

CARROLLTOWNE ELEMENTARY – KINDERGARTEN REGISTRATION
MARCH 6-10, 2023


STEP 1 – Sign up for an appointment with the link below:

<https://www.signupgenius.com/go/9040A4FA8AC2DA0F85-20232024>

STEP 2 – Visit the CCPS website on Policies & Procedures for enrolling a student:

<https://www.carrollk12.org/student-services/policy-and-procedure>

STEP 3 – Complete each of the enclosed enrollment documents.

- Enrollment Form (Revised October 2022) ***DO NOT SIGN THIS FORM UNTIL IN FRONT OF A SCHOOL OFFICIAL***
- Emergency Card
- CCPS Kindergarten Prior Care (Revised January 2019)
- Maryland Home Language Survey
- Student Enrollment Health Questionnaire
- Carrolltowne Elementary School Transportation Plan (Bus information can be obtained from *InfoFinder I* link on the CCPS website or click  [Infofinder i](#))
- CCPS Residence Verification Statement (*optional* – this form is only needed if you are not the homeowner or on the rental lease)

STEP 4 – Bring the following documents with you on the day of your appointment (along with the above completed enrollment documents if you did not email the completed documents back to me)

- Proof of Birth (refer to the acceptable documents list in the Policies and Procedures link above)
- Proof of Residence (refer to the acceptable documents list in the Policies and Procedures link above)
- Proof of Immunizations (obtained from your child’s health portal or physician)

You can return the completed PDF documents to me or you can choose to print them out and bring them with you for your appointment. Please remember to bring the proof of birth, proof of residence, and current immunization record with you for the appointment. Your child does not need to attend with you. Assessments of your child will be done at a later time. A sign up for assessments will be sent out to you. Assessments are usually done in late May and/or Early June of this school year.