



## Extemporaneous Writing

### Purpose

To evaluate each contestant's ability to develop a written essay that will convey an original public relations message about SkillsUSA Virginia to the general public

### Clothing Requirement

SkillsUSA official attire or clothing that is appropriate for an interview should be worn.

### Eligibility

This contest is open to active SkillsUSA members.

### Exhibit of Entries

No observers will be permitted to view the contest in progress. The essays may be viewed on the day of the skill competitions contests after final judging is completed.

### Pickup of Entries

Extemporaneous writing entries must be picked up by 2 p.m. on the Saturday of the SLC.

### Equipment and Materials

#### 1. Supplied by the technical committee:

- a. Six-foot tables
- b. Chairs
- c. One room for the competition
- d. Computer, printer, ink and paper
- e. One chairman
- f. Three judges
- g. Note cards containing selected topic, one for each contestant
- h. No. 2 pencils, two per contestant
- i. Pads of white, ruled paper, one per contestant

#### 3. Supplied by the contestant:

- a. One-page, typewritten résumé
- b. One copy (minimum) of each of the following reference materials: a dictionary, the latest *SkillsUSA Leadership Handbook*, a book of quotations, and a thesaurus
- c. Computer with word processing capability
- d. Clean jump drive to transfer and print the document

### Scope of the Contest

1. The title of the Extemporaneous Writing essay will be based on material contained in the SkillsUSA Leadership Handbook.
2. There shall be a minimum of 300 words and a maximum of 500 words in the body of the essay.
3. The essay will be typed and printed on one side of 8 1/2" x 11" white paper.
4. The name and school of the contestant shall be omitted from the body of the essay.
5. A maximum of three hours will be allotted for the completion of the essay.
6. All work must be found in a .txt format
7. All work must be printed on provided computer/printer.
8. Failure to comply with requirements 2, 3, 4, 6 and 7 listed above will result in a 10-point penalty for each rule violation.

### Score Card

Please refer to Appendix A for the Extemporaneous Writing Score Card.