



# VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

## School Board Services

Carolyn T. Rye, Chair  
District 5 - Lynnhaven

Kimberly A. Melnyk, Vice Chair  
District 7 - Princess Anne

Beverly M. Anderson  
At-Large

Dorothy M. Holtz  
At-Large

Jessica L. Owens  
District 3 - Rose Hall

Sharon R. Felton  
District 6 - Beach

Laura K. Hughes  
At-Large

Trenace B. Riggs  
District 1 - Centerville

Jennifer S. Franklin  
District 2 - Kempsville

Victoria C. Manning  
At-Large

Carolyn D. Weems  
District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

## **School Board Regular Meeting Proposed Agenda Tuesday, September 28, 2021**

School Administration Building #6, Municipal Center  
2512 George Mason Drive  
P.O. Box 6038  
Virginia Beach, VA 23456  
(757) 263-1000

Pursuant to the Virginia State Health Commissioner's Order of Public Health Emergency Statewide Requirement to Wear Masks in K-12 Schools issued August 12, 2021, and Virginia Acts of Assembly No. 1303, Chapter 456, and the Center for Disease Control and Prevention (CDC)'s guidance for K-12 schools, and the School Board's 2021-2022 Reopening Plan adopted August 10, 2021, it is determined limited public seating due to physical distancing mitigation strategies will be made available on a first-come, first-served basis beginning shortly before the Workshop session of the School Board Meeting. Members of the public will also be able to observe the School Board Meeting through livestreaming on [www.vbschools.com](http://www.vbschools.com), broadcast on VBT Channel 47, and on Zoom through the link below.

Citizens who would like to speak can sign up to speak either in person or electronically. The School Board has determined that in person speakers will be heard before speakers who are participating electronically. All speakers must be signed up to speak by noon on September 28, 2021. Speakers must state the Formal Agenda item that they will address or the topic that will be presented during the Informal and Non-Agenda public comment section. During the Formal Agenda public comment section of the Meeting, the School Board will hear comments only on matters that are under consideration by the School Board on the Formal Agenda. If a public speaker speaks on a matter not on the Formal Agenda for consideration by the School Board, the speaker will be ruled out of order and will forfeit the time left for public comment. At the conclusion of the Formal Meeting, the School Board will hear public comment on Informal and Non-Agenda items. Persons signed up to speak during the Formal Agenda public comment section of the Meeting may ask to be moved to the Informal and Non-Agenda item public comment section at this time but will not have the opportunity to switch to the Informal and Non-Agenda Item public comments after the Formal Agenda public comment section of the Meeting has begun. The Informal and Non-Agenda Item speaker portion of the School Board Meeting is not broadcast on VBT but may be observed through the Zoom link listed below. The School Board Chair will determine matters of decorum and order during the Meeting and may pause the Meeting to restore decorum and order in the Meeting. The School Board reserves the right to conclude public speaker comments by vote of the School Board. All public comments shall meet the School Board Bylaw 1-48 requirements for Decorum and Order.

In person speakers will be required to follow physical distancing and safety protocols including wearing a face covering while in the School Administration Building and while addressing the School Board. Speakers who are under 18 years old may be accompanied by one adult while in the School Administration Building. Citizens requiring accommodations to these requirements are encouraged to participate through electronic means or to contact the School Board Clerk to discuss accommodations to these requirements. Anyone requesting an exemption from wearing a face covering in School Board Meetings must complete this [form](#) and send to the School Board Clerk, Regina Toneatto, [Regina.Toneatto@vbschools.com](mailto:Regina.Toneatto@vbschools.com), by 9:00 AM the day before a School Board meeting. Anyone who makes this request as noted will be contacted by the Clerk before the scheduled meeting to note what, if any, accommodations will be provided.

Attendee link: [https://us02web.zoom.us/join/wn\\_10ClwyY1SFS-zlcmrunirw](https://us02web.zoom.us/join/wn_10ClwyY1SFS-zlcmrunirw) Call-in (301) 715-8592 ID 851 8062 5470

Public comment is always welcome by the School Board through their group e-mail account at [vbcpschoolboard@googlegroups.com](mailto:vbcpschoolboard@googlegroups.com) or by request to the Clerk of the School Board at (757) 263-1016

## **INFORMAL MEETING**

- 1. Convene School Board Workshop (School Board Chambers) .....3:30 p.m.**
  - A. School Board Administrative Matters and Reports
  - B. Forecast of Regular School Board Meeting Agenda Topics FY 22 - 2<sup>nd</sup> Quarter: October, November, December
  - C. American Rescue Plan Act ESSER III
  - D. Safe Schools Update
  - E. COVID Health and Safety Mitigations
- 2. Closed Meeting (as needed)**
- 3. School Board Recess.....5:30 p.m.**

## **FORMAL MEETING**

- 4. Call to Order and Verbal Roll Call (School Board Chambers).....6:00 p.m.**
- 5. Moment of Silence followed by the Pledge of Allegiance**
- 6. Student, Employee and Public Awards and Recognitions**



**7. Adoption of the Agenda**

**8. Superintendent's Report**

**9. Approval of Meeting Minutes:**

- A. September 14, 2021 Regular School Board Meeting **ADDED 09/24/2021**

**10. Hearing of Citizens and Delegations on Formal Agenda Items**

The School Board will hear public comment on Formal Agenda items at the September 28, 2021 School Board Meeting. Citizens may sign up to speak by completing the [online form here](#) or contacting the School Board Clerk at 263-1016 and shall be allocated 4 minutes each. Sign up for public speakers will close at noon on September 28, 2021. Speakers will be provided with further information concerning how they will be called to speak. In person speakers should be in the parking lot of the School Administration Building, 2512 George Mason Drive, Building 6, Municipal Center, Virginia Beach, Virginia 23456 by 5:45 p.m. September 28, 2021. Speakers signed up to address the School Board through Zoom or by telephone should be signed into the School Board Meeting by 5:45 p.m. All public comments shall meet the [School Board Bylaw 1-48](#) requirements for Decorum and Order.

**11. Consent Agenda**

All items under the Consent Agenda are enacted on by one motion. During Item 7 – Adoption of the Agenda – School Board members may request any item on the Consent Agenda be moved to the Action portion of the regular agenda.

- A. Resolutions
1. Dyslexia Awareness Month
- B. Budget Calendar
- C. Recommendation of General Contractor: Elementary School Playground Equipment Replacement
- D. Religious Exemption(s)

**12. Action**

- A. Personnel Report / Administrative Appointment(s) **Updated 09/29/2021**
- B. Policy Review Committee Recommendations
1. Appendix B / amendment
  2. Bylaw 1-32 / Approval for Content/Sufficiency, Format for Presentation, Policy Adoption, Amendment and Suspension
  3. Bylaw 1-36 / Open Meetings and Closed Meetings
  4. Bylaw 1-37 / Annual Organizational Meeting
  5. Bylaw 1-38 / Regular Meetings, Time and Place, Order of Business, Recessed Meetings, Work Session/Public Hearing, and Retreats and Abridged Meetings
  6. Bylaw 1-40 / Parliamentary Authority, Special Rules of Order, and Standing Rules
  7. Bylaw 1-47 / Public Comments at School Board meetings
  8. Bylaw 1-48 / Decorum and Order-School Board Meetings
  9. Appendix C / School Board Standing Committee Procedures
  10. Bylaw 1-28 / Committees, Organizations and Boards – School Board Member assignments
  11. Bylaw 1-30 / Amendment, Suspension or Repeal of Bylaws
  12. Policy 3-55 / Buildings, Facilities, Grounds, Vehicles and Equipment-Generally
  13. Policy 7-16 / Expressive activities
  14. Policy 7-17 / Visitors to School Board facilities and events
  15. Policy 7-49 / Organizations Eligible to Use Facilities
  16. Policy 7-53 / Community Use of Facilities: Application and Approval for Use
  17. Policy 7-54 / Rules and Conditions for Use of Facilities

**13. Information**

- A. New Course: Interpersonal Communications (CST 126)
- B. Interim Financial Statements: June (unaudited), July and August 2021

**14. Committee, Organization or Board Reports**

**15. Conclusion of Formal Meeting**

**16. Hearing of Citizens and Delegations on Informal Meeting and Non-Agenda Items**

The School Board will hear public comment on Informal Meeting and Non-Agenda items at the September 28, 2021 School Board Meeting. This portion of the School Board Meeting is not broadcast on VBTV but may be observed through the Zoom link listed above. Citizens may sign up to speak by completing the [online form here](#) or contacting the School Board Clerk at 263-1016 and shall be allocated 4 minutes each. Sign up for public speakers will close at noon on September 28, 2021. Speakers will be provided with further information concerning how they will be called to speak. In person speakers should be in the parking lot of the School Administration Building, 2512 George Mason Drive, Building 6, Municipal Center, Virginia Beach, Virginia 23456 by 5:45 p.m. September 28, 2021. Speakers signed up to address the School Board through Zoom or by telephone should be signed into the School Board Meeting by 5:45 p.m. All public comments shall meet the [School Board Bylaw 1-48](#) requirements for Decorum and Order.

**17. Workshop (as needed)**

**18. Closed Meeting**

**19. Vote on Remaining Action Items (as needed)**

**20. Adjournment**



**Forecast of Regular School Board Meeting Agenda Topics FY 22**

**Subject:** Second Quarter – October, November, December 2021 **Item Number:** 1B

**Section:** Workshop **Date:** September 28, 2021

**Senior Staff:** Donald E. Robertson, Jr., Ph.D., Chief of Staff

**Prepared by:** Donald E. Robertson, Jr., Ph.D., Chief of Staff

**Presenter(s):** Aaron C. Spence, Ed.D., Superintendent

**Recommendation:**

That the School Board receive the administration's forecast of agenda topics to be presented in the FY 22 second quarter – October, November, December 2021.

**Background Summary:**

**Source:**

**Budget Impact:**



**Subject:** American Rescue Plan Act ESSER III **Item Number:** 1C

**Section:** Workshop **Date:** September 28, 2021

**Senior Staff:** Crystal M. Pate, Chief Financial Officer

**Prepared by:** Crystal M. Pate, Chief Financial Officer

**Presenter(s):** Crystal M. Pate, Chief Financial Officer

**Recommendation:**

That the School Board receive an update on the American Rescue Plan (ARP) Act Elementary and Secondary School Emergency Relief (ESSER) III allocation.

**Background Summary:**

In response to the 2019 Novel Coronavirus (COVID-19), the ARP Act was signed into law on March 11, 2021. This federal stimulus funding is the third act of federal relief in response to COVID-19, following the Coronavirus Aid, Relief, and Economic Security (CARES) Act signed into law on March 27, 2020, and the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act signed into law on December 27, 2020.

As part of the ARP Act, Virginia Beach City Public Schools will receive \$82,443,643.30 through the ESSER III fund. VBCPS must reserve at least 20% of funds to address learning loss through the implementation of evidence-based interventions and ensure that those interventions respond to students' social, emotional, and academic needs and address the disproportionate impact of COVID-19 on underrepresented student subgroups. The grant award period is March 13, 2020, through September 30, 2023, with an additional 12 months extended for any carryover.

**Source:**

The ARP Act of 2021, Public Law 117-2

**Budget Impact:**

None. ARP ESSER III funds were appropriated during FY 2021/22 budget development.



**Subject:** Safe Schools Update **Item Number:** 1D

**Section:** Workshop **Date:** Sept. 28, 2021

**Senior Staff:** Jack Freeman, Chief Operations Officer

**Prepared by:** Jack Freeman, Chief Operations Officer  
Thomas A. DeMartini, Director of Safe Schools

**Presenter(s):** Thomas A. DeMartini, Director of Safe Schools

**Recommendation:**

That the school board receive an update from the Office of Safe Schools outlining activities, training, and response to COVID-19 mitigation strategies and security upgrades, as well as budget and grant funding.

**Background Summary:**

The Office of Safe School presented an update to the school board on March 9, 2021 which focused primarily on the School Resource Officer (SRO) Program. This update will focus on other aspects of school division safety.

**Source:**

School Board Policy 3-56

**Budget Impact:**

N/A



**Subject:** COVID Health and Safety Mitigations **Item Number:** 1E

**Section:** Workshop **Date:** Sept. 28, 2021

**Senior Staff:** Eugene F. Soltner, Ed.D., Chief Schools Officer  
Jack Freeman, Chief Operations Officer

**Prepared by:** Eugene F. Soltner, Ed.D., Chief Schools Officer  
Jack Freeman, Chief Operations Officer

**Presenter(s):** Eugene F. Soltner, Ed.D., Chief Schools Officer  
Jack Freeman, Chief Operations Officer

**Recommendation:**

That the school board receive an update regarding COVID-19 health and safety mitigations including data updates, as well as process and support improvements.

**Background Summary:**

The school board has and will continue to receive updates of ongoing COVID-19 protocols and procedures implemented for health and safety across the division.

**Source:**

N/A

**Budget Impact:**

Potential ESSR Grant funding impact.



**Subject:** Approval of Minutes **Item Number:** 9A

**Section:** Approval of Minutes **Date:** September 28, 2021

**Senior Staff:** N/A

**Prepared by:** Regina M. Toneatto, School Board Clerk

**Presenter(s):** Regina M. Toneatto, School Board Clerk

**Recommendation:**

That the School Board adopt the following set of minutes as presented:

- A. September 14, 2021 Regular School Board Meeting

**\*Note:** Supporting documentation will be provided to the School Board under separate cover prior to the meeting.

**Background Summary:**

**Source:**

Bylaw 1-40

**Budget Impact:**

N/A



# VIRGINIA BEACH CITY PUBLIC SCHOOLS

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### ***School Board Regular Meeting MINUTES***

**Tuesday, September 14, 2021**

School Administration Building #6, Municipal Center  
2512 George Mason Drive  
P.O. Box 6038  
Virginia Beach, VA 23456  
(757) 263-1000

**Closed Session:** Chairwoman Rye called the session to order at 3:03 p.m. on the 14<sup>th</sup> day of September 2021. The following School Board members were present in the School Board chambers: Chairwoman Rye, Ms. Melnyk, Ms. Anderson (arrived at 3:05 p.m.), Ms. Felton, Ms. Holtz, Ms. Hughes, Ms. Owens, and Ms. Riggs. Chairwoman Rye called for a motion to move into closed session. Ms. Melnyk made a motion, seconded by Ms. Riggs that the School Board recess into a closed meeting SESSION pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 1, 7 and 8 of the Code of Virginia, 1950, as amended, for

**PERSONNEL MATTERS:** Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711(A) (1); namely to

- A. Discuss and consider the Superintendent's annual goals and performance expectations.
- B. Consult with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss the status of pending litigation related to the School Board.

The motion passed with eight (8) ayes with the following School Board members voting in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Hughes, Ms. Owens, and Ms. Riggs.

### Individuals present for discussion in the order in which matter were discussed:

#### **1. Personal Matters:**

- A. Discuss and consider the Superintendent's annual goals and performance expectations: School Board members: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Hughes, Ms. Owens, and Ms. Riggs; Superintendent Spence; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; Regina M. Toneatto, Clerk of the Board.

The School Board reconvened at 3:25 p.m.



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Certification of Closed Meeting: Ms. Melnyk read the Certification of Closed Meeting; WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Riggs made a motion, seconded by Ms. Holtz. Chairwoman Rye called for a vote. The School Board Clerk announced the motion passed with eight (8) ayes with the following School Board members voting in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Hughes, Ms. Owens, and Ms. Riggs.

Chairwoman Rye adjourned the closed session at 3:27 p.m.

### **INFORMAL MEETING**

1. ***Convene School Board Workshop:*** Chairwoman Rye convened the School Board workshop in the School Board chamber at 3:30 p.m. on the 14<sup>th</sup> day of September 2021 and announced pursuant to the Virginia State Health Commissioner's Order of Public Health Emergency Statewide Requirement to Wear Masks in K-12 Schools issued August 12, 2021, and Virginia Acts of Assembly No. 1303, Chapter 456, and the Center for Disease Control and Prevention (CDC)'s guidance for K-12 schools, and the School Board's 2021-2022 Reopening Plan adopted August 10, 2021, it is determined physical distancing will be used in School Board Chambers as a health mitigation strategy therefore there will be limited public seating available on a first-come, first-served basis beginning shortly before the Workshop session of the School Board Meeting. Members of the public will also be able to observe the School Board Meeting through livestreaming on [www.vbschools.com](http://www.vbschools.com), broadcast on VBT Channel 47, and on Zoom.

It is the School Board's protocol to break at 5:30 p.m. to prepare for the Regular School Board Meeting to begin at 6:00 p.m. At 5:30 p.m., the School Board will conclude its Informal Meeting unless the School Board votes to continue the Informal Meeting until 5:45 p.m. The Informal Session will conclude no later than 5:45 p.m. to allow the School Board and the School Administration to prepare for the Regular School Board Meeting at 6:00 p.m.

The following School Board members were present in the School Board chamber: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin (arrived at 3:33 p.m.), Ms. Holtz, Ms. Hughes, Ms. Owens, and Ms. Riggs. Chairwoman Rye noted School Board member Ms. Weems has a medical issue and would arrive for the 6:00 p.m. meeting and School Board member Ms. Manning would be arriving later due to a work obligation.

- A. School Board Administrative Matters and Reports: Chairwoman Rye mentioned School Board members and adopted schools; waiting for feedback from School Board members regarding choices.
- B. 2021-2022 Opening Update: Jack Freeman, Chief Operations Officer, Eugene Soltner, Ed.D., Chief Schools Officer, and Kipp Rogers, Ph.D., Chief Academic Officer provided an update to the School Board on the implementation of the Reopening plan, approved by the board on Aug. 10, 2021. This information included updates on the implementation of division health and safety mitigations based on guidance from national, state and local health officials; student transportation; reintroduction of safety teams; creation of a senior leadership review team; introduction of data and other factors to be considered when addressing COVID-19 cases; available vaccination clinics; teacher/staff supports from central support; school opening, high school athletics and extracurricular programs, staffing, and student enrollment; and external and internal communication pathways.  
Mr. Freeman began the presentation; over 66,000 students back in schools; monitoring City of Virginia Beach transmission rates and vaccination coverage, VBCPS contact tracing metrics; reviewed Virginia Department of Health (VDH) data – cases 277.8, high level of transmission, percent positivity 14.3%; reviewed vaccine demographics – Virginia Beach: fully vaccinated – 12-15 years 42.2%, 16-17 years 56.9%; at least one dose: 12-15 years 52.3%, 16-17 years 65.1%; contact tracing – 183 positive cases, 127 not in schools, 143 close contacts, contact tracing will be challenging, combined effort with Virginia Beach

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Department of Public Health; reviewed updated VDH guidelines – decrease quarantine days from 14 to 10; vaccination clinics schedule; student transportation: 128 fewer drivers than 2019. 19 drivers in training, change requests – over 2,000 new requests, 60% of routes are less than 20 minutes late, 30% of routes are 20-40 minutes late, increase use of Edulog (bus tracking app), more parents driving students to/from school, shortage of crossing guards; COVID-19 Safety Teams: two teams of three; checking masking, distancing, seating charts; areas of focus: classrooms, cafeterias, gymnasiums, and school buses; beginning week of September 27; senior leadership review team – meets daily, goal – safely maintain 5 days a week of in-person learning, understand conditions in schools, prepare to make decisions, collaborate with VBDPH; Mr. Freeman introduce Dr. Rogers.

Dr. Rogers continued the presentation; provided an overview on support to teachers and plans to address unfinished learning; reviewed Teaching and Learning Framework – emphasizes planning, teaching, and assessing; analysis of student work (assessment) will drive collaboration, instructional planning (plan) and learning experiences (teach); reviewed portion of comprehensive local assessment plan, use balanced assessment, implement assessments (PALS, quick checks, just in time math assessments); reviewed concept of spiraling or bridging curriculum; small group reading instruction; briefly reviewed a sample of Grade 3 Virginia Beach objectives; VBCPS math block structures; SHORE (Students in High Yield Opening Routines and Exercises) site; tiered systems of support site: tier 1 – core classroom instruction, tier 2 – supplemental instruction, tier 3 – intensive interventions; science/social studies: content covered when naturally occurring in the curriculum (spiraled teaching), science and engineering practices – emphasis on process, investigation, design, and understanding; secondary support – instructional opportunities: summer reading intervention, summer boost programs; spiraling vs. reteaching; spiral reviews created for middle school math courses.

Dr. Soltner continued the presentation; provided a school opening summary – 100% of school opened to in person learning; senior staff and central support leaders visited 86 schools and centers; reviewed contingency plans for temporary closure (individual student, individual teacher, individual class(es), individual school, division); extracurricular successes – opened the 2021-22 school year with a full offering of athletics and activities, spectators back to outdoor activities, no known cases of transmission through athletics, no quarantine is needed for vaccinated athletes who are close contacts and asymptomatic; extracurricular challenges – some athletic events cancelled due to COVID quarantines, low participation numbers; first day of school enrollment numbers – elementary: 30,301; middle: 15,632; high: 20,458; division: 66,391; Mr. Freeman continued the presentation; communications – returning to School Safely webpage, family communications through AlertNow, employee COVID communications site (internal site). The presentation continued with questions regarding provisions for students quarantining; leave policy for teachers; tutors for students; TutorEd; bus drivers and masks; learning plan; specific guidance to parents to help support students – by individual and data; Chromebooks being taken home; teacher planning if needed for a closure; a word of appreciation to principals, teachers, administrative team for getting school ready and open for the school year.

- C. Status of Cooperative Agreement for Legal Services: School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney provided information regarding the Cooperative Agreement for Legal Services; agreement passed by School Board in June but did not pass City Council; provided a brief history of agreement; discussed potential models for legal services (in-house council, outside council, hybrid model); things to consider: what service, cost/budget, positions, legal resource systems, electronic files, office space, appropriate amount of time for transition; the discussion continued with questions regarding affecting other areas (i.e. benefits, health care); standard amount of time for transition (90 days); budget development – six months from adoption of budget, significant budget implications; data management system; creating committee for this purpose; general costs per hour for legal services; creating an ad hoc committee.
- D. The Legal Aspects in Collective Bargaining: School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney provided information regarding the requirements for developing a collective bargaining program; note the presentation is a continuation of a presentation begun in July 2021; reviewed things to consider; process starts with either a resolution authorizing collective bargaining or a petition on behalf of a group; 120 days to respond to a petition; items involved in collective bargaining – definitions, establishing employee bargaining units, verification of employees eligible for bargaining units, certification of bargaining units, various procedures; determination of what matters can be considered; classification of rights (mandatory, permissive); what will the School Board bargain; rights reserved to management;

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permissive subjects; defining permissive vs. management; adoption of definitions; bargaining unit – School Board decides, the positions of the bargaining unit, identify the scope of the bargaining unit; reviewed who cannot be in a bargaining unit (School Board members, confidential employees, management level employees); defining management level employees; bargaining unit definition – which positions will be included in a bargaining unit, will School Board limit the bargaining units it will allow, what percentage of the bargaining unit employees must agree with the request to become a bargaining unit, certification process – need to develop the procedures; certification process – two types of certifications (certification of a bargaining unit, certification of an exclusive bargaining agent for a bargaining unit); decertification process – what percentage of bargaining unit employees must petition to decertify, who verifies the signatures, time limits.

The discussion continued regarding gathering data; providing feedback; committee to investigate; possible model like Meet and Confer; scenarios with costs; more details of employee input, meet and confer; mindful of other items considering (legal representation, opening plan, mitigations).

2. **Closed Meeting:** None during the informal meeting.
3. **School Board Recess:** Chairwoman Rye adjourned the workshop at 5:33 p.m.

#### **FORMAL MEETING**

4. **Call to Order and Verbal Roll Call:** Chairwoman Rye called the formal meeting to order at 6:03 p.m. on the 14<sup>th</sup> day of September 2021 and announced pursuant to the Virginia State Health Commissioner's Order of Public Health Emergency Statewide Requirement to Wear Masks in K-12 Schools issued August 12, 2021, and Virginia Acts of Assembly No. 1303, Chapter 456, and the Center for Disease Control and Prevention (CDC)'s guidance for K-12 schools, and the School Board's 2021-2022 Reopening Plan adopted August 10, 2021, it is determined physical distancing will be used in School Board Chambers as a health mitigation strategy therefore there will be limited public seating available on a first-come, first-served basis beginning shortly before the School Board Meeting. Members of the public will also be able to observe the School Board Meeting through livestreaming on [www.vbschools.com](http://www.vbschools.com), broadcast on VBT Channel 47, and on Zoom.

The following School Board members were present in the School Board chamber: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems.

5. **Moment of Silence followed by the Pledge of Allegiance**
6. **Student, Employee and Public Awards and Recognitions**
  - A. **Landstown High School – VHSL Group 6A Track State Champions:** The School Board recognized Mia O'Neil, a 2021 graduate of Landstown High School, who was the VHSL Class 6A 2020-2021 State Champion Outdoor Track. She won titles in the 200-meter dash with a time of 24.15 seconds and the 400-meter dash with a time of 55.26 seconds. This was her second state title in the 400-meter dash.
  - B. **Princess Anne High School – VHSL Film Festival in Commercial/PSA State Champion:** The School Board recognized Ella Schumacher, student at Princess Anne High School IB Program, who was the VHSL Film Festival 2020-2021 State Champion – Commercial/PSA Category. Her PSA titled "Expectations" focused on teen anxiety and reflected the pressure she and her peers faced regarding school and the future.
7. **Adoption of the Agenda:** Chairwoman Rye noted the Policy Review Committee (PRC) had a meeting on September 13 and made some amendments to certain Bylaws and policies in the Action and Information section; the amendments were sent out and the PRC will review during the meeting. Chairwoman Rye called for a motion to approve. Ms. Riggs made a motion, seconded by Ms. Anderson. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced the motion passed unanimously.
8. **Superintendent's Report:** Superintendent Spence shared the following information: 1) Start of the 2021-22 school year; welcomed more than 65,000 students, along with thousands of teachers and staff, back into our buildings; shared some photos from the first day of school, view other photos at #VBFIRSTDAY on the division's Instagram, Facebook, or Twitter; 2) The division's calendar is available on the calendar page on [vbschools.com](http://vbschools.com); reminder to make sure contact information with your child's school is up to date with email addresses, phone numbers, etc.; staff should also check information to up to date; if there are issues with receiving messages via Alert Now – email [AlertNowInfo@vbschools.com](mailto:AlertNowInfo@vbschools.com); 3) Recognitions by the Virginia Association for the Gifted: A) Sun-Siret Betancourt,

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Gifted Resource teacher at New Castle Elementary, was named as one of two 2021 Outstanding Teachers of Gifted; B) Jill Campbell was given the 2021 Gifted Parent of the Year Award; and C) Heidi Yeager, Gifted teacher at Kempsville Middle School, was named as one of two 2021 Outstanding Teachers of the Gifted.

**9. Approval of Meeting Minutes:**

- A. August 24, 2021 Regular School Board Meeting: Chairwoman Rye called for any modifications to the August 24, 2021 Regular School Board meeting minutes. Hearing none, Chairwoman Rye called for a motion to approve. Ms. Holtz made a motion, seconded by Ms. Anderson. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced the motion passed unanimously.
- B. September 1, 2021 Special School Board Meeting: Chairwoman Rye called for any modifications to the September 1, 2021 Special School Board meeting meetings. Hearing none, Chairwoman Rye called for a motion to approve. Ms. Riggs made a motion, seconded by Ms. Anderson. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced there were eight (8) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Owens, Ms. Riggs, and Ms. Weems. There were three (3) abstentions: Ms. Franklin (family obligations, did not attend meeting), Ms. Hughes (out of town travel, did not attend meeting), and Ms. Manning (family obligations, did not attend meeting). The motion passed 8-0-3.

**10. Hearing of Citizens and Delegations on Formal Agenda Items:** Chairwoman Rye announced the School Board will hear comments on Formal Agenda items from citizens and delegations who signed up with the School Board Clerk prior to the meeting and stated information of speaking on formal agenda topics, decorum and order, and submitting comments via group email.

There were twenty-seven (27) in-person speakers and fourteen (14) online speakers; topics discussed were Policy 5-7; transgender students; Bylaw 1-30; speakers; time limit for speakers; PRC meeting; Policy 5-28, parental rights, and model policy.

The School Board took a short break at 8:10 p.m. at the conclusion of the in-person speakers.

The meeting reconvened at 8:18 p.m. and continued with the online speakers.

Note: Ms. Weems left the meeting at 8:40 p.m.

**11. Consent Agenda:** Chairwoman Rye called for a motion to approve. Ms. Holtz made a motion, seconded by Ms. Riggs. Chairwoman Rye noted the resolutions would be read first. After the resolutions were read, Chairwoman Rye stated the items on the Consent Agenda.

- A. Program Evaluation Schedule for 2021-2022: That the School Board approve the schedule of program evaluations that will be completed by the Office of Planning, Innovation, and Accountability (PIA) during the 2021-2022 school year.
- B. Resolutions
1. National Hispanic Heritage Month: That the School Board approve a resolution recognizing National Hispanic Heritage Month. Ms. Owens read the following resolution:

**RESOLUTION FOR NATIONAL HISPANIC HERITAGE MONTH  
September 15-October 15, 2021**

**WHEREAS**, one of our nation's greatest strengths is its vast diversity which enables Americans to see the world from many viewpoints; and

**WHEREAS**, National Hispanic Heritage Month honors the culture and contributions of both Latino and Hispanic Americans; and

**WHEREAS**, Latino and Hispanic Americans harbor a deep commitment to family, community and education, and a perseverance to succeed and contribute to the shaping of the country and our city of Virginia Beach; and

**WHEREAS**, the 2021 Hispanic Heritage Month observance theme: "Esperanza: A Celebration of Hispanic Heritage and Hope" invites us to reflect on the contributions Latino and Hispanic Americans have made in the past, and will continue to make in the future; and



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**WHEREAS,** the School Board of the City of Virginia Beach recognizes the importance of culturally responsive education that embraces multicultural diversity within our school division;

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach officially recognizes September 15 through October 15 as National Hispanic Heritage Month; and be it

**FURTHER RESOLVED:** That the School Board of the City of Virginia Beach encourages all citizens to support and participate in the various school activities available during National Hispanic Heritage Month; and be it

**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 14th day of September 2021.

2. **Suicide Prevention Week:** That the School Board approve a resolution recognizing September 20-24, 2021 as Suicide Prevention Week. Ms. Riggs read the following resolution:

**Resolution for Suicide Prevention Week  
September 20-24, 2021**

**WHEREAS,** suicide is the 10th leading cause of deaths in the United States and the second leading cause of death among individuals between the ages of 15 to 24; and

**WHEREAS,** suicide is now the 2nd leading cause of death in the state of Virginia among individuals between the ages of 15 to 24; and

**WHEREAS,** suicide strikes without regard to locality, socio-economic status, ethnicity, religious preference, or age; and

**WHEREAS,** in the United States, one person completes suicide every 12.8 minutes and there are 10 to 20 suicide attempts per each suicide completion; and

**WHEREAS,** education, and community involvement are known to be the most crucial factors in preventing suicide; and

**WHEREAS,** the School Board of the City of Virginia Beach is focused on ways to educate students, parents, and school staff about suicide and prevention of suicide; and

**WHEREAS,** Virginia Beach City Public Schools, through sustained and dedicated efforts, has implemented programs for all employees and students that recognize a deep commitment at all levels to raise awareness of suicide and its prevention.

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach designates the week of September 20-24, 2021, as Suicide Prevention and Awareness Week in the Virginia Beach City Public Schools, and be it

**FURTHER RESOLVED:** That strategies and activities to address suicide prevention and suicidal behaviors be ongoing in Virginia Beach City Public Schools, and be it

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**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 14th day of September, 2021

- C. Policy Review Committee Recommendations: The Policy Review Committee met on August 11, 2021 and proposes the following policy and regulation amendments or adoptions:
1. Policy 4-1 / Personnel/Employees of the Board: The PRC recommends amendments to remove references to benefits. Policy 4-37 now contains language regarding benefits. The time period for probationary employee is amended to be eighteen months to allow for longer periods of observation for employees who are hired later in the school year and do not work during the summer months.
  2. Policy 4-18 / Dismissal or Placement on Probation: The PRC recommends scrivener's changes.
  3. Policy 4-88 / Holidays: The PRC recommends the addition of Election Day in November as a holiday and clarifying language regarding when holidays can be observed.
  4. Regulation 5-21.1 / Student Suspension and Expulsion: The PRC recommends amendments to Subsection B out of school suspensions of ten days or less to reflect when five or more disciplinary referrals that have not been successful in correcting behavior will constitute reason for referral for corrective action plans and that multiple scrivener's changes be made.
  5. Policy 5-25 / Student Placement: The PRC recommends scrivener's changes.
  6. Policy 5-26 / Course Load: The PRC recommends scrivener's changes.
  7. Policy 5-27 / Promotion, Retention and Acceleration: The PRC recommends amendments to reflect current language on using multiple data points for decisions and clarifying who has authority to make final decisions.
  8. Policy 5-28 / Reporting Student Progress: The PRC recommends scrivener's changes.
  9. Policy 5-31 / Scholastic Records: The PRC recommends scrivener's changes.
  10. Policy 6-77 / Literacy and Response to Intervention Screening and Services: the PRC recommends adopting a new Policy 6-77 to be compliant with new legislation recording literacy and response to intervention screening and services.

Chairwoman Rye called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens, and Ms. Riggs. Note: Ms. Weems, at the time of the vote, was not present at the meeting. The motion passed 10-0-0.

## 12.

### Action

- A. Personnel Report / Administrative Appointment(s): Chairwoman Rye called for a motion to approve. Ms. Manning made a motion, seconded by Ms. Owens that the School Board approve the appointments and the acceptance of the resignations, retirements, and other employment actions as listed on the September 14, 2021 personnel report along with administrative appointments as recommended by the Superintendent. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens, and Ms. Riggs. Note: Ms. Weems, at the time of the vote, was not present at the meeting. The motion passed 10-0-0. There were no administrative appointments.
- B. Policy Review Committee Recommendations
1. Policy 4-75 / Conditions of Employment: Chairwoman Rye called for a motion to approve. Ms. Holtz made a motion, seconded by Ms. Riggs. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens, and Ms. Riggs. Note: Ms. Weems, at the time of the vote, was not present at the meeting. The motion passed 10-0-0.
  2. Policy 5-7 / Non-Discrimination/Non-Harassment of Students: Chairwoman Rye called for a motion to approve. Ms. Felton made a motion, seconded by Ms. Holtz. A discussion followed

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regarding the policy; School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney, mentioned this was one of the policies that was updated – citation to the statute; safety of transgender students; support of Policy 5-7; thanked public for comments; difficult decision; implementation issue; further discussions and input on implementation of policy; regulations not included; vote on policy; shared research on regulations – state code, Bylaws; power and duties of Superintendent; following Bylaws; statement in regulations, policy direction; Bylaw 1-33; example of discipline regulation; challenge procedural issues; Ms. Lannetti read Policy 5-7 in regards to Superintendent and developing regulations; notification of changes; communication of changes through regulations presented to Policy Review Committee, communicated to principals/staff, reported in an update to the School Board, posted to website; parental rights; pronouns and names; federal government term sex includes gender identity and sexual orientation, discrimination; legal rights of parents; school counseling; misunderstanding of regulations; need to let administration know if something is happening, need to understand so can be addressed; Executive Order 14021; quality education and safe environment for students; topic of pronouns; don't support discrimination against any student; support the anti-discrimination and anti-bullying policies already in place; Oath of Office, violations with model policy; clarification of violation of law; mention of Tanner Cross case; implemented many components of VDOE model policy already (non-discrimination, non-harassment and non-bullying policies, dress code); General Assembly and Virginia Department of Education; and rights of employees.

Without further discussion, Chairwoman Rye called for a vote. The School Board Clerk announced there were seven (7) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Holtz, Ms. Owens, and Ms. Riggs. There were three (3) nays opposed to the motion: Ms. Franklin, Ms. Hughes, and Ms. Manning. Note: Ms. Weems, at the time of the vote, was not present at the meeting. The motion passed 7-3-0.

### 13. Information

- A. Budget Calendar: It is recommended that the School Board review and approve the attached Budget Calendar for the FY 2022/23 Operating Budget and the 2022/23 – 2027/28 Capital Improvement Program. Crystal M. Pate, Chief Financial Officer, reviewed the Budget Calendar and mentioned key dates; November 16 – five-year forecast is presented to the School Board and the City Council; December 7 – Public Hearing is held to solicit stakeholder input; February 1 – the Superintendent's Estimate of Needs for FY2022/23 and Superintendent's Proposed FY 2022/23 – FY 2027/28 Capital Improvement Program budget presented to the School Board (Special School Board meeting); Tuesdays in February – budget workshops; March 1 – The FY 2022/23 School Board Proposed Operating Budget and FY 2022/23 – FY 2027/28 Capital Improvement Program Budget is adopted by the School Board (Special School Board meeting); March 8 – FY 2022/23 School Board Proposed Operating Budget and FY 2022/23 – FY 2027/28 Capital Improvement Program Budget is provided to City Council.  
A question was raised about the date of the Public Hearing and if it could take place in November; budget meetings with departments schedule October 18 – December 10; clarification of School Board meetings in December.
- B. Policy Review Committee Recommendations (outcome of 9/9/21 PRC Meeting): That the School Board approve Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain bylaws and policies as reviewed by the PRC at its September 9, 2021 meeting; School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney presented the following:
  1. Appendix B / amendment: The PRC recommends amending the Standing Rules to reflect the authority of the School Board to alter the agenda and to change the order of certain agenda items.  
It was noted that speakers would be combined both agenda and non-agenda speakers for public comment; not removing speakers at all; clarified "may" stop speakers at 8 p.m.; items under Information would be presented by staff followed by hearing the remainder of public comments before any School Board voting; considerations of time for both public and staff; public comment before Consent/Action items; suggestion to add at the words after item seven – "but prior to any votes taking place"; public comments concerning School Board issues – need consistent language.

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2. Bylaw 1-30 / Amendment, Suspension or Repeal of Bylaws: The PRC recommends amending the Bylaw to add provisions for suspension of the Bylaws and clarify amendment and repeal procedures.  
A discussion followed regarding Robert's Rules of Order; 2/3 majority vote; if not all members are present for voting – dividing by two then adding one for majority vote (half plus one); what the majority number should be either seven or eight; amendment and suspension; need same language across Bylaws; prior to a meeting – how to notify of any changes; minimum notice requirement of 24 hours; send information via email; will send out policy and gather feedback.
3. Bylaw 1-32 / Approval for Content/Sufficiency, Format for Presentation, Policy Adoption, Amendment and Suspension: The PRC recommends amending the Bylaw to clarify procedures for amending policies and when policies may be amended, adopted or suspended.  
A discussion followed regarding majority vote; seven as majority or half plus one; need to be consistent; minimum notice requirement; will send out policy and gather feedback.
4. Bylaw 1-36 / Open Meetings and Closed Meetings: The PRC recommends amending the Bylaw to clarify when the School Board may hold meetings electronically and clarifications regarding closed session and remote participation.
5. Bylaw 1-37 / Annual Organizational Meeting: The PRC recommends amending the Bylaw to remove unnecessary approval procedures in the Annual Organizational Meeting.
6. Bylaw 1-38 / Regular Meetings, Time and Place, Order of Business, Recessed Meetings, Work Session/Public Hearing, and Retreats and Abridged Meetings: The PRC recommends amending the Bylaw to reserve the right to alter dates and times for School Board Meetings, to clarify retreats and abridged meetings.
7. Bylaw 1-40 / Parliamentary Authority, Special Rules of Order, and Standing Rules: The PRC recommends amending the Bylaw to allow the School Board to not follow Robert's Rules when it chooses and to clarify that the Standing Rules will remain in effect until amended.  
A discussion followed regarding majority vote; having seven votes as majority; will send out policy and gather feedback.
8. Bylaw 1-47 / Public Comments at School Board meetings: The PRC recommends amending the Bylaw to set forth the expectations for public comments.  
A discussion followed regarding authority in building verse authority in the School Board chamber (Chair, Superintendent, Clerk); amount of time for speakers; suggestion of having one speaker speak for a group of people and provide 10 minutes to the one speaker; how to confirm student speakers; 2/3 vote; speaker handouts to School Board members; Chair in charge of meeting/room and breach of order; challenges of viewing the entire room while speakers are talking to the School Board; Safe Schools addressing decorum issues; sense of safety with Safe School present in the School Board chamber;  
Ms. Manning made a motion to defer items 13.B.8 through 17 and place it on Information on the next agenda; Ms. Manning amended the motion to include when we finish the conversation on this topic (Bylaw 1-47); seconded by Ms. Hughes. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced there were two (2) ayes in favor of the motion: Ms. Hughes and Ms. Manning. There were eight (8) ayes opposed to the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Owens, and Ms. Riggs. Note: Ms. Weems, at the time of the vote, was not present at the meeting. The motion failed 2-8-0.  
The discussion continue keeping decorum and order; speaker time; consideration of time of staff; length of meetings; more speakers to be heard; PRC Special Meeting September 1; decorum - input from School Board members; another PRC Special Meeting September 13; suggestion of adding Chair to the Superintendent and designees which would include Safe Schools (last line in 2B); provide feedback in writing; three minute portion of Policy – would have saved an hour of time at the meeting; not limit the number of speakers.  
Ms. Manning left the meeting at 12:08 a.m.
9. Bylaw 1-48 / Decorum and Order-School Board Meetings: The PRC recommends amending the Bylaw to clarify decorum and order expectations and to define when and where expressive activities are authorized.



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The discussion continued regarding no ban on bringing flags into School Board chamber; expressive activities; need clarifying language; parameters – use of items that block the view of others; items allow in meeting; gathering of people outside; use of certain parts of the grounds; First Amendment Rights; City's code; designate areas; speakers waiting outside; working on a process to contact speakers; difference between expressive activities and waiting to speak, clarifying issue; permit for rally; logistics; creating policy for the future; suggestion of overflow space for speakers; use of wording of application not permit; clarification of displaying signs; bulleted items in policy; excessive cheering, and suggestion of quiet in chamber during speakers.

10. Policy 3-55 / Buildings, Facilities, Grounds, Vehicles and Equipment-Generally: The PRC recommends amendments to the Policy to clarify the definition of facilities and the conditions for use of facilities.
11. Policy 7-16 / Expressive activities: The PRC recommends amending the Bylaw to clarify those areas of School facilities where members of the public may conduct expressive activities.
12. Policy 7-17 / Visitors to School Board facilities and events: The PRC recommends amendments to the Policy to clarify expectations for visitors to facilities and events.
13. Policy 7-49 / Organizations Eligible to Use Facilities: The PRC recommends amendments to the Policy to clarify which groups may use facilities.
14. Policy 7-53 / Community Use of Facilities: Application and Approval for Use: The PRC recommends amendment to the Policy to clarify facilities and the authority of the Superintendent.
15. Policy 7-54 / Rules and Conditions for Use of Facilities: The PRC recommends amendments to the Policy to clarify the definition of facilities and the Superintendent's authority.
16. Appendix C / School Board Standing Committee Procedures: The PRC recommends amendments to Appendix C to remind Chairs to consult Committee Members when rescheduling meetings so that Committee Members do not have to use limited remote participation opportunities.
17. Bylaw 1-28 / Committees, Organizations and Boards – School Board Member assignments: The PRC recommends amendments to Appendix C to remind Chairs to consult Committee Members when rescheduling meetings so that Committee Members do not have to use limited remote participation opportunities and to make the Bylaw consistent with other Bylaw amendments.

**14. Committee, Organization or Board Reports:** Chairwoman Rye noted any committee, organization, or board reports should be emailed to the School Board members.

**15. Conclusion of Formal Meeting:** The formal meeting concluded at 12:57 a.m.

**16. Hearing of Citizens and Delegations on Informal Meeting and Non-Agenda Items:** Chairwoman Rye announced the School Board will hear comments on Informal Meeting items and Non-Agenda items from citizens and delegations who signed up with the School Board Clerk prior to the meeting and stated information of decorum and order, and submitting comments via group email. There were two (2) online speakers; the topics discussed were attending a VBCPS high school while living out of district; transparency; space in meeting room/larger room; Robert's Rules of Order; and threats.

**17. Workshop:** None.

**18. Closed Meeting:** School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney read the following motion:

I move that the School Board recess into a closed session pursuant to the exemptions of open meetings allowed by Section 2.2-3711, Part A, Paragraph 7 and 8 of the Code of Virginia, namely for

- A. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

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Namely to discuss the status of pending litigation related to the School Board.

Ms. Melnyk made a motion; seconded by Ms. Felton. The motion passed with nine (9) ayes with the following School Board members voting in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Owens, and Ms. Riggs.

Individuals present for discussion in the order in which matters were discussed:

1. **Consultation with legal counsel:**

- A. To discuss the status of pending litigation related to the School Board: School Board members: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Owens, and Ms. Riggs; Superintendent Spence; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; Regina M. Toneatto, Clerk of the Board.

The School Board reconvened at 1:26 a.m.

Certification of Closed Meeting: Ms. Melnyk read the Certification of Closed Meeting; WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Franklin made a motion, seconded by Ms. Riggs. Chairwoman Rye called for a vote. The School Board Clerk announced the motion passed with nine (9) ayes with the following School Board members voting in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Owens, and Ms. Riggs.

**19. *Vote on Remaining Action Items:*** None.

**20. *Adjournment:*** Chairwoman Rye adjourned the meeting at 1:28 a.m., Wednesday, September 15, 2021.

Respectfully submitted:

\_\_\_\_\_  
Regina M. Toneatto, Clerk of the School Board

Approved:

\_\_\_\_\_  
Carolyn T. Rye, School Board Chair



**Subject:** Resolution: Dyslexia Awareness Month **Item Number:** 11A1

**Section:** Consent **Date:** September 28, 2021

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** Roni S. Myers-Daub, Ed.D., Executive Director of Programs for Exceptional Children

**Presenter(s):** Roni S. Myers-Daub, Ed.D., Executive Director of Programs for Exceptional Children

**Recommendation:**

That the School Board approve a resolution recognizing October as Dyslexia Awareness Month.

**Background Summary:**

Virginia Beach City Public Schools values the importance addressing the needs of students with dyslexia, a language-based learning disability that causes difficulties with reading, writing, spelling and word pronunciation. In an effort to promote awareness that dyslexia is a learning disability, VBCPS has designated the month of October as Dyslexia Awareness Month.

Virginia's regulations define dyslexia as distinguished from other learning disabilities due to its weakness occurring at the phonological level. Dyslexia is a specific learning disability that is neurobiological in origin. It is characterized by difficulties with accurate and/or fluent word recognition and by poor spelling and decoding abilities. These difficulties typically result from a deficit in the phonological component of language that is often unexpected in relation to other cognitive abilities and the provision of effective classroom instruction. Secondary consequences may include problems in reading comprehension and reduced reading experience that can impede growth of vocabulary and background knowledge. 8VAC 20-81-10.

**Source:**

Virginia Department of Education

**Budget Impact:**

N/A

## **Resolution for Dyslexia Awareness Month October 2021**

**WHEREAS**, dyslexia is a language-based learning disability that causes difficulties with reading, writing, spelling, and word pronunciation; and

**WHEREAS**, the onset and severity of dyslexia varies for each individual; and

**WHEREAS**, it takes individuals with dyslexia longer to process phonemic information, thus affecting academic growth, achievement, and self-esteem; and

**WHEREAS**, it is important to provide effective teaching approaches and educational intervention strategies for individuals with dyslexia; and

**WHEREAS**, Dyslexia Awareness Month is an opportunity to acknowledge educators utilizing effective teaching strategies, and to celebrate the many achievements of adolescents, students and adults with dyslexia; and

**WHEREAS**, the School Board of the City of Virginia Beach is committed to a continued focus on educating students, parents, and school staff about effective teaching strategies to address the needs of students with learning disabilities.

**NOW, THEREFORE, BE IT**

**RESOLVED**: That the School Board of the City of Virginia Beach designates the month of October to be Dyslexia Awareness Month; and be it

**FURTHER RESOLVED**: That strategies and interventions to address the needs of students with learning disabilities be ongoing in Virginia Beach City Public Schools; and be it

**FURTHER RESOLVED**: That a copy of this resolution be spread across the official minutes of this Board.



**Budget Calendar: School Operating Budget FY 2022/23 and**

**Subject: Capital Improvement Program (CIP) 2022/23 – 2027/28** **Item Number: 11B**

**Section: Consent** **Date: September 28, 2021**

**Senior Staff: Crystal M. Pate, Chief Financial Officer**

**Prepared by: Crystal M. Pate, Chief Financial Officer**

**Presenter(s): Crystal M. Pate, Chief Financial Officer**

**Recommendation:**

It is recommended that the School Board review and approve the attached Budget Calendar for the FY 2022/23 Operating Budget and the 2022/23 – 2027/28 Capital Improvement Program.

**Background Summary:**

The Budget Calendar contains specific dates/time frames for the key components and activities of the budget development process. It is an important guide for management and the School Board regarding the schedule of events that results in an approved budget.

**Source:**

School Board Policy 3-6  
Code of Virginia §22.1-93

**Budget Impact:**

Funds are budgeted in the various funds and budget unit codes for FY 2022/23.

# Budget Calendar

## FY 2022/23 School Operating Budget and FY 2022/23 - FY 2027/28 Capital Improvement Program

### 2021

|                                 |  |
|---------------------------------|--|
| September                       | The Budget Calendar is developed   |
| Sept. 14                        | The Budget Calendar is presented to the School Board for information   |
| Sept. 28                        | The Budget Calendar is presented to the School Board for action  |
| Oct. 18 - Dec. 10               | Budget requests are submitted by senior staff and budget managers to the Office of Budget Development. Budget meetings with each department will be scheduled. |
| Nov. 16                         | A Five-Year Forecast is presented to the School Board and the City Council   |
| Dec. 3                          | Recommended part-time hourly rates for FY 2022/23 are submitted by the Department of Human Resources to the Office of Budget Development                       |
| Dec. 7                          | A draft of the Capital Improvement Program is prepared for the superintendent's review   |
| Dec. 7                          | A public hearing is held to solicit stakeholder input and offer the community an opportunity to be involved in the budget development process                  |
| December (3 <sup>rd</sup> week) | State revenue estimates are released by the Virginia Department of Education   |

### 2022

|                      |   |
|----------------------|---|
| Jan. 3 - 11          | Budget requests are reviewed, refined and summarized by the Office of Budget Development  |
| Jan. 18              | The recommended Capital Improvement Program budget is presented to the superintendent and senior staff  |
| Jan. 18              | The unbalanced School Operating budget is presented to the superintendent and senior staff  |
| Feb. 1               | The Superintendent's Estimate of Needs for FY 2022/23 is presented to the School Board (Special School Board meeting required)  |
| Feb. 1               | The Superintendent's Proposed FY 2022/23 - FY 2027/28 Capital Improvement Program budget is presented to the School Board (Special School Board meeting required)                           |
| Feb. 8               | School Board Budget Workshop #1 is held - Time TBD  |
| Feb. 8               | A public hearing is held to solicit stakeholder input and offer the community an opportunity to be involved in the budget development process   |
| Feb. 15              | School Board Budget Workshop #2 is held - Time TBD  |
| Feb. 22              | School Board Budget Workshop #3 - (if needed) Time TBD  |
| Mar. 1               | School Board Budget Workshop #4 - (if needed) Time TBD  |
| Mar. 1               | The FY 2022/23 School Board Proposed Operating budget and FY 2022/23 - FY 2027/28 Capital Improvement Program budget is adopted by the School Board (Special School Board meeting required) |
| Mar. 8               | The FY 2022/23 School Board Proposed Operating budget is provided to city staff   |
| Apr. - TBD           | The FY 2022/23 School Board Proposed Operating budget and FY 2022/23 - FY 2027/28 Capital Improvement Program budget is presented to the City Council (Sec. 15.1-163)                       |
| No Later Than May 15 | The FY 2022/23 School Board Proposed Operating budget and FY 2022/23 - FY 2027/28 Capital Improvement Program budget are approved by the City Council (Sec. 22.1-93; 22.1-94; 22.1-115)     |



**Elementary School Playground Equipment Replacement**

**Subject:** Recommendation of General Contractor **Item Number:** 11C

**Section:** Consent **Date:** September 28, 2021

**Senior Staff:** Jack Freeman, Chief Operations Officer, Department of School Division Services

**Prepared by:** Anthony L. Arnold, P.E., Executive Director, Facilities Services

**Presenter(s):** Anthony L. Arnold, P.E., Executive Director, Facilities Services

**Recommendation:**

That the School Board adopt a motion authorizing the Superintendent to execute a contract in the amount of \$294,394.11 with Play & Park Structures for the replacement of elementary school playground equipment at the following schools:

Brookwood Elementary School

Malibu Elementary School

Holland Elementary School

**Background Summary:**

Virginia Beach City Public Schools, working collaboratively with the City's Parks and Landscape Services Division, negotiated a contract through a national cooperative agreement for the playground equipment project.

Contractor: Play & Park Structures

Contract Amount: \$294,394.11

Construction Budget: \$350,000

**Source:**

School Board Policy 3-90

**Budget Impact:**

CIP 1-185



**Subject:** Religious Exemptions

**Item Number:** 11D

**Section:** Consent Agenda

**Date:** September 28, 2021

**Senior Staff:** Eugene F. Soltner, Ed.D., Chief of Staff

**Prepared by:** Denise White, Student Conduct/Services Coordinator

**Presenter(s):** Michael B. McGee, Director, Office of Student Leadership

**Recommendation:**

That the School Board approve Religious Exemption Case No. RE-21-04 and RE-21-05.

**Background Summary:**

Administration finds documentation meets the threshold requirements stipulated in Virginia Code.

Virginia Code §22.1-254.B.1 states the following:

“B. A school board shall excuse from attendance at school:

1. Any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school. For purposes of this subdivision, “bona fide religious training or belief” does not include essentially political, sociological or philosophical views or a merely personal moral code”

Virginia Code § 22.1-254.D.1 states the following:

“D. A school board may excuse from attendance at school:

1. On recommendation of the principal and the division superintendent and with the written consent of the parent or guardian, any pupil who the school board determines, in accordance with regulations of the Board of Education, cannot benefit from education at such school”

**Source:**

Virginia Code §22.1-254.B.1 and §22.1-254.D.1  
School Board Policy 5-12, Legal Withdrawal

**Budget Impact:**

None





**Subject:** Personnel Report **Item Number:** 12A

**Section:** Action **Date:** September 28, 2021

**Senior Staff:** Mrs. Cheryl R. Woodhouse, Chief Human Resources Officer

**Prepared by:** Cheryl R. Woodhouse

**Presenter(s):** Aaron C. Spence, Ed.D., Superintendent

**Recommendation:**

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the September 28, 2021, personnel report.

**Background Summary:**

List of appointments, resignations and retirements for all personnel

**Source:**

School Board Policy #4-11, Appointment

**Budget Impact:**

Appropriate funding and allocations

Virginia Beach City Public Schools  
Personnel Report  
September 28, 2021  
2021-2022

| <u>Scale</u>                     | <u>Class</u>                     | <u>Location</u>  | <u>Effective</u> | <u>Employee Name</u>     | <u>Poition/Reason</u>                          | <u>College</u>                     | <u>Previous Employer</u>           |
|----------------------------------|----------------------------------|--|------------------|--------------------------|--|------------------------------------|------------------------------------|
| Assigned to Unified Salary Scale | Appointments - Elementary School | Alanton  | 9/16/2021        | Brooke M Tucker          | Kindergarten Assistant                         | East Carolina University, NC       | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Arrowhead  | 9/1/2021         | Sara Herman              | Special Education Assistant                    | Univ of Massachusetts Amherst, MA  | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Arrowhead  | 9/3/2021         | Ana L Osvath             | Special Education Assistant                    | Other Unknown, ZZ                  | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Bayside  | 9/1/2021         | Katie J Sargent          | Physical Education Assistant                   | Western Kentucky University, KY    | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Bayside  | 9/9/2021         | Rebecca D Baez           | Physical Education Assistant                   | Virginia Wesleyan University, VA   | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Bettie F. Williams                                     | 9/20/2021        | Taylor E Bertok          | Technology Support Technician                  | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Birdneck   | 9/1/2021         | Amy N Garland            | Kindergarten Assistant                         | University of Phoenix, AZ          | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Birdneck   | 9/15/2021        | Shyanne M Harvey         | Special Education Assistant, .500              | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Brookwood  | 8/26/2021        | Star A Wilson            | School Nurse                                   | Old Dominion University, VA        | Norfolk PS, VA                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Brookwood  | 9/9/2021         | Christian Munoz          | Custodian II Head Night                        | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Brookwood  | 9/9/2021         | Sara E Sturdevant        | Kindergarten Assistant                         | Tidewater Community College, VA    | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Centerville  | 9/8/2021         | Henrietta K Annand       | Cafeteria Assistant, 4.5 Hours                 | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Centerville  | 9/8/2021         | Donna S Fleetwood        | Cafeteria Assistant, 4.0 Hours                 | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Centerville  | 9/13/2021        | Tracie L Myers           | School Office Associate II                     | Virginia Commonwealth Univ, VA     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | College Park   | 9/1/2021         | Jasmine J Taylor         | Special Education Assistant                    | Old Dominion University, VA        | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | College Park   | 9/9/2021         | Latisha Campbell         | Pre-Kindergarten Teacher Assistant             | Tidewater Community College, VA    | Kindercare Education LLC, OR       |
| Assigned to Unified Salary Scale | Appointments - Elementary School | College Park   | 9/27/2021        | Julia L Rivera           | Special Education Assistant                    | Tidewater Community College, VA    | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Cooke  | 9/3/2021         | Susan D Parker           | Kindergarten Assistant                         | Other Unknown, ZZ                  | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Cooke  | 9/9/2021         | Ana S Jimenez            | General Assistant                              | Western Washington University, WA  | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Diamond Springs  | 8/26/2021        | David A Creekmore        | Security Assistant                             | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Diamond Springs  | 9/13/2021        | Nicole V Kihorany        | Pre-Kindergarten Teacher Assistant             | Regis University, CO               | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Fairfield  | 9/2/2021         | Christine R Soderberg    | Special Education Assistant                    | Marymount University, VA           | Mega Office Furniture              |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Glenwood   | 9/9/2021         | Chaz K Whitfield         | Physical Education Assistant                   | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Holland  | 9/1/2021         | Dakota Edwards           | Special Education Assistant                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Holland  | 9/1/2021         | Josephine O Mariano      | Special Education Assistant                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | John B. Dey  | 9/7/2021         | Tracy Miller             | Cafeteria Assistant, 5.0 Hours                 | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | John B. Dey  | 9/8/2021         | Kara L Bernuy            | Kindergarten Assistant                         | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Kempsville   | 9/1/2021         | Jadon Woodhouse          | Physical Education Assistant, .500             | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Kempsville   | 9/2/2021         | Maria J Sanchez          | Special Education Assistant                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | King's Grant   | 9/1/2021         | Trina N Roper            | Physical Education Assistant, .500             | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Kingston   | 9/1/2021         | Colonna Howard           | Physical Education Assistant                   | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Linkhorn Park  | 9/1/2021         | Brooke Juhas             | Kindergarten Assistant                         | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Luxford  | 9/1/2021         | Kemani Montgomery        | Kindergarten Assistant                         | James Madison University, VA       | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Luxford  | 9/9/2021         | Mizuki Hardy             | Cafeteria Assistant, 4.5 Hours                 | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Lynnhaven  | 9/1/2021         | Robyn McNamara           | Special Education Assistant                    | Virginia Tech, VA                  | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Lynnhaven  | 9/9/2021         | Tatjana Green            | Kindergarten Assistant                         | Longwood University, VA            | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Malibu   | 9/27/2021        | Amy E Sherrell           | Special Education Assistant                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | New Castle   | 9/9/2021         | Tiana Grafentine         | Cafeteria Assistant, 4.0 Hours                 | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Newtown  | 9/1/2021         | Erica N Arrington        | Physical Education Assistant                   | Univ North Carolina Pembroke, NC   | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Newtown  | 9/9/2021         | Shila L Mendez           | Special Education Assistant                    | Tidewater Community College, VA    | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Newtown  | 9/14/2021        | Lisa M D'Olivio          | Cafeteria Assistant, 6.0 Hours                 | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | North Landing  | 9/1/2021         | Emily E Kyle             | Physical Education Assistant                   | Bowling Green State University, OH | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Ocean Lakes  | 9/17/2021        | Jill D Wright            | Physical Education Assistant, .500             | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Pembroke   | 9/10/2021        | Linda A Lese             | Special Education Assistant                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Pembroke Meadows                                       | 8/26/2021        | Katelynn M Vaida         | Custodian I                                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Pembroke Meadows                                       | 9/10/2021        | Shyheim D Swinson        | Physical Education Assistant                   | St Augustines College, NC          | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Red Mill   | 9/16/2021        | Mallory J Sanders        | Cafeteria Assistant, 4.5 Hours                 | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Rosemont   | 9/8/2021         | Maria Maldonado          | Cafeteria Assistant, 4.0 Hours                 | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Salem  | 9/1/2021         | Amanda L Prout           | Kindergarten Assistant                         | University of North Florida, FL    | Plano Independent School Dstrc, TX |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Seatack  | 9/1/2021         | Paris K Rogers           | Kindergarten Assistant                         | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Seatack  | 9/8/2021         | James R Ruzsala          | Physical Education Assistant                   | Old Dominion University, VA        | VBCPS                              |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Seatack  | 9/9/2021         | Kelvin D Murray          | Physical Education Assistant, .500             | St Leo College, FL                 | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Tallwood   | 9/9/2021         | Mark Mateus              | Custodian I                                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Thalia   | 9/13/2021        | Brianna N Kidwell        | Kindergarten Assistant                         | Virginia Wesleyan University, VA   | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Thalia   | 9/16/2021        | Nadine A Kovalenko-Smith | Cafeteria Assistant, 5.0 Hours                 | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Three Oaks   | 9/1/2021         | Isaiah Williams          | Physical Education Assistant                   | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Trantwood  | 8/26/2021        | Timothy McDonald         | Security Assistant                             | Heidelberg College, OH             | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Trantwood  | 9/9/2021         | William H O'Connell      | Cafeteria Assistant, 4.0 Hours                 | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Trantwood  | 9/9/2021         | Nicole Ramirez           | Custodian I                                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Windsor Oaks   | 9/9/2021         | Carrie G Tyree           | Physical Education Assistant                   | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Elementary School | Windsor Oaks   | 9/15/2021        | Reesa Williams           | Cafeteria Assistant, 6.0 Hours                 | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Middle School     | Bayside  | 9/21/2021        | Curtis R Roe             | Custodian I                                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Middle School     | Bayside Sixth Grade Campus                             | 9/21/2021        | Faaizah A Kelly          | Custodian I                                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Middle School     | Brandon  | 9/9/2021         | Joshua D Bateman         | Custodian I                                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Middle School     | Brandon  | 9/16/2021        | Sarah Freeman            | Special Education Assistant                    | University of North Texas, TX      | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Middle School     | Kempsville   | 9/21/2021        | Nina M Tosch             | Custodian I                                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Middle School     | Lynnhaven  | 9/8/2021         | Kofi R Bour              | Custodian I                                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - High School       | Cox  | 9/9/2021         | Maricris A Armoreda      | Custodian I                                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - High School       | Cox  | 9/17/2021        | Shaune Matthews          | School Office Associate II                     | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - High School       | First Colonial   | 9/9/2021         | Gillian M Foreman        | Cafeteria Assistant, 5.0 Hours                 | Strayer University, DC             | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - High School       | First Colonial   | 9/10/2021        | Nelson T Wilson          | Custodian I                                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - High School       | Kellam   | 9/8/2021         | Sharon R Glover          | Special Education Assistant                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - High School       | Landstown  | 9/9/2021         | Ahmed Amin               | Security Assistant                             | Old Dominion University, VA        | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - High School       | Ocean Lakes  | 9/8/2021         | Elizabeth D Guidry       | Special Education Assistant                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - High School       | Princess Anne  | 9/8/2021         | Khristopher Gibson       | Security Assistant                             | Tidewater Community College, VA    | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - High School       | Renaissance Academy                                    | 9/8/2021         | Pamela W Wilson          | Custodian I                                    | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - High School       | Renaissance Academy                                    | 9/10/2021        | Jolene M Merry           | Cafeteria Assistant, 6.5 Hours                 | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Department of Human Resources                          | 9/22/2021        | Jamaica Norfleet         | Human Resources Associate                      | Old Dominion University, VA        | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Department of Human Resources                          | 10/1/2021        | Cindy L Mosley           | Substitute Office Associate                    | Not Applicable                     | VBCPS                              |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Office of Food Services                                | 9/13/2021        | Myrna Asante             | Cook, 7.0 Hours                                | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Office of Gifted Education & Academy Programs          | 9/15/2021        | Alyssa M Labiak          | Administrative Office Associate I              | South University Va Beach, VA      | VBCPS                              |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Office of Student Support Services                     | 9/17/2021        | Sharon Long              | Administrative Office Associate I              | Tidewater Community College, VA    | VBCPS                              |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Office of Student Support Services                     | 9/20/2021        | Danielle Artis           | School Social Worker                           | Norfolk State University, VA       | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Office of Transportation and Fleet Management Services | 8/30/2021        | Michael T Zellmer        | Fleet Technician III                           | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Office of Transportation and Fleet Management Services | 9/2/2021         | Zenas Angeles            | Bus Driver, 6.5 Hours                          | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Office of Transportation and Fleet Management Services | 9/2/2021         | Gabriel Aviles           | Bus Driver - Special Ed, 5.5 Hours             | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Office of Transportation and Fleet Management Services | 9/8/2021         | Shemeka N Daggins        | Bus Driver, 6.5 Hours                          | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Office of Transportation and Fleet Management Services | 9/8/2021         | Christina J Hardy        | Bus Driver, 6.5 Hours                          | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Office of Transportation and Fleet Management Services | 9/8/2021         | Kasey A Knox             | Bus Assistant, 6.5 Hours                       | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Office of Transportation and Fleet Management Services | 9/8/2021         | Chakasha K Rogers        | Bus Driver - Special Ed, 7.5 Hours             | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Office of Transportation and Fleet Management Services | 9/8/2021         | Danielle S Rushing       | Auxiliary Driver                               | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Office of Transportation and Fleet Management Services | 9/8/2021         | Stephanie-Ann T Sutton   | Bus Driver, 6.0 Hours                          | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Office of Transportation and Fleet Management Services | 9/9/2021         | Mary A Naegele           | Bus Driver, 6.5 Hours                          | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Appointments - Miscellaneous     | Office of Transportation and Fleet Management Services | 9/15/2021        | Tommie L Dodson          | Bus Driver, 7.5 Hours                          | Not Applicable                     | Not Applicable                     |
| Assigned to Unified Salary Scale | Resignations - Elementary School | College Park   | 9/3/2021         | Keiana Harris            | Special Education Assistant (personal reasons) | Not Applicable                     | Not Applicable                     |

Virginia Beach City Public Schools  
Personnel Report  
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2021-2022

| <u>Scale</u>                           | <u>Class</u>                     | <u>Location</u>  | <u>Effective</u> | <u>Employee Name</u>   | <u>Poition/Reason</u>   | <u>College</u>                           | <u>Previous Employer</u>   |
|--|----------------------------------|--|------------------|------------------------|---|--|----------------------------|
| Assigned to Unified Salary Scale       | Resignations - Elementary School | Kempsville   | 10/1/2021        | Lisa M Whitley         | Physical Education Assistant (career enhancement opportunity)   | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Elementary School | Landstown  | 9/15/2021        | Mark J Giusto          | Physical Education Assistant (career enhancement opportunity)   | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Elementary School | New Castle   | 9/10/2021        | Tiana Grafentine       | Cafeteria Assistant, 4.0 Hours (career enhancement opportunity) | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Elementary School | Pembroke   | 9/29/2021        | Madeline R Hurst       | Physical Education Assistant (career enhancement opportunity)   | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Elementary School | Pembroke   | 9/30/2021        | D'avnai Hamberry       | Custodian I (personal reasons)                                  | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Elementary School | Salem  | 9/10/2021        | Gail B Jimenez         | Physical Education Assistant (relocation)                       | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Elementary School | Tallwood   | 9/15/2021        | Minerva V Mayes        | Cafeteria Assistant, 4.5 Hours (personal reasons)               | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Elementary School | Windsor Woods  | 9/10/2021        | Maria Elena S Alvarez  | Custodian I (family)  | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Middle School     | Kempsville   | 9/21/2021        | Yecenia Ramos-Lozano   | Cafeteria Assistant, 5.5 Hours (career enhancement opportunity) | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Middle School     | Lynnhaven  | 9/14/2021        | Kofi R Bour            | Custodian I (personal reasons)                                  | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Middle School     | Old Donation School                                    | 9/27/2021        | John L Grimaldi        | Custodian I (personal reasons)                                  | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Middle School     | Princess Anne  | 6/30/2021        | Mary Gemma M Villaluna | Cafeteria Assistant, 5.5 Hours (personal reasons)               | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - High School       | Bayside  | 8/27/2021        | Simone Forrester       | Security Assistant (personal reasons)                           | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - High School       | Green Run  | 6/30/2021        | Sharon H McTyeire      | Custodian I (personal reasons)                                  | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - High School       | Green Run  | 6/30/2021        | Jacqueline A Wilson    | Cafeteria Assistant, 5.0 Hours (career enhancement opportunity) | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - High School       | Kellam   | 6/30/2021        | Ajeya S Hawkins        | Distance Learning Assistant (career enhancement opportunity)    | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - High School       | Tallwood   | 9/13/2021        | Helen A Allen          | Custodian I (personal reasons)                                  | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous     | Department of Technology                               | 9/22/2021        | Blair R Murri          | Technology Support Technician (career enhancement opportunity)  | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous     | Office of Safety and Loss Control                      | 9/21/2021        | Korie D Spence         | Security Officer (personal reasons)                             | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous     | Office of Transportation and Fleet Management Services | 6/30/2021        | Michelle Mondichak     | Bus Driver, 6.5 Hours (personal reasons)                        | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous     | Office of Transportation and Fleet Management Services | 6/30/2021        | Valerie M Sammons      | Bus Driver - Special Ed, 6.5 Hours (relocation)                 | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous     | Office of Transportation and Fleet Management Services | 6/30/2021        | Michael S Southworth   | Bus Driver, 5.5 Hours (career enhancement opportunity)          | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous     | Office of Transportation and Fleet Management Services | 6/30/2021        | Christine A Tamayo     | Bus Driver, 6.0 Hours (personal reasons)                        | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous     | Office of Transportation and Fleet Management Services | 9/7/2021         | Ivey Perriera          | Bus Driver, 6.0 Hours (personal reasons)                        | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous     | Office of Transportation and Fleet Management Services | 9/8/2021         | Courtney N Brown       | Bus Assistant, 5.0 Hours (personal reasons)                     | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous     | Office of Transportation and Fleet Management Services | 9/10/2021        | Kimberly K Jensen      | Bus Driver, 6.5 Hours (relocation)                              | Not Applicable                           | Not Applicable             |
| Assigned to Unified Salary Scale       | Resignations - Miscellaneous     | Office of Transportation and Fleet Management Services | 9/10/2021        | Alfred R Rathbun       | Bus Driver - Special Ed, 5.5 Hours (personal reasons)           | Not Applicable                           | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Elementary School | Alanton  | 9/15/2021        | Edgardo Blancas        | Fifth Grade Teacher   | Escuela Normal Superior De Jalisco, MX   | Participate Learning, NC   |
| Assigned to Instructional Salary Scale | Appointments - Elementary School | Bayside  | 9/10/2021        | Jennifer L Santos      | Special Education Teacher                                       | John Jay College of Criminal Justice, NY | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Elementary School | Brookwood  | 9/15/2021        | Angelina Ferris        | Kindergarten Teacher  | Grand Canyon University, AZ              | Military Service           |
| Assigned to Instructional Salary Scale | Appointments - Elementary School | College Park   | 9/8/2021         | Bryant C Jefferson     | Special Education Teacher                                       | Regent University, VA                    | Norfolk Public Schools, VA |
| Assigned to Instructional Salary Scale | Appointments - Elementary School | Creeds   | 9/8/2021         | Shannon D Altman       | First Grade Teacher   | Concordia University, OR                 | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Elementary School | John B. Dey  | 9/3/2021         | Sarah VanDuzee         | Third Grade Teacher   | Old Dominion University, VA              | Military Service           |
| Assigned to Instructional Salary Scale | Appointments - Elementary School | Malibu   | 9/16/2021        | Brianne M Beauchamp    | Special Education Teacher                                       | Arizona State University, AZ             | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Elementary School | Pembroke   | 9/9/2021         | Stacey N Salley        | Special Education Teacher                                       | Regent University, VA                    | Military Service           |
| Assigned to Instructional Salary Scale | Appointments - Elementary School | Pembroke Meadows                                       | 9/8/2021         | Deja T Brandon         | Third Grade Teacher   | Old Dominion University, VA              | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Elementary School | Pembroke Meadows                                       | 9/8/2021         | Bethany G Serrano      | Third Grade Teacher   | Old Dominion University, VA              | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Elementary School | Seatack  | 9/8/2021         | Darryl Ordell          | Fifth Grade Teacher   | Grand Canyon University, AZ              | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Elementary School | Shelton Park   | 9/15/2021        | Allison Baum           | Special Education Teacher                                       | Univ of Massachusetts Amherst, MA        | Sparrow Academy, CA        |
| Assigned to Instructional Salary Scale | Appointments - Elementary School | Thalia   | 9/8/2021         | Christine B Sadowski   | Kindergarten Teacher  | Syracuse University, NY                  | VBCPS                      |
| Assigned to Instructional Salary Scale | Appointments - Elementary School | White Oaks   | 9/7/2021         | Julianm M Slayton      | First Grade Teacher   | Old Dominion University, VA              | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Middle School     | Bayside  | 9/8/2021         | Karen G Felix          | Spanish Teacher   | City Univ of NY Brooklyn Col, NY         | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Middle School     | Independence   | 9/16/2021        | Wendy M Bennett        | School Counselor  | Norfolk State University, VA             | VBCPS                      |
| Assigned to Instructional Salary Scale | Appointments - Middle School     | Kempsville   | 9/16/2021        | Shawn M Forman         | Health & Physical Education Teacher                             | American Public University Sys, WV       | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Middle School     | Plaza  | 9/8/2021         | Elizabeth C Witt       | Sixth Grade Teacher   | Old Dominion University, VA              | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Middle School     | Princess Anne  | 9/16/2021        | Vincent P McNichol     | Special Education Teacher                                       | George Mason University, VA              | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - High School       | Green Run  | 9/8/2021         | Kristin E Wallenburg   | Mathematics Teacher   | Washington College, MD                   | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - High School       | Kellam   | 9/8/2021         | Duncan J Newman        | Mathematics Teacher   | Virginia Wesleyan University, VA         | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - High School       | Kempsville   | 9/1/2021         | Kirsten J Taylor       | Family & Consumer Science Teacher                               | East Carolina University, NC             | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - High School       | Kempsville   | 9/8/2021         | Deja C Massey          | Social Studies Teacher  | Troy State University, AL                | VBCPS                      |
| Assigned to Instructional Salary Scale | Appointments - High School       | Princess Anne  | 9/8/2021         | Maria W Franklin       | Social Studies Teacher  | Christopher Newport University, VA       | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - High School       | Princess Anne  | 9/27/2021        | Jacob Stover           | Technology Education Teacher                                    | Old Dominion University, VA              | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - High School       | Renaissance Academy                                    | 9/8/2021         | Jordan A Beasley       | Health & Physical Education Teacher                             | Norfolk State University, VA             | Not Applicable             |
| Assigned to Instructional Salary Scale | Appointments - Miscellaneous     | Office of Student Support Services                     | 9/9/2021         | Rebecca L Davila       | School Counselor  | American Public University Sys, WV       | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - Elementary School | Birdneck   | 9/24/2021        | Elizabeth A Eichner    | Kindergarten Teacher (career enhancement opportunity)           | Not Applicable                           | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - Elementary School | Linkhorn Park  | 9/27/2021        | Lisset Madsen          | Kindergarten Teacher (personal reasons)                         | Not Applicable                           | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - Elementary School | Parkway  | 9/3/2021         | Jessica R Price        | Third Grade Teacher (personal reasons)                          | Not Applicable                           | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - Middle School     | Plaza  | 9/30/2021        | Gary E Skeen           | Band Instructor (career enhancement opportunity)                | Not Applicable                           | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - High School       | Bayside  | 9/15/2021        | Mevin Ndarusigiye      | French Teacher (death)  | Not Applicable                           | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - High School       | Princess Anne  | 9/8/2021         | Joyce I Russell        | Special Education Teacher (job abandonment)                     | Not Applicable                           | Not Applicable             |
| Assigned to Instructional Salary Scale | Resignations - High School       | Renaissance Academy                                    | 9/14/2021        | Vashana Jones          | Science Teacher (family)  | Not Applicable                           | Not Applicable             |
| Assigned to Instructional Salary Scale | Retirements - Middle School      | Kempsville   | 9/30/2021        | David H Ruark          | Technology Education Teacher                                    | Not Applicable                           | Not Applicable             |
| Assigned to Instructional Salary Scale | Retirements - Middle School      | Landstown  | 12/31/2021       | Randy K West           | Eighth Grade Teacher  | Not Applicable                           | Not Applicable             |
| Assigned to Instructional Salary Scale | Retirements - High School        | Green Run  | 9/30/2021        | Karmi J Fossen         | Mathematics Teacher, .600                                       | Not Applicable                           | Not Applicable             |
| Assigned to Instructional Salary Scale | Retirements - High School        | Salem  | 10/31/2021       | William R Ferris       | Science Teacher   | Not Applicable                           | Not Applicable             |



Subject: Policy Review Committee Recommendations Item Number: 12B 1-17

Section: Action Date: September 28, 2021

Senior Staff: Donald E. Robertson, Ed.D., Chief of Staff

Prepared by: Kamala Lannetti, Deputy City Attorney; John Sutton, III, Coordinator, Policy and Intergovernmental Affairs

Presenter(s): School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney

### Recommendation:

That the School Board approve Policy Review Committee (PRC) recommendations from its August and September 2021 meetings and the recommendations of the School Board after reviewing the September 14, 2021 Information Agenda. School Board Members are advised to review the below listed Bylaws, Appendices and Policies due to amendments or clarifications that have been made by School Board Members since the September 14, 2021 meeting. Please note that additional amendments may be proposed or made before the September 28, 2021 Meeting and will be posted to the School Board Meeting webpage on the VBSchools website.

### Background Summary

1. ***Appendix B amendment*** – recommend amending the Standing Rules to reflect the authority of the School Board to alter the agenda and to change the order of certain agenda items.
2. ***Bylaw 1-32 Approval for Content/Sufficiency, Format for Presentation, Policy Adoption, Amendment and Suspension*** – recommend amending the Bylaw to change the title, and to clarify procedures for adopting, amending, suspending, or repealing policies.
3. ***Bylaw 1-36 Open Meetings and Closed Meetings*** – recommend amending the Bylaw to clarify when the School Board may hold meetings electronically and clarifications regarding closed session and remote participation.
4. ***Bylaw 1-37 Annual Organizational Meeting*** - recommend amending the Bylaw to remove unnecessary approval procedures in the Annual Organizational Meeting.
5. ***Bylaw 1-38 Regular Meetings, Time and Place, Order of Business, Recessed Meetings, Work Session/Public Hearing, and Retreats and Abridged Meetings*** – recommend amending the Bylaw to reserve the right to alter dates and times for School Board Meetings, and to clarify retreats and abridged meetings.
6. ***Bylaw 1-40 Parliamentary Authority, Special Rules of Order, and Standing Rules*** – recommend changing the title and amending the Bylaw regarding the Special Rules of Order and the Standing Rules.
7. ***Bylaw 1-47 Public Comments at School Board Meetings*** - recommend amending the Bylaw to set forth procedures

and expectations regarding public comments at School Board Meetings.

8. ***Bylaw 1-48 Decorum and Order-School Board Meetings*** - recommend amending the Bylaw to clarify decorum and order procedures and expectations during School Board Meetings.

9. ***Appendix C School Board Standing Committee Procedures*** – recommend amendments to Appendix C to clarify procedures for changing and running meetings and to make the Appendix consistent with other Bylaw amendments.

10. ***Bylaw 1-28- Committees, Organizations and Boards – School Board Member assignments*** - recommend amendments to the Bylaw to clarify procedures for changing and running meetings and to make the Bylaw consistent with other Bylaw amendments.

11. ***Bylaw 1-30 Amendment, Suspension or Repeal of Bylaws*** - recommend amending the Bylaw to clarify the procedures for adopting, amending, suspending, or repealing Bylaws.

12. ***Policy 3-55 Buildings, Facilities, Grounds, Vehicles and Equipment-Generally*** – recommend amendments to the Policy to clarify the definition of facilities and the conditions for use of facilities.

13. ***Policy 7-16 Expressive activities*** – recommend amending the Bylaw to clarify those areas of School facilities where members of the public may conduct expressive activities.

14. ***Policy 7-17 Visitors to School Board facilities and events*** – recommend amendments to the Policy to clarify expectations for visitors to facilities and events.

15. ***Policy 7-49 Organizations Eligible to Use Facilities*** – recommend amendments to the Policy to clarify which groups may use facilities.

16. ***Policy 7-53 Community Use of Facilities: Application and Approval for Use*** – recommend amendment to the Policy to clarify facilities and the authority of the Superintendent.

17. ***Policy 7-54 Rules and Conditions for Use of Facilities*** – recommend amendments to the Policy to clarify the definition of facilities and the Superintendent’s authority.

**Source:**

Policy Review Committee Meeting September 13, 2021 and School Board Meeting September 14, 2021

**Budget Impact:**

## School Board Standing Rules

### A. ~~Time and Place for~~, ~~Place, and Order of Business for~~ Regular Meetings

Regular meetings of the School Board will generally be held on the second and fourth Tuesdays of each month, or on the dates and times designated by the School Board and as thereafter modified. The School Board reserves the right to change the date, time, or location of a previously noticed meeting upon compliance with applicable notice requirements set forth in the Virginia Freedom of Information Act. In person meetings of the School Board will take place in the School Administration Building unless otherwise specified by the School Board. When applicable, School Board meetings may be held electronically or telephonically. The School Board reserves the right to meet at other times, dates, and places upon proper notification to the public.

~~Regular meetings shall be generally held in the School Board Chambers of the School Administration Building on the second and fourth Tuesday of each month or as otherwise set by the School Board. The normal times and order of business at regular meetings shall be as follows:~~

### B. Administrative, Informal, Workshop and Closed Session Sections of Regular Meetings~~INFORMAL MEETING~~

~~1-~~ On Regular Meeting days, the School Board will generally convene prior to the Formal Agenda to address Administrative, Informal, Workshop, and/or Closed Session matters. The School Board reserves the right to adjust the time for such matters but will generally begin at 4:00 p.m. prior to the Formal Agenda start time. The School Board Chair or designee, with the consensus of the School Board Members present, may move, or continue matters until after the Formal Agenda, or to another date.~~onvene School Board Workshop generally at 4:00 p.m. or as otherwise set.~~

~~The time for convening the workshop may be changed by the Chair based upon the volume of business to be transacted.~~



~~a. School Board Administrative Matters & Reports~~

~~2. Closed Meeting for legal matters, personnel matters, publicly held property, student disciplinary matters or other matters authorized by the Virginia Freedom of Information Act.~~

### **C. School Board Recess**

It is the School Board's practice to recess at 5:30 p.m. or sooner to prepare for the start of Formal Agenda. The School Board Chair, with the consensus of the School Board Members present, may alter the time for recess or not recess prior to the Formal Agenda start time and may recess the Regular meeting at other times.

~~3. School Board Recess 5:30 p.m.~~

~~(Informal meeting and/or Closed meeting may resume after the formal meeting, if necessary)~~

### **D. Formal Meeting**

Agendas for Regular Meetings of the School Board will generally follow the format set forth below. The School Board reserves the right to alter the Agenda when the Agenda is adopted or at any time during the Meeting by majority vote of the School Board Members present at the Meeting at the time of the vote. The Order of the Formal Meeting will be

#### **FORMAL MEETING**

~~4.1.~~ **Call to Order and Roll Call 6:00 p.m.**

~~5.2.~~ **Moment of Silence followed by the Pledge of Allegiance**

~~6.3.~~ **Student, Employee and Public Awards and Recognition (see Bylaw 1-39)**

~~7.4.~~ **Adoption of the Agenda**

~~8.5. \_\_\_\_\_ Superintendent's Monthly Report~~ (second monthly meeting)

~~9.6. \_\_\_\_\_ Approval of Meeting Minutes~~

~~10.7. \_\_\_\_\_ Public CommentsHearing of Citizens and Delegations on Formal Agenda Items until 8:00 p.m.~~

At this time, the School Board will hear public comment on items in accordance with School Board Bylaw 1-47 Public Comments or as otherwise set forth by the School Board for this Meeting.~~germane to the School Board Formal Agenda for the meeting from citizens who have signed up to speak with the Clerk of the School Board by noon the day of the meeting and shall be allocated four (4) minutes each, if time is available. All public comment shall meet the School Board Bylaws requirements for Decorum and Order and Public Comments at School Board Meetings. The School Board may suspend Public Comments to handle other matters on the Agenda and resume Public Comments later in the meeting.~~

~~11.1. \_\_\_\_\_ Consent Agenda~~

~~a. \_\_\_\_\_ Commemorative Resolutions~~

~~b.a. \_\_\_\_\_ Policy Review Committee Recommendations~~

~~a. \_\_\_\_\_ Religious exemptions~~

~~c.a. \_\_\_\_\_ Other matters as determined appropriate for Consent approval.~~

## 8. Information

a. Interim Financial Statements – [month year]  
(second monthly meeting)

b. Policy Review Committee Recommendations



- c. Presentations regarding matters relevant to the School Board and the School Division

#### **9. Return to public comments if needed**

#### **10. Consent Agenda**

- a. Commemorative Resolutions
- b. Policy Review Committee Recommendations
- c. Religious exemptions
- d. Other matters as determined appropriate for Consent approval.

#### **12.11. Action**

- a. Personnel Report / Administrative Appointments
- a.b. Matters requiring action by the School Board

#### **13. Information**

- a. Interim Financial Statements — [month-year]  
(second monthly meeting)
- b. Policy Review Committee Recommendations

#### **14.12. Committee, Organization or Board Reports**

- a. a. School Board Members appointed to represent the School Board on committees, organizations or boards may briefly present updates on the work of their committee, organization, or board.

#### **15. Conclusion of Formal Meeting**

~~16. **Hearing of Citizens and Delegations on Informal Meeting and Non-Agenda Items** (School Board Room)~~

~~At this time the School Board will hear public comment on items germane to the business of the School Board that are not on the School Board's Formal Agenda for the meeting from citizens who sign up to speak with the Clerk of the School Board by noon the day of the meeting. Speakers are limited to four (4) minutes of comment. All public comments shall meet the School Board Bylaw requirements for Decorum and Order and Public Comments at School Board Meetings.~~

~~17. **Vote on Remaining Action Items**, if necessary~~

~~18.13. **Return to Administrative, Informal, Workshop or Closed Session matters****Recess into workshop and/or Closed Meeting**, if necessary~~

~~19.14. **Adjournment**~~

**Related Links**

School Board [Bylaw 1-18](#)

School Board [Bylaw 1-37](#)

School Board [Bylaw 1-39](#)

School Board [Bylaw 1-40](#)

Adopted by the School Board: February 20, 2001

Amended by the School Board: July 3, 2001

Amended by the School Board: July 2, 2002

Amended by the School Board: July 1, 2003

Amended by the School Board: July 6, 2004

Amended by the School Board: July 5, 2005

Amended by the School Board: July 8, 2006

Amended by the School Board: July 12, 2007

Amended by the School Board: December 2, 2008

Amended by the School Board: August 18, 2015

Amended by School Board: August 2, 2016

Amended by School Board: October 10, 2017

Amended by School Board: March 27, 2018

Amended by School Board: September 9, 2020

Amended by School Board: May 11, 2021

Amended by School Board: June 22, 2021

Amended by School Board: 2021

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Lennetti

## SCHOOL BOARD BYLAWS

### Adoption, Amendment, Suspension or Repeal- Policies Approval for Content/Sufficiency, Format for Presentation, Policy Adoption, Amendment and Suspension

#### **A. A. Approval for Content/Sufficiency**

When policies are submitted to the School Board for ~~consideration~~consideration, they shall first have been reviewed by a member of the School Administration designated by the Superintendent and familiar with or responsible for the aspect of school operations affected by the policy. In the event the policy is recommended by School Administration, the administrator reviewing the policy shall sign the policy "approved for content" and date the signature.

Before a policy is presented to the School Board for adoption, it shall be submitted to School Board Legal Counsel for legal review and, if School Board Legal Counsel finds it is legally sufficient, School Board Legal Counsel shall sign the policy as "legally sufficient" and date the signature.

By signing a policy "approved as to content," an administrator represents to the School Board that the administrator has read the policy, believes it is workable in the School Division, and the School Administration recommends adoption. When School Board Legal Counsel signs a policy as "legally sufficient," School Board Legal Counsel is only certifying that the policy complies with all applicable laws, policies, and regulations. School Board Legal Counsel is not indicating approval of the content of the policy from an educational or business standpoint. Absence of one or both signatures should alert the School Board to ask questions of the Superintendent or School Board Legal Counsel.

All ~~Bylaws and~~ policies will be submitted to the Policy Review Committee for review and recommendation before being submitted to the School Board for approval.

**B. B. Format for Presentation**

When policy revisions are submitted to the School Board for consideration, the draft presented shall show previous policy language proposed to be eliminated by strike-outs and proposed new language by underlining in order that language to be eliminated and added is clear. The Superintendent or designee is authorized to make scrivener's changes to any Bylaw or policy or regulation when a mistake or grammatical error or formatting style is evident and such changes do not materially affect the content of the Bylaw or policy or regulation.

**C. C. Adoption, ~~and~~ Amendment, Suspension or and Repeal**

Requests to adopt, amend or repeal a policy~~Policy proposals and suggested amendments to existing policies~~ should~~all~~ be submitted to ~~Members of the~~ School Board Members and to the Superintendent or designee in writing prior to the ~~a regularly scheduled~~ School Board meeting at which such proposed action will be ~~policies or amendments shall be reviewed~~ or discussed. A vote for adoption shall take place at a subsequent~~the next succeeding regular~~ meeting of the School Board unless the School Board by a majority vote moves to approve the policy at that meeting. A majority vote of the ~~membership of the~~ School Board Members present at the meeting will~~shall~~ be needed for the adoption, ~~or amendment/revision, or repeal~~ of a policy.

**D. D. Suspension**

Policies may be suspended in whole or in part by~~of~~ the School Board ~~shall be subject to suspension only~~ upon a majority vote of the ~~Members of the~~ School Board Members present at the~~a~~ meeting when previous notice of the proposed suspension has been provided in writing or upon a unanimous vote of the School Board Members present at the meeting when no such written notice has been given.

### **Legal Reference**

Code of Virginia § 22.1-253.13:7, as amended. Standard 7. Policy manual.

Code of Virginia § 22.1-78, as amended. Bylaws and regulations.

Code of Virginia § 22.1-253.13:7, as amended. Standard 7. School board policies

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

Amended by School Board: 2021

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Lennetti

## SCHOOL BOARD BYLAWS

### Open Meetings and Closed Meetings

#### A. Open Meetings

Meetings of the School Board shall be open to the public except those meetings when the School Board adjourns to a closed meeting as allowed by the Virginia Freedom of Information Act by a majority vote of the School Board. Such meetings shall be conducted in accordance with the legal references to this Bylaw. When health, safety or emergency conditions exist that are not conducive to accommodating in person observation of School Board meetings, the Chair and the Superintendent or designees are authorized determine other means by which the public may observe the meeting.

#### B. Closed Meetings

##### 1. Authority/Attendees

The Code of Virginia permits closed meetings ~~in order~~ to discuss specific topics in private. Closed meetings must be convened by ~~polled~~ affirmative vote in open session of the majority of the School Board Members in attendance at the meeting in public session. No action may be taken in ~~C~~losed ~~M~~meetings. School Board Members may poll each other regarding the intent of the School Board to act but no action that requires a vote of the School Board may take place in closed session unless otherwise authorized by law.

In open session immediately following any closed meeting, the School Board Members must certify by an affirmative ~~polled~~ vote that no matter was discussed in closed meeting that was not encompassed in the topics authorized in the motion to convene in closed meeting. Any School Board Member who believes that there was a departure from the

requirements for closed session set forth in Virginia Code § 2.2-3712, as amended, shall so state prior to the vote, indicating the substance of the departure that, in the School Board Member's judgment, has taken place. The statement shall be recorded in the minutes of the School Board~~public body~~.

Closed meetings are attended by School Board Members. The School Board may invite persons to attend closed meetings to provide necessary information.

## 2. Minutes

The School Board Clerk or designee shall attend Closed meetings (unless expressly excused) for the purpose of taking brief minutes. These minutes which shall be part of the School Board's official minutes shall include:

- a. Date, time and place of meeting;
- b. Record of all persons in attendance;
- c. Motion for Closed Meetings;
- d. Certification of Closed Meetings; and
- e. Any action taken.

Closed meetings shall not be ~~tape~~-recorded with the exception of student discipline hearings, employee discipline or license revocation hearings or other matters authorized by law ~~which may be recorded by the School Board~~.

## 3. Confidentiality of Closed Meeting items

School Board Members who access or discuss information or materials in preparation for or during Closed meetings will maintain all such information in a confidential manner. School Board Members will not record or copy such



confidential information. Unauthorized persons may not be provided access to confidential information. Personal notes taken while preparing for or attending closed meeting should be destroyed as soon as the closed session matters are concluded or should be turned over to the School Board Clerk or School Board Legal Counsel to maintain in a confidential manner and in accordance with applicable record keeping requirements. Failure to protect the confidentiality of closed session material or information may constitute sufficient reason to restrict that School Board Member from participating in future closed sessions or serving on School Board Committees that handle confidential items.

### **C. Electronic communication meetings**

The School Board may meet by electronic communication means without a quorum of the School Board physically assembled at one location when the Governor has declared a state of emergency and the following conditions are met:

1. the catastrophic nature of the declared state of emergency makes it impracticable or unsafe to assemble a quorum in a single location; and
2. the purpose of the meeting is to address the continuity of operations of the School Board and School Division or the discharge of the School Board's lawful purposes, duties, and responsibilitiesemergency;
3. under other conditions allowed by the Governor or the Virginia General Assembly and adopted by the School Board;
4. The School Board must give public notice using the best available method given the nature of the emergency, which notice shall be given contemporaneously with the notice provided to School Board Members;

5. Agenda packets and all nonexempt materials should be available electronically or at all locations where public access will be provided and at the same time as the meeting;
6. Arrangements must be made for the public to ~~observe~~ the meeting. When the School Board determines, or the Chair or designee determine (when there is insufficient time for the School Board to act) When the School Board determines, or the Chair or designee (when there is insufficient time for the School Board to act), that that in person observation is unreasonable or unsafe under the circumstances, the Superintendent or designee will arrange for electronic or, telephonic access for the public if reasonably possible or the meeting will be recorded and made available to review when such means are not available;
7. The meeting minutes must state the nature of the emergency, the fact that the meeting was held by electronic communication means, and the type of electronic communication means by which the meeting was held.
8. Votes taken during any such meeting shall be recorded by the name in the roll-call fashion and included in the minutes;
9. School Board Committees may follow the same procedures for electronic meetings; and
10. The Clerk of the School Board or designee will make a written report of such meeting as required by the Virginia Freedom of Information Act.

#### **D. Remote location participation**

School Board Members may participate in School Board Meetings or School Board Committee Meetings through electronic communication means from a remote location that is not open to the public ~~y~~ under conditions set forth in this Bylaw.

1. Temporary or permanent disability or other medical condition that prevents physical attendance

- a. On or before the day of a meeting, a School Board Member must notify the School Board Chair for School Board Meetings or the School Board Committee Chair for Committee Meetings that the School Board Member is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents the School Board Member's physical attendance.
- b. The Chair or designee will note during the meeting that the School Board Member is remotely participating due to a temporary or permanent disability or other medical condition that prevents the School Board Member's physical attendance. The location from which the School Board Member participates will be included in the meeting minutes but the exact nature of the disability or medical condition does not need to be announced publicly or be included in the meeting minutes.
- c. A School Board Member's ability to remotely participate due to a temporary or permanent disability or other medical condition will not be limited in number as long as such remote participation: does not create an unreasonable hardship for the School Board or the Committee to administer; does not unreasonably interfere with the School Board's or the Committee's ability to conduct its business; and/or the School Board Member can clearly be heard and/or seen through the method of remote participation throughout each meeting. Before limiting continued remote participation pursuant to this subsection, the

School Board or the Committee members must vote to discontinue the remote participation.

2. Personal matter prevents physical attendance

- a. On or before the day of a meeting, a School Board Member must notify the School Board Chair for School Board Meetings or the School Board Committee Chair for Committee meetings that the School Board Member is unable to attend the meeting due to a personal matter and must identify with specificity the nature of the personal matter;
- b. The Chair will note during the meeting the specific nature of the personal matter and the remote location from which the School Board Member is participating;
- c. During a ~~fiscal calendar~~-year (July 1 – June 30) and to align with Committee assignments, a School Board Member will be limited to remote participation two times for School Board Meetings and two times each for every School Board Committee that the School Board Member is assigned to serve on. Once a School Board Member has participated remotely two times under this subsection, the Chair or designee will inform a School Board Member that no further remote participation will be allowed during the calendar year for personal reasons. Committee Members should be consulted prior to rescheduling a meeting so that Committee Members have the opportunity to participate and do not have to use limited remote participation opportunities.

3. A School Board Members' remote location participation shall be counted separately for School Board Meetings and each School Board Committee meeting when considering limitations on use of remote location participation.
4. In any meeting at which one or more School Board Members participates from a remote location, a quorum of the School Board or the School Board Committee must physically assemble at the primary or central meeting location; and 2) the Chair or designee must make arrangements for the voice of the remote participant(s) to be heard by all persons at the primary or central meeting location. The Chair or designee The Chair or designee will determine the appropriate method, if reasonably available, for the School Board Member to remotely participate in meeting.
5. School Board Members may not participate from a remote location in any closed session meeting.
6. Conditions regarding remote location participation may be suspended or modified in accordance with applicable School Board action or resolution, Governor's action, or Virginia General Assembly action.

### **Legal Reference**

Code of Virginia § 2.2-3700, *et seq.*, as amended. Virginia Freedom of Information Act.

Code of Virginia § 2.2-3708.2, as amended. Meetings held through electronic communications means.

Code of Virginia § 2.2-3712, as amended. Closed meeting procedures; certification of proceedings.

### **Related Links**

School Board [Bylaw 1-28](#).

Adopted by School Board: July 21, 1992  
Amended by School Board: September 5, 1995  
Amended by School Board: August 17, 1999  
Amended by School Board: February 20, 2001  
Amended by School Board: May 14, 2002  
Amended by School Board: December 2, 2008  
Amended by School Board: September 1, 2015  
Amended by School Board: August 2, 2016  
Amended by School Board: August 25, 2020  
Amended by School Board: January 12, 2021  
Amended by School Board: February 23, 2021

Amended by School Board: 2021

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## SCHOOL BOARD BYLAWS

### Annual Organizational Meeting

The first regular monthly meeting in January shall be the annual organizational meeting of the School Board at which time the Superintendent or designee shall act as Chair~~man~~ pro tem for the sole purpose of electing a School Board Chair~~man~~.

The first order of business shall be the election of the School Board Chair~~man~~. The new Chair~~man~~ shall then assume office and preside over the remainder of the meeting. The second order of business shall be the election of the Vice Chair~~man~~ and third order of business will be the appointment of the Clerk of the School Board and a Deputy Clerk empowered to act in all matters in case of the absence or inability to act of the Clerk.

~~The third order of business may be the appointment of School Board Members to boards, organizations and commissions. The fourth order of business may be to approve the Standing Rules.~~

~~The Standing Rules shall include the order of business, the procedure for the Superintendent to follow in conducting the election of the Chairman, and such other standing rules as the School Board may deem necessary. Absent adoption of Standing Rules at the annual organizational meeting, the existing Standing Rules shall remain in effect until changed. The Standing Rules in effect shall be maintained in writing by the Clerk, shall be made an appendix to the School Board Bylaws and shall be made available by the Superintendent on the division's website (www.vbschools.com).~~

The School Board shall then proceed to the Agenda set for the meeting.

### *Editor's Note*

~~*The Standing Rules are located in Appendix B of these Bylaws.*~~



### **Legal Reference**

Code of Virginia § 22.1-72, as amended. Annual organizational meetings of school boards.

Code of Virginia § 22.1-76, as amended. Chairman; clerk; Vice Chairman; deputy clerk; terms; compensation and bonds of clerk and deputy clerk; officers ineligible to serve as clerk and deputy clerk; approval of division superintendent's designee.

### **Related Links**

School Board Bylaws [Appendix B](#).

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Amended by School Board: August 18, 2015

Amended by School Board: August 2, 2016

Amended by School Board: 2021

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## SCHOOL BOARD BYLAWS

### Regular Meetings, Time and Place, Order of Business, Recessed Meetings, ~~and~~ Work Session/Public Hearing, ~~and~~ Retreats and Abridged Meetings

#### A. Date, Time and Place

~~Effective January 1, 2018, r~~Regular meetings of the School Board will generally be held on the second and fourth Tuesday of each month, or on the dates and times designated by the School Board ~~at its annual organizational meeting~~ and as thereafter modified. ~~The School Board reserves the right to change the date, time, or location of a previously noticed meeting upon compliance with applicable notice requirements set forth in the Virginia Freedom of Information Act. In person meetings of the School Board will take place in the School Administration Building unless otherwise specified by the School Board. When applicable, School Board meetings may be held electronically or telephonically, in the School Board chambers of the School Administration Building. Only one regular meeting may be scheduled in the months of July, August and December.~~

The School Board reserves the right to meet at other times, dates, and places upon proper notification to the public.

#### B. Order of Business

The normal order of business at regular meetings shall be established in the Standing Rules but may be altered by the School Board by an affirmative vote of a majority of the School Board Members present at the meeting.

#### C. Recessed Meetings

Meetings may be recessed and resumed at a later time or date. Such a meeting is a continuation of a prior meeting and not a new one.

## **D. Work Session/Public Hearing**

The School Board may convene a work session or public hearing as needed. Any action at such a meeting must be confirmed by vote in a regular, retreat, abridged or special meeting.

### **E. Retreat and abridged meetings**

The School Board may schedule retreats to discuss, review or work on matters relevant to the School Board and the School Division. The School Board will set the agenda for retreats. The School Board reserves the right to schedule or add an abridged meeting to a retreat for the purpose of handling matters that need to be handled prior to the next regularly scheduled School Board Meeting. The School Board may determine what matters will be on an agenda for a retreat and/or an abridged meeting and will not be required to follow the format for agendas for regular meetings. Retreats and/or abridged meetings will be considered special meetings of the School Board.

### **F. Decisions regarding how School Board meetings are conducted**

When School Board Bylaws, policies, regulations or applicable law or regulation do not adequately address how School Board Meetings are conducted or when insufficient time is available for the School Board as a whole to take action before such Meeting, the Chair, School Board Clerk or Superintendent or their designees are authorized to make reasonable and necessary decisions regarding how such meetings are to be prepared and conducted, subject to review by the School Board.

## **Legal Reference**

Code of Virginia § 22.1-72, as amended. Annual organizational meetings of school boards.

## **Related Links**

School Board [Policy 7-2](#).

School Board Bylaws [Appendix B](#).

Adopted by School Board: July 21, 1992  
Amended by School Board: September 21, 1993  
Amended by School Board: August 17, 1999  
Amended by School Board: February 20, 200  
Amended by School Board: January 12, 2021  
Amended by School Board: December 2, 2008  
Amended by School Board: August 2, 2016  
Amended by School Board: October 10, 2017  
Amended by School Board: January 12, 2021

Amendment by School Board: 2021

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## SCHOOL BOARD BYLAWS

### ~~Parliamentary Authority, Special Rules of Order, and Standing Rules~~

#### ~~A. Parliamentary Authority~~

~~The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern the School Board in all cases to which they are applicable and in which they are not inconsistent with these Bylaws or any Special Rules of Order the School Board may adopt.~~

#### ~~B.A. \_\_\_\_\_~~ Special Rules of Order

The Special Rules of Order provide the parliamentary procedures for School Board meetings. School Board Committees are encouraged but not required to follow the Special Rules of Order. ~~take precedence over the rules contained in the current edition of Robert's Rules of Order, Newly Revised.~~ The Special Rules of Order are amended, suspended or repealed in the same manner as Bylaws. ~~Once adopted by the School Board by a two-thirds vote they remain in effect until changed.~~ The Special Rules of Order in effect ~~will~~shall be maintained in writing by the Clerk, ~~will~~shall be made an appendix to the School Board Bylaws ~~in the School Board Policies and Regulations~~ and ~~will~~shall be published along with the Bylaws. ~~made available by the Superintendent on the School Division's website (www.vbschools.com).~~ The School Board may consult, but is not required to follow, Roberts' Rules of Order, Newly Revised, as amended regarding those matters which are not addressed in Bylaw or law.

~~The Special Rules of Order may be suspended by an affirmative vote of seven of eleven of the School Board Members if all School Board Members are present. If less than all of the School Board Members are present, suspension will require an affirmative vote of one half plus one of the School Board Members present, rounding up for a fractional Member.~~

## **C.B. Adoption of School Board Standing Rules**

~~Pursuant to Bylaw 1-37 the Standing Rules shall include the order of business, the procedure for the Superintendent to follow in conducting the election of the Chairman, and such other standing rules as the School Board may deem necessary. Absent adoption of Standing Rules at the annual organizational meeting, the existing Standing Rules shall remain in effect until changed.~~

The School Board Standing Rules serve as a guide for how the agendas for regular meetings of the School Board are conducted. School Board Committees are not required to follow the Standing Rules. If all eleven School Board Members are present when a motion to amend, suspend or repeal a Bylaw is made, then affirmative votes of seven School Board Members are required for the motion to pass. If less than eleven School Board Members are present or if there are less than eleven School Board Members who have been elected or appointed to the School Board, then affirmative votes of one half plus one of the School Board Members present at a meeting (rounding down for a fractional member) when a motion to amend, suspend or repeal a Bylaw are required for the motion to pass.

~~The Standing Rules in effect shall be maintained in writing by the Clerk, shall be made an appendix to the School Board Bylaws and shall be made available by the Superintendent on the School Division's website ([www.vbschools.com](http://www.vbschools.com)).~~

~~Standing Rules may be adopted, amended or suspended with no advance notice and with an affirmative vote of seven of eleven of the School Board Members if all School Board Members are present. If less than all of the School Board Members are present, suspension will require an affirmative vote of one half plus one of the School Board Members present, rounding up for a fractional Member.~~

*Editor's Note*

~~*For requirements to amend the Bylaws see Bylaw 1-30.*~~  
~~*The Special Rules of Order are located in Appendix A of these Bylaws.*~~  
~~*The Standing Rules are located in Appendix B of these Bylaws.*~~

### **Related Links**

School Board [Bylaw 1-30](#)

School Board [Bylaw 1-37](#)

School Board Bylaws [Appendix A](#)

School Board Bylaws [Appendix B](#)

Adopted by School Board: July 21, 1992

Amended by School Board: September 5, 1995

Amended by School Board: October 15, 1996

Amended by School Board: December 3, 1996

Amended by School Board: January 20, 1998

Amended by School Board: August 17, 1999

Amended by School Board: December 7, 1999

Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

Amended by School Board: February 12, 2019

[Amended by School Board: 2021](#)

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## SCHOOL BOARD BYLAWS

### Public Comments at School Board Meetings

During certain School Board Meetings, the School Board may accept comments from members of the public on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division. Members of the public have multiple methods to communicate with the School Board and are encouraged to communicate with the School Board outside of meetings. The School Board reserves the right to limit, discontinue or otherwise alter the methods by which public comments will be accepted during School Board meetings.

#### **A. When public comments are accepted at ~~Presentations to the~~ School Board Meetings**

~~The School Board may shall, in open session at regular School Board meetings, accept public comments during a School Board meeting when the agenda for that meeting includes a public comment section, on matters germane to the business of the School Board. Public comment shall be conducted under the agenda topics "Hearing of Citizens and Delegations on Informal Meeting and Non-Agenda Items" and "Hearing of Citizens and Delegations on Formal Agenda Items" at each regular School Board meeting at such time as the School Board determines. Speakers shall have the opportunity to speak one time on either Formal Agenda or Non-Agenda items at each meeting. During "Hearings of Citizens and Delegations on Formal Agenda Items" speakers may only address items on the Formal Agenda for that meeting. School Board Workshop items are considered Informal Meeting items. The School Board reserves the right to not accept public comments at any meeting. Public comments are not accepted at School Board committee meetings. Public comments are generally not accepted at special, emergency, retreat, or abridged meetings of the School Board.~~

#### **B. Arrangements for public speakers ~~Advance Request Procedure~~**

**1. Signing up to speak.**

Members of the public may sign up to speak for public comment sections of School Board meetings as designated in the meeting agenda or otherwise noted by the School Board. When not otherwise designated by the meeting agenda or notice, members of the public must sign up to speak during public comment sections by noon on the day of the meeting.

**2. Responsibility for preparations for public speakers.**

The School Board authorizes the School Board Clerk and the Superintendent or their designees to determine how speakers may sign up, the order of speakers, the accommodations that can be provided to speakers seeking accommodations to address the School Board, the methods for in person speakers to address the School Board, the methods for speakers to address the School Board electronically or telephonically, and other reasonable or necessary decisions to allow speakers to address the School Board during public comment sections. The School Board Chair with the assistance of the Superintendent or their designees are authorized to maintain order and decorum for all members of the public who are in the location of the meeting.

~~Citizens wishing to speak during the Hearing of Citizens and Delegations on Informal Meeting and Non-Agenda Items or Hearing of Citizens and Delegations on Formal Agenda Items portion of a regular School Board meeting are encouraged to sign up with the Clerk by noon on the day of the regular meeting. Citizens shall be called to speak in the order in which they have signed up with the Clerk; however, the School Board reserves the right to alter the order of speakers. The time available for the hearings of citizens and delegations at a School Board meeting on either Non-Agenda or Formal Agenda items is set by the Standing Rules but may be altered by the School Board.~~

**G. C. Time Limitations on public comments**

When the School Board Meeting accepts public comment during a meeting, the following rules or procedures will apply:

1. Once the public comment section of an Agenda has begun the School Board may suspend Public Comments at 8:00 p.m. to handle other matters on the Agenda and then resume Public Comments later in the meeting, The Chair or designee, with the consensus of the School Board Members present, may choose to extend the public comments past 8:00 p.m. for a short period of time if doing will conclude the public comments for the meeting.
2. Public speakers may address the School Board only one time during a meeting.
3. Public speakers signed up to speak during a School Board meeting may be allotted up to three (3) minutes to address the School Board.
4. Priority will be given to students currently enrolled in the School Division to address the School Board during public comment sections of the agenda and the School Board Clerk or designee is authorized to develop procedures to affect this priority.
5. The School Board reserves the right to reduce the amount of time for public speakers to address the School Board and/or to discontinue or remove public comments from the agenda. A majority vote of the School Board Members present at the time will be required to reduce the time, discontinue, or remove public comments from the Agenda.
6. The Chair or designee will be the only Member of the School Board who will address a public speaker. During public comments, the School Board does not answer questions, accept items from speakers or otherwise respond to public speakers.

7. Public speakers must limit comments to the School Board to matters directly related to PreK-12 public education in Virginia Beach or the business of the School Board and the School Division.
8. Public speakers may not violate decorum and/or order rules or other required safety or health mitigation requirements when addressing the School Board.
9. Public speakers may not cede or switch their assigned positions in the order of speakers, cede any portion of their time or allow other speakers to address the School Board during the speaker's time.
10. After being warned, public speakers whose allotted time has concluded, who have been ruled out of order, who are in violation of decorum rules, or who are in violation of safety or health protocols must leave the podium and discontinue comments. The Chair or designee may determine that a public speaker's failure to leave the podium or discontinue comments is a breach of order and decorum and may direct the Superintendent, staff members, the sergeant at arms or their designees to escort the public speaker from the podium. The Chair and Superintendent or their designees are authorized to take all appropriate actions to address the breach of order and decorum or violation of law or regulation. ~~Citizens addressing the School Board shall limit their remarks to four (4) minutes unless otherwise modified by the Chair. The Chair shall, with assistance from the Clerk, consistently monitor and enforce the limitation.~~
11. The Chair or designee will determine when public speakers are out of order and/or in violation of decorum rules while addressing the School Board.

12. Any comments by the Chair or designee or the speaker regarding issues of order or decorum will not extend a speaker's allotted time to address the School Board.
13. Public speakers who are ruled out of order and/or in violation of decorum rules or safety or health protocols will forfeit any remaining time to address the School Board.
14. School Board Members who disagree with the determination of the School Board Chair may make a motion with a second to vote to overrule the Chair or designee's decision regarding a specific speaker. Such motion must be made directly after the Chair or designee's decision. Only one motion per speaker will be allowed.
15. Other forms of public comment will not be accepted during meetings from any person who has not been called up and is at the podium or who has been called to speak electronically or telephonically.

#### **D. Public comments at Public Hearings**

When the School Board has scheduled a public hearing for the purpose of receiving public comment, the School Board shall accept comment only on the topic(s) for which the public hearing was called. The School Board Chair or the Superintendent or their designees may create procedures to address how public comments will be accepted during the public hearing and will not be required to follow the same procedures used for public comments during other meetings. Rules regarding decorum and order and applicable safety and health protocols will be followed.

~~the orderly presentation of speakers. All other Bylaws applicable to individuals or groups appearing before the School Board shall apply to public hearings.-~~

### **Legal Reference**

Code of Virginia § 22.1-79, as amended. Powers and duties.

### **Related Links**

School Board [Bylaw 1-48](#).

School Board Bylaws [Appendix B](#).

Adopted by School Board: July 21, 1992

Amended by School Board: August 16, 1994

Amended by School Board: September 19, 1995

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: December 3, 2002

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

Amended by School Board: March 27, 2018

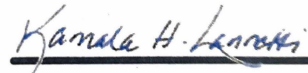
Amended by School Board: September 9, 2020

Amended by School Board: May 11, 2021

Amended by School Board: July 20, 2021

[Amended by School Board: 2021](#)

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## SCHOOL BOARD BYLAWS

### Decorum and Order-School Board Meetings

#### A. Purpose of decorum and order during meetings

The School Board determines that decorum and order are necessary during School Board Meetings. It is the intent of the School Board by adoption of this Bylaw to maintain appropriate decorum and order. The purposes for maintaining decorum and order are for, but not limited to the following purposes:

1. to ensure that the affairs of the School Board and School Board Committees may be conducted in an open, safe and orderly manner during meetings;
2. that all persons signed up to ~~desiring to~~ address the School Board during public comment sections of meetings ~~the School Board have the opportunity to do so in an orderly and respectful manner and without being interrupted are afforded an opportunity to do so in the order in which they sign up to speak;~~
3. that persons in attendance may observe and hear the proceedings of the School Board without distraction and interruption;
4. that students and other young audience members who attend or watch such meetings are not subject to inappropriate language or conduct;
5. that School Board Members and School Division employees or other agents can ~~are able to~~ transact the business of the School Board and the School Division ~~with minimal disruption while allowing for public input.~~

#### B. Limitations on addressing the School Board



Persons addressing the School Board during public comment sections of the meeting shall:

1. ~~Limit~~ ~~Confine~~ their comments to matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division~~germane to the business of the School Board.~~
2. Refrain from obscenity, vulgarity, and comments or actions with the intent to incite violence or other breach of peace.
3. Comply with the time limits and other rules for public comment set forth in agenda, Bylaws or as otherwise determined by the School Board or designees for that meeting.~~Appendix B of the Bylaws.~~

#### **C. Other expressive activities during meetings**

1. Public comments during meetings limited to matters relevant to public education and the business of the School Board

At certain School Board Meetings, the School Board accepts public comment during designated sections of the Meeting Agenda. The public comment sections of School Board Meetings are limited public forums for the sole purpose of accepting comments from members of the public relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division. The School Board does not accept other forms of public comment during Meetings or at those times immediately preceding or following a Meeting.

2. Expressive activities during meetings

To maintain decorum and order and conduct the business of the School Board and the School Division during meetings, expressive activities by members of the public in meetings will be limited or prohibited. On any day that a meeting is scheduled to take place, the School Board prohibits certain expressive activity, including but not limited to the following, E~~expressive activities:~~

Petitioning, demonstrating, picketing, or solicitation

Pamphlet distribution

Conducting polls

Displaying or using signs, posters or other items brought into the meeting room that block the view of persons in or observing the meeting or create a safety concern

Use of noise making devices

Use of excessive cheering, booing, clapping, or similar activity resulting in disruption of the meeting

Calling out or making comments when not called to address the School Board

Intimidation, harassment or threats to persons in the meeting or who are entering or departing the meeting or the location of the meeting

Instigating or attempting to instigate confrontations or other conduct for the purpose of disrupting the meeting

Other conduct that violates decorum and order as determined by the Chair or designee

~~including, but not limited to, petitioning, picketing, displaying signs, items that block the view of persons observing the meeting, or posters, solicitation, demonstrating, pamphlet distribution, that is disrupting the meeting and conducting polls shall not be permitted in the School Board Chambers, the School Board conference room, the waiting areas and corridors adjacent to the School Board Chambers and School Board conference room, the School Administration building,~~

3. School Administration Building or other locations for meetings are not open public forums for public expression

The School Administration Building (or another building or location where a meeting is scheduled to take place) its grounds

and reserved parking spaces are not open for expressive activities unless a facility use request or application has been approved by the Superintendent or designees. The Superintendent or designees are authorized to designate areas of the School Administration Building (or other building or location for a meeting), the grounds and parking lots that may be considered for facility use request or application. The Superintendent or designee are authorized to develop and implement regulations and/or procedures related to such facility use requests of applications.

#### **D. Other methods of communicating with the School Board**

The School Board encourages citizens and other interested parties to communicate with the School Board regarding matters related to public education. Due to the limited time scheduled to conduct business and the need to follow approved agenda items, School Board meetings may not be conducive for all forms of communication to the School Board. Persons seeking to communicate with the School Board may contact School Board Members through other methods of communication, including VBCPSSchoolboard@googlegroups.com, ~~as well as~~ in addition to those provided at School Board meetings.

This Bylaw does not preclude persons addressing the School Board from delivering the School Board or its Clerk written materials including reports, statements, exhibits, letters, or signed petitions prior to or after a Meeting. While public speakers are addressing the School Board, they may not approach the School Board to hand out items but will instead be directed to leave items with the Clerk or designee for the School Board to consider after the Meeting.

~~.- Nor does t~~ This Bylaw does not preclude persons called to those addressing the School Board during public comment sections from using a chart, ~~or~~ graph or other item during their public comments so long as that item does not interfere with the School Board and other persons observing the Meeting from hearing or seeing the speaker and the item does not create a safety issue or otherwise violate the decorum and order rules ~~verbal presentation~~. Furthermore, nothing

herein shall be interpreted to prohibit ~~members of the public citizens~~ from ~~communicating with the School Board or the School Administration on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division at times other than meetings.~~ ~~addressing oral or written comments or complaints on any subject germane to the business of the School Board to the School Board, its constituent members, the Clerk of the School Board or the School Administration outside the context of the public meeting.~~

**E.** ~~The Chair~~~~man~~ ~~with the assistance of the Superintendent or their designees~~~~other presiding officer~~ shall preserve decorum ~~and order in the room where the Meeting is taking place~~ and shall decide all questions of decorum and order during the Meeting. ~~School Board Members may vote to overrule the Chair's or designee's decision at the time that the Chair or designee makes the decision. The Chair or designee is authorized to work with the Superintendent, designees, law enforcement and authorized agents to maintain order and decorum prior to the start of, during and immediately after any Meeting.~~

**E.F.** ~~The School Administration, law enforcement and authorized agents will have responsibility for maintaining decorum and order outside of the Meeting room and outside of a building where a meeting will be or is taking place.~~ ~~public order, subject to appeal to the School Board.~~

**F.G.** ~~No person attending a meeting of the School Board, in any capacity, shall use, or allow to sound, any device in a manner that disrupts the conduct of business within the room in which the School Board or a Committee thereof is meeting. Notice of this restriction shall be posted outside of School Board~~ ~~Meeting Room~~~~Chambers~~ and on the agenda for any School Board meeting.

**G.-H.** ~~At the request of the Chair~~~~man~~ or Superintendent ~~or their designees,~~ a city police officer ~~or other law enforcement officer~~ shall act as sergeant-at-arms at all School Board meetings. ~~That officer shall, under the direction of the Chairman or other presiding officer, have charge of the School Board Chambers, the School Board conference room, the waiting areas and~~

~~corridors adjacent thereto, and the School Administration Building, and shall prevent disorder or interruption of the business of the School Board.~~

*Editor's Note*

*See Bylaw 1-47 Public Comments at School Board Meetings;  
Division Policy 7-16 Expressive Activities*

**Legal Reference**

Code of Virginia §18.2-128, as amended. Trespass upon church or school property.

Code of Virginia §18.2-404, as amended. Punishment for using abusive language to another.

Code of Virginia §18.2-406, as amended. What constitutes an unlawful assembly; punishment.

Code of Virginia § 18.2-415, as amended. Disorderly conduct in public places.

Virginia Beach City Code § 23-14, as amended. Disorderly Conduct in public places.

**Related Links**

School Board [Bylaw 1-47](#)

School Board [Policy 7-16](#)

Adopted by School Board: January 20, 1998

Amended by School Board: August 17, 1999

Amended by School Board: October 17, 2000

Amended by School Board: February 20, 2001

Revised by Order of United States District Court Eastern District of Virginia: May 18, 2001

Amended by School Board: August 18, 2015

Amended by School Board: August 2, 2016

Amended by School Board: March 27, 2018

Amended by School Board: 2021

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## School Board Standing Committee Procedures

### A. Meetings Dates, Times, Locations and Notices

1. Meeting Dates, Times and Locations – Meetings of School Board Committees with three or more School Board Members should be compliant with the posted no later than three business days before the Meeting date or as otherwise in compliance with the Virginia Freedom of Information Act (FOIA), as amended. When practicable for the Committee, An an annual schedule of Committee Meetings should be set and published. When required by FOIA, members of the public should be able to observe the meeting and Mmeeting locations must be open to the public with appropriate ADA access (unless the conditions for electronic or emergency meetings as set forth in Bylaw 1-36 or law exist).
2. Quorum – A quorum of the School Board Committee Members must be present in person at the meeting location for the meeting to proceed. Persons appointed to the Committee and who can vote on matters are to be counted to determine the quorum. Some Committees have non-School Board appointees who should be counted. Assigned staff and ex officio members do not have voting rights and do not count toward the quorum. School Board Members may participate remotely if Bylaw 1-36 procedures are followed and if a quorum of the Committee Members are present at the meeting location. During authorized electronic meetings, Committee Members do not need to be present in one location, but a quorum is still required to proceed with the meeting. School Board Members not appointed to a Committee who participate in meetings should not be counted toward the quorum unless they are substituting for an appointed Committee Member.

3. Public Notice of Meeting – School Board Committees with three or more School Board Members must comply with FOIA public notice requirements. Public notice of such Committee Meetings must be published publicly on the bulletin board at in the School Administration Building and put on the School Division webpage where they are normally posted Board Committee-webpage, or as otherwise required by FOIA. Staff should maintain evidence of the postings for one year after the meeting.

4. Posting to Committee Webpage

- a. Staff should ensure that the School Board Committee webpage accurately and timely reflects the Meeting dates and time, public access instructions. The Department of Communications and Community Engagement requires seven days' notice to post onto the Committee webpage. Please note that ADA requirements apply to postings and staff should consult with Communications and Community Engagement Staff regarding such requirements.
- b. School Board Committee meetings are not usually broadcast or done electronically unless circumstances exist to do so.~~recorded.~~ Posting a recording of a School Board Committee Meeting requires that either a transcript be included when the posting is ~~published~~published, or that closed caption be done at the time of the recording. VBTv can do closed captioning if meetings are done in School Board Chambers and broadcast on VBTv. Before posting a recording a Committee meeting, these conditions must be met.

5. Electronic Meetings or Remote Participation – Electronic meetings and remote participation by Committee Members must be done in compliance with Bylaw 1-36. Different rules

may apply during States of Emergency and staff and the Committee Chair should consult legal counsel. ~~By June 1, the staff member will report to the School Board Clerk all electronic Committee meetings held during the year. All Committee Members should be consulted before changing the date, time or location of a meeting so that Committee Members are not required to use limited remote participation opportunities to participate in a meeting that was changed.~~

6. Public Access to Meetings – Meetings of three or more School Board Members are required to be open to the public. At least one door to the Committee Meeting room must remain open during the Meeting unless the Committee recesses into closed session. Staff should ensure that ADA accessibility conditions are met as well as any applicable health or safety requirements. Meetings conducted electronically must be open to the public to observe.
7. Closed Session and Confidential Material
  - a. Closed Session – Committees may recess into closed session in accordance with FOIA exemptions from open meetings. Staff and the Chair should ensure that the Agenda sets forth the call for Closed Session and that appropriate Certification of Closed Session is completed. Staff should ensure that the Meeting room door is open during the Call and Vote into and out of Closed Session. Electronic or remote participation should not be used in Closed Session. Meeting Minutes should reflect the Call and vote for Closed Session, the persons participating in the Closed Session and the call and vote for Certification of Closed Session but not the discussions in Closed Session. All votes must be taken in open session.



- b. Confidential Material – Material or discussions in Closed Session should remain confidential and should not be shared with unauthorized persons.

## **B. Meeting Agendas and Minutes**

1. Drafting Agenda – The Committee Chair and the staff member ~~should will~~ prepare the Meeting Agenda for review by the Chair at least one week before the next scheduled Meeting date.
2. Meeting Minutes – The staff member or assigned administrative staff will draft the Meeting Minutes. Meeting Minutes are not intended to be a transcript of the Committee Meeting. Meeting Minutes reflect compliance or variance with the Agenda, formal actions and votes taken by the Committee Members, and general discussion on the Agenda topics. Minutes should be sent to Committee Members three or more business days before the next Meeting. Committee Members should review Meeting Minutes and send corrections to the Chair prior to the Meeting. Meeting Minutes may be amended at the Meeting.
3. Sending Out Agenda and Supporting Documents – Meeting Agendas should be sent to Committee Members three or more business days before the Meeting when reasonably possible. The Agenda should be made available to posted to the public when made available to the Committee Members. At the direction of the Committee Chair, the Agenda should be posted to the -Committee webpage, ~~when it is provided to Committee Members~~. If not posted to the webpage, the Agenda should be made available to the public on request.

## **C. Annual Election of Chair**

1. Annual Election of Committee Chair – at the first meeting in the new fiscal year, when the Chair is removed from the committee, or after a new committee is created, a Committee

Chair should be elected by the voting Committee Members. If the Committee Chair who was elected the prior year is still serving on the Committee, the Chair will conduct all meetings until a new Chair is elected. If the former Chair is not on the Committee in the new year, the senior most School Board Member on the Committee or the School Board Chair in an ex officio capacity will conduct the meetings until a new Chair is elected.

2. Replacing Committee Members and/or Chair – If a School Board Member assigned to a Committee is no longer serving as a School Board Member, resigns from the Committee, or is otherwise not serving on the Committee, the Chair or staff member should inform the School Board Chair to begin procedures to appoint another Committee Member. If the Committee Chair is no longer on the Committee, a new election should be held.
3. Duties of Chair – The Committee Chair is responsible for conducting the Committee Meetings, working with staff to determine Meeting dates and times, agendas and agenda materials. The Chair and staff liaison will maintain attendance rolls throughout the year for all Committee Members and will transmit such list to the School Board Chair each year for the purpose of planning for Committee assignments for the new year ~~by~~. By May 1<sub>st</sub>.

#### **D. Other Matters**

1. Reports to School Board – the Committee Chair may inform the School Board and the public of the work of the School Board during Committee, Organization and Board Items section of the School Board Meetings. If required by the School Board, the Committee Chair will formally report to the School Board the work or findings of the Committee.
2. Termination of Ad Hoc Committees – Chairs and staff should monitor the termination of the Committees authorization and

ensure all Committee work is completed by the termination date. Any request to extend the term of the Committee should be placed on the School Board Agenda at least two regular School Board Meetings before the Committee termination date.

2.3. School Board Committees are not required to follow the agenda format or parliamentary procedures for regular School Board meetings but must comply with all applicable law such as the Freedom of Information Act.

Adopted by the School Board: June 22, 2021

Amended by School Board: 2021

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LEGAL SUFFICIENCY

Kamala H. Lennetti

## **SCHOOL BOARD BYLAWS**

### **Committees, Organizations and Boards – School Board Member assignments**

The School Board utilizes committees, boards, and other organizations (hereinafter "Committee") to accomplish both internal and external goals. School Board Members may be assigned to represent the School Board's interest on any such Committee. School Board Members have no individual authority when serving in these assignments and may only exercise the authority specifically authorized by the School Board. The School Board recognizes the following types of Committees: a) Standing School Board Committees; b) Joint School Board/City Council Committees; c) Ad Hoc School Board Committees; d) School Division Standing Committees with School Board Liaisons; and e) Outside Committees.

#### **A. General matters**

##### **1. Creation**

The School Board may determine that certain School Division objectives require longer term study and analysis, and/or ongoing oversight. In such cases where concerns lend themselves to a committee approach, committees comprised of School Board Members either alone or in conjunction with members of the School Administration, other public bodies or public organizations, and/or the public-at-large may be created by the School Board. The School Board shall describe the objectives of any such Committee in its minutes or other writing and provide it to the Committee.

##### **2. Authority**

Any such Committee shall have only such authority to bind the School Board as is expressly granted and shall have only such powers as the School Board has expressly granted or

which, by implication, are reasonably necessary to accomplish the stated purpose(s).

### 3. Assignments

Unless otherwise specified, the School Board Chair in consultation with the Vice Chair will recommend to the School Board School Board Members and others to be assigned to Committees. The School Board by majority vote will appoint School Board Committee Members by July 1st of each year. Assignments may be reviewed in January of each year or when otherwise necessary. Each School Board Member should be assigned to at least one (1) Committee. Appointment to a Committee should take into consideration, but not be limited to, the following (the order of considerations does not indicate priority of considerations) equitable distribution of Committee assignments among School Board Members; expressed interests of School Board Members; experience of School Board Member; a School Board Member's training, education and/or experience with the purpose of the committee; continuity of service and historical knowledge; availability for meetings; the need for diversity; the needs of the School Board; and other good and just cause.

Should one or more representatives of the School Board be needed to attend a Committee meeting prior to the School Board's adoption of Committee assignments, the Chair is authorized to temporarily appoint School Board Members to that Committee. Assignments to a Committee are effective until June 30th of each year or until such time as the School Board appoints new Committee Members.

The School Board is authorized to appoint alternates to Committees, should the School Board Member assigned require another School Board Member to substitute. In the absence of an alternate or when an alternate is unavailable,

the Chair may assign another School Board Member to represent the School Board at a Committee meeting.

4. Individual Authority

Individual School Board Members appointed to any Committee shall have no authority to bind the School Board on any matter unless such authority is expressly granted by the School Board.

5. Reports

Assigned School Board Members shall report to the School Board on Committee activities when and in the format designated by the School Board.

6. Committee Chair

The Committee Chair will be chosen by the Members of the Committee unless otherwise specified. For the purposes of electing a Committee Chair, the most senior School Board Member attending the first meeting of the fiscal year (starting July 1st) (or the most senior assigned staff member attending the meeting if a School Board Member is not present at the first meeting) shall conduct the election of the Committee Chair. Until such time as a new Committee Chair is elected, the current Committee Chair may continue to serve as the Committee Chair so long as the Committee Chair remains appointed to that Committee. If the Committee Chair is no longer on the School Board, the most senior School Board Member on the Committee will serve as the Chair until a new chair is elected. All School Board created Committees shall be chaired by an assigned School Board Member unless the Committee structure specifically requires that another person be the Committee Chair. When choosing a Committee Chair, the following shall be considered: a) continuity of membership; b) expressed interest of assigned School Board Members; c)

diversity of membership; and d) needs of the School Board Committee.

7. Roles and Responsibilities of the Committee Chair

The Committee Chair shall have the responsibility for: a) presiding over the meetings or designating another Committee Member to preside in the Chair's absence; b) setting the direction for and establishing norms and protocols that allow for appropriate function and in an efficient manner; c) provide guidance and communicate expectations to other Committee Members; d) ensure that relevant, timely and effective decisions are executed and that all Committee Members are provided the opportunity to participate in the decision making process; e) ensure compliance with applicable law, bylaw, policy and regulation; f) ensure that appropriate notices are made, agendas and supporting materials are provided and that minutes of the meetings are kept if so required by law; g) contact new committee members; h) should try to maintain the agreed upon scheduled for Committee meetings and give consideration to the availability of Committee Members before changing the meeting date, time or location

8. School Board Standing Committees will follow the School Board Standing Committee Procedures set forth in School Board Bylaw Appendix C.

**B. Committee Meetings**

1. Notices of Meetings by Committee Chair

The Committee Chair or the assigned staff member shall provide the School Board Clerk notice of the date, time, and location of Committee meetings so that the School Board Clerk or assigned staff member can give the public notice of meetings consistent with applicable law. The Committee Chair or the assigned staff member shall make available to

the public, upon request, nonexempt agenda materials furnished to Members for the meeting as required by the Virginia Freedom of Information Act and other applicable law. Committee Meetings will be held in locations accessible to the public.

## 2. Public Access

Committee Meetings shall be open to the public but may be closed for all or a portion of the Meeting as permitted by the Virginia Freedom of Information Act and other applicable law or regulation. The Committee Chair or assigned staff member will make arrangements for any persons needing accommodations or other services to access the Committee Meetings.

## 3. Rules of Order

School Board Committees may, but are not required to, follow the Standing Rules and the Special Rules of Order. Meetings shall be run in accordance with the Special Rules of Order found in School Board Bylaws Appendix A and the current edition of *Robert's Rules of Order Newly Revised*.

## ~~C.~~ **C. School Board Standing Committees**

The Committees listed below shall be considered Standing Committees of the School Board:

### ~~1.~~ 1. Internal Audit Committee

The Internal Audit Committee consists of three to four Members, including two or three Members of the School Board and one or more citizens of the City of Virginia Beach to serve as the third and/or fourth Member.

The Internal Audit Committee assists the full School Board in considering internal and external audit matters, including the timely reporting to the School Board of material actions



or inactions of school employees that could lead to charges of malfeasance in office by School Board Members or School Division employees or agents. The Internal Audit Committee has established the Office of Internal Audit, which reports directly to the Internal Audit Committee, and through the Internal Audit Committee, to the full School Board, as more particularly set forth in Policy 3-96 and the Internal Audit Charter.

~~2.~~ 2. Policy Review Committee

The School Board Policy Review Committee (PRC) will consist of three School Board Members. The School Board, at its discretion, may appoint a citizen to serve as a voting member. School Board Legal Counsel, the Chief of Staff and other staff members appointed by the Superintendent will serve as liaisons to the PRC but will not be voting members.

The responsibilities of the PRC will be to consider input from the public, students, staff, the school administration or other stakeholders and advise the School Board and the Superintendent concerning the need to amend, adopt, repeal, and/or merge by-laws, policies and applicable regulations.

~~3.~~ 3. Planning and Performance Monitoring Committee

The Planning and Performance Monitoring Committee will consist of three School Board Members. The Superintendent and other staff members assigned by the Superintendent will serve as liaisons to the Committee but will not be voting members. The purpose of the Committee will be to provide transparent oversight of School Division resources and processes to ensure effective and efficient operations in support of the School Division's vision, mission and strategic goals as well as coordinating School Board Member engagement in strategic and operational planning, including budget development by:

a. Planning responsibilities will include, but not be limited to:

~~1.~~ 1) updating the strategic and operational planning/budgeting process and calendars;

~~2.~~ 2) establishing annual operating priorities and targets/goals to guide budget development;

~~3.~~ 3) identifying operational issues deserving special attention in the next year's budget (e.g., unmet needs, transportation, compensation, building safety);

~~4.~~ 4) identifying and prioritizing opportunities for significant innovation in particular areas;

b. Performance Monitoring responsibilities will include, but not be limited to:

~~1.~~ 1) recommending key planning "products" to the full School Board for review and approval (e.g., updates to the vision/mission statement, new strategic plan, the annual budget);

~~1.~~

~~2.~~ 2) working with the School Administration in updating the content and format of performance reports being sent to the School Board (e.g., student testing, program evaluation calendar and

reporting, strategic plan/navigational marker reporting);

~~3.~~ 3) reviewing performance reports, identifying issues and opportunities; and

~~4.~~ 4) assisting with presentation of performance reports at regular School Board Meetings.

#### 4. Governance Committee

The Governance Committee will consist of the School Board Chair and the Chairs of the Internal Audit Committee, the Policy Review Committee, and the Planning and Performance Monitoring Committee. Additionally, one other School Board Member will be appointed by the School Board Chair and approved by the School Board to also serve on the Committee. The Chair of the Governance Committee will be the Chair of the School Board. The Superintendent and School Board Legal Counsel will serve as the liaisons to the Committee but will not be voting members. The Governance Committee will be responsible for the following:

- a. building and monitoring the School Board-Superintendent working relationship and addressing relationship issues as they occur, including approval of routine matters related to the Superintendent's contract and employment, initially addressing issues and concerns regarding the Superintendent's conditions of employment, and communication with the School Board concerning such matters;
- b. developing procedures and an evaluation instrument for the Superintendent's evaluation;

- c. developing and presenting to the School Board annual goals for the Superintendent;
- d. establishing School Board- Superintendent communication and interaction guidelines and monitoring compliance with such guidelines;
- e. planning strategic and/or operational retreats at which values and vision statements will be updated (as needed), environmental trends will be assessed, and strategic issues will be identified and analyzed;
- f. identifying training and educational opportunities for School Board Members to become better informed about School Board governance issues and public education matters and monitoring an annual budget to fund such opportunities;
- g. coordinating School Board self-evaluation procedures, instruments and training;
- h. developing guidelines for effective communication of School Board Committee work to the School Board, the School Administration, and the public;
- i. developing long range agenda forecasts for School Board consideration;
- j. reviewing and responding to complaints or concerns regarding School Board Members and developing procedures for handling such complaints;
- k. Establish protocol and procedures, subject to review by the School Board, regarding School Board Meetings and other matters relating to the School Board; and

- I. such other duties assigned to the Governance Committee by the School Board.

5. Legislative Committee

The Legislative Committee will consist of three School Board Members, School Board Legal Counsel, the School Board's Legislative Consultant and those staff members appointed by the Superintendent who will serve as liaisons to the Committee but will not be voting members. The Legislative Committee is responsible for the development of the School Board's proposed annual legislative package. The legislative package, priorities and positions shall be based upon input from the School Board and the Superintendent. The Legislative Committee is also responsible for developing the School Board's regional legislative position and for acting as the School Board's liaison to the Virginia General Assembly as well as other publicly elected bodies.

6. Building Utilization Committee

The Building Utilization Committee (BUC) will consist of three School Board Members. The Superintendent may assign appropriate staff members to assist the BUC in its review but such staff members will not be voting members. The BUC will annually review enrollment projections and impact on optimal building utilization. At its discretion, the BUC may invite input from PTAs or other community groups directly impacted by any recommendation from the BUC.

7. Student Discipline Committees

Three Committees of the School Board shall be appointed to hear student discipline cases as needed. Each Committee shall consist of three (3) voting School Board Members and one (1) nonvoting School counselor. Each Member of a Committee, excluding the School counselor, has authority to

make motions and vote on that Committee. Each Committee shall meet to determine cases dealing with expulsions and long-term suspensions as set forth in School Board policy or regulation. A unanimous decision of a Committee consisting of three School Board Members regarding long-term suspensions and expulsions is final. If a Committee's decision is not unanimous, or if the decision is made by a Committee of less than three (3) School Board Members, the decision of the Committee may be appealed to the full School Board.

#### **D.C. Joint Standing School Board and City Council Committees/Boards**

The Committees listed below shall be considered Joint Standing Committees of the School Board and the City Council. The Chairman shall seek approval from the School Board for all Member appointments to such Committees. The Chairman shall take into consideration the experience of the School Board Members, their interest in membership, diversity of membership and continuity of membership on a Committee. The Chairman of each Joint Standing School Board/City Council Committee shall be selected by the Committee Members unless otherwise specified.

##### **1. CIP/Modernization Review Committee**

The School Board Chair will appoint and the School Board will approve two School Board Members and one alternate to serve on the Committee. The School Board Chair will appoint the Committee Chair.

#### **E.D. School Board Ad Hoc Committees**

A School Board Ad Hoc Committee and Ad Hoc Committee Chair shall be proposed by the School Board Chair and appointed by the School Board, as the need arises, to carry out a specified task, at the completion of which - that is, on presentation of its final report to the School Board, such Ad Hoc Committee will automatically cease to exist. An Ad Hoc Committee shall have those powers designated by the

School Board. The following Committee(s) are designated School Board Ad Hoc Committee(s):

1. Ad Hoc School Site Selection Committee

The School Site Selection Committee is an Ad Hoc School Board Committee that is appointed as needed to assist the School Board in considering proposals for new school sites.

2. Other Ad Hoc Committees as needed.

**F.E. School Division Standing Committees with School Board Member Liaisons**

If requested by the Superintendent or as set forth by Policy, the School Board may assign School Board Members to serve as Members of School Division Standing Committees. Voting rights of School Board Members serving as liaisons are determined by the Committee. The Superintendent shall provide a list of all such Liaison positions to the School Board by June 1st of each year.

1. The following Committees are designated as School Division Standing Committees with School Board Members assigned as Liaisons:

- a. Equity Council

The Equity Council addresses issues related to diverse populations and how the organizational climate contributes to fostering: greater student achievement; effective communication across all levels and with the greater community; honoring and listening to all voices; providing focused opportunities discussion, feedback, input and support to the implementation of Compass to 2020 and future School Board goals; reporting on all aspects of diversity and equity with a special focus on students of color; resources and support to further the work

educational equity within the School Division. The Superintendent will designate a staff member to serve as the Chair of the Equity Council. No more than two (2) School Board Members will be assigned as liaisons to the Equity Council.

b. 403 b Plan Oversight Committee

**G.F. Outside Committees, Organizations or Boards**

The School Board Chair will recommend, and the School Board will approve School Board Members to represent the School Board on Outside Committees. In those instances, School Board Members have authority to bind the School Board for the limited purpose for which the Outside Committee exists. The Superintendent shall provide a list of all Outside Committees to the School Board by June 1st of each year. The School Board Chair will recommend, and the School Board shall appoint School Board Members to such Committees by majority vote. Outside Committees include, but are not limited to:

1. Green Run Collegiate Charter Board
2. Governor's School for the Arts;
3. Mayor's Committee for Persons with Disabilities;
4. SECEP - Southeastern Cooperative Educational Program;
5. VSBA - Virginia School Board Association Delegate Assembly;
6. Hampton Roads Educational Telecommunications Association (HRETA) WHRO Educational Advisory Committee;
7. Sister Cities Association of Virginia Beach;
8. Deferred Compensation Board: and
9. Virginia Beach Human Rights Commission

**Related Links**



School Board Bylaws [Appendix A](#)

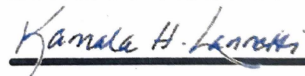
School Board [Policy 3-96](#)

School Board [Internal Audit Charter](#), as amended.

Adopted by School Board: July 21, 1992  
Amended by School Board: April 19, 1994  
Amended by School Board: January 3, 1995  
Amended by School Board: August 17, 1999  
Amended by School Board: February 20, 2001  
Amended by School Board: August 7, 2001  
Amended by School Board: August 21, 2001  
Amended by School Board: May 28, 2002  
Amended by School Board: August 6, 2002  
Amended by School Board: July 15, 2008  
Amended by School Board: December 2, 2008  
Amended by School Board: December 15, 2015  
Amended by School Board: August 2, 2016  
Amended by School Board: June 11, 2018  
Amended by School Board: February 12, 2019  
Amended by School Board: November 12, 2019  
Amended by School Board: January 28, 2020  
Amended by School Board: June 23, 2020  
Amended by School Board: February 23, 2021

[Amended by School Board: 2021](#)

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## SCHOOL BOARD BYLAWS

### Adoption, Amendment, Suspension or Repeal of Bylaws

The School Board reserves the right to adopt, amend, suspend or repeal its Bylaws. If all eleven School Board Members are present when a motion to amend, suspend or repeal a Bylaw is made, then affirmative votes of seven School Board Members are required for the motion to pass. If less than eleven School Board Members are present or if there are less than eleven School Board Members who have been elected or appointed to the School Board, then affirmative votes of one half plus one of the School Board Members present at a meeting (rounding down for a fractional member) when a motion to amend, suspend or repeal a Bylaw are required for the motion to pass.

~~Proposed amendment or repeal of a Bylaw must first be presented to the School Board on the Information Agenda. The School Board may not vote on such amendment or repeal until a subsequent meeting.~~

~~Amendment or repeal of a Bylaw requires an affirmative vote of seven of eleven of the School Board Members if all School Board Members are present. If less than all of the School Board Members are present, then amendment or repeal will require an affirmative vote of one half plus one of the School Board Members present, rounding up for a fractional Member.~~

### Legal Reference

Code of Virginia § 22.178, as amended. Bylaws and regulations.

Adopted by School Board: July 21, 1992

Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

Amended by School Board: February 12, 2019

Amended by School Board: 2021

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## BUSINESS AND NONINSTRUCTIONAL OPERATIONS

### Buildings, ~~Facilities~~, Grounds, ~~Vehicles~~ and Equipment-~~/~~Generally

#### A. Preventive Maintenance

~~The board believes that a~~ proper program of preventive maintenance is a requirement for efficient, economic ~~facilities building~~ operation. The ~~S~~superintendent ~~or designee~~ is directed to maintain a proper preventive maintenance program and, in the bud-get recommendations, to include adequate funds to sustain this program.

#### B. Emergency Repairs

The ~~S~~superintendent or ~~his~~ designee may authorize separate contracts for emergency repairs to ~~facilities~~ school property, in accordance with applicable law, policy and regulation and consistent with School Division purchasing and financial procedures~~between board meetings and without advertisement~~, whenever necessary to keep such ~~facilities~~ property functioning efficiently and safely.

#### C. School Division Grounds

School Division grounds shall be maintained in a safe, functional, reasonably attractive condition. The ~~S~~superintendent ~~or designee~~ shall include in the budget recommendation funds for the upkeep of grounds in the manner described by this ~~P~~policy.

#### D. Replacement

All ~~School D~~ivision equipment shall be placed on a replacement schedule as soon as feasible, and the ~~S~~superintendent ~~or designee~~ shall include in the recommended budget funds to maintain the replacement schedule.

Requests for replacement of equipment shall be submitted by principals and other supervisors. Replacement of equipment, other than approved in the adopted budget, shall be considered in an emergency situation only.

**E. Responsibility -- Principals or Building Administrator**

The principal or building administrator or their designee, in cooperation with the Department of School Support Services~~office of school plant and supply~~, shall be responsible for the operation and maintenance of the assigned facility~~plant to which he/she is assigned~~. The principal or building administrator or designee shall have line authority over the custodial staff and shall be responsible for reporting all problems which require the attention of the appropriate Department or Office~~maintenance department~~

**F. Definition**

For this Policy, all School Board and School Division owned, operated or leased buildings, facilities, grounds, vehicles or equipment will be referred to as "facilities."

Adopted by School Board: February 16, 1993

Amended by School Board: 2021

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Kamala H. Lennetti

## COMMUNITY RELATIONS

### Expressive Activities

#### A. General

1. The buildings, facilities, grounds, equipment and vehicles of the School Division and the School Board (hereinafter "facilities") ~~Virginia Beach City Public Schools~~ are not open public forums for purposes of public expression during the regular school day, ~~or~~ when education-oriented activities are being conducted, during business hours or when members of the public have not obtained permission to use School Division and School Board buildings, facilities, grounds and vehicles on school property. These restrictions are established in consideration of the potential for disruption caused by activities not related to the dedicated purpose of the School Board and the School Division. ~~public schools, i.e., to provide instruction to students.~~
2. This Policy does not extend to the public sidewalks outside of and adjacent to facilities ~~property of the School Board.~~ Internal sidewalks, internal paths for ingress and egress, parking areas are not open for open forums of public expression, unless a facility use request or application has been approved by the Superintendent or designee.
3. These restrictions are "content neutral" and apply to any individual or group, whether representing a non-profit, commercial, political or other interest.

#### B. Restrictions

1. No expressive activities (including but not limited to picketing, demonstrating, solicitation, public address, musical or art presentation, pamphlet distribution, canvassing, petitioning or

sales of any nature) are permitted on or in School Board and School Division buildings, facilities, grounds, or vehicles in unless prior authorization is obtained from the School Administration~~the public schools, on school vehicles or in the parking areas, walkways and grounds constituting School Board property during the regular school day or when education-oriented activities such as night school, testing, school athletic activities and school social events are being conducted on school property.~~

2. This prohibition shall not prevent expressive activities in any meeting space reserved for and in use by a private group or organization, consistent with School Board policies, regulations or agreements governing use of buildings, facilities, grounds or vehicles.
3. These conditions shall also not be applicable to participants in any school sponsored or organized activity held in conjunction with a course of instruction or school related activity. Nor shall these conditions be applicable to students/student groups acting in accordance with School Board Policies 5-38 Freedom of Speech, 5-39 Publications, and 5-40 Assemblies/Demonstrations and their applicable regulations.
4. For purposes of this prohibition, the regular school day is defined as 30 minutes before the time the first students are scheduled to arrive at a particular school on School Board provided transportation until 30 minutes after the last students are scheduled to leave the school on School Board provided transportation.

### **C. Use of Students**

1. Students shall not be required to convey or deliver any materials that: a1) advocate the election or defeat of any candidate for elective office; b2) advocate the passage or defeat of any referendum question; or c3) advocate the passage or defeat of any matter pending before a local school

board, local governing body, the Virginia General Assembly, or the United States Congress. This prohibition shall not be construed to prohibit the discussion or use of political or issue-oriented materials as part of classroom discussions or projects or to prohibit the delivery of informational materials.

2. While educators should encourage, but not require, students to take an active interest in national, state, and local elections through school-sponsored activities, school staff shall not encourage nor require a student to take part in the campaign or political activities of a particular candidate, party, or position over that of another candidate, party, or position.

#### **D. Exception for Election Day When School Used as Polling Place**

When school buildings, facilities -or grounds are used as polling places, policy and regulations prohibiting posting signs and disseminating written material (except subsection C, above) shall be waived on the day of the election to permit distribution of written campaign and election materials to prospective voters in compliance with state election laws, provided this distribution does not interfere with the educational process. Materials and signs must be removed by the candidates or their representatives within 24 hours of the time the polls close or the School Administration may remove and discard the materials.

#### **E. Enforcement**

Any person(s) in violation of any provision of this Policy should be advised of these restrictions and given the opportunity to comply. If the person(s) thereafter fails to comply, the building administrator designee principal or his/her designee shall request the person(s) him to leave, and may take appropriate action if the person(s) if he refuses to do so, including contacting law enforcement and filing criminal charges a police officer should be summoned and the person may be charged with trespassing.

#### **Legal Reference**

Code of Virginia §24.2-604, as amended. Prohibited activities at polls; notice of prohibited area; presence of representatives of parties or candidates; simulated elections; observers; news media; penalties.

Code of Virginia §24.2-604.1, as amended. Signs for special entrances to polling places.

Code of Virginia §22.1-79.3, as amended. Policies regarding certain activities.

### **Related Links**

School Board [Policy 5-38](#)

School Board [Policy 5-39](#)

School Board [Policy 5-40](#)

Adopted by School Board: December 19, 2000

Amended by School Board: May 9, 2006

Amended by School Board: 2021

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## COMMUNITY RELATIONS

### School Visitors to School Board facilities and events

#### A. Visitors ~~to the Schools~~

1. The School Board welcomes visits by citizens of the city to their public schools and other School Board property. Visitors are expected to act in a manner consistent with School Board bylaws, policies, and regulations, and applicable law for student conduct. In order to protect the students, staff and property, visitors during the school day or business day first shall report to the security desk or the main office for authorization to be in or on the facilities the building or on the grounds and to receive and wear a visitor's identification badge.
2. The School Board authorizes the Superintendent or designee to take all necessary actions regarding the safety, order and preservation of the educational environment and business environment in or on facilities School Board property or at School Division-sponsored activities. The Superintendent or designee shall formulate and post ~~in the schools~~ such regulations, and procedures as are necessary to protect students, staff, and facilities property from unauthorized or disruptive conduct by visitors. Law enforcement officers may be called upon to enforce this Policy in cases of uncooperative visitors ~~solators~~.
3. When visiting facilities, school sponsored events, or School Division communication systems ~~Parents/legal guardians of students in the schools are encouraged to visit the schools and their children's teachers. visitors~~ Parents/legal guardians are expected to comply with the ~~d~~Decorum and order gGuidelines, health and safety protocols and applicable bylaws, policies and regulations. Principals and building administrators or their designees are encouraged to post decorum and order guidelines

~~at posted at facilities for visitor viewing each school or academy within the School Division. However, parents/legal guardians~~  
~~Visitors seeking to meet with specific administrators or~~  
~~employees~~ should make arrangements in advance of coming to facilities in order to be assured that school personnel will be available to meet with them. Delivery of education services and activities for students should not be interrupted unless prior approval of the school administrators is obtained. The visitor(s) shall be treated in a courteous manner and shall be afforded prompt and informative replies to legitimate questions in accordance with School Board bylaws, policies and regulations. For safety or health purposes, the Superintendent or designee may prevent or limit persons other than students, staff, and authorized agents from accessing School Board property or School Division events.

## **B. Trespassing or Disorderly Conduct**

1. Unauthorized persons ~~on or~~ entering ~~facilities the schools, school buses, school-sponsored activities or other School Board property~~ or School Board communication systems for the purposes of disrupting same or who create disturbances to the educational environment or business of School Division personnel or agents or to School Board meetings shall be subject to punishment as defined in the Code of Virginia and banning or limitation of access as determined by the School Division. Administrators shall inform such law enforcement officers and agencies as ~~are~~ required to maintain order to take appropriate action to remove violators or otherwise end the disorderly conduct.
2. No person shall be in a school or School Board administration building, school bus or on school grounds during hours of darkness unless the person is on official school business, is participating in a supervised school activity, is authorized by an administrator, is at an activity open to the public or is a member of an organization having permission to use the school facilities.

Unauthorized persons loitering upon school property may be treated as trespassers.

3. The Superintendent or ~~his~~-designee may take all appropriate actions against persons who cause or pose a threat or disruption to the educational environment or school activities by: 1) committing criminal or disruptive acts on School Board property or against students or employees; 2) committing criminal or disruptive acts at School Board sponsored activities and meetings; 3) having convictions or administrative findings that the Superintendent or ~~his~~-designee determines make the person a potential or actual threat or disruption to the educational or business environment; 4) other good and just cause as determined by the Superintendent or ~~his~~-designee. The Superintendent is authorized to create regulations or other guidance to address these issues.

### **C. Definition**

Buildings, facilities, grounds, equipment and vehicles owned, leased or operated by the School Board and the School Division will be referred to as "facilities."

### **Legal Reference**

Code of Virginia, § 18.2-128, as amended. Trespass upon church or school property.

Code of Virginia, § 18.2-415, as amended. Disorderly conduct in public places.

Adopted by School Board: October 21, 1969

Amended by School Board: October 21, 1981

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: October 20, 1992

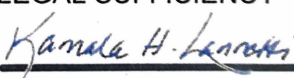
Amended by School Board: September 21, 2010

Amended by School Board: August 19, 2014

Amended by School Board: August 18, 2015

Amended by School Board: 2021

APPROVED AS TO  
LEGAL SUFFICIENCY

  
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## COMMUNITY RELATIONS

### Organizations Eligible to Use ~~School~~ Facilities

#### A. Generally

The education of students and the business and operations of the School Board and the School Division ~~The requirements of the regular school program~~ shall receive first consideration in the use of School Board and School Division owned or operated buildings, facilities, grounds, vehicles and equipment (hereinafter "facilities") ~~school facilities~~. School Division recognized s ~~School~~-related organizations shall have priority over non-school related organizations, and approved child and youth groups shall have priority over adult groups.

All uses must be in the interest of the community as determined by the Superintendent or designee. Secret or closed meetings shall not be allowed.

In the interest of public safety, and the welfare of the majority of our citizens, the Superintendent or designee ~~chool Board~~ reserves the right to refuse in writing any group or individual the use of facilities ~~a school facility~~.

#### B. Use by Religious Groups

Religious groups may apply for permission to use facilities for religious services over an extended period of time with the following conditions:

1. Contracts will be reviewed and renewed annually;
2. A custodian will be required on school premises during religious services or meetings ~~church services~~; and
3. The applicant must have definite building plans, i.e., own land, have blueprints, and/or a building fund.

### C. Boy Scouts and other patriotic youth organizations

Boy Scouts and other patriotic youth organizations (as defined by U.S.C. Title 36) have the same ability to use school facilities as other community groups.

### D. Political groups or campaigning

Facilities may not be used for campaigning for candidates for elected offices or for campaign related activities except when facilities are used as polling places and campaign activities are limited to designated areas by election officials. The purpose of this restriction is to ensure that School Board owned, or operated facilities remain politically neutral. Political groups, including but not limited to lobbying organizations, political action committees, local political groups, may use facilities for regular organization meetings under conditions that indicate that the School Board and the School Division are not endorsing or supporting the organization.

#### *Editor's Note*

~~*See School Board Policy 5-53: Activities: Access to School Facilities*~~  
~~*See School Board Policy 7-48: Community Use of School Facilities/Generally*~~  
~~*See School Board Policy 7-55: Fees for Use of School Facilities and School Board Regulation 7-55.1: Fees for Use of School Facilities.*~~

### **Legal Reference**

Boy Scouts of America Equal Access Act, 20 U.S.C. § 7905, as amended  
Patriotic and National Observances, Ceremonies, and Organizations, 36 U.S.C. § 101 *et seq.*, as amended.

### **Related Links**

School Board Policy 5-53

School Board [Policy 7-48](#)

School Board [Policy 7-55](#)

School Board [Regulation 7-55.1](#)

Adopted by School Board: October 20, 1992  
Amended by School Board: September 2, 2003  
Scrivener's Amendments: June 9, 2014

Amended by School Board: 2021

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Kamala H. Lennetti

## COMMUNITY RELATIONS

### Community Use of ~~School~~ Facilities: Application and Approval for Use ~~of School~~ Facilities

The Superintendent or ~~his/her~~ designee may designate a school administrator or designee who is authorized to organize and administer a plan for the receipt and approval of requests or applications for the use of School Board and School Division ~~school~~ buildings, facilities, ~~and~~ grounds, vehicles, or equipment (hereinafter "facilities"). Applicants who have been denied the use of ~~school buildings and grounds may~~ facilities may appeal the decision to the Superintendent. The decision of the Superintendent or ~~his/her~~ designee will be final. The Superintendent or designee is authorized to deny any application in writing for use of facilities for good cause.

Adopted by School Board: October 20, 1992

Amended by School Board: August 19, 2014

Amended by School Board: 2021

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Kamela H. Lenoir

## COMMUNITY RELATIONS

### Rules and Conditions for Use of ~~School~~ Facilities

School Board and School Division buildings, facilities, grounds, vehicles, and equipment will be referred to as "facilities" for the purpose of this Policy. The individual or organization using ~~facilities~~~~the school buildings and grounds~~ must assume the responsibility for damages to the ~~facilities~~~~property and injury to persons~~ occurring during the time of authorized use. The individual or organization shall be required to provide acceptable adult supervision, ~~security, safety, health, and sanitation and~~ crowd control plans in advance of an event open to the public. Health and safety protocols applicable to the facilities will apply to individuals or organizations using facilities. Individuals or organizations using facilities may not disrupt or interfere with educational activities or the business of the School Division or the School Board. The Superintendent or designee is authorized to take appropriate actions to prevent such disruption.

Alcoholic beverages, ~~tobacco, nicotine, vapor or related products, illegal drugs, cannabis or related paraphernalia~~ shall not be permitted on ~~or in facilities~~~~school premises~~.

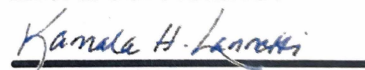
The regulations of the Superintendent shall carry the authority of the School Board. Persons or organizations violating regulations may be denied the use of ~~facilities~~~~the school buildings and grounds~~ in the future.

Adopted by School Board: October 20, 1992

Scrivener's Amendments: May 23, 2014

Amended by School Board: 2021

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**Subject:** Tidewater Community College Interpersonal Communications **Item Number:** 13A

**Section:** Information **Date:** September 28, 2021

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** Angela Seiders, Executive Director of Secondary Teaching and Learning

Cameron Vadersen-Jacob, Secondary English Coordinator

Meghan Timlin, EBA Academy Coordinator, Kempsville High School

**Presenter(s):** Cameron Vadersen-Jacob, Secondary English Coordinator

Meghan Timlin, EBA Academy Coordinator, Kempsville High School

**Recommendation:**

Approve the Interpersonal Communication (CST 126) Tidewater Community College (TCC) elective as a Virginia Beach City Public Schools (VBCPS) Dual Enrollment course.

**Background Summary:**

Through completion of Dual Enrollment coursework, students enrolled in the Kempsville High School Entrepreneurship and Business Academy are able to earn an associate degree from TCC in Business Administration. During the summer of 2021, TCC staff adjusted the requirements to earn the Business Administration degree by removing the course, Intercultural Communication CST 229 as an eligible Humanities elective course. As a result, the course, Interpersonal Communication CST 126 is now the approved Humanities elective which fulfills this requirement. We are seeking School Board Approval of the Interpersonal Communication course CST 126, so students can complete the requirements necessary to earn the associate degree.

**Source:**

N/A

**Budget Impact:**

We are currently under contract with TCC for a myriad of courses which VBCPS can offer students. CST 126 would be added to this contract. There is no budget impact as we are simply adding an additional course to offer students.



**Subject:** Interim Financial Statements – June (unaudited), July and August 2021 Item Number: 13B

**Section:** Information **Date:** September 28, 2021

**Senior Staff:** Crystal M. Pate, Chief Financial Officer

**Prepared by:** Daniel G. Hopkins, Director of Business Services

**Presenter(s):** Crystal M. Pate, Chief Financial Officer; Daniel G. Hopkins, Director of Business Services

**Recommendation:**

It is recommended that the School Board review the attached financial statements.

1. June 2021 (unaudited)
2. July 2021
3. August 2021

**Background Summary:**

Pursuant to Section 22.1-115 of the Code of Virginia, as amended, and other applicable sections, the enclosed Interim Financial Statements are presented.

**Source:**

Section 22.1-115 of the Code of Virginia, as amended

**Budget Impact:**

None



**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
CHARTING THE COURSE

**INTERIM FINANCIAL STATEMENTS  
FISCAL YEAR 2020-2021  
JUNE 2021 (UNAUDITED)**

The financial statements include the following:

|   | <u>Page</u> |
|---|-------------|
| School Operating Fund:  |             |
| Revenues by Major Source .....  | <b>A1</b>   |
| Expenditures and Encumbrances by Category.....                        | <b>A3</b>   |
| Expenditures and Encumbrances by Cost Center<br>within Category ..... | <b>A5</b>   |
| Revenues and Expenditures/Encumbrances Summary.....                   | <b>B1</b>   |
| Balance Sheet .....   | <b>B2</b>   |
| Revenues by Account.....  | <b>B3</b>   |
| Special Revenue and Proprietary Funds:                                |             |
| Athletics .....   | <b>B5</b>   |
| Cafeterias.....   | <b>B6</b>   |
| Textbooks .....   | <b>B7</b>   |
| Risk Management .....   | <b>B8</b>   |
| Communication Towers/Technology .....                                 | <b>B9</b>   |
| Grants .....  | <b>B10</b>  |
| Health Insurance .....  | <b>B13</b>  |
| Vending Operations .....  | <b>B14</b>  |
| Instructional Technology .....  | <b>B15</b>  |
| Equipment Replacement.....  | <b>B16</b>  |
| Capital Projects Fund Expenditures and Encumbrances.....              | <b>B17</b>  |
| Green Run Collegiate Charter School .....                             | <b>B18</b>  |

The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each cost center and fund for reporting and budgetary control purposes.

### **School Operating Fund**

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

### **School Operating Fund Summary** (page B1)

Revenues totaled **\$864,361,998** or **101.19%** of the estimated budget for FY 2020-2021. Expenditures and Encumbrances totaled **\$852,237,960** or **98.23%** of the estimated budget for FY 2020-2021 (including debt service). Revenues and the Prior Year Local Contribution (carryover encumbrances from FY 2019-2020 in the amount of **\$13,367,223**) exceeded expenditures and encumbrances by **\$25,491,261**. The total Reversion to the City General fund was **\$25,708,678** (net prepaid items).

### **School Operating Fund Revenues** (pages B1, B3-B4)

Revenues realized this month totaled **\$83.5 million**. Revenues realized to date are **101.19%** of the current fiscal year estimate. Of the amount realized for the month, **\$39.0 million** was realized from the City and **\$26.3 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue. A payment of **\$15.4 million** in state sales tax was received (including the July collection which is applicable to FY 2020-2021) this month.

### **School Operating Fund Expenditures** (page B1)

Of the total expenditures and encumbrances of **\$852,237,960** for FY 2020-2021, outstanding encumbrances totaled **\$35,299,778**. The outstanding encumbrances will be brought forward into the FY 2021-2022 operating budget with a corresponding increase in the operating budget to cover the related payments (when goods/services are delivered/rendered).

### **Athletics Fund** (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. The fund has realized **\$4,603,154** or **84.0%** of the budgeted revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **\$4,610,572** or **84.0%** of the budget for the current fiscal year. Please note that **\$7,418** of the current year budget is funded by the prior year fund balance for encumbrances. **\$401,878** was reverted from the Athletics Fund to the School Operating Fund as part of the Reversion to the City General Fund.

The fund balance increased by **\$421,951** (from **\$7,418** to **\$429,369**).

### **Cafeterias Fund** (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. A total of **\$7,123,635** in revenue (includes from the federal government **\$4,368,008** under the Summer Feeding Program and **\$1,715,616** in USDA Commodities) was realized this month. This fund has realized **\$26,754,646** or **82.1%** of the budgeted revenue for the current fiscal year. Expenditures totaled **\$5,153,885** for this month. This fund has incurred expenditures and

encumbrances of **\$27,706,493** or **71.5%** of the budget for the current fiscal year. Please note that **\$6,160,851** of the current year budget is funded by the prior year fund balance (**\$4,971,333**) and prior year fund balance for encumbrances (**\$1,189,518**).

The fund balance decreased by **\$873,292** (from **\$10,576,773** to **\$9,703,481**). A total of **\$3,189,607** of the School Cafeterias Fund June 30, 2021 fund balance (**\$9,703,481**) is designated for the FY 2021-2022 School Cafeterias Fund Budget.

#### **Textbooks Fund** (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. Revenues for this month totaled **\$159,518** (includes **\$154,761** from the Department of Education). This fund has realized **\$4,083,581** or **95.1%** of the budgeted revenue for the current fiscal year. Expenditures totaled **\$116,099** for this month. This fund has incurred expenditures and encumbrances of **\$3,679,128** or **83.4%** of the budget for the current fiscal year. Please note that **\$115,802** of the current year budget is funded by the prior year fund balance.

The fund balance increased by **\$418,223** (from **\$7,873,370** to **\$8,291,593**). A total of **\$2,071,611** of the Textbook Fund June 30, 2021 fund balance (**\$8,291,593**) is designated for the FY 2021-2022 Textbook Fund Budget.

#### **Risk Management Fund** (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. Revenues for this month totaled **\$26,155** (includes **\$7,501** in interest). This fund has realized **\$9,301,652** in revenue for the current fiscal year. This fund has incurred expenses and encumbrances of **\$8,847,639** for the current fiscal year.

The retained earnings balance increased by **\$501,313** (from **\$7,227,041** to **\$7,728,354**).

#### **Communication Towers/Technology Fund** (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. A total of **\$5,175** in revenue was realized this month (includes **\$3,599** in cell tower rent – Woodstock Elementary). This fund has realized **\$677,579** or **131.3%** of the budgeted revenue for the current fiscal year. This fund has incurred no expenditures and encumbrances during this current fiscal year. Please note that **\$284,000** of the current year budget is funded by the prior year fund balance.

The fund balance increased by **\$677,579** (from **\$3,038,868** to **\$3,716,447**). A total of **\$284,000** of the Communication Towers/Technology Fund June 30, 2021 fund balance (**\$3,716,447**) is designated for the FY 2021-2022 Communication Towers/Technology Fund Budget.

### **Grants Fund** (pages B10-B12)

The Grants Fund accounts for certain private, Commonwealth of Virginia, and Federal grants (with matching local funds, if required). A total of **\$59,146,141** in revenue for various grants was realized for FY 2020-2021. This includes **\$8,674,069** from the Commonwealth of Virginia, **\$46,574,908** from the Federal Government, **\$3,435,552** from the School Operating Fund, and **\$461,612** from other sources.

### **Health Insurance Fund** (page B13)

The Health Insurance Fund accounts for the health insurance program and the administration thereof for the City and School Board employees. Revenues for this month totaled **\$12,299,731** (including City and School Board (employer and employee) premium payments). Expenses for this month totaled **\$16,783,608**. This includes medical and prescription drug claim payments for City and School Board employees and the Incurred But Not Reported (IBNR's) claims estimate.

A total of **\$152,379,331** in revenue was realized for FY 2020-2021. Expenses totaled **\$149,366,501** for FY 2020-2021. The retained earnings balance increased by **\$3,012,830** (from **\$69,811,377** to **\$72,824,207**).

### **Vending Operations Fund** (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. A total of **\$10,558** in revenue (includes **\$10,310** in vending receipts) has been realized this month. This fund had realized **\$78,235** or **52.5%** of the budgeted revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **\$36,000** or **23.2%** of the budget for the current fiscal year. Please note that **\$6,000** of the current year budget is funded by the prior year fund balance.

The fund balance increased by **\$42,235** (from **\$61,772** to **\$104,007**). A total of **\$6,000** of the Vending Operations Fund June 30, 2021 fund balance (**\$104,007**) is designated for the FY 2021-2022 Vending Operations Fund Budget.

### **Instructional Technology Fund** (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. A total of **\$7,756** in revenue (interest) has been realized this month. This fund had realized \$140,062 in revenue for the current fiscal year. Please note that **\$698,000** of the current year budget is funded by the prior year fund balance.

The fund balance increased by **\$140,062** (from **\$1,121,687** to **\$1,261,749**). A total of **\$1,121,686** of the Instructional Technology fund balance (**\$1,261,749**) is designated for the FY 2021-2022 Instructional Technology Fund Budget.

### **Equipment Replacement Fund** (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. A total of **\$405** in revenue (interest) was realized this month. This fund has realized **\$7,446** in revenue for the current fiscal year. Expenditures for this month totaled

**\$22,352.** This fund has incurred expenditures and encumbrances of **\$370,447** or **35.2%** of the budget for current fiscal year. Please note that **\$1,051,000** of the current year budget is funded by the prior year fund balance.

The fund balance decreased by **\$192,089** (from **\$1,144,582** to **\$952,493**). A total of **\$744,581** of the Equipment Replacement Fund June 30, 2021 fund balance (**\$952,493**) is designated for the FY 2021-2022 Equipment Replacement Fund Budget.

**Capital Projects Fund** (page B17)

The Capital Projects Fund accounts for the financial resources used for the construction of major capital facilities (e.g., schools). A total of **\$8,326,588** in expenditures was incurred for various school capital projects this month. This includes **\$1,205,016** for Princess Anne Middle Replacement project, **\$457,558** for Plaza Annex Addition project, **\$2,334,436** for Energy Performance Contracts, **\$1,067,199** for Re-roofing Phase III Renovation and Replacement projects, **\$464,547** for HVAC Phase III Renovation and Replacement projects, **\$1,820,976** for Grounds Phase III Renovation and Replacement projects, and **\$443,212** for Various Phase III Renovation and Replacement projects.

**Green Run Collegiate Charter School Fund** (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all of the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$3,365,152** in revenue for the current fiscal year from the School Operating Fund. This fund has incurred expenditures and encumbrances of **\$3,365,852** or **82.6%** of the budget for the current fiscal year. **\$711,334** was reverted from the Green Run Collegiate Charter School Fund to the School Operating Fund as part of the Reversion to the City General Fund.

The fund balance increased by **\$9,577** (from **\$700** to **\$10,277**).

**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000**  
**June 1, 2021 through June 30, 2021**

6

| Batch Entry Name | Description  |      | Account From   |    | Account To   | Transfer Amount |
|------------------|--|------|--|----|--|-----------------|
| 21-06-03         | To pay for federal card mailings   | FROM | Vehicle Operations<br>Bus Drivers                          | TO | Distribution Services<br>Postal Services                                 | \$ 32,388       |
| 21-06-11         | To incrtease the budget for fringe benefits  | FROM | Purchasing Services<br>Health Insurance                    | TO | Internal Audit<br>Health Insurance                                       | \$ 1,509        |
| 21-06-14         | To pay for concurrent stipends and FICA for teachers simultaneously instructing virtually and face-to-face for the 2020-21 school year (Plaza MS and Princess Anne MS) | FROM | Teaching and Learning<br>Other Purchased Services          | TO | Middle Classroom<br>Stipends   | \$ 219,550      |
| 21-06-14         | To pay for concurrent stipends and FICA for teachers simultaneously instructing virtually and face-to-face for the 2020-21 school year (Plaza MS and Princess Anne MS) | FROM | Teaching and Learning<br>Other Purchased Services          | TO | Middle Classroom<br>Instructional Supplies                               | \$ 16,796       |
| 21-06-15         | To purchase furniture at nine middle schools to expand outdoor eating offerings due to the COVID-19 pandemic   | FROM | Teaching and Learning<br>Other Purchased Services          | TO | Middle Classroom<br>Instructional Supplies                               | \$ 152,465      |
| 21-06-15         | To purchase furniture at two high schools (FC HS and Kempsville HS) to expand outdoor eating offerings due to the COVID-19 pandemic                                    | FROM | Teaching and Learning<br>Other Purchased Services          | TO | High Classroom<br>Instructional Supplies                                 | \$ 89,672       |
| 21-06-16         | To pay for leave for public health costs for employees that were out of work due to the COVID-19 pandemic  | FROM | Alternative Education Classroom<br>Teacher MS              | TO | High Classroom<br>Teacher HS   | \$ 57,002       |
| 21-06-16         | To pay for leave for public health costs for employees that were out of work due to the COVID-19 pandemic  | FROM | Alternative Education Classroom<br>Teacher MS              | TO | High Classroom<br>ISS Personnel  | \$ 1,555        |
| 21-06-16         | To pay for leave for public health costs for employees that were out of work due to the COVID-19 pandemic  | FROM | Alternative Education Classroom<br>Teacher MS              | TO | High Classroom<br>Long Term Sub  | \$ 1,003        |
| 21-06-16         | To pay for leave for public health costs for employees that were out of work due to the COVID-19 pandemic  | FROM | Alternative Education Classroom<br>Teacher MS              | TO | High Classroom<br>Social Security Taxes                                  | \$ 4,557        |
| 21-06-16         | To pay for leave for public health costs for employees that were out of work due to the COVID-19 pandemic  | FROM | Alternative Education Classroom<br>Teacher MS              | TO | Middle Classroom<br>Teacher MS   | \$ 42,754       |
| 21-06-16         | To pay for leave for public health costs for employees that were out of work due to the COVID-19 pandemic  | FROM | Alternative Education Classroom<br>Teacher MS              | TO | Middle Classroom<br>ISS Personnel  | \$ 266          |
| 21-06-16         | To pay for leave for public health costs for employees that were out of work due to the COVID-19 pandemic  | FROM | Alternative Education Classroom<br>Teacher MS              | TO | Middle Classroom<br>Teacher Assistant MS                                 | \$ 218          |
| 21-06-16         | To pay for leave for public health costs for employees that were out of work due to the COVID-19 pandemic  | FROM | Alternative Education Classroom<br>Teacher MS              | TO | Middle Classroom<br>Long Term Sub  | \$ 1,739        |
| 21-06-16         | To pay for leave for public health costs for employees that were out of work due to the COVID-19 pandemic  | FROM | Alternative Education Classroom<br>Teacher MS              | TO | Middle Classroom<br>Social Security Taxes                                | \$ 3,441        |
| 21-06-17         | To pay for concurrent stipends and FICA for teachers simultaneously instructing virtually and face-to-face for the 2020-21 school year (Plaza MS and Princess Anne MS) | FROM | Facilities and Maintenance Services<br>Electrical Services | TO | High Classroom<br>Stipends   | \$ 180,250      |
| 21-06-17         | To pay for concurrent stipends and FICA for teachers simultaneously instructing virtually and face-to-face for the 2020-21 school year (Princess Anne HS)              | FROM | Facilities and Maintenance Services<br>Electrical Services | TO | High Classroom<br>Social Security Taxes                                  | \$ 13,790       |
| 21-06-19         | To pay for iPads at VPAA at Salem HS   | FROM | Teaching and Learning<br>Health Insurance                  | TO | Gifted Classroom<br>Controlled Assets - Computer Equipment               | \$ 13,430       |
| 21-06-19         | To increase the budget for HS Teachers   | FROM | Facilities and Maintenance Services<br>Electrical Services | TO | High Classroom<br>Teacher HS   | \$ 100,000      |
| 21-06-19         | To pay for IXL license renewal   | FROM | Teaching and Learning<br>Technology Contracting Services   | TO | High Classroom<br>Computer Software                                      | \$ 55,536       |
| 21-06-19         | To increase budget for Virginia Local Disability   | FROM | Facilities and Maintenance Services<br>Electrical Services | TO | Middle Classroom<br>VA Local Disability                                  | \$ 231,575      |
| 21-06-19         | To pay for part-time personnel cost  | FROM | Technology Maintanace<br>Technology Supplies               | TO | Office of the Principal - Middle<br>Part-time or Temporary Instructional | \$ 162,477      |



**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000**  
**June 1, 2021 through June 30, 2021**

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| Batch Entry Name | Description   |      | Account From   |    | Account To   | Transfer Amount |
|------------------|---|------|--|----|--|-----------------|
| 21-06-19         | To increase the budget for health insurance                           | FROM | Teaching and Learning<br>Other Purchased Services          | TO | Middle Classroom<br>Health Insurance                           | \$ 200,000      |
| 21-06-19         | To increase the budget for health insurance                           | FROM | Teaching and Learning<br>Professional Development          | TO | Middle Classroom<br>Health Insurance                           | \$ 49,640       |
| 21-06-19         | To increase the budget for VRS Hybrid defined blended benefits        | FROM | Vehicle Operations<br>Social Security Taxes                | TO | Middle Classroom<br>VRS Hybrid Defined Blended Benefit         | \$ 201,279      |
| 21-06-19         | To purchase ECSE devices (iPad) for students                          | FROM | Vehicle Operations - Special Ed<br>Powered Equipment       | TO | Special Ed Classroom<br>Controlled Assets - Computer Equipment | \$ 230,000      |
| 21-06-19         | To purchase ECSE devices (iPad) for students                          | FROM | Monitoring Services - Special Ed<br>Bus Driver Assistants  | TO | Special Ed Classroom<br>Controlled Assets - Computer Equipment | \$ 7,054        |
| 21-06-19B        | To increase the budget for early retire resign notification incentive | FROM | Budget and Finance<br>Professional Development             | TO | High Classroom<br>Early Retire Resign Notification Incentive   | \$ 11,000       |
| 21-06-19B        | To pay for Edgenuity license renewal                                  | FROM | Facilities and Maintenance Services<br>Electrical Services | TO | High Classroom<br>Computer Software                            | \$ 123,000      |
| 21-06-20         | To increase the budget for Virginia Local Disability                  | FROM | Facilities and Maintenance Services<br>Electrical Services | TO | Elementary Classroom<br>VA Local Disability                    | \$ 80,000       |
| 21-06-20         | To purchase elementary classroom chair and tables                     | FROM | Facilities and Maintenance Services<br>Electrical Services | TO | Elementary Classroom<br>Instructional Supplies                 | \$ 124,909      |

**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**INTERIM FINANCIAL STATEMENTS**  
**SCHOOL OPERATING FUND**

**REVENUES**

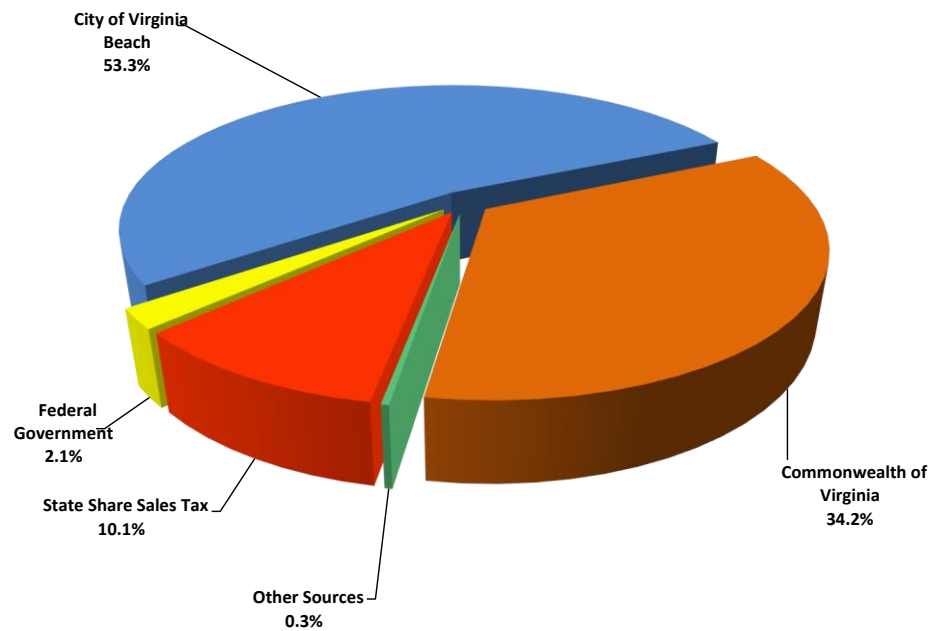
**JUNE 2021 (UNAUDITED)**

| <b>BY MAJOR SOURCE</b>                 | <b>FISCAL<br/>YEAR</b> | <b>(1)<br/>BUDGET</b> | <b>(2)<br/>ACTUAL<br/>THROUGH<br/>JUNE</b> | <b>(3)<br/>ACTUAL<br/>THROUGH<br/>MONTH</b> | <b>% OF<br/>(3) TO<br/>(1)</b> | <b>TREND *</b> |
|--|------------------------|-----------------------|--|---|--------------------------------|----------------|
| <b>COMMONWEALTH<br/>OF VIRGINIA</b>    | 2021                   | 297,791,599           | <-----                                     | 295,922,940                                 | 99.37%                         | U              |
|  | 2020                   | 284,825,537           | 285,102,568                                | 285,102,568                                 | 100.10%                        |                |
|  | 2019                   | 272,725,078           | 274,756,361                                | 274,756,361                                 | 100.74%                        |                |
| <b>STATE SALES TAX</b>                 | 2021                   | 79,209,739            | <-----                                     | 87,120,778                                  | 109.99%                        | F              |
|  | 2020                   | 78,981,847            | 79,610,836                                 | 79,610,836                                  | 100.80%                        |                |
|  | 2019                   | 75,344,490            | 76,320,888                                 | 76,320,888                                  | 101.30%                        |                |
| <b>FEDERAL GOVERNMENT</b>              | 2021                   | 13,500,000            | <-----                                     | 18,243,225                                  | 135.14%                        | F              |
|  | 2020                   | 12,200,000            | 16,671,591                                 | 16,671,591                                  | 136.65%                        |                |
|  | 2019                   | 12,200,000            | 15,961,332                                 | 15,961,332                                  | 130.83%                        |                |
| <b>CITY OF<br/>VIRGINIA BEACH</b>      | 2021                   | 460,646,169           | <-----                                     | 460,496,169                                 | 99.97%                         | U              |
|  | 2020                   | 465,523,561           | 465,523,561                                | 465,523,561                                 | 100.00%                        |                |
|  | 2019                   | 457,402,684           | 457,402,684                                | 457,402,684                                 | 100.00%                        |                |
| <b>OTHER SOURCES</b>                   | 2021                   | 3,082,803             | <-----                                     | 2,578,886                                   | 83.65%                         | U              |
|  | 2020                   | 3,032,803             | 4,046,738                                  | 4,046,738                                   | 133.43%                        |                |
|  | 2019                   | 2,782,803             | 4,001,625                                  | 4,001,625                                   | 143.80%                        |                |
| <b>SCHOOL OPERATING FUND<br/>TOTAL</b> | 2021                   | 854,230,310           | <-----                                     | 864,361,998                                 | 101.19%                        | F              |
|  | 2020                   | 844,563,748           | 850,955,294                                | 850,955,294                                 | 100.76%                        |                |
|  | 2019                   | 820,455,055           | 828,442,890                                | 828,442,890                                 | 100.97%                        |                |

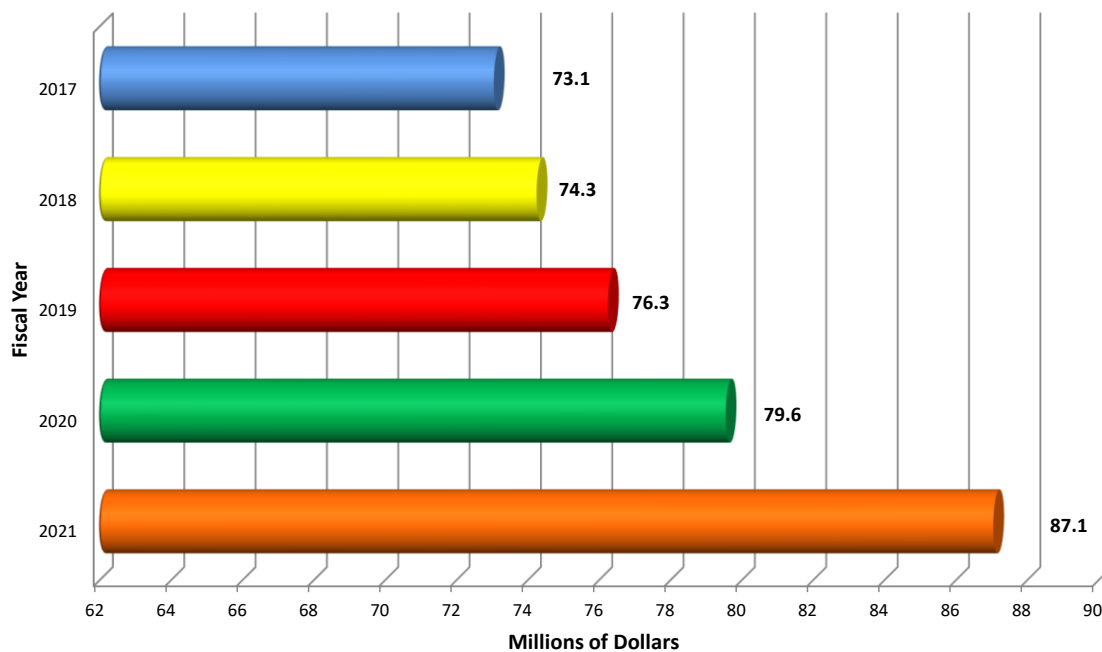
\* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**INTERIM FINANCIAL STATEMENTS**  
**SCHOOL OPERATING FUND**

**Fiscal Year 2021 Revenue Actual by Major Source**



**State Sales Tax Revenue through June 30, 2021**



**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**INTERIM FINANCIAL STATEMENTS**  
**SCHOOL OPERATING FUND**

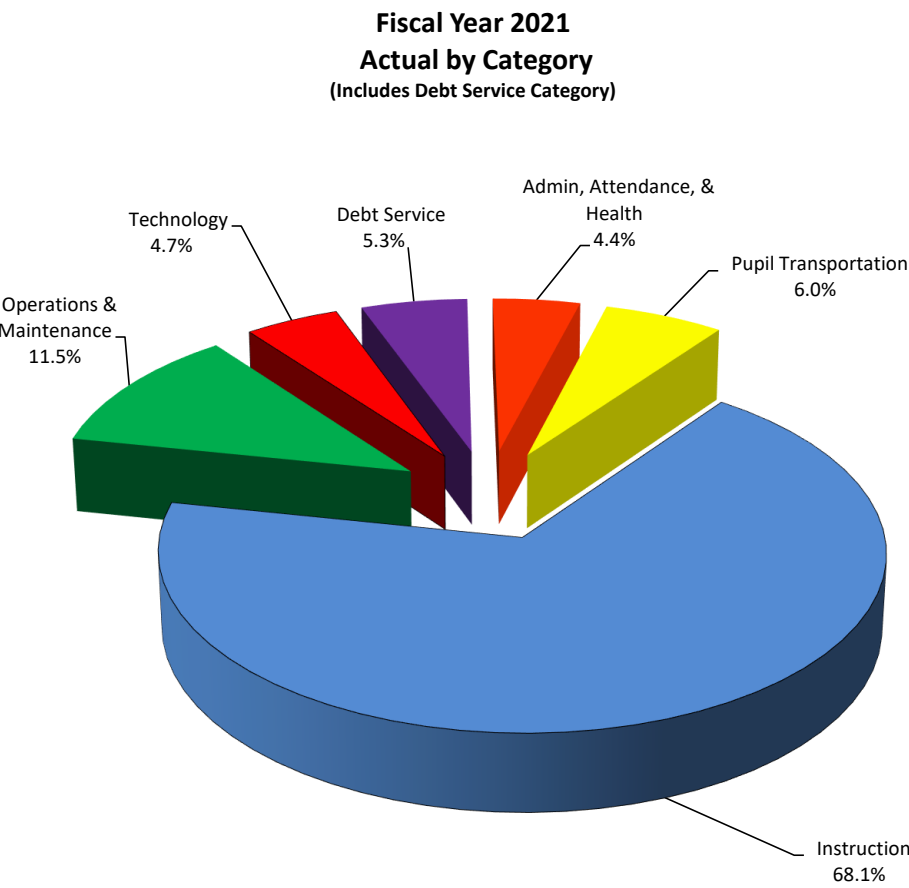
**EXPENDITURES/ENCUMBRANCES**

**JUNE 2021 (UNAUDITED)**

| <b>BY UNIT WITHIN CATEGORY</b>  | <b>FISCAL YEAR</b> | <b>(1)<br/>BUDGET</b> | <b>(2)<br/>ACTUAL<br/>THROUGH<br/>JUNE</b> | <b>(3)<br/>ACTUAL<br/>THROUGH<br/>MONTH</b> | <b>% OF<br/>(3) TO<br/>(1)</b> | <b>TREND *</b> |
|---------------------------------|--------------------|-----------------------|--|---|--------------------------------|----------------|
| <b>INSTRUCTION</b>              | 2021               | 586,718,111           | <-----                                     | 580,254,096                                 | 98.90%                         | F              |
| <b>CATEGORY</b>                 | 2020               | 597,197,050           | 577,167,812                                | 577,167,812                                 | 96.65%                         |                |
|                                 | 2019               | 576,532,705           | 564,422,174                                | 564,422,174                                 | 97.90%                         |                |
| <b>ADMINISTRATION,</b>          | 2021               | 39,954,023            | <-----                                     | 37,155,488                                  | 93.00%                         | F              |
| <b>ATTENDANCE &amp; HEALTH</b>  | 2020               | 26,273,771            | 24,530,187                                 | 24,530,187                                  | 93.36%                         |                |
| <b>CATEGORY</b>                 | 2019               | 27,757,408            | 26,446,361                                 | 26,446,361                                  | 95.28%                         |                |
| <b>PUPIL TRANSPORTATION</b>     | 2021               | 53,105,367            | <-----                                     | 51,195,223                                  | 96.40%                         | F              |
| <b>CATEGORY</b>                 | 2020               | 42,405,656            | 41,232,908                                 | 41,232,908                                  | 97.23%                         |                |
|                                 | 2019               | 40,914,622            | 40,103,993                                 | 40,103,993                                  | 98.02%                         |                |
| <b>OPERATIONS AND</b>           | 2021               | 99,258,335            | <-----                                     | 98,132,773                                  | 98.87%                         | F              |
| <b>MAINTENANCE</b>              | 2020               | 99,738,735            | 93,760,634                                 | 93,760,634                                  | 94.01%                         |                |
| <b>CATEGORY</b>                 | 2019               | 95,992,689            | 92,855,284                                 | 92,855,284                                  | 96.73%                         |                |
| <b>TECHNOLOGY</b>               | 2021               | 40,931,369            | <-----                                     | 40,273,374                                  | 98.39%                         | F              |
| <b>CATEGORY</b>                 | 2020               | 45,933,211            | 42,639,283                                 | 42,639,283                                  | 92.83%                         |                |
|                                 | 2019               | 44,344,757            | 42,839,605                                 | 42,839,605                                  | 96.61%                         |                |
| <b>SCHOOL OPERATING FUND</b>    | 2021               | 819,967,205           | <-----                                     | 807,010,954                                 | 98.42%                         | F              |
| <b>TOTAL</b>                    | 2020               | 811,548,423           | 779,330,824                                | 779,330,824                                 | 96.03%                         |                |
| <b>(EXCLUDING DEBT SERVICE)</b> | 2019               | 785,542,181           | 766,667,417                                | 766,667,417                                 | 97.60%                         |                |
| <b>DEBT SERVICE</b>             | 2021               | 47,630,328            | <-----                                     | 45,227,006                                  | 94.95%                         | F              |
| <b>CATEGORY</b>                 | 2020               | 43,313,882            | 42,933,085                                 | 42,933,085                                  | 99.12%                         |                |
|                                 | 2019               | 41,951,320            | 41,768,217                                 | 41,768,217                                  | 99.56%                         |                |

\* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**INTERIM FINANCIAL STATEMENTS**  
**SCHOOL OPERATING FUND**



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL OPERATING FUND  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

|   | FY 2021<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED |
|---|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|
| ELEMENTARY CLASSROOM                            | 161,580,156               | 16,583,969              | 160,447,426                | 1,025,276                   | 107,454              | 99.9%                |
| MIDDLE CLASSROOM                                | 65,388,284                | 7,527,246               | 62,228,290                 | 304,5947                    | 114,047              | 99.8%                |
| HIGH CLASSROOM                                  | 82,686,382                | 9,171,587               | 81,492,194                 | 1,151,979                   | 42,209               | 99.9%                |
| SPECIAL ED CLASSROOM                            | 97,160,016                | 8,549,978               | 96,835,720                 | 5,827                       | 318,469              | 99.7%                |
| TECH AND CAREER ED CLASSROOM                    | 17,840,323                | 1,852,627               | 17,114,200                 | 112,062                     | 614,061              | 96.6%                |
| GIFTED CLASSROOM                                | 15,044,013                | 1,738,463               | 14,952,686                 | 56,561                      | 34,766               | 99.8%                |
| ALTERNATIVE EDUCATION CLASSROOM                 | 6,116,358                 | 607,029                 | 5,361,838                  | 126                         | 754,394              | 87.7%                |
| REMEDIAL ED CLASSROOM                           | 8,194,935                 | 868,939                 | 8,064,298                  |                             | 130,637              | 98.4%                |
| SUMMER SCHOOL CC                                | 1,202,285                 | 8,538                   | 879,241                    |                             | 323,044              | 73.1%                |
| SUMMER SLIDE                                    | 270,483                   | 47,351                  | 233,197                    | 3,881                       | 33,405               | 87.6%                |
| ADULT ED  | 2,050,185                 | 186,925                 | 1,921,541                  | 2,296                       | 126,348              | 93.8%                |
| GUIDANCE  | 18,873,965                | 1,781,296               | 18,788,301                 | 8,973                       | 76,691               | 99.6%                |
| SOCIAL WORKERS SCHOOL                           | 3,973,795                 | 406,491                 | 3,651,746                  |                             | 322,049              | 91.9%                |
| HOMEBOUND                                       | 210,433                   | 6,899                   | 76,316                     |                             | 134,117              | 36.3%                |
| TEACHING AND LEARNING                           | 17,101,648                | 355,218                 | 15,984,908                 | 24,972                      | 1,091,768            | 93.6%                |
| INSTRUCTIONAL PROF GROWTH AND INNOVATION        | 1,311,856                 | 176,324                 | 1,109,215                  | 50,705                      | 151,936              | 88.4%                |
| OFFICE OF DIVERSITY EQUITY AND INCLUSION        | 287,441                   | 68,695                  | 214,846                    | 33,000                      | 39,595               | 86.2%                |
| STUDENT LEADERSHIP                              | 1,583,450                 | 75,274                  | 1,520,948                  | 711                         | 61,791               | 96.1%                |
| SCHOOL LEADERSHIP                               | 2,129,659                 | 133,244                 | 1,828,015                  | 5,000                       | 296,644              | 86.1%                |
| STUDENT ACTIVITIES                              | 8,672,346                 | 162,334                 | 8,089,843                  | 24,342                      | 558,161              | 93.6%                |
| SPECIAL ED SUPPORT                              | 3,695,106                 | 316,505                 | 3,561,422                  |                             | 133,684              | 96.4%                |
| TECH AND CAREER ED SUPPORT                      | 1,010,464                 | 87,629                  | 972,688                    |                             | 37,776               | 96.3%                |
| GIFTED ED SUPPORT                               | 2,513,851                 | 325,870                 | 2,369,695                  | 17,200                      | 126,956              | 94.9%                |
| ALTERNATIVE ED SUPPORT                          | 2,361,900                 | 273,712                 | 2,316,932                  | 8,526                       | 36,442               | 98.5%                |
| LIBRARY MEDIA SUPPORT                           | 13,557,259                | 1,314,768               | 12,878,075                 | 394,709                     | 284,475              | 97.9%                |
| OFFICE OF PRINCIPAL-ELEMENTARY                  | 26,953,253                | 2,551,934               | 26,527,101                 | 158,589                     | 267,563              | 99.0%                |
| OFFICE OF PRINCIPAL-MIDDLE                      | 11,670,526                | 1,118,402               | 11,507,955                 | 8,974                       | 153,597              | 98.7%                |
| OFFICE OF PRINCIPAL-HIGH                        | 12,583,805                | 1,154,185               | 12,433,257                 | 78,194                      | 72,354               | 99.4%                |
| OFFICE OF PRINCIPAL-TECH AND CAREER ED          | 693,934                   | 68,298                  | 674,352                    |                             | 19,582               | 97.2%                |
| <b>TOTAL INSTRUCTION</b>                        | <b>586,718,111</b>        | <b>57,519,730</b>       | <b>574,036,246</b>         | <b>6,217,850</b>            | <b>6,464,015</b>     | <b>98.9%</b>         |
| <b>ADMIN., ATTENDANCE, AND HEALTH CATEGORY:</b> |                           |                         |                            |                             |                      |                      |
| BOARD,LEGAL AND GOVT SERVICES                   | 1,295,102                 | 313,080                 | 1,026,665                  |                             | 268,437              | 79.3%                |
| OFFICE OF SUPERINTENDENT                        | 1,259,175                 | 118,583                 | 1,231,177                  |                             | 27,998               | 97.8%                |
| MEDIA AND COMMUNICATIONS                        | 2,129,901                 | 177,562                 | 1,837,376                  | 38                          | 292,487              | 86.3%                |
| HUMAN RESOURCES SCHOOL                          | 5,765,743                 | 426,631                 | 5,437,998                  | 18,000                      | 309,745              | 94.6%                |
| PROFESSIONAL GROWTH AND INNOVATION              | 911,886                   | 83,622                  | 795,964                    | 3,177                       | 112,745              | 87.6%                |
| CONSOLIDATED BENEFITS                           | 2,578,388                 | 255,646                 | 2,150,339                  | 71,120                      | 356,929              | 86.2%                |
| PLANNING INNOVATION AND ACCOUNTABILITY          | 2,177,833                 | 220,633                 | 1,704,421                  | 7,000                       | 466,412              | 78.6%                |
| BUDGET AND FINANCE                              | 7,309,807                 | 412,528                 | 7,064,924                  | 8,635                       | 236,248              | 96.8%                |
| INTERNAL AUDIT                                  | 489,988                   | 45,477                  | 483,659                    |                             | 6,329                | 98.7%                |
| PURCHASING SERVICES                             | 1,108,268                 | 92,955                  | 1,068,227                  | 9,587                       | 30,454               | 97.3%                |
| HEALTH SERVICES                                 | 8,295,865                 | 703,263                 | 7,858,634                  |                             | 437,231              | 94.7%                |
| PSYCHOLOGICAL SERVICES                          | 6,120,941                 | 544,647                 | 5,878,023                  |                             | 242,918              | 96.0%                |
| AUDIOLOGICAL SERVICES                           | 511,126                   | 41,995                  | 500,524                    |                             | 10,602               | 97.9%                |
| <b>TOTAL ADMIN., ATTENDANCE, AND HEALTH</b>     | <b>39,954,023</b>         | <b>3,436,622</b>        | <b>37,037,931</b>          | <b>117,557</b>              | <b>2,798,535</b>     | <b>93.0%</b>         |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL OPERATING FUND  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

A 6

|   | FY 2021           | MONTH'S          | YR-TO-DATE        | OUTSTANDING       | REMAINING        | PERCENT      |
|---|-------------------|------------------|-------------------|-------------------|------------------|--------------|
|   | APPROPRIATIONS    | EXPENDITURES     | EXPENDITURES      | ENCUMBRANCES      | BALANCE          | OBLIGATED    |
| <b>PUPIL TRANSPORTATION CATEGORY:</b>       |                   |                  |                   |                   |                  |              |
| TRANSPORTATION MANAGEMENT                   | 2,665,562         | 222,139          | 2,585,399         |                   | 80,163           | 97.0%        |
| VEHICLE OPERATIONS                          | 32,935,127        | 1,690,866        | 19,986,627        | 11,845,771        | 1,102,729        | 96.7%        |
| VEHICLE OPERATIONS-SPECIAL ED               | 10,552,348        | 578,633          | 6,316,452         | 3,873,204         | 362,692          | 96.6%        |
| MONITORING SERVICES-SPECIAL ED              | 3,249,399         | 308,351          | 3,047,919         |                   | 201,480          | 93.8%        |
| VEHICLE MAINTENANCE                         | 3,702,931         | 346,542          | 3,539,851         |                   | 163,080          | 95.6%        |
| <b>TOTAL PUPIL TRANSPORTATION</b>           | <b>53,105,367</b> | <b>3,146,531</b> | <b>35,476,248</b> | <b>15,718,975</b> | <b>1,910,144</b> | <b>96.4%</b> |
| <b>OPERATIONS AND MAINTENANCE CATEGORY:</b> |                   |                  |                   |                   |                  |              |
| SCHOOL DIVISION SERVICES                    | 325,220           | 25,203           | 295,668           |                   | 29,552           | 90.9%        |
| FACILITIES AND MAINTENANCE SERVICES         | 50,779,606        | 5,571,287        | 45,078,392        | 5,049,238         | 651,976          | 98.7%        |
| CUSTODIAL SERVICES SCHOOL                   | 26,481,931        | 2,670,090        | 25,279,560        | 1,130,373         | 71,998           | 99.7%        |
| GROUNDS SERVICES                            | 4,479,888         |                  | 4,479,888         |                   |                  | 100.0%       |
| VEHICLE SERVICES                            | 5,883,390         | 139,914          | 1,864,507         | 3,922,870         | 96,013           | 98.4%        |
| SAFE SCHOOLS                                | 8,090,867         | 795,611          | 7,959,337         | 554               | 130,976          | 98.4%        |
| DISTRIBUTION SERVICES                       | 2,079,425         | 168,930          | 1,876,392         | 95,754            | 107,279          | 94.8%        |
| TELECOMMUNICATIONS CC                       | 1,138,008         | 34,413           | 1,063,323         | 36,917            | 37,768           | 96.7%        |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b>     | <b>99,258,335</b> | <b>9,405,448</b> | <b>87,897,067</b> | <b>10,235,706</b> | <b>1,125,562</b> | <b>98.9%</b> |
| <b>TECHNOLOGY CATEGORY:</b>                 |                   |                  |                   |                   |                  |              |
| ELEMENTARY CLASSROOM                        | 716,816           | 39,230           | 439,879           | 95,933            | 181,004          | 74.7%        |
| MIDDLE CLASSROOM                            | 496,854           | 15,389           | 494,640           | 24,667            | (22,453)         | 104.5%       |
| HIGH CLASSROOM                              | 579,182           | 98,426           | 422,789           | 77,505            | 78,888           | 86.4%        |
| SPECIAL ED CLASSROOM                        | 557,058           | 60,841           | 653,430           | 23,634            | (120,006)        | 121.5%       |
| TECH AND CAREER ED CLASSROOM                | 321,737           | 15,813           | 103,229           | 64,385            | 154,123          | 52.1%        |
| GIFTED CLASSROOM                            | 105,404           | 26,564           | 123,209           | 10,986            | (28,791)         | 127.3%       |
| ALTERNATIVE EDUCATION CLASSROOM             | 1,591             |                  | 330               | 1,591             | (330)            | 120.7%       |
| REMEDIAL ED CLASSROOM                       | 18,714            |                  | 8,716             | 1,031             | 8,967            | 52.1%        |
| SUMMER SCHOOL CC                            | 10,742            |                  |                   |                   | 10,742           |              |
| ADULT ED                                    | 75,810            | 25,391           | 147,381           |                   | (71,571)         | 194.4%       |
| GUIDANCE                                    | 45,015            | 1,406            | 53,154            | 7,289             | (15,428)         | 134.3%       |
| SOCIAL WORKERS SCHOOL                       | 8,219             | 10               | 22,038            | 2,000             | (15,819)         | 292.5%       |
| HOMEBOUND                                   | 40,143            | 132              | 14,523            |                   | 25,620           | 36.2%        |
| TEACHING AND LEARNING                       | 485,901           | 18,308           | 390,639           | 37,079            | 58,183           | 88.0%        |
| INSTRUCTIONAL PROF GROWTH AND INNOVATION    | 32,366            | 31,300           | 57,572            |                   | (25,206)         | 177.9%       |
| OFFICE OF DIVERSITY EQUITY AND INCLUSION    | 9,562             | 319              | 5,845             | 1,290             | 2,427            | 74.6%        |
| STUDENT LEADERSHIP                          | 4,002             | 319              | 1,743             | 1,591             | 668              | 83.3%        |
| SCHOOL LEADERSHIP                           | 30,279            | 703              | 19,849            | 5,994             | 4,436            | 85.3%        |
| STUDENT ACTIVITIES                          | 836               |                  | 903               | 250               | (317)            | 137.9%       |
| SPECIAL ED SUPPORT                          | 9,946             | 184              | 5,872             |                   | 4,074            | 59.0%        |
| TECH AND CAREER ED SUPPORT                  | 4,519             | 63               | 3,078             |                   | 1,441            | 68.1%        |
| GIFTED ED SUPPORT                           | 36,225            | (74,400)         | 4,727             |                   | 31,498           | 13.0%        |
| ALTERNATIVE ED SUPPORT                      | 171,286           | 7,827            | 79,323            | 26,931            | 65,032           | 62.0%        |
| LIBRARY MEDIA SUPPORT                       | 605,447           | 124,055          | 709,324           | 5,373             | (109,250)        | 118.0%       |
| OFFICE OF PRINCIPAL-ELEMENTARY              | 102,715           | 96,900           | 137,605           | 10,794            | (45,684)         | 144.5%       |
| OFFICE OF PRINCIPAL-MIDDLE                  | 41,968            | 34,914           | 65,303            | 37,042            | (60,377)         | 243.9%       |
| OFFICE OF PRINCIPAL-HIGH                    | 57,058            | 59,163           | 88,337            | 9,282             | (40,561)         | 171.1%       |
| OFFICE OF PRINCIPAL-TECH AND CAREER ED      | 501               |                  | 3,478             |                   | (2,977)          | 694.2%       |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL OPERATING FUND  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

A 7

|   | FY 2021<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED |
|---|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|
| <b>TECHNOLOGY CATEGORY:</b>                                     |                           |                         |                            |                             |                      |                      |
| INSTRUCTIONAL TECHNOLOGY SUPPORT                                | 14,976,637                | 1,085,137               | 14,142,681                 | 93,219                      | 740,737              | 95.1%                |
| BOARD,LEGAL AND GOVT SERVICES                                   | 2,233                     |                         | 2,445                      |                             | (212)                | 109.5%               |
| OFFICE OF SUPERINTENDENT  | 7,658                     | 133                     | 3,815                      |                             | 3,843                | 49.8%                |
| MEDIA AND COMMUNICATIONS  | 268,343                   | 116,738                 | 443,490                    |                             | (175,147)            | 165.3%               |
| HUMAN RESOURCES SCHOOL  | 295,639                   | (6,957)                 | 311,153                    | 996                         | (16,510)             | 105.6%               |
| PROFESSIONAL GROWTH AND INNOVATION                              | 136,328                   | 3,473                   | 133,173                    | 6,223                       | (3,068)              | 102.3%               |
| CONSOLIDATED BENEFITS   | 44,679                    | 49,922                  | 82,080                     | 17,842                      | (55,243)             | 223.6%               |
| PLANNING INNOVATION AND ACCOUNTABILITY                          | 367,003                   | 14,849                  | 224,383                    | 201,735                     | (59,115)             | 116.1%               |
| BUDGET AND FINANCE  | 352,471                   | 25,939                  | 205,437                    | 15,703                      | 131,331              | 62.7%                |
| INTERNAL AUDIT  | 1,607                     | 5                       | 113                        | 6,600                       | (5,106)              | 417.7%               |
| PURCHASING SERVICES   | 58,411                    | 422                     | 46,234                     | 4,934                       | 7,243                | 87.6%                |
| OFFICE OF TECHNOLOGY  | 958,683                   | 85,796                  | 861,774                    | 30,140                      | 66,769               | 93.0%                |
| HEALTH SERVICES   | 10,515                    |                         | 3,489                      | 5,030                       | 1,996                | 81.0%                |
| PSYCHOLOGICAL SERVICES  | 32,915                    | 3,173                   | 60,755                     |                             | (27,840)             | 184.6%               |
| TRANSPORTATION MANAGEMENT                                       | 58,822                    | 3,001                   | 4,736                      | 49,872                      | 4,214                | 92.8%                |
| VEHICLE OPERATIONS  | 344,417                   |                         | 350,763                    | 252,487                     | (258,833)            | 175.2%               |
| VEHICLE OPERATIONS-SPECIAL ED                                   | 108,552                   |                         | 110,767                    |                             | (2,215)              | 102.0%               |
| VEHICLE MAINTENANCE   | 39,652                    | 2,183                   | 21,904                     | 9,285                       | 8,463                | 78.7%                |
| SCHOOL DIVISION SERVICES  | 1,420                     | 2                       | 1,288                      |                             | 132                  | 90.7%                |
| FACILITIES AND MAINTENANCE SERVICES                             | 1,410,204                 | 102,548                 | 1,113,740                  | 188,889                     | 107,575              | 92.4%                |
| CUSTODIAL SERVICES SCHOOL                                       | 2,672                     | 3,311                   | 11,240                     | 6,319                       | (14,887)             | 657.1%               |
| VEHICLE SERVICES  | 94,765                    |                         | 94,738                     |                             | 27                   | 99.9%                |
| SAFE SCHOOLS  | 145,596                   | 16,837                  | 114,362                    | 10,375                      | 20,859               | 85.7%                |
| DISTRIBUTION SERVICES   | 52,927                    | 3,915                   | 53,020                     | 13,095                      | (13,188)             | 124.9%               |
| TELECOMMUNICATIONS CC   | 10,212                    | 2,743                   | 6,553                      |                             | 3,659                | 64.2%                |
| TECHNOLOGY MAINTENANCE  | 16,579,112                | 1,737,915               | 14,802,635                 | 1,652,299                   | 124,178              | 99.3%                |
| <b>TOTAL TECHNOLOGY</b>   | <b>40,931,369</b>         | <b>3,833,942</b>        | <b>37,263,684</b>          | <b>3,009,690</b>            | <b>657,995</b>       | <b>98.4%</b>         |
| <b>TOTAL SCHOOL OPERATING FUND<br/>(EXCLUDING DEBT SERVICE)</b> | <b>819,967,205</b>        | <b>77,342,273</b>       | <b>771,711,176</b>         | <b>35,299,778</b>           | <b>12,956,251</b>    | <b>98.4%</b>         |
| <b>DEBT SERVICE CATEGORY:</b>                                   | <b>47,630,328</b>         | <b>(122,054)</b>        | <b>45,227,006</b>          |                             | <b>2,403,322</b>     | <b>95.0%</b>         |



Virginia Beach City Public Schools  
Interim Financial Statements  
**School Operating Fund Summary**  
For the period July 1, 2020 through June 30, 2021 (UNAUDITED)

B 1

| <b>Revenues:</b>  | <b>Budget</b>        | <b>% of<br/>Total</b> | <b>Actual</b>        | <b>Actual over<br/>(under) Budget</b> | <b>Percent<br/>Realized</b>  |
|---|----------------------|-----------------------|----------------------|---------------------------------------|------------------------------|
| <b>Source:</b>  |                      |                       |                      |                                       |                              |
| Commonwealth of Virginia  | \$297,791,599        | 34.86%                | \$295,922,940        | (\$1,868,659)                         | 99.37%                       |
| State Sales Tax   | 79,209,739           | 9.27%                 | \$87,120,778         | \$7,911,039                           | 109.99%                      |
| Federal Government  | 13,500,000           | 1.58%                 | \$18,243,225         | \$4,743,225                           | 135.14%                      |
| City of Virginia Beach  | 460,646,169          | 53.93%                | \$460,496,169        | (\$150,000)                           | 99.97%                       |
| Other Sources   | 3,082,803            | 0.36%                 | 2,578,886            | (503,917)                             | 83.65%                       |
| <b>Total Revenues</b>   | <b>854,230,310</b>   | <b>100.00%</b>        | <b>\$864,361,998</b> | <b>\$10,131,688</b>                   | <b>101.19%</b>               |
| Prior Year Local Contribution (PYLC) *                            | 13,367,223           |                       | 13,367,223           |                                       |                              |
| <b>Total Revenues and PYLC</b>                                    | <b>\$867,597,533</b> |                       | <b>\$877,729,221</b> |                                       |                              |
| <b>Expenditures/Encumbrances:</b>                                 | <b>Budget</b>        | <b>% of<br/>Total</b> | <b>Actual</b>        | <b>Remaining<br/>Balance</b>          | <b>Percent<br/>Obligated</b> |
| <b>Category:</b>  |                      |                       |                      |                                       |                              |
| Instruction   | \$586,718,111        | 67.63%                | \$580,254,096        | \$6,464,015                           | 98.90%                       |
| Administration, Attendance<br>and Health                          | 39,954,023           | 4.60%                 | 37,155,488           | 2,798,535                             | 93.00%                       |
| Pupil Transportation  | 53,105,367           | 6.12%                 | 51,195,223           | 1,910,144                             | 96.40%                       |
| Operations and Maintenance  | 99,258,335           | 11.44%                | 98,132,773           | 1,125,562                             | 98.87%                       |
| Technology  | 40,931,369           | 4.72%                 | 40,273,374           | 657,995                               | 98.39%                       |
| Debt Service  | 47,630,328           | 5.49%                 | 45,227,006           | 2,403,322                             | 94.95%                       |
| <b>Total Expenditures/Encumbrances</b>                            | <b>\$867,597,533</b> | <b>100.00%</b>        | <b>\$852,237,960</b> | <b>\$15,359,573</b>                   | <b>98.23%</b>                |
| <b>Total Revenues and PYLC over<br/>Expenditures/Encumbrances</b> |                      |                       | <b>\$25,491,261</b>  |                                       |                              |
| Prepaid Items (net)   |                      |                       | <b>217,417</b>       |                                       |                              |
| <b>Total Reversion to the City General Fund**</b>                 |                      |                       | <b>\$25,708,678</b>  |                                       |                              |

\* Fiscal Year 2019-20 encumbrances brought forward into the FY 2020-21 operating budget

\*\* Includes \$401,878.26 reverted from the School Athletics Fund and \$711,334.11 reverted from the GRC Charter School Fund to the School Operating Fund

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL OPERATING FUND  
BALANCE SHEET  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

B 2

ASSETS:

|                             |             |
|-----------------------------|-------------|
| CASH                        | 120,729,286 |
| ACCOUNTS RECEIVABLE         | 169,212     |
| DUE FROM COMMONWEALTH OF VA | 9,423,800   |
| DUE FROM FEDERAL GOVERNMENT | 86,611      |
| PREPAID ITEM                | 396,016     |

TOTAL ASSETS

130,804,925

LIABILITIES:

|                          |                   |
|--------------------------|-------------------|
| CHECKS PAYABLE           | 4,466,949         |
| WIRES PAYABLE            | 828,358           |
| ACH PAYABLE              | 1,142,744         |
| ACCOUNTS PAYABLE         | 229,339           |
| ACCOUNTS PAYABLE-SCHOOLS | 132,506           |
| SALARIES PAYABLE         | 7,742,453         |
| SALARIES PAYABLE-OPTIONS | 50,702,272        |
| FICA PAYABLE-OPTIONS     | 3,877,787         |
| DUE TO COMMONWEALTH      | 12,588            |
| UNEARNED REVENUE         | 265,457           |
| TOTAL LIABILITIES        | <u>69,400,453</u> |

FUND EQUITY:

|                                   |                    |
|-----------------------------------|--------------------|
| FUND BALANCE:                     |                    |
| DESIGNATED FOR REVERSION TO       |                    |
| THE CITY GENERAL FUND             | 25,708,678         |
| RESERVE FOR ENCUMBRANCES          | 35,299,778         |
| RESERVE FOR PREPAID ITEMS         | 396,016            |
| TOTAL FUND EQUITY                 | <u>61,404,472</u>  |
| TOTAL LIABILITIES AND FUND EQUITY | <u>130,804,925</u> |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL OPERATING FUND  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

B 3

|   | FY 2021<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED |
|---|----------------------|---------------------|------------------------|------------------------|---------------------|
| COMMONWEALTH VRS RETIREMENT               | 26,230,301           | 953,300             | 24,858,656             | (1,371,645)            | 94.8%               |
| SOCIAL SECURITY                           | 11,241,558           | 408,969             | 10,664,439             | (577,119)              | 94.9%               |
| GROUP LIFE                                | 788,881              | 28,801              | 751,017                | (37,864)               | 95.2%               |
| BASIC SCHOOL AID                          | 194,239,903          | 5,839,379           | 183,758,757            | (10,481,146)           | 94.6%               |
| REMEDIAL SUMMER SCHOOL                    | 188,358              | (100,092)           | 1,935                  | (186,423)              | 1.0%                |
| VOCATIONAL EDUCATION                      | 1,656,651            | 60,481              | 1,577,135              | (79,516)               | 95.2%               |
| GIFTED EDUCATION                          | 2,051,091            | 74,882              | 1,952,644              | (98,447)               | 95.2%               |
| SPECIAL EDUCATION                         | 20,668,688           | 754,576             | 19,676,640             | (992,048)              | 95.2%               |
| PREVENTION, INTERVENTION AND REMEDIATION  | 4,733,287            | 172,804             | 4,506,101              | (227,186)              | 95.2%               |
| SPECIAL EDUCATION HOMEBOUND               | 117,991              | 12,829              | 76,974                 | (41,017)               | 65.2%               |
| SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION | 12,394,018           | 3,636,850           | 15,659,393             | 3,265,375              | 126.3%              |
| FOSTER CARE                               | 455,023              | 166,978             | 333,956                | (121,067)              | 73.4%               |
| SPECIAL ED-REGIONAL TUITION               | 9,690,078            | 5,082,801           | 5,082,801              | (4,607,277)            | 52.5%               |
| CAREER AND TECH ED-OCCUPATIONAL           | 328,669              | 244,112             | 244,112                | (84,557)               | 74.3%               |
| FOSTER CARE-SPED                          |                      | 178,673             | 357,346                | 357,346                |                     |
| ENGLISH AS A SECOND LANGUAGE              | 1,707,149            | (82,421)            | 1,365,294              | (341,855)              | 80.0%               |
| AT-RISK                                   | 5,930,533            | 237,129             | 5,626,703              | (303,830)              | 94.9%               |
| K-3 PRIMARY CLASS SIZE REDUCTION          | 5,369,420            | 924,568             | 5,085,123              | (284,297)              | 94.7%               |
| OTHER STATE FUNDS                         |                      |                     | 8,755                  | 8,755                  |                     |
| NO LOSS FUNDING                           |                      | 7,714,302           | 14,335,159             | 14,335,159             |                     |
| TOTAL FROM COMMONWEALTH OF VIRGINIA       | 297,791,599          | 26,308,921          | 295,922,940            | (1,868,659)            | 99.4%               |
| STATE SHARE SALES TAX                     | 79,209,739           | 15,381,379          | 87,120,778             | 7,911,039              | 110.0%              |
| TOTAL FROM STATE SHARE SALES TAX          | 79,209,739           | 15,381,379          | 87,120,778             | 7,911,039              | 110.0%              |
| IMPACT AID PUBLIC LAW 874                 | 9,935,191            |                     | 6,949,903              | (2,985,288)            | 70.0%               |
| IMPACT AID SPECIAL ED                     |                      |                     | 3,159,685              | 3,159,685              |                     |
| IMPACT AID DEPT OF DEFENSE                | 1,500,000            |                     | 2,735,852              | 1,235,852              | 182.4%              |
| DEPT. OF THE NAVY NJROTC                  | 100,000              | 86,611              | 326,397                | 226,397                | 326.4%              |
| DEPT OF DEFENSE SPECIAL ED                |                      |                     | 2,102,900              | 2,102,900              |                     |
| MEDICAID REIMB-MEDICAL                    | 1,964,809            | 2,080,602           | 2,766,808              | 801,999                | 140.8%              |
| MEDICAID REIMB-TRANSPORTATION             |                      | 164,176             | 201,632                | 201,632                |                     |
| OTHER FEDERAL FUNDS                       |                      |                     | 48                     | 48                     |                     |
| TOTAL FROM FEDERAL GOVERNMENT             | 13,500,000           | 2,331,389           | 18,243,225             | 4,743,225              | 135.1%              |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL OPERATING FUND  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

B 4

|   | FY 2021<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED |
|---|----------------------|---------------------|------------------------|------------------------|---------------------|
| CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION | 454,846,169          | 38,576,466          | 454,696,169            | (150,000)              | 99.9%               |
| TRANSFER FROM SCHOOL RESERVE FUND         | 5,800,000            | 471,365             | 5,800,000              |                        | 100.0%              |
| TOTAL TRANSFERS                           | 460,646,169          | 39,047,831          | 460,496,169            | (150,000)              | 100.0%              |
| RENT OF FACILITIES SCHOOLS                | 450,000              |                     | 167,000                | (283,000)              | 37.1%               |
| SERVICE CHARGES-SECEP                     |                      |                     | 39,723                 | 39,723                 |                     |
| TUITION CHARGES                           | 20,811               |                     |                        | (20,811)               |                     |
| TUITION REGULAR DAY                       | 100,000              | 13,038              | 142,025                | 42,025                 | 142.0%              |
| TUITION GEN ADULT ED                      | 142,839              | 43,740              | 43,740                 | (99,099)               | 30.6%               |
| MISCELLANEOUS-ADULT LEARNING              |                      | 192                 | 192                    | 192                    |                     |
| TUITION VOCATIONAL ADULT ED               | 169,750              | 2,218               | 2,218                  | (167,532)              | 1.3%                |
| TUITION LPN PROGRAM                       | 25,575               | 7,860               | 15,660                 | (9,915)                | 61.2%               |
| TUITION SUMMER SCHOOL                     | 700,000              |                     | 205,774                | (494,226)              | 29.4%               |
| TUITION DRIVERS ED                        | 322,125              | 17,220              | 111,935                | (210,190)              | 34.7%               |
| PLANETARIUM FEES                          |                      | (40)                | (240)                  | (240)                  |                     |
| DONATION                                  |                      |                     | 450                    | 450                    |                     |
| STOP ARM ENFORCEMENT                      | 300,000              | 95,139              | 422,965                | 122,965                | 141.0%              |
| SALE OF SALVAGE MATERIALS                 | 12,000               | 11,487              | 57,748                 | 45,748                 | 481.2%              |
| SALE OF CAPITAL ASSETS AND VEHICLES       | 15,000               | 20,732              | 136,802                | 121,802                | 912.0%              |
| SALE OF SCHOOL BUSES                      |                      | 57,225              | 211,053                | 211,053                |                     |
| REIMB SYSTEM REPAIRS                      |                      | 5,030               | 13,360                 | 13,360                 |                     |
| LOST AND STOLEN-TECHNOLOGY                |                      | 1,111               | 4,954                  | 4,954                  |                     |
| DAMAGED- TECHNOLOGY                       |                      | 26,062              | 53,356                 | 53,356                 |                     |
| LOST AND DAMAGED-CALCULATORS              |                      | 2,085               | 3,046                  | 3,046                  |                     |
| LOST AND DAMAGED-HEARTRATE MONITORS       |                      | 154                 | 650                    | 650                    |                     |
| MISCELLANEOUS REVENUE                     | 224,703              | 2,887               | 124,521                | (100,182)              | 55.4%               |
| INDIRECT COST-GRANTS                      | 600,000              | 156,256             | 821,954                | 221,954                | 137.0%              |
| TOTAL FROM OTHER SOURCES                  | 3,082,803            | 462,396             | 2,578,886              | (503,917)              | 83.7%               |
| TOTAL SCHOOL OPERATING FUND               | 854,230,310          | 83,531,916          | 864,361,998            | 10,131,688             | 101.2%              |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL ATHLETICS FUND  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

B 5

|              |                |                                   |                |
|--------------|----------------|-----------------------------------|----------------|
| ASSETS:      |                | LIABILITIES:                      |                |
| CASH         | 550,722        | CHECKS PAYABLE                    | 96,099         |
|              |                | WIRES PAYABLE                     | 4,227          |
|              |                | ACH PAYABLE                       | 17,509         |
|              |                | SALARIES PAYABLE                  | 3,518          |
|              |                | TOTAL LIABILITIES                 | <u>121,353</u> |
|              |                | FUND EQUITY:                      |                |
|              |                | FUND BALANCE:                     |                |
|              |                | RESERVE FOR ENCUMBRANCES          | <u>429,369</u> |
|              |                | TOTAL FUND EQUITY                 | <u>429,369</u> |
| TOTAL ASSETS | <u>550,722</u> | TOTAL LIABILITIES AND FUND EQUITY | <u>550,722</u> |

|                                | FY 2021<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED | FY 2020<br>PERCENT<br>REALIZED |
|--------------------------------|----------------------|---------------------|------------------------|------------------------|---------------------|--------------------------------|
| REVENUES:                      |                      |                     |                        |                        |                     |                                |
| INTEREST ON BANK DEPOSITS      | 5,000                | 472                 | 26,864                 | 21,864                 | 537.3%              | 1215.1%                        |
| BASKETBALL                     | 120,000              |                     |                        | (120,000)              |                     | 98.3%                          |
| FOOTBALL                       | 250,000              |                     |                        | (250,000)              |                     | 92.1%                          |
| GYMNASTICS                     | 4,000                |                     |                        | (4,000)                |                     | 150.2%                         |
| WRESTLING                      | 13,000               |                     |                        | (13,000)               |                     | 109.6%                         |
| SOCCER                         | 42,000               |                     |                        | (42,000)               |                     |                                |
| MIDDLE SCHOOL                  | 65,000               |                     |                        | (65,000)               |                     | 126.7%                         |
| TRANSFER FROM SCHOOL OPERATING | 4,974,274            | (401,878)           | 4,572,396              | (401,878)              | 91.9%               | 73.7%                          |
| OTHER INCOME                   | 5,000                | 2,979               | 3,894                  | (1,106)                | 77.9%               | 461.5%                         |
| TOTAL REVENUES                 | <u>5,478,274</u>     | <u>(398,427)</u>    | <u>4,603,154</u>       | <u>(875,120)</u>       | 84.0%               | 76.6%                          |
| PYFB-ENCUMBRANCES              | <u>7,418</u>         |                     |                        |                        |                     |                                |
| TOTAL REVENUES AND PYFB        | <u>5,485,692</u>     |                     |                        |                        |                     |                                |

|                            | FY 2021<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED | FY 2020<br>PERCENT<br>OBLIGATED |
|----------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------------------|
| EXPENDITURES:              |                           |                         |                            |                             |                      |                      |                                 |
| PERSONNEL SERVICES         | 2,805,767                 | 194,780                 | 1,934,513                  |                             | 871,254              | 68.9%                | 92.6%                           |
| FICA BENEFITS              | 195,437                   | 12,788                  | 147,998                    |                             | 47,439               | 75.7%                | 92.6%                           |
| PURCHASED SERVICES         | 1,282,029                 | 44,125                  | 908,168                    |                             | 373,861              | 70.8%                | 70.1%                           |
| VA HIGH SCHOOL LEAGUE DUES | 51,250                    |                         | 17,148                     |                             | 34,102               | 33.5%                | 40.5%                           |
| ATHLETIC INSURANCE         | 190,000                   |                         | 178,534                    |                             | 11,466               | 94.0%                | 94.6%                           |
| MATERIALS AND SUPPLIES     | 772,218                   | 211,980                 | 893,480                    | 160,853                     | (282,115)            | 136.5%               | 57.3%                           |
| CAPITAL OUTLAY             | 188,991                   | 14,809                  | 101,362                    | 268,516                     | (180,887)            | 195.7%               | 38.8%                           |
| TOTAL                      | <u>5,485,692</u>          | <u>478,482</u>          | <u>4,181,203</u>           | <u>429,369</u>              | <u>875,120</u>       | 84.0%                | 77.1%                           |

INCREASE (DECREASE) IN FUND BALANCE 421,951

BUDGETED INCREASE (DECREASE)  
IN FUND BALANCE (7,418)

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL CAFETERIAS FUND  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

B 6

|                             |                   |                                   |                   |
|-----------------------------|-------------------|-----------------------------------|-------------------|
| ASSETS:                     |                   | LIABILITIES:                      |                   |
| CASH                        | 8,814,003         | CHECKS PAYABLE                    | 47,858            |
| CASH WITH CAFETERIAS        | 5,013             | WIRE PAYABLES                     | 1,486             |
| ACCOUNTS RECEIVABLE         | 65,633            | ACH PAYABLES                      | 150,232           |
| DUE FROM FEDERAL GOVERNMENT | 2,131,593         | SALARIES PAYABLE                  | 79,135            |
| FOOD INVENTORY              | 393,805           | SALARIES PAYABLE-OPTIONS          | 1,043,735         |
| FOOD-USDA INVENTORY         | 247,550           | FICA PAYABLE-OPTIONS              | 79,912            |
| SUPPLIES INVENTORY          | 162,339           | UNEARNED REVENUE                  | 714,346           |
| PREPAID ITEM                | 249               | TOTAL LIABILITIES                 | <u>2,116,704</u>  |
|                             |                   | FUND EQUITY:                      |                   |
|                             |                   | FUND BALANCE:                     |                   |
|                             |                   | RESERVE FOR INVENTORIES           | 803,694           |
|                             |                   | RESERVE FOR PREPAID ITEMS         | 249               |
|                             |                   | RESERVE FOR ENCUMBRANCES          | 78,555            |
|                             |                   | DESIGNATED FOR THE FY22 BUDGET    | 3,189,607         |
|                             |                   | UNDESIGNATED                      | <u>5,631,376</u>  |
|                             |                   | TOTAL FUND EQUITY                 | <u>9,703,481</u>  |
| TOTAL ASSETS                | <u>11,820,185</u> | TOTAL LIABILITIES AND FUND EQUITY | <u>11,820,185</u> |

|                                  | FY 2021<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED | FY 2020<br>PERCENT<br>REALIZED |
|----------------------------------|----------------------|---------------------|------------------------|------------------------|---------------------|--------------------------------|
| REVENUES:                        |                      |                     |                        |                        |                     |                                |
| INTEREST ON BANK DEPOSITS        | 200,000              | 3,623               | 60,081                 | (139,919)              | 30.0%               | 432.4%                         |
| CHARGES FOR SERVICES             | 11,183,378           | 40,819              | 154,096                | (11,029,282)           | 1.4%                | 61.4%                          |
| USDA REBATES                     | 650,000              | 151,105             | 478,849                | (171,151)              | 73.7%               | 80.2%                          |
| MISCELLANEOUS REVENUE            |                      | 42,573              | 104,272                | 104,272                |                     |                                |
| TOTAL LOCAL REVENUE              | <u>12,033,378</u>    | <u>238,120</u>      | <u>797,298</u>         | <u>(11,236,080)</u>    | 6.6%                | 65.0%                          |
| SCHOOL BREAKFAST INITIATIVE      | 55,000               | 20,832              | 28,542                 | (26,458)               | 51.9%               |                                |
| SCHOOL LUNCH                     | 550,000              |                     | 268,810                | (281,190)              | 48.9%               | 133.4%                         |
| SCHOOL BREAKFAST                 |                      | 9,594               | 52,767                 | 52,767                 |                     |                                |
| TOTAL REVENUE FROM COMMONWEALTH  | <u>605,000</u>       | <u>30,426</u>       | <u>350,119</u>         | <u>(254,881)</u>       | 57.9%               | 145.8%                         |
| SCHOOL BREAKFAST PROGRAM         | 5,052,450            |                     |                        | (5,052,450)            |                     |                                |
| NATIONAL SCHOOL LUNCH PROGRAM    | 12,524,138           |                     |                        | (12,524,138)           |                     | 46.6%                          |
| USDA COMMODITIES                 | 1,854,000            | 1,715,616           | 1,715,616              | (138,384)              | 92.5%               | 87.3%                          |
| CHILD & ADULT CARE FOOD PROGRAM  | 350,000              | 771,465             | 3,778,856              | 3,428,856              | 1079.7%             | 200.7%                         |
| USDA SUMMER FEEDING PROGRAM      | 150,000              | 4,368,008           | 20,112,757             | 19,962,757             | 13408.5%            | 2530.3%                        |
| TOTAL REVENUE FROM FEDERAL GOV'T | <u>19,930,588</u>    | <u>6,855,089</u>    | <u>25,607,229</u>      | <u>5,676,641</u>       | 128.5%              | 87.7%                          |
| TOTAL REVENUES                   | <u>32,568,966</u>    | <u>7,123,635</u>    | <u>26,754,646</u>      | <u>(5,814,320)</u>     | 82.1%               | 80.4%                          |
| PRIOR YEAR FUND BALANCE (PYFB)   | 4,971,333            |                     |                        |                        |                     |                                |
| PYFB-ENCUMBRANCES                | 1,189,518            |                     |                        |                        |                     |                                |
| TOTAL REVENUES AND PYFB          | <u>38,729,817</u>    |                     |                        |                        |                     |                                |

|                        | FY 2021<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED | FY 2020<br>PERCENT<br>OBLIGATED |
|------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------------------|
| EXPENDITURES:          |                           |                         |                            |                             |                      |                      |                                 |
| PERSONNEL SERVICES     | 12,576,815                | 1,019,796               | 10,337,667                 |                             | 2,239,148            | 82.2%                | 85.4%                           |
| FRINGE BENEFITS        | 4,965,156                 | 393,346                 | 4,006,004                  |                             | 959,152              | 80.7%                | 70.9%                           |
| PURCHASED SERVICES     | 1,155,424                 | 34,288                  | 765,532                    | 44,204                      | 345,688              | 70.1%                | 210.0%                          |
| OTHER CHARGES          | 49,801                    | 479                     | 6,201                      |                             | 43,600               | 12.5%                | 98.7%                           |
| MATERIALS AND SUPPLIES | 16,976,720                | 3,320,624               | 11,926,226                 | 180                         | 5,050,314            | 70.3%                | 85.2%                           |
| CAPITAL OUTLAY         | 3,005,901                 | 385,352                 | 586,308                    | 34,171                      | 2,385,422            | 20.6%                | 129.4%                          |
| TOTAL                  | <u>38,729,817</u>         | <u>5,153,885</u>        | <u>27,627,938</u>          | <u>78,555</u>               | <u>11,023,324</u>    | 71.5%                | 86.4%                           |

INCREASE (DECREASE) IN FUND BALANCE (873,292)

BUDGETED INCREASE (DECREASE)  
IN FUND BALANCE (6,160,851)

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL TEXTBOOKS FUND  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

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|              |                  |                                   |                  |
|--------------|------------------|-----------------------------------|------------------|
| ASSETS:      |                  | LIABILITIES:                      |                  |
| CASH         | 8,322,373        | CHECKS PAYABLE                    | 20,335           |
|              |                  | ACH PAYABLE                       | 10,445           |
|              |                  | TOTAL LIABILITIES                 | <u>30,780</u>    |
|              |                  | FUND EQUITY:                      |                  |
|              |                  | FUND BALANCE:                     |                  |
|              |                  | RESERVE FOR ENCUMBRANCES          | 13,770           |
|              |                  | DESIGNATED FOR THE FY22 BUDGET    | 2,071,611        |
|              |                  | UNDESIGNATED                      | <u>6,206,212</u> |
|              |                  | TOTAL FUND EQUITY                 | <u>8,291,593</u> |
| TOTAL ASSETS | <u>8,322,373</u> | TOTAL LIABILITIES AND FUND EQUITY | <u>8,322,373</u> |

|                                | FY 2021<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED | FY 2020<br>PERCENT<br>REALIZED |
|--------------------------------|----------------------|---------------------|------------------------|------------------------|---------------------|--------------------------------|
| REVENUES:                      |                      |                     |                        |                        |                     |                                |
| INTEREST ON BANK DEPOSITS      | 29,483               | 3,411               | 45,011                 | 15,528                 | 152.7%              | 490.0%                         |
| LOST AND DAMAGED               | 27,000               | 1,346               | 2,927                  | (24,073)               | 10.8%               | 67.6%                          |
| MISCELLANEOUS                  |                      |                     | 54                     | 54                     |                     |                                |
| TOTAL LOCAL REVENUE            | <u>56,483</u>        | <u>4,757</u>        | <u>47,992</u>          | <u>(8,491)</u>         | 85.0%               | 291.0%                         |
| DEPT OF EDUCATION              | <u>4,239,053</u>     | <u>154,761</u>      | <u>4,035,589</u>       | <u>(203,464)</u>       | 95.2%               | 100.1%                         |
| TOTAL REVENUE-COMMONWEALTH     | <u>4,239,053</u>     | <u>154,761</u>      | <u>4,035,589</u>       | <u>(203,464)</u>       | 95.2%               | 100.1%                         |
| TOTAL REVENUES                 | <u>4,295,536</u>     | <u>159,518</u>      | <u>4,083,581</u>       | <u>(211,955)</u>       | 95.1%               | 102.8%                         |
| PRIOR YEAR FUND BALANCE (PYFB) | <u>115,802</u>       |                     |                        |                        |                     |                                |
| TOTAL REVENUES AND PYFB        | <u>4,411,338</u>     |                     |                        |                        |                     |                                |

|   | FY 2021<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED | FY 2020<br>PERCENT<br>OBLIGATED |
|---|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------------------|
| EXPENDITURES:                                   |                           |                         |                            |                             |                      |                      |                                 |
| PERSONNEL SERVICES                              | 93,976                    | 7,280                   | 84,196                     |                             | 9,780                | 89.6%                | 103.4%                          |
| FRINGE BENEFITS                                 | 35,641                    | 2,986                   | 33,173                     |                             | 2,468                | 93.1%                | 133.7%                          |
| PURCHASED SERVICES                              |                           |                         | 191,390                    |                             | (191,390)            |                      |                                 |
| MATERIALS AND SUPPLIES                          | <u>4,281,721</u>          | <u>105,833</u>          | <u>3,356,599</u>           | <u>13,770</u>               | <u>911,352</u>       | 78.7%                | 68.4%                           |
| TOTAL   | <u>4,411,338</u>          | <u>116,099</u>          | <u>3,665,358</u>           | <u>13,770</u>               | <u>732,210</u>       | 83.4%                | 69.5%                           |
| INCREASE (DECREASE) IN FUND BALANCE             |                           |                         | <u>418,223</u>             |                             |                      |                      |                                 |
| BUDGETED INCREASE (DECREASE)<br>IN FUND BALANCE | <u>(115,802)</u>          |                         |                            |                             |                      |                      |                                 |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL RISK MANAGEMENT FUND  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

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ASSETS:

|                     |            |
|---------------------|------------|
| CASH                | 17,846,580 |
| ACCOUNTS RECEIVABLE | 3,944      |
| PREPAID ITEM        | 265,098    |

|              |                   |
|--------------|-------------------|
| TOTAL ASSETS | <u>18,115,622</u> |
|--------------|-------------------|

LIABILITIES:

|                              |                   |
|------------------------------|-------------------|
| CHECKS PAYABLE               | 250,816           |
| WIRES PAYABLES               | 63,778            |
| ACH PAYABLES                 | 5,226             |
| ACCOUNTS PAYABLE             | 9,486             |
| SALARIES PAYABLE             | 870               |
| EST CLAIMS/JUDGMENTS PAYABLE | 10,057,092        |
| TOTAL LIABILITIES            | <u>10,387,268</u> |

FUND EQUITY:

|                                   |                   |
|-----------------------------------|-------------------|
| RETAINED EARNINGS                 | <u>7,728,354</u>  |
| TOTAL FUND EQUITY                 | <u>7,728,354</u>  |
| TOTAL LIABILITIES AND FUND EQUITY | <u>18,115,622</u> |

REVENUES:

|                                     | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED |
|-------------------------------------|---------------------|------------------------|
| INTEREST ON BANK DEPOSITS           | 7,501               | 122,636                |
| RISK MANAGEMENT CHARGES             |                     | 6,805,724              |
| INSURANCE PROCEEDS                  | 8,795               | 357,361                |
| MISCELLANEOUS REVENUE               | 9,859               | 15,931                 |
| TRANSFER FROM SCHOOL OPERATING FUND |                     | 2,000,000              |
| TOTAL REVENUES                      | <u>26,155</u>       | <u>9,301,652</u>       |

EXPENSES:

|                             | MONTH'S<br>EXPENSES | YR-TO-DATE<br>EXPENSES | OUTSTANDING<br>ENCUMBRANCES |
|-----------------------------|---------------------|------------------------|-----------------------------|
| PERSONNEL SERVICES          | 31,523              | 332,251                |                             |
| FRINGE BENEFITS             | 10,767              | 113,410                |                             |
| OTHER PURCHASED SERVICES    | 73,702              | 380,344                | 39,150                      |
| FIRE AND PROPERTY INSURANCE |                     | 2,218,827              |                             |
| MOTOR VEHICLE INSURANCE     | 226,660             | 1,097,239              |                             |
| WORKER'S COMPENSATION       | 1,988,808           | 3,752,611              |                             |
| SURETY BONDS                |                     | 11,140                 |                             |
| GENERAL LIABILITY INSURANCE | 559,045             | 831,886                |                             |
| MISCELLANEOUS               |                     | 14,441                 |                             |
| MATERIALS AND SUPPLIES      | 14,489              | 48,190                 | 8,150                       |
| TOTAL                       | <u>2,904,994</u>    | <u>8,800,339</u>       | <u>47,300</u>               |

|  |                |
|--|----------------|
| INCREASE (DECREASE) IN RETAINED EARNINGS | <u>501,313</u> |
|--|----------------|



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

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|              |                  |                                   |                  |
|--------------|------------------|-----------------------------------|------------------|
| ASSETS:      |                  | LIABILITIES:                      |                  |
| CASH         | 3,791,447        | DEPOSITS PAYABLE                  | <u>75,000</u>    |
|              |                  | TOTAL LIABILITIES                 | <u>75,000</u>    |
|              |                  | FUND EQUITY:                      |                  |
|              |                  | FUND BALANCE:                     |                  |
|              |                  | DESIGNATED FOR THE FY22 BUDGET    | 284,000          |
|              |                  | UNDESIGNATED                      | <u>3,432,447</u> |
|              |                  | TOTAL FUND EQUITY                 | <u>3,716,447</u> |
| TOTAL ASSETS | <u>3,791,447</u> | TOTAL LIABILITIES AND FUND EQUITY | <u>3,791,447</u> |

|                                 | FY 2021<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED | FY 2020<br>PERCENT<br>REALIZED |
|---------------------------------|----------------------|---------------------|------------------------|------------------------|---------------------|--------------------------------|
| REVENUES:                       |                      |                     |                        |                        |                     |                                |
| INTEREST ON BANK DEPOSITS       | 16,000               | 1,576               | 23,910                 | 7,910                  | 149.4%              | 433.2%                         |
| RENT-WIRELESS COMMUNICATION     | 500,000              |                     |                        | (500,000)              |                     |                                |
| TOWER RENT-BAYSIDE HIGH         |                      |                     | 27,500                 | 27,500                 |                     |                                |
| TOWER RENT-COX HIGH             |                      |                     | 154,374                | 154,374                |                     |                                |
| TOWER RENT-FIRST COLONIAL HIGH  |                      |                     | 32,920                 | 32,920                 |                     |                                |
| TOWER RENT-LANDSTOWN HIGH       |                      |                     | 109,638                | 109,638                |                     |                                |
| TOWER RENT-OCEAN LAKES HIGH     |                      |                     | 102,320                | 102,320                |                     |                                |
| TOWER RENT-SALEM HIGH           |                      |                     | 56,258                 | 56,258                 |                     |                                |
| TOWER RENT-TALLWOOD HIGH        |                      |                     | 48,374                 | 48,374                 |                     |                                |
| TOWER RENT-TECH CENTER          |                      |                     | 101,603                | 101,603                |                     |                                |
| TOWER RENT-WOODSTOCK ELEMENTARY |                      | 3,599               | 20,682                 | 20,682                 |                     |                                |
| TOTAL REVENUES                  | <u>516,000</u>       | <u>5,175</u>        | <u>677,579</u>         | <u>161,579</u>         | 131.3%              | 135.4%                         |
| PRIOR YEAR FUND BALANCE (PYFB)  | <u>284,000</u>       |                     |                        |                        |                     |                                |
| TOTAL REVENUES AND PYFB         | <u>800,000</u>       |                     |                        |                        |                     |                                |

|                        | FY 2021<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED | FY 2020<br>PERCENT<br>OBLIGATED |
|------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------------------|
| EXPENDITURES:          |                           |                         |                            |                             |                      |                      |                                 |
| MATERIALS AND SUPPLIES | <u>800,000</u>            |                         |                            |                             | <u>800,000</u>       |                      | 46.7%                           |
| TOTAL                  | <u>800,000</u>            |                         |                            |                             | <u>800,000</u>       |                      | 47.2%                           |

INCREASE (DECREASE) IN FUND BALANCE 677,579

BUDGETED INCREASE (DECREASE)  
IN FUND BALANCE (284,000)

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL GRANTS FUND  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

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**Revenues :**

|                                      | FY 2021<br>Estimated | Month's<br>Realized | Yr-To-Date<br>Realized | Unrealized<br>Revenues | Percent<br>Realized |
|--------------------------------------|----------------------|---------------------|------------------------|------------------------|---------------------|
| Source:                              |                      |                     |                        |                        |                     |
| Commonwealth of Virginia             | 18,210,236           | (737,321)           | 8,674,069              | (9,536,167)            | 47.63%              |
| Federal Government                   | 67,474,048           | 25,838,676          | 46,574,908             | (20,899,140)           | 69.03%              |
| Other Sources                        | 885,505              | 74,461              | 461,612                | (423,893)              | 52.13%              |
| Transfers from School Operating Fund | 6,346,786            | (2,924,520)         | 3,435,552              | (2,911,234)            | 54.13%              |
| <b>Total Revenues</b>                | <b>92,916,575</b>    | <b>22,251,296</b>   | <b>59,146,141</b>      | <b>(33,770,434)</b>    | <b>63.66%</b>       |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL GRANTS FUND  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

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|   | <u>FY 2021</u><br><u>APPROPRIATIONS</u> | <u>MONTH'S</u><br><u>EXPENDITURES</u> | <u>YR-TO-DATE</u><br><u>EXPENDITURES</u> | <u>OUTSTANDING</u><br><u>ENCUMBRANCES</u> | <u>REMAINING</u><br><u>BALANCE</u> | <u>PERCENT</u><br><u>OBLIGATED</u> |
|---|---|---------------------------------------|--|---|------------------------------------|------------------------------------|
| 2 REVOLUTIONS                               | 195,000                                 | 5,613                                 | 106,033                                  |   | 88,967                             | 54.4%                              |
| AASA CZI SEL IMPACT PROJECT                 | 4,000                                   |                                       |  |   | 4,000                              |                                    |
| ADULT BASIC EDUCATION                       | 327,144                                 | 28,708                                | 327,144                                  |   |                                    | 100.0%                             |
| ADVANCING COMPUTER SCIENCE EDUCATION        | 296,950                                 | 60,409                                | 155,407                                  |   | 141,543                            | 52.3%                              |
| ALGEBRA READINESS                           | 1,828,970                               | 5,898                                 | 462,243                                  | 18,650                                    | 1,348,077                          | 26.3%                              |
| ASIA SOCIETY CONFUCIUS CLASSROOMS NETWORK   | 991                                     |                                       |  |   | 991                                |                                    |
| CAREER & TECH ED STATE EQUIP ALLOC          | 72,946                                  |                                       | 72,946                                   |   |                                    | 100.0%                             |
| CAREER SWITCHER PROG MENTOR REIMB           | 12,000                                  | 7,503                                 | 7,503                                    |   | 4,497                              | 62.5%                              |
| CARES ACT CORONA VIRUS RELIEF FUND (CRF)    | 11,677,033                              | 369,910                               | 11,652,273                               | 24,760                                    |                                    | 100.0%                             |
| CARES ACT ESSER                             | 10,141,569                              | 2,962,375                             | 4,006,189                                | 1,622,209                                 | 4,513,171                          | 55.5%                              |
| CARES ESSER CLEANING SUPPLIES               | 50,000                                  |                                       | 48,319                                   |   | 1,681                              | 96.6%                              |
| CARES ESSER FACILITIES AND PPE              | 37,500                                  |                                       | 36,533                                   |   | 967                                | 97.4%                              |
| CARES ESSER INS DELIVERY SUPPORT            | 27,000                                  | 1,460                                 | 22,269                                   |   | 4,731                              | 82.5%                              |
| CARES ESSER SE UNIVERSAL SCRNR              | 50,312                                  | 44,638                                | 44,638                                   |   | 5,674                              | 88.7%                              |
| CARES ESSER SPED SRVCS SUPPORT              | 233,142                                 | 14,933                                | 47,888                                   |   | 185,254                            | 20.5%                              |
| CARES GEER VISION                           | 2,610,828                               | 83,114                                | 455,581                                  | 75,050                                    | 2,080,197                          | 20.3%                              |
| CARL PERKINS                                | 1,051,189                               | 257,363                               | 939,019                                  | 106,489                                   | 5,681                              | 99.5%                              |
| CHAMPIONS TOGETHER-IDEA                     | 4,000                                   |                                       | 3,952                                    |   | 48                                 | 98.8%                              |
| CORRECTIONS ED AND OTHER INSTITUTIONAL ED   | 1,110                                   | 1,110                                 | 1,110                                    |   |                                    | 100.0%                             |
| CRRSA ACT ESSER II                          | 477,923                                 |                                       |  |   | 477,923                            |                                    |
| CTE SPECIAL STATE EQUIP ALLOC               | 57,113                                  |                                       | 57,113                                   |   |                                    | 100.0%                             |
| DODEA MCASP OPERATION GRIT                  | 320,115                                 | (6,653)                               | 310,156                                  |   | 9,959                              | 96.9%                              |
| EARLY READING INTERVENTION                  | 3,471,421                               | 189,714                               | 1,934,753                                |   | 1,536,668                          | 55.7%                              |
| GENERAL ADULT ED                            | 29,803                                  |                                       | 29,803                                   |   |                                    | 100.0%                             |
| GO OPEN VA                                  | 8,708                                   | 1,722                                 | 8,639                                    |   | 69                                 | 99.2%                              |
| GREEN RUN COLLEGIATE CHARTER SCHOOL SUPPORT | 9,928                                   | 2,267                                 | 2,267                                    |   | 7,661                              | 22.8%                              |
| HAMPTON ROADS COMMUNITY FOUNDATION          | 30,000                                  | 30,000                                | 30,000                                   |   |                                    | 100.0%                             |
| HAMPTON ROADS WORKFORCE COUNCIL-ALC         | 129,600                                 | 10,467                                | 97,226                                   |   | 32,374                             | 75.0%                              |
| HAMPTON ROADS WORKFORCE COUNCIL-STEM (OSY)  | 129,600                                 | 6,389                                 | 88,551                                   |   | 41,049                             | 68.3%                              |
| HAMPTON ROADS WORKFORCE COUNCIL-STEM (ISY)  | 108,000                                 | 6,821                                 | 47,526                                   |   | 60,474                             | 44.0%                              |
| INDUSTRY CERT EXAMINATIONS                  | 88,032                                  |                                       | 88,032                                   |   |                                    | 100.0%                             |
| INDUSTRY CERT EXAMINATIONS STEM-H           | 24,033                                  |                                       | 24,033                                   |   |                                    | 100.0%                             |
| ISAEF                                       | 70,240                                  | 17,525                                | 70,240                                   |   |                                    | 100.0%                             |
| JAIL EDUCATION PROGRAM                      | 315,555                                 | 15,217                                | 143,030                                  |   | 172,525                            | 45.3%                              |
| JUVENILE DETENTION HOME                     | 1,502,627                               | 101,764                               | 1,155,714                                |   | 346,913                            | 76.9%                              |
| LEARNING LOSS INSTRUCTIONAL SUPPORTS        | 1,844,099                               | 895                                   | 895                                      |   | 1,843,204                          | 0.0%                               |
| MCKINNEY VENTO                              | 91,059                                  | 8,190                                 | 36,221                                   |   | 54,838                             | 39.8%                              |
| MYCAA-LPN                                   | 1,000                                   | 1,000                                 | 1,000                                    |   |                                    | 100.0%                             |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL GRANTS FUND  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

B 12

|   | <u>FY 2021</u><br><u>APPROPRIATIONS</u> | <u>MONTH'S</u><br><u>EXPENDITURES</u> | <u>YR-TO-DATE</u><br><u>EXPENDITURES</u> | <u>OUTSTANDING</u><br><u>ENCUMBRANCES</u> | <u>REMAINING</u><br><u>BALANCE</u> | <u>PERCENT</u><br><u>OBLIGATED</u> |
|---|---|---------------------------------------|--|---|------------------------------------|------------------------------------|
| NATIONAL BOARD CERTIFICATION INCENTIVE      | 400,000                                 |                                       | 400,000                                  |   |                                    | 100.0%                             |
| NATIONAL MATH AND SCIENCE INITIATIVE (NMSI) | 195,172                                 | 71,027                                | 71,027                                   |   | 124,145                            | 36.4%                              |
| NETWORK IMPROVEMENT COMMUNITY (NIC)         | 2,500                                   |                                       | 1,120                                    |   | 1,380                              | 44.8%                              |
| NEW TEACHER MENTOR                          | 49,977                                  | 49,977                                | 49,977                                   |   |                                    | 100.0%                             |
| NJROTC                                      | 29,702                                  | 29,702                                | 29,702                                   |   |                                    | 100.0%                             |
| NO KID HUNGRY                               | 62,200                                  |                                       |  |   | 62,200                             |                                    |
| POSITIVE BEHAVIOR INTERVENTIONS & SUPPORT   | 46,202                                  |                                       | 19,195                                   |   | 27,007                             | 41.5%                              |
| POST 9-11 GI BILL                           | 1,626                                   | 1,626                                 | 1,626                                    |   |                                    | 100.0%                             |
| PRESCHOOL- IDEA SECTION 619                 | 781,051                                 | 39,961                                | 457,894                                  |   | 323,157                            | 58.6%                              |
| PROJECT GRADUATION                          | 112,500                                 | (4,267)                               | 20,169                                   |   | 92,331                             | 17.9%                              |
| PROJECT HOPE - CITY WIDE SCA                | 2,454                                   |                                       |  |   | 2,454                              |                                    |
| RACE TO GED                                 | 65,191                                  |                                       | 65,191                                   |   |                                    | 100.0%                             |
| RESERVE FOR CONTINGENCY                     | 425,954                                 |                                       |  |   | 425,954                            |                                    |
| SCHOOL SECURITY EQUIPMENT                   | 102,746                                 |                                       | 100,241                                  | 2,505                                     |                                    | 100.0%                             |
| START ON SUCCESS                            | 5,220                                   | 2,732                                 | 3,602                                    |   | 1,618                              | 69.0%                              |
| STARTALK                                    | 84,375                                  | 6,146                                 | 6,970                                    | 2,300                                     | 75,105                             | 11.0%                              |
| STEM COMPETITION                            | 18,761                                  |                                       | 914                                      |   | 17,847                             | 4.9%                               |
| STEM RECRUITMENT AND RETENTION INCENTIVE    | 7,000                                   | 2,000                                 | 2,000                                    |   | 5,000                              | 28.6%                              |
| STOPPING THE PUSH OUT OF BLACK GIRLS        | 9,500                                   | 1,750                                 | 1,750                                    |   | 7,750                              | 18.4%                              |
| TECHNOLOGY INITIATIVE                       | 7,585,976                               | 14,545                                | 1,796,035                                |   | 5,789,941                          | 23.7%                              |
| TITLE I PART A                              | 15,547,785                              | 1,620,004                             | 11,283,832                               | 319,149                                   | 3,944,804                          | 74.6%                              |
| TITLE I PART D SUBPART 1                    | 68,909                                  | 2,890                                 | 15,904                                   | 153                                       | 52,852                             | 23.3%                              |
| TITLE I PART D SUBPART 2                    | 596,385                                 | 33,628                                | 219,278                                  |   | 377,107                            | 36.8%                              |
| TITLE II PART A                             | 1,921,445                               | 148,077                               | 1,418,962                                |   | 502,483                            | 73.8%                              |
| TITLE III PART A LANGUAGE ACQUISITION       | 277,286                                 | 10,792                                | 133,264                                  | 30,404                                    | 113,618                            | 59.0%                              |
| TITLE IV PART A                             | 1,950,740                               | 143,974                               | 821,137                                  | 71,917                                    | 1,057,686                          | 45.8%                              |
| TITLE IV PELL                               | 46,634                                  |                                       | 46,634                                   |   |                                    | 100.0%                             |
| TITLE VI-B IDEA SECTION 611                 | 19,100,374                              | 1,398,939                             | 14,248,352                               |   | 4,852,022                          | 74.6%                              |
| VA HUMANITIES BENEATH THE SURFACE           | 10,700                                  |                                       | 249                                      |   | 10,451                             | 2.3%                               |
| VA PRESCHOOL INITIATIVE                     | 6,004,603                               | 541,479                               | 5,343,803                                |   | 660,800                            | 89.0%                              |
| VBEF SCHOOL PLUS COMMUNITY SUPER GRANT      | 4,988                                   | 42                                    | 4,988                                    |   |                                    | 100.0%                             |
| VERIZON INNOVATIVE LEARNING LAB             | 15,000                                  |                                       | 15,000                                   |   |                                    | 100.0%                             |
| VIRGINIA MIDDLE SCHOOL TEACHER CORPS        | 5,000                                   |                                       | 5,000                                    |   |                                    | 100.0%                             |
| VPI+  | 33,243                                  |                                       | 33,243                                   |   |                                    | 100.0%                             |
| WORKPLACE READINESS                         | 14,836                                  |                                       | 14,836                                   |   |                                    | 100.0%                             |
| TOTAL SCHOOL GRANTS FUND                    | <u>92,916,575</u>                       | <u>8,343,376</u>                      | <u>59,146,141</u>                        | <u>2,273,586</u>                          | <u>31,496,848</u>                  | 66.1%                              |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL BOARD/CITY HEALTH INSURANCE FUND  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

B 13

|                     |                   |                                   |                   |
|---------------------|-------------------|-----------------------------------|-------------------|
| ASSETS:             |                   | LIABILITIES:                      |                   |
| CASH                | 89,861,091        | CHECKS PAYABLE                    | 314,161           |
| ACCOUNTS RECEIVABLE | 2,003,070         | WIRES PAYABLE                     | 1,909,464         |
|                     |                   | ACCOUNTS PAYABLE                  | 9,170             |
|                     |                   | SALARIES PAYABLE                  | 4,447             |
|                     |                   | UNEARNED REVENUE                  | 8,264,712         |
|                     |                   | EST CLAIMS-JUDGMENTS PAYABLE      | 8,538,000         |
|                     |                   | TOTAL LIABILITIES                 | <u>19,039,954</u> |
|                     |                   | FUND EQUITY:                      |                   |
|                     |                   | RETAINED EARNINGS                 | <u>72,824,207</u> |
|                     |                   | TOTAL FUND EQUITY                 | <u>72,824,207</u> |
| TOTAL ASSETS        | <u>91,864,161</u> | TOTAL LIABILITIES AND FUND EQUITY | <u>91,864,161</u> |

| REVENUES:                                | <u>MONTH'S<br/>REALIZED</u> | <u>YEAR-TO-DATE<br/>REALIZED</u> |                                     |
|--|-----------------------------|----------------------------------|-------------------------------------|
| INTEREST ON BANK DEPOSITS                | 36,921                      | 537,365                          |                                     |
| EMPLOYEE PREMIUMS-CITY                   | 1,083,748                   | 14,002,292                       |                                     |
| EMPLOYER PREMIUMS-CITY                   | 3,811,656                   | 49,678,016                       |                                     |
| EMPLOYEE PREMIUMS-SCHOOLS                | 1,494,711                   | 18,001,698                       |                                     |
| EMPLOYER PREMIUMS-SCHOOLS                | 5,872,067                   | 70,152,914                       |                                     |
| COBRA ADMINISTRATIVE FEE-CITY            | 374                         | 3,549                            |                                     |
| COBRA ADMINISTRATIVE FEE-SCHOOLS         | 254                         | 3,497                            |                                     |
| TOTAL REVENUES                           | <u>12,299,731</u>           | <u>152,379,331</u>               |                                     |
| EXPENSES:                                | <u>MONTH'S<br/>EXPENSES</u> | <u>YEAR-TO-DATE<br/>EXPENSES</u> | <u>OUTSTANDING<br/>ENCUMBRANCES</u> |
| SALARIES AND BENEFITS                    | 758,725                     | 4,484,351                        |                                     |
| HEALTH CLAIMS AND OTHER EXPENSES-CITY    | 6,492,423                   | 59,241,931                       |                                     |
| HEALTH CLAIMS AND OTHER EXPENSES-SCHOOLS | 9,532,460                   | 85,640,219                       |                                     |
| TOTAL EXPENSES                           | <u>16,783,608</u>           | <u>149,366,501</u>               |                                     |
| INCREASE (DECREASE) IN RETAINED EARNINGS |                             | <u>3,012,830</u>                 |                                     |

## B 14

|                                     |                |                                   |              |              |           |           |         |
|-------------------------------------|----------------|-----------------------------------|--------------|--------------|-----------|-----------|---------|
| ASSETS:                             |                | LIABILITIES:                      |              |              |           |           |         |
| CASH                                | 104,007        | TOTAL LIABILITIES                 |              |              |           |           |         |
|                                     |                |                                   |              |              |           |           |         |
|                                     |                | FUND EQUITY:                      |              |              |           |           |         |
|                                     |                | FUND BALANCE:                     |              |              |           |           |         |
|                                     |                | DESIGNATED FOR THE FY22 BUDGET    |              | 6,000        |           |           |         |
|                                     |                | UNDESIGNATED                      |              | 98,007       |           |           |         |
|                                     |                | TOTAL FUND EQUITY                 |              | 104,007      |           |           |         |
| TOTAL ASSETS                        | 104,007        | TOTAL LIABILITIES AND FUND EQUITY |              | 104,007      |           |           |         |
|                                     |                |                                   |              |              |           |           |         |
|                                     | FY 2021        | MONTH'S                           | YR-TO-DATE   | UNREALIZED   | PERCENT   | FY 2020   |         |
| REVENUES:                           | ESTIMATED      | REALIZED                          | REALIZED     | REVENUES     | REALIZED  | PERCENT   |         |
| INTEREST ON BANK DEPOSITS           |                | 248                               | 7,972        | 7,972        |           | REALIZED  |         |
| VENDING OPERATIONS RECEIPTS         | 149,000        | 10,310                            | 70,263       | (78,737)     | 47.2%     |           | 89.8%   |
| TOTAL REVENUES                      | 149,000        | 10,558                            | 78,235       | (70,765)     | 52.5%     |           | 90.4%   |
| PRIOR YEAR FUND BALANCE (PYFB)      | 6,000          |                                   |              |              |           |           |         |
| TOTAL REVENUES AND PYFB             | 155,000        |                                   |              |              |           |           |         |
|                                     |                |                                   |              |              |           |           |         |
|                                     | FY 2021        | MONTH'S                           | YR-TO-DATE   | OUTSTANDING  | REMAINING | PERCENT   | FY 2020 |
| EXPENDITURES:                       | APPROPRIATIONS | EXPENDITURES                      | EXPENDITURES | ENCUMBRANCES | BALANCE   | OBLIGATED | PERCENT |
| SCHOOL ALLOCATIONS                  | 144,280        |                                   | 36,000       |              | 108,280   | 25.0%     | 103.8%  |
| MATERIALS AND SUPPLIES              | 10,520         |                                   |              |              | 10,520    |           |         |
| PURCHASED SERVICES                  | 200            |                                   |              |              | 200       |           |         |
| TOTAL                               | 155,000        |                                   | 36,000       |              | 119,000   | 23.2%     | 99.9%   |
|                                     |                |                                   |              |              |           |           |         |
| INCREASE (DECREASE) IN FUND BALANCE |                |                                   |              |              |           |           |         |
|                                     |                |                                   | 42,235       |              |           |           |         |
| BUDGETED INCREASE (DECREASE)        |                |                                   |              |              |           |           |         |
| IN FUND BALANCE                     | (6,000)        |                                   |              |              |           |           |         |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL INSTRUCTIONAL TECHNOLOGY FUND  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

B 15

|              |           |                                   |           |
|--------------|-----------|-----------------------------------|-----------|
| ASSETS:      |           | LIABILITIES:                      |           |
| CASH         | 1,261,749 | TOTAL LIABILITIES                 |           |
|              |           |                                   |           |
|              |           | FUND EQUITY:                      |           |
|              |           | FUND BALANCE:                     |           |
|              |           | DESIGNATED FOR THE FY22 BUDGET    | 1,121,686 |
|              |           | UNDESIGNATED                      | 140,063   |
|              |           | TOTAL FUND EQUITY                 | 1,261,749 |
| TOTAL ASSETS | 1,261,749 | TOTAL LIABILITIES AND FUND EQUITY | 1,261,749 |

|                                |                      |                     |                        |                        |
|--------------------------------|----------------------|---------------------|------------------------|------------------------|
| REVENUES:                      | FY 2021<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES |
| INTEREST ON BANK DEPOSITS      |                      | 7,756               | 140,062                | 140,062                |
| TOTAL REVENUES                 |                      | 7,756               | 140,062                | 140,062                |
| PRIOR YEAR FUND BALANCE (PYFB) | 698,000              |                     |                        |                        |
| TOTAL REVENUES AND PYFB        | 698,000              |                     |                        |                        |

|                        |                           |                         |                            |                             |                      |
|------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|
| EXPENDITURES:          | FY 2021<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE |
| MATERIALS AND SUPPLIES | 698,000                   |                         |                            |                             | 698,000              |
| TOTAL                  | 698,000                   |                         |                            |                             | 698,000              |

INCREASE (DECREASE) IN FUND BALANCE 140,062

BUDGETED INCREASE (DECREASE)  
IN FUND BALANCE (698,000)

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL EQUIPMENT REPLACEMENT FUND  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

B 16

|              |         |                                   |         |
|--------------|---------|-----------------------------------|---------|
| ASSETS:      |         | LIABILITIES:                      |         |
| CASH         | 973,674 | CHECKS PAYABLE                    | 21,181  |
|              |         | TOTAL LIABILITIES                 | 21,181  |
|              |         | FUND EQUITY:                      |         |
|              |         | FUND BALANCE:                     |         |
|              |         | RESERVE FOR ENCUMBRANCES          | 170,912 |
|              |         | DESIGNATED FOR THE FY22 BUDGET    | 744,581 |
|              |         | UNDESIGNATED                      | 37,000  |
|              |         | TOTAL FUND EQUITY                 | 952,493 |
| TOTAL ASSETS | 973,674 | TOTAL LIABILITIES AND FUND EQUITY | 973,674 |

|                                |                      |                     |                        |                        |
|--------------------------------|----------------------|---------------------|------------------------|------------------------|
| REVENUES:                      | FY 2021<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES |
| INTEREST ON BANK DEPOSITS      |                      | 405                 | 7,446                  | 7,446                  |
| TOTAL REVENUES                 |                      | 405                 | 7,446                  | 7,446                  |
| PRIOR YEAR FUND BALANCE (PYFB) | 1,051,000            |                     |                        |                        |
| TOTAL REVENUES AND PYFB        | 1,051,000            |                     |                        |                        |

|                        |                           |                         |                            |                             |                      |
|------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|
| EXPENDITURES:          | FY 2021<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE |
| PURCHASED SERVICES     |                           | 289                     | 40,398                     | 45,566                      | (85,964)             |
| MATERIALS AND SUPPLIES | 1,051,000                 | 22,063                  | 159,137                    | 125,346                     | 766,517              |
| TOTAL                  | 1,051,000                 | 22,352                  | 199,535                    | 170,912                     | 680,553              |

INCREASE (DECREASE) IN FUND BALANCE (192,089)

BUDGETED INCREASE (DECREASE)  
IN FUND BALANCE (1,051,000)



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
CAPITAL PROJECTS  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

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|  | FY 2021               | MONTH'S             | YEAR-TO-DATE        | PROJECT-TO-DATE     | OUTSTANDING         | REMAINING         | PERCENT          |
|--|-----------------------|---------------------|---------------------|---------------------|---------------------|-------------------|------------------|
|  | <u>APPROPRIATIONS</u> | <u>EXPENDITURES</u> | <u>EXPENDITURES</u> | <u>EXPENDITURES</u> | <u>ENCUMBRANCES</u> | <u>BALANCE</u>    | <u>OBLIGATED</u> |
| 601001-RENOV-REPLACMT-ENERGY MGMT II                       | 9,475,000             | 79,386              | 388,122             | 7,210,642           | 208,598             | 2,055,760         | 78.30%           |
| 601002-TENNIS COURT RENOVATIONS II                         | 1,400,000             | 32,743              | 58,063              | 1,050,268           | 348,081             | 1,651             | 99.88%           |
| 601005-JOHN B DEY ES MODERNIZATION                         | 28,040,076            | 104,596             | 566,119             | 27,356,528          | 105,834             | 577,714           | 97.94%           |
| 601006-THOROUGHGOOD ES REPLACEMENT                         | 32,470,000            | 67,021              | 1,658,638           | 32,350,010          | 75,915              | 44,075            | 99.86%           |
| 601007-PRINCESS ANNE MS REPLACEMENT                        | 77,238,759            | 1,205,016           | 17,050,566          | 72,348,050          | 4,204,382           | 686,327           | 99.11%           |
| 601008-SCHOOL BUS FACILITY RENOVATION-EXPANSION            | 21,821,574            |                     |                     | 21,821,574          |                     |                   | 100.00%          |
| 601009-COMPREHENSIVE LONG RANGE FACILITIES PLANNING UPDATE | 284,602               |                     |                     | 284,602             |                     |                   | 100.00%          |
| 601010-RENOV & REPLACE-GROUNDS PHASE II                    | 11,675,000            | 2,299               | 2,399               | 11,675,000          |                     |                   | 100.00%          |
| 601012-RENOV & REPLACE-HVAC SYSTEMS PHASE II               | 45,367,724            | 409                 | 409                 | 45,366,251          | 1,473               |                   | 100.00%          |
| 601013-RENOV & REPLACE-REROOFING PHASE II                  | 35,025,639            | 33,152              | 198,875             | 34,983,297          | 42,342              |                   | 100.00%          |
| 601014-RENOV & REPLACE-VARIOUS PHASE II                    | 15,033,273            | 2,497               | 2,497               | 15,024,412          | 8,861               |                   | 100.00%          |
| 601015-PRINCESS ANNE HS REPLACEMENT                        | 43,462,277            |                     |                     |                     |                     | 43,462,277        |                  |
| 601016-ENERGY PERFORMANCE CONTRACTS PHASE II               | 25,000,000            | 2,334,436           | 6,414,000           | 20,843,928          | 2,119,082           | 2,036,990         | 91.85%           |
| 601017-RENOV & REPLACE-GROUND PH III                       | 9,229,510             | 1,820,976           | 5,054,781           | 6,437,313           | 679,013             | 2,113,184         | 77.10%           |
| 601018-RENOV & REPLACE-HVAC PH III                         | 20,371,541            | 464,547             | 7,031,785           | 17,884,537          | 2,261,623           | 225,381           | 98.89%           |
| 601019-RENOV & REPLACE-REROOFING PH III                    | 11,650,000            | 1,067,199           | 4,909,403           | 6,646,811           | 4,522,926           | 480,263           | 95.88%           |
| 601020-RENOV & REPLACE - VARIOUS PH III                    | 13,491,223            | 443,212             | 1,701,335           | 4,259,627           | 1,488,616           | 7,742,980         | 42.61%           |
| 601021-PLAZA ANNEX-LASKIN ROAD ADDITION                    | 13,500,000            | 457,558             | 7,013,029           | 13,193,772          | 253,211             | 53,017            | 99.61%           |
| 601022-ELEMENTARY PLAYGROUND EQUIPMENT REP                 | 1,084,737             | 3,635               | 140,967             | 804,665             | 186,194             | 93,878            | 91.35%           |
| 601023-STUDENT DATA MANAGEMENT SYSTEM                      | 12,187,001            |                     | 48,700              | 12,097,873          |                     | 89,128            | 99.27%           |
| 601024-KEMPS LANDING-ODC REPLACEMENT                       | 63,514,563            |                     |                     | 63,514,562          |                     | 1                 | 100.00%          |
| 601025-SCHOOL HR-PAYROLL                                   | 9,196,000             |                     |                     | 8,867,573           |                     | 328,427           | 96.43%           |
| 601026-LYNNHAVEN MIDDLE SCHOOL EXPANSION                   | 21,500,000            | 346,584             | 670,621             | 670,621             | 135,876             | 20,693,503        | 3.75%            |
| 601027-RENOV & REPLACE-SAFE SCHOOLS IMPROVEMENTS           | 200,000               | 78,472              | 178,429             | 178,429             | 21,571              |                   | 100.00%          |
| 601999-PAYROLL ALLOCATION                                  |                       | (217,150)           |                     |                     |                     |                   |                  |
| TOTAL CAPITAL PROJECTS                                     | <u>522,218,499</u>    | <u>8,326,588</u>    | <u>53,088,738</u>   | <u>424,870,345</u>  | <u>16,663,598</u>   | <u>80,684,556</u> | 84.55%           |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
GREEN RUN COLLEGIATE CHARTER SCHOOL  
JULY 1, 2020 THROUGH JUNE 30, 2021 (UNAUDITED)

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|              |         |                                   |         |
|--------------|---------|-----------------------------------|---------|
| ASSETS:      |         | LIABILITIES:                      |         |
| CASH         | 305,669 | CHECKS PAYABLES                   | 4,501   |
|              |         | WIRES PAYABLES                    | 5,551   |
|              |         | ACH PAYABLES                      | 674     |
|              |         | SALARIES PAYABLE                  | 10,012  |
|              |         | SALARIES PAYABLE-OPTIONS          | 255,136 |
|              |         | FICA PAYABLE-OPTIONS              | 19,518  |
|              |         | TOTAL LIABILITIES                 | 295,392 |
|              |         | FUND EQUITY:                      |         |
|              |         | FUND BALANCE:                     |         |
|              |         | RESERVE FOR ENCUMBRANCES          | 10,277  |
|              |         | TOTAL FUND EQUITY                 | 10,277  |
| TOTAL ASSETS | 305,669 | TOTAL LIABILITIES AND FUND EQUITY | 305,669 |

|                                | FY 2021<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED | FY 2020<br>PERCENT<br>REALIZED |
|--------------------------------|----------------------|---------------------|------------------------|------------------------|---------------------|--------------------------------|
| REVENUES:                      |                      |                     |                        |                        |                     |                                |
| TRANSFER FROM SCHOOL OPERATING | 4,076,486            | (711,334)           | 3,365,152              | (711,334)              | 82.6%               | 88.2%                          |
| TOTAL REVENUES                 | 4,076,486            | (711,334)           | 3,365,152              | (711,334)              | 82.6%               | 88.2%                          |

|                        | FY 2021<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED | FY 2020<br>PERCENT<br>OBLIGATED |
|------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------------------|
| EXPENDITURES:          |                           |                         |                            |                             |                      |                      |                                 |
| PERSONNEL SERVICES     | 2,414,953                 | 287,850                 | 2,343,322                  |                             | 71,631               | 97.0%                | 94.4%                           |
| FRINGE BENEFITS        | 870,157                   | 86,089                  | 833,588                    |                             | 36,569               | 95.8%                | 99.6%                           |
| PURCHASED SERVICES     | 412,672                   | (16,043)                | 68,171                     |                             | 344,501              | 16.5%                | 58.7%                           |
| OTHER CHARGES          | 77,339                    | 376                     | 17,662                     |                             | 59,677               | 22.8%                | 66.9%                           |
| MATERIALS AND SUPPLIES | 301,365                   | 17,746                  | 92,832                     | 10,277                      | 198,256              | 34.2%                | 44.0%                           |
| TOTAL                  | 4,076,486                 | 376,018                 | 3,355,575                  | 10,277                      | 710,634              | 82.6%                | 88.4%                           |

INCREASE (DECREASE) IN FUND BALANCE 9,577

BUDGETED INCREASE (DECREASE)  
IN FUND BALANCE

-



**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
CHARTING THE COURSE

**INTERIM FINANCIAL STATEMENTS**  
**FISCAL YEAR 2021-2022**  
**JULY 2021**

The financial statements include the following:

**Please Note:** The “A” Schedules, balance sheets (including **B2**), Grants Fund, Health Insurance Fund, and Capital Projects will be included in the Interim Financial Statements for the month of September 2021.

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|--|-------------|
| School Operating Fund:                               |             |
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The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each cost center and fund for reporting and budgetary control purposes.

The financial statements do include FY2021 encumbrances brought forward.

### **School Operating Fund**

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

### **School Operating Fund Revenues** (pages B1, B3-B4)

Revenues realized this month totaled **\$61.1 million**. Of the amount realized for the month, **\$38.1 million** was realized from the City and **\$22.7 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue.

### **School Operating Fund Expenditures** (page B1)

The percent of the total current fiscal year budget expended and encumbered through this month was **6.26%**. Please note that **\$35,299,778** of the current year budget is funded by the prior year fund balance for encumbrances.

### **Athletics Fund** (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. The fund has realized **\$4,976,068** (includes **\$4,974,274** from the School Operating Fund) this month or **90.8%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **10.7%** of the current fiscal year budget. Please note that **\$429,369** of the current year budget is funded by the prior year fund balance for encumbrances.

### **Cafeterias Fund** (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. The fund realized **\$4,842** (interest and charges for services) this month or **0.1%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **2.0%** of the current fiscal year budget. Please note that **\$3,268,162** of the current year budget is funded by the prior year fund balance (**\$3,189,607**) and prior year fund balance for encumbrances (**\$78,555**).

### **Textbooks Fund** (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. The fund realized **\$341,545** (includes **\$337,579** from the Department of Education) this month or **8.2%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **66.4%** of the budget for the current fiscal year. Please note that **\$2,085,381** of the current year budget is funded by the prior year fund balance (**\$2,071,611**) and prior year fund balance for encumbrances (**\$13,770**).

### **Risk Management Fund** (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. The fund realized **\$6,816,339** in revenue (includes **\$6,805,724** from the School Operating Fund) this month. Expenses for this month totaled **\$3,475,274** (includes **\$64,852** in Worker's Compensation payments, **\$2,530,391** in Fire and Property Insurance premiums, **\$527,333** in Motor Vehicle Insurance premiums, and **\$199,053** in General Liability Insurance premiums).

### **Communication Towers/Technology Fund** (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. The fund realized **\$150,509** in revenue (includes **\$27,500** in tower rent – Bayside High, **\$56,781** in tower rent-Cox High, **\$34,072** in tower rent-First Colonial High, **\$24,747** in tower rent-Ocean Lakes High, and **\$5,289** in tower rent-Tech Center) this month or **29.2%** of the estimated revenue for the current fiscal year. Please note that **\$284,000** of the current year budget is funded by the prior year fund balance.

### **Vending Operations Fund** (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. The fund realized **\$143** in revenue (interest) this month or **0.2%** of the estimated revenue for the current fiscal year. Please note that **\$6,000** of the current year budget is funded by the prior year fund balance.

### **Instructional Technology Fund** (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. The fund realized **\$9,139** in revenue (interest) this month. Please note that **\$1,121,686** of the current year budget is funded by the prior year fund balance.

### **Equipment Replacement Fund** (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. The fund realized **\$528** in revenue (interest) this month. Please note that **\$915,493** of the current year budget is funded by the prior year fund balance (**\$744,581**) and prior year fund balance for encumbrances (**\$170,912**).

### **Green Run Collegiate Charter School Fund** (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all of the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$4,193,884** in revenue this month (from General Fund) or **100.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **1.4%** of the current year fiscal year budget. Please note that **\$10,277** of the current year budget is funded by the prior year fund balance for encumbrances.

Virginia Beach City Public Schools  
Interim Financial Statements  
**School Operating Fund Summary**  
For the period July 1, 2021 through July 31, 2021

B1

**Revenues :**

|                                | Budget             | % of<br>Total | Actual      | Unrealized    | Percent<br>Realized |
|--------------------------------|--------------------|---------------|-------------|---------------|---------------------|
| Source:                        |                    |               |             |               |                     |
| Commonwealth of Virginia       | 317,437,827        | 36.28%        | 45,378,281  | (272,059,546) | 14.30%              |
| State Share Sales Tax          | 81,922,118         | 9.36%         | 4,291,445   | (77,630,673)  | 5.24%               |
| Federal Government             | 13,500,000         | 1.54%         | 3,013,047   | (10,486,953)  | 22.32%              |
| City of Virginia Beach         | 458,956,737        | 52.46%        | 76,883,344  | (382,073,393) | 16.75%              |
| Other Sources                  | 3,132,803          | 0.36%         | 575,829     | (2,556,974)   | 18.38%              |
| <b>Total Revenues</b>          | 874,949,485        | 100.0%        | 130,141,946 | (744,807,539) | 14.87%              |
| Prior Year Local Contribution* | 35,299,778         |               |             |               |                     |
|                                | <u>910,249,263</u> |               |             |               |                     |

**Expenditures/Encumbrances :**

|  | Budget             | % of<br>Total | Actual     | Unencumbered | Percent<br>Obligated |
|--|--------------------|---------------|------------|--------------|----------------------|
| Category:                                |                    |               |            |              |                      |
| Instruction                              | 615,168,089        | 67.58%        | 23,067,014 | 592,101,075  | 3.75%                |
| Administration, Attendance<br>and Health | 40,966,090         | 4.50%         | 2,365,710  | 38,600,380   | 5.77%                |
| Pupil Transportation                     | 57,421,133         | 6.31%         | 5,341,480  | 52,079,653   | 9.30%                |
| Operations and Maintenance               | 106,842,517        | 11.74%        | 7,356,825  | 99,485,692   | 6.89%                |
| Technology                               | 40,408,622         | 4.44%         | 4,176,697  | 36,231,925   | 10.34%               |
| Debt Service                             | 49,442,812         | 5.43%         | 14,677,251 | 34,765,561   | 29.69%               |
| <b>Total Expenditures/Encumbrances</b>   | <u>910,249,263</u> | 100.00%       | 56,984,977 | 853,264,286  | 6.26%                |

\*Fiscal year 2020-2021 encumbrances brought forward into the current year

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL OPERATING FUND  
JULY 1, 2021 THROUGH JULY 31, 2021

B 3

|   | FY 2022<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED |
|---|----------------------|---------------------|------------------------|------------------------|---------------------|
| COMMONWEALTH VRS RETIREMENT               | 25,465,702           | 2,092,002           | 2,092,002              | (23,373,700)           | 8.2%                |
| SOCIAL SECURITY                           | 10,935,722           | 898,367             | 898,367                | (10,037,355)           | 8.2%                |
| GROUP LIFE                                | 764,736              | 62,823              | 62,823                 | (701,913)              | 8.2%                |
| BASIC SCHOOL AID                          | 190,383,716          | 15,582,599          | 15,582,599             | (174,801,117)          | 8.2%                |
| REMEDIAL SUMMER SCHOOL                    | 1,935                |                     |                        | (1,935)                |                     |
| VOCATIONAL EDUCATION                      | 1,605,945            | 131,928             | 131,928                | (1,474,017)            | 8.2%                |
| GIFTED EDUCATION                          | 1,988,313            | 163,339             | 163,339                | (1,824,974)            | 8.2%                |
| SPECIAL EDUCATION                         | 20,036,078           | 1,645,959           | 1,645,959              | (18,390,119)           | 8.2%                |
| PREVENTION, INTERVENTION AND REMEDIATION  | 4,588,415            | 376,937             | 376,937                | (4,211,478)            | 8.2%                |
| COMPENSATION SUPPLEMENT                   | 12,039,181           | 989,104             | 989,104                | (11,050,077)           | 8.2%                |
| SPECIAL EDUCATION HOMEBOUND               | 77,743               |                     |                        | (77,743)               |                     |
| SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION | 15,239,091           |                     |                        | (15,239,091)           |                     |
| FOSTER CARE                               | 470,374              |                     |                        | (470,374)              |                     |
| SPECIAL ED-REGIONAL TUITION               | 9,690,078            |                     |                        | (9,690,078)            |                     |
| CAREER AND TECH ED-OCCUPATIONAL           | 318,903              |                     |                        | (318,903)              |                     |
| ENGLISH AS A SECOND LANGUAGE              | 1,603,531            | 133,628             | 133,628                | (1,469,903)            | 8.3%                |
| AT-RISK                                   | 7,455,186            | 612,455             | 612,455                | (6,842,731)            | 8.2%                |
| K-3 PRIMARY CLASS SIZE REDUCTION          | 5,079,167            |                     |                        | (5,079,167)            |                     |
| OTHER STATE FUNDS                         | 9,694,011            |                     |                        | (9,694,011)            |                     |
| TOTAL FROM COMMONWEALTH OF VIRGINIA       | <u>317,437,827</u>   | <u>22,689,141</u>   | <u>22,689,141</u>      | <u>(294,748,686)</u>   | 7.1%                |
| STATE SHARE SALES TAX                     | <u>81,922,118</u>    |                     |                        | <u>(81,922,118)</u>    |                     |
| TOTAL FROM STATE SHARE SALES TAX          | <u>81,922,118</u>    |                     |                        | <u>(81,922,118)</u>    |                     |
| IMPACT AID PUBLIC LAW 874                 | 9,935,191            |                     |                        | (9,935,191)            |                     |
| IMPACT AID DEPT OF DEFENSE                | 1,500,000            |                     |                        | (1,500,000)            |                     |
| DEPT. OF THE NAVY NJROTC                  | 100,000              |                     |                        | (100,000)              |                     |
| MEDICAID REIMB-MEDICAL                    | 1,964,809            |                     |                        | (1,964,809)            |                     |
| TOTAL FROM FEDERAL GOVERNMENT             | <u>13,500,000</u>    |                     |                        | <u>(13,500,000)</u>    |                     |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL OPERATING FUND  
JULY 1, 2021 THROUGH JULY 31, 2021

B 4

|   | FY 2022<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED |
|---|----------------------|---------------------|------------------------|------------------------|---------------------|
| CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION | 456,886,835          | 38,073,903          | 38,073,903             | (418,812,932)          | 8.3%                |
| TRANSFER FROM SCHOOL RESERVE FUND         | 1,334,364            |                     |                        | (1,334,364)            |                     |
| CITY OF VIRGINIA BEACH-CONSOLIDATED BEN   | 735,538              |                     |                        | (735,538)              |                     |
| TOTAL TRANSFERS                           | <u>458,956,737</u>   | <u>38,073,903</u>   | <u>38,073,903</u>      | <u>(420,882,834)</u>   | 8.3%                |
| RENT OF FACILITIES SCHOOLS                | 450,000              | 200                 | 200                    | (449,800)              | 0.1%                |
| TUITION CHARGES                           | 20,811               |                     |                        | (20,811)               |                     |
| TUITION REGULAR DAY                       | 100,000              | 37,200              | 37,200                 | (62,800)               | 37.2%               |
| TUITION GEN ADULT ED                      | 142,839              |                     |                        | (142,839)              |                     |
| TUITION VOCATIONAL ADULT ED               | 169,750              |                     |                        | (169,750)              |                     |
| TUITION LPN PROGRAM                       | 25,575               |                     |                        | (25,575)               |                     |
| TUITION SUMMER SCHOOL                     | 700,000              | 221,531             | 221,531                | (478,469)              | 31.6%               |
| TUITION DRIVERS ED                        | 322,125              |                     |                        | (322,125)              |                     |
| PLANETARIUM FEES                          |                      | (20)                | (20)                   | (20)                   |                     |
| STOP ARM ENFORCEMENT                      | 350,000              | 64,241              | 64,241                 | (285,759)              | 18.4%               |
| SALE OF SALVAGE MATERIALS                 | 12,000               |                     |                        | (12,000)               |                     |
| SALE OF CAPITAL ASSETS AND VEHICLES       | 15,000               |                     |                        | (15,000)               |                     |
| MISCELLANEOUS REVENUE                     | 224,703              |                     |                        | (224,703)              |                     |
| INDIRECT COST-GRANTS                      | 600,000              |                     |                        | (600,000)              |                     |
| TOTAL FROM OTHER SOURCES                  | <u>3,132,803</u>     | <u>323,152</u>      | <u>323,152</u>         | <u>(2,809,651)</u>     | 10.3%               |
| TOTAL SCHOOL OPERATING FUND               | <u>874,949,485</u>   | <u>61,086,196</u>   | <u>61,086,196</u>      | <u>(813,863,289)</u>   | 7.0%                |



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL ATHLETICS FUND  
JULY 1, 2021 THROUGH JULY 31, 2021

B 5

|                                | FY 2022<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED |
|--------------------------------|----------------------|---------------------|------------------------|------------------------|---------------------|
| REVENUES:                      |                      |                     |                        |                        |                     |
| INTEREST ON BANK DEPOSITS      | 5,000                | 1,794               | 1,794                  | (3,206)                | 35.9%               |
| BASKETBALL                     | 120,000              |                     |                        | (120,000)              |                     |
| FOOTBALL                       | 250,000              |                     |                        | (250,000)              |                     |
| GYMNASTICS                     | 4,000                |                     |                        | (4,000)                |                     |
| WRESTLING                      | 13,000               |                     |                        | (13,000)               |                     |
| SOCCER                         | 42,000               |                     |                        | (42,000)               |                     |
| MIDDLE SCHOOL                  | 65,000               |                     |                        | (65,000)               |                     |
| TRANSFER FROM SCHOOL OPERATING | 4,974,274            | 4,974,274           | 4,974,274              |                        | 100.0%              |
| OTHER INCOME                   | 5,000                |                     |                        | (5,000)                |                     |
| TOTAL REVENUES                 | 5,478,274            | 4,976,068           | 4,976,068              | (502,206)              | 90.8%               |
| PYFB-ENCUMBRANCES              | 429,369              |                     |                        |                        |                     |
| TOTAL REVENUES AND PYFB        | 5,907,643            |                     |                        |                        |                     |

|                            | FY 2022<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED |
|----------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|
| EXPENDITURES:              |                           |                         |                            |                             |                      |                      |
| PERSONNEL SERVICES         | 2,787,930                 | 42                      | 42                         |                             | 2,787,888            | 0.1%                 |
| FICA BENEFITS              | 213,274                   | 3                       | 3                          |                             | 213,271              | 0.1%                 |
| PURCHASED SERVICES         | 1,282,029                 |                         |                            |                             | 1,282,029            |                      |
| VA HIGH SCHOOL LEAGUE DUES | 51,250                    | 20,140                  | 20,140                     |                             | 31,110               | 39.3%                |
| ATHLETIC INSURANCE         | 190,000                   | 168,611                 | 168,611                    |                             | 21,389               | 88.7%                |
| MATERIALS AND SUPPLIES     | 925,653                   | 57,607                  | 57,607                     | 118,393                     | 749,653              | 19.0%                |
| CAPITAL OUTLAY             | 457,507                   |                         |                            | 268,515                     | 188,992              | 58.7%                |
| TOTAL                      | 5,907,643                 | 246,403                 | 246,403                    | 386,908                     | 5,274,332            | 10.7%                |

## B 6

|                                   | FY 2022    | MONTH'S  | YR-TO-DATE | UNREALIZED   | PERCENT  |
|-----------------------------------|------------|----------|------------|--------------|----------|
| REVENUES:                         | ESTIMATED  | REALIZED | REALIZED   | REVENUES     | REALIZED |
| INTEREST ON BANK DEPOSITS         | 75,000     | 5,057    | 5,057      | (69,943)     | 6.7%     |
| SERVICE CHARGES                   | 11,518,879 | (215)    | (215)      | (11,519,094) | 0.1%     |
| USDA REBATES FROM VENDORS         | 500,000    |          |            | (500,000)    |          |
| TOTAL LOCAL REVENUE               | 12,093,879 | 4,842    | 4,842      | (12,089,037) | 0.1%     |
| SCHOOL BREAKFAST INITIATIVE       | 50,000     |          |            | (50,000)     |          |
| SCHOOL LUNCH                      | 280,000    |          |            | (280,000)    |          |
| SCHOOL BREAKFAST                  | 220,000    |          |            | (220,000)    |          |
| TOTAL REVENUE FROM COMMONWEALTH   | 550,000    |          |            | (550,000)    |          |
| SCHOOL BREAKFAST PROGRAM          | 5,204,024  |          |            | (5,204,024)  |          |
| NATIONAL SCHOOL LUNCH PROGRAM     | 12,899,862 |          |            | (12,899,862) |          |
| USDA COMMODITIES                  | 1,800,000  |          |            | (1,800,000)  |          |
| CHILD AND ADULT CARE FOOD PROGRAM | 350,000    |          |            | (350,000)    |          |
| USDA SUMMER FEEDING PROGRAM       | 150,000    |          |            | (150,000)    |          |
| TOTAL REVENUE FROM FEDERAL GOV'T  | 20,403,886 |          |            | (20,403,886) |          |
| TOTAL REVENUES                    | 33,047,765 | 4,842    | 4,842      | (33,042,923) | 0.1%     |
| PRIOR YEAR FUND BALANCE (PYFB)    | 3,189,607  |          |            |              |          |
| PYFB-ENCUMBRANCES                 | 78,555     |          |            |              |          |
| TOTAL REVENUES AND PYFB           | 36,315,927 |          |            |              |          |

|                        | FY 2022               | MONTH'S             | YR-TO-DATE          | OUTSTANDING         | REMAINING         | PERCENT          |
|------------------------|-----------------------|---------------------|---------------------|---------------------|-------------------|------------------|
| EXPENDITURES:          | <u>APPROPRIATIONS</u> | <u>EXPENDITURES</u> | <u>EXPENDITURES</u> | <u>ENCUMBRANCES</u> | <u>BALANCE</u>    | <u>OBLIGATED</u> |
| PERSONNEL SERVICES     | 13,196,702            | 238,728             | 238,728             |                     | 12,957,974        | 1.8%             |
| FRINGE BENEFITS        | 5,334,089             | 45,471              | 45,471              |                     | 5,288,618         | 0.9%             |
| PURCHASED SERVICES     | 567,324               | 74,345              | 74,345              | 44,204              | 448,775           | 20.9%            |
| OTHER CHARGES          | 49,801                | 249                 | 249                 |                     | 49,552            | 0.5%             |
| MATERIALS AND SUPPLIES | 16,283,840            | 52,115              | 52,115              | 89,524              | 16,142,201        | 0.9%             |
| CAPITAL OUTLAY         | 884,171               |                     |                     | 197,457             | 686,714           | 22.3%            |
| TOTAL                  | <u>36,315,927</u>     | <u>410,908</u>      | <u>410,908</u>      | <u>331,185</u>      | <u>35,573,834</u> | 2.0%             |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL TEXTBOOKS FUND  
JULY 1, 2021 THROUGH JULY 31, 2021

B 7

|                                | FY 2022<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED |
|--------------------------------|----------------------|---------------------|------------------------|------------------------|---------------------|
| REVENUES:                      |                      |                     |                        |                        |                     |
| INTEREST ON BANK DEPOSITS      | 29,483               | 3,966               | 3,966                  | (25,517)               | 13.5%               |
| LOST AND DAMAGED               | 27,000               |                     |                        | (27,000)               |                     |
| TOTAL LOCAL REVENUE            | 56,483               | 3,966               | 3,966                  | (52,517)               | 7.0%                |
| DEPT OF EDUCATION              | 4,109,308            | 337,579             | 337,579                | (3,771,729)            | 8.2%                |
| TOTAL REVENUE-COMMONWEALTH     | 4,109,308            | 337,579             | 337,579                | (3,771,729)            | 8.2%                |
| TOTAL REVENUES                 | 4,165,791            | 341,545             | 341,545                | (3,824,246)            | 8.2%                |
| PRIOR YEAR FUND BALANCE (PYFB) | 2,071,611            |                     |                        |                        |                     |
| PYFB-ENCUMBRANCES              | 13,770               |                     |                        |                        |                     |
| TOTAL REVENUES AND PYFB        | 6,251,172            |                     |                        |                        |                     |

|                        | FY 2022<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED |
|------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|
| EXPENDITURES:          |                           |                         |                            |                             |                      |                      |
| PERSONNEL SERVICES     | 99,170                    | 7,466                   | 7,466                      |                             | 91,704               | 7.5%                 |
| FRINGE BENEFITS        | 37,597                    | 1,812                   | 1,812                      |                             | 35,785               | 4.8%                 |
| MATERIALS AND SUPPLIES | 6,114,405                 | 2,389,195               | 2,389,195                  | 1,750,336                   | 1,974,874            | 67.7%                |
| TOTAL                  | 6,251,172                 | 2,398,473               | 2,398,473                  | 1,750,336                   | 2,102,363            | 66.4%                |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL RISK MANAGEMENT FUND  
JULY 1, 2021 THROUGH JULY 31, 2021

B 8

| REVENUES:                   | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED |                             |
|-----------------------------|---------------------|------------------------|-----------------------------|
| INTEREST ON BANK DEPOSITS   | 10,615              | 10,615                 |                             |
| RISK MANAGEMENT CHARGES     | 6,805,724           | 6,805,724              |                             |
| TOTAL REVENUES              | 6,816,339           | 6,816,339              |                             |
| EXPENSES:                   | MONTH'S<br>EXPENSES | YR-TO-DATE<br>EXPENSES | OUTSTANDING<br>ENCUMBRANCES |
| PERSONNEL SERVICES          | 31,078              | 31,078                 |                             |
| FRINGE BENEFITS             | 8,506               | 8,506                  |                             |
| OTHER PURCHASED SERVICES    | 105,000             | 105,000                | 58,150                      |
| FIRE AND PROPERTY INSURANCE | 2,530,391           | 2,530,391              |                             |
| MOTOR VEHICLE INSURANCE     | 527,333             | 527,333                |                             |
| WORKER'S COMPENSATION       | 64,852              | 64,852                 |                             |
| SURETY BONDS                | 8,507               | 8,507                  |                             |
| GENERAL LIABILITY INSURANCE | 199,053             | 199,053                |                             |
| MISCELLANEOUS               | 230                 | 230                    |                             |
| MATERIALS AND SUPPLIES      | 324                 | 324                    | 9,088                       |
| TOTAL                       | 3,475,274           | 3,475,274              | 67,238                      |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND  
JULY 1, 2021 THROUGH JULY 31, 2021

B 9

|                                | <u>FY 2022<br/>ESTIMATED</u> | <u>MONTH'S<br/>REALIZED</u> | <u>YR-TO-DATE<br/>REALIZED</u> | <u>UNREALIZED<br/>REVENUES</u> | <u>PERCENT<br/>REALIZED</u> |
|--------------------------------|------------------------------|-----------------------------|--------------------------------|--------------------------------|-----------------------------|
| REVENUES:                      |                              |                             |                                |                                |                             |
| INTEREST ON BANK DEPOSITS      | 16,000                       | 2,120                       | 2,120                          | (13,880)                       | 13.3%                       |
| RENT-WIRELESS COMMUNICATION    | 500,000                      |                             |                                | (500,000)                      |                             |
| TOWER RENT-BAYSIDE HIGH        |                              | 27,500                      | 27,500                         | 27,500                         |                             |
| TOWER RENT-COX HIGH            |                              | 56,781                      | 56,781                         | 56,781                         |                             |
| TOWER RENT-FIRST COLONIAL HIGH |                              | 34,072                      | 34,072                         | 34,072                         |                             |
| TOWER RENT-OCEAN LAKES HIGH    |                              | 24,747                      | 24,747                         | 24,747                         |                             |
| TOWER RENT-TECH CENTER         |                              | 5,289                       | 5,289                          | 5,289                          |                             |
| TOTAL REVENUES                 | <u>516,000</u>               | <u>150,509</u>              | <u>150,509</u>                 | <u>(365,491)</u>               | 29.2%                       |
| PRIOR YEAR FUND BALANCE (PYFB) | <u>284,000</u>               |                             |                                |                                |                             |
| TOTAL REVENUES AND PYFB        | <u>800,000</u>               |                             |                                |                                |                             |

|                        | <u>FY 2022<br/>APPROPRIATIONS</u> | <u>MONTH'S<br/>EXPENDITURES</u> | <u>YR-TO-DATE<br/>EXPENDITURES</u> | <u>OUTSTANDING<br/>ENCUMBRANCES</u> | <u>REMAINING<br/>BALANCE</u> | <u>PERCENT<br/>OBLIGATED</u> |
|------------------------|-----------------------------------|---------------------------------|------------------------------------|-------------------------------------|------------------------------|------------------------------|
| EXPENDITURES:          |                                   |                                 |                                    |                                     |                              |                              |
| MATERIALS AND SUPPLIES | <u>800,000</u>                    |                                 |                                    |                                     | 800,000                      |                              |
| TOTAL                  | <u>800,000</u>                    |                                 |                                    |                                     | 800,000                      |                              |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL VENDING OPERATIONS FUND  
JULY 1, 2021 THROUGH JULY 31, 2021

B 14

|                                | FY 2022<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED |
|--------------------------------|----------------------|---------------------|------------------------|------------------------|---------------------|
| REVENUES:                      |                      |                     |                        |                        |                     |
| INTEREST ON BANK DEPOSITS      |                      | 143                 | 143                    | 143                    |                     |
| VENDING OPERATIONS RECEIPTS    | 63,000               |                     |                        | (63,000)               |                     |
| TOTAL REVENUES                 | 63,000               | 143                 | 143                    | (62,857)               | 0.2%                |
| PRIOR YEAR FUND BALANCE (PYFB) | 6,000                |                     |                        |                        |                     |
| TOTAL REVENUES AND PYFB        | 69,000               |                     |                        |                        |                     |

|                        | FY 2022<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED |
|------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|
| EXPENDITURES:          |                           |                         |                            |                             |                      |                      |
| SCHOOL ALLOCATIONS     | 58,280                    |                         |                            |                             | 58,280               | %                    |
| MATERIALS AND SUPPLIES | 10,520                    |                         |                            |                             | 10,520               |                      |
| PURCHASED SERVICES     | 200                       |                         |                            |                             | 200                  |                      |
| TOTAL                  | 69,000                    |                         |                            |                             | 69,000               |                      |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL INSTRUCTIONAL TECHNOLOGY FUND  
JULY 1, 2021 THROUGH JULY 31, 2021

B 15

|                                | FY 2022<br>ESTIMATED      | MONTH'S<br>REALIZED     | YR-TO-DATE<br>REALIZED     | UNREALIZED<br>REVENUES      | PERCENT<br>REALIZED  |                      |
|--------------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|
| REVENUES:                      |                           |                         |                            |                             |                      |                      |
| INTEREST ON BANK DEPOSITS      |                           | 9,139                   | 9,139                      | 9,139                       | %                    |                      |
| TOTAL REVENUES                 |                           | 9,139                   | 9,139                      | 9,139                       |                      |                      |
| PRIOR YEAR FUND BALANCE (PYFB) | 1,121,686                 |                         |                            |                             |                      |                      |
| TOTAL REVENUES AND PYFB        | 1,121,686                 |                         |                            |                             |                      |                      |
|                                |                           |                         |                            |                             |                      |                      |
|                                | FY 2022<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED |
| EXPENDITURES:                  |                           |                         |                            |                             |                      |                      |
| MATERIALS AND SUPPLIES         | 1,121,686                 |                         |                            |                             | 1,121,686            | %                    |
| TOTAL                          | 1,121,686                 |                         |                            |                             | 1,121,686            |                      |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL EQUIPMENT REPLACEMENT FUND  
JULY 1, 2021 THROUGH JULY 31, 2021

B 16

|                                | FY 2022<br>ESTIMATED      | MONTH'S<br>REALIZED     | YR-TO-DATE<br>REALIZED     | UNREALIZED<br>REVENUES      | PERCENT<br>REALIZED  |                      |
|--------------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|
| REVENUES:                      |                           |                         |                            |                             |                      |                      |
| INTEREST ON BANK DEPOSITS      |                           | 528                     | 528                        | 528                         | %                    |                      |
| TOTAL REVENUES                 |                           | 528                     | 528                        | 528                         |                      |                      |
| PRIOR YEAR FUND BALANCE (PYFB) | 744,581                   |                         |                            |                             |                      |                      |
| PYFB-ENCUMBRANCES              | 170,912                   |                         |                            |                             |                      |                      |
| TOTAL REVENUES AND PYFB        | 915,493                   |                         |                            |                             |                      |                      |
|                                |                           |                         |                            |                             |                      |                      |
|                                | FY 2022<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED |
| EXPENDITURES:                  |                           |                         |                            |                             |                      |                      |
| PURCHASED SERVICES             | 45,566                    |                         |                            | 45,566                      |                      | 100.0%               |
| MATERIALS AND SUPPLIES         | 869,927                   |                         |                            | 125,346                     | 744,581              | 14.4%                |
| TOTAL                          | 915,493                   |                         |                            | 170,912                     | 744,581              | 18.7%                |



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
GREEN RUN COLLEGIATE CHARTER SCHOOL  
JULY 1, 2021 THROUGH JULY 31, 2021

B18

|                            | FY 2022<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED |
|----------------------------|----------------------|---------------------|------------------------|------------------------|---------------------|
| REVENUES:                  |                      |                     |                        |                        |                     |
| TRANSFER FROM GENERAL FUND | 4,193,884            | 4,193,884           | 4,193,884              |                        | 100.0%              |
| TOTAL REVENUES             | 4,193,884            | 4,193,884           | 4,193,884              |                        | 100.0%              |
| PYFB-ENCUMBRANCES          | 10,277               |                     |                        |                        |                     |
|                            | 4,204,161            |                     |                        |                        |                     |

|                        | FY 2022<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED |
|------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|
| EXPENDITURES:          |                           |                         |                            |                             |                      |                      |
| PERSONNEL SERVICES     | 2,512,031                 | 35,638                  | 35,638                     |                             | 2,476,393            | 1.4%                 |
| FRINGE BENEFITS        | 890,477                   | 9,918                   | 9,918                      |                             | 880,559              | 1.1%                 |
| PURCHASED SERVICES     | 412,672                   |                         |                            |                             | 412,672              |                      |
| OTHER CHARGES          | 77,339                    |                         |                            |                             | 77,339               |                      |
| MATERIALS AND SUPPLIES | 311,642                   | 7,785                   | 7,785                      | 5,119                       | 298,738              | 4.1%                 |
| TOTAL                  | 4,204,161                 | 53,341                  | 53,341                     | 5,119                       | 4,145,701            | 1.4%                 |



**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
CHARTING THE COURSE

**INTERIM FINANCIAL STATEMENTS**  
**FISCAL YEAR 2021-2022**  
**AUGUST 2021**

The financial statements include the following:

**Please Note:** The “A” Schedules, balance sheets (including **B2**), Grants Fund, Health Insurance Fund, and Capital Projects will be included in the Interim Financial Statements for the month of September 2021.

|  | <u>Page</u> |
|--|-------------|
| School Operating Fund:                               |             |
| Revenues and Expenditures/Encumbrances Summary ..... | <b>B1</b>   |
| Revenues by Account .....                            | <b>B3</b>   |
| Special Revenue and Proprietary Funds:               |             |
| Athletics .....                                      | <b>B5</b>   |
| Cafeterias .....                                     | <b>B6</b>   |
| Textbooks .....                                      | <b>B7</b>   |
| Risk Management .....                                | <b>B8</b>   |
| Communication Towers/Technology .....                | <b>B9</b>   |
| Vending Operations .....                             | <b>B14</b>  |
| Instructional Technology .....                       | <b>B15</b>  |
| Equipment Replacement .....                          | <b>B16</b>  |
| Green Run Collegiate Charter School .....            | <b>B18</b>  |

The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each cost center and fund for reporting and budgetary control purposes.

### **School Operating Fund**

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

### **School Operating Fund Revenues** (pages B1, B3-B4)

Revenues realized this month totaled **\$69.1 million**. Of the amount realized for the month, **\$38.8 million** was realized from the City, **\$4.3 million** was received in state sales tax, and **\$22.7 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue. A payment of **\$2,876,974** in Impact Aid was received from the Federal Government this month.

### **School Operating Fund Expenditures** (page B1)

The percent of the total current fiscal year budget expended and encumbered through this month was **13.18%**. Please note that **\$35,299,778** of the current year budget is funded by the prior year fund balance for encumbrances.

### **Athletics Fund** (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. The fund has realized **\$3,833** (interest) this month or **90.9%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **15.3%** of the current fiscal year budget. Please note that **\$429,369** of the current year budget is funded by the prior year fund balance for encumbrances.

### **Cafeterias Fund** (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. The fund realized **\$664,750** (includes **\$607,709** from the Federal USDA Summer Feeding Program) this month or **2.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **3.5%** of the current fiscal year budget. Please note that **\$3,268,162** of the current year budget is funded by the prior year fund balance (**\$3,189,607**) and prior year fund balance for encumbrances (**\$78,555**).

### **Textbooks Fund** (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. The fund realized **\$369,005** (includes **\$337,579** from the Department of Education) this month or **17.1%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **78.1%** of the budget for the current fiscal year. Please note that **\$2,085,381** of the current year budget is funded by the prior year fund balance (**\$2,071,611**) and prior year fund balance for encumbrances (**\$13,770**).

### **Risk Management Fund** (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. The fund realized **\$24,718** in revenue (includes **\$15,249** in interest) this month. Expenses for this month totaled **\$600,492** (includes **\$105,904** in Worker's Compensation payments, **\$37,577** in Fire and Property Insurance premiums, **\$57,142** in Motor Vehicle Insurance premiums, and **\$355,169** in General Liability Insurance premiums).

### **Communication Towers/Technology Fund** (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. The fund realized **\$62,413** in revenue (includes **\$2,341** in tower rent-Cox High, **\$50,067** in tower rent-Tallwood High, **\$5,289** in tower rent-Tech Center, and **\$1,799** in tower rent-Woodstock Elementary) this month or **41.3%** of the estimated revenue for the current fiscal year. Please note that **\$284,000** of the current year budget is funded by the prior year fund balance.

### **Vending Operations Fund** (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. The fund realized **\$354** in revenue (interest) this month or **0.8%** of the estimated revenue for the current fiscal year. Please note that **\$6,000** of the current year budget is funded by the prior year fund balance.

### **Instructional Technology Fund** (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. The fund realized **\$10,498** in revenue (interest) this month. Please note that **\$1,121,686** of the current year budget is funded by the prior year fund balance.

### **Equipment Replacement Fund** (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. The fund realized **\$699** in revenue (interest) this month. Please note that **\$915,493** of the current year budget is funded by the prior year fund balance (**\$744,581**) and prior year fund balance for encumbrances (**\$170,912**).

### **Green Run Collegiate Charter School Fund** (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all of the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$4,193,884** in revenue for the current fiscal year (from School Operating Fund) or **100.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **2.9%** of the current year fiscal year budget. Please note that **\$10,277** of the current year budget is funded by the prior year fund balance for encumbrances.

## Interim Financial Statements

**School Operating Fund Summary**

For the period July 1, 2021 through August 31, 2021

**Revenues :**

|                                | Budget             | % of<br>Total | Actual      | Unrealized    | Percent<br>Realized |
|--------------------------------|--------------------|---------------|-------------|---------------|---------------------|
| Source:                        |                    |               |             |               |                     |
| Commonwealth of Virginia       | 317,437,827        | 36.28%        | 45,378,281  | (272,059,546) | 14.30%              |
| State Share Sales Tax          | 81,922,118         | 9.36%         | 4,291,445   | (77,630,673)  | 5.24%               |
| Federal Government             | 13,500,000         | 1.54%         | 3,013,047   | (10,486,953)  | 22.32%              |
| City of Virginia Beach         | 458,956,737        | 52.46%        | 76,883,344  | (382,073,393) | 16.75%              |
| Other Sources                  | 3,132,803          | 0.36%         | 575,829     | (2,556,974)   | 18.38%              |
| <b>Total Revenues</b>          | 874,949,485        | 100.0%        | 130,141,946 | (744,807,539) | 14.87%              |
| Prior Year Local Contribution* | 35,299,778         |               |             |               |                     |
|                                | <u>910,249,263</u> |               |             |               |                     |

**Expenditures/Encumbrances:**

|  | Budget             | % of<br>Total | Actual      | Unencumbered | Percent<br>Obligated |
|--|--------------------|---------------|-------------|--------------|----------------------|
| Category:                                |                    |               |             |              |                      |
| Instruction                              | 615,168,089        | 67.58%        | 40,107,587  | 575,060,502  | 6.52%                |
| Administration, Attendance<br>and Health | 40,966,090         | 4.50%         | 4,550,097   | 36,415,993   | 11.11%               |
| Pupil Transportation                     | 57,421,133         | 6.31%         | 20,305,735  | 37,115,398   | 35.36%               |
| Operations and Maintenance               | 106,842,517        | 11.74%        | 25,693,663  | 81,148,854   | 24.05%               |
| Technology                               | 40,408,622         | 4.44%         | 11,886,309  | 28,522,313   | 29.42%               |
| Debt Service                             | 49,442,812         | 5.43%         | 17,418,116  | 32,024,696   | 35.23%               |
| <b>Total Expenditures/Encumbrances</b>   | <u>910,249,263</u> | 100.00%       | 119,961,507 | 790,287,756  | 13.18%               |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL OPERATING FUND  
JULY 1, 2021 THROUGH AUGUST 31, 2021

B 3

|   | <u>FY 2022<br/>ESTIMATED</u> | <u>MONTH'S<br/>REALIZED</u> | <u>YR-TO-DATE<br/>REALIZED</u> | <u>UNREALIZED<br/>REVENUES</u> | <u>PERCENT<br/>REALIZED</u> |
|---|------------------------------|-----------------------------|--------------------------------|--------------------------------|-----------------------------|
| COMMONWEALTH VRS RETIREMENT               | 25,465,702                   | 2,092,002                   | 4,184,004                      | (21,281,698)                   | 16.4%                       |
| SOCIAL SECURITY                           | 10,935,722                   | 898,367                     | 1,796,734                      | (9,138,988)                    | 16.4%                       |
| GROUP LIFE                                | 764,736                      | 62,823                      | 125,646                        | (639,090)                      | 16.4%                       |
| BASIC SCHOOL AID                          | 190,383,716                  | 15,582,599                  | 31,165,198                     | (159,218,518)                  | 16.4%                       |
| REMEDIAL SUMMER SCHOOL                    | 1,935                        |                             |                                | (1,935)                        |                             |
| VOCATIONAL EDUCATION                      | 1,605,945                    | 131,928                     | 263,856                        | (1,342,089)                    | 16.4%                       |
| GIFTED EDUCATION                          | 1,988,313                    | 163,340                     | 326,679                        | (1,661,634)                    | 16.4%                       |
| SPECIAL EDUCATION                         | 20,036,078                   | 1,645,960                   | 3,291,919                      | (16,744,159)                   | 16.4%                       |
| PREVENTION, INTERVENTION AND REMEDIATION  | 4,588,415                    | 376,937                     | 753,874                        | (3,834,541)                    | 16.4%                       |
| COMPENSATION SUPPLEMENT                   | 12,039,181                   | 989,103                     | 1,978,207                      | (10,060,974)                   | 16.4%                       |
| SPECIAL EDUCATION HOMEBOUND               | 77,743                       |                             |                                | (77,743)                       |                             |
| SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION | 15,239,091                   |                             |                                | (15,239,091)                   |                             |
| FOSTER CARE                               | 470,374                      |                             |                                | (470,374)                      |                             |
| SPECIAL ED-REGIONAL TUITION               | 9,690,078                    |                             |                                | (9,690,078)                    |                             |
| CAREER AND TECH ED-OCCUPATIONAL           | 318,903                      |                             |                                | (318,903)                      |                             |
| ENGLISH AS A SECOND LANGUAGE              | 1,603,531                    | 133,627                     | 267,255                        | (1,336,276)                    | 16.7%                       |
| AT-RISK                                   | 7,455,186                    | 612,454                     | 1,224,909                      | (6,230,277)                    | 16.4%                       |
| K-3 PRIMARY CLASS SIZE REDUCTION          | 5,079,167                    |                             |                                | (5,079,167)                    |                             |
| OTHER STATE FUNDS                         | 9,694,011                    |                             |                                | (9,694,011)                    |                             |
| TOTAL FROM COMMONWEALTH OF VIRGINIA       | <u>317,437,827</u>           | <u>22,689,140</u>           | <u>45,378,281</u>              | <u>(272,059,546)</u>           | 14.3%                       |
| STATE SHARE SALES TAX                     | <u>81,922,118</u>            | <u>4,291,445</u>            | <u>4,291,445</u>               | <u>(77,630,673)</u>            | 5.2%                        |
| TOTAL FROM STATE SHARE SALES TAX          | <u>81,922,118</u>            | <u>4,291,445</u>            | <u>4,291,445</u>               | <u>(77,630,673)</u>            | 5.2%                        |
| IMPACT AID PUBLIC LAW 874                 | 9,935,191                    |                             |                                | (9,935,191)                    |                             |
| IMPACT AID DEPT OF DEFENSE                | 1,500,000                    | 2,876,974                   | 2,876,974                      | 1,376,974                      | 191.8%                      |
| DEPT. OF THE NAVY NJROTC                  | 100,000                      |                             |                                | (100,000)                      |                             |
| MEDICAID REIMB-MEDICAL                    | 1,964,809                    | 135,759                     | 135,759                        | (1,829,050)                    | 6.9%                        |
| MEDICAID REIMB-TRANSPORTATION             |                              | 314                         | 314                            | 314                            |                             |
| TOTAL FROM FEDERAL GOVERNMENT             | <u>13,500,000</u>            | <u>3,013,047</u>            | <u>3,013,047</u>               | <u>(10,486,953)</u>            | 22.3%                       |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL OPERATING FUND  
JULY 1, 2021 THROUGH AUGUST 31, 2021

B 4

|   | FY 2022<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED |
|---|----------------------|---------------------|------------------------|------------------------|---------------------|
| CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION | 456,886,835          | 38,073,903          | 76,147,806             | (380,739,029)          | 16.7%               |
| TRANSFER FROM SCHOOL RESERVE FUND         | 1,334,364            |                     |                        | (1,334,364)            |                     |
| CITY OF VIRGINIA BEACH-CONSOLIDATED BEN   | 735,538              | 735,538             | 735,538                |                        | 100.0%              |
| TOTAL TRANSFERS                           | 458,956,737          | 38,809,441          | 76,883,344             | (382,073,393)          | 16.8%               |
| RENT OF FACILITIES SCHOOLS                | 450,000              | 5,655               | 5,855                  | (444,145)              | 0.1%                |
| TUITION CHARGES                           | 20,811               |                     |                        | (20,811)               |                     |
| TUITION REGULAR DAY                       | 100,000              | 650                 | 37,850                 | (62,150)               | 37.9%               |
| TUITION GEN ADULT ED                      | 142,839              |                     |                        | (142,839)              |                     |
| TUITION VOCATIONAL ADULT ED               | 169,750              |                     |                        | (169,750)              |                     |
| TUITION LPN PROGRAM                       | 25,575               |                     |                        | (25,575)               |                     |
| TUITION SUMMER SCHOOL                     | 700,000              | (931)               | 220,600                | (479,400)              | 31.5%               |
| TUITION DRIVERS ED                        | 322,125              | 2,730               | 2,730                  | (319,395)              | 0.8%                |
| PLANETARIUM FEES                          |                      |                     | (20)                   | (20)                   |                     |
| STOP ARM ENFORCEMENT                      | 350,000              | 37,101              | 101,342                | (248,658)              | 29.0%               |
| SALE OF SALVAGE MATERIALS                 | 12,000               | 4,189               | 4,189                  | (7,811)                | 34.9%               |
| SALE OF CAPITAL ASSETS AND VEHICLES       | 15,000               |                     |                        | (15,000)               |                     |
| REIMB SYSTEM REPAIRS                      |                      | 1,670               | 1,670                  | 1,670                  |                     |
| LOST AND STOLEN-TECHNOLOGY                |                      | 12,335              | 12,335                 | 12,335                 |                     |
| DAMAGED-TECHNOLOGY                        |                      | 55,461              | 55,461                 | 55,461                 |                     |
| LOST AND DAMAGED-CALCULATORS              |                      | 16,211              | 16,211                 | 16,211                 |                     |
| LOST AND DAMAGED-HEARTRATE MONITORS       |                      | 411                 | 411                    | 411                    |                     |
| MISCELLANEOUS REVENUE                     | 224,703              |                     |                        | (224,703)              |                     |
| INDIRECT COST-GRANTS                      | 600,000              | 54,636              | 54,636                 | (545,364)              | 9.1%                |
| PREMIUMS ON BONDS ISSUED                  |                      | 62,559              | 62,559                 | 62,559                 |                     |
| TOTAL FROM OTHER SOURCES                  | 3,132,803            | 252,677             | 575,829                | (2,556,974)            | 18.4%               |
| TOTAL SCHOOL OPERATING FUND               | 874,949,485          | 69,055,750          | 130,141,946            | (744,807,539)          | 14.9%               |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL ATHLETICS FUND  
JULY 1, 2021 THROUGH AUGUST 31, 2021

B 5

|                                | <u>FY 2022<br/>ESTIMATED</u> | <u>MONTH'S<br/>REALIZED</u> | <u>YR-TO-DATE<br/>REALIZED</u> | <u>UNREALIZED<br/>REVENUES</u> | <u>PERCENT<br/>REALIZED</u> |
|--------------------------------|------------------------------|-----------------------------|--------------------------------|--------------------------------|-----------------------------|
| REVENUES:                      |                              |                             |                                |                                |                             |
| INTEREST ON BANK DEPOSITS      | 5,000                        | 3,833                       | 5,627                          | 627                            | 112.5%                      |
| BASKETBALL                     | 120,000                      |                             |                                | (120,000)                      |                             |
| FOOTBALL                       | 250,000                      |                             |                                | (250,000)                      |                             |
| GYMNASTICS                     | 4,000                        |                             |                                | (4,000)                        |                             |
| WRESTLING                      | 13,000                       |                             |                                | (13,000)                       |                             |
| SOCCER                         | 42,000                       |                             |                                | (42,000)                       |                             |
| MIDDLE SCHOOL                  | 65,000                       |                             |                                | (65,000)                       |                             |
| TRANSFER FROM SCHOOL OPERATING | 4,974,274                    |                             | 4,974,274                      |                                | 100.0%                      |
| OTHER INCOME                   | 5,000                        |                             |                                | (5,000)                        |                             |
| TOTAL REVENUES                 | 5,478,274                    | 3,833                       | 4,979,901                      | (498,373)                      | 90.9%                       |
| PYFB-ENCUMBRANCES              | 429,369                      |                             |                                |                                |                             |
| TOTAL REVENUES AND PYFB        | 5,907,643                    |                             |                                |                                |                             |

|                            | <u>FY 2022<br/>APPROPRIATIONS</u> | <u>MONTH'S<br/>EXPENDITURES</u> | <u>YR-TO-DATE<br/>EXPENDITURES</u> | <u>OUTSTANDING<br/>ENCUMBRANCES</u> | <u>REMAINING<br/>BALANCE</u> | <u>PERCENT<br/>OBLIGATED</u> |
|----------------------------|-----------------------------------|---------------------------------|------------------------------------|-------------------------------------|------------------------------|------------------------------|
| EXPENDITURES:              |                                   |                                 |                                    |                                     |                              |                              |
| PERSONNEL SERVICES         | 2,787,930                         | 127,981                         | 128,023                            |                                     | 2,659,907                    | 4.6%                         |
| FICA BENEFITS              | 213,274                           | 9,791                           | 9,794                              |                                     | 203,480                      | 4.6%                         |
| PURCHASED SERVICES         | 1,282,029                         | 74,627                          | 74,627                             |                                     | 1,207,402                    | 5.8%                         |
| VA HIGH SCHOOL LEAGUE DUES | 51,250                            | 203                             | 20,343                             |                                     | 30,907                       | 39.7%                        |
| ATHLETIC INSURANCE         | 190,000                           |                                 | 168,611                            |                                     | 21,389                       | 88.7%                        |
| MATERIALS AND SUPPLIES     | 925,653                           | 85,057                          | 142,664                            | 91,541                              | 691,448                      | 25.3%                        |
| CAPITAL OUTLAY             | 457,507                           | 5,490                           | 5,490                              | 263,025                             | 188,992                      | 58.7%                        |
| TOTAL                      | 5,907,643                         | 303,149                         | 549,552                            | 354,566                             | 5,003,525                    | 15.3%                        |



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL CAFETERIAS FUND  
JULY 1, 2021 THROUGH AUGUST 31, 2021

B 6

|                                   | FY 2022<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED |
|-----------------------------------|----------------------|---------------------|------------------------|------------------------|---------------------|
| REVENUES:                         |                      |                     |                        |                        |                     |
| INTEREST ON BANK DEPOSITS         | 75,000               | 6,984               | 12,041                 | (62,959)               | 16.1%               |
| SERVICE CHARGES                   | 11,518,879           | 5,634               | 5,419                  | (11,513,460)           | 0.1%                |
| USDA REBATES FROM VENDORS         | 500,000              | 41,323              | 41,323                 | (458,677)              | 8.3%                |
| MISCELLANEOUS REVENUE             |                      | 3,100               | 3,100                  | 3,100                  |                     |
| TOTAL LOCAL REVENUE               | 12,093,879           | 57,041              | 61,883                 | (12,031,996)           | 0.5%                |
| SCHOOL BREAKFAST INITIATIVE       | 50,000               |                     |                        | (50,000)               |                     |
| SCHOOL LUNCH                      | 280,000              |                     |                        | (280,000)              |                     |
| SCHOOL BREAKFAST                  | 220,000              |                     |                        | (220,000)              |                     |
| TOTAL REVENUE FROM COMMONWEALTH   | 550,000              |                     |                        | (550,000)              |                     |
| SCHOOL BREAKFAST PROGRAM          | 5,204,024            |                     |                        | (5,204,024)            |                     |
| NATIONAL SCHOOL LUNCH PROGRAM     | 12,899,862           |                     |                        | (12,899,862)           |                     |
| USDA COMMODITIES                  | 1,800,000            |                     |                        | (1,800,000)            |                     |
| CHILD AND ADULT CARE FOOD PROGRAM | 350,000              |                     |                        | (350,000)              |                     |
| USDA SUMMER FEEDING PROGRAM       | 150,000              | 607,709             | 607,709                | 457,709                | 405.1%              |
| TOTAL REVENUE FROM FEDERAL GOV'T  | 20,403,886           | 607,709             | 607,709                | (19,796,177)           | 3.0%                |
| TOTAL REVENUES                    | 33,047,765           | 664,750             | 669,592                | (32,378,173)           | 2.0%                |
| PRIOR YEAR FUND BALANCE (PYFB)    | 3,189,607            |                     |                        |                        |                     |
| PYFB-ENCUMBRANCES                 | 78,555               |                     |                        |                        |                     |
| TOTAL REVENUES AND PYFB           | 36,315,927           |                     |                        |                        |                     |

|                        | FY 2022<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED |
|------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|
| EXPENDITURES:          |                           |                         |                            |                             |                      |                      |
| PERSONNEL SERVICES     | 13,196,702                | 264,318                 | 503,046                    |                             | 12,693,656           | 3.8%                 |
| FRINGE BENEFITS        | 5,334,089                 | 47,212                  | 92,683                     |                             | 5,241,406            | 1.7%                 |
| PURCHASED SERVICES     | 567,324                   | 8,923                   | 83,268                     | 49,667                      | 434,389              | 23.4%                |
| OTHER CHARGES          | 49,801                    | 508                     | 757                        |                             | 49,044               | 1.5%                 |
| MATERIALS AND SUPPLIES | 16,283,840                | 208,219                 | 260,334                    | 74,344                      | 15,949,162           | 2.1%                 |
| CAPITAL OUTLAY         | 884,171                   | 55,392                  | 55,392                     | 140,684                     | 688,095              | 22.2%                |
| TOTAL                  | 36,315,927                | 584,572                 | 995,480                    | 264,695                     | 35,055,752           | 3.5%                 |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL TEXTBOOKS FUND  
JULY 1, 2021 THROUGH AUGUST 31, 2021

B 7

|                                | FY 2022<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED |
|--------------------------------|----------------------|---------------------|------------------------|------------------------|---------------------|
| REVENUES:                      |                      |                     |                        |                        |                     |
| INTEREST ON BANK DEPOSITS      | 29,483               | 4,063               | 8,029                  | (21,454)               | 27.2%               |
| LOST AND DAMAGED               | 27,000               | 27,363              | 27,363                 | 363                    | 101.3%              |
| TOTAL LOCAL REVENUE            | 56,483               | 31,426              | 35,392                 | (21,091)               | 62.7%               |
| DEPT OF EDUCATION              | 4,109,308            | 337,579             | 675,158                | (3,434,150)            | 16.4%               |
| TOTAL REVENUE-COMMONWEALTH     | 4,109,308            | 337,579             | 675,158                | (3,434,150)            | 16.4%               |
| TOTAL REVENUES                 | 4,165,791            | 369,005             | 710,550                | (3,455,241)            | 17.1%               |
| PRIOR YEAR FUND BALANCE (PYFB) | 2,071,611            |                     |                        |                        |                     |
| PYFB-ENCUMBRANCES              | 13,770               |                     |                        |                        |                     |
| TOTAL REVENUES AND PYFB        | 6,251,172            |                     |                        |                        |                     |

|                        | FY 2022<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED |
|------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|
| EXPENDITURES:          |                           |                         |                            |                             |                      |                      |
| PERSONNEL SERVICES     | 99,170                    | 8,289                   | 15,755                     |                             | 83,415               | 15.9%                |
| FRINGE BENEFITS        | 37,597                    | 1,875                   | 3,687                      |                             | 33,910               | 9.8%                 |
| MATERIALS AND SUPPLIES | 6,114,405                 | 2,048,627               | 4,437,822                  | 426,729                     | 1,249,854            | 79.6%                |
| TOTAL                  | 6,251,172                 | 2,058,791               | 4,457,264                  | 426,729                     | 1,367,179            | 78.1%                |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL RISK MANAGEMENT FUND  
JULY 1, 2021 THROUGH AUGUST 31, 2021

B 8

| REVENUES:                 | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED |
|---------------------------|---------------------|------------------------|
| INTEREST ON BANK DEPOSITS | 15,249              | 25,864                 |
| RISK MANAGEMENT CHARGES   |                     | 6,805,724              |
| INSURANCE PROCEEDS        | 9,324               | 9,324                  |
| MISCELLANEOUS REVENUE     | 145                 | 145                    |
| TOTAL REVENUES            | 24,718              | 6,841,057              |

| EXPENSES:                   | MONTH'S<br>EXPENSES | YR-TO-DATE<br>EXPENSES | OUTSTANDING<br>ENCUMBRANCES |
|-----------------------------|---------------------|------------------------|-----------------------------|
| PERSONNEL SERVICES          | 31,738              | 62,816                 |                             |
| FRINGE BENEFITS             | 8,696               | 17,202                 |                             |
| OTHER PURCHASED SERVICES    | 2,233               | 107,233                | 58,150                      |
| FIRE AND PROPERTY INSURANCE | 37,577              | 2,567,968              |                             |
| MOTOR VEHICLE INSURANCE     | 57,142              | 584,475                |                             |
| WORKER'S COMPENSATION       | 105,904             | 170,756                |                             |
| SURETY BONDS                |                     | 8,507                  |                             |
| GENERAL LIABILITY INSURANCE | 355,169             | 554,222                |                             |
| MISCELLANEOUS               | 1,245               | 1,475                  |                             |
| MATERIALS AND SUPPLIES      | 788                 | 1,112                  | 9,088                       |
| TOTAL                       | 600,492             | 4,075,766              | 67,238                      |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND  
JULY 1, 2021 THROUGH AUGUST 31, 2021

B 9

|                                | FY 2022<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED |
|--------------------------------|----------------------|---------------------|------------------------|------------------------|---------------------|
| REVENUES:                      |                      |                     |                        |                        |                     |
| INTEREST ON BANK DEPOSITS      | 16,000               | 2,917               | 5,037                  | (10,963)               | 31.5%               |
| RENT-WIRELESS COMMUNICATION    | 500,000              |                     |                        | (500,000)              |                     |
| TOWER RENT-BAYSIDE HIGH        |                      |                     | 27,500                 | 27,500                 |                     |
| TOWER RENT-COX HIGH            |                      | 2,341               | 59,122                 | 59,122                 |                     |
| TOWER RENT-FIRST COLONIAL HIGH |                      |                     | 34,072                 | 34,072                 |                     |
| TOWER RENT-OCEAN LAKES HIGH    |                      |                     | 24,747                 | 24,747                 |                     |
| TOWER RENT-TALLWOOD HIGH       |                      | 50,067              | 50,067                 | 50,067                 |                     |
| TOWER RENT-TECH CENTER         |                      | 5,289               | 10,578                 | 10,578                 |                     |
| TOWER RENT-WOODSTOCK ELEM      |                      | 1,799               | 1,799                  | 1,799                  |                     |
| TOTAL REVENUES                 | 516,000              | 62,413              | 212,922                | (303,078)              | 41.3%               |
| PRIOR YEAR FUND BALANCE (PYFB) | 284,000              |                     |                        |                        |                     |
| TOTAL REVENUES AND PYFB        | 800,000              |                     |                        |                        |                     |

|                        | FY 2022<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED |
|------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|
| EXPENDITURES:          |                           |                         |                            |                             |                      |                      |
| MATERIALS AND SUPPLIES | 800,000                   |                         |                            |                             | 800,000              |                      |
| TOTAL                  | 800,000                   |                         |                            |                             | 800,000              |                      |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL VENDING OPERATIONS FUND  
JULY 1, 2021 THROUGH AUGUST 31, 2021

B 14

|                                | FY 2022<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED |
|--------------------------------|----------------------|---------------------|------------------------|------------------------|---------------------|
| REVENUES:                      |                      |                     |                        |                        |                     |
| INTEREST ON BANK DEPOSITS      |                      | 354                 | 497                    | 497                    |                     |
| VENDING OPERATIONS RECEIPTS    | 63,000               |                     |                        | (63,000)               |                     |
| TOTAL REVENUES                 | 63,000               | 354                 | 497                    | (62,503)               | 0.8%                |
| PRIOR YEAR FUND BALANCE (PYFB) | 6,000                |                     |                        |                        |                     |
| TOTAL REVENUES AND PYFB        | 69,000               |                     |                        |                        |                     |

|                        | FY 2022<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED |
|------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|
| EXPENDITURES:          |                           |                         |                            |                             |                      |                      |
| SCHOOL ALLOCATIONS     | 58,280                    |                         |                            |                             | 58,280               | %                    |
| MATERIALS AND SUPPLIES | 10,520                    |                         |                            |                             | 10,520               |                      |
| PURCHASED SERVICES     | 200                       |                         |                            |                             | 200                  |                      |
| TOTAL                  | 69,000                    |                         |                            |                             | 69,000               |                      |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL INSTRUCTIONAL TECHNOLOGY FUND  
JULY 1, 2021 THROUGH AUGUST 31, 2021

B 15

|                                | FY 2022<br>ESTIMATED      | MONTH'S<br>REALIZED     | YR-TO-DATE<br>REALIZED     | UNREALIZED<br>REVENUES      | PERCENT<br>REALIZED  |                      |
|--------------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|
| REVENUES:                      |                           |                         |                            |                             |                      |                      |
| INTEREST ON BANK DEPOSITS      |                           | 10,498                  | 19,637                     | 19,637                      | %                    |                      |
| TOTAL REVENUES                 |                           | 10,498                  | 19,637                     | 19,637                      |                      |                      |
| PRIOR YEAR FUND BALANCE (PYFB) | 1,121,686                 |                         |                            |                             |                      |                      |
| TOTAL REVENUES AND PYFB        | 1,121,686                 |                         |                            |                             |                      |                      |
|                                |                           |                         |                            |                             |                      |                      |
|                                | FY 2022<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED |
| EXPENDITURES:                  |                           |                         |                            |                             |                      |                      |
| MATERIALS AND SUPPLIES         | 1,121,686                 |                         |                            |                             | 1,121,686            | %                    |
| TOTAL                          | 1,121,686                 |                         |                            |                             | 1,121,686            |                      |

## B 16

|                                | FY 2022   | MONTH'S  | YR-TO-DATE | UNREALIZED | PERCENT  |
|--------------------------------|-----------|----------|------------|------------|----------|
| REVENUES:                      | ESTIMATED | REALIZED | REALIZED   | REVENUES   | REALIZED |
| INTEREST ON BANK DEPOSITS      |           | 699      | 1,227      | 1,227      | %        |
| TOTAL REVENUES                 |           | 699      | 1,227      | 1,227      |          |
| PRIOR YEAR FUND BALANCE (PYFB) | 744,581   |          |            |            |          |
| PYFB-ENCUMBRANCES              | 170,912   |          |            |            |          |
| TOTAL REVENUES AND PYFB        | 744,581   |          |            |            |          |
|                                | 915,493   |          |            |            |          |

|                        | FY 2022               | MONTH'S             | YR-TO-DATE          | OUTSTANDING         | REMAINING      | PERCENT          |
|------------------------|-----------------------|---------------------|---------------------|---------------------|----------------|------------------|
| EXPENDITURES:          | <u>APPROPRIATIONS</u> | <u>EXPENDITURES</u> | <u>EXPENDITURES</u> | <u>ENCUMBRANCES</u> | <u>BALANCE</u> | <u>OBLIGATED</u> |
| PURCHASED SERVICES     | 45,566                |                     |                     | 45,566              |                | 100.0%           |
| MATERIALS AND SUPPLIES | 869,927               | 2,539               | 2,539               | 122,657             | 744,731        | 14.4%            |
| TOTAL                  | 915,493               | 2,539               | 2,539               | 168,223             | 744,731        | 18.7%            |

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
GREEN RUN COLLEGIATE CHARTER SCHOOL  
JULY 1, 2021 THROUGH AUGUST 31, 2021

B18

|                            | FY 2022<br>ESTIMATED | MONTH'S<br>REALIZED | YR-TO-DATE<br>REALIZED | UNREALIZED<br>REVENUES | PERCENT<br>REALIZED |
|----------------------------|----------------------|---------------------|------------------------|------------------------|---------------------|
| REVENUES:                  |                      |                     |                        |                        |                     |
| TRANSFER FROM GENERAL FUND | 4,193,884            |                     | 4,193,884              |                        | 100.0%              |
| TOTAL REVENUES             | 4,193,884            |                     | 4,193,884              |                        | 100.0%              |
| PYFB-ENCUMBRANCES          | 10,277               |                     |                        |                        |                     |
|                            | 4,204,161            |                     |                        |                        |                     |

|                        | FY 2022<br>APPROPRIATIONS | MONTH'S<br>EXPENDITURES | YR-TO-DATE<br>EXPENDITURES | OUTSTANDING<br>ENCUMBRANCES | REMAINING<br>BALANCE | PERCENT<br>OBLIGATED |
|------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|----------------------|----------------------|
| EXPENDITURES:          |                           |                         |                            |                             |                      |                      |
| PERSONNEL SERVICES     | 2,512,031                 | 35,890                  | 71,528                     |                             | 2,440,503            | 2.8%                 |
| FRINGE BENEFITS        | 890,477                   | 8,940                   | 18,858                     |                             | 871,619              | 2.1%                 |
| PURCHASED SERVICES     | 412,672                   | 2,342                   | 2,342                      |                             | 410,330              | 0.6%                 |
| OTHER CHARGES          | 77,339                    | 10,456                  | 10,456                     |                             | 66,883               | 13.5%                |
| MATERIALS AND SUPPLIES | 311,642                   | 11,252                  | 19,037                     |                             | 292,605              | 6.1%                 |
| TOTAL                  | 4,204,161                 | 68,880                  | 122,221                    |                             | 4,081,940            | 2.9%                 |





Subject: Closed Session Item Number: 18

Section: Closed Meeting Date: September 28, 2021

Senior Staff: N/A

Prepared by: Kamala H. Lannetti, Deputy City Attorney

Presenter(s): Kamala H. Lannetti, Deputy City Attorney

**Recommendation:**

**MOTION:** I move that the School Board recess into a closed meeting pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 1 and 2 of the Code of Virginia, 1950, as amended, for

**1. PERSONNEL MATTERS:** Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711(A) (1); namely to discuss performance of certain administrators and/or staff members.

**2. STUDENT RECORDS:** Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution of higher education in the Commonwealth or any state school system. Namely to discuss recent student related incidents.

**RECONVENE IN OPEN SESSION:**

**CERTIFICATION:**

**WHEREAS,** the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS,** Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

**ACTION AS NEEDED:**

**Background Summary:**

Appropriate requests have been made for a closed meeting.

**Source:**

Bylaw 1-37 and Code of Virginia, Section 2.2-3711



**Decorum and Order-School Board Meetings 1-48**

School Board of the City of Virginia Beach  
Bylaw 1-48

**SCHOOL BOARD BYLAWS**

**Decorum and Order-School Board Meetings**

**A. Purpose of decorum during meetings**

It is the intent of the School Board by adoption of this Bylaw to maintain appropriate decorum and order for, but not limited to the following purposes:

1. to ensure that the affairs of the School Board and School Board Committees may be conducted in an open and orderly manner during meetings;
2. that all persons desiring to address the School Board are afforded an opportunity to do so in the order in which they sign up to speak;
3. that persons in attendance may observe and hear the proceedings of the School Board without distraction;
4. that students and other young audience members who attend or watch such meetings are not subject to inappropriate language or conduct;
5. that School Board Members and School Division employees or other agents are able to transact the business of the School Board with minimal disruption while allowing for public input.

**B. Limitations on addressing the School Board**

Persons addressing the School Board shall:

1. Confine their comments to matters germane to the business of the School Board.
2. Refrain from obscenity, vulgarity, and comments or actions with the intent to incite violence or other breach of peace.
3. Comply with the time limits for public comment set forth in Appendix B of the Bylaws.

**C. Other expressive activities during meetings**

Expressive activities including, but not limited to, petitioning, picketing, displaying signs or posters, solicitation, demonstrating, pamphlet distribution, and conducting polls shall not be permitted in the School Board Chambers, the School Board conference room, the waiting areas and corridors adjacent to the School Board Chambers and School Board conference room, the School Administration building, or in any school building while a School Board meeting is happening.

**D. Other methods of communicating with the School Board**

The School Board encourages citizens and other interested parties to communicate with the School Board regarding matters related to public education. Due to the limited time scheduled to conduct business and the need to follow approved agenda items, School Board meetings may not be conducive for all forms of communication to the School Board. Persons seeking to communicate with the School Board may contact School Board Members through other methods of communication, including [VBCPSSchoolboard@googlegroups.com](mailto:VBCPSSchoolboard@googlegroups.com), as well as in addition to those provided at School Board meetings.

This Bylaw does not preclude persons addressing the School Board from delivering the School Board or its Clerk written materials including reports, statements, exhibits, letters, or signed petitions. Nor does this Bylaw preclude those addressing the School Board from using a chart or graph during their verbal presentation. Furthermore, nothing herein shall be interpreted to prohibit citizens from addressing oral or written comments or complaints on any subject germane to the business of the School Board to the School Board, its constituent members, the Clerk of the School Board or the School Administration outside the context of the public meeting.

- E.** The Chairman or other presiding officer shall preserve decorum and shall decide all questions of public order, subject to appeal to the School Board.
- F.** No person attending a meeting of the School Board, in any capacity, shall use, or allow to sound, any device in a manner that disrupts the conduct of business within the room in which the School Board or a Committee thereof is meeting. Notice of this restriction shall be posted outside of School Board Chambers and on the agenda for any School Board meeting.
- G.** At the request of the Chairman or Superintendent, a city police officer shall act as sergeant-at-arms at all School Board meetings. That officer shall, under the direction of the Chairman or other presiding officer, have charge of the School Board Chambers, the School Board conference room, the waiting areas and corridors adjacent thereto, and the School Administration Building, and shall prevent disorder or interruption of the business of the School Board.



## **NOTICE TO PERSONS ATTENDING SCHOOL BOARD MEETINGS REGARDING DECORUM EXPECTATIONS**

Meetings of the School Board and its committees are conducted for the purpose of addressing the business of the School Board. Certain meetings are subject to the open meetings requirements of the Virginia Freedom of Information Act. Members of the public may observe open meetings but may only address the School Board or its committees when the public comments have been made a part of the meeting agenda.

1. School Board Bylaws 1-47 and 1-48 sets forth the Decorum and Public Speaker rules to be enforced during School Board meetings. These bylaws can be accessed on the VBSchools.com website.
2. Please note that due to health or safety considerations as well as available seating in the meeting location, the School Board and the School Administration reserve the right to make determinations regarding the available in person seating and space for members of the public. When space for in person attendance for members of the public cannot be accommodated, efforts reasonable under the circumstances will be made to provide public access to the meeting through electronic or audio means.
3. When the Chair/designees determines that conduct in the meeting location or a location adjacent to the meeting location, is disrupting the orderly conduct of the meeting, the Chair/designee will first warn persons in the room to cease the disruptive conduct. If the disruptive behavior continues, the Chair/designee will pause the meeting and request that the person(s) causing the disruption leave the room. If the person(s) does not leave the room, the Chair/designee will request that staff or the Sergeant at arms (if applicable) remove the person(s) from the meeting and School Board property.
4. The Chair/designee may recess the meeting until the meeting can continue in an orderly manner. In consultation with the School Board Members present, the Chair/designee may determine that in public access may discontinued or modified.
5. The following conduct may be determined to be disruptive to a meeting
  - A. Threatening or criminal conduct, or reasonable belief that conduct will become so.
  - B. Obscenity, vulgarity or comments or actions with the intent to incite violence or breach of the peace.
  - C. Public comments or actions that interfere with other persons being able to hear, observe, address the School Board during public comment sections of the meeting, enter or leave the meeting location.
  - D. Conduct that poses or is reasonably anticipated to pose a health or safety risk to persons in the meeting or an adjacent location to the meeting.
  - E. Petitioning, picketing, displaying signs or posters, solicitation, demonstrating, pamphlet distribution or conducting polls are not permitted in School Board meeting rooms or in the conference room, waiting area or corridors adjacent to the meeting location when the meeting is taking place.
  - F. During meetings, use of recording, communication, digital or electronic devices or other instruments/items in a manner that disrupts the meeting.
  - G. Other conduct determined by the Chair/designee to cause a disruption that interferes with the orderly manner in which a meeting is conducted.