



VIRGINIA BEACH CITY PUBLIC SCHOOLS

CHARTING THE COURSE

School Board Services

Carolyn T. Rye, Chair
District 5 - Lynnhaven

Kimberly A. Melnyk, Vice Chair
District 7 – Princess Anne

Beverly M. Anderson
At-Large

Sharon R. Felton
District 6 – Beach

Jennifer S. Franklin
District 2 – Kempsville

Dorothy M. Holtz
At-Large

Laura K. Hughes
At-Large

Victoria C. Manning
At-Large

Jessica L. Owens
District 3 – Rose Hall

Trenace B. Riggs
District 1 – Centerville

Carolyn D. Weems
District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting Proposed Agenda **Tuesday, October 25, 2022**

School Administration Building #6, Municipal Center
2512 George Mason Drive
P.O. Box 6038
Virginia Beach, VA 23456
(757) 263-1000

Public seating will be made available on a first-come, first-served basis. Members of the public will also be able to observe the School Board Meeting through livestreaming on www.vbschools.com, broadcast on VBT Channel 47, and on Zoom through the link below.

Attendee link: https://us02web.zoom.us/webinar/register/WN_Us70w9QqQpatusrNRLaLoQ

Call-in (301) 715-8592 ID 821 7414 3826

The School Board's expectations regarding decorum, order and public comments can be found in School Board Bylaws [1-47](#) and [1-48](#). Public comment is always welcome by the School Board through their group e-mail account at SchoolBoard@VBCPSboard.com or by request to the Clerk of the School Board at (757) 263-1016. Requests for accommodations should be discussed with the Clerk of the Board by 9:00 a.m. on September 26, 2022.

- 1. Administrative, Informal, and Workshop (Einstein.Lab) 4:00 p.m.**
 - A. School Board Administrative Matters and Reports
 - B. Budget FY 21/22 Resolution Regarding Reversion and Revenue Sharing Formula Reconciliation
 - C. "Your Voice" – Enhanced Employee Input Process
 - D. PALS Data, Instructional Update, and Transfer Goals
- 2. Closed Session (as needed)**
- 3. School Board Recess.....5:30 p.m.**
- 4. Formal Meeting (School Board Chambers)6:00 p.m.**
- 5. Call to Order and Roll Call**
- 6. Moment of Silence followed by the Pledge of Allegiance**
- 7. Student, Employee and Public Awards and Recognition**
 - A. Ocean Lakes High School – Perfect ACT Score
 - B. Bayside High School – Statewide Outstanding Teacher of the Gifted
 - C. Office of Gifted Programs – Statewide Gifted Leaders of the Year
 - D. United Way Recognition
- 8. Adoption of the Agenda**
- 9. Superintendent's Report (second monthly meeting)**
- 10. Approval of Meeting Minutes**
 - A. October 11, 2022 Regular School Board Meeting
- 11. Public Comments (until 8:00 p.m.)**

The School Board will hear public comments at the October 25, 2022 School Board Meeting. Citizens may sign up to speak by completing the [online form here](#) or contacting the School Board Clerk at 263-1016 and shall be allocated three (3) minutes each. Sign up for public speakers will close at noon on October 25, 2022. Speakers will be provided with further information concerning how they will be called to speak. In person speakers should be in the parking lot of the School Administration Building, 2512 George Mason Drive, Building 6, Municipal Center, Virginia Beach, Virginia 23456 by 5:45 p.m. October 25, 2022. Speakers signed up to address the School Board through Zoom or by telephone



should be signed into the School Board Meeting by 5:45 p.m. All public comments shall meet School Board Bylaws, 1-47 and 1-48 requirements for Public Comment and Decorum and Order.

12. Information

- A. Interim Financial Statements – September 2022
- B. Budget FY 21/22 Resolution Regarding Reversion and Revenue Sharing Formula Reconciliation
- C. Policy Review Committee Recommendations:
 - 1. Policy 3-51/School Activity Funds/Internal Accounts
 - 2. Policy 5-9/Age of Entrance /Kindergarten
 - 3. Policy 5-14/School Attendance Zones
 - 4. Policy 6-13/School Day
 - 5. Policy 7-57/Vehicles. Motorized Devices and Animals on School Grounds
 - 6. Bylaw 1-1/Authority and Title
 - 7. Bylaw 1-2/Corporate Seal
 - 8. Bylaw 1-3/Powers and Duties
 - 9. Bylaw 1-4/Responsibilities of the School Board
 - 10. Bylaw 1-5/Legal Counsel
 - 11. Bylaw 1-6/Fiscal Agent
 - 12. Bylaw 1-8/Composition/Election/Term of Office
 - 13. Bylaw 1-10/Ineligibility for Office
 - 14. Bylaw 1-12/Oath of Office
 - 15. Bylaw 1-13/Orientation/In Service Programs
 - 16. Bylaw 1-14/Compensation and Expenses
 - 17. Bylaw 1-15/Vacancies
 - 18. Bylaw 1-16/Removal from Office
 - 19. Bylaw 1-17/Publications Regarding School Board
 - 20. Bylaw 1-18/Officers: Election and Term of Office
 - 21. Bylaw 1-19/Duties of Chair/Vice Chair
 - 22. Bylaw 1-20/Duties of Clerk/Deputy Clerk/Bonds of Oath
 - 23. Bylaw 1-21/Officers: Vacancies
 - 24. Bylaw 1-23/Authority of Members
 - 25. Bylaw 1-24/Conflict of Interest/Immunity/Disclosure Statemen of Personal Interest/Economic Advisory Interest
 - 26. Bylaw 1-34/Annual Report
 - 27. Bylaw1-43/School Board Meeting Minutes and Maintenance of Meeting Documents/Posting of Meeting Minutes
 - 28. Bylaw 1-45/School Board Minutes Retention Schedule
 - 29. Appendix C

13. Return to public comments if needed

14. Consent Agenda

- A. Resolutions:
 - 1. National Military Family Appreciation Month
 - 2. National Native American Heritage Month
 - 3. National School Psychology Week
- B. Recommendation of General Contractor:
 - 1. Malibu Elementary School MAUA Replacement
- C. SY 2021-22 Annual Field Trip Report

15. Action

- A. Personnel Report / Administrative Appointments Updated 10/26/2022
- B. Budget Transfers
- C. Educational Equity Plan
- D. Calendar Adjustment

16. Committee, Organization or Board Reports

17. Return to Administrative, Informal, Workshop or Closed Session matters

18. Adjournment



Subject: Budget Resolution Regarding FY 2021/22 Reversion
and Revenue Sharing Formula Reconciliation **Item Number:** 1B

Section: Administrative, Informal, and Workshop **Date:** October 25, 2022

Senior Staff: Crystal M. Pate, Chief Financial Officer

Prepared by: Crystal M. Pate, Chief Financial Officer

Presenter(s): Crystal M. Pate, Chief Financial Officer

Recommendation:

It is recommended that the School Board review the presentation and Budget Resolution regarding the FY 2021/22 Reversion and Revenue Sharing Formula Reconciliation.

Background Summary:

The net estimated funding available for re-appropriation is \$46,652,508. The presentation and attached Budget Resolution provide specific detailed recommendations for the use of funds.

Source:

Unaudited Financial Statements for FY 2021/22 and communication from city staff.

Budget Impact:

Once approved by the School Board and the City Council, \$46,652,508 will be re-appropriated to various funds; as indicated in the presentation draft resolution.

Budget Resolution Regarding FY 2021/22 Reversion and Revenue Sharing Formula Reconciliation

WHEREAS, on September 27, 2022, the School Board was presented with a summary of the unaudited financial statements for FY 2021/22 (year-ending June 30, 2022), showing the reversion amount to the city's General fund; and

WHEREAS, \$15,680,703 is the amount of School Operating reversion funds available (excluding debt service and revenues over/under budget); and

WHEREAS, \$3,746,765 is the amount remaining in debt service from the FY 2021/22 budget due to the timing of bond sales, increasing the School Operating reversion amount to \$19,427,468; and

WHEREAS, \$938,410 came in as additional revenue over the appropriated budget, increasing the School Operating reversion amount to \$20,365,878; and

WHEREAS, \$296,396 reverted from the Athletics fund and \$409,492 reverted from the Green Run Collegiate Charter School fund; and

WHEREAS, the current total amount available for re-appropriation is \$21,071,766; and

WHEREAS, the city is currently indicating an FY 2021/22 revenue actual over budget of \$25,580,742 based on the Revenue Sharing Formula; and

WHEREAS, the total amount available for re-appropriation is \$46,652,508; and

WHEREAS, the Administration recommends the following for the available funds in the amount of \$46,652,508:

- \$33,652,508 to be re-appropriated to the FY 2022/23 Capital Improvement Program
 - \$3,746,765 to be transferred in the form of pay-as-you-go funding with a corresponding reduction in authorized but unissued Public Facility Revenue Bonds
 - \$5,572,862 to be transferred in the form of pay-as-you-go funding to offset state construction grants revenue under budget
 - \$10,000,000 to be transferred in the form of pay-as-you-go funding for project 1-015 Princess Anne High School Replacement
 - \$7,000,000 to be transferred in the form of pay-as-you-go funding for project 1-028 B.F. Williams/Bayside 6th (Grades 4-6) Replacement
 - \$4,332,881 to be transferred in the form of pay-as-you-go funding for project 1-029 Bayside High School Replacement
 - \$3,000,000 to be transferred in the form of pay-as-you-go funding for project 1-030 Payroll System Replacement
- \$11,000,000 to be re-appropriated to the School Reserve Special Revenue fund to be set-aside for projects 1-018 Renovations and Replacements - HVAC Phase III (\$9,200,000) and 1-019 Renovations and Replacements - Reroofing (\$1,800,000) for use in the FY 2023/24 Capital Improvement Program
- \$2,000,000 to be re-appropriated to the Risk Management fund

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach approves the recommended uses of the FY 2021/22 Reversion and Revenue Sharing Formula Reconciliation funds as presented by the Administration; and be it

FURTHER RESOLVED: That the School Board requests that the City Council approve the re-appropriation of FY 2021/22 Reversion and Revenue Sharing Formula Reconciliation funds shown above; and be it

FINALLY RESOLVED: That a copy of this resolution be spread across the official minutes of this Board, and the Clerk of the Board is directed to deliver a copy of this resolution to the Mayor, each member of the City Council, the City Manager, and the City Clerk.

Adopted by the School Board of the City of Virginia Beach this 9th day of November 2022.

S E A L

Carolyn T. Rye, School Board Chair

Attest:

Regina M. Toneatto, Clerk of the Board



Subject: "Your Voice" - Enhanced Employee Input Process Item Number: 1C

Section: Administrative, Informal, and Workshop **Date:** October 25, 2022

Senior Staff: Mrs. Cheryl R. Woodhouse, Chief Human Resources Officer

Prepared by: Mrs. Edie L. Rogan, Director, Office of Employee Relations

Presenter(s): Mrs. Edie L. Rogan, Director, Office of Employee Relations

Recommendation:

That the School Board approves the suggested employee input meeting timeline and content.

Background Summary:

To ensure employees have an opportunity to be heard, the Department of Human Resources will be offering a series of employee input meetings to offset the biennial employee input survey. In these Division-wide meetings, active employees will be invited to participate in either face-to-face or virtual meetings. The findings will be presented to the School Board at a future date.

Source:

Goal 4 of the School Division's Strategic Plan

Budget Impact:

TBD



Subject: 2022 PALS Data, Instructional Update, and Transfer Goals **Item Number:** 1D

Section: Administrative, Informal, and Workshop **Date:** October 25, 2022

Senior Staff: Kipp D. Rogers Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Lorena L. Kelly, Ph.D., Executive Director of Elementary Teaching and Learning

Presenter(s): Lorena L. Kelly, Ph.D., Executive Director of Elementary Teaching and Learning

Recommendation:

That the School Board receives an update on the Spring PALS data, instructional updates, and transfer goals.

Background Summary:

The Department of Teaching and Learning provides resources to support teachers with the effective implementation of the components of the Teaching and Learning Framework and continues to consider the needs of teachers to provide additional resources to support their craft.

Source:

N/A

Budget Impact:

N/A



Subject: School Board Recognitions **Item Number:** 7A-C

Section: Student, Employee and Public Awards and Recognitions **Date:** Oct. 25, 2022

Senior Staff: Natalie Allen, Chief Communications and Community Engagement Officer

Prepared by: David Schleck, Public Relations Coordinator

Presenter(s): Kimberly A. Melnyk, Vice Chair

Recommendation:

That the School Board recognize the outstanding accomplishments of those receiving the Oct. 25, 2022, School Board recognitions. These designated achievements should not be taken lightly as they fall within a listing of criteria that require achievements including a national or state-level win in a competition, event, or achievement. Examples would be those of National Merit Finalists, taking first place for a state-level sports competition, or other similar meritorious examples. This meeting we will recognize:

1. Ocean Lakes High School, perfect score on ACT
2. Bayside High School, winner of the statewide Outstanding Teacher of the Gifted
3. Office of Gifted Programs, winner statewide Gifted Leader of the Year

Background Summary:

That the School Board allow time during School Board meetings to recognize students and/or staff who have accomplished notable recognitions that fit within the parameters of the School Board recognition criteria.

Recognition Criteria:

1. Achievement of first or second place in national competitions/events.
2. Achievement of national recognition for outstanding achievements, i.e., National Merit Finalists.
3. Achievement of first place in regional (multi-state) competitions/events.
4. Achievement of first place in state competitions/events.
5. Achievements beyond the scope of regular academics/activities and/or job performance.

Source:

Utilizing data from submissions made to the Department of Communications and Community Engagement, which have been approved by school principals or department heads recognizing a notable achievement from a student or staff member fitting the Board recognition parameters.

Budget Impact:

None.



Subject: Approval of Minutes **Item Number:** 10A

Section: Approval of Meeting Minutes **Date:** October 25, 2022

Senior Staff: N/A

Prepared by: Regina M. Toneatto, School Board Clerk

Presenter(s): Regina M. Toneatto, School Board Clerk

Recommendation:

That the School Board adopt the following set of minutes as presented:

- A. October 11, 2022 Regular School Board Meeting

Background Summary:

N/A

Source:

Bylaw 1-40

Budget Impact:

N/A



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Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting MINUTES **Tuesday, October 11, 2022**

School Administration Building #6, Municipal Center
2512 George Mason Drive
P.O. Box 6038
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(757) 263-1000

- 1. Administrative, Informal, and Workshop:** Chair Rye convened the administrative, informal, and workshop session at 4:02 p.m. on the 11th day of October 2022 and announced members of the public will be able to observe the School Board meeting through live streaming on vbschools.com, broadcast on VBT Channel 47 and on Zoom. It is the School Board's protocol to break at 5:30 p.m. to prepare for the Formal Session at 6:00 p.m. At 5:30 p.m., the School Board will conclude unless the School Board votes to continue to no later than 5:45 p.m. to allow the School Board and the School Administration to prepare for the Formal Session of the School Board Meeting.

In addition to Superintendent Spence, the following School Board members were present in the Einstein Lab: Chair Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Manning, Ms. Owens, Ms. Riggs (arrived at 4:02 p.m.), and Ms. Weems (arrived at 4:08 p.m.). The following School Board member was attending via Zoom: Ms. Hughes (online at 4:08 p.m.; health reasons).

The following School Board members were not in attendance: Ms. Franklin (out of town/work commitment) and Ms. Holtz (health reasons).

- A. **School Board Administrative Matters and Reports:** Chair Rye mentioned the VSBA annual convention and sign-up sheet if interested in attending; Virginia Beach Education Foundation event on Thursday, October 13 – groundbreaking ceremony for the new house project
- B. **School Discipline and Behavioral Supports:** Heidi Janicki, Ph.D., Director of Research and Evaluation, Office of Planning, Innovation, and Accountability presented the School Board information about 2021-2022 discipline data within the context of historical trends and behavioral supports; reviewed the purpose of data: provided end of year data for 2021-2022, review 2021-2022 data as part of trends over the last 20 years, review perceptions of schools providing a safe and orderly place to learn; behavioral supports: proactive supports for students, support for teachers/school teams, professional learning; 2021-2022 snapshot: 26,233 referrals, 146.6 average referrals per day, 49% repeat offenders, 12,807 suspensions, 71.5 average suspensions per day, 49% suspension rate; shared a breakdown of students by groups; shared discipline data trends over the last 20 years; discipline referral data included number of referrals, percent of students referred at least one time, percent of referred students who are repeat offenders; shared data regarding referral ratios for student groups (black and white; male and female; economically disadvantaged and not disadvantaged; special education and not special education); shared referral data for specific offenses; reviewed data – percent of referrals that included a “persistently dangerous” offense, number of offenses classified as “persistently dangerous”, percent of referred students with at least one fighting/aggression offense, noted 2021-2022 discipline guidelines changed and offense categories and offenses changed; suspension data overview – percent of enrolled students who are suspended at least once, percent of referred students who are suspended at least once, percent of referrals resulting in suspension by suspension type; reviewed perception data – perceptions of school being a safe and orderly place to learn, noted 2019-2020 –

School Board of the City of Virginia Beach
School Administration Building #6 Municipal Center
2512 George Mason Drive,
Virginia Beach, VA 23456

Tuesday, October 11, 2022
School Board Regular Meeting
Page 2 of 8

survey administered prior to the pandemic, 2020-2021 – data impacted by 43 percent of students attending school virtually.

Shared summary of information: discipline referrals – general downward trend in referral data and then stabilizing; referrals ratios for student groups - in the past, there were trends of increasing disparity, but this trend in general has not continued more recently or in 2021-2022, higher disparity has been found at elementary school, especially for male students relative to female students, in many cases, lower disparity has been found at high school; referrals for “persistently dangerous” and fighting/aggression offenses - increases in number of “persistently dangerous” offenses at middle and high schools since 2017-2018, increasing trend in fighting/aggression offenses prior to pandemic, especially at elementary schools; suspensions - percent of overall student population being suspended has been relatively stable in more recent years, percent of referred students suspended has increased in 2021-2022 at all school levels, referrals resulting in OSS have increased; perception data - school staff and parents consistently view school as safe and orderly place, MS and HS students have had a positive trend in perceptions of school being safe and orderly and perceptions consistently positive at ES. Matthew Delaney, Chief Schools Officer continued the presentation and provided a brief overview of the behavioral supports in Virginia Beach City Public Schools; proactive supports for students: positive behavioral interventions and supports (PBIS), school counseling focus, responsive classroom practices; proactive supports for staff – professional learning, shared a list of various trainings, noted over 1,900 staff members engage in professional learning; shared a video about behavioral supports in VBCPS; mental health supports for students - Rapid Response Program through Virginia Beach Child & Youth Behavioral Health, Bridge Program through Children's Hospital of the King's Daughters, suicidal ideation resource for school-based mental health staff, return to School Plan of Action Meeting Form; mentioned the BASE program (Behavior and Social Emotional) and CHOICES program.

The presentation continued with questions and comments regarding clarification of referral data; survey about perceptions; parental permission for behavioral supports; student code of conduct; percent of students referred once; BASE program and how many can be accommodated; parental/guardian involvement; percentage of referrals; number of behavior support specialists; ratio of disparity between elementary and high school; early intervention; equity plan; professional learning; and building relationships.

The administrative, informal, and workshop session concluded at 5:11 p.m.

2. **Closed Session:** At 5:13 p.m. Ms. Anderson made a motion, seconded by Vice Chair Melnyk that the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711 to deliberate on the following matters:
 1. A closed meeting pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 1, as amended,
 - A. (1) for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals:
- Namely to discuss:
1. Contract matters related to the School Board Attorney's Contract and job description.
 2. Audit Committee recommendations regarding personnel matters.

There were eight (8) ayes in favor of the motion to recess into Closed Session: Chair Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 8-0-0.

Individuals present for discussion in the order in which matters were discussed:

A.1. PERSONNEL MATTERS

1. Contract matters related to the School Board Attorney's Contract and job description: School Board members: Chair Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems; Superintendent Spence; Regina M. Toneatto, Clerk of the Board.

School Board of the City of Virginia Beach
School Administration Building #6 Municipal Center
2512 George Mason Drive,
Virginia Beach, VA 23456

Tuesday, October 11, 2022
School Board Regular Meeting
Page 3 of 8

2. Audit Committee recommendations regarding personnel matters: School Board members: Chair Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems; Superintendent Spence; Regina M. Toneatto, Clerk of the Board.

Kamala H. Lannetti, School Board Attorney, was present in the Closed Session from 5:27 p.m. to 5:28 p.m.

The School Board reconvened at 5:29 p.m.

Certification of Closed Session: Vice Chair read the Certification of Closed Meeting:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Vice Chair Melnyk made the motion, seconded by Ms. Manning. There were eight (8) ayes in favor of the motion for Certification of Closed Session: Chair Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems.

Vice Chair Melnyk made the following motion: that the School Board adopt the job description for the School Board Attorney and in addition the changes to the Audit Department as follows:

1. Revise the Internal Auditor job description and place it on Grade 28. Revise the salary range for this position to start at \$125,000.
2. Change the Office of Internal Audit's Office Associate position to an Executive Office Associate on Grade 13 and change the job description for Executive Office Associate to add – reporting to a chief, school board attorney, or school board auditor.
3. Move the other Internal Auditor positions to U20.
4. Change the Office of Internal Audit Summer Intern hourly rate to \$20.00 per hour.
5. Ms. Karen Woodson's pay for serving as the Acting Internal Auditor began on August 1st and will continue beyond the 31st deadline until a new auditor is hired.
6. Change the name from the Office of Internal Audit to the Department of Internal Audit.

Ms. Felton seconded the motion. Chair Rye called for a vote. The School Board Clerk announced there were eight (8) ayes in favor of the motion: Chair Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems.

3. **School Board Recess:** Chair Rye adjourned the administrative, informal, and workshop session at 5:31 p.m.
4. **Formal Meeting (School Board Chambers)** **6:00 p.m.**
5. **Call to Order and Roll Call:** Chair Rye convened the meeting of the School Board in the School Board chamber at 6:00 p.m. on the 11th day of October 2022 and noted members of the public will be able to observe the School Board meeting through livestreaming on vbschools.com, broadcast on VBT Channel 47, and on Zoom.

In addition to Superintendent Spence, the following School Board members were present in the School Board chamber: Chair Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The following School Board member was attending via Zoom: Ms. Hughes (online at 6:01 p.m.; health reasons).

The following School Board members were not in attendance: Ms. Franklin (out of town/work commitment) and Ms. Holtz (health reasons).

6. **Moment of Silence followed by the Pledge of Allegiance**

School Board of the City of Virginia Beach
School Administration Building #6 Municipal Center
2512 George Mason Drive,
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Tuesday, October 11, 2022
School Board Regular Meeting
Page 4 of 8

- 7. Student, Employee and Public Awards and Recognition:** There were no awards or recognitions presented at the meeting.
- 8. Adoption of the Agenda:** Chair Rye called for any modifications to the agenda as presented. Hearing none, Chair Rye called for a motion to approve the agenda as presented. Ms. Anderson made the motion, seconded by Ms. Manning. Without discussion, Chair Rye called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion: Chair Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Hughes, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems.
- 9. Superintendent's Report:** There was no report presented at the meeting.
- 10. Approval of Meeting Minutes**
- A. September 27, 2022 Regular School Board Meeting: Chair Rye called for any modifications to the September 27, 2022 regular School Board meeting minutes as presented. Hearing none, Chair Rye called for a motion to approve the September 27, 2022 meeting minutes as presented. Ms. Riggs made the motion, seconded by Ms. Weems. Without discussion, Chair Rye called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion: Chair Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Hughes, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems.
- 11. Public Comments (until 8:00 p.m.)**
- Chair Rye announced the School Board will hear public comments on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division from citizens and delegations who signed up with the School Board Clerk prior to the meeting. Chair Rye mentioned information regarding speaker process, decorum and order, and submitting comments via group email.

There were fourteen (14) in person speakers (including eight (8) student speakers); topics discussed were VDOE Model Policies; transgender students; transgender policy; school bathrooms; and Linkhorn Park Elementary School.

The Public Comments ended at 6:45 p.m.

12. Information

- A. Educational Equity Plan: Ty Harris, Director, Office for Diversity, Equity and Inclusion presented the School Board information on the Educational Equity Plan; reviewed definition of equity from Policy 5-4; recapped work done previously with the Administrative Equity Planning Committee and School Board members on the committee – Ms. Weems and Ms. Owens; reviewed each goal of the *Compass to 2025* and the high yield strategies for equitably meeting each goal:
- Goal 1 – Educational Excellence
High Yield Strategies
- Implement and share teaching practices that foster deeper learning and engagement and are adaptable to diverse student needs, with an emphasis on Black males, economically disadvantaged, English learners (ELs), and students with disabilities (SWD).
 - Incorporate multicultural resources and materials into the curriculum at all levels
 - Develop and embed protocols in curriculum that help facilitate effective classroom discussions from multiple perspectives
- Goal 2 – Student Well-Being
High Yield Strategies
- Implement prevention and intervention strategies and alternatives to suspension
 - Increase the number and diversity of mentorship opportunities.
 - Amplify student voice through increased opportunities for leadership and input into school-level decisions to ensure a sense of belonging across diverse student groups.
- Goal 3 – Student Ownership of Learning
High Yield Strategies
- Offer supplementary and extended learning experiences at the secondary level to address disparities in advanced coursework participation.

School Board of the City of Virginia Beach
School Administration Building #6 Municipal Center
2512 George Mason Drive,
Virginia Beach, VA 23456

Tuesday, October 11, 2022
School Board Regular Meeting
Page 5 of 8

- Further promote and expand equitable access to services and programs that support students' future aspirations
- Increase awareness around entry points and support for students interested in enrolling in advanced coursework and programs

Goal 4 – An Exemplary, Diversified Workforce

High Yield Strategies

- Continue to strengthen the recruitment and selection process
- Increase employee retention by fostering a positive working environment

Goal 5 – Mutually Supportive Partnerships

High Yield Strategies

- Partner with local agencies to provide wraparound services for students and families
- Create an accessible database of translators
- Create an accessible partnership database

Goal 6 – Organizational Effectiveness & Efficiency

High Yield Strategies

- Provide adequate and sustainable human and capital resources
- Collaborate with community, business or organizations to leverage resources to support equitable opportunities to level the "playing field"
- Proposed Indicators for the Data Dashboard
- Develop and publish an equity data dashboard

The presentation continued with questions and comments regarding the equity plan and the direction the plan is going; Goal 4; Goal 6 and level of transparency; reading levels; discipline issues; training; advanced coursework; certifications instead of AP classes; strategic plan and equity components; limitation on advanced classes; outreach and encouragement for academy programs (example – Environmental Studies program); *Compass to 2025*; recognizing students with special needs; and course offerings.

- B. State and Federal Accountability, The Status of Our Schools: Scott Dunn, Testing Specialist, Office of Student Assessment, presented the School Board information related to the 2022-2023 State and Federal Accountability, Status of Our Schools; shared overview of presentation; provided a brief refresher of accreditation indicators and benchmarks; achievement – passing scores (reading, writing, math, and science), growth included on grades 3-8 reading and math assessments, English learner progress included on the ACCESS for ELLs assessment; chronic absenteeism – waived for 2022-2023; high schools have additional state accreditation indicators – graduation and completion index, cohort dropout rate, CCCRI (College, Career, and Civic Readiness Index); reviewed state accreditation performance levels: Level 1 – At or Above Standard, Level 2 – Near Standard or Improvement from Below Standard, Level 3 – Below Standard; reviewed accreditation status: Accredited – all school quality indicators are in the Level 1 or Level 2 range, Accredited with Conditions – when any school quality indicator is in the Level 3 range, Accreditation Denied – when a school or school division fails to implement school division or school corrective action plans; mentioned Triennial Accreditation cycle; shared for the 2022-2023 school year – all VBCPS schools are accredited; reviewed school quality indicators summary; noted our schools met the Level 1 benchmark for 1,470 indicators which is 93% of the indicators; reviewed accreditation indicators for the "all students" group; for Science there were three elementary schools and one high school at Level 2 and one elementary school at Level 3; for English there were two elementary schools, eleven middle schools and six high schools at Level 2; for Math there were two elementary schools, six middle schools and one high school at Level 2; mentioned chronic absenteeism – continues to be a concern; plan for 2022-2023: school will monitor attendance, PCI (plan for continuous improvement) goals and action steps, new reports to assist schools, new student response team attendance support plan, resources and list of tiered interventions. Reviewed federal accountability standards implemented as part of the Every Student Succeeds Act (ESSA) of 2015; shared comparisons of state accreditation and federal accountability; status of our schools – no federal designations of required support and improvement; participation rates – 95% - noted seventeen schools (two elementary schools, four middle schools, eleven high schools) did not meet 95% for one or more groups; summary of accomplishments: all school accredited, no school identified for support under ESSA; summary of

School Board of the City of Virginia Beach
School Administration Building #6 Municipal Center
2512 George Mason Drive,
Virginia Beach, VA 23456

Tuesday, October 11, 2022
School Board Regular Meeting
Page 6 of 8

areas of focus: Level 2/3 schools, chronic absenteeism, participation. A question was asked regarding a link to the state site for more information on individual schools.

Note: Ms. Hughes disconnected from the Zoom meeting at approximately 7:40 p.m.

- C. Calendar Adjustment: Matthew Delaney, Chief Schools Officer presented the School Board information regarding calendar adjustments to the 2022-23 and 2023-24 school calendars; adjustments to the calendars are needed based on final exams, graduation start times and the Presidential Primary; 2022-2023 calendar adjustment: June 13-16 – High School adjusted dismissal, allows for final exams to be completed, graduation start time; 2023-2024 calendar adjustments: March 4 staff day to Tuesday, March 5 – Presidential Primary-Super Tuesday, June 11-14 – High School adjusted dismissal, allows for final exams to be completed, graduation start time.
- D. Tri-Campus Update: Heidi Janicki, Ph.D., Director of Research and Evaluation, Office of Planning, Innovation, and Accountability and Melisa Ingram, Executive Director of Facilities Services, Department of School Division Services presented the School Board an update on the Tri-Campus, which includes input from the school community about the preferred delivery model for the Tri-Campus elementary schools and next steps related to design of the B.F. Williams / Bayside 6th (Grade 4-6 Replacement) project, CIP 1-028. Design for this project could start as early as fall/winter 2023, if design services begin with the proposed Public-Private Education Facilities and Infrastructure Act (PPEA) Interim Agreement; Dr. Janicki began with an overview of the presentation; community input: community meetings, parent and staff surveys; input opportunities announced in a variety of ways (multiple emails, paper flyers, vbschools.com information page, school marque); four community forums held in August and September (3 in-person and 1 virtual), 17 community members attended, two-thirds preferred to keep current model and one-third preferred to change the model to three K-5 schools; input regarding current model: sense of community at campuses, same age groups help with safety and comfort level, specialization and focus on each age group, concerns about siblings at more than one school; input regarding K-5 model: no moving across schools, siblings at one school, concerns regarding – equitable distribution of resources, transportation, large age gaps and mixing of grade levels; parent survey: 727 surveys submitted – 44% response rate; staff survey: 124 surveys submitted – 41% response rate; reviewed survey results; overall 53% of parents who responded preferred the current delivery model; comments from parents who preferred current delivery model: developmentally appropriate grouping of students, sense of safety/security, challenge with multiple students at multiple schools; comments from parents who preferred K-5 model: challenge with transitions, challenge with multiple students at multiple schools; 92 to 95 percent of parents who provided a rating indicated they were satisfied or very satisfied with the various components.
- Staff survey results indicated 63% of staff respondents preferred the current delivery model; noted 70% of staff with more than 5 years and 56% of staff with 5 years or less at their school preferred the current model; comments from staff who preferred the current delivery model: targeted specialized instruction, strong collaboration, school design; comments from staff who preferred K-5 model: challenge with transitions, mobility within student population, inconsistencies across schools; at least 70% of all staff agreed that students feel valued, are offered a sense of community, teachers have access to quality collaboration sessions and support from colleagues and content specialist; implications of community input – continue with the current delivery model when the Williams replacement school is designed and built.
- Ms. Ingram continued the presentation and reviewed the Williams Elementary/Bayside 6th Replacement (CIP 1-028); programmed: Grades 4, 5, & includes Bayside 6th grade campus; new school planning size: +/- 145,000 SF; optimal capacity 950 students - Grades 4-5: 500 +/-, Bayside 6th grade campus: 450 +/-; reviewed next steps: October 18 – City Council to take action on PPEA Interim Agreement, if approved: design process to start as early as this fall, if not approved: design process to start SY24/25; the presentation continued with questions and comments regarding school performance indicators; reason for Tri-Campus model; comfortable with community input; communication regarding outcome from City Council; Superintendent Spence will share information regarding outcome from City Council.

- 13. Return to public comments if needed:** As noted under agenda item #11, Public Comments ended at 6:45 p.m.

School Board of the City of Virginia Beach
School Administration Building #6 Municipal Center
2512 George Mason Drive,
Virginia Beach, VA 23456

Tuesday, October 11, 2022
School Board Regular Meeting
Page 7 of 8

14. Consent Agenda: Chair Rye read the following items on the Consent Agenda:

- A. Easement Agreement(s):
1. An Achievable Dream Academy Addition to Lynnhaven Middle School Dominion Energy Easement Agreement: Recommendation that the School Board approve a motion authorizing the Chair to execute a public utility easement agreement with Dominion Energy Virginia, which will allow the extension of underground utilities needed to provide utility service as part of the construction of the addition to the Lynnhaven Middle School for An Achievable Dream Academy.
 2. John B. Dey Easement Agreement: Recommendation that the School Board authorize the Chair to execute two public utility easements and a pedestrian access easement with the City, which will provide important safety features and public health benefits related to the public sidewalk and public utility needs associated with the modernization project at John B. Dey Elementary School.
- B. Recommendation of General Contractor:
1. Seatack, Linkhorn Park, and New Castle Elementary Schools Boiler Replacement: Recommendation that the School Board approve a motion authorizing the Superintendent to execute a contract with Colonial Web Contractors Company for the Boiler Replacements for Linkhorn Park, New Castle and Seatack Elementary Schools in the amount of \$1,401,700.
- C. Policy Review Committee Recommendations: Recommendation that the School Board approve Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain bylaws and policies as reviewed by the PRC at its September 15, 2022 meeting.
1. Policy 3-63/Safety: Weapons on School property: The PRC recommends scrivener's changes and updating the legal references.
 2. Policy 5-22/Teacher Removal of Students from Class for Disruptive Behavior: The PRC recommends scrivener's changes and updating the legal references.
 3. Policy 5-23/Students Over 20: The PRC recommends amending the language to reflect current language as well as scrivener's changes.
 4. Policy 5-24/Dropouts: Prevention/Intervention and Retrieval: The PRC recommends updating the legal references.
 5. Policy 5-42/Property Damage: The PRC recommends amending the language and removing outdated language as well as updating the legal references.
 6. Policy 5-55/Health Services/Health Services manual: The PRC recommends formatting changes.
 7. Policy 5-57/Medications: The PRC recommends amendments to add procedures for albuterol and updating the legal references.
 8. Policy 5-60/Toxic Art materials: The PRC recommends scrivener's changes.
 9. Policy 5-63/Early Dismissal/Leaving School Grounds: The PRC recommends scrivener's changes.
 10. Policy 5-65/Search and Seizure: The PRC recommends scrivener's changes and updating the legal references.
 11. Policy 5-68/Sex Offender Registry Notifications: The PRC recommends scrivener's changes.
 12. Policy 5-70/Employment Counseling and Placement Services: The PRC recommends updating the legal reference.
 13. Policy 5-72/Student Photographs/Class Rings/Other Sales: The PRC recommends amendments to refer to procurement procedures rather than list all procedures in the policy.
 14. Policy 5-75/Indigent Students: The PRC recommends updating the legal reference.
 15. Policy 6-23/Curriculum Documents: the PRC recommends scrivener's changes.
 16. Policy 5-52/Class Size: The PRC recommends removing an unnecessary reference.
 17. Policy 6-73/Testing and Assessment: The PRC recommends adding clarifying language.
- D. Religious Exemption(s): Recommendation that the School Board approve Religious Exemption Case Nos. RE-22-13, RE-22-14, RE-22-15, RE-22-16, RE-22-17, RE-22-18, RE-22-19, RE-22-20, RE-22-21.

Chair Rye called for a motion to approve the items on the Consent Agenda as presented. Ms. Riggs made the motion, seconded by Ms. Anderson. Chair Rye called for a vote. The School Board Clerk announced there were eight (8) ayes in favor of the motion: Chair Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 8-0-0.

School Board of the City of Virginia Beach
School Administration Building #6 Municipal Center
2512 George Mason Drive,
Virginia Beach, VA 23456

Tuesday, October 11, 2022
School Board Regular Meeting
Page 8 of 8

15. Action

- A. Personnel Report / Administrative Appointments: Chair Rye called for a motion to approve the October 11, 2022 personnel report and administrative appointments. Ms. Riggs made the motion, seconded by Ms. Owens that the School Board approve the appointments and the acceptance of the resignations, retirements, and other employment actions as listed on the October 11, 2022 personnel report along with administrative appointments as recommended by the Superintendent. Without discussion, Chair Rye called for a vote. The School Board Clerk announced there were eight (8) ayes in favor of the motion: Chair Rye, Vice Chair Melnyk, Ms. Anderson, Ms. Felton, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 8-0-0. There were no administrative appointments.

16. Committee, Organization or Board Reports: Chair Rye mentioned the Virginia Beach Education Foundation event – house project groundbreaking event on Thursday, October 13, Chair Rye also mentioned the VBEF grant deadline for innovation learning on October 14, Beach Bags food drive on October 27, TGIF celebration on December 8 at the Sandler Center from 5:30 p.m. to 8:00 p.m., Governance Committee: received updates on the Legal Department – hiring of paralegal end of October, working on case management system, protocols manual will be an electronic manual, Holland Road Annex transition; Ms. Riggs shared Policy Review Committee meeting on Thursday, October 13th at 11:00 a.m., Siter Cities at FilFest the past weekend and the new youth ambassador was present; and Vice Chair Melnyk mentioned the Audit Committee meeting on October 26th at 1:00 p.m.

17. Return to Administrative, Informal, Workshop or Closed Session matters: The Closed Session was conducted during the Administrative, Informal, and Workshop session. See agenda item #2.

18. Adjournment: Chair Rye adjourned the meeting at 8:35 p.m.

Respectfully submitted:

Regina M. Toneatto, Clerk of the School Board

Approved:

Carolyn T. Rye, School Board Chair



Subject: Interim Financial Statements – September 2022 **Item Number:** 12A

Section: Information **Date:** October 25, 2022

Senior Staff: Crystal M. Pate, Chief Financial Officer

Prepared by: Daniel G. Hopkins, Director of Business Services

Presenter(s): Crystal M. Pate, Chief Financial Officer
Daniel G. Hopkins, Director of Business Services

Recommendations:

It is recommended that the School Board review the attached financial statements.

Background Summary:

Pursuant to Section 22.1-115 of the Code of Virginia, as amended, and other applicable sections, the enclosed Interim Financial Statements are presented.

Source:

Section 22.1-115 of the Code of Virginia, as amended

Budget Impact:

None



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

INTERIM FINANCIAL STATEMENTS
FISCAL YEAR 2022-2023
SEPTEMBER 2022

The financial statements include the following:

	<u>Page</u>
School Operating Fund:	
Revenues by Major Source	A1
Expenditures and Encumbrances by Category	A3
Expenditures and Encumbrances by Budget Unit	
within Category	A5
Revenues and Expenditures/Encumbrances Summary	B1
Balance Sheet	B2
Revenues by Account	B3
Special Revenue and Proprietary Funds:	
Athletics	B5
Cafeterias	B6
Textbooks	B7
Risk Management	B8
Communication Towers/Technology	B9
Grants	B10
Health Insurance	B13
Vending Operations	B14
Instructional Technology	B15
Equipment Replacement	B16
Capital Projects Funds Expenditures and Encumbrances	B17
Green Run Collegiate Charter School	B18

The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each cost center and fund for reporting and budgetary control purposes.

School Operating Fund

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

School Operating Fund Revenues (pages B1, B3-B4)

Revenues realized this month totaled **\$76.6 million**. Of the amount realized for the month, **\$39.3 million** was realized from the City, **\$9.1 million** was received in state sales tax, and **\$25.7 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue. A payment of **\$2,253,058** in Impact Aid was received from the Federal Government this month.

School Operating Fund Expenditures (page B1)

The percent of the total current fiscal year budget expended and encumbered through this month was **20.62%**. The percent of expenditures and encumbrances to the total actual expenditures and encumbrances for the same period in FY 2022 was **19.83%**, and FY 2021 was **19.03%**. Please note that **\$25,591,033** of the current year budget is funded by the prior year fund balance for encumbrances.

Athletics Fund (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. This fund has realized **\$1,088** (interest) this month or **91.0%** of the estimated revenue for the current fiscal year compared to **91.0%** of FY 22 actual. Expenditures totaled **\$454,163** for this month. This fund has incurred expenditures and encumbrances of **25.7%** of the current fiscal year budget compared to **23.1%** of the FY 22 actual. Please note that **\$685,490** of the current year budget is funded by the prior year fund balance for encumbrances.

Cafeterias Fund (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. The fund realized **\$819,144** (includes **\$779,645** for service charges) this month or **2.9%** of the estimated revenue for the current fiscal year compared to **2.8%** of the FY 22 actual. Expenditures totaled **\$2,051,712** for this month. This fund has incurred expenditures and encumbrances of **8.1%** of the current fiscal year budget compared to **8.5%** of the FY 22 actual. Please note that **\$2,237,274** of the current year budget is funded by the prior year fund balance (**\$1,746,509**) and prior year fund balance for encumbrances (**\$490,765**).

Textbooks Fund (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. The fund realized **\$419,681** (includes **\$415,287** from the Department of Education) this month or **25.0%** of the estimated revenue for the current fiscal year compared to the **25.3%** of the FY 22 actual. Expenditures totaled **\$183,040** for this month. This fund has incurred expenditures and encumbrances of **60.9%** of the budget for the current fiscal year compared to **80.4%** of the FY 22 actual. Please note that **\$2,007,046** of the current year budget is funded by the prior year fund balance (**\$1,859,296**) and prior year fund balance for encumbrances (**\$147,750**).

Risk Management Fund (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. The fund realized **\$9,380** in revenue (includes **\$4,464** in interest) this month. Expenses for this month totaled **\$326,327** (includes **\$117,141** in Worker's Compensation payments, **\$11,201** in Motor Vehicle insurance premiums, and **\$2,252** in Fire and Property insurance premiums).

Communication Towers/Technology Fund (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. The fund realized **\$13,180** in revenue (includes **\$4,112** in tower rent-Cox High, **\$6,245** in tower rent-Tech Center, and **\$1,766** in tower rent-Woodstock Elementary) this month or **42.2%** of the estimated revenue for the current fiscal year compared to **44.2%** of FY 22 actual. Please note that **\$284,000** of the current year budget is funded by the prior year fund balance.

Grants Fund (pages B10-B12)

The Grants Fund accounts for certain private, Commonwealth of Virginia, and Federal grants (with matching local funds, if required). A total of **\$6,293,265** in expenditures was incurred for various grants this month.

Health Insurance Fund (page B13)

The Health Insurance Fund accounts for the health insurance program and the administration thereof for the City and School Board employees. Revenues for this month totaled **\$15,621,769** (including City and School Board (employer and employee) premium payments). Expenses for this month totaled **\$16,816,377**. This includes medical and prescription drug claim payments for City and School Board employees.

Vending Operations Fund (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. A total of **\$13,667** in revenue (vending receipts) has been realized this month or **21.9%** of the estimated revenue for the current fiscal year compared to **22.9%** of FY22 actual. Please note that **\$6,000** of the current year budget is funded by the prior year fund balance.

Instructional Technology Fund (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. The fund realized **\$4,132** in revenue (interest) this month. Expenses for the month totaled **\$6,585**. Please note that **\$611,696** of the current year budget is funded by the prior year fund balance (**\$560,840**) and prior year fund balance for encumbrances (**\$50,856**).

Equipment Replacement Fund (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. The fund realized **\$158** in revenue (interest) this month. Expenses for the month totaled **\$7,660**. Please note that **\$400,899** of the current year budget is funded by the prior year fund balance (**\$372,300**) and prior year fund balance for encumbrances (**\$28,599**).

Capital Projects Funds (page B17)

The Capital Projects Funds accounts for the financial resources used for the construction of major capital facilities (e.g., schools). A total of **\$3,611,303** in expenditures was incurred for various school capital projects this month. This includes **\$843,336** for Energy Performance projects, **\$1,107,002** for HVAC Systems Phase III Renovation and Replacement projects, **\$828,868** for Ground Phase III Renovation and Replacement projects, **\$665,089** for Various Renovation and Replacement Phase III projects, and **\$307,222** for Phone System Replacement project.

Green Run Collegiate Charter School Fund (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all of the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$4,363,929** in revenue for the current fiscal year (from School Operating Fund) or **100.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **12.8%** of the current year fiscal year budget compared to **11.3%** of FY 22. Please note that **\$1,421** of the current year budget is funded by the prior year fund balance for encumbrances.

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
SEPTEMBER 1, 2022 through SEPTEMBER 30, 2022

5

Batch Entry Name	Description		Account From		Account To	Transfer Amount
23-09-01	To support funding for Temporary Employee (TEA) requests	FROM	Facilities & Maintenance Services Improvement Sites Buildings Alteration & Improvement Repair and Maintenance Services	TO	Facilities & Maintenance Services Part-time or Temporary Non-instructional Social Security Taxes	\$ 155,723
23-09-01	To support funding for Temporary Employee (TEA) requests	FROM	Security and Emergency Management Other Purchased Services	TO	Security and Emergency Management Part-time or Temporary Non-instructional	\$ 8,852
23-09-01	To support funding for Temporary Employee (TEA) requests	FROM	School Division Services Part-time or Temporary Non-instructional	TO	Facilities & Maintenance Services Part-time or Temporary Non-instructional Social Security Taxes	\$ 2,400
23-09-01	To cover consumable supplies for Tech Center instructional supplies	FROM	Facilities & Maintenance Services Repair & Maintenance Supplies	TO	Tech and Career Ed Classroom Instructional Supplies	\$ 3,000
23-09-01	To purchase new Ring Central phones for Transportation	FROM	School Division Services Part-time or Temporary Non-instructional	TO	Telecommunications Radio and Communication Equipment	\$ 1,872
23-09-01	To support funding for Temporary Employee (TEA) requests	FROM	Instructional Prof Growth & Innovation Other Purchased Services	TO	Instructional Prof Growth & Innovation Part-time or Temporary Instructional	\$ 6,800
23-09-01	To support funding for Temporary Employee (TEA) requests	FROM	Special Ed Support Travel/Professional Improvement	TO	Special Ed Classroom Part-time or Temporary Non-instructional Social Security Taxes	\$ 7,428
23-09-01	To support funding for Temporary Employee (TEA) requests	FROM	Special Ed Classroom Teacher Substitutes ES Teacher Substitutes MS Teacher Substitutes HS Teacher Assistants Payments to Parents	TO	Special Ed Classroom Part-time or Temporary Non-instructional Social Security Taxes	\$ 53,373
23-09-01	To increase the budget for salaries	FROM	Human Resources Workshops Records Management Printing, Reproduction, and Photographic Services Part-time or Temporary Non-instructional	TO	Human Resources Clerical Personnel	\$ 56,000
23-09-01	To support funding for Temporary Employee (TEA) requests	FROM	Elementary Classroom Instructional Supplies Teacher Substitutes ES	TO	Elementary Classroom Cafeteria Monitors	\$ 100,000
23-09-01	To support funding for Temporary Employee (TEA) requests	FROM	School Leadership Workshops Stipends Food Services Other Purchased Services Travel/Professional Development Travel Books and Publications New Machinery/Equip & Furniture/Fixture	TO	School Leadership Part-time or Temporary Non-instructional	\$ 122,158
23-09-02	To support funding for Temporary Employee (TEA) requests	FROM	Alternative Ed Support Instructional Supplies	TO	Alternative Ed Support Part-time or Temporary Instructional HS	\$ 1,867
23-09-04	To establish a budget for the new cost center Student Services	FROM	Guidance Records Management, Printing, Reproduction and Photographic Services	TO	Student Services Records Management, Printing, Reproduction and Photographic Services	\$ 500
23-09-04	To establish a budget for the new cost center Student Services	FROM	Guidance Technology Contracting Services	TO	Student Services Technology Contracting Services	\$ 1,932
23-09-04	To establish a budget for the new cost center Student Services	FROM	Guidance Other Purchased Services	TO	Student Services Other Purchased Services	\$ 500
23-09-04	To establish a budget for the new cost center Student Services	FROM	Guidance Travel/Professional Development Travel	TO	Student Services Travel/Professional Development Travel	\$ 6,500
23-09-04	To establish a budget for the new cost center Student Services	FROM	Guidance Travel/Routine-Business Operations	TO	Student Services Travel/Routine-Business Operations	\$ 3,500
23-09-04	To establish a budget for the new cost center Student Services	FROM	Guidance Instructional Supplies	TO	Student Services Instructional Supplies	\$ 10,500

VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

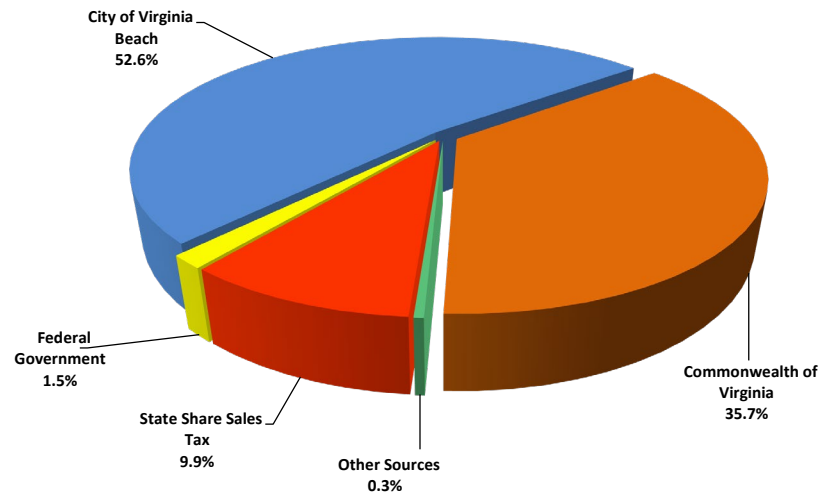
REVENUES

SEPTEMBER 2022

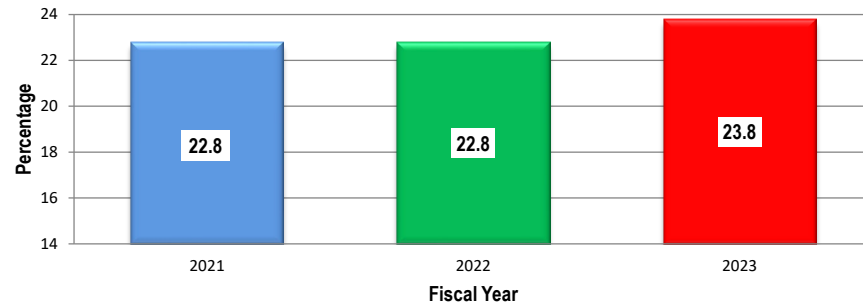
BY MAJOR SOURCE	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (1)	TREND *
COMMONWEALTH OF VIRGINIA	2023	329,054,593	<-----	73,847,231	22.44%	A
	2022	317,437,827	296,840,759	68,072,558	21.44%	
	2021	297,791,599	295,922,940	67,237,788	22.58%	
STATE SALES TAX	2023	91,899,883	<-----	17,362,080	18.89%	A
	2022	81,922,118	98,227,243	12,132,111	14.81%	
	2021	79,209,739	87,120,778	10,703,357	13.51%	
FEDERAL GOVERNMENT	2023	13,500,000	<-----	5,581,330	41.34%	A
	2022	13,500,000	17,115,879	5,604,879	41.52%	
	2021	13,500,000	18,243,225	4,927,385	36.50%	
CITY OF VIRGINIA BEACH	2023	484,969,263	<-----	121,668,844	25.09%	A
	2022	467,563,377	467,563,377	115,290,838	24.66%	
	2021	460,646,169	460,496,169	111,190,158	24.14%	
OTHER SOURCES	2023	3,182,803	<-----	1,097,104	34.47%	A
	2022	3,132,803	4,747,277	787,189	25.13%	
	2021	3,082,803	2,578,886	393,145	12.75%	
SCHOOL OPERATING FUND TOTAL	2023	922,606,542	<-----	219,556,589	23.80%	A
	2022	883,556,125	884,494,535	201,887,575	22.85%	
	2021	854,230,310	864,361,998	194,451,833	22.76%	

* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

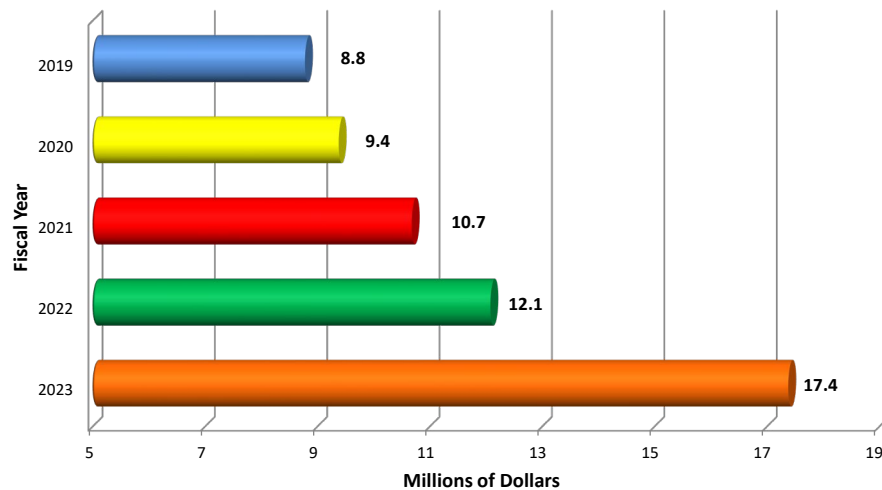
Fiscal Year 2023 Revenue Budget by Major Source



School Operating Fund Revenue
Percentage of Actual to Budget/Actual as of September 30, 2022



State Sales Tax Revenue through September 30, 2022



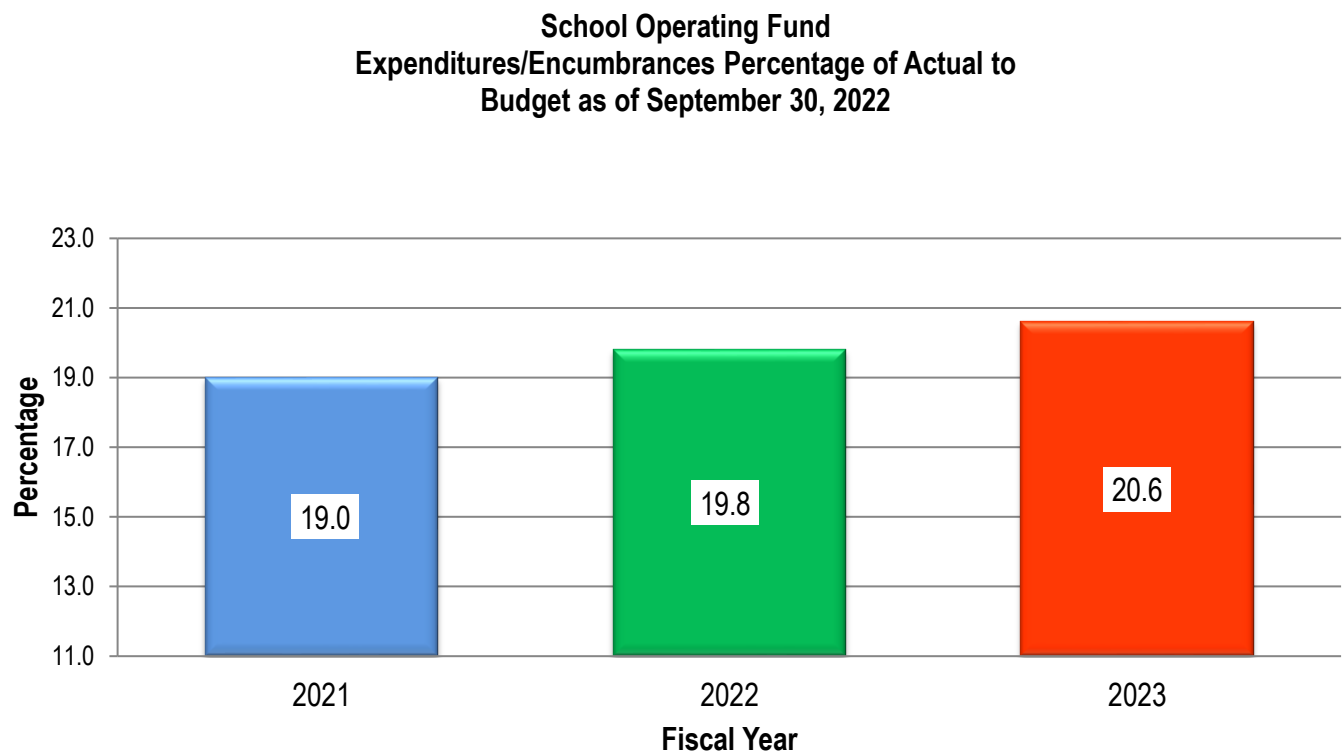
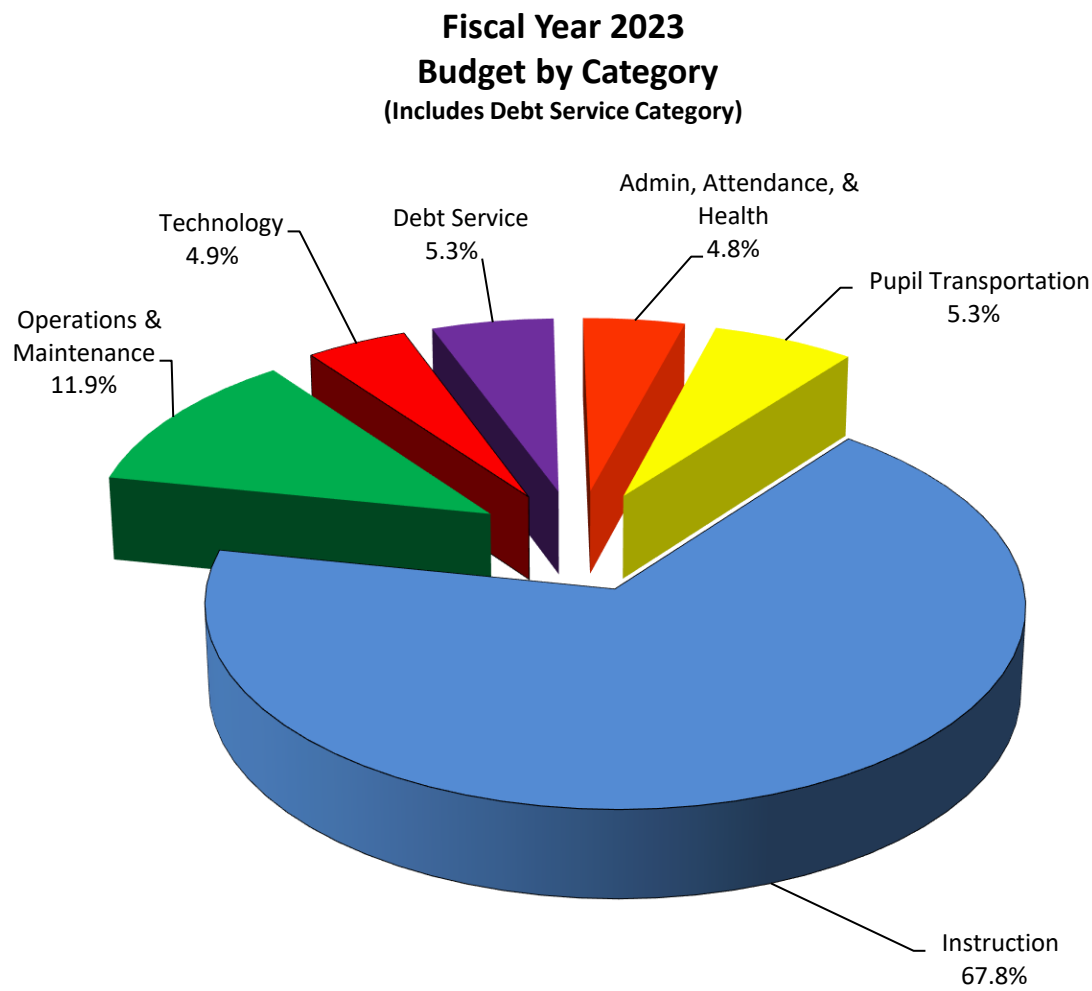
**VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND**

EXPENDITURES/ENCUMBRANCES

SEPTEMBER 2022

BY UNIT WITHIN CATEGORY	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (1)	TREND *
INSTRUCTION CATEGORY	2023	642,715,530	<-----	103,261,516	16.07%	A
	2022	614,402,062	604,384,659	92,128,413	14.99%	
	2021	586,718,111	580,254,096	89,717,918	15.29%	
ADMINISTRATION, ATTENDANCE & HEALTH CATEGORY	2023	45,433,974	<-----	8,616,212	18.96%	A
	2022	39,967,923	37,191,274	7,794,665	19.50%	
	2021	39,954,023	37,155,488	8,921,133	22.33%	
PUPIL TRANSPORTATION CATEGORY	2023	50,005,748	<-----	14,566,809	29.13%	A
	2022	57,952,661	56,231,592	24,090,888	41.57%	
	2021	53,105,367	51,195,223	10,983,873	20.68%	
OPERATIONS AND MAINTENANCE CATEGORY	2023	113,272,733	<-----	35,778,052	31.59%	A
	2022	111,720,045	109,086,784	32,422,408	29.02%	
	2021	99,258,335	98,132,773	29,153,713	29.37%	
TECHNOLOGY CATEGORY	2023	46,635,936	<-----	22,986,422	49.29%	A
	2022	45,370,400	45,104,048	15,951,963	35.16%	
	2021	40,931,369	40,273,374	17,233,543	42.10%	
SCHOOL OPERATING FUND TOTAL (EXCLUDING DEBT SERVICE)	2023	898,063,921	<-----	185,209,011	20.62%	A
	2022	869,413,091	851,998,357	172,388,337	19.83%	
	2021	819,967,205	807,010,954	156,010,180	19.03%	
DEBT SERVICE CATEGORY	2023	50,133,654	<-----	22,728,060	45.33%	A
	2022	49,442,812	45,696,047	19,320,449	39.08%	
	2021	47,630,328	45,227,006	22,711,863	47.68%	

* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE



VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

A 5

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
ELEMENTARY CLASSROOM	182,475,495	16,276,655	22,333,869	448,182	159,693,444	12.5%
MIDDLE CLASSROOM	66,784,719	6,015,599	6,213,295	1,862,650	58,708,774	12.1%
HIGH CLASSROOM	87,169,210	8,170,635	8,536,927	298,545	78,333,738	10.1%
SPECIAL ED CLASSROOM	104,388,500	16,377,163	17,348,218	68,499	86,971,783	16.7%
TECH AND CAREER ED CLASSROOM	20,050,138	1,736,625	2,254,300	20,821	17,775,017	11.3%
GIFTED CLASSROOM	16,094,998	1,537,173	1,557,105	33,435	14,504,458	9.9%
ALTERNATIVE EDUCATION CLASSROOM	6,570,945	545,816	578,154	6,317	5,986,474	8.9%
REMEDIAL ED CLASSROOM	9,736,853	1,038,233	1,489,900	98	8,246,855	15.3%
SUMMER SCHOOL CC	1,600,057	911	1,136,306		463,751	71.0%
SUMMER SLIDE	269,005			379	268,626	0.1%
ADULT ED	2,231,886	170,610	409,131	599	1,822,156	18.4%
GUIDANCE	21,699,531	1,948,352	3,509,759	7,140	18,182,632	16.2%
STUDENT SERVICES	715,763	56,709	158,482		557,281	22.1%
SOCIAL WORKERS SCHOOL	4,411,084	368,542	750,460	511	3,660,113	17.0%
HOMEBOUND	415,783	7,738	20,198		395,585	4.9%
TEACHING AND LEARNING	21,581,362	998,379	9,677,806	247,201	11,656,355	46.0%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	1,269,529	76,517	199,172		1,070,357	15.7%
OFFICE OF DIVERSITY EQUITY AND INCLUSION	552,834	43,074	91,052		461,782	16.5%
STUDENT LEADERSHIP	1,888,129	324,990	483,619		1,404,510	25.6%
SCHOOL LEADERSHIP	2,286,402	308,759	742,616	31,405	1,512,381	33.9%
STUDENT ACTIVITIES	8,929,224	452,467	5,836,660	24,320	3,068,244	65.6%
SPECIAL ED SUPPORT	4,701,175	385,807	916,308	783	3,784,084	19.5%
TECH AND CAREER ED SUPPORT	1,101,690	88,559	256,709	3,272	841,709	23.6%
GIFTED ED SUPPORT	2,644,454	203,915	516,587	4,781	2,123,086	19.7%
ALTERNATIVE ED SUPPORT	2,839,781	233,385	546,015	11,960	2,281,806	19.6%
LIBRARY MEDIA SUPPORT	14,051,967	1,400,248	1,528,954	70,108	12,452,905	11.4%
OFFICE OF PRINCIPAL-ELEMENTARY	29,499,781	2,697,419	6,789,555	185,293	22,524,933	23.6%
OFFICE OF PRINCIPAL-MIDDLE	12,407,793	1,053,699	2,761,841	23,215	9,622,737	22.4%
OFFICE OF PRINCIPAL-HIGH	13,611,278	1,161,561	3,040,062	69,434	10,501,782	22.8%
OFFICE OF PRINCIPAL-TECH AND CAREER ED	736,164	60,688	158,596	912	576,656	21.7%
TOTAL INSTRUCTION	642,715,530	63,740,228	99,841,656	3,419,860	539,454,014	16.1%
ADMIN., ATTENDANCE, AND HEALTH CATEGORY:						
BOARD AND GOVT SERVICES	453,873	35,190	117,836	77,297	258,740	43.0%
LEGAL SERVICES	1,321,500	146,832	244,608		1,076,892	18.5%
OFFICE OF SUPERINTENDENT	1,239,584	91,466	321,495	1,028	917,061	26.0%
MEDIA AND COMMUNICATIONS	2,590,684	183,824	504,989	16,317	2,069,378	20.1%
HUMAN RESOURCES SCHOOL	6,136,579	510,549	1,255,899	150,000	4,730,680	22.9%
PROFESSIONAL GROWTH AND INNOVATION	1,091,679	88,200	215,429		876,250	19.7%
CONSOLIDATED BENEFITS	2,606,985	218,430	630,559	85,309	1,891,117	27.5%
PLANNING INNOVATION AND ACCOUNTABILITY	2,621,359	151,356	478,953	168	2,142,238	18.3%
BUDGET AND FINANCE	8,611,706	420,382	1,755,987	31,686	6,824,033	20.8%
INTERNAL AUDIT	535,541	31,758	119,324		416,217	22.3%
PURCHASING SERVICES	1,229,990	103,017	294,617		935,373	24.0%
HEALTH SERVICES	9,094,760	878,751	990,849	8,300	8,095,611	11.0%
PSYCHOLOGICAL SERVICES	7,342,821	579,192	1,185,105		6,157,716	16.1%
AUDIOLOGICAL SERVICES	556,913	39,573	123,635	6,822	426,456	23.4%
TOTAL ADMIN., ATTENDANCE, AND HEALTH	45,433,974	3,478,520	8,239,285	376,927	36,817,762	19.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

A 6

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
PUPIL TRANSPORTATION CATEGORY:						
TRANSPORTATION MANAGEMENT	4,184,986	324,017	879,373		3,305,613	21.0%
VEHICLE OPERATIONS	29,331,979	1,864,887	6,199,181	3,558,803	19,573,995	33.3%
VEHICLE OPERATIONS-SPECIAL ED	8,474,597	577,385	1,904,463	706,247	5,863,887	30.8%
MONITORING SERVICES-SPECIAL ED	3,719,332	255,216	359,255		3,360,077	9.7%
VEHICLE MAINTENANCE	4,294,854	297,571	872,585	86,902	3,335,367	22.3%
TOTAL PUPIL TRANSPORTATION	50,005,748	3,319,076	10,214,857	4,351,952	35,438,939	29.1%
OPERATIONS AND MAINTENANCE CATEGORY:						
SCHOOL DIVISION SERVICES	348,980	28,633	82,822		266,158	23.7%
FACILITIES AND MAINTENANCE SERVICES	57,646,266	4,583,323	15,160,027	7,127,932	35,358,307	38.7%
CUSTODIAL SERVICES SCHOOL	32,181,829	2,253,517	5,575,304	886,099	25,720,426	20.1%
GROUNDS SERVICES	4,929,962		1,232,490		3,697,472	25.0%
VEHICLE SERVICES	4,282,205	682,658	2,110,491	944,676	1,227,038	71.3%
SAFE SCHOOLS	10,871,389	967,153	1,261,183	160,325	9,449,881	13.1%
DISTRIBUTION SERVICES	2,165,341	156,141	403,342	318	1,761,681	18.6%
TELECOMMUNICATIONS CC	846,761	39,061	747,689	85,354	13,718	98.4%
TOTAL OPERATIONS AND MAINTENANCE	113,272,733	8,710,486	26,573,348	9,204,704	77,494,681	31.6%
TECHNOLOGY CATEGORY:						
ELEMENTARY CLASSROOM	1,787,304	11,174	275,667	1,438,080	73,557	95.9%
MIDDLE CLASSROOM	298,659	80,270	168,295	158,509	(28,145)	109.4%
HIGH CLASSROOM	374,243	34,234	283,017	137,440	(46,214)	112.3%
SPECIAL ED CLASSROOM	204,089	65,640	116,399	86,991	699	99.7%
TECH AND CAREER ED CLASSROOM	904,021	66,592	666,187	178,173	59,661	93.4%
GIFTED CLASSROOM	442,799	33,699	314,857	67,197	60,745	86.3%
ALTERNATIVE EDUCATION CLASSROOM	273,504	2,539	262,455	11,049		100.0%
REMEDIAL ED CLASSROOM	18,061	51,500	51,670		(33,609)	286.1%
SUMMER SCHOOL CC	10,527				10,527	
ADULT ED	131,134	1,062	52,365	20,316	58,453	55.4%
GUIDANCE	35,087	24,074	24,074	420	10,593	69.8%
SOCIAL WORKERS SCHOOL	13,084	10	20	9,337	3,727	71.5%
HOMEBOUND	43,110	1,520	2,100	1,670	39,340	8.7%
TEACHING AND LEARNING	252,176	190,513	359,275	6,620	(113,719)	145.1%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	31,719				31,719	
OFFICE OF DIVERSITY EQUITY AND INCLUSION	4,471	2,027	2,240	60	2,171	51.4%
STUDENT LEADERSHIP	9,168	585	1,010	6,806	1,352	85.3%
SCHOOL LEADERSHIP	58,062		35,533	340	22,189	61.8%
STUDENT ACTIVITIES	819	525	525	8,820	(8,526)	1141.0%
SPECIAL ED SUPPORT	27,589	58	339	17,900	9,350	66.1%
TECH AND CAREER ED SUPPORT	14,954	2,028	2,968	11,388	598	96.0%
GIFTED ED SUPPORT	37,184	72,537	73,617	2,605	(39,038)	205.0%
ALTERNATIVE ED SUPPORT	169,583	16,157	16,157	53,582	99,844	41.1%
LIBRARY MEDIA SUPPORT	547,305	322	496,488	5,892	44,925	91.8%
OFFICE OF PRINCIPAL-ELEMENTARY	244,826	88,683	153,928	93,817	(2,919)	101.2%
OFFICE OF PRINCIPAL-MIDDLE	117,134	9,083	51,472	84,262	(18,600)	115.9%
OFFICE OF PRINCIPAL-HIGH	74,078	2,438	39,977	46,731	(12,630)	117.0%
OFFICE OF PRINCIPAL-TECH AND CAREER ED	911				911	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

A 7

TECHNOLOGY CATEGORY:	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
INSTRUCTIONAL TECHNOLOGY SUPPORT	16,026,575	989,482	2,964,884	286,260	12,775,431	20.3%
BOARD AND GOVT SERVICES	13,198		7,841	1,425	3,932	70.2%
LEGAL SERVICES	183,978	91,421	91,421		92,557	49.7%
OFFICE OF SUPERINTENDENT	12,612		166	5,108	7,338	41.8%
MEDIA AND COMMUNICATIONS	434,402	12,542	573,460		(139,058)	132.0%
HUMAN RESOURCES SCHOOL	290,488	211	275,545	4,423	10,520	96.4%
PROFESSIONAL GROWTH AND INNOVATION	150,373	6,396	134,165		16,208	89.2%
CONSOLIDATED BENEFITS	176,730	6,356	81,406	76	95,248	46.1%
PLANNING INNOVATION AND ACCOUNTABILITY	445,956	9,240	175,840	5,062	265,054	40.6%
BUDGET AND FINANCE	363,413	13,266	106,648	16,716	240,049	33.9%
INTERNAL AUDIT	10,386	14	776	5,215	4,395	57.7%
PURCHASING SERVICES	248,769	101,240	183,945	324,770	(259,946)	204.5%
OFFICE OF TECHNOLOGY	1,182,500	80,347	226,824	22,760	932,916	21.1%
HEALTH SERVICES	806				806	
PSYCHOLOGICAL SERVICES	32,335	1,029	2,986		29,349	9.2%
TRANSPORTATION MANAGEMENT	66,708	16,079	42,361	21,565	2,782	95.8%
VEHICLE OPERATIONS	337,529	20,357	111,068	183,211	43,250	87.2%
VEHICLE OPERATIONS-SPECIAL ED	106,381	6,428	34,890	57,856	13,635	87.2%
VEHICLE MAINTENANCE	38,961		720	10,490	27,751	28.8%
SCHOOL DIVISION SERVICES	3,842	65	78	2,675	1,089	71.7%
FACILITIES AND MAINTENANCE SERVICES	1,193,086	294,519	584,618	341,623	266,845	77.6%
CUSTODIAL SERVICES SCHOOL	20,064	58	815	5,030	14,219	29.1%
VEHICLE SERVICES	92,869	5,556	37,237	50,000	5,632	93.9%
SECURITY AND EMERGENCY MANAGEMENT	783,496	54,013	173,698	594,309	15,489	98.0%
DISTRIBUTION SERVICES	57,129	105	47,776	46	9,307	83.7%
TELECOMMUNICATIONS CC	10,008				10,008	
TECHNOLOGY MAINTENANCE	18,227,741	1,788,772	5,164,048	4,125,946	8,937,747	51.0%
TOTAL TECHNOLOGY	46,635,936	4,254,766	14,473,851	8,512,571	23,649,514	49.3%
TOTAL SCHOOL OPERATING FUND (EXCLUDING DEBT SERVICE)	898,063,921	83,503,076	159,342,997	25,866,014	712,854,910	20.6%
DEBT SERVICE CATEGORY:	50,133,654	1,669,554	22,728,060	-	27,405,594	45.3%

Virginia Beach City Public Schools
Interim Financial Statements
School Operating Fund Summary
For the period July 1, 2022 through September 30, 2022

B1

Revenues :

	Budget	% of Total	Actual	Unrealized	Percent Realized
Source:					
Commonwealth of Virginia	329,054,593	35.67%	73,847,231	(255,207,362)	22.44%
State Share Sales Tax	91,899,883	9.96%	17,362,080	(74,537,803)	18.89%
Federal Government	13,500,000	1.46%	5,581,330	(7,918,670)	41.34%
City of Virginia Beach	484,969,263	52.57%	121,668,844	(363,300,419)	25.09%
Other Sources	3,182,803	0.34%	1,097,104	(2,085,699)	34.47%
Total Revenues	<u>922,606,542</u>	<u>100.0%</u>	<u>219,556,589</u>	<u>(703,049,953)</u>	<u>23.80%</u>
Prior Year Local Contribution*	<u>25,591,033</u>				
	<u>948,197,575</u>				

Expenditures/Encumbrances:

	Budget	% of Total	Actual	Unencumbered	Percent Obligated
Category:					
Instruction	642,715,530	67.78%	103,261,516	539,454,014	16.07%
Administration, Attendance and Health	45,433,974	4.79%	8,616,212	36,817,762	18.96%
Pupil Transportation	50,005,748	5.28%	14,566,809	35,438,939	29.13%
Operations and Maintenance	113,272,733	11.94%	35,778,052	77,494,681	31.59%
Technology	46,635,936	4.92%	22,986,422	23,649,514	49.29%
Debt Service	50,133,654	5.29%	22,728,060	27,405,594	45.33%
Total Expenditures/Encumbrances	<u>948,197,575</u>	<u>100.00%</u>	<u>207,937,071</u>	<u>740,260,504</u>	<u>21.93%</u>

* Fiscal Year 2021-2022 encumbrances brought forward into the current year.

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL OPERATING FUND
BALANCE SHEET
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B 2

ASSETS:

CASH	(1,152,420)
DUE FROM GENERAL FUND	72,116,049
DUE FROM THE COMMONWEALTH	2,355,530
PREPAID ITEM	49,459

TOTAL ASSETS	<u>73,368,618</u>
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LIABILITIES:

CHECKS PAYABLE	730,456
WIRES PAYABLE	1,669,554
ACH PAYABLE	5,190
ACCOUNTS PAYABLE	77,805
ACCOUNTS PAYABLE-SCHOOLS	21,074
SALARIES PAYABLE-OPTIONS	5,922,066
FICA PAYABLE-OPTIONS	441,750
TOTAL LIABILITIES	<u>8,867,895</u>

FUND EQUITY:

FUND BALANCE	1,424,158
ESTIMATED REVENUE	(922,606,542)
APPROPRIATIONS	948,197,575
ENCUMBRANCES	25,866,014
RESERVE FOR ENCUMBRANCES	(25,866,014)
EXPENDITURES	(182,071,057)
REVENUES	219,556,589
TOTAL FUND EQUITY	<u>64,500,723</u>

TOTAL LIABILITIES AND FUND EQUITY	<u>73,368,618</u>
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VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B 3

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
COMMONWEALTH VRS RETIREMENT	26,389,185	2,217,921	6,653,764	(19,735,421)	25.2%
SOCIAL SECURITY	11,331,162	950,538	2,851,613	(8,479,549)	25.2%
GROUP LIFE	790,546	65,879	197,637	(592,909)	25.0%
STATE REVENUE		770,169	2,310,508	2,310,508	
BASIC SCHOOL AID	195,553,686	16,560,871	49,682,611	(145,871,075)	25.4%
REMEDIAL SUMMER SCHOOL	146,415			(146,415)	
VOCATIONAL EDUCATION	2,108,123	181,951	545,853	(1,562,270)	25.9%
GIFTED EDUCATION	2,070,478	172,540	517,620	(1,552,858)	25.0%
SPECIAL EDUCATION	19,311,914	1,609,326	4,827,978	(14,483,936)	25.0%
PREVENTION, INTERVENTION AND REMEDIATION	4,856,212	404,684	1,214,053	(3,642,159)	25.0%
COMPENSATION SUPPLEMENT	12,625,328	1,129,739	1,694,608	(10,930,720)	13.4%
SPECIAL EDUCATION HOMEBOUND	78,046			(78,046)	
SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION	15,263,862			(15,263,862)	
FOSTER CARE	377,067			(377,067)	
SPECIAL ED-REGIONAL TUITION	5,257,273			(5,257,273)	
CAREER AND TECH ED-OCCUPATIONAL	398,204			(398,204)	
ENGLISH AS A SECOND LANGUAGE	2,348,106	177,894	533,681	(1,814,425)	22.7%
AT-RISK	13,365,632	962,635	1,443,952	(11,921,680)	10.8%
K-3 PRIMARY CLASS SIZE REDUCTION	5,335,108			(5,335,108)	
OTHER STATE FUNDS	11,448,246	457,784	1,373,353	(10,074,893)	12.0%
TOTAL FROM COMMONWEALTH OF VIRGINIA	<u>329,054,593</u>	<u>25,661,931</u>	<u>73,847,231</u>	<u>(255,207,362)</u>	22.4%
STATE SHARE SALES TAX	91,899,883	9,126,578	17,362,080	(74,537,803)	18.9%
TOTAL FROM STATE SHARE SALES TAX	<u>91,899,883</u>	<u>9,126,578</u>	<u>17,362,080</u>	<u>(74,537,803)</u>	18.9%
IMPACT AID PUBLIC LAW 874	9,935,191			(9,935,191)	
IMPACT AID DEPT OF DEFENSE	1,500,000		2,857,287	1,357,287	190.5%
DEPT. OF THE NAVY NJROTC	100,000			(100,000)	
DEPT OF DEFENSE SPECIAL ED		2,253,058	2,253,058	2,253,058	
MEDICAID REIMB-MEDICAL	1,964,809	51,692	422,023	(1,542,786)	21.5%
MEDICAID REIMB-TRANSPORTATION		13,998	48,962	48,962	
TOTAL FROM FEDERAL GOVERNMENT	<u>13,500,000</u>	<u>2,318,748</u>	<u>5,581,330</u>	<u>(7,918,670)</u>	41.3%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B 4

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION	483,566,543	39,240,957	121,502,048	(362,064,495)	25.1%
TRANSFER FROM SCHOOL RESERVE FUND	667,182	55,599	166,796	(500,386.00)	25.0%
CITY OF VIRGINIA BEACH-CONSOLIDATED BEN	735,538			(735,538.00)	
TOTAL TRANSFERS	<u>484,969,263</u>	<u>39,296,556</u>	<u>121,668,844</u>	<u>(363,300,419)</u>	25.1%
RENT OF FACILITIES SCHOOLS	450,000	15,409	36,057	(413,943)	8.0%
TUITION CHARGES	20,811			(20,811)	
TUITION REGULAR DAY	100,000	1,353	31,475	(68,525)	31.5%
TUITION GEN ADULT ED	142,839			(142,839)	
TUITION VOCATIONAL ADULT ED	169,750			(169,750)	
TUITION LPN PROGRAM	25,575	300	300	(25,275)	1.2%
TUITION SUMMER SCHOOL	700,000	(143)	609,854	(90,146)	87.1%
TUITION DRIVERS ED	322,125	30,450	51,690	(270,435)	16.0%
COLLEGE NIGHT FEES		1,435	1,735	1,735	
VENDING OPERATING RECEIPTS		112	178	178	
DONATION		500	500	500	
STOP ARM ENFORCEMENT	400,000	28,202	136,613	(263,387)	34.2%
SALE OF SALVAGE MATERIALS	12,000	10,424	18,244	6,244	152.0%
REIMB SYSTEM REPAIRS		90	1,280	1,280	
LOST AND STOLEN-TECHNOLOGY		3,811	4,592	4,592	
DAMAGED-TECHNOLOGY		7,913	18,238	18,238	
LOST AND DAMAGED-CALCULATORS		1,428	1,645	1,645	
LOST AND DAMAGED-HEARTRATE MONITORS		123	123	123	
SALE OF CAPITAL ASSETS AND VEHICLES	15,000			(15,000)	
MISCELLANEOUS REVENUE	224,703	1,158	1,863	(222,840)	0.8%
INDIRECT COST-GRANTS	<u>600,000</u>	<u>74,492</u>	<u>182,717</u>	<u>(417,283)</u>	30.5%
TOTAL FROM OTHER SOURCES	<u>3,182,803</u>	<u>177,057</u>	<u>1,097,104</u>	<u>(2,085,699)</u>	34.5%
TOTAL SCHOOL OPERATING FUND	<u><u>922,606,542</u></u>	<u><u>76,580,870</u></u>	<u><u>219,556,589</u></u>	<u><u>(703,049,953)</u></u>	23.8%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL ATHLETICS FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B 5

ASSETS:		LIABILITIES:	
CASH	4,584,660	CHECKS PAYABLE	19,192
		TOTAL LIABILITIES	19,192
		FUND EQUITY:	
		FUND BALANCE	
		ESTIMATED REVENUE	(5,478,274)
		APPROPRIATIONS	6,163,764
		ENCUMBRANCES	480,390
		RESERVE FOR ENCUMBRANCES	(480,390)
		EXPENDITURES	(1,102,803)
		REVENUES	4,982,781
		TOTAL FUND EQUITY	4,565,468
TOTAL ASSETS	4,584,660	TOTAL LIABILITIES AND FUND EQUITY	4,584,660

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	5,000	1,088	8,507	3,507	170.1%	237.4%
BASKETBALL	120,000			(120,000)		
FOOTBALL	250,000			(250,000)		
GYMNASTICS	4,000			(4,000)		
WRESTLING	13,000			(13,000)		
SOCCER	42,000			(42,000)		
MIDDLE SCHOOL	65,000			(65,000)		
TRANSFER FROM SCHOOL OPERATING	4,974,274		4,974,274		100.0%	100.0%
OTHER INCOME	5,000			(5,000)		19.5%
TOTAL REVENUES	5,478,274	1,088	4,982,781	(495,493)	91.0%	91.0%
PYFB-ENCUMBRANCES	685,490					
TOTAL REVENUES AND PYFB	6,163,764					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2022 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,787,930	287,556	431,228		2,356,702	15.5%	14.2%
FICA BENEFITS	213,274	21,998	32,989		180,285	15.5%	14.2%
PURCHASED SERVICES	1,282,029	8,034	35,199	905	1,245,925	2.8%	11.9%
VA HIGH SCHOOL LEAGUE DUES	51,250	1,136	21,031		30,219	41.0%	39.7%
ATHLETIC INSURANCE	190,000		185,164		4,836	97.5%	88.7%
MATERIALS AND SUPPLIES	1,307,736	124,845	277,807	454,815	575,114	56.0%	35.3%
CAPITAL OUTLAY	331,545	10,594	119,384	24,670	187,491	43.4%	58.7%
TOTAL	6,163,764	454,163	1,102,803	480,390	4,580,572	25.7%	23.1%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL CAFETERIAS FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B 6

ASSETS:		LIABILITIES:	
CASH	18,177,916	SALARIES PAYABLE-OPTIONS	106,740
CASH WITH CAFETERIAS	11,947	FICA PAYABLE-OPTIONS	9,026
FOOD INVENTORY	354,221	UNEARNED REVENUE	<u>643,819</u>
FOOD-USDA INVENTORY	406,005	TOTAL LIABILITIES	<u>759,585</u>
SUPPLIES INVENTORY	207,786		
		FUND EQUITY:	
		FUND BALANCE	17,752,748
		ESTIMATED REVENUE	(37,013,146)
		APPROPRIATIONS	39,250,420
		ENCUMBRANCES	511,777
		RESERVE FOR ENCUMBRANCES	(511,777)
		EXPENDITURES	(2,681,004)
		REVENUES	<u>1,089,272</u>
		TOTAL FUND EQUITY	<u>18,398,290</u>
TOTAL ASSETS	<u>19,157,875</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>19,157,875</u>

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 22 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	75,000	4,234	36,000	(39,000)	48.0%	31.3%
SERVICE CHARGES	11,864,445	779,645	797,401	(11,067,044)	6.7%	0.6%
USDA REBATES FROM VENDORS	600,000	24,966	26,974	(573,026)	4.5%	12.3%
TOTAL LOCAL REVENUE	<u>12,539,445</u>	<u>808,845</u>	<u>860,375</u>	<u>(11,679,070)</u>	6.9%	1.3%
SCHOOL BREAKFAST INITIATIVE	50,000			(50,000)		
SCHOOL LUNCH	280,000			(280,000)		
SCHOOL BREAKFAST	220,000			(220,000)		
TOTAL REVENUE FROM COMMONWEALTH	<u>550,000</u>			<u>(550,000)</u>		
SCHOOL BREAKFAST PROGRAM	5,790,785			(5,790,785)		
NATIONAL SCHOOL LUNCH PROGRAM	15,632,916			(15,632,916)		
USDA COMMODITIES	2,000,000			(2,000,000)		
CHILD AND ADULT CARE FOOD PROGRAM	350,000			(350,000)		
USDA SUMMER FEEDING PROGRAM	150,000	10,299	228,897	78,897	152.6%	504.6%
TOTAL REVENUE FROM FEDERAL GOV'T	<u>23,923,701</u>	<u>10,299</u>	<u>228,897</u>	<u>(23,694,804)</u>	1.0%	3.7%
TOTAL REVENUES	37,013,146	819,144	1,089,272	(35,923,874)	2.9%	2.8%
PRIOR YEAR FUND BALANCE (PYFB)	1,746,509					
PYFB-ENCUMBRANCES	490,765					
TOTAL REVENUES AND PYFB	<u>39,250,420</u>					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 22 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	13,612,194	1,035,281	1,376,028		12,236,166	10.1%	11.3%
FRINGE BENEFITS	5,559,441	385,174	467,006		5,092,435	8.4%	9.1%
PURCHASED SERVICES	578,751	44,908	137,848	53,515	387,388	33.1%	30.1%
OTHER CHARGES	50,698	1,171	19,096		31,602	37.7%	1.5%
MATERIALS AND SUPPLIES	18,002,282	439,023	515,178	49,042	17,438,062	3.1%	4.2%
CAPITAL OUTLAY	1,447,054	146,155	165,848	409,220	871,986	39.7%	28.2%
TOTAL	<u>39,250,420</u>	<u>2,051,712</u>	<u>2,681,004</u>	<u>511,777</u>	<u>36,057,639</u>	8.1%	8.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL TEXTBOOKS FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B 7

ASSETS:		LIABILITIES:	
CASH	4,607,153	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	5,193,647
		ESTIMATED REVENUE	(5,039,936)
		APPROPRIATIONS	7,046,982
		ENCUMBRANCES	437,738
		RESERVE FOR ENCUMBRANCES	(437,738)
		EXPENDITURES	(3,853,274)
		REVENUES	1,259,734
		TOTAL FUND EQUITY	4,607,153
TOTAL ASSETS	<u>4,607,153</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>4,607,153</u>

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	29,483	1,015	9,546	(19,937)	32.4%	49.2%
LOST AND DAMAGED	27,000	3,379	4,325	(22,675)	16.0%	101.3%
TOTAL LOCAL REVENUE	<u>56,483</u>	<u>4,394</u>	<u>13,871</u>	<u>(42,612)</u>	24.6%	74.1%
DEPT OF EDUCATION	4,983,453	415,287	1,245,863	(3,737,590)	25.0%	24.6%
TOTAL REVENUE-COMMONWEALTH	<u>4,983,453</u>	<u>415,287</u>	<u>1,245,863</u>	<u>(3,737,590)</u>	25.0%	24.6%
TOTAL REVENUES	<u>5,039,936</u>	<u>419,681</u>	<u>1,259,734</u>	<u>(3,780,202)</u>	25.0%	25.3%
PRIOR YEAR FUND BALANCE (PYFB)	1,859,296					
PYFB-ENCUMBRANCES	147,750					
TOTAL REVENUES AND PYFB	<u>7,046,982</u>					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	2022 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	93,997	9,420	25,235		68,762	26.8%	23.9%
FRINGE BENEFITS	36,102	3,320	7,165		28,937	19.8%	18.0%
MATERIALS AND SUPPLIES	6,916,883	170,300	3,820,874	437,738	2,658,271	61.6%	81.7%
TOTAL	<u>7,046,982</u>	<u>183,040</u>	<u>3,853,274</u>	<u>437,738</u>	<u>2,755,970</u>	60.9%	80.4%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL RISK MANAGEMENT FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B 8

ASSETS:		LIABILITIES:	
CASH	19,594,593	ACCOUNTS PAYABLE	49,458
PREPAID ITEM	271,671	EST CLAIMS/JUDGMENTS PAYABLE	11,120,619
		TOTAL LIABILITIES	<u>11,170,077</u>
		FUND EQUITY:	
		RETAINED EARNINGS	4,355,785
		ENCUMBRANCES	347,845
		RESERVE FOR ENCUMBRANCES	(347,845)
		EXPENSES	(4,771,734)
		REVENUES	9,112,136
		TOTAL FUND EQUITY	<u>8,696,187</u>
TOTAL ASSETS	<u>19,866,264</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>19,866,264</u>

REVENUES:	MONTH'S REALIZED	YR-TO-DATE REALIZED
INTEREST ON BANK DEPOSITS	4,464	35,920
RISK MANAGEMENT CHARGES		8,995,919
INSURANCE PROCEEDS	4,416	79,139
MISCELLANEOUS REVENUE	500	1,158
TOTAL REVENUES	<u>9,380</u>	<u>9,112,136</u>

EXPENSES:	MONTH'S EXPENSES	YR-TO-DATE EXPENSES	OUTSTANDING ENCUMBRANCES
PERSONNEL SERVICES	35,128	98,250	
FRINGE BENEFITS	12,679	29,597	
OTHER PURCHASED SERVICES	76,393	255,863	344,718
FIRE AND PROPERTY INSURANCE	2,252	3,222,314	
MOTOR VEHICLE INSURANCE	11,201	585,997	
WORKER'S COMPENSATION	117,141	222,537	
GENERAL LIABILITY INSURANCE		198,260	
MISCELLANEOUS	56,222	77,196	
MATERIALS AND SUPPLIES	15,311	81,720	3,127
TOTAL	<u>326,327</u>	<u>4,771,734</u>	<u>347,845</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B 9

ASSETS:		LIABILITIES:	
CASH	4,682,467	DEPOSITS PAYABLE	<u>75,000</u>
		TOTAL LIABILITIES	<u>75,000</u>
		FUND EQUITY:	
		FUND BALANCE	4,105,770
		ESTIMATED REVENUE	(516,000)
		APPROPRIATIONS	800,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	<u>217,697</u>
		TOTAL FUND EQUITY	<u>4,607,467</u>
TOTAL ASSETS	<u>4,682,467</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>4,682,467</u>

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	16,000	1,057	8,582	(7,418)	53.6%	65.3%
RENT-WIRELESS COMMUNICATION	500,000			(500,000)		
TOWER RENT-BAYSIDE HIGH			27,500	27,500		
TOWER RENT-COX HIGH		4,112	71,273	71,273		
TOWER RENT-FIRST COLONIAL HIGH			35,265	35,265		
TOWER RENT-TALLWOOD HIGH			51,819	51,819		
TOWER RENT-TECH CENTER		6,245	18,431	18,431		
TOWER RENT-WOODSTOCK ELEM		1,766	4,827	4,827		
TOTAL REVENUES	<u>516,000</u>	<u>13,180</u>	<u>217,697</u>	<u>(298,303)</u>	42.2%	44.2%
PRIOR YEAR FUND BALANCE (PYFB)	<u>284,000</u>					
TOTAL REVENUES AND PYFB	<u>800,000</u>					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2022 PERCENT OBLIGATED
EXPENDITURES:							
MATERIALS AND SUPPLIES	<u>800,000</u>				<u>800,000</u>		
TOTAL	<u>800,000</u>				<u>800,000</u>		

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL GRANTS FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B10

Revenues :

	FY 2023 Estimated	Month's Realized	Yr-To-Date Realized	Unrealized Revenues	Percent Realized
Source:					
Commonwealth of Virginia	28,376,649	(1,803)	3,500,813	(24,875,836)	12.3%
Federal Government	149,578,373	732,147	862,442	(148,715,931)	0.6%
Other Sources	316,539	12,189	48,382	(268,157)	15.3%
Transfers from School Operating Fund	8,771,607	(913,879)	9,317,111	545,504	106.2%
Total Revenues	187,043,168	(171,346)	13,728,748	(173,314,420)	7.3%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B 11

	<u>FY 2023</u> <u>APPROPRIATIONS</u>	<u>MONTH'S</u> <u>EXPENDITURES</u>	<u>YR-TO-DATE</u> <u>EXPENDITURES</u>	<u>OUTSTANDING</u> <u>ENCUMBRANCES</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PERCENT</u> <u>OBLIGATED</u>
2 REVOLUTIONS	17,717				17,717	
ADULT BASIC EDUCATION	363,595	17,881	17,881		345,714	4.9%
ALGEBRA READINESS	2,950,259	2,188	154,184	600,000	2,196,075	25.6%
ARP BEFORE & AFTER SCHOOL	424,536				424,536	
ARP HOMELESS GRANT II	366,158	7,026	7,026		359,132	1.9%
ARP HOMELESS I	50,000				50,000	
ARP MENTOR TEACHER	39,258				39,258	
ARP SUMMER LEARNING	234,895				234,895	
ARP UNFINISHED LEARNING	1,747,782				1,747,782	
ARPA BONUS PAYMENTS	6,472,855				6,472,855	
ARPA ESSER III	70,717,816	1,222,760	4,239,040	3,504,265	62,974,511	10.9%
ASIA SOCIETY CONFUCIUS CLASSROOMS NETWORK	991				991	
BUS DRIVER INCENTIVE	27,365				27,365	
CAREER & TECH ED STATE EQUIP ALLOC	77,278			27,073	50,205	35.0%
CAREER SWITCHER PROG MENTOR REIMB	28,200				28,200	
CARES ACT ESSER	1,857,737	140,867	384,614	642,748	830,375	55.3%
CARES ESSER CLEANING SUPPLIES	1,536			300	1,236	19.5%
CARES ESSER FACILITIES AND PPE	325			40	285	12.3%
CARES ESSER INS DELIVERY SUPPORT	4,266			225	4,041	5.3%
CARES ESSER SE UNIVERSAL SCNR	674				674	
CARES ESSER SPED SRVCS SUPPORT	118,016	214	390		117,626	0.3%
CARES GEER VISION	88,644				88,644	
CARL PERKINS	1,191,605	132,053	285,458	107,093	799,054	32.9%
CRRSA ACT ESSER II	2,671,670	(215,614)	361,894	516,135	1,793,641	32.9%
CTE SPECIAL STATE EQUIP ALLOC	60,498			51,280	9,218	84.8%
DODEA SPANISH IMMERSION	330,227	9,631	67,893	23,879	238,455	27.8%
EARLY READING INTERVENTION	6,792,996	84,459	113,246	3,553	6,676,197	1.7%
GENERAL ADULT ED	30,993				30,993	
HAMPTON ROADS WORKFORCE COUNCIL - ALC	142,630	10,109	20,831		121,799	14.6%
HAMPTON ROADS WORKFORCE COUNCIL - STEM (OSY)	150,000	8,370	22,118		127,882	14.7%
HVAC CSLFRF	13,016,072				13,016,072	
INDUSTRY CERT EXAMINATIONS	67,632				67,632	
INDUSTRY CERT EXAMINATIONS STEM-H	25,397				25,397	
ISAEP	65,622	3,125	3,125		62,497	4.8%
JAIL EDUCATION PROGRAM	341,926	14,372	37,007		304,919	10.8%
JUVENILE DETENTION HOME	1,834,783	96,301	191,269	128	1,643,386	10.4%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B 12

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
LEARNING LOSS INSTRUCTIONAL SUPPORTS	76,812	50,117	62,176	4,381	10,255	86.6%
MCKINNEY VENTO	164,668	34,322	34,322	460	129,886	21.1%
NATIONAL BOARD CERTIFICATION INCENTIVE	328,334				328,334	
NEW TEACHER MENTOR	34,768				34,768	
POSITIVE BEHAVIOR INTERVENTIONS & SUPPORT	49,869	5,523	5,523		44,346	11.1%
PRESCHOOL - IDEA SECTION 619	880,452	36,477	82,102	840	797,510	9.4%
PROJECT GRADUATION	149,787	2,651	27,695		122,092	18.5%
PROJECT HOPE - CITY WIDE SCA	2,454				2,454	
RACE TO GED	65,191	3,359			65,191	
RESERVE FOR CONTINGENCY	7,502,724				7,502,724	
SCHOOL SECURITY EQUIPMENT	263,754		54,821	108,692	100,241	62.0%
SCHOOL-BASED HEALTH WORKFORCE	79,069	70,027	70,027		9,042	88.6%
STARTALK	112,649		144		112,505	0.1%
TECHNOLOGY INITIATIVE	7,983,928	497,020	509,692	465,000	7,009,236	12.2%
TITLE I PART A	19,114,537	1,555,303	3,102,098	213,358	15,799,081	17.3%
TITLE I PART D SUBPART 1	109,990	6,643	6,643	147	103,200	6.2%
TITLE I PART D SUBPART 2	445,054	22,333	37,296	36,229	371,529	16.5%
TITLE II PART A	2,426,226	178,581	195,784		2,230,442	8.1%
TITLE III PART A LANGUAGE ACQUISITION	373,549	14,114	61,623		311,926	16.5%
TITLE IV PART A	1,927,639	114,532	116,307	175	1,811,157	6.0%
TITLE IV PELL	50,060	11,365	11,365		38,695	22.7%
TITLE VI-B IDEA SECTION 611	20,492,302	1,526,470	1,728,633	38,024	18,725,645	8.6%
TITLE VI-B IDEA SECTION 611 ARP	3,470,796	10,789	10,789	8,871	3,451,136	0.6%
TITLE VI-B IDEA SECTION 619 ARP	253,775	962	962		252,813	0.4%
VA HUMANITIES BENEATH THE SURFACE	4,905				4,905	
VA PRESCHOOL INITIATIVE	7,703,411	618,935	621,460		7,081,951	8.1%
VISSTA	648,833				648,833	
WORKPLACE READINESS	15,678				15,678	
TOTAL SCHOOL GRANTS FUND	187,043,168	6,293,265	12,645,438	6,352,896	168,044,834	10.2%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL BOARD/CITY HEALTH INSURANCE FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B 13

ASSETS:		LIABILITIES:	
CASH	72,204,580	CHECKS PAYABLE	98,275
ACCOUNTS RECEIVABLE	3,369,354	ACCOUNTS PAYABLE-HRA	4
		EST CLAIMS-JUDGMENTS PAYABLE	<u>7,613,000</u>
		TOTAL LIABILITIES	<u>7,711,279</u>
		FUND EQUITY:	
		RETAINED EARNINGS	71,928,178
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENSES	(38,711,694)
		REVENUES	<u>34,646,171</u>
		TOTAL FUND EQUITY	<u>67,862,655</u>
TOTAL ASSETS	<u>75,573,934</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>75,573,934</u>

REVENUES:	<u>MONTH'S REALIZED</u>	<u>YEAR-TO-DATE REALIZED</u>
INTEREST ON BANK DEPOSITS	16,441	142,873
EMPLOYEE PREMIUMS-CITY	1,433,572	3,253,713
EMPLOYER PREMIUMS-CITY	5,656,085	13,467,930
EMPLOYEE PREMIUMS-SCHOOLS	1,625,400	3,325,362
EMPLOYER PREMIUMS-SCHOOLS	6,889,488	14,454,641
COBRA ADMINISTRATIVE FEE-CITY	434	1,003
COBRA ADMINISTRATIVE FEE-SCHOOLS	<u>349</u>	<u>649</u>
TOTAL REVENUES	<u>15,621,769</u>	<u>34,646,171</u>

EXPENSES:	<u>MONTH'S EXPENSES</u>	<u>YEAR-TO-DATE EXPENSES</u>	<u>OUTSTANDING ENCUMBRANCES</u>
SALARIES AND BENEFITS	620,720	1,071,260	
HEALTH CLAIMS AND OTHER EXPENSES-CITY	6,418,330	15,314,146	
HEALTH CLAIMS AND OTHER EXPENSES-SCHOOLS	<u>9,777,327</u>	<u>22,326,288</u>	
TOTAL EXPENSES	<u>16,816,377</u>	<u>38,711,694</u>	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL VENDING OPERATIONS FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B 14

ASSETS:		LIABILITIES:	
CASH	183,611	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	163,815
		ESTIMATED REVENUE	(63,000)
		APPROPRIATIONS	69,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	13,796
		TOTAL FUND EQUITY	183,611
TOTAL ASSETS	183,611	TOTAL LIABILITIES AND FUND EQUITY	183,611

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS			129	129		
VENDING OPERATIONS RECEIPTS	63,000	13,667	13,667	(49,333)	21.7%	21.0%
TOTAL REVENUES	63,000	13,667	13,796	(49,204)	21.9%	22.9%
PRIOR YEAR FUND BALANCE (PYFB)	6,000					
TOTAL REVENUES AND PYFB	69,000					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	2022 PERCENT OBLIGATED
EXPENDITURES:							
SCHOOL ALLOCATIONS	58,280				58,280		
MATERIALS AND SUPPLIES	10,520				10,520		
PURCHASED SERVICES	200				200		
TOTAL	69,000				69,000		

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL INSTRUCTIONAL TECHNOLOGY FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B 15

ASSETS:		LIABILITIES:	
CASH	1,340,483	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	723,591
		ESTIMATED REVENUE	
		APPROPRIATIONS	611,696
		ENCUMBRANCES	27,159
		RESERVE FOR ENCUMBRANCES	(27,159)
		EXPENDITURES	(25,097)
		REVENUES	30,293
		TOTAL FUND EQUITY	1,340,483
TOTAL ASSETS	<u>1,340,483</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>1,340,483</u>

	FY 2023	MONTH'S	YR-TO-DATE	UNREALIZED	PERCENT	2022
REVENUES:	ESTIMATED	REALIZED	REALIZED	REVENUES	REALIZED	PERCENT
INTEREST ON BANK DEPOSITS		4,132	30,293	30,293	%	
TOTAL REVENUES		<u>4,132</u>	<u>30,293</u>	<u>30,293</u>		
PRIOR YEAR FUND BALANCE (PYFB)	560,840					
PYFB-ENCUMBRANCES	50,856					
TOTAL REVENUES AND PYFB	<u>611,696</u>					

	FY 2023	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT	2022
EXPENDITURES:	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED	PERCENT
PURCHASED SERVICES	9,817			9,817		100.0%	
MATERIALS AND SUPPLIES	588,569	6,585	25,097	4,032	559,440	4.9%	
CAPITAL OUTLAY	13,310			13,310		100.0%	
TOTAL	<u>611,696</u>	<u>6,585</u>	<u>25,097</u>	<u>27,159</u>	<u>559,440</u>	8.5%	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL EQUIPMENT REPLACEMENT FUND
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B 16

ASSETS:		LIABILITIES:	
CASH	693,611	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	299,052
		ESTIMATED REVENUE	
		APPROPRIATIONS	400,899
		ENCUMBRANCES	30,437
		RESERVE FOR ENCUMBRANCES	(30,437)
		EXPENDITURES	(7,660)
		REVENUES	1,320
		TOTAL FUND EQUITY	693,611
TOTAL ASSETS	693,611	TOTAL LIABILITIES AND FUND EQUITY	693,611

REVENUES:	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
INTEREST ON BANK DEPOSITS		158	1,320	1,320	%
TOTAL REVENUES		158	1,320	1,320	
PRIOR YEAR FUND BALANCE (PYFB)	372,300				
PYFB-ENCUMBRANCES	28,599				
TOTAL REVENUES AND PYFB	400,899				

EXPENDITURES:	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
PURCHASED SERVICES	1,213			10,565	(9,352)	871.0%
MATERIALS AND SUPPLIES	394,224	7,660	7,660	14,410	372,154	5.6%
CAPITAL OUTLAY	5,462			5,462		100.0%
TOTAL	400,899	7,660	7,660	30,437	362,802	9.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
CAPITAL PROJECTS
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B 17

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PROJECT-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
601001-RENOV-REPLACMT-ENERGY MGMT II	13,175,000		3,089	7,573,852	488,928	5,112,220	61.20%
601002-TENNIS COURT RENOVATIONS II	1,800,000	11,561	50,023	1,271,412	246,730	281,858	84.34%
601005-JOHN B DEY ES MODERNIZATION	28,040,076				235	28,039,841	0.00%
601006-THOROUGHGOOD ES REPLACEMENT	32,470,000				27,530	32,442,470	0.08%
601007-PRINCESS ANNE MS REPLACEMENT	77,238,759	43,662	136,720	136,720	252,325	76,849,714	0.50%
601013-RENOV & REPLACE-REROOFING PHASE II	35,025,639	140	140	140	3,818	35,021,681	0.01%
601015-PRINCESS ANNE HS REPLACEMENT	123,062,277			14,000		123,048,277	0.01%
601016-ENERGY PERFORMANCE CONTRACTS PHASE II	32,500,000	843,336	1,958,439	1,958,439	1,311,916	29,229,645	10.06%
601017-RENOV & REPLACE-GROUND PH III	16,437,887	828,868	885,924	4,012,246	626,287	11,799,354	28.22%
601018-RENOV & REPLACE-HVAC PH III	39,708,316	1,107,002	2,288,558	12,200,793	8,749,671	18,757,852	52.76%
601019-RENOV & REPLACE-REROOFING PH III	22,150,000	100,181	962,353	2,452,847	6,757,740	12,939,413	41.58%
601020-RENOV & REPLACE - VARIOUS PH III	16,125,000	665,089	2,934,093	9,014,456	4,093,274	3,017,270	81.29%
601021-PLAZA ANNEX-LASKIN ROAD ADDITION	13,750,000				42,551	13,707,449	0.31%
601022-ELEMENTARY PLAYGROUND EQUIPMENT REP	2,584,737			1,014,683	294,394	1,275,660	50.65%
601023-STUDENT DATA MANAGEMENT SYSTEM	12,187,001					12,187,001	
601025-SCHOOL HR-PAYROLL	9,196,000					9,196,000	
601026-LYNNHAVEN MIDDLE SCHOOL EXPANSION	13,850,000	(461,578)	1,745,505	4,663,244	8,310,842	875,914	93.68%
601027-RENOV & REPLACE-SAFE SCHOOLS IMPROVEMENTS	600,000		66,957	464,474	79,129	56,397	90.60%
601028-B F WILLIAMS ES-BAYSIDE 6TH REPLACEMENT	19,000,000			16,000		18,984,000	0.08%
601029-BAYSIDE HIGH SCHOOL REPLACEMENT	15,396,675			14,000		15,382,675	0.09%
601030-REPLACEMENT PAYROLL SYSTEM	4,382,407					4,382,407	
601031-SCHOOL BUS & FLEET REPLACEMENT	7,713,000			26,130	7,338,298	348,572	95.48%
601032-PHONE SYSTEM REPLACEMENT	7,266,223	307,222	1,087,597	1,087,597	3,005,425	3,173,201	56.33%
601999-PAYROLL ALLOCATION		165,820	504,512	504,512		(504,512)	
TOTAL CAPITAL PROJECTS	543,658,997	3,611,303.00	12,623,910	46,425,545	41,629,093	455,604,359	16.20%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
GREEN RUN COLLEGIATE CHARTER SCHOOL
JULY 1, 2022 THROUGH SEPTEMBER 30, 2022

B 18

ASSETS:		LIABILITIES:	
CASH	3,860,744	SALARIES PAYABLE-OPTIONS	30,449
		FICA PAYABLE-OPTIONS	2,329
		TOTAL LIABILITIES	<u>32,778</u>
		FUND EQUITY:	
		FUND BALANCE	
		ESTIMATED REVENUE	(4,363,929)
		APPROPRIATIONS	4,365,350
		ENCUMBRANCES	22,969
		RESERVE FOR ENCUMBRANCES	(22,969)
		EXPENDITURES	(537,384)
		REVENUES	<u>4,363,929</u>
		TOTAL FUND EQUITY	<u>3,827,966</u>
TOTAL ASSETS	<u>3,860,744</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>3,860,744</u>

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	2022 PERCENT REALIZED
REVENUES:						
TRANSFER FROM GENERAL FUND	<u>4,363,929</u>	<u></u>	<u>4,363,929</u>	<u></u>	100.0%	100.0%
TOTAL REVENUES	<u>4,363,929</u>	<u></u>	<u>4,363,929</u>	<u></u>	100.0%	100.0%
PYFB-ENCUMBRANCES	<u>1,421</u>					
	<u>4,365,350</u>					

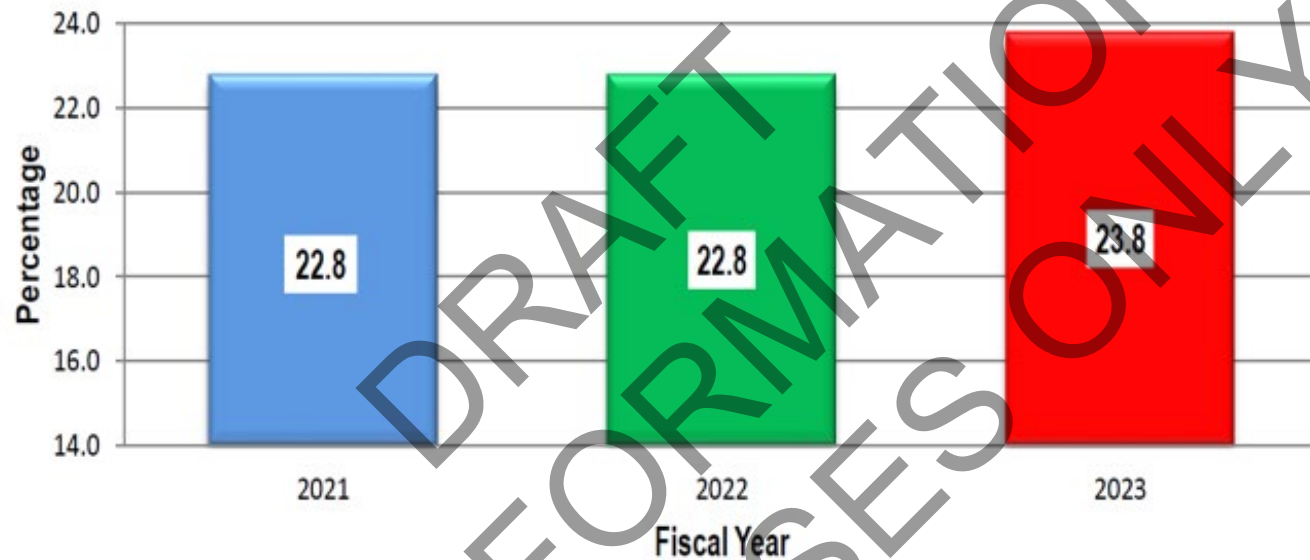
	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	2022 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,653,113	239,884	338,773		2,314,340	12.8%	11.3%
FRINGE BENEFITS	918,668	86,343	110,529		808,139	12.0%	10.8%
PURCHASED SERVICES	416,422	24,924	47,738		368,684	11.5%	7.7%
OTHER CHARGES	77,339	13,574	30,426		46,913	39.3%	16.8%
MATERIALS AND SUPPLIES	<u>299,808</u>	<u>7,776</u>	<u>9,918</u>	<u>22,969</u>	<u>266,921</u>	11.0%	16.3%
TOTAL	<u>4,365,350</u>	<u>372,501</u>	<u>537,384</u>	<u>22,969</u>	<u>3,804,997</u>	12.8%	11.3%



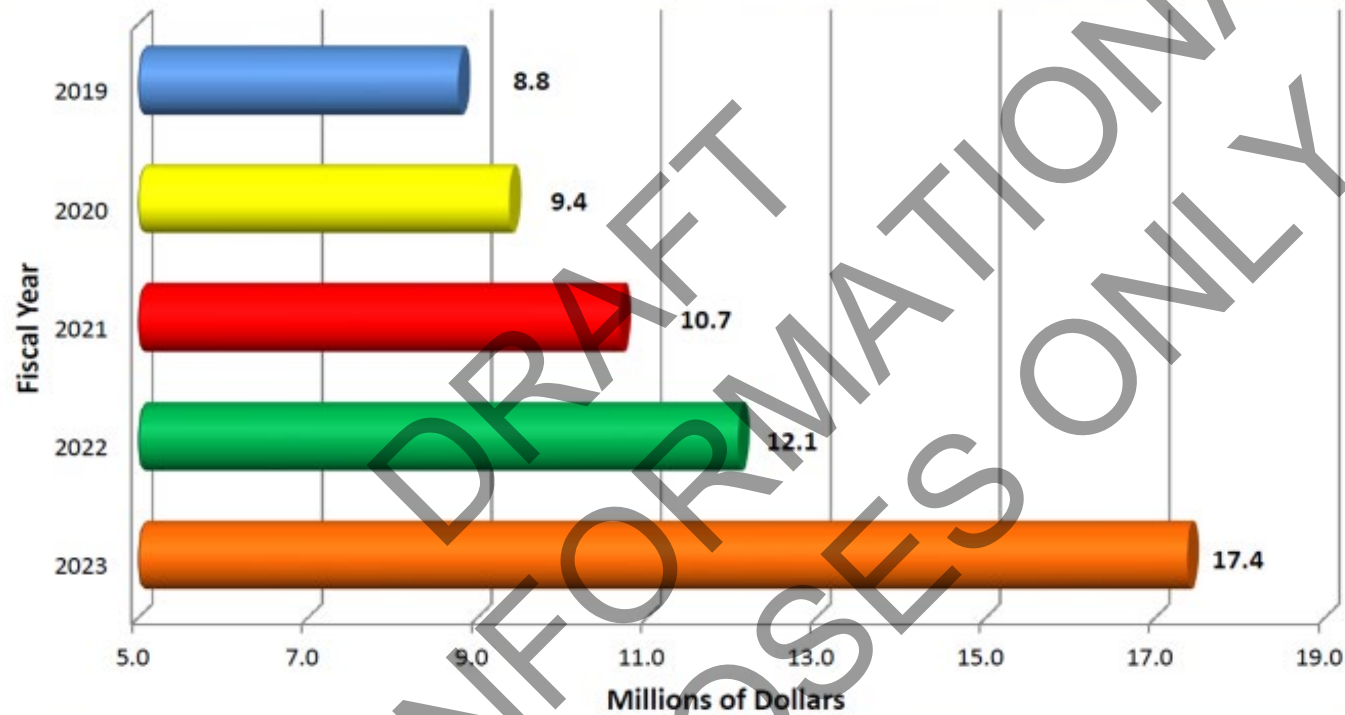
A Presentation to the School Board

By: The Department of Budget and Finance, Office of Business Services
Tuesday, October 25, 2022

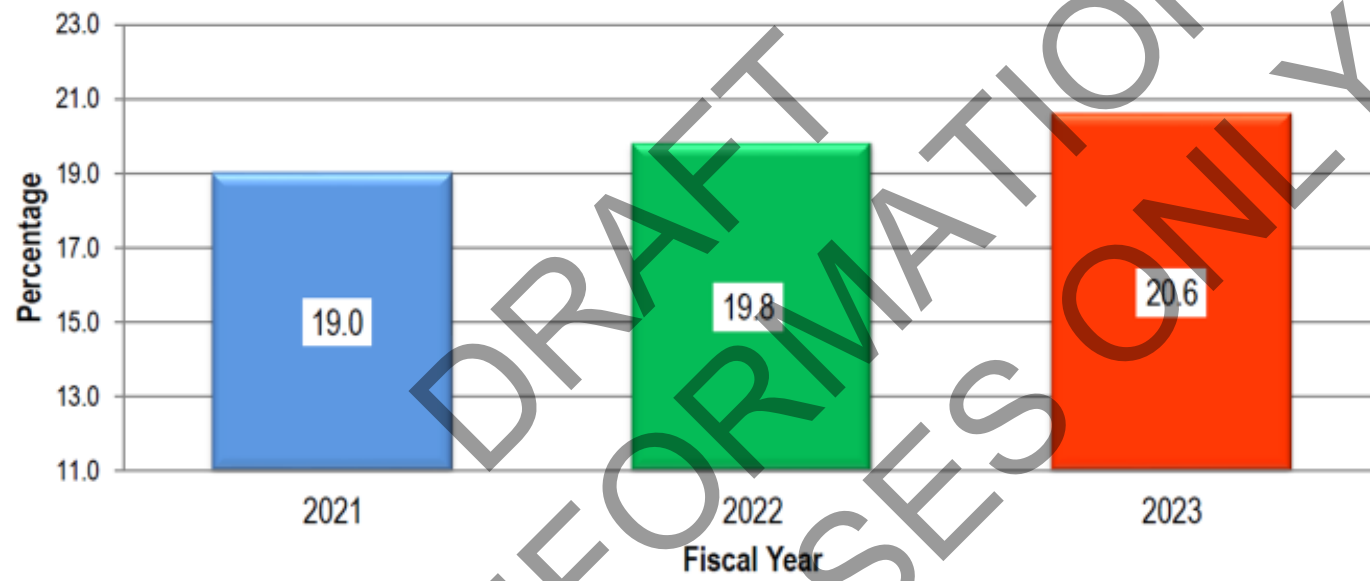
School Operating Fund Revenue Percentage of Actual to Budget as of September 30, 2022



State Sales Tax Revenue through September 30, 2022



School Operating Fund
Expenditures/Encumbrances Percentage of Actual
to Budget as of September 30, 2022





Budget Resolution Regarding FY 2021/22 Reversion

Subject: and Revenue Sharing Formula Reconciliation **Item Number:** 12B

Section: Information **Date:** October 25, 2022

Senior Staff: Crystal M. Pate, Chief Financial Officer

Prepared by: Crystal M. Pate, Chief Financial Officer

Presenter(s): Crystal M. Pate, Chief Financial Officer

Recommendation:

It is recommended that the School Board review the presentation and Budget Resolution regarding the FY 2021/22 Reversion and Revenue Sharing Formula Reconciliation.

Background Summary:

The net estimated funding available for re-appropriation is \$46,652,508. The presentation and attached Budget Resolution provide specific detailed recommendations for the use of funds.

Source:

Unaudited Financial Statements for FY 2021/22 and communication from city staff.

Budget Impact:

Once approved by the School Board and the City Council, \$46,652,508 will be re-appropriated to various funds; as indicated in the presentation draft resolution.

Budget Resolution Regarding FY 2021/22 Reversion and Revenue Sharing Formula Reconciliation

WHEREAS, on September 27, 2022, the School Board was presented with a summary of the unaudited financial statements for FY 2021/22 (year-ending June 30, 2022), showing the reversion amount to the city's General fund; and

WHEREAS, \$15,680,703 is the amount of School Operating reversion funds available (excluding debt service and revenues over/under budget); and

WHEREAS, \$3,746,765 is the amount remaining in debt service from the FY 2021/22 budget due to the timing of bond sales, increasing the School Operating reversion amount to \$19,427,468; and

WHEREAS, \$938,410 came in as additional revenue over the appropriated budget, increasing the School Operating reversion amount to \$20,365,878; and

WHEREAS, \$296,396 reverted from the Athletics fund and \$409,492 reverted from the Green Run Collegiate Charter School fund; and

WHEREAS, the current total amount available for re-appropriation is \$21,071,766; and

WHEREAS, the city is currently indicating an FY 2021/22 revenue actual over budget of \$25,580,742 based on the Revenue Sharing Formula; and

WHEREAS, the total amount available for re-appropriation is \$46,652,508; and

WHEREAS, the Administration recommends the following for the available funds in the amount of \$46,652,508:

- \$33,652,508 to be re-appropriated to the FY 2022/23 Capital Improvement Program
 - \$3,746,765 to be transferred in the form of pay-as-you-go funding with a corresponding reduction in authorized but unissued Public Facility Revenue Bonds
 - \$5,572,862 to be transferred in the form of pay-as-you-go funding to offset state construction grants revenue under budget
 - \$10,000,000 to be transferred in the form of pay-as-you-go funding for project 1-015 Princess Anne High School Replacement
 - \$7,000,000 to be transferred in the form of pay-as-you-go funding for project 1-028 B.F. Williams/Bayside 6th (Grades 4-6) Replacement
 - \$4,332,881 to be transferred in the form of pay-as-you-go funding for project 1-029 Bayside High School Replacement
 - \$3,000,000 to be transferred in the form of pay-as-you-go funding for project 1-030 Payroll System Replacement
- \$11,000,000 to be re-appropriated to the School Reserve Special Revenue fund to be set-aside for projects 1-018 Renovations and Replacements - HVAC Phase III (\$9,200,000) and 1-019 Renovations and Replacements - Reroofing (\$1,800,000) for use in the FY 2023/24 Capital Improvement Program
- \$2,000,000 to be re-appropriated to the Risk Management fund

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach approves the recommended uses of the FY 2021/22 Reversion and Revenue Sharing Formula Reconciliation funds as presented by the Administration; and be it

FURTHER RESOLVED: That the School Board requests that the City Council approve the re-appropriation of FY 2021/22 Reversion and Revenue Sharing Formula Reconciliation funds shown above; and be it

FINALLY RESOLVED: That a copy of this resolution be spread across the official minutes of this Board, and the Clerk of the Board is directed to deliver a copy of this resolution to the Mayor, each member of the City Council, the City Manager, and the City Clerk.

Adopted by the School Board of the City of Virginia Beach this 9th day of November 2022.

S E A L

Carolyn T. Rye, School Board Chair

Attest:

Regina M. Toneatto, Clerk of the Board



Subject: Policy Review Committee Recommendations **Item Number:** 12C1-29

Section: Information **Date:** October 25, 2022

Senior Staff: Donald E Robertson, Ph.D., Chief of Staff

Prepared by: Kamala Lannetti, School Board Attorney; John Sutton, III, Coordinator, Policy and Intergovernmental Affairs

Presenter(s): School Board Attorney, Kamala Lannetti

Recommendation:

That the School Board approve Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain bylaws and policies as reviewed by the PRC at its October 13, 2022 meeting.

Background Summary

- 1) *Policy 3-51/School Activity Funds/Internal Accounts* – the PRC recommends amendments to change the Office of Internal Audit to the Department of Internal Audit and clarifying language regarding inventories.
- 2) *Policy 5-9/Age of Entrance/Kindergarten* – the PRC recommends amendments to allow students transferring into Kindergarten from out of the area to be exempted from the five year old age requirement if they have already been enrolled and attended a Kindergarten program.
- 3) *Policy 5-14/School Attendance Zones* – the PRC recommends amendments to Section 4 a regarding timing of the annual report to the School Board by the BUC and to Section regarding the exclusion from tuition free attendance of children of staff.
- 4) *Policy 6-13/School Day* – the PRC recommends clarifying language regarding the Superintendent’s ability to close schools or alter school days or hours in the event of a weather event or other incident that interferes with safely conducting the school day.
- 5) *Policy 7-57/Vehicles, Motorized Devices and Animals on School Grounds* – the PRC recommends significant amendments to clarify when animals that are not service animals may be brought to school or work.
- 6) *Bylaw 1-1/Authority and Title* – the PRC recommends no changes.
- 7) *Bylaw 1-2/ Corporate Seal* – the PRC recommends no changes.
- 8) *Bylaw 1-3/Powers and Duties* – the PRC recommends no changes.
- 9) *Bylaw 1-4/Responsibilities of the School Board* - the PRC recommends no changes.
- 10) *Bylaw 1-5/Legal Counsel* - the PRC recommends amendment to reflect the new Department of Legal Services.
- 11) *Bylaw 1-6/Fiscal Agent* - the PRC recommends one scrivener’s change.
- 12) *Bylaw 1-8/Composition/Election/Term of Office* - the PRC recommends amendments to reflect the change in the election system and adding language to address future changes to the election system.
- 13) *Bylaw 1-10/Ineligibility for Office* - the PRC recommends grammatical changes and the addition of a legal reference.
- 14) *Bylaw 1-12/Oath of Office* - the PRC recommends no changes.
- 15) *Bylaw 1-13/Orientation/In-Service* – the PRC recommends adding a reference to the Virginia Public Record Act.



Subject: Policy Review Committee Recommendations – continued, Page 2

Item Number: 12C1-29

Section: Information

Date: October 25, 2022

Senior Staff: Donald E Robertson, Ph.D., Chief of Staff

Prepared by: Kamala Lannetti, School Board Attorney; John Sutton, III, Coordinator, Policy and Intergovernmental Affairs

Presenter(s): School Board Attorney, Kamala Lannetti

- 16) *Bylaw 1-14/Compensation and Expenses* – the PRC recommends adding language to reflect the process for adjusting the salary for School Board Members, formatting changes, and scrivener’s changes.
- 17) *Bylaw 1-15/Vacancies* – the PRC recommends adding a legal reference.
- 18) *Bylaw 1-16/Removal from Office* – the PRC recommends
- 19) *Bylaw 1-17/Publications Regarding School Board* – the PRC recommends adding language to Section C regarding School Board Members responsibility for personal social media and adding legal references.
- 20) *Bylaw 1-18/Officers: Election and Term of Office* – the PRC recommends adding language regarding the voting procedures that will be used if the electronic voting board is not available.
- 21) *Bylaw 1-19/Duties of Chair/Vice Chair* – the PRC recommends no changes.
- 22) *Bylaw 1-20/Duties of Clerk/Deputy Clerk/Bonds of Oath* – the PRC recommends adding a paragraph A7 to reflect the Clerk’s duties with regard to maintaining financial records as well as authorizing the Superintendent to provide assistance with maintenance of record and to add section C language authorizing the Superintendent to provide insurance coverage in lieu of a bond for the Clerk.
- 23) *Bylaw 1-21/Officers: Vacancies* – the PRC recommends scrivener’s changes.
- 24) *Bylaw 1-23/Authority of Members* – the PRC recommends no changes.
- 25) *Bylaw 1-24/ Conflict of Interests/Immunity/Disclosure Statement of Personal Interest/Economic Advisory Interest* – the PRC recommends amendments to reflect School Board Members duties to review agendas for conflicts of interests prior to participating in matters, to correct language regarding the School Board Attorney, and amend Section C from Immunity to Training with language concerning School Board Members’ responsibilities to obtain necessary training.
- 26) *Bylaw 1-34/Annual Report* – the PRC recommends no changes.
- 27) *Bylaw 1-43/School Board Meeting Minutes and Maintenance of Meeting Documents/Posting of Meeting Minutes* – the PRC recommends no changes.
- 28) *Bylaw 1-45/School Board Minutes Retention Schedule* – the PRC recommends amendments regarding retention of records, saving records electronically and transferring records to the Library of Virginia, and adding a legal reference.
- 29) *Appendix C* – the PRC recommends clarify language regarding election of a chair as well as grammatical and scrivener’s changes.

Source:

Code of Virginia, 1950, as amended, § 22.1-253.12:7 School Board Policies.
Policy Review Committee Meeting of October 13, 2022

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

School Activity Funds/Internal Accounts

A. Generally

"School Activity Funds" are defined as, all funds derived from extracurricular school activities such as entertainment, athletic contests, cafeteria, club dues, etc., and from any and all activities of the school involving personnel, students, or property. The School Board is responsible for managing these funds in the School Division's schools. Funds defined by law as public funds are not subject to these regulations and are to be handled as provided by law.

B. Guidelines

The School Board directs the Superintendent to supervise the operation of these accounts and to ensure that they are managed according to these guidelines:

1. No School Board funds or accounts are to be commingled with School Activity Funds or accounts.
2. Each school shall keep an accurate record of all receipts and disbursements so that a clear and concise statement of the condition of each fund may be determined at all times. Monthly reports of such funds shall be prepared and filed in the office of the principal and Office of Business Services.
3. It shall be the duty of each principal to see that such records are maintained in accordance with School Board Policies and Regulations and State Board of Education Regulations.
4. The principal or person so designated by the principal shall perform the duties of school finance officer or central treasurer.
5. The school finance officer and principal shall be bonded.
6. School Activity Funds (internal accounts) must be audited at least once a year by a certified public accountant, duly qualified accountant, or accounting firm approved by the School Board. The cost of such audit is a proper charge against the School Operating Fund or School Activity Funds. This annual audit shall result in an Annual Audit Report referred to in 8, below.
7. A copy of a school's Annual Audit Report referred to Section B(6) of this Policy must be maintained in the office of the principal of that school and the Department of Internal Audit~~in the office of the Superintendent~~. Following the completion of all schools' Annual

Audit Reports, a report containing a summary of all such reports will be presented to the Audit Committee.

8. No account is to be overdrawn for any reason, unless receipts are forthcoming or there is inventory to support it.
9. Specific activity accounts are not to accumulate excess balances, as determined by the Superintendent or designee, unless written justification is provided and the records made available for audit purposes.
10. School Activity Funds shall not be used for salary supplements or similar payments to compensate school employees for any activity related to school resources or students.
11. Financial records of School Activity Funds shall be retained and disposed of in accordance with regulations concerning financial records retention and disposition set forth in law and regulation; however, records pertaining to non-appropriated school activity funds need not be retained longer than five (5) years.

Editor's Note

See also the School Division's Business Manual for Schools and Central Offices.

~~*See also School Board Policy 3-42, School Board Regulation 3-42.1, School Board Policy 3-46 and School Board Policy 3-47.*~~

Legal Reference

Code of Virginia § 22.1-89.2, as amended. Financial records retention and disposition schedule.

Virginia Board of Education Regulations Governing School Activity Funds, 8-VAC-20-240 *et seq.*, as amended.

Library of Virginia, Records Management Division, General Schedule No. GS-02, Fiscal Records.

Code of Virginia § 42.1-76, *et seq.*, as amended. Virginia Public Records Act.

Related Links

School Board **Policy 3-42**

School Board **Regulation 3-42.1**

School Board **Policy 3-46**

~~School Board **Policy 3-47**~~

Adopted by School Board: February 16, 1993

Amended by School Board: October 19, 1993

Amended by School Board: February 16, 1999

Amended by School Board: September 16, 2014

Amended by School Board: November 2022

STUDENTS

Age of Entrance/Kindergarten

No child who has not reached their ~~his or her~~ fifth birthday on or before September 30 of the school year shall be eligible for enrollment in kindergarten. All students transferring into the School Division who have already been attending Kindergarten in an out of state school division will be allowed to enroll in Kindergarten under the standards for Kindergarten enrollment set forth in the Interstate Compact on Educational Opportunity for Military Children. Children who qualify under the Interstate Compact on Educational Opportunity for Military Children for an exception to this Policy may be allowed to enroll.

Legal Reference

Code of Virginia, § 22.1-199, as amended. Kindergarten programs suitable for certain children.

Code of Virginia § 22.1-360 Article IV (D), as amended. Interstate Compact on Educational Opportunity for Military Children.

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: October 6, 1998

Amended by School Board: 2022

STUDENTS

School Attendance Zones

A. Generally

Upon the recommendation of the Superintendent, the School Board shall designate school attendance zones.

The School Board recognizes that only through effective long-range planning for enrollment can the School Division be adequately prepared to meet the needs of its current and future student population. In order to assure such planning, the School Board establishes procedures which require annual review and recommendations from the Building Utilization Committee regarding enrollment trends and their impact on School Division facilities and which will assure adequate opportunity for community reaction prior to any redistricting decision by the School Board.

B. Projections

The School Division Demographer, under the supervision of the Superintendent, shall:

1. Produce by December 1 of each year, annual updates on the 5-year enrollment projections for the School Division which take into consideration the following:
 - a. School registration figures;
 - b. Review of forthcoming changes in planning and zoning;
 - c. Review of current and planned community land development and housing projects; and
 - d. Latest available birth data.
2. Coordinate enrollment data, facilities planning, transportation impact and formation of recommendations for review by the Superintendent and the School Board.

C. Process - Building Utilization Committee Action

1. Building Utilization Committee

The Building Utilization Committee, (hereinafter "BUC"), as a standing committee of the School Board, shall consist of three representatives of the

School Board. The Council of Civic Organizations and the PTA Council shall also be invited to name one member each to serve as members of the BUC. Appropriate staff members will be assigned by the Superintendent.

2. Review of Projections

Between December 1 and March 15 of each year, the BUC shall analyze the updated 5-year enrollment projections to determine the impact, if any, of changes in enrollment projections on optimal building utilization and report to the School Board any recommendations. The BUC shall consider a plan for redistricting when building utilization at any school building differs from the optimum building utilization level by exceeding the level by ten (10) percent or by falling below the level by ten (10) percent.

3. Formulation of Redistricting Recommendations

The BUC may receive, at the onset of its discussions, a proposed redistricting plan developed by the Superintendent or designee, which may include a recommendation for no action, to provide a basis from which to move forward in making recommendations. Any such plan that involves redrawing boundaries may be considered by the BUC in light of the factors set forth below. While each of the factors must be considered and discussed, it may be impractical to reconcile each factor in the recommendations which will ultimately be presented to the School Board.

- a. Optimal utilization of space:
- b. The desire to keep areas commonly known as subdivisions or neighborhoods together;
- c. The need to develop long term solutions that support limiting redistricting of individual students to one time at each level (i.e. once at elementary, once at middle and once at high school), except in cases of student change in residence;
- d. Construction considerations (documented new subdivision construction and scheduled school renovation/construction projects);
- e. The desire to reduce or eliminate the number of middle and high schools with divided feeder patterns if at all possible;
- f. Transportation considerations (non-transportation zones, hazards, redirection of the number of students riding a bus and reducing the length of bus rides);
- g. The costs associated with the various options considered;

- h. The impact of enrollment changes upon course offerings/subject offerings, equipment needs, building modifications, etc.; and
- i. The desire is to redistrict as few schools and students as possible.

4. Reporting

a. No redistricting recommendations

The BUC shall prepare a final report ~~no later than March 15 of~~ each year. The report will be presented by the BUC Chair or designee to the School Board for information at a meeting no later than the second School Board meeting in March.

b. Redistricting recommendations

If the BUC recommends redistricting, the preliminary presentation to the School Board will take place no later than the first meeting in January.

5. Community Input

In years when redistricting adjustments are recommended, the proposed plan shall be presented to the community after a preliminary presentation to the School Board. Site locations for community meetings should include area(s) affected by the proposed plan (e.g. a possible single boundary change affecting three schools could be handled by one meeting). At such meetings, members of the community will have an opportunity to review the plan, to comment on its merit and make suggestions for its improvement.

The BUC shall consider public comment prior to presentation of the proposed redistricting plan to the School Board. The final report shall include the advantages and disadvantages of the plan.

D. Process - School Board Action

Prior to taking action on the BUC's proposed redistricting plan, the School Board must hold a public hearing not less than ten days after reasonable notice to the public in a newspaper of general circulation if the redistricting of school boundaries affects fifteen percent or more of the pupils in the average daily membership in the affected school. Such public hearing may be held on the same day as the School Board meeting at which action on the plan is taken as long as the hearing is held before action is taken.

E. Definitions

1. Optimum Building Utilization: the division-wide building utilization, considering optimum capacity, for the average two-year historical growth or decline in membership from September 30 to March 31.
2. Building Utilization: the actual percentage use of optimum program capacity, factoring in the number of first seats by grade level.
3. Optimum Capacity: 90% of the program capacity of the school building reported, used for planning purposes due to fluctuations in class sizes throughout the school year.
4. Program Capacity: the maximum capacity of the school building for a particular school year and particular student population, taking into account the number of first seats in the building (without counting portables currently on site) updated annually.
5. First seat: an instructional space within a school building in which students receive core and primary instruction. Self-contained special education classrooms are also considered to be first seats.

F. Attendance Zone Criteria

The Superintendent or designee shall ensure that students attend the schools that serve the attendance zone of their home residence as established by the School Board. The Superintendent or designee shall develop procedures to verify that students attend their assigned attendance zones. A student needing an exception to attendance zones in order to attend a school may request an out-of-zone transfer. Criteria for out-zone transfers may be found under School Board Regulation 5-14.1. Students meeting the following criteria will be allowed to attend out-of-zone.

1. An individual student may apply for an out-of-zone transfer in the instance where redistricting decisions affect an individual student more than one time at a school level (i.e. at the elementary school level at the middle school level or at the high school level;
2. Upon the establishment of new attendance zones by the School Board, rising fifth, eighth and twelfth graders shall be permitted to continue in their previously assigned schools if they provide their own transportation to that school, and such enrollment will be exempt from the school's Optimum Building Utilization requirement by ten (10) percent or more.
3. Children of school-based employees, including SECEP Employees working in VBCPS schools, but excluding those individuals who only receive a supplement, will be allowed to attend the school to which such parent or guardian reports or is their primary assignment, or is within the feeder pattern of such assignment, pending the approval of the School Principal and such enrollment will be exempt

from the school's optimum building utilization by ten (10) percent or more requirement. Non-resident full-time employees, to include SECEP employees working in Virginia Beach City Public Schools, will be allowed to enroll their child(ren). Enrollment will be contingent on meeting requirements outlined in Regulation 5-10.1 and Policy 3-22.

Legal Reference

Code of Virginia, §22.1-79, as amended. Powers and Duties.

Code of Virginia, §22.1-3.3, as amended. Transfer of students under certain circumstances.

Related Links

School Board [Policy 3-22](#)

School Board [Regulation 5-10.1](#)

School Board [Regulation 5-14.1](#)

Adopted by School Board: October 21, 1969

Amended by School Board: October 15, 1974

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: October 20, 1998

Amended by School Board: August 17, 1999

Amended by School Board: June 5, 2001

Amended by School Board: August 6, 2002

Amended by School Board: November 19, 2002

Amended by School Board: September 16, 2003

Amended by School Board: September 21, 2010

Scrivener's Amendments: November 7, 2012

Scrivener's Amendments: January 24, 2014

Amended by School Board: May 16, 2017

Amended by School Board: March 26, 2019

Amended by School Board: August 23, 2022

INSTRUCTION

School Day and School Hours

The standard school year shall be at least 180 instructional days. The standard school day for students in grades 1 through 12 shall average at least 5 1/2 hours, excluding intermissions for meals, ~~and a minimum of three hours for kindergarten.~~

The School Division ~~school division~~ may develop alternative schedules for meeting these requirements as long as a minimum of 990 hours of instructional time is provided for grades 1 through 12, ~~and 540 hours for kindergarten.~~ Such alternative plans must be approved by the School Board and by the Virginia Board of Education, under guidelines established by the Virginia Board of Education. No alternative plan which reduces the instructional time in the core academics shall be approved.

The length of the school day for students shall be determined by the School Board on recommendation of the Superintendent and shall take into consideration, but not be limited to, the ages of the students, the distances to and from school, bus scheduling, safety hazards and time needed to accomplish educational objectives. The Superintendent shall yearly set forth ~~in regulation~~ the actual hours of attendance for each elementary, middle, and high school in the School Division. The Superintendent is authorized to make determinations regarding adjustment of school hours and the opening or closing of school when inclement weather or conditions exist that would prohibit safely conducting school on specific days.

Legal Reference

Code of Virginia § 22.1-98, as amended. Reduction of state aid when length of school term below 180 days or 990 hours.

Code of Virginia § 22.1-79.1, as amended. Opening of the school year; approvals for certain schedules.

Virginia Board of Education Regulations Establishing Standards for Accrediting Public Schools in Virginia, § 8 VAC 20-131-10 *et seq.*

Code of Virginia § 22.1-200.2, as amended. Minimum instructional time; optional unstructured recreational time.

Adopted by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: October 6, 1998

Amended by School Board: 2022

COMMUNITY RELATIONS

Vehicles, Motorized Devices and Animals on School Grounds

A. Vehicles or motorized devices

The operation of powered vehicles not owned by the School Board, not licensed by the Virginia Division of Motor Vehicles, or otherwise licensed in compliance with Virginia laws, shall be prohibited on school grounds.

The operation of licensed motor vehicles on school grounds shall be restricted to the paved roads and parking lots. Parking on school grounds shall be limited to employees, students, visitors and those attending school-related activities.

Without prior approval from the building administrator/designee, no person may operate or otherwise use the following items on school property, buses or grounds: mopeds; electronic powered bicycles; motorized skateboards; motorized scooters; golf carts; go carts; low speed vehicles; battery-operated ride on vehicles; surreys; motorized or electronic toys such as model airplanes, helicopters, hovercraft or similar devices. Other devices or items that are used in a manner that create a disruption or threat may be determined to be inappropriate items and prohibited on school property, buses or grounds.

B. Animals on School grounds

1. Animals can be allowed on ~~School Board school~~ property, ~~buildings, vehicles, grounds or School Division sponsored activities~~ with prior permission of the ~~principal or building~~ school's administrator, if the activity is relevant to instruction or any other approved activity. ~~Classroom animals will be limited to rodents, reptiles, insects, arachnids, fish or small amphibious animals that are related to classroom activities. Service dogs, as set forth in Virginia Code §§ 51.5-42 and 44, as amended, are allowed in accordance with applicable regulations and procedures. The principal, building administrator or the School Administration may revoke permission for classroom animals at any time and there will be no appeal procedure.~~
2. Employees and students are not authorized to have personal pets or animals that do not qualify as trained service dogs or miniature horses in school buildings or vehicles, on school grounds or at School Division sponsored events when the employee is working, or the student is attending school or participating in a School Division sponsored event. Under limited circumstances, a principal or building administrator may authorize an animal

to be present in a School Division building, on school grounds or vehicles or at a School Division sponsored event if the following conditions are met:

- a. The animal may only be a dog that has current certification of completed training as a therapy dog.
- b. The dog is under the control of a handler who is not an employee or a student of the School Division.
- c. The principal or building administrator has set forth a specific purpose for the dog's presence that addresses educational needs of the students or work conditions for employees. Such need or purpose must be more than as a mascot, general goodwill, or general morale. Examples of acceptable purposes: reading to the dog by struggling readers; specific activities related to kindness or good manners with others.
- d. The dog has specific hours and days that it is present in the building, grounds or activities. Dogs should not be present every day or for full work or school days.
- e. The dog meets the conditions set forth in Regulation 7-57.1 (B)(3-6).
- f. A plan similar to a trained service dog or miniature horse plan is developed and in place before the dog is allowed access.
- g. The dog's owner or handler agrees to any conditions set forth by the School Administration for the dog's presence including assuming full liability for any injury to or any injury or damage caused by the dog.
- h. The School Board and the School Division will assume no responsibility for the care, costs, control or ownership of the dog.
- i. The Department of School Leadership and the Risk Manager have approved the plan for the dog if the dog is to be school based.
- j. The Building Administrator and the Risk Manager have approved the plan for the dog if the dog is to be allowed access to non-school buildings.
- k. The School Administration reserves the right to revoke approval for the dog to access School Board buildings, grounds, vehicles, or

School Division sponsored events. There will be no appeal procedure for such determination.

3. Trained service dogs or miniature horses that provide assistance to persons with disabilities, as set forth in Virginia Code §§ 51.5-42 and 44, as amended, and Regulation 7-57.1, as amended are allowed in accordance with applicable regulations and procedures.

Legal Reference

Code of Virginia § 51.5-42, as amended. Discrimination against otherwise qualified persons with disabilities by educational institutions prohibited.

Code of Virginia § 51.5-44, as amended. Rights of persons with disabilities in public places and places of public accommodation.

Code of Virginia § 55.15-44.1, as amended. Fraudulent representation of a service dog or hearing dog; penalty.

Adopted by School Board: October 20, 1992

Adopted by School Board: September 21, 2010

Amended by School Board: February 4, 2014

Scrivener's Amendments: May 23, 2014

Amended by School Board: May 10, 2022

Amended by School Board: November 2022

SCHOOL BOARD BYLAWS

Authority and Title

The School Board is a corporate body whose official title shall be the "School Board of the City of Virginia Beach, Virginia."

Legal Reference

Constitution of Virginia, 1971, Art. VIII § 7, as amended. School boards.

Code of Virginia § 22.1-28, as amended. Supervision of schools in each school division vested in school board.

Code of Virginia § 22.1-71, as amended. School board constitutes body corporate; corporate powers.

Code of Virginia § 22.1-79, as amended. Powers and duties.

Code of Virginia § 22.1-89, as amended. Management of funds.

Code of Virginia § 22.1-125, as amended.

Code of Virginia § 22.1-89, as amended. Management of funds.

Code of Virginia § 22.1-125, as amended. Title to property vested in school board; exception; extent of school board's authority.

Code of Virginia § 22.1-127, as amended. Condemnation of land for school purposes; right of entry; location of school outside boundaries of school division.

Code of Virginia § 22.1-128, as amended. Title to school board real estate.

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: December 2, 2008

Reviewed by School Board: August 2, 2016

Reviewed by School Board: November 2022

SCHOOL BOARD BYLAWS

Corporate Seal

The School Board may, by a majority vote of the School Board, adopt a corporate seal. The seal shall have engraved thereon the official title of the School Division and such other inscription or design as the School Board may direct.

The Clerk shall serve as custodian of the seal.

Legal Reference

Code of Virginia § 22.1-71, as amended. School board constitutes body corporate; corporate powers.

Code of Virginia § 22.1-77, as amended. Duties of Clerk.

Adopted by School Board: July 21, 1992

Amended by School Board: December 2, 2008

Reviewed by School Board: August 2, 2016

Reviewed by School Board: November 2022

SCHOOL BOARD BYLAWS

Powers and Duties

The School Board shall control all aspects of the School Division's operations within the limits of the law.

No section of the School Board's Bylaws and policies may be construed to limit the statutory powers of the School Board to exercise its own prudent judgment. The School Board shall be the final authority.

Legal Reference

Code of Virginia § 22.2-78, as amended. Bylaws and regulations.

Code of Virginia § 22.1-79, as amended. Powers and duties.

Virginia Board of Education Regulations Governing School Boards Local, 8 VAC 20-490-10 *et seq.*, as amended.

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

Reviewed by School Board: November 2022

SCHOOL BOARD BYLAWS

Responsibilities of the School Board

The responsibilities listed below are those of the School Board acting as a unit and not of the several School Board Members individually except insofar as each individual School Board Member has the duty of giving thought and attention to all matters for which the School Board is responsible and of contributing to the considerations and discussions through which the School Board arrives at conclusions and takes appropriate actions. Although enumeration of all duties and responsibilities of the School Board is impractical, the following are among the most important:

1. Appoint the School Division Superintendent.
2. Evaluate the Superintendent annually using criteria which include, but are not limited to: assessing teacher and administrator skills and knowledge; improving student academic progress; providing for school safety; and, enforcing student discipline.
3. Adopt for use by the Superintendent clearly defined criteria for a performance evaluation process for principals, assistant principals, and supervisors that includes, among other things, an assessment of such administrators' skills and knowledge; student academic progress and school gains in student learning; and, effectiveness in addressing school safety and enforcing student discipline.
4. Develop a procedure for use by the Superintendent and principals in evaluating instructional personnel that is appropriate to the tasks performed and addresses, among other things, student academic progress and the skills and knowledge of instructional personnel, including but not limited to, instructional methodology, classroom management, and subject matter knowledge.
5. Establish general policies to be employed in the conduct of the public schools.
6. Provide oversight through the formulation and administration of rules and regulations governing School Board procedures.
7. See that the school laws are properly explained, observed, and enforced.
8. Secure, by visitation or otherwise, as full information as possible about the conduct of the schools in the School Division and take care that they are conducted efficiently and in accordance with the law. During such visitation, in accordance with Bylaw 1-23, School Board Members have no authority to direct

the action of school employees or students, and any suggestions or concerns should initially be directed to the Superintendent or his designee.

9. Care for, manage, and control the property of the School Division and provide for the erection, furnishing, equipping, and non-instructional operating of necessary school buildings and appurtenances and the maintenance thereof by purchase, lease, or other contracts.
10. Provide for the consolidation of schools or redistricting of school boundaries or adopting pupil assignment plans whenever such procedure will contribute to the efficiency of the School Division.
11. Operate and maintain the schools in the School Division, consistent with state statutes and regulations of the Virginia Board of Education.
12. Determine the length of the school term, the studies to be pursued, the governance and methods of teaching within the schools, consistent with statutes and Virginia Board of Education Regulations.
13. Control school finances by establishing priorities and aligning financial resources in accordance with the School Board's strategic plan. This includes, but is not limited to, examining and approving the budget and capital outlays, awarding contracts, fixing salary schedules and wages, overseeing all business transactions, as well as regularly auditing all accounts.
14. On recommendation of the Superintendent, employ staff, apportion their duties, and provide for handling all related personnel problems.
15. Maintain and improve the school plant.
16. Present the needs of the schools to the Virginia Beach City Council and legislators.
17. Represent the schools and the educational program before the public generally as opportunity occurs.
18. As set forth in School Board policies and regulations, act as a "court of appeals" (where authorized by law or regulation) for employees and laymen citizens who have grievances and students who have disciplinary matters that have already been heard by the proper administrative official(s) without satisfactory resolution.
19. Appoint advisory committee members.

Editor's Note

The School Board appoints individuals to Community Advisory Committees as required by law and as provided in School Board Policy 7-21 and supporting regulations.

Legal Reference

Code of Virginia § 22.1-60, as amended. Appointment and term of superintendent; certain contractual matters.

Code of Virginia § 22.1-60.1, as amended. Evaluation of superintendent.

Code of Virginia § 22.1-71, as amended. School board constitutes body corporate; corporate powers.

Code of Virginia § 22.1-78, as amended. Bylaws and regulations.

Code of Virginia § 22.1-79, as amended. Powers and duties.

Code of Virginia § 22.1-89, as amended. Management of funds.

Code of Virginia § 22.1-92, as amended. Estimate of moneys needed for public schools; notice of costs to be distributed.

Code of Virginia § 22.1-253.13:7, as amended. Standard 7. School board policies.

Code of Virginia § 22.1-293, as amended. School boards authorized to employ principals and assistant principals; license required; powers and duties.

Code of Virginia § 22.1-295, as amended. Employment of teachers.

Virginia Board of Education Regulations Governing School Boards Local, 8 VAC 20-490-10 *et seq.*, as amended.

Related Links

School Board [Policy 7-21](#)

School Board [Regulation 7-21.1](#)

School Board [Regulation 7-21.2](#)

School Board [Regulation 7-21.3](#)

School Board [Regulation 7-21.4](#)

School Board [Regulation 7-21.5](#)

School Board [Regulation 7-21.6](#)

School Board [Regulation 7-21.7](#)

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Amended by School Board: August 18, 2015

Amended by School Board: August 2, 2016

Reviewed by School Board: November 2022

SCHOOL BOARD BYLAWS

Legal Counsel

The School Board will secure legal advice and counsel in accordance with the Code of Virginia as quoted in the legal reference to this Bylaw.

A School Board Member may consult with the School Board ~~Attorney Legal Counsel~~ at any time. Requests for informal legal opinions will be made in writing and shared with all School Board Members. Legal advice regarding an informal legal opinion or resolutions for the School Board to consider will be provided to all School Board Members.

School Board Members may request formal written legal opinions regarding matters related to the School Board and the School Division by providing the School Board ~~Attorney Legal Counsel~~ and all School Board Members with a written copy of such request. The School Board may discuss the request in closed session and may amend the request. The legal opinion will be provided to all School Board Members and, if not prohibited by the School Board, will be provided to the Superintendent. Waiver of attorney client privilege for legal advice provided to the School Board may only be done after a majority vote of the School Board authorizes such waiver.

A request by a School Board Member for a written personal conflict of interests opinion shall be made directly by the School Board Member to the School Board ~~Attorney Legal Counsel~~ or the Commonwealth's Attorney in accordance with Bylaw 1-24. Conflict of Interests opinions requested by a School Board Member shall not be shared with the School Board Chair~~man~~ or any other School Board Member except upon consent of the School Board Member making the request.

The School Board ~~Attorney Legal Counsel~~ is authorized to act as the School Board's designee in all legal matters and may accept service of process on behalf of the School Board and the Superintendent. After providing information to the School Board regarding probable or pending legal matters and obtaining authorization from the School Board as to how to proceed, the School Board ~~Attorney Legal Counsel~~ may authorize settlement or other resolution of legal matters. After approval from the School Board, the School Board Attorney may retain outside legal counsel for those matters which are beyond the expertise of the Department of Legal Services, when the Department of Legal Services does not have capacity to handle certain matters, or when the Department of Legal Services attorneys have an ethical conflict with a matter.

Editor's Note

~~The School Board has an annual Cooperative Agreement with the City Council for provision of legal services by the City Attorney's Office.~~

For policy regarding employment of outside legal counsel, see Policy 2-59.

For service of process, see Bylaw 1-27.
For conflict of interest advisory legal opinion, see Bylaw 1-24.
For employment of outside counsel and reimbursement of employee legal expenses, see Policy 2-59.

Legal Reference

Code of Virginia § 2.2-4301, as amended. Definitions.

Code of Virginia § 2.2-4303, as amended. Methods of procurement.

Code of Virginia § 2.2-4344 (2), as amended. Exemptions from competition for certain transactions.

Code of Virginia § 22.1-82, as amended. Employment of counsel to advise or defend school boards and officials; payment of costs, expenses and liabilities; consent of governing bodies required prior to institution of proceedings.

Code of Virginia § 22.1-83, as amended. Payment of employee's legal fees and expenses, as amended.

Code of Virginia § 22.1-128, as amended. Title to school board real estate.

Related Links

School Board [Bylaw 1-24](#)

School Board [Bylaw 1-27](#)

School Board [Policy 2-59](#)

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

Amended by School Board: April 24, 2018

Amended by School Board: February 12, 2019

Amended by School Board: June 25, 2019

Amended by School Board: November 12, 2019

[Amended by School Board: November 2022](#)

SCHOOL BOARD BYLAWS

Fiscal Agent

The Director of the Office of Business Services is designated the Fiscal Agent and the Chief Financial Officer, Department of Budget and Finance, and the Accounting Coordinator are designated the Deputy Fiscal Agents of the School Board to examine, approve, and upon approval, authorize payment of all claims against the School Board, following the processing of those claims by the Internal Accounting Control System. In the event that the Fiscal Agent and the Deputy Fiscal Agents are absent or unavailable, the Financial Management Specialist is designated a Deputy Fiscal Agent with limited authority to act during the period of their absence or unavailability.

While "examination" of claims against the School Board may be delegated, no "payment" of claims against the School Board shall be made absent approval by either the Fiscal Agent or a Deputy Fiscal Agent.

The Fiscal Agent and Deputy Fiscal Agents shall post corporate surety bond, paid for by the School Board, in an amount of \$1,000,000, as required by the Code of Virginia.

It shall be the responsibility of the Fiscal Agent and Deputy Fiscal Agents to ensure that the requirements of Code of Virginia, Virginia Board of Education Regulations, School Board Policy and Regulations, and Code of Virginia § 22.1-122 are met with respect to the claims each examines, approves and, upon approval, authorizes for payment.

Legal Reference

Code of Virginia § 22.1-122, as amended. Approval and payment of claims; warrants; prohibited acts.

Adopted by School Board: July 21, 1992

Amended by School Board: October 15, 1996

Amended by School Board: August 17, 1999

Amended by School Board: October 19, 1999

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

Reviewed by School Board: November 2022

SCHOOL BOARD BYLAWS

Composition/Election/Term of Office

A. Composition

The School Board of the City of Virginia Beach shall consist of eleven (11) Members elected as set forth in Legal References to this Bylaw or as ~~the Code of Virginia §22.1-57.3 and §§16.02 and 16.04 of the Charter of the City of Virginia Beach~~ enacted by the Virginia General Assembly, or as otherwise ordered by a court of competent jurisdiction.

B. Election

The Members of the School Board shall be elected by the qualified voters of the Ccity as set forth in the legal reference below.

Every two years, there shall be a general election in November for the election of School Board Members to replace those whose terms expire at the end of December of a given election year.

C. Term of Office

The Members of the School Board elected as specified below in the Llegal Rreference to this Bylaw or as ~~§§16.02 and 16.04 of the Charter of the City of Virginia Beach, enacted by the Virginia General Assembly, or as ordered by a court of competent jurisdiction,~~ shall be elected for a term of four (4) years. The term for each elected Member shall commence on the first day of January next following the date of election.

Legal Reference

Charter of the City of Virginia Beach, § 16.02, as amended. Composition of school board.

Charter of the City of Virginia Beach, § 16.04, as amended. Election of the board.

Code of Virginia § 15.2-1400, as amended. Governing bodies.

Code of Virginia § 15.2-1522, as amended. When and how officers qualify.

Code of Virginia § 22.1-57.1, as amended. Applicability.

Code of Virginia § 22.1-57.3, as amended. Election of School Board Members.

Code of Virginia § 23.2-222, as amended. Election and terms of mayor and counsel for cities and terms.

Code of Virginia § 24.2-223, as amended. Election and terms of School Board Members.

Adopted by School Board: July 21, 1992

Amended by School Board: September 21, 1993

Amended by School Board: September 5, 1995

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: August 21, 2007

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

Amended by School Board: November 2022

SCHOOL BOARD BYLAWS

Ineligibility for Office

Persons ineligible to serve as ~~a~~ School Board Members ~~of the School Board~~ are enumerated in the Code of Virginia, 1950, as amended. No employee of the School Board shall be eligible to serve on the School Board.

Legal Reference

Code of Virginia §22.1-29, as amended. Qualifications of members.

Code of Virginia § 22.1-30, as amended. Certain officers may not act on school board or serve as tie breaker.

Code of Virginia § 22.1-57.3, as amended. Election of School Board Members.

Code of Virginia § 15.2-1535, as amended. Members of governing body not to be elected or appointed by governing body to certain offices.

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: December 2, 2008

Reviewed by School Board: August 2, 2016

Amended by School Board: November 2022

SCHOOL BOARD BYLAWS

Oath of Office

On or before the initial January meeting of the School Board after a November election, the person elected to the School Board shall take the oath of office prescribed for officers of this Commonwealth. Any person appointed to fill a vacancy on the School Board shall take the same oath of office prior to undertaking any duties as a School Board Member. It is the responsibility of such person to appear before a judge of a court of record or the clerk of the court and to take the required oath.

It shall be the responsibility of each School Board Member to present to the Clerk of the School Board a record of having taken the required oath, which shall be retained by the Clerk.

Legal Reference

Code of Virginia § 15.2-1522, as amended. When and how officers qualify.

Code of Virginia § 49-1, as amended. Form of general oath required of officers.

Code of Virginia § 49-11, as amended. Failure to take oath.

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Reviewed by School Board: August 2, 2016

Reviewed by School Board: November 2022

SCHOOL BOARD BYLAWS

Orientation/In-service Programs

A. Orientation

1. Generally

The current School Board Members shall provide an orientation program to new School Board Members upon their election or appointment or within a reasonable time after those Members take office

2. Documents

School Board Members shall be informed of how to locate School Board Bylaws, policies, regulations, the current budget, a directory of personnel, Virginia school laws and regulations, the Virginia Freedom of Information Act, the Virginia Public Records Act, the Virginia State and Local Governments Conflicts of Interest Act and such other documents deemed essential to the operation of the School Division.

B. In-service Programs

The School Board shall require each School Board Member to participate annually in high-quality professional development activities at the state, local, or national levels on governance, including, but not limited to: personnel policies and practices; the evaluation of personnel; curriculum and instruction; use of data in planning and decision making; and current issues in education as part of their service on the School Board.

Legal Reference

Code of Virginia §22.1-253.13:5, as amended. Standard 5. Quality of classroom instruction and educational leadership.

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Amended by School Board: August 18, 2015

Amended by School Board: August 2, 2016

Amended by School Board: November 2022

SCHOOL BOARD BYLAWS

Compensation and Expenses

A. Compensation

1. A Member of the School Board shall be compensated at a rate not to exceed the maximum salary as provided in accordance with the Code of Virginia. The Chair~~man~~ may, in the discretion of the School Board, be compensated with such additional salary allowed by the Code of Virginia.
2. School Board Members may be awarded a salary increase upon an affirmative vote of the School Board. Any such vote for a salary increase must take place prior to December 31 in any year preceding a year in which School Board Members are to be elected or appointed. Such increase shall become effective on January 1 of the following year of the election.

B. Expenses

1. Members of the School Board shall be reimbursed for private transportation for attending meetings of the School Board and in conducting other official business of the School Board at the same rate authorized for School Division employees.
2. All reasonable expenses for School Board Members, including travel, food, and lodging, shall be paid by the School Board when such Members are acting in their official capacities as School Board Members or representing the School Board at meetings, conferences, and conventions. School Board Members may not exceed the personal allocation for specific meetings, conferences, and conventions determined by the School Board without prior School Board approval.
3. Members of the School Board may elect to receive a Communication Allowance at the same rate authorized for Chief Officers. The School Board may employ a support staff person to assist School Board Members to fulfill the duties of their offices.

Editor's Note

On November 20, 2007, the School Board adopted a Resolution to annually compensate School Board Members \$12,000 and the Chair~~man~~ \$14,000.

Legal Reference

Code of Virginia §22.1-32, as amended. Salary of members.

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

Amended by School Board: December 11, 2018

Amended by School Board: November 2022

SCHOOL BOARD BYLAWS

Vacancies

A. Within fifteen (15) days of a vacancy caused by a School Board Member leaving office before the end of the term or a Member-elect who fails to take office, the School Board will petition the Circuit Court to issue a writ of election in accordance with applicable law.

Within ~~forty-five~~forty-five (45) days of the vacancy, the School Board may appoint a qualified voter of the election district in which the vacancy occurred to fill the position until a School Board Member is elected to and qualifies for the office. The School Board will vote on whether to fill the vacancy and on the procedures to be followed for such appointment.

B. At least seven (7) days prior to an appointment, the School Board shall hold one or more public hearings to receive views of the citizens within the school division on the appointment, and the School Board shall give public notice of the hearing by newspaper publication at least ten (10) days in advance of the hearing. No person whose name is not considered at a public hearing shall be appointed. All applicants' names shall be considered at the public hearing by the School Board Members once they are read for the record during the actual hearing by the Chair~~man~~ or the Clerk of the School Board.

C. Any sitting School Board Member may request to be appointed to a vacancy by providing written notice to the School Board and the Clerk of the School Board. If the School Board determines that such an appointment will be considered, the School Board may then develop appointment procedures to fill both the current vacancy and any resulting vacancy should the School Board Member be appointed to the vacancy. Procedures developed to fill the vacancy will be consistent with applicable law regarding elections and appointment and the Virginia State and Local Government Conflict of Interests Act.

If a majority of the seats on the School Board are vacant, the remaining School Board Members shall not make interim appointments and the vacancies shall be filled as provided for in Virginia Code §24.2-227, as amended.

Legal Reference

Charter of the City of Virginia Beach § 16.05, as amended. Filling vacancies on school board.

Virginia State and Local Government Conflict of Interests Act, Code of Virginia, §2.2-3100, *et seq.*, as amended.

Code of Virginia § 22.1-57.3, as amended. Election of School Board Members; election of tie breaker.

Code of Virginia § 22.1-29.1, as amended. Public hearing before appointment of school board members.

Code of Virginia § 24.2-226, as amended. Election to fill vacancy.

Code of Virginia § 24.2-228, as amended. Interim appointment to local government body or elected school board; elected mayor.

Code of Virginia §24.2-682, as amended. Times for special election.

Adopted by School Board: July 21, 1992

Amended by School Board: July 18, 1995

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Amended by School Board: June 8, 2010

Amended by School Board: August 2, 2016

Amended by School Board: November 2022

SCHOOL BOARD BYLAWS

Removal from Office

Procedures for removal of Members of the School Board of the City of Virginia Beach shall be those in accordance with provisions of the Code of Virginia.

Legal Reference

Code of Virginia § 22.1-29, as amended. Qualification of members.

Code of Virginia § 24.2-231, as amended. Forfeiture of office by person sentenced for commission of certain crimes.

Code of Virginia § 24.2-232, as amended. Vacancy occurring when officer determined “mentally incompetent” (incapacitated).

Code of Virginia § 24.2-233, as amended. Removal of elected and certain appointed officers by courts.

Code of Virginia § 24.2-234, as amended. Removal of officer for appointed term certain.

Code of Virginia § 24.2-236, as amended. Suspension from office pending hearing and appeal.

Charter of the City of Virginia Beach §16.05, as amended. Filling vacancies on school board.

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: December 2, 2008

Reviewed by School Board: August 2, 2016

Amended by School Board: November 2022

SCHOOL BOARD BYLAWS

Publications Regarding School Board

A. Publications regarding the School Board

The School Board will publish information to the public regarding its nature, duties, meetings, and communications with the School Board, bylaws, policies and regulations and other information determined by the School Board. The School Board retains responsibility for the contents of such publications and will direct the Superintendent as to changes to be made to that content. Pending action by the School Board, the Chair is authorized to take appropriate actions regarding such publications should it be necessary due to actual or potential legal, criminal or emergency circumstances.

B. Publication regarding individual School Board Members

Information concerning individual School Board Members will be included in publications as determined by the School Board. Such information may comprise any or all of the following:

1. picture of School Board Member without background;
2. name and appropriate professional titles;
3. Chair or Vice Chair designation if applicable;
4. School Board district or At-Large designation;
5. term of office;
6. prior terms of office;
7. education;
8. employment history;
9. names and positions held with community service/organizations;
10. recognition/awards;
11. spouse name and occupation;
12. generic reference to children; and

13. contact information.

C. Individual School Board Members' publications or social media content

The School Board and the School Division will not be responsible for personal publications or personal social media content of individual School Board Members. Individual School Board Members who personally publish information or use personal social media to convey information regarding their duties as School Board Members will be responsible for compliance with applicable law, policy, and regulation. School Board Members will be responsible for compliance with applicable provisions of the Virginia Public Records Act retention requirements for such records and will be responsible for compliance with Virginia Freedom of Information Act requests for such records.

Formatting of publications will be left to the discretion of the Superintendent/designee.

Legal Reference:

Virginia Freedom of Information Act § 2.2-3700, et seq., as amended.

Virginia Public Records Act, § 42.1-76, as amended.

Adopted by School Board: November 8, 2017

Amended by School Board: February 12, 2019

Amended by School Board: November 2022

SCHOOL BOARD BYLAWS

Officers: Election and Term of Office

A. Election

The Chair and Vice Chair shall be elected by the School Board for a one-year term at the annual organizational meeting which will be the first regular meeting in January. At such meeting, the Clerk and Deputy Clerk shall be appointed by the School Board for a one-year term upon recommendation of the Superintendent.

1. Procedure for electing Chair

- a. At the annual organizational meeting the Superintendent shall serve as Chair pro tem for the sole purpose of electing the Chair;
- b. The election procedure begins with the call for the nomination of candidates for the position of Chair. The nomination of any candidate does not require a second. A motion to close the nomination is not necessary but, when made, requires an affirmative vote of two-thirds of the School Board. A motion to re-open nominations requires a majority vote of the School Board;
- c. If fewer than four candidates are nominated for the Chair, candidates will be voted for electronically utilizing the voting colors green, red, and yellow on the electronic voting board if available or by manually displaying the color of choice. School Board Members participating remotely may verbally inform the Clerk of their votes. The candidates will draw for their voting color and the Clerk will inform the School Board Members which candidate is assigned to each color;
- d. School Board Members will then vote for a candidate by selecting the color that corresponds to the candidate of their choice ~~on the electronic voting board~~. The candidate with the most votes will be declared the Chair. If four or more candidates are nominated for the position of Chair, then the candidates will be voted upon in an order determined by random process.

2. Procedure for electing Vice Chair - the newly elected Chair will conduct the election for Vice Chair using the same procedure.

B. Term of Office

The Chair and Vice Chair shall serve in those positions until the annual organizational meeting or the election of officers is completed, whichever happens first. If the Chair's elected/appointed term of office on the School Board expires before the annual organizational meeting, the Vice Chair shall act as Chair until the annual organizational meeting. If the Vice Chair's elected/appointed term of office on the School Board expires before the annual organizational meeting, the most senior serving (in a continuous term) School Board Member whose last name is first alphabetically shall act as Vice Chair until the annual meeting.

Legal Reference

Code of Virginia § 22.1-76, as amended. Chairman; clerk; Vice Chairman; deputy clerk; terms; compensation and bonds of clerk and deputy clerk; officers ineligible to serve as clerk and deputy clerk; approval of division superintendent's designee.

Charter of the City of Virginia Beach, Virginia §§3.02:1, 3.02:2 and 16.04, as amended.

Related Links

School Board [Bylaw 1-37](#)

School Board Bylaws [Appendix B](#)

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: August 21, 2007

Amended by School Board: December 2, 2008

Reviewed by School Board: August 2, 2016

Amended by School Board: February 12, 2019

Amended by School Board: September 9, 2020

[Amended by School Board: November 2022](#)

SCHOOL BOARD BYLAWS

Duties of Chair/Vice Chair

A. Chair

The duties of the Chair shall be:

1. To preside at all meetings of the School Board;
2. To oversee all School Board Members' appointments to committees and outside organizations and bring such appointments to the School Board for approval;
3. To serve as an ex-officio member of all committees, and to sign the records of the School Board;
4. To preserve order at all times and to endeavor to conduct all business before the School Board with propriety, decorum and dispatch;
5. To meet with the Vice Chair and the Superintendent or designee to plan the School Board Meeting Agenda. All requests for Agenda items shall be made through the Chair or the Vice Chair;
6. To sign or approve required documents, use of funds or provisions of services on behalf of the Superintendent or designate another School Board Member to do so;
7. To acknowledge communications to the entire School Board. When acknowledging on behalf of the entire School Board, the Chair will limit responses to acknowledgement of receipt of the communication, reference to other persons or entities who will respond to the communication, reference to where data can be found or when matters will be addressed by the School Board or the Superintendent, and other pertinent factual information. When acknowledging on behalf of the entire School Board, the Chair will not include personal opinions or personal comments; and
8. To perform such other duties as may be prescribed by law or by action of the School Board.

B. Vice Chair

The Vice Chair shall preside or act in the absence, unavailability or inability to act of the Chair.

The Vice Chair shall act as Chair upon the death, resignation, or other vacancy in the office of Chair. Upon the death, resignation, or other vacancy in the office of Chair, the Vice Chair shall call an election for the office of Vice Chair to be held within fifteen (15) calendar days after such vacancy in office occurs.

The Vice Chair works with the Chair and Superintendent to plan the School Board Meeting agendas.

The Vice Chair shall also perform such other duties prescribed by law or by action of the School Board.

Legal Reference

Charter of the City of Virginia Beach, Virginia § 16.07, as amended. Selection, responsibilities, and duties of the chairman and vice-chairman.

Code of Virginia § 22.1-76, as amended. Chairman; clerk; Vice Chairman; deputy clerk; terms; compensation and bonds of clerk and deputy clerk; officers ineligible to serve as clerk and deputy clerk; approval of division superintendent's designee.

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Reviewed by School Board: August 2, 2016

Amended by School Board: March 12, 2019

Amended by School Board: October 22, 2019

Amended by School Board: July 20, 2021

Reviewed by School Board: November 2022

SCHOOL BOARD BYLAWS

Duties of the Clerk/Deputy Clerk/Acting Clerk/Bonds/Oath

A. Duties of the Clerk

1. Attend all School Board meetings, unless otherwise directed, and keep a record of the proceedings.
2. Notify School Board Members of any regular and special School Board meetings and post and provide notice of the date, time, and location of School Board meetings to the public and others in accordance with the Virginia Freedom of Information Act.
3. In accordance with the Virginia Freedom of Information Act, make available for public inspection, at the same time, such documents are furnished School Board Members, at least one copy of all Agenda packets and, unless exempt, all materials furnished to School Board Members for School Board meetings. Upon notification by School Board committee chairpersons of the date, time, and location of regular and special committee meetings, post and provide notice of School Board committee meetings to the public and others as required by the Virginia Freedom of Information Act.
4. Upon being provided nonexempt materials by a School Board committee chair~~man~~ for use by committee members at a committee meeting, make available a copy of such nonexempt materials for public inspection as required by the Virginia Freedom of Information Act.
5. Serve as custodian of the seal of the School Board.
6. Perform, under the general direction of the Superintendent, such other duties in connection with the business of the School Division as may be required of the Clerk by the School Board, the Virginia Board of Education, and/or the laws of the Commonwealth of Virginia.
7. Keep in a separate volume the minutes of the meetings of the School Board. The Clerk or the Superintendent may designate other employees to keep records of all bids submitted on any building, material, supplies, work, or project to be let to contract by the School Board as well as receipt and disbursement records as prescribed by the Board of Education on files vouchers, contracts, and other official papers.

B. Duties of the Deputy Clerk(s)

The Deputy Clerk(s) shall act in the absence of the Clerk or otherwise as provided by School Board resolution

C. Bonds

If required by the School Board, the Clerk and Deputy Clerk shall be bonded in an amount of no less than ten thousand dollars (\$10,000.00) and the School Board shall pay the cost of such bonds. The School Board authorizes the Superintendent to provide adequate insurance coverage for the Clerk and the Deputy Clerk in lieu of posting a bond.

D. Oath

The Clerk and Deputy Clerk must take the oath of office prescribed for state officers.

E. Acting Clerk

In the event the Clerk and Deputy Clerk are unable to attend a meeting, the School Board shall elect an acting clerk to take, transcribe and sign minutes of that meeting.

Legal Reference

Code of Virginia § 22.1-77, as amended. Duties of clerk of board.

Code of Virginia § 22.1-76, as amended. Chairman; clerk; Vice Chairman; deputy clerk; terms; compensation and bonds of clerk and deputy clerk; officers ineligible to serve as clerk and deputy clerk; approval of division superintendent's designee.

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

Amended by School Board: November 2022

SCHOOL BOARD BYLAWS

Officers: Vacancies

In the event that the Chair~~man~~ should vacate ~~his/her~~ office prior to expiration of a term, the Vice-Chair~~man~~ shall fill the position of Chair~~man~~ for the remainder of the term.

Should any other officer of the School Board vacate ~~his/her~~ office, the School Board shall, at the next regular meeting following the acceptance of such notice, elect or appoint a new officer. In the case of a vacancy in the office of the Clerk or Deputy Clerk these vacancies shall be filled in the same manner in which they were originally appointed.

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: December 2, 2008

Reviewed by School Board: August 2, 2016

Amended by School Board: November 2022

SCHOOL BOARD BYLAWS

Authority of Members

Individual School Board Members shall have no authority or duties except such as may be assigned to them by the School Board as a whole. The School Board shall not be bound in any way by any statement or action by an individual School Board Member except when such statement or action is pursuant to specific instructions or rules of the School Board.

Legal Reference

Code of Virginia § 22.1-71, as amended. School board constitutes body corporate; corporate powers.

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: December 2, 2008

Reviewed by School Board: August 2, 2016

Reviewed by School Board: November 2022

SCHOOL BOARD BYLAWS

Conflict of Interests/Immunity/Disclosure Statement of Personal Interests/Economic Advisory Interests

A. Conflict of Interests

Each School Board Member shall be aware of and comply with the Virginia State and Local Government Conflict of Interests Act (Act) cited in the legal reference to this Bylaw and shall disclose such interests to the School Board and shall either participate or refrain from participating in prohibited conduct, contracts, votes and transactions or Closed Sessions as required by the Act. School Board Members are responsible for reviewing agendas and other materials prior to action on or participation in matters that the School Board Member may have a conflict of interests.

B. Conflict of Interest Advisory Legal Opinion

School Board Members are encouraged in a timely manner to seek a written advisory legal opinion from the Commonwealth's Attorney or the School Board Attorney~~City Attorney~~ in situations where they perceive a conflict of interests as set forth in the Act. The request for a written advisory legal opinion from the ~~City Attorney may be requested through~~ School Board AttorneyLegal Counsel, should include full disclosure of the facts, and may be provided without notice to the Chair~~man~~ or other School Board Members.

C. Statement of Economic Interests

School Board Members are advised that they are required by the Act to file with the School Board Clerk, a disclosure statement of their personal interests as is specified on the form set forth in the Act titled "Statement of Economic Interests".

D. Employment of Relatives

School Board Members are advised that the Act contains specific prohibitions regarding employment of relatives of School Board Members. School Board Members cannot be employed by the School Board while they are serving as School Board Members.

E. Immunity Training

Each School Board Member shall obtain training on the Act as required by law and submit evidence of such training to the School Board Clerk. School Board Members will receive a copy of the Act within two weeks of their election or their appointment

~~and are responsible for reading the Act and complying with the terms of the Act.enjoy such immunity as set forth in the following legal reference.~~

Editor's Note

See Bylaw 1-5 Legal Counsel.

Legal Reference

Code of Virginia §2.2-3100, et seq., as amended. Virginia State and Local Government Conflict of Interests Act.

Related Links

School Board [Bylaw 1-5](#)

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: May 14, 2002

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

[Amended by School Board: November 2022](#)

SCHOOL BOARD BYLAWS

Annual Report

The Superintendent shall assist the School Board in preparing an annual report for the Virginia Board of Education covering the work of the schools for the previous year.

Legal Reference

Code of Virginia § 22.1-81, as amended. Annual report.

Adopted by School Board: July 21, 1992

Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Reviewed by School Board: August 2, 2016

Reviewed by School Board: November 2022

SCHOOL BOARD BYLAWS

School Board Meeting Minutes and Maintenance of Meeting Documents/Posting of Meeting Minutes

A. School Board Meeting Minutes and Recording Votes

The minutes of regular business and special meetings, public hearings and work sessions of the School Board shall include:

1. The classification (regular, special, public hearing and so forth), date, time and place of meeting;
2. The call to order starting time, person presiding and person's office;
3. The record of School Board Members in attendance, times of late arrivals and early departures;
4. A notation of the presence or absence of the Superintendent;
5. A record of any corrections to the minutes of the previous meeting and the action approving them;
6. A recording of the comments of citizens that are recorded during meetings;
7. A record of any reports of School Board Members or staff members;
8. A record of each motion placed before the School Board to include the School Board Member making the motion and the School Board Member seconding, if any;
9. A record of each School Board Member's votes. School Board Members may request that their votes be changed if such request is made prior to consideration of the next order of business; and
10. Motions to go into closed meeting and certifications upon coming out of closed meeting as required by the Virginia Freedom of Information Act.

B. Maintenance and storing of meeting recordings and documentation

1. Recordings of business meetings

Proceedings of all business meetings of the School Board shall be recorded except when in closed meetings. Recordings of business meetings will be maintained and stored as required by law or regulation.

2. Maintenance of meeting documentation

The minutes shall be permanently filed and indexed for reference purposes. Any written reports requiring School Board action, and certain other voluminous written documents, may be part of the minutes by reference. When this is done, the document shall be placed in the School Board file as a permanent record. All resolutions and agreements or similar formal documents shall be reproduced as a part of the minutes or as attachments thereto.

C. Posting of minutes

The minutes of the School Board Meetings shall be posted on the School Board's website within seven working days of final approval of the minutes.

Legal Reference

Code of Virginia § 2.2-3707, as amended. Meetings to be public; notice of meetings; recordings; minutes.

Code of Virginia § 2.2-3707.2, as amended. Posting of minutes of local public bodies.

Code of Virginia § 2.2-3712, as amended. Closed meetings procedures; certification of proceedings.

Code of Virginia § 22.1-74, as amended. Minutes of meetings.

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: May 14, 2002

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

Amended by School Board: July 12, 2022

Reviewed by School Board: November 2022

SCHOOL BOARD BYLAWS

School Board Minutes Retention Schedule

The Clerk will maintain the School Board Minutes in accordance with applicable law. With prior approval of the School Board, the Clerk may have School Board minutes retained in an electronic format ~~microfilmed~~ after a ten-year (10 year) period and the originals transferred to the Library of Virginia as provided in the legal reference to this Bylaw. Disposal of these records shall be recorded in the official minutes of the School Board.

Legal Reference

Code of Virginia § 42.1-86. Essential public records; security recovery copies; disaster plans

Code of Virginia § 42.1-86.1, as amended. Disposition of public records.

Adopted by School Board: July 21, 1992
Amended by School Board: August 17, 1999
Amended by School Board: February 20, 2001
Amended by School Board: May 14, 2002
Amended by School Board: December 2, 2008
Amended by School Board: August 2, 2016
Amended by School Board: November 2022

School Board Standing Committee Procedures

A. Meetings Dates, Times, Locations and Notices

1. Meeting Dates, Times and Locations – Meetings of School Board Committees with three or more School Board Members should be compliant with the Virginia Freedom of Information Act (FOIA), as amended. When practicable for the Committee, an annual schedule of Committee Meetings should be set and published. When required by FOIA, members of the public should be able to observe the meeting and meeting locations must be open to the public with appropriate ADA access (unless the conditions for electronic or emergency meetings as set forth in Bylaw 1-36 or law exist).
2. Quorum – A quorum of the School Board Committee Members must be present in person at the meeting location for the meeting to proceed. Persons appointed to the Committee and who can vote on matters are to be counted to determine the quorum. Some Committees have non-School Board appointees who should be counted. Assigned staff and ex officio members do not have voting rights and do not count toward the quorum. School Board Members may participate remotely if Bylaw 1-36 procedures are followed and if a quorum of the Committee Members are present at the meeting location. During authorized electronic meetings, Committee Members do not need to be present in one location, but a quorum is still required to proceed with the meeting. School Board Members not appointed to a Committee who participate in meetings should not be counted toward the quorum unless they are substituting for an appointed Committee Member.
3. Public Notice of Meeting – School Board Committees with three or more School Board Members must comply with FOIA public notice requirements. Public notice of such Committee Meetings must be published publicly on the bulletin board at the School Administration Building and put on the School Division webpage where they are normally posted , or as otherwise required by FOIA. Staff should maintain evidence of the postings for one year after the meeting.
4. Posting to Committee Webpage
 - a. Staff should ensure that the School Board Committee webpage accurately and timely reflects the Meeting dates and time, public access instructions. The Department of Communications and Community Engagement requires seven days' notice to post onto the Committee webpage. Please note that ADA requirements apply to postings and staff should consult with Communications and Community Engagement Staff regarding such requirements.

- b. School Board Committee meetings are not usually broadcast or done electronically unless circumstances exist to do so. Posting a recording of a School Board Committee Meeting requires that either a transcript be included when the posting is published, or that closed caption be done at the time of the recording. VBTV can do closed captioning if meetings are done in School Board Chambers and broadcast on VBTV. Before posting a recording a Committee meeting, these conditions must be met.
- 5. Electronic Meetings or Remote Participation – Electronic meetings and remote participation by Committee Members must be done in compliance with Bylaw 1-36. Different rules may apply during States of Emergency and staff and the Committee Chair should consult legal counsel. All Committee Members should be consulted before changing the date, time or location of a meeting so that Committee Members are not required to use limited remote participation opportunities to participate in a meeting that was changed.
- 6. Public Access to Meetings – Meetings of three or more School Board Members are required to be open to the public. At least one door to the Committee Meeting room must remain open during the Meeting unless the Committee recesses into closed session. Staff should ensure that ADA accessibility conditions are met as well as any applicable health or safety requirements. Meetings conducted electronically must be open to the public to observe.
- 7. Closed Session and Confidential Material
 - a. Closed Session – Committees may recess into closed session in accordance with FOIA exemptions from open meetings. Staff and the Chair should ensure that the Agenda sets forth the call for Closed Session and that appropriate Certification of Closed Session is completed. Staff should ensure that the Meeting room door is open during the Call and Vote into and out of Closed Session. Electronic or remote participation should not be used in Closed Session. Meeting Minutes should reflect the Call and vote for Closed Session, the persons participating in the Closed Session and the call and vote for Certification of Closed Session but not the discussions in Closed Session. All votes must be taken in open session.
 - b. Confidential Material – Material or discussions in Closed Session should remain confidential and should not be shared with unauthorized persons.

B. Meeting Agendas and Minutes

- 1. Drafting Agenda – The Committee Chair and the staff member should prepare the Meeting Agenda for review by the Chair before the next scheduled Meeting date.

2. Meeting Minutes – The staff member or assigned administrative staff will draft the Meeting Minutes. Meeting Minutes are not intended to be a transcript of the Committee Meeting. Meeting Minutes reflect compliance or variance with the Agenda, formal actions and votes taken by the Committee Members, and general discussion on the Agenda topics. Minutes should be sent to Committee Members three or more business days before the next Meeting. Committee Members should review Meeting Minutes and send corrections to the Chair prior to the Meeting. Meeting Minutes may be amended at the Meeting.
3. Sending Out Agenda and Supporting Documents – Meeting Agendas should be sent to Committee Members three or more business days before the Meeting when reasonably possible. The Agenda should be made available to the public when made available to the Committee Members. At the direction of the Committee Chair, the Agenda should be posted to the Committee webpage. If not posted to the webpage, the Agenda should be made available to the public on request.

C. Annual Election of Chair

1. Annual Election of Committee Chair – at the first meeting in the new fiscal year, when the Chair is removed from the committee, when the Chair is no longer a member of the School Board, or after a new committee is created, a Committee Chair should be elected by the voting Committee Members. If the Committee Chair who was elected the prior year is still serving on the Committee, the Chair will conduct all meetings until a new Chair is elected. If the former Chair is not on the Committee in the new year, the senior most School Board Member on the Committee or the School Board Chair in an ex officio capacity will conduct the meetings until a new Chair is elected.
2. Replacing Committee Members and/or Chair – If a School Board Member assigned to a Committee is no longer serving as a School Board Member, resigns from the Committee, or is otherwise not serving on the Committee, the Chair or staff member should inform the School Board Chair to begin procedures to appoint another Committee Member. If the Committee Chair is no longer on the Committee, a new election should be held.
3. Duties of Chair – The Committee Chair is responsible for conducting the Committee Meetings, working with staff to determine Meeting dates and times, agendas and agenda materials. The Chair and staff liaison will maintain attendance rolls throughout the year for all Committee Members and will transmit such list to the School Board Chair each year for the purpose of planning for Committee assignments for the new year by May 1.

D. Other Matters

1. Reports to School Board – the Committee Chair may inform the School Board and the public of the work of the School Board during Committee, Organization and Board Items section of the School Board Meetings. If required by the School

Board, the Committee Chair will formally report to the School Board the work or findings of the Committee.

2. Termination of Ad Hoc Committees – Chairs and staff should monitor the termination of the Committees authorization and ensure all Committee work is completed by the termination date. Any request to extend the term of the Committee should be placed on the School Board Agenda at least two regular School Board Meetings before the Committee termination date.
3. School Board Committees are not required to follow the agenda format or parliamentary procedures for regular School Board meetings but must comply with all applicable law such as the Freedom of Information Act.

Adopted by the School Board: June 22, 2021

Amended by School Board: September 28, 2021

Amended by School Board: 2022



Subject: Resolution: Recognition of National Military Families Month 2022 **Item Number:** 14A1

Section: Consent **Date:** October 25, 2022

Senior Staff: Dr. Kipp Rogers, Chief Academic Officer, Department of Teaching and Learning

Prepared by: Mr. Robert Jamison, Executive Director, Office of Student Support Services

Presenter(s): Mr. Robert Jamison, Executive Director, Office of Student Support Services

Recommendation:

That the School Board adopt a resolution in observance of November as National Military Family Month.

Background Summary:

For over 20 years the President of the United States has issued a proclamation announcing November as Military Family Month. Given the large percentage of military-veteran connected students attending Virginia Beach City Public Schools, it is appropriate for the division to recognize and celebrate military families throughout our community.

Source:

None

Budget Impact:

None

RESOLUTION
Recognition of National Military Families Month
November 2022

WHEREAS, our country owes the daily freedoms to the members of the Armed Forces, their family members and loved ones who share in their service and sacrifice; and

WHEREAS, we celebrate the exceptional service, strength and character of the approximately-13,000 military-connected youth and families of Virginia Beach City Public Schools; and

WHEREAS, we acknowledge that military families face unique challenges due to deployment, reintegration, service in combat zones and frequent relocations based on duty assignments; and

WHEREAS, the School Board of the City of Virginia Beach reaffirms their commitment to providing the resources and programs to support military-connected youth academically, socially and emotionally; and

WHEREAS, the Virginia Beach City Public School Board's *Compass to 2025* strategic plan calls for the continued creation of opportunities for military families and community members to purposely partner with schools in supporting student achievement, aspirations and social-emotional development; and

WHEREAS, November is recognized as Military Family Month

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach officially recognizes November as Military Family Month, and be it further

RESOLVED: That the School Board of the City of Virginia Beach encourages all school staff and community members to initiate, support and participate in appreciation activities designed to recognize the exceptional role and unique sacrifices our military-connected youth make in our nation's best interest; and be it further

RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 25th day of October, 2022

S E A L

Carolyn T. Rye, Chair

Aaron C. Spence, Superintendent

Attest:

Regina Toneatto, Clerk of the Board



Subject: Resolution: National Native American Heritage Month **Item Number:** 14A2

Section: Consent **Date:** October 25, 2022

Senior Staff: Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Prepared by: Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Presenter(s): Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Recommendation:

That the School Board approve a resolution recognizing November as National Native American Heritage Month.

Background Summary:

Virginia began celebrating “American Indian Day” in 1987. In 1988, recognition was expanded by the General Assembly to one week, and in 1996, the General Assembly expanded recognition to “Native American Indian Month” and designated the Wednesday immediately preceding Thanksgiving as a Day of Appreciation for American Indians in the Commonwealth of Virginia.

In 1990 Congress passed and President George H. W. Bush signed into law a [joint resolution](#) designating the month of November as the first National American Indian Heritage Month (also known as Native American Indian Month). Similar proclamations, under variants on the name (including “Native American Heritage Month” and “National American Indian and Alaskan Native Heritage Month”), have been issued each year since 1994.

In October 2020, for the first time, Governor Northam proclaimed the second Monday in October to be observed as Indigenous Peoples’ Day in the Commonwealth of Virginia. This November, the Commonwealth of Virginia, the Pamunkey Indian Tribe, and the Mattaponi Indian Tribe will commemorate the 345th anniversary of the Treaty of Middle Plantation, which established the first reservations in the United States.

Source:

<https://www.virginia.gov/native-american-heritage-month/>

Budget Impact:

N/A

Resolution
National Native American Heritage Month
November 2022

WHEREAS, as the first people to inhabit North America, American Indians and Alaskan Natives have profoundly shaped our country's character and cultural heritage; and

WHEREAS, Virginia began celebrating "American Indian Day" in 1987; and

WHEREAS, Virginia is home to seven federally-recognized tribal nations, including the Chickahominy Indian Tribe, Chickahominy Indian Tribe-Eastern Division, Monacan Indian Nation, Nansemond Indian Nation, Pamunkey Indian Tribe, Rappahannock Tribe, and Upper Mattaponi Indian Tribe, as well as four additional state-recognized tribes, including the Cheroenhaka (Nottoway) Indian Tribe, Mattaponi Indian Tribe, Nottoway Indian Tribe of Virginia, and Patowomeck Indian Tribe of Virginia; and

WHEREAS, Native American men and women contribute to all areas of life in Virginia and the City of Virginia Beach, including, but not limited to, government, business, arts and sciences, medicine, education, law enforcement, and the military; and

WHEREAS, through the study of Native Americans and their traditions and values inspired — and continue to inspire — the ideals of self-governance and determination that are the framework of our Nation; and

WHEREAS, the School Board of the City of Virginia Beach, through its core values and educational equity policy are committed to the cross-cultural competence within our school division.

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach officially recognizes the month of November 2022 as National Native American Heritage Month; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach encourages all citizens to support and celebrate American Indians in Virginia, whose abilities and contributions strengthen our city and schools' diverse culture; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 25th day of October, 2022.

Carolyn T. Rye, School Board Chair

SEAL

Aaron C. Spence, Superintendent

Attest:

Regina M. Toneatto, Clerk of the Board



Subject: Resolution: National School Psychology Week 2022 **Item Number:** 14A3

Section: Consent **Date:** October 25, 2022

Senior Staff: Dr. Kipp Rogers, Chief Academic Officer, Department of Teaching and Learning

Prepared by: Mr. Robert Jamison, Executive Director, Office of Student Support Services

Presenter(s): Mr. Robert Jamison, Executive Director, Office of Student Support Services

Recommendation:

That the School Board adopt a resolution in observance of November 7-11, 2022, as National Psychology Week.

Background Summary:

National School Psychology Week is sponsored by the National Association of School Psychologists annually to focus attention on the unique contributions of professional school psychologists within public school divisions. National School Psychology Week highlights the tremendous impact school psychologists have as they support students, families, and school staff.

Source:

National Association of School Psychologists

Budget Impact:

None

RESOLUTION
National School Psychology Week
November 7-11, 2022

WHEREAS, Virginia Beach City Public Schools psychologists support the development of academic and social-emotional skills for all students, thus allowing each student to reach their full potential; and

WHEREAS, Virginia Beach City Public Schools psychologists are valuable members of the multidisciplinary team serving schools, providing a wide range of services to students, parents and staff; and

WHEREAS, Virginia Beach City Public Schools psychologists are actively committed to helping students recognize their abilities, strengths, interests, and talents as these traits relate to their development and mental wellness; and

WHEREAS, Virginia Beach City Public Schools psychologists help parents focus on ways to further the educational, personal, and social-emotional growth of their children; and

WHEREAS, Virginia Beach City Public Schools psychologists work with teachers and other educators to help in meeting the individual needs of students; and

WHEREAS, Virginia Beach City Public Schools psychologists use their expertise in child development, mental health, community resources, and crisis intervention to develop and implement interventions to support educational success.

WHEREAS, with this shared approach to supporting student learning and social-emotional growth, psychologists are considered an integral part of the educational process that enables all students to achieve success and wellness in school and life;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach recognize the first full week of November 2022 as National School Psychology Week in Virginia Beach City Public Schools; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 25th day of October, 2022

S E A L

Carolyn T. Rye, School Board Chair

Attest:

Aaron C. Spence, Superintendent

Regina Toneatto, Clerk of the Board



Recommendation of General Contractor:

Subject: Malibu Elementary School HVAC Replacement **Item Number:** 14B1

Section: Consent **Date:** October 25, 2022

Senior Staff: Jack Freeman, Chief Operations Officer, Department of School Division Services

Prepared by: Melisa A. Ingram, Executive Director, Facilities Services

Presenter(s): Melisa A. Ingram, Executive Director, Facilities Services

Recommendation:

That the School Board approve a motion authorizing the Superintendent to execute a contract with Comfort Systems of Virginia, Inc. for the Malibu Elementary School HVAC Replacement in the amount of \$4,944,985.

Background Summary:

Project Architect:	HBA architecture & Interior Design
Contractor:	Comfort Systems of Virginia, Inc.
Contract Amount:	\$4,944,985*
Construction Budget:	\$5,300,000
Number of Responsive Bidders:	2
Average Bid Amount:	\$7,414,993
High Bid:	\$9,885,000

*ESSER funded: Federal Elementary and Secondary Emergency Relief (ESSER) funds will support up to 100 percent of the costs of this project.

Source:

School Board Policy 3-90

Budget Impact:

N/A



Subject: 2021-2022 Annual Field Trip Report **Item Number:** 14C

Section: Consent **Date:** October 25, 2022

Senior Staff: Jack Freeman, Chief Operations Officer, Department of School Division Services

Prepared by: James T. Lash, Executive Director of Transportation and Fleet Management Services

Presenter(s): James T. Lash, Executive Director of Transportation and Fleet Management Services

Recommendation:

That the School Board accept the 2021-2022 Field Trip Report.

Background Summary:

School Board Policy 6-56 requires the superintendent to submit an annual field trip report to the School Board.

Source:

School Board Policy 6-56.

Budget Impact:

Field trip expenses on school buses totaled \$252,764.00 in salaries and \$189,531.21 in operational costs.

VIRGINIA BEACH CITY PUBLIC SCHOOLS (VBCPS)

2021-2022 FIELD TRIP REPORT

School Board Policy 6-56 and Regulation 6-56.1 govern field trips for Virginia Beach students. School division administrative guidelines are in place and include procedures for the approval of all field trips. The division superintendent, or his designee, must approve all trips out-of-the area or requiring an overnight stay.

During the 2021-2022 school year, instructional field trip transportation costs were paid from each school's field trip allocation account. This allocation is computed at \$1.50 per student. Schools were responsible for the transportation costs when commercial carriers were used. Field trips were restricted to the South Hampton Roads area due to budget constraints.

For the purposes of collecting and reporting the data in this report, all school-sponsored trips have been categorized as field trips. This includes instructional, athletic, forensic, club, competitions, participation, etc. This method of data collection supports the state mandate and reporting requirement to separate the two major categories of transportation for students: transportation of students to and from school, and transportation of students for other school-related activities. This report does not include data on the use of VBCPS buses for special trips paid for by other city agencies.

FIELD TRIP SUMMARY: 2021-2022 (2020-2021 figures in parenthesis for comparison)

Category	Field Trips Transported by VBCPS Buses	Miles Traveled	Total Salaries Paid to Drivers
Instructional	1298 (1)	26,398 (12)	\$71,653 (\$37)
Athletic/Clubs	2241 (309)	37,158 (5,798)	\$102,994 (\$15,591)
Tattoo, Air Show, Va. Symphony, All City	0 (0)	0 (0)	\$0 (\$0)
After-School Tutoring/Swim Program	121 (76)	980 (581)	\$2,217 (\$1,039)
Community Based Instruction/Work Experience	2970 (70)	34,695 (614)	\$75,898 (\$741)
TOTAL	6630 (456)	99,231 (7,005)	\$252,764 (\$17,408)

- Figures have been rounded as appropriate. Data does not include scheduled activity runs.

NARRATIVE SUMMARY

ELEMENTARY SCHOOLS

- Approximately 100 percent of the elementary trips using VBCPS buses were for tutoring programs and after-school extracurricular activities. There are no regular activity runs for elementary schools.
- The most common destinations for elementary school instructional field trips in previous years are:

Chrysler Hall, Sandler Center, Wells Theater
Local Farms and Dairies
Virginia Marine Science Museum
Norfolk Zoo
Portsmouth Children's Museum
Calz Pizza
Kellam High
Plaza Middle School Planetarium
Equi-Kids

MIDDLE SCHOOLS

- Approximately 50 percent of all middle school trips using VBCPS buses were for athletic activities.
- The most common destinations for middle school instructional field trips in previous years are:

Back Bay, Long Creek, Local Waterways
Harrison Opera House, Chrysler Hall
Wells Theater
Norfolk Botanical Gardens
Busch Gardens
ROPES Course
First Landing State Park
Plaza Middle School Planetarium

HIGH SCHOOLS

- Approximately 30 percent of all high school trips using VBCPS buses were for athletic activities.
- The most common destination for high school instructional field trips in previous years are:

Chrysler Hall
Local Colleges & Universities
Local Military Installations
Courts and Jail - Court Docent Programs
Back Bay and Local Waterways
First Landing State Park
Triple R Ranch

SPECIAL EDUCATION

- Special education field trips support student individualized education programs for community-based instruction and work transition experiences. The most common destinations are local business/firms.



Subject: Personnel Report **Item Number:** 15A

Section: Action **Date:** October 25, 2022

Senior Staff: Mrs. Cheryl R. Woodhouse, Chief Human Resources Officer

Prepared by: Cheryl R. Woodhouse

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the October 25, 2022, personnel report.

Background Summary:

List of appointments, resignations and retirements for all personnel

Source:

School Board Policy #4-11, Appointment

Budget Impact:

Appropriate funding and allocations



Subject: Budget Transfers **Item Number:** 15B

Section: Action **Date:** October 25, 2022

Senior Staff: Crystal M. Pate, Chief Financial Officer

Prepared by: Crystal M. Pate, Chief Financial Officer

Presenter(s): Crystal M. Pate, Chief Financial Officer

Recommendation:

The administration recommends approval of the budget transfers within the FY 2022/23 Operating Budget.

Background Summary:

The FY 2022/23 budget was appropriated by the City Council to the School Board in Lump Sum Appropriations; therefore, prior approval of these budget transfers by the City Council is not required.

Budget transfers that exceed the dollar threshold of the Superintendent of \$250,000 must be approved by the School Board.

Source:

Virginia Code Sections 22.1-115 and 22.1-89, Board Policy 3-10, and Board Regulations 3-10.1.

Budget Impact:

None

TO: Aaron C. Spence, Ed.D., Superintendent
FROM: Crystal Pate, Chief Financial Officer
DATE: October 25, 2022
FUND: School Operating Fund



This is to request the following budget transfers:

	Cost Center Name	Object Code Name	Cost Center	Object Code	Amount From	Amount To
1	Vehicle Operations	Replace Buses	8304	609180	\$ 875,000	
	Vehicle Maintenance	Garage Employees	8310	601590		\$ 689,955
	Vehicle Maintenance	Social Security Taxes	8310	602100		\$ 52,781
	Vehicle Maintenance	VRS Retirement	8310	602200		\$ 114,671
	Vehicle Maintenance	VRS Basic Group Life Insurance	8310	602220		\$ 9,245
	Vehicle Maintenance	VRS Retiree Health Insurance Credit	8310	602201		\$ 8,348
2	Elementary Classroom	Transfers to Other School Fund	8104	610010	\$ 347,549	
	Telecommunications	Repair and Maintenance Services	8416	603255		\$ 251,470
	Telecommunications	Telecommunications	8416	605130		\$ 96,079
		Total amount:			\$ 1,222,549	\$ 1,222,549

Crystal M. Pate

Crystal Pate, Chief Financial Officer

10/25/2022

Date

Aaron C. Spence

Aaron C. Spence, Ed.D., Superintendent

10/25/2022

Date

Purpose of budget transfer requests: To offset the cost of the reorganization within the Office of Transportation and Fleet Management Services, to cover the cost increase for equipment and fiber maintenance, and to pay for RingCentral Call Center.



Subject: Educational Equity Plan

Item Number: 15C

Section: Consent

Date: October 25, 2022

Senior Staff: Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Prepared by: Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Presenter(s): Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Recommendation:

That the School Board approve the Educational Equity Plan.

Background Summary:

The School Board adopted Policy 5-4 Educational Equity on September 9, 2020. Section C of the policy calls for the School Division to create an Equity Plan to identify priorities, correct and address the inequalities and review and monitor such efforts. The Educational Equity Plan was presented to the Board as an information item during the general Board meeting on Oct. 11, 2022.

Source:

Office for Diversity, Equity, and Inclusion

Budget Impact:

N/A



Subject: Calendar Adjustment **Item Number:** 15D

Section: Action **Date:** October 25, 2022

Senior Staff: Matthew D. Delaney, Chief Schools Officer

Prepared by: Matthew D. Delaney, Chief Schools Officer

Presenter(s): Matthew D. Delaney, Chief Schools Officer

Recommendation:

That the School Board approve the calendar adjustments to the 2022-23 and 2023-24 school calendars. Adjustments to the calendars are needed based on final exams, graduation start times and the Presidential Primary.

Background Summary:

The Department of School Leadership and Department of Communications and Community Engagement worked in tandem to create calendars for the 2022-23 and 2023-24 school years. The School Board approved the 2022-23 school calendar February 22, 2022, and approved the 2023-24 school calendar on March 8, 2022. An adjustment to the 2022-23 calendar is needed to allow students early dismissal June 13-16, 2023, to complete final exams and graduation start times. Adjustments to the 2023-24 school calendar are also needed to change the staff day currently scheduled for Monday, March 4, to Tuesday, March 5, to acknowledge voting for the Presidential Primary - Super Tuesday and to allow an adjusted dismissal of high school students June 11-14, 2024, for exams to be completed and graduation start times.

Source:

Budget Impact:

None.



Subject: Closed Session **Item Number:** 17

Section: Closed Session **Date:** October 25, 2022

Senior Staff: Kamala H. Lannetti, School Board Attorney

Prepared by: Kamala H. Lannetti, School Board Attorney

Presenter(s): Kamala H. Lannetti, School Board Attorney

Recommendation:

That the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711 to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.

2. Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution of higher education in the Commonwealth or any state school system.

7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss: pending student complaint process and related matters.

Background Summary:

Source:

Code of Virginia §2.2-3711, as amended.

Budget Impact:



Decorum and Order-School Board Meetings 1-48

School Board of the City of Virginia Beach
Bylaw 1-48

SCHOOL BOARD BYLAWS

Decorum and Order-School Board Meetings

A. Purpose of decorum and order during meetings

The School Board determines that decorum and order are necessary during School Board Meetings. The purposes for maintaining decorum and order are:

1. to ensure that the affairs of the School Board and School Board Committees may be conducted in an open, safe and orderly manner during meetings;
2. that all persons signed up to address the School Board during public comment sections of meetings have the opportunity to do so in an orderly and respectful manner and without being interrupted;
3. that persons in attendance may observe and hear the proceedings of the School Board without distraction and interruption;
4. that students and other young audience members who attend or watch such meetings are not subject to inappropriate language or conduct;
5. that School Board Members and School Division employees or other agents can transact the business of the School Board and the School Division with minimal disruption.

B. Limitations on addressing the School Board

Persons addressing the School Board during public comment sections of the meeting shall:

1. Limit their comments to matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division.
2. Refrain from obscenity, vulgarity, profanity, and comments or actions with the intent to incite violence or other breach of peace.
3. Comply with the time limits and other rules for public comment set forth in the agenda or Bylaws.
4. During special meetings or public hearings, the School Board may set different rules or time limits for public comments.

C. Other expressive activities during meetings

1. Public comments during meetings limited to matters relevant to public education and the business of the School Board

At regular School Board Meetings, the School Board accepts public comment during designated sections of the Meeting Agenda. The public comment sections of School Board Meetings are limited public forums for the sole purpose of accepting comments from members of the public relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division. The School Board does not accept other forms of public comment during Meetings or at those times immediately preceding or following a Meeting.

2. Expressive activities during meetings

To maintain decorum and order and conduct the business of the School Board and the School Division during meetings, expressive activities by members of the public in meetings will be limited or prohibited. On any day that a meeting is scheduled to take place, the School Board prohibits certain expressive activity, including but not limited to the following, expressive activities:

- Petitioning, demonstrating, picketing, pamphlet distribution, conducting polls, or solicitation in the Building where the Meeting is taking place.
- Displaying or using signs, posters or other items brought into the meeting room that block the view of persons in or observing the meeting or create a safety concern. Possession of such items while in the meeting location will not be prohibited.
- Use of noise making devices.
- Use of excessive cheering, booing, clapping, or similar activity that disrupts the meeting, as determined by the Chair or designee.
- Calling out or making comments when not called to address the School Board.
- Intimidation, harassment or threats to persons in the meeting or who are entering or departing the meeting or the location of the meeting.
- Instigating or attempting to instigate confrontations or other conduct for the purpose of disrupting the meeting.
- Other conduct that violates decorum and order as determined by the Chair or designee.

3. School Administration Building or other locations for meetings are not open public forums for public expression

The School Administration Building (or another building or location where a meeting is scheduled to take place) its grounds and reserved parking spaces are not open for expressive activities unless a facility use request or application has been approved by the Superintendent or designees. The Superintendent or designees are authorized to designate areas of the School Administration Building (or other building or location for a meeting), the grounds and parking lots that may be considered for facility use request or application. The Superintendent or designee are authorized to develop and implement regulations and/or procedures related to such facility use requests or applications.

D. Other methods of communicating with the School Board

The School Board encourages citizens and other interested parties to communicate with the School Board regarding matters related to public education. Due to the limited time scheduled to conduct business and the need to follow approved agenda items, School Board meetings may not be conducive for all forms of communication to the School Board. Persons seeking to communicate with the School Board may contact School Board Members through other methods of communication, including SchoolBoard@vbcpsboard.com or email individual School Board Members in addition to those provided at School Board meetings.

This Bylaw does not preclude persons addressing the School Board from delivering the School Board or its Clerk written materials including reports, statements, exhibits, letters, or signed petitions prior to or after a Meeting. While public speakers are addressing the School Board, they may not approach the School Board to hand out items but will instead be directed to leave items with the Clerk or designee for the School Board to consider after the Meeting.

This Bylaw does not preclude persons called to address the School Board during public comment sections from using a chart, graph or other item during their public comments so long as that item does not interfere with the School Board and other persons observing the Meeting from hearing or seeing the speaker and the item does not create a safety issue or otherwise violate the decorum and order rules. Furthermore, nothing herein shall be interpreted to prohibit members of the public from communicating with the School Board or the School Administration on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division at times other than meetings.

- E.** The Chair with the assistance of the Superintendent or their designees shall preserve decorum and order in the room where the Meeting is taking place and shall decide all questions of decorum and order during the Meeting. School Board Members may vote to overrule the Chair's or designee's decision at the time that the Chair or designee makes the decision. The Chair or designee is authorized to work with the Superintendent, designees, law enforcement and authorized agents to maintain order and decorum prior to the start of, during and immediately after any Meeting.
- F.** The School Administration, law enforcement and authorized agents will have responsibility for maintaining decorum and order outside of the Meeting room and outside of a building where a meeting will be or is taking place.
- G.** No person attending a meeting of the School Board, in any capacity, shall use, or allow to sound, any device in a manner that disrupts the conduct of business within the room in which the School Board or a Committee thereof is meeting. Notice of this restriction shall be posted outside of School Board Meeting Room and on the agenda for any School Board meeting.
- H.** At the request of the Chair or Superintendent or their designees, a city police officer or other law enforcement officer shall act as sergeant-at-arms at all School Board meetings.