

Austin Community Education Class Planning Form 2022/2023

Name: _____ Phone: _____

Email: _____

Address: _____

Instructor Fee (check one):

- \$15 per hour of classroom instruction
- Flat fee per participant (negotiated with Community Education) \$ _____
- No Cost

****Community Education determines the price of the class that will be charged. This may/may not be what you suggest as our costs are required to be added.

Class Title: _____

ClassDescription: _____

Ages/Grades class is for: _____

Number of Classes: _____ Preferred Time of Classes: _____

Minimum/Maximum Class Size: _____ Preferred Day: _____

Dates Class will be offered: _____

Room Requirements: _____

Material and supplies requested from Community Education: _____

Materials and supplies required for participant to bring to class: _____

Classes can be scheduled during daytime or evening hours, at district locations or a location specified. ** Community Education will set the final price for class.**

Please return completed form to: Sarah Wermager
sarah.wermager@austin.k12.mn.us
507-460-1714
Community Learning Center
912 1st Ave NE
Austin, MN 55912