

REGULAR MEETING MINUTES
Board of Trustees of Challis Joint School District 181
October 18, 2017

The regular meeting of the Board of Trustees of Challis Joint School District No. 181 was held at Stanley Elementary Jr. High School, Stanley, Idaho 5:00 p.m. on the 18th day of October, 2017 as provided in Sections 33-510 and 74-206 et seq Idaho code.

The meeting was called to order at 5:21 p.m. Board members in attendance were Brett Plummer, Jim Chamberlain, Janiel Parkinson, Trish Farr, and Terri Stillwaugh. Also in attendance were Superintendent Peter McPherson, Principals Russ Bradshaw and Lani Rembelski, and Business Manager Shawna Getty. Audience members were Special Ed Director Katena Swank and Todd Adams.

The Pledge of Allegiance was recited.

Call to Order:

C. Executive Session: Trish Farr moved to go into executive session at 5:27 p.m. as per Idaho code 74-208 Jim Chamberlain seconded the motion. Vote 5-0 Motion carries.

Roll Call:

Jim Chamberlain-Yes

Brett Plummer-Yes

Terri Stillwaugh-Yes

Janiel Parkinson-Yes

Trish Farr-Yes

Janiel Parkinson moved to return to regular session at 5:40 p.m. Jim Chamberlain seconded the motion. Vote 5-0

Agenda: Trish Farr moved to approve the Agenda. Janiel Parkinson seconded the motion. Vote 5-0 Motion carries.

Consent Agenda: Janiel Parkinson moved to approve the Consent Agenda. Trish Farr seconded the motion. Vote 5-0 Motion carries.

Public Communication:

A. Patron Comments: None at this time

B. Written Communication to the Board: A thank you card was received from Debra Bruno for her retirement gift from the board. A thank you letter was received from Kristi Ellis for her employee scholarship. A letter was received from Harriet Henderson with concerns regarding selling the Challis Middle school building.

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Information Items:

A. District Audit: The School District's Auditor Kurt Folke from Quest CPA's telephone conferenced with the board to go through the District Audit for the last fiscal year. Mr. Folke stated that District accounts looked great, and that there were no findings. Mr. Folke explained Internal controls, financial performance for the year and the increase in expenditures this year. Mr. Folke went over the Food Service funds, Plant Facility funds. He also went over bus depreciation and stated how strong the fund is. Mr. Folke went through "other Government funds" with the Board. The Board thanked Mr. Folke for the audit. Business Manager then handed out a 5 year overlook of the finances and reviewed them with the board.

B. FFA State Trip Information: FFA Advisor Tom Coates was at the meeting to talk about the upcoming FFA trip and to ask for the Boards approval to attend the FFA State trip.

C. 2018 Proposed Resolutions: Board Chair Brett Plummer went through the resolutions with the other trustees and discussed the opinions of each resolution so that they would know how they would like to vote on the resolutions at the ISBA Convention.

D. CHS Access Control Bid: The board called maintenance supervisor Bob Williams to discuss the proposed access control bid. The Custer County Coalition is giving money towards the access control and Bob is seeking the other half of money to implement a safer high school. The access control will use card readers and will lock surround doors around the building. The board then later requested also more information on how to make the front office doors safer also?

E. Continuous Improvement Plan: Information was given regarding the continuous improvement plan and discussion followed with a few minor changes.

F. Employee Recommendation: Was discussed in executive session.

G. Superintendent's Report:

I. Principals: Mr. Bradshaw and Mrs. Rembelski gave an update to the board on what their recent Professional development day consisted of for facility and staff.

II. Highway Council Meeting: Peter McPherson reported on a highway council meeting that he and Maintenance Director Bob Williams attended to pursue a grant that would help pave the CES parking lot. Unfortunately there was no grant opportunity to help in our needs.

III. Strategies to Retain Educators: Mr. McPherson spoke on another conference he attended that was trying to come up with ways to help retain and build educators.

IV. IDAPA: Mr. McPherson gave the Board a handout on Idaho Administrative Procedures Act.

V. Paraprofessional Needs: Mr. McPherson and Lani Rembelski gave the board a proposed list of paraprofessionals that might have to be implemented due to our needs in our school.

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VI. Classified Staff: Mr. McPherson and transportation supervisor Blain Aldous spoke about the current situation in the transportation department, and that there might potentially not be enough drivers for Jr. High activities. Mr. McPherson also reported on the overall needs the district has with classified staff.

VII. STAT: Mr. McPherson reported that Lani Rembelski and he would be traveling to Boise to attend a meeting where the Challis School District was selected out of 8 schools to pilot a grant that will potentially be up to \$50,000.

VIII. Letter: Mr. McPherson handed out a letter from Dillion Savage thanking the board for the positive things that were happening in the schools.

Action Items:

A. District Audit: Trish Farr moved to approve the FY2017 audit from Quest CPA's. Terri Stillwaugh seconded the motion. Vote 5-0 Motion carries.

B. FFA State Trip Approval: Jim Chamberlain moved to approve the 2017 State FFA trip. Trish Farr seconded the motion. Vote 5-0 Motion carries.

C. 2018 Proposed Resolutions: Trish Farr moved to approve the 2018 Proposed Resolutions as discussed in information items. Jim Chamberlain seconded the motion. Vote 5-0 Motion carries.

D. CHS Access Control Bid: Trish Farr moved to approve the CHS Access control Bid up to \$13,000 out of the capital improvements fund, and to explore the front door alarm options. Janiel Parkinson seconded the motion. Vote 5-0 Motion carries.

E. Continuous Improvement Plan: Jim Chamberlain moved to approve the Continuous Improvement Plan with corrections. Trish Farr seconded the motion. Vote 5-0 Motion carries.

F. Employee Recommendation: Trish Farr moved to approve the resignation of Ketti Escalera and Tom Stillwaugh who will move from a paid position to a volunteer position. Jim Chamberlain seconded the motion. Terri Stillwaugh abstained from the vote. Vote 4-0 Motion carries.

Policy and Procedure Items:

Jim Chamberlain moved to table the 8000 policies until the November meeting. Janiel Parkinson seconded the motion. Vote 5-0 motion carries.

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Executive Session: Janiel Parkinson moved to go into executive session at 9:30 p.m. as per Idaho code 74-208. Trish Farr seconded the motion. Vote 5-0 Motion carries.

Roll Call:

Jim Chamberlain-Yes

Brett Plummer-Yes

Janiel Parkinson-Yes

Trish Farr-Yes

Terri Stillwaugh- Yes

Janiel Parkinson moved to return to regular session at 9:54 p.m. Trish Farr seconded the motion. Vote 5-0

Trish Farr moved to increase Special Ed Director salary to \$55,000. Jim Chamberlain seconded the motion. Vote 5-0 Motion carries.

Trish Farr moved to adjourn the meeting at 9:56 p.m. Terri Stillwaugh seconded the motion.

Board Chair-Brett Plummer

Acting Clerk-Shawna Getty