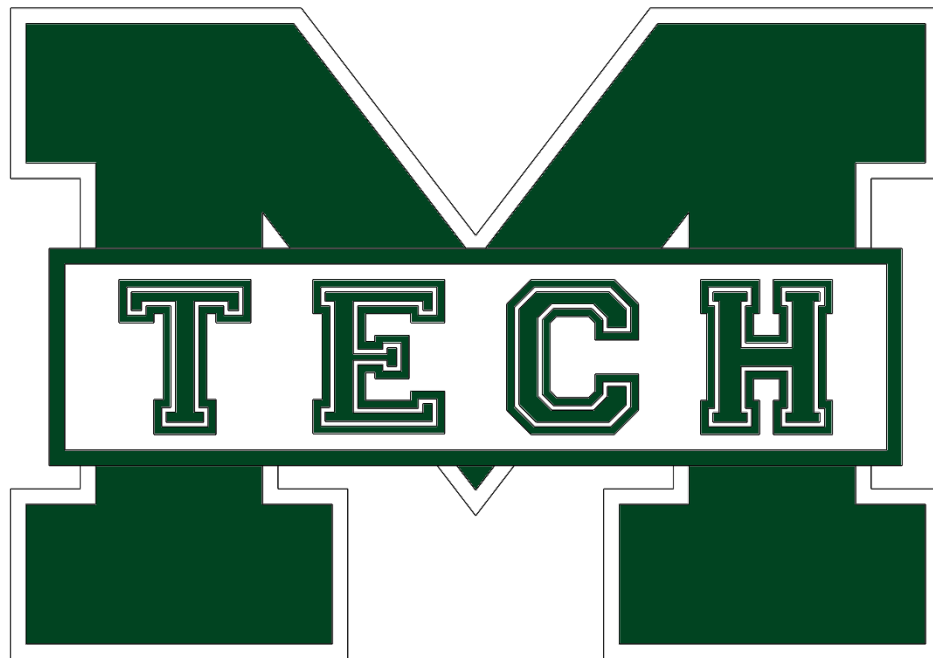**Northern Berkshire Vocational Regional School District**

McCann Technical School

School Improvement Plan

2024-2025

Administration

James J. Brosnan – Superintendent
Justin R. Kratz – Principal
Keith A. Daigneault – Assistant Principal
Kristin Steiner – Director of Student Services

2024-2025 School Council

Justin R. Kratz – Principal – Chairperson
Jessica Tatro – Math Instructor – Faculty member
Josh Meczywor – CAD Instructor – Faculty member
Jocelyn Goodell – Student (Class of 2024)
Meghan Mongeon – Student (Class of 2025)
Aolani Luczynski – Student (Class of 2025)

School Committee

Gary Rivers – North Adams – Chairman
Joseph Allard – Adams
Daniel Maloney, Jr. – Adams
Bruce Shepley – Adams
William Craig – Cheshire
Richard Bernardi – Clarksburg
Heidi Dugal – Florida
                    – Lanesborough
Kimberly Oakes – Monroe
Peter Breen – North Adams
George Canales – North Adams
William Diamond – North Adams
Taylor Gibeau – North Adams
Susan Reinhardt – Savoy
Laila Boucher – Williamstown
David Westall – Williamstown

School Council

Successful school improvement is best accomplished through a school-based decision-making process, involving those directly affected in determining actions or decisions. This process strengthens the commitment to implement those decisions.

The principal shall have primary responsibility for the management of the school. School level decisions must be aligned with the budget, policies, curriculum, and goals adopted by the school committee. In addition, decisions must comply with any state and federal laws and regulations and with any negotiated agreement of the school district.

As enacted by the state legislature in the Education Reform Act of 1993, a school council shall be established in each school to advise the principal in specific areas of school operation. The principal, except as specifically defined in the law, shall have the responsibility for defining the composition of and forming the group pursuant to a representative process approved by the superintendent and school committee.

The following guidelines define the role of the school council:

The school council shall meet regularly with the principal of the school and assist him in the:

> *Adoption of educational goals for the school that are consistent with state and local policies and standards.
> *Identification of the educational needs of the students attending the school.
> *Formulation of a school improvement plan that may be implemented only after the review and approval of the superintendent and the school committee.

The following policy for the length of term for members of the school council will be as follows:

Parent Representative	Teacher Representative	Community Representative	Student Representative
A parent representative may remain on the council for as long as the parent has a child at the school. A two-year commitment to the council is suggested.	A teacher representative will serve a two-year term.	A community representative will be appointed by the principal and serve a two-year term.	Student representatives will be recommended to the council by the faculty and serve until graduation.

Conduct of School Council Business

The principal shall, by law, serve as co-chair of the council. The second co-chair will be elected annually by the council members at its first meeting of the school year. The co-chair will be responsible for the preparation of the agenda for the council meetings.

Meetings will be held outside of school hours. At its first meetings of the school year, the council will set its calendar of regular meetings for the year. Where circumstances warrant, the council can choose to call additional meetings.

Consensus shall be used by school council as the primary method to resolve issues and to formulate recommendations. Votes by majority may be taken at the discretion of the principal and Roberts Rules of Order shall prevail if there are any questions of procedure.

All meetings of the school council shall conform to the Open Meeting Law, section 23 A, B, and C, which stipulates that all meetings be open to the public, that meetings be posted at least 48 hours in advance, and that minutes of the meeting shall be maintained as required. The scope of the school council does not require, and therefore does not qualify for, executive session.

The superintendent shall receive agendas and minutes of all school council meetings. The superintendent shall provide copies of these materials to members of the school committee for information.

It is the policy of McCann Technical School not to discriminate on the basis of race, color, sex, sexual orientation, gender identity, sex stereotypes, sex characteristics, religion, disability, age, genetic information, active military/veteran status, marital status, familial status, pregnancy or pregnancy related condition, homelessness, ancestry, ethnic background, national origin, or any other category protected by state or federal law in the administration of its educational and employment policies, or in its programs and activities.

Mission

The mission of McCann Technical School is to graduate technically skilled, academically prepared, and socially responsible individuals ready to meet the demands of the 21st century.

Vision

McCann Technical School is committed to being the leader of quality technical education and academic achievement in the Commonwealth of Massachusetts.

Educational Philosophy

The school community will create a learning environment that motivates and actively engages all students in mastering rigorous academic and technical curricula. Our educational philosophy is sustained by faculty, staff, and administrators dedicated to a student-centered focus through continuous improvement. Student growth and development are promoted by instilling the following core values in our students:

Respect for self, others, and the learning environment promotes a positive learning experience for all students.

Effort is demonstrated through an applied work ethic that includes punctuality, improvement, and a determination to succeed.

Accountability develops personal responsibility for both behavior and learning.

Communication facilitates collaboration, promotes self-advocacy, and develops positive relationships.

Honor requires students to act with integrity, honesty, positivity, and empathy for others.

Goals

- To increase the percentage of students performing at the proficient and advanced levels.
- To increase the utilization of data to improve student performance.
- To engage students through dynamic and technologically integrated teaching strategies.
- To implement a rigorous and relevant curriculum that is aligned to the academic and technical Massachusetts Curriculum Frameworks and Common Core standards.
- To align technical programs to national standards and accreditation requirements, allowing students to obtain relevant licensure/certifications.
- Utilizing SkillsUSA as a platform, develop career-ready students with the skills and professionalism to succeed in the workplace.
- To develop recruiting strategies to expand community awareness.

The school council recognizes its role in establishing educational and community goals that coincide with the mission, vision and educational philosophy of McCann Technical School. As a means to this end we put forth the following goals in the 2023-2024 School Improvement Plan.

GOAL 1: Continue implementation of Standards-Based Grading for Grade 9 and Grade 10 in Fall of 2024, including citizenship scores as part of report card and eligibility requirements.				
District Action Strategy/School Goals	Person(s) with Primary Responsibility	Completion Date	Steps to be taken/Resources needed	Proof of Completion
1.1 Incorporate standards-based grading software into the school and integrate with existing school management software.	Principal, Curriculum Coordinator	Ongoing through the year.	-Work with OTUS software company to integrate ASPEN software so that standards-based grades and report cards are generated.	Standards-based report cards at the end of each quarter.
1.2 Provide parents with presentation on Standards-Based Grading report cards.	Principal	November 16, 2024	-Prepare presentation for parents on parent-teacher conference night. -Invite parents to attend information session. -Prepare meeting area in cafeteria or library.	Presentation PowerPoint and Parent Sign-In Sheet
1.3 Continue professional development sessions to prepare for implementation.	Principal	Ongoing through the year	-Develop professional development schedule, agenda, and materials for the following areas related to SBG: -general philosophy -homework -make-up work -remediation -retention -grading with 1-4 -connecting assessments to standards -growth mindset	-Schedule of early release dates. Teacher's SBG materials, policies, assessments, and curriculum maps.

1.4 Report, and utilize citizenship scores.	Principal, Curriculum Coordinator, Guidance Staff, Secretarial Staff	End of each quarter through the year.	-Run citizenship scoring reports to determine eligibility. -Report citizenship cores on report cards. -Address poor scores with families during the "hold harmless" period (Q1)	-Eligibility lists pulled from Aspen and Otus.
1.5 Provide further training and improve school practices in OTUS grading software.	Principal, Curriculum Coordinator	Ongoing through the year	-Work with OTUS representatives to make improvements in software where possible. -Provide further training and "Best Practice" sessions for faculty members.	-Emails with OTUS representatives -Schedule, agenda, and sign-in sheets of OTUS trainings for faculty.

Goal 2: Review and further develop the Advisory Program to increase the program's effectiveness in order to enhance the safety of the school environment through the delivery of SEL and Citizenship content.

District Action Strategy/School Goals	Person(s) with Primary Responsibility	Completion Date	Steps to be taken/Resources needed	Proof of Completion
Survey Faculty for areas for in improvement in Advisory Program curriculum	Principal	November 1, 2024	-Create survey in Google Forms. -Implement survey via email.	Survey Results
Share results of survey with Advisory Program curriculum team	Principal	December 1, 2024	-Share results of survey -Hold meeting to review and analyze results.	Meeting date/shared survey results email.
Review and edit curriculum and materials based on survey results and analysis	Curriculum coordinator, Advisory Program curriculum team	Jun 15, 2025	-Hold meetings through the second half of the year to revised the current advisory program content.	Updated lessons and materials for the 2025-2026 school year.

GOAL 3: Reduce Achievement Gaps				
District Action Strategy/School Goals	Person(s) with Primary Responsibility	Completion Date	Steps to be taken/Resources needed	Proof of Completion
3.1 Continue development and implementation of Social Emotional Program	Principal, Director of Student Services, Social Skills Group Facilitator, Student Success Team	September 2024-June 2025	-Identify new and returning students to be part of program -Continue development of a curriculum for the program -Create an updated schedule for students to attend the program -Include social emotional goals in student IEPs -Plan off campus opportunities to practice social skills in settings outside of the school building -Increased consultation between social skills facilitator and Student Success Team	-Student schedules and curriculum uploaded in curriculum maps -IEP goal progress report data -Review of student referrals to Student Success Team
3.2 Increase Attendance in Homework Help Program	Principal, Guidance Department, Student Success Team	September 2024-June 2025	-Identify students who are struggling in their academic and technical areas -Increase parent contact to inform parents of the program and how it can benefit their child -Increased	-Increased number of students that have signed into the homework help program sign in log -Review of student referrals to Student Success Team

			consultation between guidance, HW Help staff, and Student Success Team	
3.4 Continue the work of the Student Success Team	Director of Student Services, Student Success Team	September 2024-June 2025	-Plan schoolwide implementation activities or PD for curriculum and instruction related to student support/success - Review teacher referrals for student support and develop individualized plans for various interventions (tiered supports within the classroom, supplemental instruction/support from a paraprofessional attending HW Help, assigning a student success coach, etc.)	-Increase communication/support provided by SST members to other staff -PD sign in sheets for training on multi-tiered systems of support (MTSS) -tracking of student referrals to the SST team.

GOAL 4: Improve school culture for students, faculty, and families.				
District Action Strategy/School Goals	Person(s) with Primary Responsibility	Completion Date	Steps to be taken/Resources needed	Proof of Completion
Implement SWARM Club and related activities.	Principal, SWARM Advisor	June 20, 2025	-Establish SWARM club among student body. -Identify areas for SWARM to enhance school culture. -Create branding opportunities for building SWARM presence/awareness in the building (I.e. shirts, stickers, etc.)	-SWARM initiated activities conducted throughout the year. (Examples to include organized stand-alone SWARM events, participation in school events, and/or contributions to existing school spirit activities.)
Continue enhancing building aesthetics.	Superintendent, Principal, Custodial Staff	Sept 2025	-Identify areas in the building that could use school-themed aesthetic updates (I.e. cafeteria, entryways, playing fields) -Collaborate with related faculty members and SWARM representatives to design proposals for enhancements.	-Completed projects.

GOAL 5: Participate in a community service project				
District Action Strategy/School Goals	Person(s) with Primary Responsibility	Completion Date	Steps to be taken/Resources needed	Proof of Completion
5.1 Continue soda can tab drive for the Shriners.	Principal, School Council	November 2024	-Hold a brainstorming and planning session with the school council members to increase participation among student body.	School council meeting notes.
5.2 Hold tab collection drive/competitions	Principal, School Council	June 2025	-Advertise the drive in the school. -Hold the drive in the school. -Collect tabs from the designated collection areas. -Donate tabs collected to the Shriners.	Photos taken with Shriners when they come to collect the tabs.
5.3 Research and develop other community service projects/partnerships for the school at-large.	Principal, School Council	June 2025	-Actively look for community service projects in the local communities for McCann to participate in. -Connect these projects with the appropriate/available organizations within McCann that can volunteer for these opportunities.	-Roster of community service projects that McCann participated in.