

# Kids Club Summer 2023

## Incoming K-6

Summer 2023 is fast approaching, and we are excited to be planning for warmer weather. These are the registration materials for children entering grades K-6 in the Fall of 2023.

Our summer program offers lots of fun things to do. We provide a balance between structured enrichment activities, supervised free choice, and field trips to a variety of locations!

### Registration Information

**Registration is open February 14, 8:00 am to February 27, 11:59 pm.**

Contract requests will be accepted during this two-week window. Contracts must be requested during this window of time in order to receive priority registration.

If more contracts are requested than available at a specific site, a random computerized lottery will be held. There will be no preference given for when the contract request was submitted.

Registration details are available at [edinacommunityed.com/kidsclub](http://edinacommunityed.com/kidsclub).

### Contract Types & Fees

**Registration Fee: \$35/contract**

**Field Trip Fee: \$150/contract**

**Daily fee (7am - 5pm): \$50.25/day**

**Daily fee (7am - 6pm): \$55.50/day**

Daily Fees include afternoon snack and all program materials and supplies. Children are required to bring a bag lunch each day. One t-shirt and one swim shirt provided. Additional shirts available for purchase.

- Three, four, or five days per week consistent schedule contracts are available. These days remain the same for the duration of the contract.
- Six week minimum commitment is required. You choose your weeks!
  - Select your weeks (at least 6 of the 9 available) at the time of registration.
  - Weeks do not need to be consecutive.

### Summer Locations

**Incoming K-3** - Concord Elementary

**Incoming 4-6** - Highlands Elementary

**Program dates:** Mon, June 12- Fri, August 11  
Care will not be provided on June 19, July 3-4

**Program hours:** 7:00 am - 6:00 pm

### Adding Days

You can add another day per week to your registration. Email our office at [ecc.kidsclub@edinaschools.org](mailto:ecc.kidsclub@edinaschools.org), ten business days in advance to request the day to be added.

Please note that any days requested are granted on a space-available basis only. You will receive an email confirmation when your request has been approved and the account will be charged the \$15 schedule change fee.



## Be ready for the day

1. Have your child eat breakfast before drop off. Breakfast will not be provided at Kids Club.
2. Apply first round of sunscreen. Additional sunscreen should be labeled and sent with your child for applications throughout the day.
3. Bring a lunch and water bottle.
4. Bring a swimsuit, swim shirt, KC field trip shirt, towel and change of dry clothes.
5. Bring a book.

## Field Trips: pools & more

### *New this summer!*

Summer Kids Club is full of fun opportunities at all age levels. This summer, our weeks will include visits to new and exciting playgrounds, pools and splash pads, service learning projects, and, as always, fun, interactive field trips both onsite and in the community.

Field Trips will continue to be optional allowing your child to pick and choose how they build their days. Clubs, projects, and creative programming will continue to be offered as options to engage all students, at every level.

In an effort to explore more places, we will no longer be collecting Edina Aquatics Pool Passes. Although groups may visit, we will be focusing our time on visiting many of the places the Twin Cities has to offer.

The field trip fee (\$150/contract) will cover admission fees and transportation costs for the entire summer.

## Red Cross Swimming Lessons

### *New this summer!*

Students registered for the first two weeks of Summer Kids Club can also enroll in swimming lessons through Edina Community Ed. Swim Lessons will occur between 1:30-4:00pm June 12-15 and June 20-22.

Students will be assessed the first day and placed in appropriate levels, if Red Cross level is unknown. Lessons will occur at South View Middle School. Students must be registered for Kids Club Mon-Thurs for the first two weeks of programming to participate. Kids Club staff will transport students to and from the pool. Students must be in attendance for all 7 sessions.

### **To register:**

Registration for swim lessons can be indicated in the summer Kids Club registration process. The cost of lessons (\$115) will be added to your June invoice.

If your child has previously attended a Red Cross Swim Class, please send us a copy of the most recent level completed.

### **What to bring to swimming lessons:**

- Towel
- Swimsuit
- Goggles/Swim Cap Optional



## Summer Calendar

### June 2023

Su	M	T	W	Th	F	Sa
				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	




### July 2023

Su	M	T	W	Th	F	Sa
	3	4	5	6	7	
	10	11	12	13	14	
	17	18	19	20	21	
	24	25	26	27	28	
	31					

### August 2023

Su	M	T	W	Th	F	Sa
		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30	31		

#### Key

-  KC Closed
-  First and Last day of Summer KC
-  First Day of School Year KC 2023-24

#### Important Dates:

- June 12 First day of summer KC
- June 19 Closed
- July 3 - 4 Closed
- August 11 Last day of summer KC
- August 28 - 29 Connect & Assess Days  
KC Closed
- August 30 First day of school year KC

#### Summer Targeted Services

Targeted Services sessions are June 20 - 29 and July 10 - 20. Students in Grades K-5 will be at Creek Valley, Grade 6 at Valley View.

Students registered to attend Kids Club and invited to Targeted Services will have the option of transportation to and from Targeted Services.

Kids Club staff are not involved in the referral process for this program. This information is being included for planning purposes only. Further updates will be provided directly by the Targeted Services team.



## Payment Information

Edina Kids Club requires payment by VISA, Discover, American Express and MasterCard credit/debit cards. Your credit/debit card account will be charged on the 1st business day of each month for the contracted amount due for that month.

Be sure to set up your online account login and password. We send out monthly invoices via e-mail approximately 3 days prior to charging your card on file. All financial and scheduling information is available by accessing our website and visiting the online accounts section at [edina.ce.eleyo.com](http://edina.ce.eleyo.com).

For more information on Kids Club policies and program information, please carefully review your service contract or visit our website at [edinacommunityed.com/Kids-Club](http://edinacommunityed.com/Kids-Club).

## Contract Fees

Type	Fee	Details
Registration	\$35 per contract	
Children registered will receive one field trip T-shirt and one swim shirt included with their registration.	Please indicate with your registration if you would like to purchase an additional shirt (\$10/field trip shirt) or an additional swim shirt (\$20/swim shirt)	If your child does not have a T-shirt/swim shirt on a field trip day, they will be given a new one and your account will be billed if a spare is not available to be borrowed for the day.
Field Trip	\$150 per contract	The field trip fee will cover admission fees and transportation costs for the entire summer.
Schedule Changes & Contract Cancellation	\$15 per written request (cannot cancel individual days for credit)	10 business days prior to the effective date. Parent will receive an email confirmation.
Late Pick-Up Fee	5 -15 minutes= \$15 /day over 15 minutes late =\$1 per minute additional charge/day	Children not picked up by their contract end time will incur a \$15 late fee per day. Children picked up 15 minutes or more late will be charged an additional \$1 per minute fee.



## Contract Terms

1. I understand that my child cannot begin the program until I receive confirmation of contract approval from Kids Club (hereafter referred to as the program) and the registration fee is paid.
2. I understand my credit card will be charged monthly for the contracted amount due the 1st business day of each month. I understand that I will be charged a late payment fee of \$20.00 for credit/debit card that is declined for any reason. For registrations approved after the 1st of the month, tuition and registration fees will be charged at the time of registration.
3. I understand that monthly invoices are sent via e-mail approximately three (3) days prior to charging my card on file. My account information is available to view 24 hours per day and all financial and schedule information pertaining to my child can be found online at [edina.ce.eleyo.com](http://edina.ce.eleyo.com).
4. I understand that my enrollment may be suspended and/or terminated if the program is unsuccessful in collecting my monthly tuition.
5. I understand that if my child is picked up after agreed contract pick up time my account will be charged a \$15 late fee per occurrence. I understand if my child is picked up more than 15 minutes late then my account will be charged an additional \$1 per minute.
6. All requests for a schedule change/contract cancellation must be in writing and will be charged a \$15 processing fee per written notification. Requests need to be received at least TEN (10) business days prior to the effective date of the schedule change/contract cancellation. Parents will receive confirmation of a schedule change/contract cancellation via email when complete.
7. I understand that I am unable to cancel individual days for credit. No reductions in fees will be made for absences.
8. I agree to pay the following fees (if applicable):  
**Summer Registration:** \$35 registration fee per contract.  
**Field Trip Fee:** \$150 per contract.  
**Late Payment:** \$20 per month for credit card decline for any reason.  
**Late Pick-Up:** \$15 fee plus an additional charge of \$1 per minute will be applied after 15 minutes.  
**Schedule change/contract cancellation:** \$15 per written notice.
9. I agree to list two (2) people (other than parent/guardian) on this contract who are authorized to pick up my child and/or take responsibility for my child in the case of illness/emergency (must be 16 years of age or older). I understand that I must enter contact information in the system for all people I would like listed as authorized to pick up my child from the program.
10. I give my consent for my child to be included in photos and videos of program activities that may be used in school district publicity such as newsletters, brochures, websites and videos, and any media coverage such as newspapers or television. If I do not give consent, it is my responsibility to notify the Kids Club main office in writing or email them at [ecc.kidsclub@edinaschools.org](mailto:ecc.kidsclub@edinaschools.org).





## Contract Terms - Continued

11. I give my consent for my child to participate in program field trips. I understand that program staff will supervise all field trips.
12. I give my consent to an exchange of my child's information between the program staff and the necessary Edina Public School staff when it serves of legitimate interest to my child.
13. I give my consent for my child to leave the program care with a school employee/hired instructor during programming if needed. Examples include, but are not limited to:
  - a. Finishing an assessment
  - b. Assisting in the classroom
  - c. Music lesson
  - d. Success Centers
14. I give my consent to the program to make whatever emergency (i.e. first aid, disaster evacuation, etc.) measures are judged necessary for the care and protection of my child while under the supervision of the program staff.
15. I understand that in case of a medical emergency, my child will be transported to the nearest hospital by ambulance if the local emergency resource (police or rescue squad) deems it necessary. I will be responsible for the cost of this transportation.
16. It is understood that in some medical situations, the staff will need to contact the local emergency resources before the parent and/or another adult acting on the parent's behalf.
17. Edina Community Ed offers a summer school age child-care program to students entering Kindergarten through grade 6, and who, additionally, are not older than age 12. Eligibility to attend the program ends when the student begins 6th grade.
18. I am aware that my child's participation in the program may carry a risk of serious personal injury, serious illness, infection, death and property damage or loss. I expressly and voluntarily assume on behalf of my child and for myself all risk of injury, illness, infection, death and property damage or loss that may result from my child's participation in the program.
19. As consideration for my child being permitted to participate in the program, I hereby RELEASE AND DISCHARGE Edina Public Schools and Edina Community Ed, and all its officers, directors, employees, and agents ("The Released Parties") from liability for the injury, illness, infection, death, property damage or loss arising out of my child's participation in the program, but not including liability for any losses caused by the negligence or intentional wrongful acts of the released party.
20. Weather-Related Cancellations - Our programs are held in school buildings. If the school district closes due to bad weather, this affects all school related events, including Community Ed. We do not offer refunds for cancellations due to weather.
21. All district employees must notify kids club of their employment and provide a district email address in order to receive priority registration.
22. I understand that I should retain a copy of this contract for my records.

