

**Regular Board of Education Meeting  
Agate School District #300  
41032 2nd Ave.  
Agate, CO 80101  
Monday, January 31,2022  
Regular scheduled meeting 6:00 p.m.**

- I. **Call to Order** - President Jenny MacLennan called the meeting to order at 6:02 p.m.
- II. **Pledge of Allegiance (begin recording)**
- III. **Roll Call** - Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector was in attendance. Additional staff in attendance were: Superintendent, Melinda Walls; Maintenance Manager, Rick Martin; CFO, Keith Yaich; Office Manager, Shelia Tart; Kathy Smiley with the I-70 Scout, Chris Kramer, Shar Portillo, Erika Cowell, Eve Pugh, Alyssa Egloff, Alex Stietz and Robert Pepper.
- IV. **Approval of Agenda** - Jenny MacLennan requested to table V. Approval of regular meeting minutes from December 13, 2021. She requested to add Eve Pugh and Alyssa Egloff to the presentations/discussions to discuss grants. She requested to add an executive session before the business action items to discuss property sale, and requested to add item D in business actions approval of salary adjustments.  
Jenny MacLenan made a motion to approve the agenda with changes. Teffanie Rector seconded the motion.  
Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion Carried 5-0.
- VI. **Approval of Consent Agenda (Note: Board Members may request any item removed from the consent agenda and discussed at the appropriate time)**
  - A. Payment of checks as listed in the Monthly District Expenditure Register of \$72,274.62.
  - B. Approval of Payroll as listed in the Monthly District Expenditure Register of \$71,646.15, with a total of \$143,920.77.
  - C. Approval of new Certified Teacher and School Nurse:
    - 1. Kindergarten Long Term Sub- Erika Cowell
    - 2. Preschool Teacher- Shar Portillo

- D. Approval of employee resignation- Brooke Hanlon  
Jenny MacLennan moved to approve the Consent Agenda. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion Carried 5-0

**VII. Opportunity for the audience to address the Board of Education  
(Limited to three minutes per person)**  
N/A

**IX. Communications to the School Board**  
Nothing to discuss

**X. Presentations/Discussion**

- A. Eve Pugh and Alyssa Egloff discussed the Core Counselor's Grant our school received.  
B. Introduction of Shar Portillo Preschool teacher.  
C. Introduction of Erika Cowell Kindergarten teacher.

**XI. Reports to the Board of Education**

- A. Financial Manager-Keith Yaich  
The financial report and budget was handed out.  
B. Superintendent/Principal- Mrs. Melinda Walls  
There are a total of 94 students, which is exciting! Dibels Reading Assessment for the elementary has been implemented. Our new nurse Kayle Loutzenhiser is amazing; she updated all our student files. She gave the boys and girls the growing up talk today. She is doing a great job! Codes are gone and we all received fobs to get into the building.  
C. Facility Report- Mr. Rick Martin  
Rick installed the nursing station and bed in the nurse's room, installation of cable locks on the doors as well. He ordered the screen for the gym and fixed the gym PA system. The keys were organized and labeled for all the rooms. Propane use is less since the new water heater. New curtains have been ordered, and our fire alarm system passed the inspection.  
D. ECBOCES- Doug Purdy  
Nothing to report  
E. Board Members-Mrs. Jenny MacLennan  
Nothing to report  
F. Student Council and Counselor Report- Eve Pugh  
The remote screen was ordered for the gym and it was one of the things that was bought through the Counselor Grant.

Jenny MacLennan made a motion at 6:43 pm to go into the Executive session in accordance with; Purchase, acquisition, lease, transfer or sale of any real, personal or other property. C.R.S. 24-6-402 (4)(a). Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonie McBride, Doug Purdy, and Teffanie Rector. Motion Carried: 5-0.

Agate School District #300 Board Meeting January 31, 2022 called back into session by Jenny MacLennan at 7:08 pm.

## **XII. Business Action Items**

- A.** Discussion of improvements of Superintendents home: Jenny MacLennan made a motion to improve the firewall, vents and box in the water line in order to look into selling the property. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion Carried: 5-0.
- B.** Final Appropriation Resolution and Budget: Jenny MacLennan made a motion to approve the Appropriation Resolution and Budget. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion Carried: 5-0.
- C.** Policy- second reading HB-21-1055 ( Compensation for School District Board members) and HB-21-1108 (Gender Identity Expression Anti-Discriminatin): Teffanie Rector made a motion to approve the second reading -HB-21-1055 and HB-21-1108. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion Carried: 5-0.
- D.** Approval of Salary Adjustments: Jenny MacLennan made a motion to approve Salary Adjustments as presented. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion Carried: 5-0.

## **XIII. Agenda items for next meeting**

- A.** Third reading on Policies HB-21-1055 and HB-21-1108

**XIII. Adjournment** - President Jenny MacLennan adjourned the meeting at 7:12 p.m.

Respectfully submitted,

Teffanie Rector, Secretary

Jenny MacLennan, President

**Proposed Agenda  
Regular Board of Education Meeting  
Agate School District #300  
41032 2<sup>nd</sup> Ave  
Agate, CO 80101  
Monday, February 28, 2022  
Regular scheduled meeting 6:00 P.M.**

**I. President Jenny MacLennan called the meeting to order at 6:00pm.**

**II. Pledge of Allegiance (begin recording)**

**III. Roll Call:** Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy and Teffanie Rector were in attendance. Additional staff in attendance were: Superintendent, Melinda Walls, Maintenance Manager, Rick Martin, CFO, Keith Yaich, Office Manager, Shelia Tart, 5th grade Teacher/Title 1/DAC, Julie Bowman, Eve Pugh, Steven Vetter, with the I-70 Scout, was also in attendance.

**IV. Approval of Agenda**

Jenny MacLennan motioned to approve the agenda as presented, Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 5-0.

**V. Approval of Meeting Minutes**

- A. Regular Meeting - December 13, 2021**
- B. Special Meeting - January 31, 2022**
- C. Special Meeting - February 15, 2022**

Teffanie Rector motioned to approve the Board meeting minutes with corrections. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 5-0.

**VI. Approval of Consent Agenda** (Note: Board Members may request any item removed from Consent Agenda and discussed at the appropriate time.)

Approval of payroll \$53,851.25, payment of checks \$85,553.73 total \$149,404.98. Approval of out of district student, custodian and substitute teachers. Jenny MacLennan moved to approve the consent agenda with the removal of E. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 5-0.

## **XI. Executive Session**

- A. Jenny MacLennan moved to go into Executive Session in accordance to Personnel matters-discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointments to the board. C.R.S. 24-6-402 (4) (1) at 6:29 p.m. inviting Superintendent Melinda Walls and CFO Keith Yaich via phone. Tonia McBride seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 5-0.

Agate School District #300 Board Meeting February 28, 2022 called back into session by Jenny MacLennan at 9:07 pm.

- B. Purchase, acquisition, lease, transfer or sale of any real, personal or other property. C.R.S.24-6-402 (4) (a)
  - a. Was tabled for the next meeting

## **XII. Business Action Items**

A. Policy Update: Third Read: 1108 & 1055. First Read: DIA, ECAF & EHC. Jenny MacLennan motioned to approve the Third Read: 1108 & 1055 and First Read: of DIA, ECAF & EHC, Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 5-0.

B. Authorize BOCES to collect the 2021-2022 ESSA funds for distribution Jenny MacLennan motioned to authorize the Boces to collect the 2021-2022 ESSA funds for distribution. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 5-0.

C., D., & E. Jenny MacLennan made a motion to approve the Superintendent Evaluation, Goals, and Melinda Walls Superintendent Contract for the 2022-2023 school year. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 5-0

## **XIII. Agenda items for next meeting**

- A. 2nd reading on Policies - HB-21-1055 and HB-21-1108
- B. Second reading on Policies - DIA, ECAF & EHC

## **XIV. Adjournment Time:** President Jenny MacLennan adjourned the meeting at 9:11 p.m.

**Regular Board of Education Meeting  
Agate School District #300  
41032 2<sup>nd</sup> Ave  
Agate, CO 80101  
Monday, March 28, 2022  
6:00 P.M.**

**I. President Jenny MacLennan called the meeting to order at 5:58 P.M.**

**II. Pledge of Allegiance (begin recording)**

**III. Roll Call:** Jenny MacLennan, Tonia McBride, Doug Purdy and Teffanie Rector were in attendance. Additional staff in attendance were: Superintendent, Melinda Walls, Maintenance Manager, Rick Martin, Kathy Smiley, with the I-70 Scout, was also in attendance.

**IV. Approval of Agenda**

Jenny MacLennan made the motion to approve the agenda as presented, Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 4-0.

**V. Approval of Meeting Minutes**

**A. Regular Meeting - February 28, 2022**

Jenny MacLennan made the motion to approve the Board meeting minutes with corrections. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 4-0.

**VI. Approval of Consent Agenda** (Note: Board Members may request any item removed from Consent Agenda and discussed at the appropriate time.)

A. Payment of checks as listed in the Monthly District Expenditure Register of \$63,145.01

B. Approval of payroll as listed in the Monthly District Expenditure Register of \$47,932.09 total \$111,077.10.

C. Approval of employee resignation, Ryan Jaques

D. Approval of substitute teacher, Rebecca Snook.

Doug Purdy made the motion to approve the consent agenda. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 4-0.

Jenny MacLennan made the motion to approve E. and F. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 4-0.

- G. Best Grant Discussion - The board agreed to give President Jenny MacLennan permission to find out more about the Best Grant for schools.

## **XII. Executive Session**

- A. Jenny MacLennan moved to go into Executive Session in accordance to Personnel matters-discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointments to the board. C.R.S. 24-6-402 (4) (1) at 6:46 P.M. inviting Superintendent Melinda Walls. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 4-0. Ending at 7:09 P.M.
- B. Purchase, acquisition, lease, transfer or sale of any real, personal or other property. C.R.S.24-6-402 (4) (a) enter at 7:09 P.M. Inviting Superintendent Melinda Walls.

Agate School District #300 Board Meeting March 28, 2022 called back into session by President Jenny MacLennan at 7:25 P.M.

## **XIII. Agenda items for next meeting**

- A. 3rd reading of Policies - DIA, ECAF & EHC
- B. Work Session - 2022-2023 Budget
- C. Salary Scale

## **XIV. Adjourned:** President Jenny MacLennan adjourned the meeting at 7:25 P.M.

Respectfully Submitted,

Teffanie Rector, Secretary

Jenny MacLennan, President



**Regular Board of Education Meeting  
Agate School District #300  
41032 2<sup>nd</sup> Ave  
Agate, CO 80101  
Monday, April 25, 2022  
Regular scheduled meeting 6:00 P.M.**

- I. **President Jenny MacLennan called the meeting to order at 6:07 pm.**
- II. **Pledge of Allegiance (begin recording)**
- III. **Roll Call:** Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy and Teffanie Rector were in attendance. Additional staff in attendance were: Superintendent, Melinda Walls, Maintenance Manager, Rick Martin, CFO, Keith Yaich, Office Manager, Shelia Tart, Alex Stietz, Eve Pugh, Alyssa Eggloff, Travis and Stephani Turner. Steven Vetter, with the I-70 Scout, was also in attendance.
- IV. **Approval of Agenda:** Jenny MacLennan motioned to add Executive Session C. according CASB Executive Session Purposes #6 Personnel matters-discussion of matters specific to particular employees, not heneral personnel policies. Does not include discussion of board members or appointment to the board. C.R.S 24-6-402 (4)(1). Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 5-0.
- V. **Approval of Meeting Minutes**
  - A. March 28, 2022Jenny MacLennan motioned to approve the meeting minutes of March 28, 2022. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 5-0.
- VI. **Approval of Consent Agenda** (Note: Board Members may request any item removed from Consent Agenda and discussed at the appropriate time.)
  - A. Payment of checks as listed in the Monthly District Expenditure Register  
**\$72,486.74**
  - B. Approval of Payroll as listed in the Monthly District Expenditure Register  
**\$59,272.98 TOTAL: \$131,759.72**
  - C. Approval of Long term science substitute - Rebecca SnookJenny MacLennan motioned to approve the agenda as presented. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 5-0.

- B. 7:01 P.M. the Board of Education entered Executive Session in accordance with; Discussion of individual students where public disclosure would adversely affect the person or persons involved C.R.S. 24-6-402-4-E-3(no record must be made of this executive session). Inviting Superintendent Melinda Walls.
- C. 7:09 P.M. the Board of Education entered Executive Session in accordance with; Personnel matters-discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members of appointments to the board. C.R.S. 24-6-402 (4) (1). Inviting Superintendent Melinda Walls.

Agate School District #300 Board Meeting April 28, 2022 called back into session by President Jenny MacLennan at 7:53 P.M.

## **XII. Agenda items for next meeting**

- A. First read of JH

## **XIV. Adjourn: President Jenny MacLennan adjourned the meeting at 7:54 P.M.**

- 1. Purchase, acquisition, lease, transfer or sale of any real, personal or other property. C.R.S.24-6-402 (4) (a)
- 2. Conferences with an attorney for the purpose of receiving legal advice on specific legal questions. C.R.S. 24-6-402 (4)(b). (No record required when the attorney says the session is a privileged attorney-client communication.)
- 3. Matters required to be kept confidential by federal or state law or regulations. C.R.S. 24-6-402(4)(C). The board also must indicate the specific citation to state or federal law which is the reason the matter must remain confidential which is a separate legal citation.
- 4. Specialized details of security arrangements or investigations. C.R.S. 24-6-402 (4)(d).
- 5. Determination of positions relative to matters that may be subject to negotiations, development of strategy for negotiations and instruction of negotiators. C.R.S. 24-6-403 (4) (e).
- 6. Personnel matters- discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointments to the board. C.R.S. 24-6-402 (4) (1).
- 7. Consideration of any documents protected under the mandatory nondisclosure provision of the Open Records Act. C.R.S. 24-6-402 (4) (g).
- 8. Discussion of individual students where public disclosure would adversely affect the person or persons involved. C.R.S. 24-6-402-4-E-3. [No record must be made of this executive session.

**Special Board of Education Meeting**  
**Agate School District #300**  
**41032 2nd Ave.**  
**Agate, CO 80101**  
**Monday, May 9, 2022**  
**4:30 p.m.**

- I. President Jenny MacLennan called the meeting to order at 4:30 P.M.
  - II. **Pledge of Allegiance (begin recording)**
  - III. **Roll Call:**
  - IV. **Approval of Agenda:**
  - V. **Discussion/Action Items**
    - A. Approval of Staff Contracts
    - B. Resignation of Shar Portillo
    - C. Discussion of the possible sale of industrial arts machines: surplus list will be presented at the next regular meeting.
    - D. 2022-2023 Preliminary Schedule
    - E. Spring School Survey: four gift cards of \$25 will be donated for a drawing of anyone that returns the survey.
  - VI. **Executive Session**
    - A. Jenny MacLennan made a motion to enter Executive Session in accordance with, Purchase, acquisition, lease, transfer or sale of any real, personal or other property. C.R.S. 24-6-402 (4) (a) at 5:40 P.M., inviting Superintendent Melinda Walls. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Tonia McBride, Doug Purdy and Teffanie Rector.
- Agate School District #300 Board meeting, May 9, 2022 was called back into session by President Jenny MacLennan at 5:59 P.M.
- VII. **Adjournment:** President Jenny MacLennan adjourned the meeting at 5:59 P.M.

**Proposed Agenda  
Special Board of Education Meeting  
Agate School District #300  
Tuesday, May 31, 2022  
10:00 a.m.**

**Zoom Link:**

<https://us02web.zoom.us/j/88622847065?pwd=Z0w4S0dBWxoveU1ldDY0d040OVFkdz09>

**I. Call to Order** - Jenny MacLennan called the meeting to order at 10:00 a.m.

**II. Pledge of Allegiance** (begin recording)

**III. Roll Call** - Those in attendance were Jenny MacLennan, Tonia McBride, Doug Purdy and Melinda Walls.

**IV. Approval of Agenda** - Jenny MacLennan made a motion to approve the meeting agenda. Doug Purdy seconded the motion and the motion carried, unanimously.

**V. Business Action Items** - Jenny MacLennan motioned to combine Action Items A and B into one action item. Tonia McBride seconded the motion and the motion carried, unanimously.

A. Approval of Consolidated Application activities for the 22-23 school year

B. Approval for EC BOCES to administer the funds as intended by the consortium districts

Jenny MacLennan motioned to approve of the Consolidated Application activities for the 22-23 school year and for BOCES to administer the funds as intended by the consortium districts. Doug Purdy seconded the motion and the motion carried, unanimously.

**VI. Adjournment** - Jenny MacLennan motioned to adjourn the meeting at 10:17 a.m. Doug Purdy seconded the motion.

1. Purchase, acquisition, lease, transfer or sale of any real, personal or other property. C.R.S. 24-6-402 (4) (a)

2. Conferences with an attorney for the purpose of receiving legal advice on specific legal questions. C.R.S. 24-6-402 (4)(b). (No record required when the attorney says the session is a privileged attorney-client communication.)

3. Matters required to be kept confidential by federal or state law or regulations. C.R.S. 24-6-402(4)(C). The board also must indicate the specific citation to state or federal law which is the reason the matter must remain confidential which is a separate legal citation.

4. Specialized details of security arrangements or investigations. C.R.S. 24-6-402 (4)(d).

5. Determination of positions relative to matters that may be subject to negotiations, development of strategy for negotiations and instruction of negotiators. C.R.S. 24-6-403 (4) (e).

**Regular Board of Education Meeting  
Agate School District #300  
41032 2<sup>nd</sup> Ave  
Agate, CO 80101  
Monday, June 27, 2022  
Regular scheduled meeting 6:00 P.M.**

**I. Vice President Doug Purdy called the meeting to order at 6:00 P.M.**

**II. Pledge of Allegiance (begin recording)**

**III. Approval of agenda:**

Teffanie Rector motioned to approve the agenda with changes as follows; IV. Acceptance resignation of Jenny MacLennan, V. re-organization of the Agate School Board, VI. Declare a School Board Vacancy, VII. Roll Call, VIII. Approval of Meeting Minutes with addition of May 9, 2022 meeting minutes, IX. Communications to the Board of Education, X. Opportunity for the audience to address the Board of Education, XI. Approval of consent agenda, XII. Presentation/Discussions, XIII. Reports to the Board of Education, XIV. Business Action Items with addition I. Emergency adoption of Board policy BE: Board of Education Meeting moved to the last Monday of the month at 6 P.M., J. Determining Board of Education meeting dates for 2022-2023. XV. Executive Session, XVI. Agenda items for next meeting, XVII. Adjournment.

**IV. Acceptance of resignation of Jenny MacLennan**

Ray Martin motioned to accept the resignation of President Jenny MacLennan. Tonia McBride seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried: 4-0

**V. Reorganization of the Agate Board of Education**

Ray Martin motioned to nominate Doug Purdy as President. Tonia McBride seconded the motion. Doug Purdy accepted the nomination. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Ayes: Ray Martin, Tonia McBride, Doug Purdy abstained from voting, and Teffanie Rector. Motion carried: 3-0

Teffanie Rector motioned to nominate Ray Martin as Vice President. Tonia McBride seconded the motion. Ayes: Ray Martin abstained from voting, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried: 3-0

Ray Martin motioned to nominate Tonia McBride as Treasurer. Doug Purdy seconded the motion. Ayes: Ray Martin, Tonia McBride abstained from voting, Doug Purdy, and Teffanie Rector. Motion carried: 3-0

Teffanie Rector will stay as the secretary of the Board of Education and Doug Purdy as the BOCES representative.

**VI. Declare a Vacancy on the Agate Board of Education**

Ray Martin motioned the resolution to declare a vacancy; Be it resolved that the Board of Education of Agate School District accepts the resignation of Jenny MacLennan from

the Board of Education effective June 27, 2022 and Be it further resolved that, in accordance with state law, the Board declares a vacancy in this school director office that will be filled by appointment by the Board within 60 days in accordance with the following procedure:

1. Interested persons are invited to send a letter to the Board with a statement of interest and qualifications by July 18, 2022.
2. The Board will interview prospective candidates on July 25, 2022 at a public meeting.
3. To be eligible for appointment, a candidate must be a registered elector of the school district (and a resident of the director district in which the vacancy exists).
4. The appointee will serve until the next regular school biennial election in November 2025 (at which time an election will be held for a successor to fill the remainder of the unexpired term).

**VII. Roll Call:** Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector were in attendance. Additional staff in attendance were: Superintendent Melinda Walls, Maintenance Manager Rick Martin, Alex Stietz, Julie Bowman, Tabitha , Stephani Turner, Resource officer Travis Turner. Steven Vetter with the I-70 Scout was also in attendance.

**VIII. Approval of Meeting Minutes**

- A. April 25, 2022
- B. May 9, 2022
- C. May 31, 2022

Ray Martin motioned to approve the meeting minutes of April 25, 2022, and May 9, 2022 with corrections. Teffanie Rector seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motioned carried: 4-0

Ray Martin motioned to approve the meeting minutes of May 31, 2022 with corrections. Tonia McBride seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector abstained from voting.

**IX. Communications to the School Board: None**

**X. Opportunity for the audience to address the Board of Education (3 min.)**

Public Participation Statement:

Citizens are cordially invited to attend all regular or special board meetings. The Board welcomes any citizen to express an interest or concern related to the operation of the school. Citizens who want to speak to the Board about school matters are invited to do so during the "public comment" section of the meeting agenda. Anyone intending to speak should sign the speaker sign-in sheet available at the back of the room. Each speaker should limit comments to three minutes. If you have a written statement or materials for the Board, please give those to

me and I will deliver those to Board members before your comments or after the meeting as appropriate. The Board will not be able to respond to individual questions at the meeting. Complaints against any employee should be sent to the Superintendent or Board in writing with your signature. Please keep in mind that students often attend board meetings. Speakers' remarks, therefore, should be suitable for an audience that includes kinder through twelfth grade students. The Board President may interrupt, warn or terminate a speaker's statement that is unrelated to the business of the school district, is inappropriate for K-12 students or is disruptive to an orderly, productive meeting. Thank you (4823-9033-4709, v.1)

**None**

**XI. Approval of Consent Agenda** (Note: Board Members may request any item removed from Consent Agenda and discussed at the appropriate time.)

- A. Payment of checks as listed in the Monthly District Expenditure Register: \$63,114.97
- B. Approval of Payroll as listed in the Monthly District Expenditure Register: \$58,141.85
- C. Approval of substitute teacher - Rose Padilla
- D. Approval of secondary science teacher - Kristine Malcolm
- E. Approval of bus driver - Chris Sonnleitner
- F. Acceptance of letter of resignation - Juanita Garrison

Ray Martin motioned to approve the consent agenda. Teffanie Rector seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried: 4-0

**XII. Presentations/Discussion** - Our Field of Dreams Football and baseball fields-Alex Steitz

**XIII. Reports to the Board of Education**

- A. Financial Manager – Mr. Keith Yaich: on the reports
- B. Superintendent/Principal – Mrs. Melinda Walls
- C. Facility Report – Mr. Rick Martin
- D. ECBOCES – Mr. Doug Purdy: Meeting next Wednesday, June 29, 2022
- E. Board Discussions – The property lines of the superintendent house and rental house are going to be fixed by the county. We just need to pay the application fee.
- F. Student Council/School Counselor's Report: None

**XIV. Business Action Items**

- A. Approval of improvements to the Superintendent's Home: Tabled until property lines and leach field are fixed.
- B. Approval of schedules

Teffanie Rector motioned to approve 2022-2023 class schedules as presented. Ray Martin seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried: 4-0

C. Approval of 2022-2023 Budget Appropriation Resolution

Ray Martin motioned to approve the 2022-2023 Budget appropriation resolution. Tonia McBride seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried: 4-0

D. Approval of the Student & Staff Handbook

Tabled

E. Approval of Janeen Knaub - Third/Fourth Grade Long Term Sub

Ray Martin motioned to approve Janeen Knaub as the Third/Fourth Grade long term substitute. Teffanie Rector seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried: 4-0

F. Approval of disposition of goods

~Flooring

~Two pieces of shop equipment

Teffanie Rector motioned to approve the items listed above as surplus. Ray Martin seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried: 4-0

G. Approval of credit card for counselor: Died on the floor

H. Emergency adoption of CASB Executive Session purposes

Teffanie Rector motioned to approve the emergency adoption of CASB Executive Session purposes policy BEC. Tonia McBride seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried: 4-0

I. Emergency adoption of policy BE Board of Education meeting day.

Ray Martin motioned for the emergency adoption of the last Monday of each month for the Board of Educations policy BE. Tonia McBride seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried: 4-0

J. 2022-2023 Board of Education meeting dates.

Teffanie Rector motioned to approve the meeting dates as listed. Ray Martin seconded the motion. Doug Purdy friendly amendment to the dates; July 25, August 29, September 26, October 24, November 28, December 19 (May need to be moved), January 30 (May need to be moved), February 27, March 27, April 24, May 22 (moved to this date because May 29 is Memorial Day), and June 26. Ray Martin seconded the amendment motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried: 4-0

## **XV. Executive Session**

A. Discussion of security arrangements

Ray Martin motioned to enter executive session in accordance with; Specialized details of security arrangements or investigations. C.R.S § 24-6-402(4)(d) at 7:42 P.M. inviting Superintendent Melida Walls, and Resource officer Travis Turner. Tonia McBride seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motioned carried: 4-0



Agate School District #300 Board meeting, June 27, 2022 was called back into session by President Doug Purdy at 8:13 P.M.

**XVI. Agenda items for next meeting**

- A. Job Descriptions
- B. Approval of property lease
- C. BEST Grant

**XVII. Adjournment:** President Doug Purdy adjourned the meeting at 8:14 P.M.

Respectfully submitted,

Teffanie Rector, Secretary

Doug Purdy, President

1. The purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest. However, no executive session shall be held to conceal the fact that a member of the local public body has a personal interest in such property transaction. C.R.S. § 24-6-402(4)(a).
2. Conferences with an attorney for the school board for the purpose of receiving legal advice on specific legal questions. The mere presence or participation of an attorney at an executive session is not sufficient to satisfy this requirement. C.R.S. § 24-6-402(4)(b).
3. Matters required to be kept confidential by federal or state law or rules and regulations. The board must announce the specific citation of the statute or rules that are the basis for such confidentiality before holding the executive session. C.R.S. § 24-6-402(4)(c).
4. Specialized details of security arrangements or investigations. C.R.S. § 24-6-402(4)(d).
5. Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, including strategy for negotiations relating to collective bargaining or employment contracts, and instruction of negotiators. Discussion of negotiations relating to collective bargaining or employment contracts (other than negotiations for an individual employee's contract) must occur in a public meeting, unless an executive session is otherwise allowed. C.R.S. § 24-6-402(4)(e).
6. Personnel matters; except if the employee who is the subject of the session has requested an open meeting, or if the personnel matter involves more than one employee, all of the employees have requested an open meeting. If the employee(s) does not request an open meeting, the board may hold the discussion in executive session. The board may, at its discretion, invite the employee into the session.

Discussion of personnel policies that do not require discussion of matters specific to a particular employee are not considered "personnel matters." Discussions concerning a member of the board, any elected official, or the appointment of a board member are not considered personnel matters. C.R.S. § 24-6-402(4)(f).

7. Consideration of any documents protected under the mandatory nondisclosure provision of the Colorado Open Records Act, except that consideration of work product documents and documents subject to the governmental or deliberative process privilege must occur in a public meeting, unless an executive session is otherwise allowed. C.R.S. § 24-6-402(4)(g).
8. Discussion of individual students where public disclosure would adversely affect the person or persons involved. C.R.S. § 24-6-402(4)(h).
9. Negotiations concerning the terms of an employment contract with one or more superintendent finalists if the board has named more than one finalist and holds a forum open to the public to conduct interviews with each of the finalists. The board may also, in addition to interviewing finalists in a public forum, interview finalists in executive session. C.R.S. § 24-6-402(4)(i).

**Proposed Agenda  
Regular Board of Education Meeting  
Agate School District #300  
41032 2<sup>nd</sup> Ave  
Agate, CO 80101  
Monday, July 25, 2022  
Regular scheduled meeting 6:00 P.M.**

- I. **Call to Order:** President Doug Purdy called the meeting to order at 6:00pm.
- II. **Pledge of Allegiance (begin recording)**
- III. **Roll Call:** Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Also in attendance were: Superintendent Melinda Walls, Office Manager Shelia Tart, Maintenance Rick Martin and Steven Vetter with I-70 Scout.
- IV. **Approval of Agenda:** With amendments, the removal of May 31st agenda was already approved and added an approval of resignation. Ray Martin made a motion to approve and Tonia McBride seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried
- V. **Approval of Meeting Minutes**
  - A. June 27, 2022: With corrections with the total amount of payroll listed as \$121,256.18. Teffanie Rector made a motion to approve the June 27, 2022 with corrections and Ray Martin seconded. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried
- VI. **Communications to the School Board**

Nothing to report at this time
- VII. **Opportunity for the audience to address the Board of Education (3 min.)**

Public Participation Statement:

Nothing to report at this time

Citizens are cordially invited to attend all regular or special board meetings. The Board welcomes any citizen to express an interest or concern related to the operation of the school. Citizens who want to speak to the Board about school matters are invited to do so during the "public comment" section of the meeting agenda. Anyone intending to speak should sign the

speaker sign-in sheet available at the back of the room. Each speaker should limit comments to three minutes. If you have a written statement or materials for the Board, please give those to me and I will deliver those to Board members before your comments or after the meeting as appropriate. The Board will not be able to respond to individual questions at the meeting. Complaints against any employee should be sent to the Superintendent or Board in writing with your signature. Please keep in mind that students often attend board meetings. Speakers' remarks, therefore, should be suitable for an audience that includes kinder through twelfth grade students. The Board President may interrupt, warn or terminate a speaker's statement that is unrelated to the business of the school district, is inappropriate for K-12 students or is disruptive to an orderly, productive meeting. Thank you (4823-9033-4709, v.1)

**VIII. Approval of Consent Agenda** (Note: Board Members may request any item removed from Consent Agenda and discussed at the appropriate time.)

- A. Payment of checks as listed in the Monthly District Expenditure Register:  
**\$53,516.39**
- B. Approval of Payroll as listed in the Monthly District Expenditure Register:  
**\$115,323.76 TOTAL: \$168,840.15**
- C. Approval of Stephani Turner resignation

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~~Ray Martin made a motion to approve A, B, and C, Tonia McBride seconded the motion.~~  
Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried

**IX. Presentations/Discussion:** Nothing to report at this time

**X. Reports to the Board of Education**

- A. Financial Manager – Mr. Keith Yaich
- B. Superintendent/Principal – Mrs. Melinda Walls  
Kasby Retreat was fun and looking forward to teacher inservice on August 11, 2022 which will be fabulous.
- C. Facility Report – Mr. Rick Martin  
Emergency shut off system is installed, trenching is done. Front door window was broken by the Lawn mower and I ordered the glass. Double door entry way at the single point of entry. Welding shop video is ordered and the new water heater is not working. The water heater warranty is up until November 2022. Will be putting up a big light in front of the school.
- D. ECBOCES – Mr. Doug Purdy

The meeting the 29th of June consisted of approval of budget and new hires. Things are going well and I'm looking forward to the new year.

E. Board Discussions – Mr. Doug Purdy

Wednesday July 27th will meet with the architect, construction company and Grant writer for the building of a new school.

F. Student Council/School Counselor's Report

G. BEST Grant Discussion

Wednesday July 27th will meet with the architect and Grant representative for the building of a new school.

## **XI. Business Action Items**

A. Approval of improvements to the Superintendent's Home:

Nothing to report

B. Approval of the Student & Staff Handbook #8, 10, 26, 28 amended  
#8 was updated to first offices, were updated to parent contact and 1 day in school suspension and 10, 26, 28 were updated to parent contact and 3 days in school suspension. Students wanting to attend from out of district need to Apply. Questions about parent Volunteers need to be fingerprinted. Ray Martin made a motion to approve the student and staff handbooks with Corrections and add policy KB if needed, Tonia McBride seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried

C. Approval of School Board Meeting Dates

July 25, August 29, September 26, October 24, November 28 and December 19, 2022. January 30, February 27, March 27, April 27, May 24, and June 22, 2023. Ray Martin made a motion to approve the School Board Meeting dates Teffanie Rector seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried

D. Approval of Job Descriptions

Add Matt Theiman as the Industrial Art teacher, adjust bus driver job description that we will give the testing. Add counselor, and food service job descriptions. Ray Martin made a motion to approve Job descriptions with corrections Teffanie Rector seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried

E. Approval of Property Lease:

Put the physical address of 40964 2nd Ave, and change that no unapproved cosmetic changes shall be made. Teffanie Rector made a motion to approve the property lease with corrections, Tonia McBride seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried

F. Approval of Elbert County building permit to start the septic system work  
President Doug Purdy tabled F for the next meeting.



**Agenda**  
**Regular Board of Education Meeting**  
**Agate School District #300**  
**41032 2<sup>nd</sup> Ave**  
**Agate, CO 80101**  
**Monday, August 29, 2022**  
**Regular scheduled meeting 6:00 P.M.**

- I. **President Doug Purdy called the meeting to order at 6:00 p.m.**
- II. **Pledge of Allegiance (begin recording)**
- III. **Roll Call:** Tonia McBride, Doug Purdy and Teffanie Rector were in attendance. Additional staff in attendance were: Superintendent, Melinda Walls, Maintenance Manager, Rick Martin, Office Manager, Shelia Tart, Tabitha Benson and Kathy Smile with the I-70 Scout, was also in attendance.
- IV. **Approval of Agenda:** Amend Number 11 to include the first reading of the Superintendent Performance and Evaluation Form. Teffanie Rector made a motion to approve and Tonia McBride seconded the motion. Ayes: Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 3-0.
- V. **Approval of Meeting Minutes**
  - A. July 25, 2022 Teffanie Rector made a motion to approve with corrections as stated and Tonia McBride seconded the motion. Ayes: Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 3-0.
- VI. **Communications to the School Board:** No communication
- VII. **Opportunity for the audience to address the Board of Education (3 min.)**

**Public Participation Statement:**

Citizens are cordially invited to attend all regular or special board meetings. The Board welcomes any citizen to express an interest or concern related to the operation of the school. Citizens who want to speak to the Board about school matters are invited to do so during the "public comment" section of the meeting agenda. Anyone intending to speak should sign the speaker sign-in sheet available at the back of the room. Each speaker should limit comments to three minutes. If you have a written statement or materials for the Board, please give those to me and I will deliver those to Board members before your comments or after the meeting as appropriate. The Board will not be able to respond to individual questions at the meeting. Complaints against any employee should be sent to the Superintendent or Board in writing with your signature. Please keep in mind that students often attend board meetings. Speakers' remarks, therefore, should be suitable for an audience that includes kinder through twelfth grade students. The Board President may interrupt, warn or terminate a speaker's statement that is

unrelated to the business of the school district, is inappropriate for K-12 students or is disruptive to an orderly, productive meeting. Thank you (4823-9033-4709, v.1)

**VIII. Approval of Consent Agenda** (Note: Board Members may request any item removed from Consent Agenda and discussed at the appropriate time.)

A. Payment of checks as listed in the Monthly District Expenditure Register:  
**\$109,383.90**

B. Approval of Payroll as listed in the Monthly District Expenditure Register:  
**\$73,600.92 TOTAL: \$182,984.82**

Teffanie Rector made a motion to approve and Tonia McBride seconded the motion. Ayes: Tonia McBride, Doug Purdy, and Teffanie Rector. Motion Ayes. Motion carried: 3-0

**IX. Presentations/Discussion** Teffanie Rector questioned why there was more than one water bill. Teffanie Rector made a motion to approve and Tonia McBride seconded the motion. Ayes: Tonia McBride, Doug Purdy, And Teffanie Rector. Motion carried 3-0.

**X. Reports to the Board of Education**

A. Financial Manager – Mr. Keith Yaich

Everything is standard and awaiting the audit.

B. Superintendent/Principal – Mrs. Melinda Walls

Staff is bonding really well for the first few days of school and it seems as if the staff is happy.

C. Facility Report – Mr. Rick Martin

Bus 103 is running very well, and bus 101 is in the shop. The two new bus drivers are working on their CDL's. Water heater is working properly now. The double doors at entry way are going to be stared on in the next few weeks. Front flood light is up and working well and the front door glass has been replaced. The Welding shop has a new video installed.

D. ECBOCES – Mr. Doug Purdy

No report at this time.

E. Board Discussions – Mr. Doug Purdy

No new discussion.

F. BEST Grant Discussion

No new discussion.

**XI. Business Action Items**

- A. Approval of new Fifth/Sixth Grade Teacher, Karrina Snyder and new Student Support Para, Amie Williams  
Teffanie Rector made a motion to approve and Tonia McBride seconded the motion. Ayes: Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 3-0.
- B. Approval of the Agate School District Emergency/Crisis Plan  
Tabled for next meeting
- C. Approval of improvements to the Superintendent's Home  
No Action at this time
- D. Emergency approval of revised Policy KI - Visitors to the Schools  
The only addition to the existing policy is that we reserve the right to Ask that visitors not come into the school, if we are experiencing high COVID cases. Also, we will require a photo ID when a visitor enters. Teffanie Rector made a motion to approve as amended and Tonia McBride seconded the motion. Ayes: Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 3-0.
- E. CBIE first reading  
Teffanie Rector made a motion to approve and Tonia McBride seconded the motion. Ayes: Tonia McBride, Doug Purdy, and Teffanie Rector. Motion carried 3-0.
- F.

**XI. Agenda items for next meeting**

Mr. Theiman will be coming to show us the 3D printer.  
Policy updates as they are suggested.

**XII. Adjourn Doug Purdy adjourned the meeting at 6:42 pm.**

1. The purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest. However, no executive session shall be held to conceal the fact that a member of the local public body has a personal interest in such property transaction. C.R.S. § 24-6-402(4)(a).
2. Conferences with an attorney for the school board for the purpose of receiving legal advice on specific legal questions. The mere presence or participation of an attorney at an executive session is not sufficient to satisfy this requirement. C.R.S. § 24-6-402(4)(b).
3. Matters required to be kept confidential by federal or state law or rules and regulations. The board must announce the specific citation of the statute or rules that are the basis for such confidentiality before holding the executive session. C.R.S. § 24-6-402(4)(c).
4. Specialized details of security arrangements or investigations. C.R.S. § 24-6-402(4)(d).
5. Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, including strategy for negotiations relating to collective bargaining or employment contracts, and instruction of negotiators. Discussion of negotiations relating to collective bargaining or employment contracts (other than negotiations for an individual employee's contract) must occur in a public meeting, unless an executive session is otherwise allowed. C.R.S. § 24-6-402(4)(e).
6. Personnel matters; except if the employee who is the subject of the session has requested an open meeting, or if the personnel matter involves more than one employee, all of the employees have requested an open meeting. If the employee(s) does not request an open meeting, the board may hold the discussion in executive session. The board may, at its discretion, invite the employee into the session. Discussion of personnel policies that do not require discussion of matters specific to a particular employee are not considered "personnel matters." Discussions concerning a member of the





**Agenda**  
**Regular Board of Education Meeting**  
**Agate School District #300**  
**41032 2<sup>nd</sup> Ave**  
**Agate, CO 80101**  
**Monday, September 26, 2022**  
**Regular scheduled meeting 6:00 P.M.**

- I. **President Doug Purdy called the meeting to order at 6:00 p.m.**
- II. **Pledge of Allegiance (begin recording)**
- III. **Roll Call:** Tonia McBride, Ray Martin, Doug Purdy and Teffanie Rector.  
Additional Staff in attendance were Superintendent Melinda Walls, Maintenance Manager Rick Martin, Office Manager Shelia Tart, Tabitha Benson and Mathew Thieman. Kathy Smile with the I-70 Scout, Heather Duran and John Pratt were also in attendance.
- IV. **Approval of Agenda:** No adjustments were made to the agenda. Teffanie Rector made a motion to approve the agenda and Ray Martin seconded the motion. Ayes: Tonia McBride, Ray Martin, Doug Purdy and Teffanie Rector. Motion carried 4-0.
- V. **Approval of Meeting Minutes**
  - A. August 29, 2022: Teffanie Rector made a motion to approve the meeting minutes with corrections, Tonia McBride seconded the motion. Ayes: Tonia McBride, Ray Martin, Doug Purdy and Teffanie Rector. Motion carried 4-0.
- VI. **Communications to the School Board:** None.
- VII. **Opportunity for the audience to address the Board of Education (3 min.)**

Public Participation Statement: Heather Duran asked the board if we were having a trunk or treat for the kids and community for Halloween. Tabitha Benson stated we will be having a fall festival.

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remarks, therefore, should be suitable for an audience that includes kinder through twelfth grade students. The Board President may interrupt, warn or terminate a speaker's statement that is unrelated to the business of the school district, is inappropriate for K-12 students or is disruptive to an orderly, productive meeting. Thank you (4823-9033-4709, v.1)

**VIII. Approval of Consent Agenda** (Note: Board Members may request any item removed from Consent Agenda and discussed at the appropriate time.)

A. Payment of checks as listed in the Monthly District Expenditure Register:

**\$72,529.67**

B. Approval of Payroll as listed in the Monthly District Expenditure Register:

**\$160,495.72 TOTAL: \$233,025.39 Right on Track with Spending!**

Teffanie Rector made a motion to approve the Consent Agenda as stated, Ray Martin seconded. Ayes: Tonia McBride, Ray Martin, Doug Purdy and Teffanie Rector. Motion carried 4-0.

**IX. Presentations/Discussion** - Mr. Theiman and student, John Pratt, presented and discussed our 3-D Printer. Mr. Theiman had Longhorn key chains for the School Board. Everyone was excited to have this as part of our curriculum for our students, we are blessed to have Mr. Theiman, as well.

**X. Reports to the Board of Education**

A. Financial Manager – Mr. Keith Yaich

Nothing to report at this time.

B. Superintendent/Principal – Mrs. Melinda Walls

The elementary school has implemented the 5 Classroom Rules. This will help the students when they go to the next grade level, as they will already know the expectations. Staff is still doing well and the energy is high!

C. Facility Report – Mr. Rick Martin

Asbestos bidder has been chosen. Three new lights have been installed, and the water heater is still working well. Colorado DoorWay is having trouble with supplies and as soon as they get them the work will begin. Bus 101 has an injector problem again. CDE inspection stated we have a 50% improvement on the driver record since last year.

D. ECBOCES – Mr. Doug Purdy

Nothing to report at this time.

E. Board Discussions – Mr. Doug Purdy

**XI. Business Action Items**

A. Approval of the Agate School District Emergency/Crisis Plan

This has been tabled.

B. Policy GBEA (1st reading)

- Teffanie Rector made a motion to approve the first reading of Policy GBEA. There is one question with regard to the fourth paragraph. Mrs. Walls will research the answer. Tonia McBride seconded the motion. Ayes: Tonia McBride, Ray Martin, Doug Purdy and Teffanie Rector. Motion carries 4-0
- C. Policy IC/ICA (1st reading)  
Teffanie Rector made a motion to approve and Ray Martin seconded. Ayes: Tonia McBride, Ray Martin, Doug Purdy and Teffanie Rector. Motion carries 4-0.
- D. Approval of Matthew Theiman/Superintendent Home Contract  
Teffanie Rector made a motion to approve and Ray Martin seconded. Ayes: Tonia McBride, Ray Martin, Doug Purdy and Teffanie Rector. Motion carries 4-0.
- E. Second Reading of Superintendent Evaluation Form  
Teffanie Rector made a motion to approve. Ray Martin seconded the motion. Motion carries 4-0.

**XII. Agenda items for next meeting**

- A. Policy GBEA and IC/ICA (2nd readings)

**XIII. Adjourn: President Doug Purdy Adjourned the meeting at 6:35pm.**

1. The purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest. However, no executive session shall be held to conceal the fact that a member of the local public body has a personal interest in such property transaction. C.R.S. § 24-6-402(4)(a).
2. Conferences with an attorney for the school board for the purpose of receiving legal advice on specific legal questions. The mere presence or participation of an attorney at an executive session is not sufficient to satisfy this requirement. C.R.S. § 24-6-402(4)(b).
3. Matters required to be kept confidential by federal or state law or rules and regulations. The board must announce the specific citation of the statute or rules that are the basis for such confidentiality before holding the executive session. C.R.S. § 24-6-402(4)(c).
4. Specialized details of security arrangements or investigations. C.R.S. § 24-6-402(4)(d).
5. Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, including strategy for negotiations relating to collective bargaining or employment contracts, and instruction of negotiators. Discussion of negotiations relating to collective bargaining or employment contracts (other than negotiations for an individual employee's contract) must occur in a public meeting, unless an executive session is otherwise allowed. C.R.S. § 24-6-402(4)(e).
6. Personnel matters; except if the employee who is the subject of the session has requested an open meeting, or if the personnel matter involves more than one employee, all of the employees have requested an open meeting. If the employee(s) does not request an open meeting, the board may hold the discussion in executive session. The board may, at its discretion, invite the employee into the session. Discussion of personnel policies that do not require discussion of matters specific to a particular employee are not considered "personnel matters." Discussions concerning a member of the board, any elected official, or the appointment of a board member are not considered personnel matters. C.R.S. § 24-6-402(4)(f).
7. Consideration of any documents protected under the mandatory nondisclosure provision of the Colorado Open Records Act, except that consideration of work product documents and documents subject to the governmental or deliberative process privilege must occur in a public meeting, unless an executive session is otherwise allowed. C.R.S. § 24-6-402(4)(g).
8. Discussion of individual students where public disclosure would adversely affect the person or persons involved. C.R.S. § 24-6-402(4)(h).
9. Negotiations concerning the terms of an employment contract with one or more superintendent finalists if the board has named more than one finalist and holds a forum open to the public to conduct interviews with each of the finalists. The board may also, in addition to interviewing finalists in a public forum, interview finalists in executive session. C.R.S. § 24-6-402(4)(i).



**Board of Education Meeting  
Agate School District #300  
41032 2<sup>nd</sup> Ave  
Agate, CO 80101  
Tuesday, November 1, 2022  
Regular scheduled meeting 6:00 P.M.**

- I. President Doug Purdy called the meeting to order at 5:57 p.m.**
- II. Pledge of Allegiance (begin recording)**
- III. Roll Call** Tonia McBride, Ray Martin, Doug Purdy and appearing via Zoom, Teffanie Rector. Additional Staff in attendance were Superintendent Melinda Walls, Maintenance Manager Rick Martin, Office Manager Shelia Tart and Kathy Smiley with the I-70 Scout.
- IV. Approval of Agenda** No adjustments were made to the Agenda. Ray Martin made a motion to approve the Agenda and Tonia McBride seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy and Teffanie Rector. Motion carried 4-0.
- V. Approval of Meeting Minutes**
  - A. September 26, 2022: Ray Martin made a motion to approve the Agenda with modifications. Teffanie Rector seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy and Teffanie Rector. Motion carried 4-0
- VI. Communications to the School Board**
- VII. Opportunity for the audience to address the Board of Education (3 min.)**

**Public Participation Statement:**

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students. The Board President may interrupt, warn or terminate a speaker's statement that is unrelated to the business of the school district, is inappropriate for K-12 students or is disruptive to an orderly, productive meeting. Thank you (4823-9033-4709, v.1)

**VIII. Approval of Consent Agenda** (Note: Board Members may request any item removed from Consent Agenda and discussed at the appropriate time.)

A. Payment of checks as listed in the Monthly District Expenditure Register:  
**\$99,317.25**

B. Approval of Payroll as listed in the Monthly District Expenditure Register:  
**\$78,781.33** **TOTAL: \$178,098.58**

Ray Martin made a motion to approve the Agenda and Tonia McBride second the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy and Teffanie Rector. Motion carried 4-0

Discussion: Teffani Rector stated there was a discrepancy with the amounts. Ray Martin made a motion to resend the approval, Tonia McBride seconded it. Ayes: Ray Martin, Tonia McBride, Doug Purdy and Teffanie Rector. Motion carried 4-0. Ray Martin made a motion to table this until next month so Keith Yaich can look into the differences. Tonia McBride seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy and Teffanie Rector. Motion carried 4-0.

**IX. Presentations/Discussion -**

**X. Reports to the Board of Education**

A. Financial Manager – Mr. Keith Yaich

B. Superintendent/Principal – Mrs. Melinda Walls

The staff is doing very well and have been busy with activities! We have a cheer team that will begin cheering at the first home basketball game, our secondary student council and elementary school student council is working hard and our data is looking good. Teacher conferences were a success and parents were pleased.

C. Facility Report – Mr. Rick Martin

South end of the secondary has a new LED light, the branches were trimmed to help with the lighting. The bus drivers are 100% compliant.

Superintendent home is complete with Erick Chase doing the tile work.

D. ECBOCES – Mr. Doug Purdy

E. Board Discussions – Mr. Doug Purdy

Tonia McBride was concerned about the secondary being cold during the winter. We will look into getting space heaters.

## **XI. Business Action Items**

- A. Approval of the Agate School District Emergency/Crisis Plan  
All the red print was changed page 3, 5,6,11,12,13,20 and 25.  
Ray Martin made a motion to approve the Emergency/Crisis Plan. Tonia McBride seconded the motion. Ayes: Ray Martin, Tonia McBide, Doug Purdy and Teffanie Rector. Motion carried 4-0.
- B. Policy GBEA (2nd reading)  
CASB wording was optional Doug Purdy stated that CASB tells us to use Common sense or elect to strike this out. Ray Martin made a motion to approve the 2nd reading. Tonia McBride seconded the motion. Ayes: Ray Martin, Tonia McBide, Doug Purdy and Teffanie Rector. Motion carried 4-0.
- C. Policy IC/ICA (2nd reading)  
Ray Martin made a motion to approve the 2nd reading. Tonia McBride seconded the motion. Ayes: Ray Martin, Tonia McBide, Doug Purdy and Teffanie Rector. Motion carried 4-0.
- D. Approval of resolution to opt-out of the Paid Family Medical Leave Insurance Act program  
Teffanie Rector made a motion to approve the Resolution to opt-out of the Paid Family Medical Leave Insurance Act Program. Ray Martin seconded the motions. Ayes: Ray Martin, Tonia McBide, Doug Purdy and Teffanie Rector. Motion carried 4-0.
- E. Approval of Superintendent Evaluation Form (3rd reading)  
Doug Purdy was happy with the 3rd reading. Ray Martin made a motion to approve the Superintendent Evaluation Form. Tonia McBride seconded the motion. Ayes: Ray Martin, Tonia McBide, Doug Purdy and Teffanie Rector. Motion carried 4-0.
- F. Approval of Mill certifications for 2022-2023  
Doug Purdy made a motion to approve the Mill Certifications for 2022-2023 allowing Keith Yaich to modify. Ray Martin seconded. Ayes: Ray Martin, Tonia McBride, Doug Purdy and Teffanie Rector. Motion carried 4-0.

## **XII. Agenda items for next meeting**

- A. Policy GBEA and IC/ICA (3rd readings)
- B. Approval of the October Consent Agenda

## **XIII. Adjourn President Doug Purdy Adjourned the meeting at 6:43pm.**

1. The purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest. However, no executive session shall be held to conceal the fact that a member of the local public body has a personal interest in such property transaction. C.R.S. § 24-6-402(4)(a).

2. Conferences with an attorney for the school board for the purpose of receiving legal advice on specific legal questions. The mere presence or participation of an attorney at an executive session is not sufficient to satisfy this requirement. C.R.S. § 24-6-402(4)(b).
3. Matters required to be kept confidential by federal or state law or rules and regulations. The board must announce the specific citation of the statute or rules that are the basis for such confidentiality before holding the executive session. C.R.S. § 24-6-402(4)(c).
4. Specialized details of security arrangements or investigations. C.R.S. § 24-6-402(4)(d).
5. Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, including strategy for negotiations relating to collective bargaining or employment contracts, and instruction of negotiators. Discussion of negotiations relating to collective bargaining or employment contracts (other than negotiations for an individual employee's contract) must occur in a public meeting, unless an executive session is otherwise allowed. C.R.S. § 24-6-402(4)(e).
6. Personnel matters; except if the employee who is the subject of the session has requested an open meeting, or if the personnel matter involves more than one employee, all of the employees have requested an open meeting. If the employee(s) does not request an open meeting, the board may hold the discussion in executive session. The board may, at its discretion, invite the employee into the session. Discussion of personnel policies that do not require discussion of matters specific to a particular employee are not considered "personnel matters." Discussions concerning a member of the board, any elected official, or the appointment of a board member are not considered personnel matters. C.R.S. § 24-6-402(4)(f).
7. Consideration of any documents protected under the mandatory nondisclosure provision of the Colorado Open Records Act, except that consideration of work product documents and documents subject to the governmental or deliberative process privilege must occur in a public meeting, unless an executive session is otherwise allowed. C.R.S. § 24-6-402(4)(g).
8. Discussion of individual students where public disclosure would adversely affect the person or persons involved. C.R.S. § 24-6-402(4)(h).
9. Negotiations concerning the terms of an employment contract with one or more superintendent finalists if the board has named more than one finalist and holds a forum open to the public to conduct interviews with each of the finalists. The board may also, in addition to interviewing finalists in a public forum, interview finalists in executive session. C.R.S. § 24-6-402(4)(i).



**Regular Board of Education Meeting  
Agate School District #300  
41032 2<sup>nd</sup> Ave  
Agate, CO 80101  
Monday, November 28, 2022  
Regular scheduled meeting 6:00 P.M.**

- I. President Doug Purdy called the meeting to order at 6:00 p.m.**
- II. Pledge of Allegiance (begin recording)**
- III. Roll Call:** Tonia McBride, Doug Purdy, Teffanie Rector.  
Additional Staff in attendance were Superintendent Melinda Walls, Maintenance Manager Rick Martin, Office Manager Shelia Tart, Steven Vetter with the I-70 Scout and by phone, Financial Manager Keith Yaich.
- IV. Approval of Agenda** Teffanie Rector makes a motion to approve the Agenda with corrections to 9A, Tonia McBride seconded the motion. Ayes: Tonia McBride, Doug Purdy and Teffanie Rector. Motion carried 3-0.
- V. Approval of Meeting Minutes**
  - A. November 1, 2022: Teffanie Rector makes a motion to approve the November 1, 2022 with corrections to Tonia McBride's name and Signature lines for Doug Purdy and Teffanie Rector added. Tonia McBride seconded the motion.
- VI. Communications to the School Board:** An invitation to Dr. David Justus' graduation ceremony was presented to the board. Congratulations to Dr. David Justus for his accomplishments from the Agate School Board.
- VII. Opportunity for the audience to address the Board of Education (3 min.)**

**Public Participation Statement:**

Citizens are cordially invited to attend all regular or special board meetings. The Board welcomes any citizen to express an interest or concern related to the operation of the school. Citizens who want to speak to the Board about school matters are invited to do so during the "public comment" section of the meeting agenda. Anyone intending to speak should sign the speaker sign-in sheet available at the back of the room. Each speaker should limit comments to three minutes. If you have a written statement or materials for the Board, please give those to me and I will deliver those to Board members before your comments or after the meeting as appropriate. The Board will not be able to respond to individual questions at the meeting. Complaints against any employee should be sent to the Superintendent or Board in writing with your signature. Please keep in mind that students often attend board meetings. Speakers'



remarks, therefore, should be suitable for an audience that includes kinder through twelfth grade students. The Board President may interrupt, warn or terminate a speaker's statement that is unrelated to the business of the school district, is inappropriate for K-12 students or is disruptive to an orderly, productive meeting. Thank you (4823-9033-4709, v.1)

**VIII. Approval of Consent Agenda** (Note: Board Members may request any item removed from Consent Agenda and discussed at the appropriate time.)

A. Approval of Year-to-Date Expenses:

**\$573,705.14**

B. Approval of Payroll as listed in the Monthly District Expenditure Register:

**\$ 81,528.46                      TOTAL: \$655,233.60**

Teffanie Rector made a motion to approve the year-to date expenses and payroll. Tonia McBride seconded the motion. Ayes: Tonia McBride, Doug Purdy and Teffanie Rector. Motion carried 3-0.

**IX. Presentations/Discussion** - Doug Purdy discussed a delegate be chosen for CASB, Tonia McBride volunteered to be the delegate.

**X. Reports to the Board of Education**

A. Financial Manager – Mr. Keith Yaich

The numbers are favorable for Agate. We have the budget review coming soon to finalize the 22-23 budget.

B. Superintendent/Principal – Mrs. Melinda Walls

Moral is up, everyone appreciated the time off and the students were excited to get back to school. Middle of year evals are coming up, as well as, DIBELS and MAPS testing.

C. Facility Report – Mr. Rick Martin

More LED lights are in the conference room. The 18,000 gallon nitrogen tank has an emergency stop on it that went off and leaked nitrogen. The fittings were plastic, which he replaced with brass fittings. The North/West gym furnace is not working; the furnaces are outdated. We are in the process of looking for a company that has the correct parts. The company, Wide Open, is looking into heating for the secondary. There are two bus drivers who are taking their CDL training and will also take their test in Deer Trail. Over the break Rick painted the nurses station.

D. ECBOCES – Mr. Doug Purdy

The meeting last week was a zoom meeting, they have an in-person meeting scheduled for the audit. The CEO has done a good job so far.

E. Board Discussions – Mr. Doug Purdy

Teffannie Rector brought to discussion the SPED teacher pay and after further discussion was resolved.

**XI. Business Action Items**

**A. Approval of the October, 2022 Consent Agenda**

The approval of the October 2022 Consent Agenda has been approved.

**B. Approval of Policy GBEA (3rd reading)**

Teffanie Rector made a motion to approve the 3rd reading of the policy

GBEA, Tonia McBride seconded the motion. Ayes: Tonia McBride

Doug Purdy and Teffanie Rector. Motion carried 3-0.

**C. Approval of Policy IC/ICA (3rd reading)**

Teffanie Rector made a motion to approve the 3rd reading of the policy

IC/ICA, Tonia McBride seconded the motion. Ayes: Tonia McBride

Doug Purdy and Teffanie Rector. Motion carried 3-0.

**XII. Agenda items for next meeting**

Work session coming up for Superintendent's Evaluation.

December 19, 2022 at 5:00pm.

**XIII. Adjourn**

President Doug Purdy Adjourned the meeting at 6:53pm.

Respectfully submitted

Signature: \_\_\_\_\_ President, Agate School Board

Signature: \_\_\_\_\_ Secretary, Agate School Board

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2. Conferences with an attorney for the school board for the purpose of receiving legal advice on specific legal questions. The mere presence or participation of an attorney at an executive session is not sufficient to satisfy this requirement. C.R.S. § 24-6-402(4)(b).
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4. Specialized details of security arrangements or investigations. C.R.S. § 24-6-402(4)(d).
5. Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, including strategy for negotiations relating to collective bargaining or employment contracts, and instruction of negotiators. Discussion of negotiations relating to collective bargaining or employment contracts (other than negotiations for an individual employee's contract) must occur in a public meeting, unless an executive session is otherwise allowed. C.R.S. § 24-6-402(4)(e).
6. Personnel matters; except if the employee who is the subject of the session has requested an open meeting, or if the personnel matter involves more than one employee, all of the employees have requested an open meeting. If the employee(s) does not request an open meeting, the board may hold the discussion in executive session. The board may, at its discretion, invite the employee into the session. Discussion of personnel policies that do not require discussion of matters specific to a particular employee are not considered "personnel matters." Discussions concerning a member of the board, any elected official, or the appointment of a board member are not considered personnel matters. C.R.S. § 24-6-402(4)(f).
7. Consideration of any documents protected under the mandatory nondisclosure provision of the Colorado Open Records Act, except that consideration of work product documents and documents subject to the

governmental or deliberative process privilege must occur in a public meeting, unless an executive session is otherwise allowed. C.R.S. § 24-6-402(4)(g).

8. Discussion of individual students where public disclosure would adversely affect the person or persons involved. C.R.S. § 24-6-402(4)(h).
9. Negotiations concerning the terms of an employment contract with one or more superintendent finalists if the board has named more than one finalist and holds a forum open to the public to conduct interviews with each of the finalists. The board may also, in addition to interviewing finalists in a public forum, interview finalists in executive session. C.R.S. § 24-6-402(4)(i).



**Regular Board of Education Meeting  
Agate School District #300  
41032 2<sup>nd</sup> Ave  
Agate, CO 80101  
Monday, December 19, 2022  
Regular scheduled meeting 6:00 P.M.**

- I. President Doug Purdy called the meeting to order at 6:00 p.m.**
- II. Pledge of Allegiance (begin recording)**
- III. Roll Call:** Ray Martin, Tonia McBride, Doug Purdy, Teffanie Rector.  
Additional Staff in attendance were Superintendent Melinda Walls, Maintenance Manager Rick Martin, Office Manager Shelia Tart, Financial Manager Keith Yaich, Alex Steitz and Steven Vetter with the I-70 Scout.
- IV. Approval of Agenda:** Ray Martin made a motion to approve the agenda, Tonia McBride seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy and Teffanie Rector. Motion carried 4-0.
- V. Approval of Meeting Minutes**
  - A. November 28, 2022: Teffanie Rector made a motion to approve the meeting minutes with corrections to 10 B and 10 E and to add, "Respectfully Submitted" before signature lines. Ray Martin seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy and Teffanie Rector. Motion carried 4-0.
- VI. Communications to the School Board:** None
- VII. Opportunity for the audience to address the Board of Education (3 min.):**  
None

**Public Participation Statement:**

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unrelated to the business of the school district, is inappropriate for K-12 students or is disruptive to an orderly, productive meeting. Thank you (4823-9033-4709, v.1)

**VIII. Approval of Consent Agenda** (Note: Board Members may request any item removed from Consent Agenda and discussed at the appropriate time.)

**A.** Payment of checks as listed in the November District Expenditure Register:

**\$75,996.39.**

**B.** Approval of Payroll as listed in the Monthly District Expenditure Register:  
**\$74,721.70      Total: \$150,718.09**

Ray Martin made a motion to approve the Consent Agenda as listed.

Teffanie Rector seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy and Teffanie Rector. Motion carried 4-0.

**IX. Presentations/Discussion - Alex Steitz - Student Showcase & Sports**

Mr. Steitz is trying to develop a love for history with Agate students and he explained that he is trying to be more in depth in his teaching. Basketball is going well. He is proud of the turnout and the cheer team is doing a great job. The cheerleaders would like to cheer with Deer Trail and he will look into that. He is looking into bringing E-Sports to the Agate high school sport program. This is a CHSAA sanctioned sport.

**X. Reports to the Board of Education**

**A.** Financial Manager – Mr. Keith Yaich

The audit is finished and it went well. The board will need to approve the final budget for 22-23 at the next meeting.

**B.** Superintendent/Principal – Mrs. Melinda Walls

We finished DIBELS. Last year 53% of our students were well below grade level and this year, 35% are well below grade level. There is definitely improvement!

The preschool is at a level 2, which means we will get a little more money.

She will start teaching intervention reading two days a week to middle school students.

**C.** Facility Report – Mr. Rick Martin

Rick Martin updated us on the building projects that he is doing.

**D.** ECBOCES – Mr. Doug Purdy

Nothing new to report.

**E.** Board Discussions – Mr. Doug Purdy

Tonia McBride asked if all ESSER funds have been spent. CFO, Keith Yaich said he would make sure but he thinks all ESSER monies have been spent.

**XI. Business Action Items**

**A. Approval of the Monitor Phase of the Superintendent's Evaluation.**

The board went through Melinda Walls' evaluation and they agreed that she met the board's expectations.

Ray Martin made a motion to approve the "Monitoring phase" of Melinda Walls' Superintendent's Evaluation, Tonia McBride seconded the motion.

Ayes: Ray Martin, Tonia McBride, Doug Purdy and Teffanie Rector.

Motion carried 4-0.

**B. Approval of the secondary, second semester Master Schedule.**

Teffanie Rector made a motion to approve the secondary, second semester master schedule. Ray Martin seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy and Teffanie Rector. Motion carried 4-0.

**C. Approval of Assurances for Financial Accreditation**

Ray Martin made a motion to approve the Assurances for Financial Accreditation. Teffanie Rector seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy and Teffanie Rector. Motion carried 4-0.

**D. Approval of Audit Extension because the auditor cannot present his findings to the board until January.**

Ray Martin made a motion to approve the audit extension, Teffanie Rector seconded the motion. Ayes: Ray Martin, Tonia McBride, Doug Purdy and Teffanie Rector. Motion carried 4-0.

**XII. Agenda items for next meeting**

A. Audit Presentation

B. Updates on policy, if needed

**XIII. Adjourn: President Doug Purdy Adjourned the meeting at 6:46pm.**

Respectfully Submitted,

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Doug Purdy, President, Agate School Board

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Date

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Teffanie Rector, Secretary, Agate School Board

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Date

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