

# Scheduling Information

for the CURRENT 8<sup>th</sup> graders



# Graduation Requirements

- English (4 credits)
- Math (4 credits, including Algebra II)
- Science (3 credits)
- Social Studies (3 credits)
  - World History (.5 credits)
  - US History (1 credit)
  - Government (.5 credits)
  - 1 credit of additional coursework
- Fine Art (1 credit)
- Financial Literacy (.5 credits)
- Health (.5 credits)
- Physical Education (2 units)
  - 2 semesters of PE classes and/or Dance Fitness
  - 2 units of PE waiver for 2 qualifying extracurricular/co-curricular seasons
- **OVERALL CREDITS: 21 credits**



# Typical Freshman Courses

- English (1 credit)
- Math (1 credit)
- Science (1 credit)
- Social Studies
- World Language or elective
- Health / PE or elective
- Fine Art or elective

**Overall Credits: 21 credits**

*Remember: You must have at least 5 courses for each semester.*

# Scheduling Resources

*If you're not sure what to schedule:*

- Utilize the CHS Guidance website.
- Consult the Scheduling Packet.
- Read descriptions in the Course of Studies.
- Talk to your teachers.
- Talk to friends who have taken the classes.

*Make thoughtful choices in your electives that align with your interests or a possible career field.*

## CHS Guidance

Guidance Offices are located in each unit. The Guidance Counselors encourage students to make use of its services. These may include personal counseling, career planning, academic concerns and post-high school planning.

Counselors are available during regular school hours and usually after school by appointment. To see your counselor, make an appointment personally. Many times you will be able to drop in between classes or during your lunch period or study hall. From time to time, you will be called to the guidance office to see if your counselor may be of assistance to you. Each counselor meets with his or her students each year. These sessions are either group or individual contacts. The Guidance Department attempts to create an open door atmosphere for both students and faculty.



The Guidance Department offers the following resources:

- Scheduling & Extracurricular Activities
- Naviance & College/Career Planning
- Standardized Testing
- Health & Wellness
- College Credit Plus
- Scholarships

# Summer School

If you plan to take a summer school class, you do not need to request this class in Home Access Center for next year.



Be sure to watch for announcements for the summer school registration process! Sign up will start after spring break!

# Final Reminders

Remember to  
log into HAC  
and make your  
course requests  
prior to the  
deadline!

*Please make  
THOUGHTFUL choices in  
your course selections.  
We're here to help you  
along the way!*

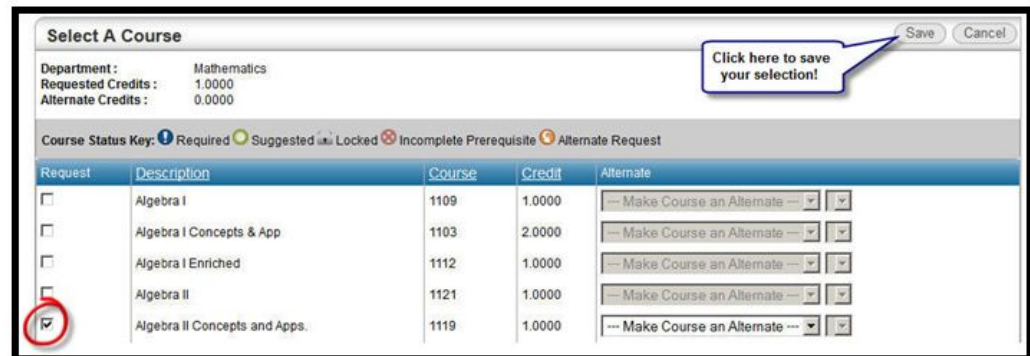
## Home Access Center (HAC): Entering Course Requests

1. Access HAC at <http://hac.centerville.k12.oh.us/homeaccess>
2. Enter your **User Name** (Student ID) and **Password** (CHS computer password)  
*Note: Students must use their own login information, not parent logins, to request classes.*
3. Click on the **Classes** button at the top of the screen and click on the **Requests** tab.



### To Add A Course:

1. Click on the **Edit** button for the **Subject Area** of the course you need to add.
2. Find the course you wish to add by scrolling down through the list.
3. Place a check mark in the Request box to choose the course:
4. Click on the **Save** button in the top right-hand corner.



# CHS Guidance Department

We offer the following resources on our website:

- Scheduling & Extracurricular Activities
- Naviance & College/Career Planning
- Standardized Testing
- Health & Wellness
- College Credit Plus
- Scholarships

Please visit :

<https://www.centerville.k12.oh.us/schools/chs/guidance>

Follow the Guidance Department on  
Twitter: @ElksGuidance

