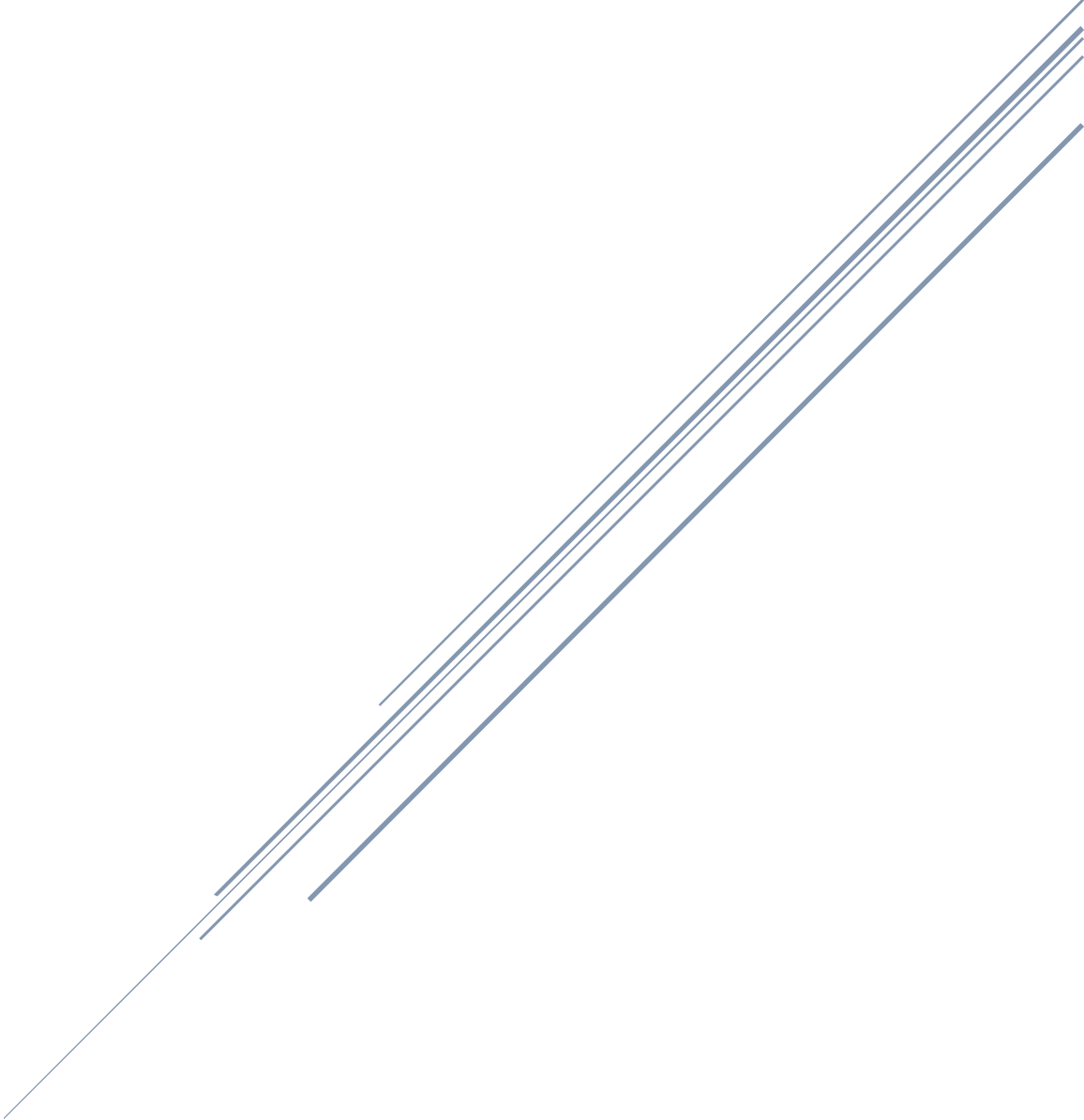


SBO ELECTED INFORMATION PACKET

Applications are Due on February 15th



SBO Elections
2023-2024

Requirements to run for office:

1. Fill out ONLINE application by February 15 @ 2:30 pm – Available on the school website homepage or on the QR code on the posters around the school advertising elections.
2. 3.0 Cumulative GPA on 2nd term report card
3. No Us – must be on track with citizenship credits to graduate.
4. Submit a DIGITAL portfolio by February 17 @ 2:30 pm
5. Submit a 1–2-minute video by February 17 @ 2:30 pm
6. Submit a digital copy of the posters you will print/create by February 17th @ 2:30

Election Process:

1. Once you have filled out the application on time, you must be cleared to run.
2. You will run for 1 of 4 SBO spots. Positions will be determined after the election is over. They are President, Service, Spirit, social media.
3. Election results will be determined as 40% Votes/ 30% Portfolio/ 30% Group interview.
4. Hang up posters BEFORE school between the hours of 6:00-7:30 am on February 21st. Remember the posters must be pre-approved.
 - a. 2 Banners (no more than 5 feet long) and 5 posters (no larger than 11x14)
5. Pre-Approved videos will be shown in MAPS and posted on Social Media February 20-22.
 - a. Feel free to share the posts and tag Farmington High school.
6. If we have more than 6 students run, primary election will run from Monday February 20-23rd with voting on MYDSD. Primaries will be announced on Wednesday February 22nd after school on Farmington High social media.
 - a. If you do not make the primaries, posters will need to be taken down by February 23rd before school.
7. Group interviews will be in groups of 4-5 starting on February 24th at 3:30
 - a. Professional Dress is required.
 - b. You will all be asked 1 question and then complete a series of tasks as a group.
 - c. There will be 1 facilitator and up to 4 observers – 2 teacher and 2 previous SBOs.
8. Students will come to school at 6 pm on February 24th– Students will take down all their posters.
 - a. Everyone will be given an envelope and sent home to open it. Winners will be announced on social media Saturday February 25.

SBO Elected Application



Rules and Regulations

1. You must complete all the requirements listed above ON TIME to be considered.
 - a. Any grade changes or Us that need to be cleared must be done BEFORE you submit your application.
2. No buttons, shirts, flyers, or swag may be distributed as part of your campaign.
3. All posters must be in common areas. No posters inside suites.
4. It is your responsibility to take posters down after election, even if you plan on running for Senior office.
 - a. If you don't make SBO Elected and want to run again, don't include any specific officer you are running for on your poster. You will need to reprint them with the correct office for any subsequent elections.
 - b. If you don't make SBO Elected, you may only run 2 more times (SBO Appointed, Senior Elected, or Senior Appointed)

Digital Portfolio Requirements:

1. Digital format ONLY – You may use any digital platform that you want to complete the digital portfolio.
 - a. You will create a ONEDRIVE folder with your name and class you are running for.
2. Must be submitted by Friday February 17th.
 - a. You will upload all your digital content into the folder. Once you are ready you will share the folder with Mrs. Larson.
3. 1–2-minute video – Uploaded to your Election OneDrive
 - a. Introduce yourself.
 - b. Why should students vote for you?
 - c. Be creative – the whole student body will see this.
4. Digital Portfolio – Uploaded to your Election OneDrive
 - a. You can use any digital medium you choose to create your portfolio (Canva, PowerPoint, Prezi, Sway etc)
 - i. You must include a theme idea for 23-24 school year.
 - ii. Bio/Special Skills page – be creative – flex your skills that will help you be successful in office.
 - iii. Plan out an Activity that includes your theme – You must include:
 1. Supplies needed.
 2. Timeline of prep work and event and clean up.
 3. Explanation of purpose of the activity
 - iv. Create a Script for a 1–2-minute video introducing your theme.

- b. Portfolio will be scored on the following rubric.
 - i. Scores will be from 1-5 (1 being the lowest and 5 being the highest)
 - 1. Overall Multimedia
 - 2. Communicating accurately and precisely on instructions
 - 3. Quality of ideas presented.
 - ii. Portfolios will be reviewed by 3 advisors and up to 3 previous officers – scores will be averaged and ranked.
- 5. Group interview Rubric
 - a. In small groups – students will complete 2 tasks – solving a problem together and situational planning event (ie, team goes to the state championship)
 - b. Students will be observed on the following criteria.
 - i. Good Listener
 - ii. Cooperation
 - iii. Supporting Others
 - iv. Following Instructions
 - v. Leadership
 - vi. Efficiency
 - c. Interview questions (Everyone in that interview will be asked the same question)
 - d. Once all the interviews are finished, observers will rank each of the candidates from lowest to highest.

Mandatory Summer Dates

- 1. June 18-24th – Travel Leadership conference – Location TBD
- 2. Farmington High School parade – July 7th and 8th
- 3. July 11th-13th –FHS leadership conference @ FHS
- 4. Weekly Meetings
 - a. July 19th (Partial Day)
 - b. August 2nd (Partial Day)
 - c. August 9th (Partial Day)
 - d. August 16th (All day)

Fee Breakdown Estimate

Travel Leadership Conference: Location TBD: 1400.00- Optional

SBO Sweater: 200.00 – Will order it after elections.

SBO Gear: 150.00 – Includes: Summer Shirts, Homecoming Shirt, Phoenix Provides Shirt, SBO Crewneck, SBO T-shirt

SBO Gear: Optional: Socks, Water bottle, hat, Thread wallet bag, jackets, beanie

Leadership Conference @ FHS: 50.00 – Mandatory