REGULAR MEETING MINUTES
Board of Trustees of Challis Joint School District 181
August 8, 2018

The regular meeting of the Board of Trustees of Challis Joint School District No. 181 was held at Challis Middle School, Challis, Idaho 4:30 p.m. on the 8th day of August, 2018 as provided in Sections 33-510 and 74-206 et seq Idaho code.

The meeting was called to order at 4:30 p.m. Board members in attendance were Brett Plummer, Terri Stillwaugh and Janiel Parkinson. Trish Farr attended the meeting by phone. Jim Chamberlain was absent for this meeting. Also in attendance were Superintendent/Elementary Principal Lani Rembelski, High School Principal Kari Alexander, and Business Manager Shawna Getty. Audience members were Blain Aldous, Tom Coates, Alton Arnold, Mr. & Mrs. Burk, Todd Adams, and Rosemary Savage.
The Pledge of Allegiance was recited.

C. Executive Session: Janiel Parkinson moved to go into Executive Session at 4:36 p.m. as per Idaho Code 74-206, Personnel Matters *Paragraph (1) Subsection a). Terri Stillwaugh seconded the motion. Roll Call: Trish Farr-Yes, Brett Plummer-Yes Janiel Parkinson-Yes, Terri Stillwaugh-Yes.Janiel Parkinson moved to return to regular session at 4:46 pm. Trish Farr seconded the motion. Vote 4-0 Motion carries.

D. Agenda Adoption: Terri Stillwaugh moved to amend the agenda to add information item, H. Drivers Education, and action item, E. Drivers Education. Janiel Parkinson seconded the motion. Vote 4-0 Motion carries.

Janiel Parkinson moved to approve amended agenda. Terri Stillwaugh seconded the motion. Vote 4-0 motion carries.

II. Consent Agenda: Janiel Parkinson had a couple changes to the minutes. Trish Farr moved to approve the Consent Agenda. Janiel Parkinson seconded the motion. Vote 4-0 Motion carries.

III. Public Communications:

A. Patron Comments: None at this time.

B. Written Communications to the Board: Thank you note was received from Lisa Muscavage for scholarship she received.

IV. Information Items:

A. Transportation Hearing: The Transportation Hearing opened at 5:00 p.m. Transportation Direct Blain Aldous explained to the new Trustee how the Transportation hearing is conducted. Mr. Aldous stated that he hadn't received any route change requests, and no one was present to address any concerns.

B. Review Bus Route and Safety Bussing: Transportation Director Blain Aldous stated that he is projecting there will be a change to the Stanley bus route, where they will go back to turning around at the narrows. Aldous also stated that he has no activity drivers and no substitutes. Brett Plummer closed the hearing at 5:05 p.m.

C. Bid Opening for Fuel, Propane & Garbage Services

D. Employee Recommendations

E. Alternative Authorizations

F. Superintendent's Report: Mrs. Rembelski has met with maintenance director and bus supervisor to review their job descriptions. Looking at a possible change of having the custodians start working during the day and not the night. She mentioned that we are in need of 2 cameras and wanted to ask the board for approval on whether to take it out of plant facilities or capital improvements. Mrs. Rembelski and Kari Alexander talked about their recent training in Boise. Mrs. Rembelski stated that she is still looking for an a.m. kindergarten teacher, and one Para pro, and that the elementary will be starting one extra day before the contracts starts for an in service day. Mrs. Rembelski reported that the Forest Service is currently renting some land over by the track and middle school building for fire fighters to sleep. Mrs. Rembelski also reported that the district office move is moving right along. She reported that student 1801 reinstated and a plan is in place for him to return to school. Mrs. Rembelski also has created a matrix for the future upcoming hiring process.

G. BLM Lease: Mrs. Rembelski gave an update that the BLM is still in the works of taking over the old district office and more land in the back of the Challis Middle School.

H. Driver's Education: Mrs. Rembelski reported that the driver's education will be during class for the upcoming 2018-19 school year, and she would like to see the student fee be increased to $200 for the driving time that will be during after school hours. She also wanted to propose that we increase the hourly wage to $21.50 for the driving instructor whoever that may be.

V. Action Items:

A. Approval of Bus Routes and Safety Bussing: Janiel Parkinson moved to approve updated bus route for upcoming 2018-2019 year. Trish Farr seconded the motion. 4-0 Motion carries.

B. Bid Opening for Fuel, Propane & Garbage Service: With only one Fuel, one propane, and one garbage bid. Terri Stillwaugh moved to approve Kimble Oil for the fuel bid. Trish Farr seconded the motion. 4-0 Motion carries. Trish Farr moved to approve Salmon River propane bid for the propane. Janiel Parkinson seconded the motion. 4-0 Motion carries.

V. Action Items cont.:

B. Bid Opening for Fuel, Propane and Garbage Service cont.: Tom Coates from Salmon River propane then presented a check to the school board in the amount of $957 for the propane receipts that were collected for the 2017-18 year.
Janiel Parkinson moved to approve Blue Mountain refuse bid for the garbage service. Trish Farr seconded the motion. 4-0 motion carries.

C. Employee Recommendations: Janiel Parkinson moved to approve Kathy Perry for the fourth grade position at the Challis Elementary. Terri Stillwaugh seconded the motion. 4-0 motion carries. Janiel Parkinson moved to approve Alton Arnold for the high school science on an alternative authorization. Trish Farr seconded the motion. 4-0 motion carries. Terri Stillwaugh moved to approve Damon Burk for high school math and PE on an alternative authorization. Trish Farr seconded the motion. 4-0 motion carries.

D. Alternative Authorizations: Janiel Parkinson moved to approve Alton Arnold on a high school science alternative authorization due to the hiring emergency. Terri Stillwaugh seconded the motion. 4-0 Motion carries. Terri Stillwaugh moved to approve Damon Burke on a high school math and PE alternative authorization due to the hiring emergency. Trish Farr seconded the motion. 4-0 motion carries. Janiel Parkinson moved to approve Lani Rembelski on a Superintendent alternative authorization due to the hiring emergency. Trish Farr seconded the motion. 4-0 Motion carries. Janiel Parkinson moved to approve Harriet Henderson on a high school Art alternative authorization due to the hiring emergency. Terri Stillwaugh seconded the motion. 4-0 Motion carries. Janiel Parkinson moved to approve Lauren Fife on a special education alternative authorization due to the hiring emergency. Trish Farr seconded the motion. 4-0 Motion carries. Janiel Parkinson moved to approve Laura Hunt on a high school special education alternative authorization due to the hiring emergency. Terri Stillwaugh seconded the motion. 4-0 Motion carries. Janiel Parkinson moved to approve Kari Alexander on a high school principal alternative authorization due to the hiring emergency. Terri Stillwaugh seconded the motion. 4-0 Motion carries.

E. Driver's Education: Terri Stillwaugh moved to increase the student fee to $200. Janiel Parkinson seconded the motion. 4-0 Motion carries. Terri Stillwaugh moved to increase the driving instructor's hourly wage to $21.50. Janiel Parkinson seconded the motion. 4-0 Motion carries.

VI. Policy and Procedure Items:

A. First Reading: Employee Handbook: Janiel Parkinson moved to approve the employee handbook with changes. Trish Farr seconded the motion. 4-0 Motion carries.

Trish Farr left the meeting @ 6:30.

B. Second Reading: Policy Section 3000-3400P, CJSHS Student Handbook: After lots of discussion board requested that it come back for a third reading. Mrs. Rembelski will mail out the handbook with updates and will approve at a special meeting next week, Terri Stillwaugh moved to schedule a special meeting for Wednesday August 15th @ 4:30, in the Challis Middle school district board room. Janiel Parkinson seconded the motion. 3-0 Motion carries.

VII. Trustee's Input:

Bret Plummer will be attending the City Council meeting on the 14th @ 1:00. Superintendent training and superintendent evaluation will also be the upcoming trainings.

VIII. Executive Session (Idaho Code, Section 74-206):

A. None at this time

IX. Adjourn:

Terri Stillwaugh moved to adjourn the meeting @ 6:43. Janiel Parkinson seconded the motion. 3-0 Motion carries.

Board Chair-Brett Plummer

Acting Clerk-Shawna Getty