

MINUTES
COMMUNICATION COMMITTEE

Monday April 1, 2019

4:15 p.m.

Chamber A

Item 1. Call to Order. P. Johnson called the meeting to order at 4:15 p.m.

Item 2. Roll Call. The following members were present:

Paul Johnson, Chair Don Hamill

Katy Foley [absent] Larissa Crockett, Assistant Town Manager

Item 3. Approval of the minutes from the March 4, 2019 meeting. Motion by D. Hamill, seconded by P. Johnson, to move approval of the minutes from March 4, 2019 meeting.

Vote: 2 Yeas.

Item 4. Review of the first quarterly roundtable. P. Johnson gave a brief update on K. Foley's response to the first quarterly roundtable as she was not present. He stated that attendance was what they expected. The Committee agreed they need to keep it consistent. The Committee stated they had positive comments from residents.

Item 5. Sharing of each Councilors' SWOC analysis. The Committee decided to table this item until next month when K. Foley could be present.

Motion by D. Hamill, seconded by P. Johnson, to table Item 5 until next meeting.

Vote: 2 Yeas.

Item 6. Assistant Manager's report. L. Crockett gave a brief update. She stated that her Intern is ready to start making video's. L. Crockett stated she would like to have P. Johnson to be the cameraman. The Committee discussed more ways to get the public to sign up for the newsletters.

L. Crockett stated she needed some suggestions for the Council Corner as they need new ideas. She encouraged the Committee to reach out to other Councilors. She gave an update about the budget book and stated it won't be as cumbersome this year.

P. Johnson stated he would like to discuss the upcoming Election in June. He stated he had concerns with the nomination papers. He stated he didn't feel there was enough time to collect signatures.

Tody Justice, Scarborough Town Clerk, talked to the Committee and answered their questions. She stated that the time frame is not that unusual. She stated it would be up to the Town Council to decide on the dates for nomination papers.

Item 7. Public comment. None at this time.

Item 8. Future agenda items. The Committee decided to have the Councilor's SWOC analysis as well as the survey question for the June Election.

Item 9. Adjournment. Motion by D. Hamill, seconded by P. Johnson, to adjourn the meeting at 5:05 p.m.

Vote: 2 Yeas.

Respectfully submitted,

Tracy Cole

Recording Secretary