,081	64,801
9	44,098	50,111	55,373	65,144
10	44,334	50,380	55,670	65,494
11	44,585	50,665	55,985	65,865
12	44,869	50,988	56,342	66,284
13	45,179	51,340	56,730	66,742
14	45,659	51,885	57,333	67,451
15	46,255	52,562	58,081	68,331
16	46,987	53,395	59,001	69,413
17	47,821	54,343	60,049	70,645
18	48,886	55,552	61,386	72,218
19	49,951	56,762	62,722	73,791
20	51,015	57,972	64,059	75,364
21	52,080	59,182	65,396	76,937
22	53,145	60,392	66,733	78,510
23	54,210	61,602	68,070	80,083
24	55,274	62,812	69,407	81,655
25	56,339	64,021	70,744	83,228
26	57,404	65,232	72,081	84,801
27	58,468	66,441	73,417	86,374
28	59,533	67,651	74,754	87,946
29	60,597	68,861	76,091	89,519
30	61,662	70,071	77,428	91,092
31+	*ABOVE SCALE			
2080 - Audiologist		2080 - Programmer/Analyst		
2080 - Coordinator, Public Relations I		2080 - School Improvement Specialist (HS)		
2080 - District Chef		1408 - School Nurse		
2080 - Family Engagement Specialist		1600 - Student Activities Coord. (MS)		
2080 - Family Outreach Representative		2080 - Transportation Area Supervisor		
2080 - Foundation Transition Planner		2080 - Webmaster		
1768 - Hampton Roads Workforce Council Spec		2080 - Work-Based Learning Specialist		

Unified Experience-Based Step Pay Scale - SY 2022-23				
U19				
Annual Hrs	1600	1768	2080	
Creditable Yrs of Exp	10-mo 200 days 8hr/day	11-mo 221 days 8hr/day	12-mo 260 days 8hr/day	
0	51,522	56,932	66,979	
1	51,766	57,202	67,296	
2	52,014	57,476	67,619	
3	52,144	57,619	67,787	
4	52,271	57,759	67,952	
5	52,558	58,077	68,326	
6	52,820	58,366	68,666	
7	53,097	58,672	69,026	
8	53,424	59,034	69,452	
9	53,707	59,346	69,819	
10	53,995	59,665	70,194	
11	54,301	60,002	70,591	
12	54,647	60,385	71,041	
13	55,024	60,802	71,531	
14	55,608	61,447	72,291	
15	56,334	62,249	73,234	
16	57,227	63,236	74,395	
17	58,242	64,358	75,715	
18	59,539	65,790	77,400	
19	60,835	67,223	79,086	
20	62,132	68,656	80,772	2080 - Coordinator Special Projects
21	63,429	70,089	82,458	2080 - Energy Manager
22	64,726	71,522	84,143	2080 - Fleet Manager
23	66,022	72,955	85,829	1768 - Instructional Specialist
24	67,319	74,387	87,514	2080 - Instructional Specialist
25	68,615	75,820	89,200	2080 - Internal Auditor
26	69,912	77,253	90,886	1600 - Occupational Therapist
27	71,209	78,686	92,571	1600 - Physical Therapist
28	72,505	80,118	94,257	2080 - Pos Behav'l Interven & Support Spec
29	73,801	81,551	95,942	2080 - Procurement Specialist II
30	75,098	82,983	97,628	1600 - Psychologist
31+	*ABOVE SCALE			
	2080 - Accountant - Principal		2080 - School Counseling Department Chair	
	2080 - Assistant Payroll Supervisor		1600 - School Social Worker	
	2080 - Behavior Intervention Specialist		2080 - Specialist Professional Learning	
	2080 - Benefits Program Specialist		2080 - Student Activities Coordinator (HS)	
	2080 - Coordinator Distribution Services		2080 - Supervisor Construction	
	2080 - Coordinator Maintenance		2080 - Systems Administrator	
	2080 - Coordinator Mechanical Systems		2080 - Systems Engineer	

Unified Experience-Based Step Pay Scale - SY 2022-23

U20			U21		
Annual Hrs	2080		Annual Hrs	2080	
Creditable Yrs of Exp	12-mo 260 days 8hr/day		Creditable Yrs of Exp	12-mo 260 days 8hr/day	
0	71,760		0	76,898	
1	72,100		1	77,262	
2	72,445		2	77,632	
3	72,626		3	77,826	
4	72,802		4	78,015	
5	73,203		5	78,444	
6	73,568		6	78,835	
7	73,953		7	79,249	
8	74,409		8	79,737	
9	74,803		9	80,158	
10	75,204		10	80,589	
11	75,630		11	81,045	
12	76,112		12	81,561	
13	76,637		13	82,124	
14	77,451		14	82,997	
15	78,462		15	84,079	
16	79,704		16	85,411	
17	81,119		17	86,927	
18	82,925		18	88,863	
19	84,731		19	90,798	
20	86,537		20	92,733	
21	88,343		21	94,668	
22	90,149		22	96,604	
23	91,955		23	98,539	
24	93,760		24	100,475	
25	95,566		25	102,410	
26	97,372		26	104,345	2080 - Coord Transportation
27	99,178		27	106,280	2080 - Coord Transportation Routing/Analytics
28	100,984		28	108,216	2080 - Dean of Students (MS)
29	102,790		29	110,149	2080 - Demographer / GIS Manager
30	104,596		30	112,084	2080 - IS Project Manager
31+	*ABOVE SCALE		31+	*ABOVE SCALE	
2080 - Assistant Principal ES		2080 - HR Info Systems Specialist	2080 - Academic Dean (MS)		2080 - Information Security Manager
2080 - Contract Specialist		2080 - HR Marketing Specialist	2080 - Asst. Director Custodial & Dist Svcs		2080 - Mechanical Systems Engineer
2080 - Coord Public Relations II		2080 - Programmer/Analyst - Sr	2080 - Asst. Director Environ Resources		2080 - Payroll Supervisor
2080 - Educational Data Specialist		2080 - Project Mgr - Construction	2080 - Asst. Director Maintenance Svcs		2080 - Risk Manager
2080 - Financial Mgmt Specialist		2080 - Student Info Sys Specialist	2080 - Assistant Principal MS		2080 - Staff Architect
2080 - Food Services Operations Supvsr		2080 - Systems Analyst	2080 - Coord Purchasing		2080 - Sustainability Officer
2080 - Grants Manager		2080 - Transportation Sys Spec	2080 - Coord Security & Safe Schools		2080 - Systems Engineer Supervisor

Unified Experience-Based Step Pay Scale - SY 2022-23		
U22		
Annual Hrs	2080	
Creditable Yrs of Exp	12-mo 260 days 8hr/day	
0	82,391	<i>*Note: All coordinators of instruction titles are not listed</i>
1	82,781	2080 - Coord School/Community Partnerships 2080 - Coord Policy & Intergovernmental Affairs
2	83,177	2080 - Coord School Social Work Services 2080 - Coord Professional Learning
3	83,385	2080 - Coord Special Education 2080 - Coord Psychological Services
4	83,588	2080 - Coord Student Activities 2080 - Coord Public Relations III
5	84,048	2080 - Coord Student Leadership 2080 - Coord Recruitment & Retention
6	84,467	2080 - Coord Student Conduct/Services 2080 - Coord School/Community Partnerships
7	84,909	2080 - Coord TCE Admin and Marketing Prog. 2080 - Coord School Social Work Services
8	85,432	2080 - Coord Technical and Career Ed. 2080 - Coord Special Education
9	85,884	2080 - Coord Technical Applications 2080 - Coord Student Activities
10	86,345	2080 - Coord Title I 2080 - Coord Student Leadership
11	86,834	2080 - Coord Title IX 2080 - Coord Student Conduct/Services
12	87,387	2080 - Coord Virtual Learning 2080 - Coord TCE Admin and Marketing Prog.
13	87,991	2080 - Database Administrator 2080 - Coord Technical and Career Ed.
14	88,925	2080 - Coord Benefits 2080 - Coord Technical Applications
15	90,085	2080 - Coord Budget Development
16	91,512	2080 - Coord Business and Info Tech
17	93,136	2080 - Coord Cust Support/QA
18	95,209	2080 - Coord Early Literacy
19	97,282	2080 - Coord Educational Foundation
20	99,356	2080 - Coord Engineering/Tech
21	101,429	2080 - Coord Environmental Studies Program
22	103,502	2080 - Coord Equity and Opportunity
23	105,575	2080 - Coord Food Services
24	107,649	2080 - Coord Guidance
25	109,722	2080 - Coord Health Services
26	111,795	2080 - Coordinators of Instruction*
27	113,868	2080 - Coord K-12 Programs and Grants
28	115,942	2080 - Coord Parent and Stakeholder Svcs
29	118,016	2080 - Coord Planetarium
30	120,089	
31+		*ABOVE SCALE
		2080 - Academic Dean (HS) 2080 - Dean of Students (HS)
		2080 - Administrative Coordinator 2080 - Neuropsychologist
		2080 - Assistant Director ATC 2080 - Specialist Employee Relations
		2080 - Assistant Principal HS 2080 - Specialist Human Resources
		2080 - Coord Accounting 2080 - Specialist Program Evaluation
		2080 - Coord Adult Academic Programs 2080 - Specialist Research
		2080 - Coord Athletics 2080 - Specialist Testing

Unified Experience-Based Step Pay Scale - SY 2022-23		
U23		
Annual Hrs	2080	
Creditable Yrs of Exp	12-mo 260 days 8hr/day	
0	88,279	
1	88,697	
2	89,121	
3	89,344	
4	89,561	
5	90,054	
6	90,502	
7	90,976	
8	91,537	
9	92,021	
10	92,516	
11	93,039	
12	93,632	
13	94,278	
14	95,280	
15	96,522	
16	98,052	
17	99,791	
18	102,013	
19	104,235	
20	106,456	
21	108,678	
22	110,900	
23	113,121	
24	115,343	
25	117,564	
26	119,786	
27	122,007	
28	124,229	
29	126,451	
30	128,672	
31+	*ABOVE SCALE	
2080 - Coordinator Information Services 2080 - Director Testing		
2080 - Coordinator Technical Services 2080 - Director Transportation		
2080 - Director Advanced Technology Center 2080 - Principal ES		
2080 - Director Family & Community Engagement		
2080 - Director Internal Audit		
2080 - Director Research, Eval & Assessment		
2080 - Director Safe Schools		

Unified Experience-Based Step Pay Scale - SY 2022-23		
U24		
Annual Hrs	2080	
Creditable Yrs of Exp	12-mo 260 days 8hr/day	
0	94,601	
1	95,049	
2	95,504	
3	95,742	
4	95,975	
5	96,503	
6	96,984	
7	97,493	
8	98,093	
9	98,612	
10	99,142	
11	99,703	
12	100,338	
13	101,030	
14	102,104	
15	103,435	
16	105,074	
17	106,939	
18	109,320	
19	111,701	
20	114,081	
21	116,462	
22	118,843	
23	121,224	2080 - Director Employment Services
24	123,605	2080 - Director Food Services
25	125,985	2080 - Director Instructional Technology
26	128,366	2080 - Director K-12 and Gifted Programs
27	130,747	2080 - Director Maintenance Services
28	133,128	2080 - Director Professional Growth and Innov.
29	135,507	2080 - Director Purchasing Services
30	137,888	2080 - Director Student Leadership
31+	*ABOVE SCALE	
2080 - Director Adult Learning Center		2080 - Director Student Services
2080 - Director Benefits		2080 - Director Technical & Career Education
2080 - Director Business Services		2080 - Director Technical & Career Ed Center
2080 - Director Compliance and SpEd Services		2080 - Director Technology
2080 - Director Custodial & Distribution Svcs		2080 - Director Title I Programs
2080 - Director Diversity, Equity & Inclusion		2080 - Head of School (GRC)
2080 - Director Employee Relations		2080 - Principal MS

Unified Experience-Based Step Pay Scale - SY 2022-23		
U25		
Annual Hrs	2080	
Creditable Yrs of Exp	12-mo 260 days 8hr/day	
0	101,359	
1	101,839	
2	102,326	
3	102,581	
4	102,831	
5	103,397	
6	103,912	
7	104,456	
8	105,100	
9	105,656	
10	106,223	
11	106,824	
12	107,505	
13	108,247	
14	109,397	
15	110,824	
16	112,579	
17	114,577	
18	117,128	
19	119,679	
20	122,229	
21	124,780	
22	127,331	
23	129,881	
24	132,432	
25	134,983	
26	137,533	
27	140,084	
28	142,635	
29	145,187	
30	147,737	
31+	*ABOVE SCALE	
2080 - Director Alternative Education		2080 - Exec Dir Student Support Services
2080 - Director Elementary Schools		2080 - Exec Dir Transportation Fleet Mgmt. Svcs.
2080 - Exec Dir Elem Teaching & Learning		2080 - Principal HS
2080 - Exec Dir Facilities Services		
2080 - Exec Dir Office of Prog for Except'l Child		
2080 - Exec Dir Planning, Innov & Accoutability		
2080 - Exec Dir Secondary Teaching & Learning		

Unified Experience-Based Step Pay Scale - SY 2022-23									
U26			U27				U28		
Annual Hrs	2080		Annual Hrs	2080			Annual Hrs	2080	
Creditable Yrs of Exp	12-mo 260 days 8hr/day		Creditable Yrs of Exp	12-mo 260 days 8hr/day			Creditable Yrs of Exp	12-mo 260 days 8hr/day	
0	108,610		0	116,374			0	124,694	
1	109,125		1	116,926			1	125,285	
2	109,647		2	117,485			2	125,884	
3	109,920		3	117,778			3	126,198	
4	110,188		4	118,065			4	126,505	
5	110,794		5	118,714			5	127,201	
6	111,346		6	119,306			6	127,835	
7	111,929		7	119,931			7	128,505	
8	112,619		8	120,670			8	129,296	
9	113,215		9	121,308			9	129,980	
10	113,823		10	121,960			10	130,678	
11	114,467		11	122,650			11	131,417	
12	115,196		12	123,431			12	132,255	
13	115,991		13	124,283			13	133,168	
14	117,224		14	125,604			14	134,583	
15	118,753		15	127,242			15	136,338	
16	120,634		16	129,257			16	138,498	
17	122,774		17	131,551			17	140,955	
18	125,508		18	134,480			18	144,094	
19	128,241		19	137,408			19	147,231	
20	130,974		20	140,337			20	150,369	
21	133,708		21	143,265			21	153,507	
22	136,441		22	146,194			22	156,646	
23	139,174		23	149,122			23	159,783	
24	141,907		24	152,051			24	162,921	
25	144,640		25	154,979			25	166,059	
26	147,374		26	157,908			26	169,198	
27	150,107		27	160,836			27	172,335	
28	152,840		28	163,765			28	175,474	
29	155,574		29	166,693			29	178,611	
30	158,308		30	169,622			30	181,749	
31+	*ABOVE SCALE		31+	*ABOVE SCALE			31+	*ABOVE SCALE	
2080 - Sr Exec Director Elementary Schools 2080 - Sr Exec Director Middle Schools 2080 - Sr Exec Director High Schools			2080 - Chief Academic Officer Tch & Lrng 2080 - Chief Financial Officer 2080 - Chief Human Resources Officer 2080 - Chief Information Officer 2080 - Chief Communications & Community Engagement Officer 2080 - Chief Operations Officer 2080 - Chief Schools Officer				2080 - Chief of Staff		


VIRGINIA BEACH CITY PUBLIC SCHOOLS
 CHARTING THE COURSE

**Part-Time/Temporary Hourly Rates
 SY 2022-2023 (DRAFT)**

Position	July 1, 2022	Comments
<i>(Note: With the exception of Summer School, rates based on 19/20 entry)</i>		
SUBSTITUTES		
Auxiliary Bus Driver	\$ 14.6022	
Bus Assistants	\$ 11.0787	Entry rate for Bus Driver Asst.
Bus Assistants (summer only)	\$ 11.0787	Entry rate for Bus Driver Asst.
Bus Assistants subbing for bus driver (employee must substitute a minimum of one-hour)	\$ 4.4900	Additional per Hour
Bus Drivers	\$ 15.6505	Entry Rate for Bus Driver
Bus Drivers (summer only)	\$ 15.6505	Entry rate for Bus Driver
Cafeteria Manager	\$ 17.9625	Entry Rate for Cafeteria Mgr. I
Cafeteria Assistant	\$ 11.0787	Entry Rate for Cafeteria Asst.
Cafeteria Assistant subbing for Cafeteria Manager (employee must substitute a minimum of one-hour)	\$ 4.4900	Additional per Hour
Clerical	\$ 14.6022	Entry Rate for Office Assoc. II
Long Term	\$ 15.6505	Entry Rate for Grade 10
Custodian	\$ 11.0787	Entry Rate for Custodian I
Driver Ed Instructor	\$ 13.6312	Entry Rate for Drivers Ed. Inst.
Interpreter	\$ 19.2522	Entry Rate for Interpreter I
ISS Coordinator	\$ 14.6022	Entry Rate for ISS Coordinator
Library/Media Assistant	\$ 12.7204	Entry Rate for Library Media Asst.
Library/Media Assistant subbing for Library/Media Specialist (employee must substitute a minimum of one-hour)	\$ 4.4900	Additional per Hour
Clinic Assistant	\$ 13.6312	Entry Rate for Clinic Asst.
Nurse Assistant subbing for the Nurse (employee must substitute a minimum of one-hour)	\$ 4.4900	Additional per Hour
OT/PT	\$ 29.1356	Entry Rate for OT/PT
OT/PT Assistant	\$ 22.0967	Entry Rate for OT/PT Asst.
Security Assistant	\$ 11.8694	Entry Rate for Security Asst.
Teacher Assistant	\$ 11.8694	Entry Rate for Teacher Asst.
Long Term	\$ 12.7204	Entry Rate for Teacher Asst. HQ
Teacher Assistant subbing for Teacher (employee must substitute a minimum of one-hour)	\$ 4.49	Additional per Hour
Technology Support Technician	\$ 17.9625	Entry Rate for TST
SUBSTITUTE DAILY RATES FOR TEACHERS and NURSES		
Teacher Daily Substitute (Non-Licensed)	\$ 110.00	Must have earned a minimum of 30 college credits.
Teacher Daily Substitute (Substitute Training Certificate)	\$ 115.00	Must have earned a certificate of completion from a substitute training program approved by VBCPS.
Teacher Daily Substitute (Licensed)	\$ 120.00	Must have a valid active V A teacher license
Teacher Long-Term Substitute (Licensed)	\$ 190.00	Must have or be eligible for an active Va. teaching license with an endorsement in the subject area to be taught.
Site Assigned Designated Subs - (Non-Licensed)	\$ 112.00	Must have earned a minimum of 30 college credits
Site Assigned Designated Subs (Substitute Training Certificate)	\$ 115.00	Must have earned a certificate of completion from a substitute training program approved by VBCPS.
Site Assigned Designated Subs - (Licensed)	\$ 120.00	Must have a valid active VA teacher license
School Nurse, RN - Daily	\$ 175.33	Must be a registered nurse
SUMMER SCHOOL EMPLOYEES		
Auxiliary Bus Driver	\$ 14.2800	Effective 6/28/21
Bus Assistants	\$ 11.6000	Effective 6/28/21
Bus Drivers - non VBCPS	\$ 15.2900	Effective 6/28/21
Bus Drivers - VBCPS (non-temporary)	Various	VBCPS Bus Drivers in an allocation received their own rate
Clerical	\$ 13.9800	Effective 6/28/21
Custodian	\$ 11.6000	Entry Rate of Grade 5 for 21-22
Driver Ed Teacher-Behind the Wheel (Licensed)	\$ 35.0000	Summer School Teacher Rate
Driver Ed Parapro -Behind the Wheel (Non - Licensed)	\$ 17.5500	
Driver Ed Teacher-Classroom	\$ 35.0000	Summer School Teacher Rate
Interpreter	\$ 20.1600	
Library/Media Assistant	\$ 13.9848	
Nurse (RN)	\$ 32.0000	Summer School Rate
Nurse Assistant	\$ 13.9840	
OT/PT	\$ 35.0000	

Note: Retirees filling Temporary Employment Agreements may receive the midpoint of the grade for which they are working.


VIRGINIA BEACH CITY PUBLIC SCHOOLS
 CHARTING THE COURSE

Part-Time/Temporary Hourly Rates
SY 2022-2023 (DRAFT)

Position	July 1, 2022	Comments
<i>(Note: With the exception of Summer School, rates based on 19/20 entry)</i>		
SUMMER SCHOOL EMPLOYEES (continue)		
OT/PT Assistant	\$ 23.1440	
Security Assistant	\$ 13.9848	
Summer Feeding Program (Manager)	\$ 21.6000	
Summer Feeding Program (Assistant)	\$ 13.7437	
Teacher Assistant subbing for Teacher <i>(applies to non-VBCPS employees working summer school only)</i>	\$ 18.4750	<i>Summer School Rate of \$13.985 plus \$4.49</i>
Teacher	\$ 35.0000	<i>Certified Summer School Teacher Rate</i>
Teacher - Fast Track	\$ 35.0000	<i>Certified Summer School Teacher Rate</i>
Teacher - Fast Track Tutor (non-certified)	\$ 25.9770	
Teacher - IEP/Summer Eligibility Assessment	\$ 16.7700	
Teacher Assistant	\$ 13.9848	
MISCELLANEOUS HOURLY AND/OR DAILY RATES		
Acting Administrator	\$ 31.21-74.45	<i>Superintendent or designee approval required (Grade 20-MP of 28)</i>
Alternate Chief Examiner - Adult Learning Center (ALC)	\$ 32.0722	<i>Entry Rate for a Teacher</i>
Audit Intern	\$ 13.3455	
Baille Translator	\$ 17.9625	
Bus Driver - Additonal/Double Run	\$ 8.5000	
Bus Driver - Field Trip Rate (non-contracted employee)	\$ 9.5000	<i>Effective January 1, 2022, move to \$11.00 per hour</i>
Bus Driver - Parks and Recreation	\$ 14.6022	
Bus Driver Trainee	\$ 21.0767	
Bus Driver - Wait Time (non-contracted Employee)	\$ 9.5000	
CDL - Random Drug Testing	\$ 8.5000	
Cafeteria Assistant-Special Events	\$ 13.7437	<i>Per Food Service Request</i>
Cafeteria Manager-Special Events	\$ 21.6000	<i>Per Food Service Request</i>
Cafeteria Monitor	\$ 11.0787	
Clerical Support	\$ 14.60-19.25	
Computer Lab Facilitator-Technician (ALC)	\$ 16.4010	
Contact Tracer (RN)	\$ 39.9911	
Contact Tracer (LPN)	\$ 21.4186	
Contact Tracer (Non-medical)	\$ 18.7000	
Contact Tracer (Weekend-all)	\$ 50.0000	
Curriculum Development/Textbook Adoption	\$ 35.0000	
Disc Jockey	\$ 25.00	
Evening Administrator	\$ 35.84	<i>Entry Rate for a HS AP</i>
Foreign Language Translator-Oral	\$ 14.00	
Foreign Language Translator-Written	\$ 16.00	
Guidance Representative - Hearings	\$ 35.00	<i>Per Hour</i>
Hearing Officer - Student Discipline	\$ 45.00	<i>Per Hour</i>
Hearing Officer - Case Cancelled	\$ 15.00	<i>Per Case</i>
Homebound Teacher - Certified	\$ 32.0722	<i>Entry Rate for a Teacher</i>
Homebound Teacher - Non-Certified Teacher	\$ 25.9770	<i>Adj. by same % and Entry Level-Teacher</i>
Homework Hotline - Non Certified Teacher	\$ 25.9770	<i>Adj. by same % and Entry Level-Teacher</i>
Homework Hotline - Certified Teacher	\$ 32.0722	<i>Entry Rate for a Teacher</i>
Interpreter - After School Activities - (EIPA 2.5-2.9)	\$ 19.2522	<i>Entry Rate for grade 13 interpreter</i>
Interpreter - After School Activities - (EIPA 3.0-3.4)	\$ 20.6267	<i>Entry Rate for grade 14 interpreter</i>
Interpreter - After School Activities - (EIPA 3.5-3.9)	\$ 23.6785	<i>Entry Rate for grade 16 interpreter</i>
IPT/VGLA Testing & Scoring	\$ 25.0000	
Jail Education Program - Social Worker	\$ 40.0000	
Jail Education Program - Psychologist	\$ 60.0000	
Jail Education Program - Teacher	\$ 32.0722	<i>Entry Rate for a Teacher</i>
Leadership Camp Counselor	STIPEND	<i>To be paid via a stipend, effective July 1, 2021.</i>
Media Lab Facilitator - ALC	\$ 25.9770	
Music Accompanist	\$ 25.0000	
Music Clinicians/Judges	\$ 32.0722	<i>Entry Rate for a Teacher</i>
Occupation Therapy Assistant (Certified)	\$ 22.0967	<i>Entry Rate for OT/PT Asst.</i>
Occupation Therapist	\$ 34.2500	
PALS Instructor (HD)	\$ 15.5000	
PALS Instructor (BD)	\$ 18.5000	
PALS Instructor (Certified)	\$ 21.5000	
Physical Therapist	\$ 34.2500	

Note: Retirees filling Temporary Employment Agreements may receive the midpoint of the grade for which they are working.


VIRGINIA BEACH CITY PUBLIC SCHOOLS
 CHARTING THE COURSE

**Part-Time/Temporary Hourly Rates
 SY 2022-2023 (DRAFT)**

Position	July 1, 2022	Comments
<i>(Note: With the exception of Summer School, rates based on 19/20 entry)</i>		
MISCELLANEOUS HOURLY AND/OR DAILY RATES (continue)		
Physical Therapy Assistant (Licensed)	\$ 22.0967	Entry Rate for OT/PT Asst.
Professional Dev. Activity Instr. (PDA)	\$ 30.0000	
Professional Dev. Activity Instr. (PDA) - PLP Prep	\$ 25.0000	
Professional Dev. Activity Instr. (PDA) - Non - PLP Prep	\$ 15.0000	
Program Planner - ALC	\$ 32.0722	Entry Rate for a Teacher
Project Support Staff	\$ 12.72-74.45	Superintendent or designee approval required (Grade 7-midpoint of 28)
Project Support Staff - PIA - Clerical	\$ 14.6022	Entry Rate for Office Assoc. II
Project Support Staff - Materials Asst.	\$ 14.6022	Entry Rate for Grade 9
Retake Expedited Coordinator	\$ 20.0000	
Saturday Detention	\$ 20.0000	
Security- Police Officers (Non-athletic)	\$ 50.0000	
Security - Police Officers (Graduation Only)	\$ 50.0000	
Security - Police Supervisor (Graduation Only)	\$ 52.0000	
Security - Police Lieutenant (Graduation Only)	\$ 54.0000	
Special Education Job Coach - Training	\$ 11.0250	
Special Education Job Coach - HD	\$ 14.7000	
Special Education Job Coach - BD	\$ 17.1465	
Specialty Camp Coach	\$ 15.3090	
Student Workers	\$ 11.0000	Minimum Wage Requirement
Teacher - Academic Programs	\$ 32.0722	Entry Rate for a Teacher
Teacher - After Hours (approval required)	\$ 32.0722	Entry Rate for a Teacher
Teacher - ALC	\$ 32.0722	Entry Rate for a Teacher
Teacher - Community Service Programs	\$ 25.3575	
Teacher - Workforce Development Training	\$ 25.3575	
Teacher - Transition Program (Grant)	\$ 32.0722	Entry Rate for a Teacher
Test Examiner	\$ 21.0600	
Test Proctor	\$ 14.6022	Entry Rate for Office Assoc. II
TSIP Test Proctor	\$ 17.3040	
Tutor - AVID Program	\$ 17.6300	
Tutor - Certified	\$ 32.0722	Entry Rate for a Teacher
Tutor - Non-certified	\$ 25.9770	Adj. by same % as Entry Level-Teacher
Workshop Participants - Classified	\$ 9.3660	
Workshop Participants - Teacher	\$ 20.8110	50% of the Teacher Scale for 19 years of exp.

Note: Retirees filling Temporary Employment
 Agreements may receive the midpoint of the grade for which they are working.



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

TABLE OF ALLOWANCES SY 2022 - 2023 Effective: July 1, 2022		
CODE	DESCRIPTION	VALUE
ZALW 7016	Acting Pay* - (<i>Per Regulation 2-48.2</i>)	Varies
ZALW 7010	Additional Class - HS Teacher	5,600.00
ZALW 7011	Additional Class - MS Teacher	5,600.00
ZALW 7000	Additional Time - Vocational Teacher	400.00
ZALW 7200	Advanced Certificate - (<i>CAGS, ED.S., or Masters plus 30</i>)	4,490.00
ZALW 7040	Cafeteria Manager - Additional School Served	750.00
ZALW 7207	Career Teacher - (<i>3-year cycle</i>)	1,000.00
ZALW 7211	Clerical 180 Points Allowance	350.00
ZALW 7212	Clerical 360 Points Allowance	475.00
ZALW 7213	Clerical Associate Degree	525.00
ZALW 7214	Clerical Bachelor Degree	750.00
ZALW 7220	Clinical Competency Certification	1,000.00
ZALW 7097	Data Communication Allowance	540.00
ZALW 7230	Doctorate Administrative	6,500.00
ZALW 7231	Doctorate Instructional	6,065.00
ZALW 7095	Executive Communication Allowance	1,200.00
ZALW 7096	Emergency Communication Allowance	420.00
ZALW 7235	School Nutrition Specialist	1,000.00
ZALW 7245	Interpreter 180 Points Allowance	350.00
ZALW 7246	Interpreter 360 Points Allowance	475.00
ZALW 7250	Masters Allowance Instructional	3,050.00
ZALW 7271	Masters Allowance Professional	2,585.00
ZALW 7051	Miscellaneous Credit*	Varies
ZALW 7255	MS Certified Systems Eng/Dev	1,500.00
ZALW 7260	National Board for Teaching Standards Certification	2,000.00
ZALW 7267	Nursing Bachelors Degree	750.00
ZALW 7270	Professional Licenses/Certifications	1,500.00
ZALW 7075	Doctoral Intern in Professional Psychology* (<i>Eligible for health insurance subsidy</i>)	32,000.00
ZALW 7275	Registered Dietician	1,000.00
ZALW 7280	Registry Interpreters for Deaf	2,500.00
ZALW 7285	Journeyman Tradesman License	350.00
ZALW 7286	Master Tradesman License	1,000.00
ZALW 7295	Teacher Assistant 180 Points Allowance	350.00
ZALW 7296	Teacher Assistant 360 Points Allowance	475.00
ZALW 7297	Teacher/Security Assistant Bachelor's Degree	475.00
ZALW 7050	Temporary Duty Allowance*	Varies
ZALW 7090	Travel Allowance - (<i>Per contract or employment agreement</i>)	Varies
2022-2023 SY	Tuition Reimbursement Rate (<i>Per Policy 4-39</i>)	1,000.00

* Denotes allowances that are not subject to VRS



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

MIDDLE SCHOOL ATHLETIC SUPPLEMENTS SY 2022 - 2023					
CODE	SEASON	DESCRIPTION	VALUE	TIER	
ZATH 8000	Spring	Baseball Coach	2,100.00	2	<p><i>An additional \$300 will be added for employees who have completed 5 through 9 consecutive years of coaching the same sport.</i></p> <p><i>Employees who have completed 10 or more consecutive years of coaching the same sport will receive \$600.</i></p>
ZATH 8001	Spring	Baseball Asst Coach	800.00	6	
ZATH 8004	Winter 1	Basketball Coach - Boys	2,100.00	2	
ZATH 8005	Winter 1	Basketball Asst. Coach - Boys	800.00	6	
ZATH 8008	Winter 1	Basketball Coach - Girls	2,100.00	2	
ZATH 8009	Winter 1	Basketball Asst Coach - Girls	800.00	6	
ZATH 8012	Semester 1	Cheerleading Coach	2,500.00	1	
ZATH 8013	Semester 1	Cheerleader Assistant	1,500.00	4	
ZATH 8016	Spring	Field Hockey	2,100.00	2	
ZATH 8017	Spring	Field Hockey Asst Coach	800.00	6	
ZATH 8019	Fall	Football Head Coach	2,500.00	1	
ZATH 8020	Fall	Football Asst Coach (2 versus school)	1,750.00	3	
ZATH 8027	Fall	Soccer Coach - Boys	2,100.00	2	
ZATH 8028	Fall	Soccer Asst Coach - Boys	800.00	6	
ZATH 8031	Fall	Soccer Coach - Girls	2,100.00	2	
ZATH 8032	Fall	Soccer Asst Coach - Girls	800.00	6	
ZATH 8035	Spring	Softball Coach	2,100.00	2	
ZATH 8032	Spring	Softball Asst Coach	800.00	6	
ZATH 8039	Spring	Track Coach - Boys	2,100.00	2	
ZATH 8043	Spring	Track Coach - Girls	2,100.00	2	
ZATH 8045	Spring	Track Assistant	1,000.00	5	
ZATH 8048	Winter 2	Volleyball Coach - Girls	2,100.00	2	
ZATH 8049	Winter 2	Volleyball Asst Coach - Girls	800.00	6	
ZATH 8052	Winter 2	Wrestling Coach	2,100.00	2	
ZATH 8053	Winter 2	Wrestling Asst Coach	800.00	6	

HIGH SCHOOL ATHLETIC SUPPLEMENTS SY 2022 - 2023					
CODE	SEASON	DESCRIPTION	VALUE	TIER	
ZATH 8204	Spring	Baseball Coach	3,500.00	3	<p><i>An additional \$300 will be added for employees who have completed 5 through 9 consecutive years of coaching the same sport.</i></p> <p><i>Employees who have completed 10 or more consecutive years of coaching the same sport will receive \$600.</i></p>
ZATH 8208	Spring	Baseball Asst Coach	1,300.00	5A	
ZATH 8208	Winter	Basketball Coach - Boys	4,000.00	2	
ZATH 8209	Winter	Basketball Asst Coach Boys	1,500.00	4A	
ZATH 8212	Winter	Basketball Coach - Girls	4,000.00	2	
ZATH 8213	Winter	Basketball Asst Coach Girls	1,500.00	4A	
ZATH 8216	Fall-Winter	Cheerleading Coach	3,500.00	3	
ZATH 8218	Fall	Cheerleader Asst Coach	1,300.00	5A	
ZATH 8217	Fall	Cheerleading Coach (Competitive)	2,000.00	6	
ZATH 8220	Winter	Diving Coach	2,500.00	5	
ZATH 8224	Fall	Field Hockey Coach	3,500.00	3	
ZATH 8225	Fall	Field Hockey Asst Coach	1,300.00	5A	
ZATH 8228	Fall	Football Head Coach	7,000.00	1	
ZATH 8229	Fall	Football Assistant Coach	4,850.00	1A	
ZATH 8232	Fall	Golf Coach	2,000.00	6	
ZATH 8236	Winter	Gymnastics Coach	3,000.00	4	
ZATH8300	Spring	Lacrosse Coach - Boys	3,500.00	3	
ZATH8301	Spring	Lacrosse Assistant Coach - Boys	1,300.00	5A	
ZATH8302	Spring	Lacrosse Coach - Girls	3,500.00	3	
ZATH8303	Spring	Lacrosse Assistant Coach - Girls	1,300.00	5A	
ZATH 8240	Spring	Soccer Coach - Boys	3,000.00	3	
ZATH 8028	Spring	Soccer Asst Coach Boys	1,300.00	5A	
ZATH 8244	Spring	Soccer Coach - Girls	3,500.00	3	
ZATH 8032	Spring	Soccer Asst Coach Girls	1,300.00	5A	
ZATH 8248	Spring	Softball Coach	3,500.00	3	
ZATH 8036	Spring	Softball Asst Coach	1,300.00	5A	
ZATH 8252	Winter	Swimming Coach - Boys	3,000.00	4	
ZATH 8253	Winter	Swimming Asst Coach Boys	1,100.00	6A	
ZATH 8254	Winter	Swimming Coach - Girls	3,000.00	4	
ZATH 8255	Winter	Swimming Asst Coach Girls	1,100.00	6A	
ZATH 8256	Spring	Tennis Coach - Boys	2,500.00	5	
ZATH 8260	Spring	Tennis Coach - Girls	2,500.00	5	
ZATH 8264	Winter	Track Indoor Coach - Boys	3,000.00	4	



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

**HIGH SCHOOL
ATHLETIC SUPPLEMENTS
SY 2022 - 2023**

CODE	SEASON	DESCRIPTION	VALUE	TIER
ZATH 8265	Winter	Track Indoor Assistant - Boys	2,000.00	3A
ZATH 8268	Winter	Track Indoor Coach - Girls	3,000.00	4
ZATH 8269	Winter	Track Indoor Assistant - Girls	2,000.00	3A
ZATH 8272	Spring	Track Outdoor Coach - Boys	3,500.00	3
ZATH 8273	Spring	Track Outdoor Assistant - Boys	2,200.00	2A
ZATH 8276	Spring	Track Outdoor Coach - Girls	3,500.00	3
ZATH 8277	Spring	Track Outdoor Assistant - Girls	2,200.00	2A
ZATH 8280	Fall	Cross Country - Boys	2,500.00	5
ZATH 8283	Fall	Cross Country - Girls	2,500.00	5
ZATH 8289	Fall	Volleyball Coach - Boys	3,500.00	3
ZATH 8290	Fall	Volleyball Asst Coach Boys	1,300.00	5A
ZATH 8293	Fall	Volleyball Coach - Girls	3,500.00	3
ZATH 8294	Fall	Volleyball Asst Coach Girls	1,300.00	5A
ZATH 8297	Winter	Wrestling Coach	4,000.00	2
ZATH 8298	Winter	Wrestling Asst Coach	1,500.00	4
ZATH 8299	Fall	Weight Room Coordinator	1,500.00	n/a
ZATH 8350	Spring	JV Baseball Coach	2,200.00	3JV
ZATH 8354	Winter	JV Basketball Coach - Boys	2,600.00	2JV
ZATH 8358	Winter	JV Basketball Coach - Girls	2,600.00	2JV
ZATH 8362	Fall-Winter	JV Cheerleading Coach	2,200.00	3JV
ZATH 8365	Fall	JV Field Hockey Coach	2,200.00	3JV
ZATH 8368	Fall	JV Football Coach	3,000.00	1JV
ZATH 8369	Fall	JV Football Assistant Coach	2,200.00	3JV
ZATH 8372	Spring	JV Soccer Coach - Boys	2,200.00	3JV
ZATH 8375	Spring	JV Soccer Coach - Girls	2,200.00	3JV
ZATH 8379	Spring	JV Softball Coach	2,200.00	3JV
ZATH 8382	Winter	JV Wrestling Coach	2,600.00	2JV


VIRGINIA BEACH CITY PUBLIC SCHOOLS
 CHARTING THE COURSE

HIGH SCHOOL DEPARTMENT CHAIR SUPPLEMENTS
SY 2022 - 2023

DESCRIPTION	CODE	0 - 2 Members \$500	3 - 7 Members \$1,050	8 - 12 Members \$1,350	13 - 17 Members \$1,500	18 or More \$1,650
Agriculture Department Chair	ZDPT 7500	<p><i>One code is used to describe the department. Pay Adjustments are given to allow for the number of members in each department.</i></p>				
Business Department Chair	ZDPT 7502					
Distributive Ed Department Chair	ZDPT 7504					
Driver Ed Team Leader	ZDPT 7506					
English Department Chair	ZDPT 7508					
Fine Arts Department Chair	ZDPT 7510					
Foreign Language Department Chair	ZDPT 7512					
Family & Consumer Science Department Chair	ZDPT 7514					
Industrial Arts Department Chair	ZDPT 7516					
Library Department Chair	ZDPT 7518					
Mathematics Department Chair	ZDPT 7522					
Marketing Department Chair	ZDPT 7520					
Nursing Department Chair	ZDPT 7524					
Health & P.E. Department Chair	ZDPT 7526					
Science Department Chair	ZDPT 7528					
Social Studies Department Chair	ZDPT 7530					
Special Education Department Chair	ZDPT 7532					
Specialist Department Chair	ZDPT 7534					
Technology Department Chair	ZDPT 7536					

Department Chair supplements will be paid to employee over 10 months, Sept-June.

Department Chair supplements are paid based on the academic area covered. Any deviation from this payment method must be submitted in writing to the Department of School Leadership for their review and recommendation. Approved recommendations will be forwarded to the Department of Human Resources for final approval.



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

**ELEMENTARY SCHOOL
NONATHLETIC SUPPLEMENTS
SY 2022 - 2023**

CODE	DESCRIPTION	VALUE	SEASON	TIER	Comments
ZNTH 7600	Academic Coordinator	2,000.00	9/1-6/30	1	
ZNTH 7612	Spanish Academy Coordinator/ <i>Miscellaneous</i>	800.00	9/1-6/30	4	
ZNTH 7603-12	Grade Level Coordinator 3-7 Members	800.00	9/1-6/30	4	
ZNTH 7603-12	Grade Level Coordinator 8+ Members	1,200.00	9/1-6/30	n/a	Additional \$400 for 8+ members
ZNTH 7620	Newspaper Sponsor/ <i>Miscellaneous</i>	600.00	9/1-6/30	5	
ZNTH 7623	Partners In Education Coordinator	600.00	9/1-6/30	5	Managed by the Dept. of Media & Communications
ZNTH 7625	Safety Patrol	600.00	9/1-6/30	5	
ZNTH 7626	SCA Advisor	1,000.00	9/1-6/30	3	
ZNTH 7630	School Improvement Coordinator/SRT	1,800.00	9/1-6/30	2	SRT = Student Response Team
ZNTH 7631	School Media Liaison	600.00	9/1-6/30	5	
ZNTH 7602	Special Ed Committee Coordinator	2,000.00	9/1-6/30	1	
ZNTH 7638	Transportation Assistant	1,000.00	9/1-6/30	3	
ZNTH 7645	Yearbook Sponsor/ <i>Miscellaneous</i>	1,000.00	9/1-6/30	3	
New	Miscellaneous Club Sponsors			n/a	Funds used to meet program unique to the school

Non-Athletic supplements with a "miscellaneous" designation may be used either as noted or to compensate employees for programs unique to the school.

**MIDDLE SCHOOL
NONATHLETIC SUPPLEMENTS
SY 2022 - 2023**

CODE	DESCRIPTION	VALUE	SEASON	TIER	Comments
ZNTH 7701	Band	1,500.00	9/1-6/30	3	
ZNTH 7707	Choral Sponsor	1,500.00	9/1-6/30	3	
ZNTH 7708	Debate Sponsor	1,500.00	2/1-3/31	3	
ZNTH 7709	Drama Sponsor	1,500.00	9/1-11/15	3	
ZNTH 7711	Forensics Sponsor	1,500.00	3/16-5/31	3	
ZNTH 7810	Intramural Coordinator Fall	700.00	9/1-11/15	4	
ZNTH 7813	Intramural Coordinator Spring	700.00	3/16-5/31	4	
ZNTH 7811	Intramural Coordinator Winter 1	700.00	11/1-1/15	4	
ZNTH 7812	Intramural Coordinator Winter 2	700.00	2/1-3/31	4	
ZNTH 7815	Intramural Sponsor Fall 1st	600.00	9/1-11/15	6	
ZNTH 7816	Intramural Sponsor Fall 2nd	600.00	9/1-11/15	6	
ZNTH 7817	Intramural Sponsor Winter 1 1st	600.00	11/1-1/15	6	
ZNTH 7818	Intramural Sponsor Winter 1 2nd	600.00	11/1-1/15	6	
ZNTH 7819	Intramural Sponsor Winter 2 1st	600.00	2/1-3/31	6	
ZNTH 7820	Intramural Sponsor Winter 2 2nd	600.00	2/1-3/31	6	
ZNTH 7821	Intramural Sponsor Spring 1st	600.00	3/16-5/31	6	
ZNTH 7822	Intramural Sponsor Spring 2nd	600.00	3/16-5/31	6	
ZNTH 7712	Scholastic Bowl	1,500.00	11/1-1/15	3	
ZNTH 7714	National Junior Honor Society	1,500.00	9/1-6/30	3	
ZNTH 7716	Orchestra	1,500.00	9/1-6/30	3	
ZNTH 7717	Partners In Education (Community Ed)	600.00	9/1-6/30	6	Managed by the Dept. of Media & Communications
ZNTH 7718	SCA Advisor	2,500.00	9/1-6/30	1	
ZNTH 7719	School Media Liaison	600.00	9/1-6/30	6	
ZNTH 7706	Special Ed Committee Coordinator	2,500.00	9/1-6/30	1	
ZNTH 7720	Student Recognition Coordinator	1,500.00	9/1-6/30	3	
ZNTH 7728	Student Response Team Coord	2,500.00	9/1-6/30	1	
ZNTH 7721	Transportation Assistant	1,800.00	9/1-6/30	2	
ZNTH 7722	Yearbook Sponsor	2,500.00	9/1-6/30	1	
ZNTH 7724	MS Activity Driver Fall	800.00	9/1-11/15	5	
ZNTH 7725	MS Activity Driver Winter 1	800.00	11/1-1/15	5	
ZNTH 7726	MS Activity Driver Winter 2	800.00	2/1-3/31	5	
ZNTH 7727	MS Activity Driver Spring	800.00	3/16-5/31	5	


VIRGINIA BEACH CITY PUBLIC SCHOOLS
 CHARTING THE COURSE

MIDDLE SCHOOL
NONATHLETIC SUPPLEMENTS
SY 2022 - 2023

CODE	DESCRIPTION	SEASON	Comments
ZNTH 7750	AIASA Sponsor	9/1-6/30	Determined by Principal: Club sponsorship funding not to exceed a total of \$5,250 per school not to exceed \$1,050 per club.
ZNTH 7752	Art Club Sponsor	9/1-6/30	
ZNTH 7754	Chess Club Sponsor	9/1-6/30	
ZNTH 7755	Chrome Club Sponsor	9/1-6/30	
ZNTH 7756	Computer Club Sponsor	9/1-6/30	
ZNTH 7758	Crime Solvers Sponsor	9/1-6/30	
ZNTH 7759	Culture Club Sponsor	9/1-6/30	
ZNTH 7781	Destination Imagination	9/1-6/30	
ZNTH 7760	Drama Club Sponsor	9/1-6/30	
ZNTH 7763	FEA Sponsor	9/1-6/30	
ZNTH 7764	FCCLA Sponsor	9/1-6/30	
ZNTH 7767	French Club Sponsor	9/1-6/30	
ZNTH 7774	Latin Club Sponsor	9/1-6/30	
ZNTH 7776	Mathematics Club Sponsor	9/1-6/30	
ZNTH 7782	Photography Club Sponsor	9/1-6/30	
ZNTH 7786	Science Club Sponsor	9/1-6/30	
ZNTH 7789	Spanish Club Sponsor	9/1-6/30	
ZNTH 7793	Technology Club Sponsor	9/1-6/30	
ZNTH 7841	Misc. Club Sponsor - 1st	9/1-6/30	
ZNTH 7842	Misc. Club Sponsor - 2nd	9/1-6/30	
ZNTH 7843	Misc. Club Sponsor - 3rd	9/1-6/30	
ZNTH 7796	Video Prod Club Sponsor	9/1-6/30	Determined by Principal: Part of Foundation Funding Budget for Leadership Positions in each Middle School
ZNTH 7797	Wellness Coordinator	9/1-6/30	
ZNTH 7751	Applied Arts Coordinator	9/1-6/30	
ZNTH 7757	Computer Coordinator	9/1-6/30	
ZNTH 7761	Electives Coordinator	9/1-6/30	
ZNTH 7762	English Coordinator	9/1-6/30	
ZNTH 7765	Fine Arts Coordinator	9/1-6/30	
ZNTH 7766	Foreign Language Coordinator	9/1-6/30	
ZNTH 7768	Grade Level 6 Coordinator	9/1-6/30	
ZNTH 7769	Grade Level 7 Coordinator	9/1-6/30	
ZNTH 7770	Grade Level 8 Coordinator	9/1-6/30	
ZNTH 7772	Health/PE Coordinator	9/1-6/30	
ZNTH 7773	Language Arts Coordinator	9/1-6/30	
ZNTH 7775	Library Coordinator	9/1-6/30	
ZNTH 7777	Mathematics Coordinator	9/1-6/30	
ZNTH 7779	Miscellaneous Coordinator	9/1-6/30	
ZNTH 7713	Miscellaneous Leadership Sponsor	9/1-6/30	
ZNTH 7780	Music Coordinator	9/1-6/30	
ZNTH 7783	Practical Arts Coordinator	9/1-6/30	
ZNTH 7784	Principal's Advisory Committee Chair	9/1-6/30	
ZNTH 7785	Resource Coordinator	9/1-6/30	
ZNTH 7787	Science Coordinator	9/1-6/30	
ZNTH 7788	Social Studies Coordinator	9/1-6/30	
ZNTH 7790	Special Ed Committee Coordinator	9/1-6/30	
ZNTH 7791	Staff Development Coordinator	9/1-6/30	
ZNTH 7792	Strategic Planning Coordinator	9/1-6/30	
ZNTH 7794	Technology Coordinator	9/1-6/30	
ZNTH 7795	Teen Living Coordinator	9/1-6/30	



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

HIGH SCHOOL
NONATHLETIC SUPPLEMENTS
SY 2022 - 2023

CODE	DESCRIPTION	VALUE	SEASON	TIER	Comments
ZNTH 7859	Civic Club Sponsor/ <i>Miscellaneous</i>	600.00	9/1-6/30	9	
ZNTH 7901	HS Miscellaneous Club Sponsor 1	1,000.00	9/1-6/30	7	
ZNTH 7902	HS Miscellaneous Club Sponsor 2	1,000.00	9/1-6/30	7	
ZNTH 7903	HS Miscellaneous Club Sponsor 3	1,000.00	9/1-6/30	7	
ZNTH 7862	DECA Coordinator/ <i>Miscellaneous</i>	800.00	9/1-6/30	8	
ZNTH 7866	FBLA Coordinator/ <i>Miscellaneous</i>	600.00	8/1-6/30	9	
ZNTH 7868	FFA Coordinator/ <i>Miscellaneous</i>	600.00	9/1-6/30	9	
ZNTH 7869	FCCLA / <i>Miscellaneous</i>	600.00	9/1-6/30	9	
ZNTH 7872	HOSA Coordinator/ <i>Miscellaneous</i>	600.00	9/1-6/30	9	
ZNTH 7890	TSA Coordinator/ <i>Miscellaneous</i>	600.00	9/1-6/30	9	
ZNTH 7891	VICA Coordinator/ <i>Miscellaneous</i>	600.00	9/1-6/30	9	
ZNTH 7867	FEA Coordinator/ <i>Miscellaneous</i>	1,000.00	9/1-6/30	7	
ZNTH 7878	Newspaper Sponsor/ <i>Miscellaneous</i>	1,800.00	9/1-6/30	6	
ZNTH 7879	Destination Imagination/ <i>Miscellaneous</i>	1,000.00	9/1-6/30	7	
ZNTH 7875	Magazine Sponsor/ <i>Miscellaneous</i>	1,800.00	9/1-6/30	6	
<i>Non-Athletic supplements with a "miscellaneous" designation may be used either as noted or to compensate employees for programs unique to the school.</i>					
ZNTH7895-7897	Activity Bus Driver	2,000.00	9/1-6/30	5	<i>per season</i>
ZNTH 7851	Assistant Student Activities Coordinator	4,000.00	8/1-6/30	1	2 per school
ZNTH 7858	Choral Sponsor	2,500.00	9/1-6/30	3	
ZNTH 7864	Color Guard	1,000.00	9/1-6/30	7	
ZNTH 7861	Debate Sponsor	2,500.00	10/1-4/30	3	
ZNTH 7863	Drama Sponsor	2,500.00	10/1-4/30	3	
	e-Sports	2,500.00	9/1-6/30	3	
ZNTH 7894	Film Festival Director	2,500.00	9/1-6/30	3	<i>per season</i>
ZNTH 7870	Forensics Sponsor	2,500.00	10/1-4/30	3	
ZNTH 7871	Freshman Class Sponsor	1,000.00	9/1-6/30	7	
ZNTH 7873	Scholastic Bowl	2,500.00	8/1-2/28	3	
ZNTH 7874	Junior Class Sponsor	1,800.00	9/1-6/30	6	
ZNTH 7860	Leadership Workshop Coordinator	2,250.00	9/1-6/30	4	2 per school
ZNTH 7852	Marching Band	3,600.00	8/1-6/30	2	
ZNTH 7853	Music Sectional	1,800.00	8/1-6/30	6	
ZNTH 7877	National Honor Society	1,800.00	9/1-6/30	6	
ZNTH 7880	Orchestra	2,500.00	9/1-6/30	3	
ZNTH 7881	Partners in Education Coordinator	600.00	9/1-6/30	9	<i>Managed by the Dept. of Comm. & Community Engage.</i>
ZNTH 7898	SCA Advisor Assistant	2,500.00	9/1-6/30	3	
ZNTH 7882	SCA Advisor (Lead)	4,000.00	9/1-6/30	1	
ZNTH 7899	Scholarship Coordinator	2,500.00	9/1-6/30	3	
ZNTH 7885	School Media Liaison	600.00	9/1-6/30	9	
ZNTH 7886	Senior Class Sponsor	2,500.00	9/1-6/30	3	
ZNTH 7887	Sophomore Class Sponsor	1,000.00	9/1-6/30	7	
ZNTH 7857	Special Ed Committee Coordinator	2,500.00	9/1-6/30	3	
ZNTH 7904	Student Advisory Lead	2,250.00	9/1-6/30	4	<i>Moved from Dept Chair to Non-Athletic</i>
ZNTH 7900	Student Response Team Coordinator	2,500.00	9/1-6/30	3	
ZNTH 7888	Transition Coordinator	600.00	9/1-6/30	9	
ZNTH 7889	Transportation Assistant (Lead)	1,800.00	9/1-6/30	6	
ZNTH 7905	Transportation Assistant	800.00	9/1-6/30	8	
ZNTH 7892	Yearbook Sponsor	3,600.00	9/1-6/30	2	

Acronym	Description		
AIASA	American Industrial Arts Student Association		
DECA	Distributed Education Clubs of America		
FBLA	Future Business Leaders of America		
FEA	Future Educators of America		
FFA	Future Farmers of America		
FCCLA	Family, Career & Community Leaders of America		
HOSA	Health Occupations Students of America		
TSA	Technical Students Association		
VICA	Vocational Industrial Clubs of America		



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

Student Activity Rates for Employees			
SY 2022 - 2023			
<i>All payments are a flat rate unless otherwise noted.</i>			
	Description	Flat Rate	Hourly Rate
Baseball			
Announcer	1 Game	25.00	
Announcer	2 Games	40.00	
Scoreboard Operator		25.00	
Scorer	1 Game	25.00	
Scorer	2 Games	40.00	
Scorer	HS Event	60.00	
Site Coordinator		50.00	
Ticket Sellers and Takers	1 Game	25.00	
Ticket Sellers and Takers	2 Games	40.00	
Basketball			
Announcer	1 Game	25.00	
Announcer	2 Games	40.00	
Locker Room Monitor		40.00	
Scoreboard Operator/Timer	1 Game	25.00	
Scoreboard Operator/Timer	2 Games	40.00	
Scoreboard Operator/Timer	HS Event	45.00	
Scorer	1 Game	25.00	
Scorer	2 Games	40.00	
Scorer	HS Event	45.00	
Site Coordinator		50.00	
Ticket Sellers	1 Game	25.00	
Ticket Sellers	2 Games	40.00	
Ticket Takers	1 Game	25.00	
Ticket Takers	2 Games	40.00	
Typist		30.00	
Cheerleading			
Announcer		55.00	
Announcer	MS Event	40.00	
Camera Operator		130.00	
Scorer		65.00	
Tabulators		65.00	
Ticket Sellers		70.00	
Ticket Sellers	MS Event	40.00	
Ticket Takers		70.00	
Ticket Takers	MS Event	40.00	
Timer		65.00	



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

Student Activity Rates for Employees			
SY 2022 - 2023			
<i>All payments are a flat rate unless otherwise noted.</i>			
	Description	Flat Rate	Hourly Rate
Cross Country			
Chute Managers		40.00	
Chute Workers		20.00	
Computer Programmer		40.00	
Judge		30.00	
Marshal		20.00	
Recorder		30.00	
Scorer	1 Game	30.00	
Scorer	2 Games	40.00	
Starter		40.00	
Ticket Sellers		40.00	
Ticket Takers		40.00	
Timer		40.00	
Debate			
Asst. Director		50.00	
Judge	MS Event		25.00
Judge	HS Event		25.00
Judge Coordinator	MS Event		45.00
Scorer/Tabulator	HS Event	30.00	
Typist		30.00	
Field Hockey			
Announcer	1 Game	25.00	
Announcer	2 Games	40.00	
Scorer	1 Game	25.00	
Scorer	2 Games	40.00	
Site Coordinator		50.00	
Ticket Sellers and Takers	1 Game	25.00	
Ticket Sellers and Takers	2 Games	40.00	
Timer	1 Game	25.00	
Timer	2 Games	40.00	
Football			
Announcer	MS Event	25.00	
Announcer		40.00	
Camera Operator		70.00	
Chain Crew	MS Event	25.00	
Clock Operator	MS Event	25.00	
Clock Operator		40.00	
Site Coordinator	MS Event	50.00	
Site Coordinator		75.00	
Ticket Taker and Sellers	MS Event	25.00	
Ticket Taker and Sellers		40.00	



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

Student Activity Rates for Employees			
SY 2022 - 2023			
<i>All payments are a flat rate unless otherwise noted.</i>			
	Description	Flat Rate	Hourly Rate
Forensics			
Judge	Middle/High		25.00
Typist		30.00	
Golf			
Scorer		50.00	
Gymnastics			
Announcer		40.00	
Announcer	Multi-Games	55.00	
Scorer		40.00	
Scorer	Multi-Games	55.00	
Site Coordinator		75.00	
Ticket Taker and Sellers		40.00	
Ticket Taker and Sellers	Multi-Games	55.00	
Typist		25.00	
One Act Play			
Critics		55.00	
Light Tech		150.00	
Program Coordinator		50.00	
Site Coordinator		150.00	
Sound Tech		150.00	
Ticket Taker and Sellers		20.00	
Timer		150.00	
Typist		100.00	
Scheduling Committee			
Typist		200.00	
Scholastic Bowl			
Judge		35.00	
Moderator		20.00	
Quizmaster		35.00	
Readers		35.00	
Timer		25.00	
Timer	Multi-Games	35.00	



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

Student Activity Rates for Employees			
SY 2022 - 2023			
<i>All payments are a flat rate unless otherwise noted.</i>			
	Description	Flat Rate	Hourly Rate
Soccer			
Announcer	1 Game	25.00	
Announcer	2 Games	40.00	
Scorer	1 Game	25.00	
Scorer	2 Games	45.00	
Site Coordinator		50.00	
Ticket Sellers and Takers	1 Game	25.00	
Ticket Sellers and Takers	2 Games	40.00	
Timer	1 Game	25.00	
Timer	2 Games	40.00	
Softball			
Announcer	1 Game	25.00	
Announcer	2 Games	40.00	
Field Preparation			25.00
Scoreboard Operators		25.00	
Scoreboard Operator/Timer	2 Games	40.00	
Scorer		25.00	
Scorer	2 Games	40.00	
Site Coordinator		50.00	
Ticket Seller and Takers	1 Games	25.00	
Ticket Seller and Takers	2 Games	40.00	
Swimming			
Announcer		40.00	
Camera Operator		50.00	
Dive Supervisor		50.00	
Site Coordinator		75.00	
Ticket Seller and Takers		40.00	
Typist		75.00	
Track			
Announcer	MS Event	45.00	
Announcer	HS Event	55.00	
Assistant Finish Line Judge		55.00	
Assistant Starter		80.00	
Assistant Timer		25.00	
Clerk of Course	MS Event	55.00	
Computer Assistant		35.00	
Computer Programmer		80.00	
Dual Starter		60.00	
Dual Starter	MS Event	35.00	
FAT Operator		80.00	
Field Event Assistants		25.00	
Field Event Assistants	MS Event	25.00	
Finish Line Judge		65.00	


VIRGINIA BEACH CITY PUBLIC SCHOOLS
 CHARTING THE COURSE

Student Activity Rates for Employees			
SY 2022 - 2023			
<i>All payments are a flat rate unless otherwise noted.</i>			
	Description	Flat Rate	Hourly Rate
Track (continue)			
Finish Line Judge	MS Event	45.00	
Head Timer	MS Event	30.00	
Hurdle Crew Manager		35.00	
Scorer		55.00	
Scorer	MS Event	45.00	
Site Coordinator		100.00	
Site Coordinator	MS Event	50.00	
Starter	Multi-Games	105.00	
Ticket Seller and Takers		40.00	
Timer	MS Event	30.00	
Tri-Starter		70.00	
Tri-Starter	MS Event	45.00	
Volleyball			
Announcers	1 Game	25.00	
Announcers	2 Games	40.00	
Libero Tracker	1 Game	25.00	
Libero Tracker	2 Games	40.00	
Scorer	1 Game	25.00	
Scorer	2 Games	40.00	
Site Coordinator		50.00	
Ticket Taker and Sellers	1 Game	25.00	
Ticket Taker and Sellers	2 Games	40.00	
Timer	1 Game	25.00	
Timer	2 Games	40.00	
Wrestling			
Announcer	Dbl Dual	50.00	
Announcer	Dual	40.00	
Announcer	MS Event	25.00	
Announcer	Tri/Quad	70.00	
Matchmaker		55.00	
Matchscorer		80.00	
Scorer	Consolation/Dual	35/40	
Scorer	Dbl Dual	50.00	
Scorer	Finals	25.00	
Scorer	HS Event	65.00	
Scorer	MS Event	25.00	
Scorer	Tri/Quad	70.00	
Site Coordinator		100.00	
Ticket Taker and Sellers	Dbl Dual	50.00	
Ticket Taker and Sellers	Dual	40.00	
Ticket Taker and Sellers	Finals	80.00	
Ticket Taker and Sellers	MS Event	25.00	



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

Student Activity Rates for Employees			
SY 2022 - 2023			
<i>All payments are a flat rate unless otherwise noted.</i>			
	Description	Flat Rate	Hourly Rate
Wrestling (continued)			
Ticket Taker and Sellers	Tri/Quad	70.00	
Timer	Dbl Dual	50.00	
Timer	Dual	40.00	
Timer	MS Event	25.00	
Timer	Tri/Quad	70.00	
Weight Recorder	MS Event	25.00	
Weight Checker	MS Event	25.00	
Director Fees			
Directors Fees - Multi-Games	Level 1	50.00	
Directors Fees - Multi-Games	Level 2	75.00	
Directors Fees - Multi-Games	Level 3	80.00	
Directors Fees - Multi-Games	Level 4	100.00	
Directors Fees - Multi-Games	Level 5	120.00	
Directors Fees - Multi-Games	Level 6	150.00	
Directors Fees - Multi-Games	Level 7	200.00	
Directors Fees - Multi-Games	Level 8	300.00	
Directors Fees - Multi-Games	Level 9	400.00	
Directors Fees - Multi-Games	Level 10	250.00	
Directors Fees - Multi-Games	Level 11	500.00	
Directors Fees - Multi-Games	Level 12	600.00	
Director Fees (continued)			
Directors Fees - Multi-Games	Level 13	700.00	
Directors Fees - Multi-Games	Level 14	800.00	
Directors Fees - Multi-Games	Level 15	900.00	
Directors Fees - Multi-Games	Level 16	1,000.00	
Support Staff			
Bus Drivers	Non-Contracted		8.50
Custodians			Variable
Nurse	Multiple	40.00	
Police			50.00
Police/Sheriff	Varsity Football		50.00
Police Supervisor	Varsity Football		52.00
Police Sergeant	Varsity Football		54.00



Decorum and Order-School Board Meetings 1-48

School Board of the City of Virginia Beach
Bylaw 1-48

SCHOOL BOARD BYLAWS

Decorum and Order-School Board Meetings

A. Purpose of decorum and order during meetings

The School Board determines that decorum and order are necessary during School Board Meetings. The purposes for maintaining decorum and order are:

1. to ensure that the affairs of the School Board and School Board Committees may be conducted in an open, safe, and orderly manner during meetings;
2. that all persons signed up to address the School Board during public comment sections of meetings have the opportunity to do so in an orderly and respectful manner and without being interrupted;
3. that persons in attendance may observe and hear the proceedings of the School Board without distraction and interruption;
4. that students and other young audience members who attend or watch such meetings are not subject to inappropriate language or conduct;
5. that School Board Members and School Division employees or other agents can transact the business of the School Board and the School Division with minimal disruption.

B. Limitations on addressing the School Board

Persons addressing the School Board during public comment sections of the meeting shall:

1. Limit their comments to matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division.
2. Refrain from obscenity, vulgarity, profanity, and comments or actions with the intent to incite violence or other breach of peace.
3. Comply with the time limits and other rules for public comment set forth in the agenda or Bylaws.
4. During special meetings or public hearings, the School Board may set different rules or time limits for public comments.

C. Other expressive activities during meetings

1. Public comments during meetings limited to matters relevant to public education and the business of the School Board

At regular School Board Meetings, the School Board accepts public comment during designated sections of the Meeting Agenda. The public comment sections of School Board Meetings are limited public forums for the sole purpose of accepting comments from members of the public relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division. The School Board does not accept other forms of public comment during Meetings or at those times immediately preceding or following a Meeting.



2. Expressive activities during meetings

To maintain decorum and order and conduct the business of the School Board and the School Division during meetings, expressive activities by members of the public in meetings will be limited or prohibited. On any day that a meeting is scheduled to take place, the School Board prohibits certain expressive activity, including but not limited to the following, expressive activities:

- Petitioning, demonstrating, picketing, pamphlet distribution, conducting polls, or solicitation in the Building where the Meeting is taking place.
- Displaying or using signs, posters or other items brought into the meeting room that block the view of persons in or observing the meeting or create a safety concern. Possession of such items while in the meeting location will not be prohibited.
- Use of noise making devices.
- Use of excessive cheering, booing, clapping, or similar activity that disrupts the meeting, as determined by the Chair or designee.
- Calling out or making comments when not called to address the School Board.
- Intimidation, harassment or threats to persons in the meeting or who are entering or departing the meeting or the location of the meeting.
- Instigating or attempting to instigate confrontations or other conduct for the purpose of disrupting the meeting.
- Other conduct that violates decorum and order as determined by the Chair or designee.

3. School Administration Building or other locations for meetings are not open public forums for public expression

The School Administration Building (or another building or location where a meeting is scheduled to take place) its grounds and reserved parking spaces are not open for expressive activities unless a facility use request or application has been approved by the Superintendent or designees. The Superintendent or designees are authorized to designate areas of the School Administration Building (or other building or location for a meeting), the grounds and parking lots that may be considered for facility use request or application. The Superintendent or designee are authorized to develop and implement regulations and/or procedures related to such facility use requests or applications.

D. Other methods of communicating with the School Board

The School Board encourages citizens and other interested parties to communicate with the School Board regarding matters related to public education. Due to the limited time scheduled to conduct business and the need to follow approved agenda items, School Board meetings may not be conducive for all forms of communication to the School Board. Persons seeking to communicate with the School Board may contact School Board Members through other methods of communication, including VBCPSSchoolboard@googlegroups.com or email individual School Board Members in addition to those provided at School Board meetings.



This Bylaw does not preclude persons addressing the School Board from delivering the School Board or its Clerk written materials including reports, statements, exhibits, letters, or signed petitions prior to or after a Meeting. While public speakers are addressing the School Board, they may not approach the School Board to hand out items but will instead be directed to leave items with the Clerk or designee for the School Board to consider after the Meeting.

This Bylaw does not preclude persons called to address the School Board during public comment sections from using a chart, graph, or other item during their public comments so long as that item does not interfere with the School Board and other persons observing the Meeting from hearing or seeing the speaker and the item does not create a safety issue or otherwise violate the decorum and order rules. Furthermore, nothing herein shall be interpreted to prohibit members of the public from communicating with the School Board or the School Administration on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division at times other than meetings.

E. The Chair with the assistance of the Superintendent or their designees shall preserve decorum and order in the room where the Meeting is taking place and shall decide all questions of decorum and order during the Meeting. School Board Members may vote to overrule the Chair's or designee's decision at the time that the Chair or designee makes the decision. The Chair or designee is authorized to work with the Superintendent, designees, law enforcement and authorized agents to maintain order and decorum prior to the start of, during and immediately after any Meeting.

F. The School Administration, law enforcement and authorized agents will have responsibility for maintaining decorum and order outside of the Meeting room and outside of a building where a meeting will be or is taking place.

G. No person attending a meeting of the School Board, in any capacity, shall use, or allow to sound, any device in a manner that disrupts the conduct of business within the room in which the School Board or a Committee thereof is meeting. Notice of this restriction shall be posted outside of School Board Meeting Room and on the agenda for any School Board meeting.

H. At the request of the Chair or Superintendent or their designees, a city police officer or other law enforcement officer shall act as sergeant-at-arms at all School Board meetings.