

6. "Physician" means a skilled health-care professional trained and licensed to practice medicine. The physician must be someone other than a member of the "student's" family.
7. "Student" or "student's" means the person listed on the Tuition Reimbursement Insurance Schedule of Students and Fees who is enrolled in your educational institution for which tuition is to be paid, and not considered an insured under this policy.
8. "Term" or "terms" means the period of enrollment.
9. "Tuition payer" means the person responsible for paying the "fees" and tuition of the "student".
10. "Withdraw" or "withdrawal" means the complete withdrawal of a "student" due to a Covered Cause of Loss from your educational institution that prevents the "student" from attending regularly scheduled classes, sessions or activities. The "withdrawal" must prevent the "student" from receiving credit for the covered term.

## What Happens in the Event of a Claim?

There are three ways to report a claim:

1. Go to [www.protectmytuition.com](http://www.protectmytuition.com), click on "Claims," and then enter the necessary claims information.
2. Email [claims@protectmytuition.com](mailto:claims@protectmytuition.com) the details of your claim.
3. Visit your school's business office and pick up a claims form.

Once a claim is reported and coverage is confirmed, the amount owed will be paid directly to the school to settle your account. For privacy reasons all correspondence will only be sent directly to the school.

## Cost

The cost of the coverage will be detailed in your enrollment contract.

## Questions?

Please contact your school's business office or email [info@protectmytuition.com](mailto:info@protectmytuition.com).

*\*This overview is meant to be an easy to refer to reference. A copy of the complete tuition refund policy will be on file at your school's business office. In the event of any discrepancies, the language in the policy will be used.*



**PROTECT  
MY TUITION™**