

**Notice of Governing Board Meeting  
Pine Strawberry Elementary School District #12**

**Monday, January 9, 2023**

**5:30PM**

**AGENDA**

Pursuant to A.R.S. §38-431.01, notice is hereby given to members of the Pine Strawberry Elementary School District #12 Governing Board and to the general public that the Pine Strawberry Elementary School District #12 Governing Board will hold a Board Meeting, open to the public, on Monday, Jan. 9, 2023 at 5:30 PM in the Pine Strawberry School Governing Board Room, 3868 N. Pine Creek Dr., Pine, AZ. Members of the Governing Board will attend the meeting either in person or by telephone conference call.

The Governing Board reserves the right to move into executive session pursuant to A.R.S. §38-431.03 to review and discuss matters marked by an asterisk (\*). Additionally, the Governing Board reserves the right to move into executive session for discussion or advice from legal counsel for any item listed on the agenda, in person or by telephone, pursuant to A.R.S. §15-843 and §38-31.03(A)(3). Executive session discussions are not open to the public. All Governing Board decisions will be made as part of the open public meeting.

*Information regarding agenda items may be reviewed in the District Office during regular business hours.*

Persons with a disability may request reasonable accommodation by contacting Megan Ward at (928) 476-3283 at least 24 hours in advance of the meeting.

Members of the public wishing to address the Governing Board are required to sign the attendance sign-in sheet and complete the Public Comment card.

**BOARD OF EDUCATION  
PINE STRAWBERRY ELEMENTARY SCHOOL DISTRICT #12**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. ADOPTION OF AGENDA**

## **2023 Organizational Meeting**

**Appointment of Acting President for the purpose of facilitating the Organizational Meeting**

**Election of Board President**

**Election of Board Clerk/Media Reporter**

**Election of Legislative Liaison/ASBA Delegate**

**Determine frequency of regular meetings, day of month, time of day and location**

**Sign conflict of interest**

### **V. INFORMATION ITEMS**

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward
- F. 8th Grade Trip- Mrs. Candi Paine

### **VI. CALL TO THE PUBLIC**

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S.

§38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter. The Board expects that citizens who addressed the board will present concerns regarding the activities in question, rather than make personal attacks on board members, school staff or personnel, or other persons in attendance or absent.

### **VII. ACTION ITEMS**

#### **A. Consent Agenda**

- i. Approval of Minutes

Nov. 14, 2022

#### **B. New Business**

- i. Discussion/Consideration/Approval of Payroll Vouchers

#11	\$ 105,664.31
#12	\$ 99,974.42
#13	\$ 108,133.31
#14	\$ 89,298.11

ii. Discussion/Consideration/Approval of Expense Vouchers

#2209 \$ 73,164.15

#2210 \$ 32,481.87

iii. Discussion/Consideration/Approval of Bid for Playground Equipment

iv. Discussion/Consideration/Approval of Travel Request

**Student Travel**

- a. Request for 8th Grade to travel to Northern Arizona University
- b. Request for Student Council to travel to the AAJHSC Student Retreat/Footprint Center

**Staff Travel**

- a. Request for Megan Ward to travel to The 2023 ETC Annual Synergy User Conference
- b. Request for Angus MacFarlane & Andy Ward to travel to the Handle with Care Recertification Training

**C. Personnel Actions\***

- i. Discussion/Consideration/Approval of Transition to Retirement

**D. Upcoming Conferences/Activities**

- No School- Martin Luther King Day; Monday, Jan. 16, 2023
- Pastries with Parents; Friday, Jan. 27, 2023; 7am-8am
- Flag Ceremony; Friday, Jan. 27, 2023; 8:15am

**E. Governing Board Member Updates**

**F. Future Meeting Dates/Items for Future Agendas - Feb. 13, 2023**

**G. Correspondence**

**H. ADJOURNMENT**

Dated Jan. 6, 2023

Megan Ward, Executive Secretary