

TRUSTEES:

Cassandra Shepherd, President
Elizabeth Thompson, Clerk
Jonathan Merriam
Jay Orth
Kathy Main

ADMINISTRATION:

Trish Anderson, Superintendent
Terrie Purto, Business Official



**Hickman Community Charter District
Regular Meeting of the Board of Trustees**

MINUTES

November 14, 2022

Meeting Begins with a Closed Session at 5:00 P.M.

Regular Session resumes at 5:30PM

PUBLIC MEETING

Stem Room#1, 13306 Fourth Street, Hickman, CA 95323

<https://hickmanschools-org.zoom.us/j/88091887336?pwd=UWFzM3RTUkEwRUlpMHlOK2Jybkgwdz09>

Meeting ID: 880 9188 7336

Passcode: Hickman1

All documents related to open meeting agenda items, which have been provided to members of the Board of Trustees prior to the meeting, are available for examination at the Hickman Community Charter District Office, 13306 Fourth Street, Hickman, CA the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday, excluding holidays.

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(Posted: 11/10/22 2:30 PM)

1.0 Call to Order at: 5:00 p.m.

Members Present:

- Cassandra Shepherd, President
- Elizabeth Thompson, Clerk- Zoom
- Jonathan Merriam
- Kathy Main- Zoom
- Jay Orth - Absent

Members Absent: Jay Orth

Late Arrivals:

Others Present:

Motion by: Jonathan Merriam

Seconded by: Kathy Main

Ayes: 4 Nays: 0 Abstain: 0

2.0 Approval of Agenda

Motion by: Kathy Main

Seconded by: Jonathan Merriam

Ayes: 4 Nays: 0 Abstain: 0

3.0 Closed Session -

Called to Order at: 5:01 p.m.

Motion by: Jonathan Merriam

Seconded by: Kathy Main

Ayes: 4 Nays: 0 Abstain: 0

3.1 Employee Matters: *(Government Code Section 54957)*

Public Employee appointment, employment, performance evaluation, discipline/dismissal/release

3.2 Student Matters: *(Government Code Section 54950)*

3.3 Labor Negotiations: *(Government Code Section 54957.6)*

Exited Closed Session at: 5:30p.m.

Motion by: Elizabeth Thompson

Seconded by: Jonathan Merriam

Ayes: 4 Nays: 0 Abstain: 0

Report of Closed Session Actions - None

4.0 Welcome

- 4.1 Pledge of Allegiance
- 4.2 Welcome

5.0 Public Comment-Susan Bomgardner expressed how grateful she was to have worked at Hickman along with so many wonderful co-workers. She was so privileged and appreciated working the following people:

George Walls- everyone should want to grow up and be a George Walls such a wonderful person
Candetta Barnett- Loved her principal who was such a hard worker both mentally and physically
So blessed to have worked with Renee Barnes, Norma Ruiz, and Emma Cornejo, these are hard working ladies who do not get paid a sufficient wage

Susan thought Hickman always paid a competitive teacher’s salary, but she would like Hickman to be a leader in what they pay classified staff.

Susan ended with a wonderful student story and a heartfelt “thank you” to the district

6.0 Consent Items

6.1 Approval of Minutes from October 10, 2022

6.2 Approval of Warrants

Date	Amount
October 7, 2022	151,420.43
October 14, 2022	22,112.69
October 21, 2022	25,673.70
October 28, 2022	42,408.89
November 4, 2022	154,072.72
Total	\$395,688.43

6.3 Approval the following proposed Field trips and fundraisers

- Waterford High Opioid Presentation November 14, 2022
- HCS Sonora Visit to the Moccasin Fish Hatchery in November 18, 2022
- HCS Alameda Oakland Ice Center field trip December 14,2022
- HCS Alameda field trip to the Exploratorium January 11, 2022
- HCS Sonora Savemart field trip January 13, 2023
- HCS Ski trip dates of January 18, Feb 1, Feb. 15 and Mar.1, 2023

Motion by: Jonathan Merriam

Seconded by: Elizabeth Thompson

Ayes: 4 Nays: 0 Abstain: 0

7.0 Announcements

7.1 Recognition of outgoing board member, Jay Orth.

- Thank you for your service.

7.2 Welcome new board member, Ryan Reece.

- Ran unopposed
- Will be attending the CSBA Conference at the end of the month

7.3 Thank you to Cassandra Shepherd for running as an incumbent and her willingness to fulfill another term as a board member.

- Has been with the board for 16 years

8.0 Administrative Items (Information, discussion, and possible action Items)

8.1 Approve the [Universal Prekindergarten Plan](#) for Hickman Community Charter District

Explanatory Statement:

In developing the universal prekindergarten draft plan, the district has gathered input and perspectives from teachers, administrators, school personnel, parents, early learning communities, and expanded learning communities. The plan, which encompasses HES and HCS, demonstrates how families will have access to full-day learning programs the year before kindergarten.

Motion by: Kathy Main

Seconded by: Jonathan Merriam

Ayes: 4 Nays: 0 Abstain: 0

8.2 Approve the [Extended Learning Opportunities Plan](#) for Hickman Community Charter District

Explanatory Statement:

In accordance with California Education Code (EC) Section 46120 (b)(2), the Expanded Learning Opportunities Program Plan describes the program activities that support the whole child, and students' Social and Emotional Learning (SEL) and development. The program plan is considered a living document that is periodically reviewed and adjusted to reflect the needs of the community, updates in the law, and to provide continuous improvement in the development of an effective ELOP. The Hickman ELOP plan encompasses Hickman Elementary School, Hickman Middle School, and Hickman Charter School. The plan was discussed on Aug 8, 2022 and has now been brought back to the Governing Board on Nov 14, 2022 for approval.

Motion by: Jonathan Merriam

Seconded by: Kathy Main

Ayes: 4 Nays: 0 Abstain: 0

8.2 Approve a [Classified Stipend](#) for required student services at overnight school organized events

- Pay will be prorated per night, and not to exceed \$700

Explanatory Statement:

When a school district offers an opportunity for students to attend an event outside of the normal school setting, it is required to provide support for all students. When a student has special needs and needs assistance on outside activities, including overnight school organized events, the school is required to provide this assistance in the event the parent

is not able to attend.

Motion by: Kathy Main

Seconded by: Jonathan Merriam

Ayes: 4 Nays: 0 Abstain: 0

8.3 Approve the [pay rates](#) for Afterschool Sports Assistants

Explanatory Statement:

During sporting events such as basketball, it is required that there be an official scorekeeper/timekeeper as an assistant to the referee staff. HMS uses students to assist in these duties to fulfill service learning requirements, however these students need adult supervision and assistance.

Motion by: Jonathan Merriam

Seconded by: Elizabeth Thompson

Ayes: 4 Nays: 0 Abstain: 0

8.4 [Approve the retirement of Susan Bomgardner with her last day of employment being May 26, 2022](#)

Motion by: Kathy Main

Seconded by: Elizabeth Thompson

Ayes: 4 Nays: 0 Abstain: 0

8.5 Approve the following new hires for the 2022-23 school year

- Whitney Elizondo- Sub Aide
- Jaimelyn Pierson- HCS Aide
- Brooke Huffman- HCS Aide
- Madison Nascimento- Campus Aide
- Genevieve Cerebon- HCS Sonora Aide
- Tamara Waight- HCS Sonora Aide
- Jessica Duncan- HMS Sped Aide
- Laura Andrade- HES Aide
- Lydia Taber- Custodian
- Jordyn Brummel- HES Sub Aide
- Denise Martin- Sub Aide
- Rachel Reece- Sub Aide
- Kristen Fairbanks- HCS Tuesday Sonora Driver
- Toby Reyes- HMS Coach
- Bill Engelhardt- HCS Enrichment Teacher
- Jessilyn Briseno-Sub custodian
- Ana Navarro-sub custodian
- Jill Wallace- Sub aide
- Anamaria Morris-Sub aide
- Kristin Lockwood-Sub aide
- Sandra Tarin- Charter Aide
- Kyle Masterson-HMS Coach
- Donald Nall-HMS Coach

Motion by: Jonathan Merriam

Seconded by: Kathy Main

Ayes: 4 Nays: 0 Abstain: 0

8.6 Approve the following employee resignations for the 2022-23 school year.

- Kathryn Reece -Speech Pathologist
- Duvi Gallo - Classified- Campus EL Aide
- Jose Ortiz- Classified - Custodial
- Amanda Hall- Classified - Bus Driver

Motion by: Elizabeth Thompson

Seconded by: Kathy Main

Ayes: 4 Nays: 0 Abstain: 0

8.7 Approval of Declaration of Need for Fully Qualified Educators.

Explanatory Statement:

The Commission on Teacher Credentialing (CTC) requires an annual declaration of need for fully qualified educators. The motion must be made in the form of a motion adopted by the governing board of the district at a regular schooled meeting of the governing board; the motion may not be part of a consent agenda and shall be entered in the minutes of the meeting. The California Commission on Teacher Credentialing requires an annually updated Declaration of Need for Fully Qualified Educators to certify Hickman Community Charter District has made a reasonable effort to employ fully credentialed teachers. This Declaration indicates areas of anticipated need for fully qualified educators for the 2022-2023 school year.

Motion by: Jonathan Merriam

Seconded by: Elizabeth Thompson

Ayes: 4 Nays: 0 Abstain: 0

8.8 Approve Resolution #2223-4 Regarding the Education Protection Account for the 2022-2023 school year

Explanatory Statement:

Per Article XIII, Section 36 of the California Constitution, school districts shall have sole authority to determine how the monies received from the Education Protection Account (EPA) are spent within its jurisdiction, provided, however, that the spending determinations (estimated expenditures) are made at an open session of a public meeting of the governing board, and shall not use any of the funds from the Education Protection Account for salaries or benefits of administrators or any other administrative costs.

Motion by: Kathy Main

Seconded by: Jonathan Merriam

Ayes: 4 Nays: 0 Abstain: 0

8.9 Approve the October Budget Report

Motion by: Elizabeth Thompson

Seconded by: Jonathan Merriam

Ayes: 4 Nays: 0 Abstain: 0

8.10 Administer the Oath of office to the December 2022 Board Members

Explanatory Statement: New Board Member, Ryan Reece and incumbent, Cassandra Shepherd, both ran unopposed in the November 2022 elections.

9.0 Reports

9.1 Business Manager Report- Terri Purto

- Reported out in 8.9

9.2 School Reports

9.2.1 [HES/HMS Report](#) - Candetta Barnett

9.2.2 [HCS Report](#)- Ellen Hansen

9.3 Facilities Manager Report - Absent

9.4 [Superintendent Report](#)

9.5 Board Comments- the following constructive advice was given to new board member, Ryan Reece:

Jonathan Merriam expressed that he was looking forward to working with Mr. Reece, and for him to be prepared to feel overwhelmed at the start, but to carry on.

Cassandra Shepherd advised that Mr. Reece should make arrangements to meet with the Business Manager to learn more about reading the monthly budget reports.

Superintendent Anderson said that they will both learn together this year.

10. Additional Closed Session (if required)- Called to Order at: 6:27p.m.

Motion by: Kathy Main

Seconded by: Elizabeth Thompson

Ayes: 4 Nays: 0 Abstain: 0

Exited Closed Session at: 6:52 p.m.

Motion by: Jonathan Merriam

Seconded by: Kathy Main

Ayes: 4 Nays: 0 Abstain: 0

11. Report of Closed Session Actions - None

Motion by:

Seconded by:

Ayes: _____ Nays: _____ Abstain: _____

12. Adjournment:

The meeting was adjourned at: 6:53 p.m.

Motion by: Jonathan Merriam

Seconded by: Elizabeth Thompson

Ayes: 4 Nays: 0 Abstain: 0

Board Minutes from November 14, 2022, approved December 12, 2022

Cassandra Shepherd- Board President

Elizabeth Thompson- Board Clerk

Kathy Main-Board Member

Jonathan Merriam-Board Member

Ryan Reece-Board Member