

**POQUOSON CITY SCHOOL BOARD MEETING  
NOVEMBER 15, 2022 – 6:00 p.m.  
CITY OF POQUOSON COUNCIL CHAMBERS**

**MINUTES**

**Present:**

Christina Helsel, Chair	Timothy Goodale	Cathy Everett
Craig Freeman, Vice Chair	Cameron Childress	Arty Tillett, Superintendent
Jonathan Ingram	Shannon Martin	Dustie McCay, Clerk of the Board

- I. CALL TO ORDER:** Chair Helsel called meeting to order: 6:00 p.m.
- II. PLEDGE TO THE FLAG, MOMENT OF SILENCE, AND INSPIRATIONAL READING:**  
Alexis Peshehonoff, a junior at Poquoson High School and Student Representative of the Board, led the Pledge to the Flag and read an inspirational quote.
- III. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA:** There were none.
- IV. RECOGNITIONS:** Kelly Purdie recognized Emily Swartzbaugh as the Senior of the Month, school counselors PPS: Skyler Zimmerman, PES: Kathryn Chapman, PMS: Amanda Goyne & Stacy Tuttle, PHS: Katherine Banton, George Cunningham, & Lynn Neenan for Purple Star Schools (also acknowledged Terrilyn Williams- school liaison for JBLE & DAF), and Lynn Hurd for National School Psychologist Week.
- V. PRESENTATIONS AND REPORTS:**
  - A. Instruction Update:** Dr. Brandon Ratliff, Assistant Superintendent, explained how Virginia Tiered Systems of Support (VTSS) works and how PCPS is utilizing it. Dr. Goodale asked about how the system handles with turnover.
  - B. Operations Update:** Dr. Brandon Ratliff, Assistant Superintendent, updated that PPS HVAC project is in the design phase, PPS roof evaluation has taken place and RFP will be issued, and PMS gym has been cleaned. He gave an update on bus ridership counts, stating the count is lower, and likely due to the pandemic. Mr. Ingram asked if there is guaranteed longevity with the HVAC plan.
  - C. Finance Update:** Ms. Tara Woodruff, Executive Director of Finance, reviewed the budget calendar process for FY24 and ways to submit input. Chair Helsel mentioned we do want input to meet needs.
- VI. PUBLIC COMMENT:** There were none.
- VII. CONSENT AGENDA:**

- A. Approval of Financial Reports
- B. Authorization to Change Appropriation and to Accept and Expend Funds in Accordance with Attached Request
- C. Approval of Personnel Action
- D. Approval of Minutes for October's Regular Meeting and Closed Session

Ms. Everett read the Consent Agenda above. Mr. Ingram made a motion, seconded Ms. Martin, that the Consent Agenda be approved as read. Vote was taken.

VOTE: 7:0

Mr. Ingram, Aye; Dr. Goodale, Aye; Mr. Childress, Aye; Ms. Martin, Aye; Ms. Everett, Aye; Vice Chair Freeman, Aye; Chair Helsel, Aye

#### **VIII. OTHER MATTERS FOR CONSIDERATION:**

- A. Consideration of Approval of Superintendent's Request to City Council for Use of Carryover Funds be approved.
- B. Ms. Everett made a motion, seconded by Mr. Childress, that the Consideration of Approval of Superintendent's Request to City Council for Use of Carryover Funds be approved.  
Vote was taken.

VOTE: 7:0

Mr. Ingram, Aye; Dr. Goodale, Aye; Mr. Childress, Aye; Ms. Martin, Aye; Ms. Everett, Aye; Vice Chair Freeman, Aye; Chair Helsel, Aye

#### **IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT:**

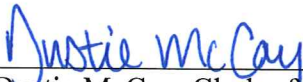
- **Mr. Tillett:** He gave an update on the cleaning process in schools. He thanked PEF for the work they do and acknowledged almost \$10,000 in PEF Grant rewards to teachers. He thanked Dr. Ratliff and instructional team to include Lauren Gray, Kim Montalvo, and Kelly Purdie for doing double duty in the absence of an Assistant Superintendent. He acknowledged fall athletic teams- Field Hockey was runner up, volleyball playing in State semifinals tomorrow, football playing Friday night, and cross country had a great season. He acknowledged the theatre company who won the regional One Act Championship last weekend. Best Actor Awards went to Brooke Martin and Sammy Ramirez.
- **Miss Peshehonoff:** She gave an update from all schools. She also acknowledged Brooke Martin and Sammy Ramirez for Best Actor Awards, Tyrah Weems for winning 2A Region Volleyball Player of the Year, and Patrick Nelson for getting 3<sup>rd</sup> place at state championship for cross country.
- **Mr. Ingram:** He congratulated Miss Swartzbaugh for Senior of the Month. He acknowledged the award for schools being associated with military. And thanked Jeremy Jordan and wife for donating dryer.

- **Dr. Goodale:** He congratulated Miss Emily. He thanked Arty and City Council for pushing bonuses through. He acknowledged fall teams and winter teams gearing up. He wished Poquoson families a happy Thanksgiving.
- **Mr. Childress:** He congratulated Emily, and thanked counselors/school psychologists and sports and acting.
- **Ms. Martin:** She congratulated Emily, school counselors as Purple Star award and people who support them, Lexi on Field Hockey team. She wished good luck to rest of athletes. She acknowledged Mrs. Bunting at PMS.
- **Ms. Everett:** She acknowledged Miss Swartzbaugh, PEF, Mr. Tillet for work getting bonuses for employees and wished all a safe and happy Thanksgiving.
- **Vice Chair Freeman:** He congratulated falls sports team and wished a happy Thanksgiving.
- **Chair Helsel:** She echoed sentiments. She explained charter buses are very expensive and were used when our buses did not have air conditioning and did not go the speed limit. But our new buses do. She reminded all that PCPS school buses will be used for sports, even state tournaments. If parents want to pay for charter buses, pass the hat and should defer against using social media. If the community wants them to revisit, she would like to hear public comment on this issue at a meeting as the Board is open to hearing concerns.

X. **MATERIAL FOR BOARD REVIEW:** There were none.

XI. **ADJOURNMENT:** Chair Helsel adjourned the meeting at 6:51p.m.

  
\_\_\_\_\_  
Christina Helsel, Chair

  
\_\_\_\_\_  
Dustie McCay, Clerk of the Board

  
\_\_\_\_\_  
Date