



Board of School Directors Committee Meetings Minutes Wednesday, December 7, 2022

Generated by Renai Cardillo on Thursday, December 8, 2022

Members present: Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Donna Scheuren

Members absent: Stephen M. Nelson

Others present: Frank Ball, Lisa Ball, Frank Gallagher, Christopher Hey, Katie Kennedy-Reilly, Michael Taylor and Megan Zweiback

1. Finance Committee

1.1 Budget Process Update

Mrs. Scheuren called the meeting to order at 6:34 PM.

Dr. Gallagher indicated that the school district had been meeting with each of its principals this week, working through the budget process.

Mr. Taylor reviewed a presentation with the first slide reflecting financial performance for the 2021-2022 school year. Mr. Taylor noted that the final numbers from the audit have not been received yet, and reported on the General Fund Performance from 2019 through 2021.

Mr. Taylor reviewed a slide showing a Preliminary Projection for the 2022-2023 school year budget. It showed the starting fund balance of \$12.5M, the equivalent of .93 of a month's expenditures. The ending fund balance through the month of November had dropped to \$11M, however Mr. Taylor indicated that current interest earnings are exceeding expectations.

Mr. Taylor reviewed the Act One Index which is 4.1%. The Act One Index is the ceiling amount that the school district could choose to raise its taxes, without adopting a resolution to increase taxes beyond the index. Mr. Taylor reviewed the amount of revenue that would be generated by tax increase percentages. These numbers were assuming a 97% collection rate of taxes.

Mr. Taylor stated that the district is comfortable that it will not need to adopt a resolution creating an increase in excess of the Act One Index. An Opt-Out Resolution will be presented to the Board for approval at its next Board action meeting.

Mr. Taylor reviewed the budget calendar from December through Final Approval in June 2023.

Finance Committee Chairperson Mrs. Scheuren reiterated that she did not believe that there would be a need to exceed the Act 1 Index. Dr. Gallagher reminded everyone that the Commonwealth will be installing a new governor, therefore the Commonwealth will be given an extension for its own budget preparation.

Mr. Kwiatkowski expressed concerns about the budget preparation and the impacts that will be felt due to current inflation.

The Finance Committee meeting was adjourned at 6:48 P.M.

2. Operations Committee

2.1 Approve Proposed 2023-2024 School Year Calendar

Mr. Brong called the Operations Committee Meeting to order at 6:50 P.M.

Dr. Gallagher introduced the proposed 2023-2024 school year calendar, noting that all PDE requirements are met for student instruction. Dr. Hey indicated that the calendar was developed in coordination with the other NMTCC sending

schools.

The Committee reviewed and agreed to move the proposed calendar for Board action.

2.2 Review Five-Year Capital Project Timeline

Mr. Brong stated that the Five-Year Capital Plan (2023-2027) is being presented this evening to address current projects and the aging infrastructure of district facilities.

Mr. Taylor stated that the projects appearing in the plan were originally suggested in the district-wide facilities study that was performed by KCBA in July 2020. Mr. Taylor also stated that efforts have been made to combine like projects at the same time to get economy of scale.

Supervisor of Operations, Mr. Ball stated that the projects listed at each school will address the overall aging infrastructure in the district. A slide presentation reviewed each of the schools and the individual items that were being recommended for upgrade. Most all of the schools had recommendations for upgrade to security cameras and and the voice fire alarm systems.

Salford Hills Elementary School had recommendations for significant renovations including a library renovation, classroom doors and hardware and a cafeteria wall/divider as well as window and door replacements throughout the building.

West Broad Street Elementary School also had recommended upgrades to classroom doors, and the suggested replacement of the modular units.

Indian Crest Middle School is recommended to have a gymnasium upgrade and an auditorium upgrade that would include its lighting system. Indian Valley Middle School only had the recommendation of possibly a new running track as most all other items are being addressed in the current renovation.

The High School is in need of new motors for the gymnasium bleachers, and a Desert Air system that would address air quality in the natatorium.

A slide depicting the estimated expenditures was reviewed. Mr. Taylor reiterated that the costs are projected estimates which will depend on actual scopes of work defined on each project.

Upon the conclusion of the Five Year Plan a slide was shown listing the 2023 Summer Projects which include the re-plastering the high school pool and clean out the sand filters in the pool. Renovations at Indian Valley and Franconia will continue through the Summer.

Mr. Taylor stated that all designs, specifications and allocated spending must be approved by the Board. He also stated that any unforeseen circumstances (immediate repairs/replacements) may become necessary and are not included in the Five Year Plan.

Mr. Taylor noted that financial advisor PFM will offer their recommendations for the bond issue in January. He also noted that the timing is not urgent, but the list of renovations substantiates the need for the borrowing. Mr. Taylor spoke briefly about the repair of Oak Ridge brick facing indicating that there should be cost estimates and recommendation for repair at the January Operations Committee Meeting.

Mrs. Flisak requested additional information on the "home-grown" camera system. Mr. Taylor indicated that right now all of the systems operate independently. A "home grown" system would be on a platform that would serve the entire district. The current systems are older have very little flexibility.

A brief discussion occurred regarding the brick facade at Oak Ridge Elementary School. Mr. Brong stated that a recent engineering sample revealed that there was no water management system installed (to the walls) on the building which may be responsible for the deterioration of the brick.

Mr. Kwiatkowski asked about the power surges at Vernfield Elementary School and if PP&L has been made aware of the problem. Mr. Ball responded that PP&L is aware, but to date there has been no response from them toward resolution. Mr. Kwiatkowski encouraged pressure toward resolution.

A brief discussion occurred about the possible change of the current power source from electrical to gas at West Broad Street Elementary School.

A member of the public asked about the compatibility of cameras. Mr. Taylor indicated that the older analog cameras are not compatible with the newer systems.

Mr. Brong adjourned the Operations Committee Meeting at 7:51 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Michael Taylor".

Michael Taylor, C.P.A.
Board Secretary/Director of Business Affairs