APPROVED: 1/13/23

FACILITIES SUBCOMMITTEE MEETING MINUTES

Gilroy Unified School District – via Zoom teleconference and at 7810 Arroyo Circle, Gilroy, CA
9:30 a.m. Friday, Dec. 9, 2022

PRESENT

Deborah Flores	Paul Nadeau	Amanda Reedy
Mark Good	Anna O'Connor	Aurelio Rodriguez
Alvaro Meza	Linda Piceno	Marissa Van Patten

CALL TO ORDER: 10:29 a.m.

1.

ITEM
A. Approval of minutes: October 7, 2022
MINUTES • Minutes were not submitted for November because that meeting was cancelled. • Linda made the motion to approve. James seconded. • All approved.

2. FACILITIES & NEW CONSTRUCTION (PAUL NADEAU)

ITEM	SITE	VENDOR	COST	FUNDING SOURCE
A. Lunch shelter (March-June)	South Valley MS	Special Events, Inc.	$41,705.60	RRM
MINUTES • 100-foot shelter is in place as a shade during lunch. It is scheduled to be taken down Dec. 20 and reinstalled in March. • School administration is concerned about removal because it is used extensively throughout the day and it provides protection from bad weather. Band will not have a place to meeting after February break. • The bid in this agenda packet includes option to enclose three sides of the tent. • Dr. Flores and Mark suggested analysis of cost difference between renting for longer vs. buying a shelter. • The current plan is to have it reinstalled March and stay through June. Facilities will evaluate whether the tent will be reinstalled in August. • The committee agrees to change the current plan to extend the rental to include January and February. • Next steps: Committee approves to go forward with changes as discussed. This item will go to the board for approval in January.				
B. Potential to install restrooms for staff **INFORMATION ONLY**	Gilroy HS	N/A	N/A	N/A

MINUTES

- Staff at Gilroy HS requested additional bathrooms. District staff initiated a feasibility study to determine a proposed location and potential budget. The proposal would for a portable bathroom building. Proposed installation cost is estimated would be $600K.
- Recommendation is that bathroom installation should be built into a larger project, instead a stand-alone project.
- Committee doesn't like the proposed location.
- Dr. Flores recommends consulting with Principal Kapaku to see what the status of this request since the theater bathrooms were opened to staff.
- Student bathrooms in XY building are functional after the most recent solution to address plumbing issues.
- Next steps: Committee suggests tabling this request until consulting with Principal Kapaku to update status.

C. Office addition in Wellness Room / Wellness furniture	GECA	Kent Construction Inc. KI Furniture	$95,558.75 $16,746.17	Learning Recovery Emergency Block Grant

MINUTES

- GECA has requested additional office space for counseling/mental health services as well as additional furniture in the new Wellness Center.
- Principal Flores has provided a justification statement for this request.
- This would not be a project that requires approval from the Division of the State Architect (DSA).
- Next steps: This will go to the board for approval.

D. Industrial hygiene oversight of hazmat abatement and final air clearance tests	South Valley MS	EnviroScience	$74,975	Measure E

MINUTES

- This is required oversight. This covers the final demolition part of the project, including the gym, etc.
- Next steps: This will go to the board for approval.

E. Additional services for preschool project	Farrell Avenue site	Aedis Architecture	$42,690	Measure E

MINUTES

- Additional services to cover the design of the parking lot. The original contract did not include the parking lot.
- The estimated project start would depend on DSA approval. Paul will consult with the program administrator about other requirements (licensing, etc.) that will also affect a potential start or completion.
- Next steps: This will go to the board for approval.

F. ADA ramp for portable classroom 24	Luigi ES	Anaya Construction	$18,500	General Fund

MINUTES

- DSA found this ramp to be non-compliant. To close out the playground project, also at Luigi ES, all DSA projects at the site need to be finalized.

• This covers demolition of existing ramp and installation of new ramp. • Next steps: This contract amendment will go to the board for approval.				
G. Proposed dates for 2023 FSC meetings **INFORMATION ONLY**	N/A	N/A	N/A	N/A
MINUTES • Information only. • The proposed schedule is for the first Friday of every month, whenever possible. Modifications will be made as needed based on finalized 2023 board meeting dates.				
H. Potential after-school programs building **INFORMATION ONLY**	Community Day School Building 277 IOOF Ave	N/A	N/A	N/A
MINUTES • This proposal is for exploring use of the land where the old I.T. building now sits. The demolition of the building has been approved as part of the South Valley MS Modernization Project. The original plan is to keep it as an open space. This new proposal is to construct a new building for after-school program for secondary students, using funds (ELOP) available for that program. • Mandy Reedy, administrator of after-school programs, presented her proposal. ELOP funding is available, with some potential restrictions in the next few years. ELOG may be more appropriate for this type of proposal. In her proposal, Power School would remain at the sites. Staff would have programming at this new site from 2:30-6 p.m. • Linda suggests waiting to hear details of governor's proposed budget, which is announced mid-January. • Next steps: Dr. Flores will meet with Mandy to discuss more details about this proposal.				

3. MAINTENANCE

ITEM	SITE	VENDOR	COST	FUNDING SOURCE
A. Fence and gates	Rod Kelley ES	Architectural Systems	$23,363	RRM
MINUTES • This proposal was to install gates with crash bars at this site, at the request of the fire marshal. The proposal was signed to immediately order this equipment because of site safety. • At the request of Dr. Flores, Aurelio worked with the SROs, elementary principals to assess the rest of the elementary sites for other potential spots where crash bars are needed. (See item 4A on this agenda.) • Mark requests other quotes from other vendors as well. • ELOP funds can be used for this project. • Next steps: Aurelio will gather quotes for the rest of the elementary sites from other vendors, preferably at least three. Marissa will assist.				

B. New roller table for SDC playground	Las Animas ES	SPEC	$23,707.07	RRM

MINUTES

- This would be for the playground used for the SDC program at this school. The ground cover was recently swapped for pour-in place covering to make it safer for students.
- This piece fits within the dimensions of the playground and needs of the program. Student Services Director Anna Pulido and Principal Codiga recommend approval of this purchase.
- Next steps: This will go to the board for approval.

4. SAFETY/SECURITY (AURELIO RODRIGUEZ)

ITEM	SITE	VENDOR	COST	FUNDING SOURCE
A. Elementary school site threat assessments **INFORMATION ONLY**	Eliot, El Roble, Glen View, Las Animas, Luigi Aprea, Rod Kelley, Rucker	N/A	N/A	N/A

MINUTES

- Aurelio reviewed results of safety walk-throughs with elementary school principals. The summary has recommendations for placement of crash-bar gates, etc.
- James recommends a site tour for the committee to see areas in person.
- The committee recommends gathering quotes from at least two vendors, preferably three, for the sites only crash gates.
- ELOP funds can be used for this project.
- Next steps: Staff will schedule site tours of seven elementary sites for trustees.

ADJOURNED: 12:16 p.m.

NEXT MEETING: Friday, Jan. 13