



Moon Area School District Annual Kindergarten & New Elementary Student Registration Process



Dear Incoming Kindergarten & Other Registering Families:

Our pre-registration process is completely online (See directions on page 2). You may begin the pre-registration process on February 1, 2023. We encourage you to pre-register online before the end of April; however, if you are unable to complete the online process at home, you can pre-register at Moon Area School District Central office prior to your child's scheduled appointment for the kindergarten readiness assessment, which may be taken at any of our K-4 elementary schools.

We will be conducting the annual kindergarten round up process in May. Please note that we are in the process of redistricting our elementary schools. Therefore, the school in which your child is assigned at the completion of registration may not be the school he or she attends. We are making every effort to let our incoming kindergarten families know which school their child will attend prior to our Kindergarten Round Up event. This event will include children who are new to the District, previously attended private kindergarten, and those who will be attending 1st grade in the Moon Area School District in the fall of 2023. Please ensure your child is registered by May 4, 2023 at the latest in order to ensure you can attend the Kindergarten Round Up event, which will take place later in May.

During Round Up, we will be assessing your child's academic abilities. The assessments will be administered by our current kindergarten staff members. For us to assess your child accurately, guardians will not be permitted in the screening areas. Unfortunately, there can be no exceptions to this rule. You may want to make your child aware that you will not be with him/her during the screenings. If your child is unable to separate from you, he/she cannot be screened. You will receive a copy of your child's assessment results immediately after your child is done.

Children must be five years of age on or before September 1, 2023, for entry into kindergarten for the 2023-2024 school year. Children must be six years of age on or before September 1, 2023, to be eligible for entry into 1st grade for the 2023-2024 school year.

Please contact the registrar's office at 412-264-9440, dial 8 x1132 if you have any questions. Also contact the registrar's office if you are planning to enroll your child in a private or parochial school. The information regarding private/parochial students is vital in maintaining the Moon Area School District census of school-age children as well as for transportation purposes.

During Round Up, you will be provided with additional information to take home with you regarding our schools. We also have some special surprises in store for the children at their screening! We are looking forward to meeting you and your child!

Sincerely,

The Kindergarten Registration Committee

Follow these step-by-step instructions for registration:

Pre-Register using Skyward: Go to the Moon website - www.moonarea.net, select the tab that says "Departments" and click the "Registration" link.

Attend the Kindergarten Round Up event. More information is forthcoming.

Follow up with any outstanding documents.

Once these three steps are completed and the registrar accepts everything, Skyward will send you a regular account through your email. After this, you then will be contacted by the school directly.

Documents Necessary for Registration

Child's birth certificate - Original birth certificate or passport must be provided. The child's name must match his/her proof of birth. No name can be used without documentation of legal name change process presented at registration. Documentation will be photocopied and returned at time of registration.

Health records/immunizations are up-to-date and signed by physician.

All kindergarten students and any students new to Pennsylvania must have a complete **physical examination** by their doctor and a complete **dental examination** by their dentist. These can be submitted at Kindergarten Round Up or emailed to registrar@moonarea.net prior to the first day of school.

Parent proof of residency.

One of the following documents must be provided:

- Original lease or deed signed by both parties
- Mortgage payment booklet or mortgage statement that includes loan number, current address, and contact information of the financial institution
- Agreement of Sale, followed by original copy of settlement papers within 45 calendar days of settlement

Plus any two (2) of the following:

- Valid driver's license or change of address card with your current address
- Valid vehicle owner's card with your current address
- Utility bill or Utility Activation Statement within 30 days in your name with your current address (energy, water, sewer, gas, oil, cable)
- Pay stub within 30 days with your current address
- Tax bill (most recent) with your current address
- Homeowners/renters insurance bill with your current address

Families Building or Buying a Home who request admittance prior to when district residency is established must contact the Registrar in the Moon Area Central Administration Building (412-264-9440 ext. 1132) before submitting this registration packet. They must move into the district within 45 calendar days of student's entry date.

Families Who Reside with Another Family within the school district must contact the registrar in the Moon Area central administration building (412-264-9440 ext. 1132) to complete the Multiple Occupancy documents before submitting this registration packet. **Multiple occupancies will be validated periodically.**