

The regular meeting of the Virtual Learning Academy of St. Clair County Board of Trustees was held on October 19, 2022 at VLA. The meeting was called to order at 10:00 a.m.

**MEMBERS PRESENT:**

Dan DeGrow; Mary Gilbert; Fran McBride; Cynthia Raymo

**MEMBERS ABSENT:**

Kathleen Kish

**INTRODUCTION OF GUESTS:**

Josh Everitt, VLA Principal; Linda Sikora, Academy Business Manager; Liz Yanik, Recording Secretary; Paul Bailey, UHY LLP; Jaime Herms, UHY LLP

**PUBLIC PARTICIPATION:**

None

**ADDITIONS/DELETIONS TO AGENDA:**

None

**ACTION ITEMS:**

**A. Approval of Abraham Leaver's Resignation**

It was moved by Dan Degrow and supported by Fran McBride to accept the resignation of Abraham Leaver.

PUT TO A VOTE: All: Yes Motion: Carried

**B. Approval of New Board Member – Mary Gilbert, HR Director of MAPAL**

It was moved by Cynthia Raymo and supported by Dan DeGrow to approve Mary Gilbert as VLA's new board member. She will be assuming the position of trustee.

PUT TO A VOTE: All: Yes Motion: Carried

Mary completed the Oath of Office and began participating as an active VLA board member.

Discussion was held to address the vacant secretary/treasurer board position. Cynthia

Raymo made the motion to nominate Fran McBride as secretary/treasurer. It was seconded by Mary Gilbert.

PUT TO A VOTE: All: Yes      **Motion: Carried**

Cynthia Raymo made the motion to approve Linda Sikora to handle all financial matters including being a signer on all bank accounts. It was seconded by Mary Gilbert.

PUT TO A VOTE: All: Yes      **Motion: Carried**

VLA board members wanted to thank Abraham Leaver for his many years of service on the VLA Board.

**C. Approval of Minutes** (*Enclosure #1*)

It was moved by Dan Degrow and supported by Fran McBride to approve the minutes of the September 21, 2022 meeting as presented.

PUT TO A VOTE: All: Yes      **Motion: Carried**

**D. Approval of Bills** (*Enclosure #2*)

It was moved by Dan DeGrow and supported by Mary Gilbert to approve the September bills (check numbers 3624-3640 for a total of \$80,774.96) as presented.

PUT TO A VOTE: All: Yes      **Motion: Carried**

**E. Approval of 2022-2023 Continuity of Learning Plan** (*Enclosure #3*)

It was moved by Cynthia Raymo and supported by Dan DeGrow to approve the 2022-2023 Continuity of Learning Plan as presented.

PUT TO A VOTE: All: Yes      **Motion: Carried**

**F. Approval of Full-Time School Social Worker Position** (*Enclosure #4*)

It was moved by Fran McBride and supported by Dan DeGrow to approve the Full-Time School Social Worker Position as presented.

PUT TO A VOTE: All: Yes      **Motion: Carried**

**G. Approval of Audit Report**

Paul Bailey, UHY LLP, presented the VLA Audit Report.

It was moved by Cynthia Raymo and supported by Fran McBride to approve the VLA Audit Report as presented.

PUT TO A VOTE: All: Yes      **Motion: Carried**

**DISCUSSION ITEMS:**

**A. September 2022 Financial Report** (*Enclosure #5*)

Linda Sikora shared the financial report for September 2022 highlighting changes in revenues and expenditures including the purchase for supplies for the Applied Science course, as well as purchases made for flooring and staff/visitor lounge furniture. VLA remains fiscally sound with a healthy fund balance. VLA has plans to hire a full-time school social worker, as well as an instructional opportunity coordinator/art teacher.

**INFORMATIONAL ITEMS:**

**A. Administrative Update** (*Enclosure #6*)

Josh Everitt presented the administrative update highlighting current enrollment for fall count, the Applied Science course, garden harvesting, the Novel November Creative Writing Workshop and fall orientation groups of 35 students.

**B. Next Board Meeting is January, 18, 2023 @ 10:00am - to be held at VLA**

**ANNOUNCEMENTS/COMMENTS:**

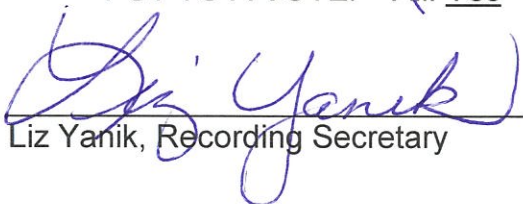
None

**ADJOURNMENT:**

It was moved by Dan DeGrow and supported by Mary Gilbert to adjourn the October 19, 2022 meeting at 10:56 a.m.

PUT TO A VOTE: All: Yes

**Motion: Carried**

  
Liz Yanik, Recording Secretary

APPROVED:   
Fran McBride, Secretary/Treasurer