

## Broad Based Planning Committee Meeting

Tuesday, November 29, 2022

Members in Attendance: Jennifer Miner, Andrea Brown, Amy Maharas, Amanda Ramirez, Melissa Dougherty, Kristen Hwang, Lily Hwang, Julie Stevens, Allison West, Natalie Searle, Amy Beliles, Emily Garrett, Dr. Dustin LeMay, Jenny Shayotovich and Barb Marcotte.

The first meeting of the year for the Broad Based Planning Committee was held at White Oak Early Learning Center's new Professional Development Center. The meeting was called to order at 6:30 by Jenny Shayotovich. Jenny reiterated that she wants to start and end our meetings on time. She welcomed everyone and thanked them for being here and a member of the Broad Based Planning Committee. Introductions were made by all members.

After introductions, Mrs. Shayotovich discussed the goals this evening. First is to review the Spring 2022 work. There are internal and external reviews of the program that can be done. In the past, we have had an external review, but at our last meeting, it was decided that we needed to complete an internal review. Why should we complete an internal review? For accountability and ownership of the program. As a group, we need to identify the area for internal program review this school year. Lastly, determine the data points to use for review. Some required components are: Multi-faceted Identification Plan, Differentiated Curriculum and Instruction, Guidance and Counseling Plan, and Professional Development.

We have placed four large post-it bulletin board sheets around the room with each area listed and room for you to add comments. We will count off by fours and each number will form a group to work together as a group to review each component as a team, and determine which component we should focus on this school year. Time will be given for each group to respond to each of the four areas. Our purpose is not to evaluate a teacher, school or their program; it is about the whole high ability program.

Time was given for all to comment on each of the four posters. Now is the time to decide which area to focus on for the remainder of this year. Many pros and cons were written for each area. Much discussion was had for each of the four components. It came down to the Identification Plan and Differentiated Curriculum and Instruction being the two top choices.

Since we have almost halfway through this year, it was suggested to work on our Identification Plan for the remainder of the 2022-23 school year and then next year we can focus on Differentiated Curriculum and Instruction.

Copies of the Identification Plan were handed out to all members. Jenny asked members to highlight areas to cover on program surveys that we can send out. Since Differentiated Curriculum and Instruction seems to also be an important area, we can add some Differentiated Curriculum and Instruction questions on the survey also.

Once the survey is drafted, it will be shared with the group for any changes that may be needed. The goal would be to get this out by the end of January, so we can have responses in time for our next meeting on Tuesday, February 28<sup>th</sup>. Barb will send out calendar invites for our next two meetings. Jenny thanked all members for their input and work tonight. Meeting adjourned at 8:01 p.m.