

By signing below, I hereby acknowledge the following:

1. I understand that all parties, including the person(s) I have named above, will be notified of the allegations in my complaint, and that the notification will identify me by name as the complainant.
2. I understand that I will be interviewed as part of an investigation, and I will be notified of this interview with sufficient time to prepare.
3. I understand that I have the right to an advisor of my choice, and that my advisor may be present at any interviews, meetings, or hearings that I attend.
4. I understand that I will have the opportunity to present witnesses and evidence to the investigator, and that my advisor and I will have the opportunity to review all evidence and respond, in writing, before the investigator completes the investigation report.
5. I understand that my advisor and I will have the opportunity to review and respond to the investigation report in writing, and that our response will be reviewed by a neutral decision maker prior to any decision being made.
6. I understand that my Complaint must be dismissed if:
 - a. The conduct alleged above, even if proven, does not meet the definition of sexual harassment in Policy ; or
 - b. The conduct alleged above did not occur in the District's education program or activity; or
 - c. The conduct alleged above occurred while I was not in the United States of America.
7. I understand that my Complaint may be dismissed if:
 - a. I notify the Title IX Coordinator, in writing, that I would like to withdraw the Complaint.
 - b. The person named above is no longer enrolled in or employed by the District; or
 - c. Specific circumstances prevent the District from gathering evidence sufficient to reach a determination as to the Complaint.

This complaint is filed based on my honest belief that _____ has sexually harassed me or another person or group. I hereby certify that the information I have provided in this complaint is true, correct, and complete to the best of my knowledge and belief.

Having reviewed and fully understanding the foregoing, I am hereby asking ISD 709 to investigate the allegations of sexual harassment documented above in my formal complaint.

Signature _____ Date _____

Print Name _____

