



**UNIVERSITY  
PLANNING  
TIMELINE**

YEAR BY YEAR. STEP BY STEP.

# UNIVERSITY PLANNING TIMELINE

## DP 2

### JULY

- Amity creates/updates of School Profile
- Students write university personal statements
  - They may have to write one for US schools and one for UK/EU schools
  - Amity will offer an Essay Writing Bootcamp during early August
- Student's finalize their Top 15 university short list, so they can finalize their application strategy.
- Students schedule information sessions at the schools that interest you, where possible
- Student checks test optional policies at schools on their short list with Amity's resources
- Student checks financial aid policies at schools to determine if they qualify for merit or need-based aid using Amity's resources
- Student registers for upcoming standardized tests if needed. This may include SAT, ACT, or TOEFL
- Student may continue scholarship search
- Amity confirms testing accommodations for SAT/ACT, IB, TOEFL, etc.
- *Athletes: Continue capturing skills and game film*
- *International Students: Take TOEFL (if you did not pass earlier)*

### AUGUST - SEPTEMBER

- August 30 – Amity hosts an Essay Writing Bootcamp (3 hours)
- August 31 – Amity hosts Activity List Bootcamp (1.5 hours)
- Students register for the required standardized tests. This may include SAT, ACT, or TOEFL.

### AUGUST - SEPTEMBER

- Students finalize their top 10 universities short list and notes upcoming deadlines, supplemental essay requirements, and application fees.
- Student sends test scores to schools on their list
- Amity confirms student's IB predicted grades.
- Student verifies their recommenders can still write their recommendations
  - *Students should not underestimate the importance of this task as recommendations are a crucial component of your admission's file.*
- Student inputs all application deadlines into their university planning portal
- Amity hosts an Application Workshop (3 hours)
- Amity posts and student reviews Amity's deadlines for requesting forms and submitting information
- Student finalizes their personal statement(s) and brainstorms/writes their supplemental essays.
- Student checks their email **daily** for university updates
- Student takes SAT or ACT if needed
- *Athletes: Continue capturing skills and game film and narrow down your choices to your top 5 and work with university's coaching staff to go through the athletic admissions process*
- *International Students: Take TOEFL (if you did not pass earlier)*

# UNIVERSITY PLANNING TIMELINE

## DP 2

### OCTOBER

- Student submits document request forms to Amity
  - *Typically, for transcripts, mid-year reports, recommendations, school profiles.*
- October 1 - Submit Oxbridge applications
- October 15 - Submit US Early Decision applications round 1
- October 20 - Submit US Early Action applications round 1
- October 25 - Submit US Early Decision and Early Action applications round 2
- Student sends test scores to schools on your list
- FAFSA Workshop for US Citizens
  - *If the student is an American citizen, they will file their Free Application for Student Aid (FAFSA) as soon as possible to ensure they meet all merit scholarship and need-based aid requirements*
  - *Many universities use the FAFSA to distribute their merit-based aid.*
- Student writes supplemental essays
- Student checks their email **daily** for university updates
- Follow up with recommenders on the status of recommendation letters.
- Student takes SAT or ACT if needed.
- *Athletes: Continue capturing skills and game film.*

### NOVEMBER - JANUARY

- Student should FOCUS ON THEIR GRADES
- November 1 - Submit Regular Decision applications - Round 1
- Student sends test scores to schools on their short list - if not done earlier

### NOVEMBER - JANUARY

- Submit document request forms to Amity.
  - *Typically, for transcripts, mid-year reports, recommendations, school profiles.*
- November 15 - Submit Regular Decision applications - Round 2
- December 15 - Submit Regular Decision applications - Round 3
- January 5 - Submit Regular Decision applications round 3
- Student confirms their school counselor will send their mid-year grades to the universities on their list - if required
- Student submits Extended Essay
- *If the student is an athlete, they should be committing to a university and signing their National Letter of Intent or Commitment Letter.*

### FEBRUARY - MAY

- Student should FOCUS ON THEIR GRADES
- Student informs Amity of all acceptances and scholarships they received
- March - Financial Comparison presentation/webinar (1 hour)
- April - How to Make a University Decision presentation
- Student makes their university choice and submits their deposit and all supporting documents
- Student writes Thank You notes to their teachers and recommenders for all their support
- Student attends all senior year events
- Student take your final exams
- Student prepares for graduation

# UNIVERSITY PLANNING TIMELINE

DP 1

## JULY

- Amity creates/updates of School Profile
- Submit ACT/SAT accommodations documents
- Send email about scholarships
- *Student-athletes: register for eligibility centers*

## AUGUST - SEPTEMBER

- Student should FOCUS ON THEIR GRADES.
- Take SAT or ACT if needed.
- Complete Amity's careers, strengths, and values assessments
- Student resumé development.
  - Explain differences in EU vs North American formats.
- Extracurricular overview presentation
  - Sign up for any new activities to help build your resume. Consider clubs at school, team sports, leadership roles, or involvement in a religious or civic community group.
- Prepare for the SAT or ACT.
- Complete student strengths assessments to better guide university course searches.
- Understanding Your Values and Strengths presentation
- Applying to American Universities presentation
- *Athletes: Presentation about university athletics.*

## OCTOBER - DECEMBER

- Conducting an international university search presentation #1
- Complete Amity's careers, strengths, and values assessments
- College/university visits and online fair
  - Encourage attendance at any regional, school-based or community-based university fairs, virtual open days, webinars, etc.
- *Athletes: Continue capturing skills and game film.*

## JANUARY - APRIL

- Explore summer enrichment programs
- Continue virtual campus visits with universities
- Conducting an international university search presentation #2
- Walk through a Mock Admission Session
  - This will give you an idea of where you fall within admissions processes to different countries and universities.
- IB and the UK presentation
- Register online at university websites to request additional information.
  - Please note you may start receiving emails after taking the SAT or ACT as universities buy lists of students from these companies.
- Continue scholarship search.
- Submit scholarship applications
- Ask recommenders to write a recommendation for you. Confirm them via email.
- *Athletes: Continue capturing skills and game film.*
- *International Students: Take TOEFL, IELTS, or Duolingo test.*

## MAY - JUNE

- Finalize summer enrichment opportunity, internship, or summer job.
- Continue scholarship search.
- Submit scholarship applications (if required)
- Students write university personal statements
- *Athletes: Continue capturing skills and game film.*
- *International Students: Take TOEFL, IELTS, or Duolingo test (if you did not pass earlier)*

# UNIVERSITY PLANNING TIMELINE

## MYP 5

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### AUGUST - SEPTEMBER

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- Student should FOCUS ON THEIR GRADES
- Complete strengths and values assessments
- Discuss standardized testing options (ACT/SAT, TOEFL, IELTS, Duolingo)
- Students take SAT and ACT diagnostics to decide on best test to study for (if necessary)
- Student signs up for clubs and activities.
- *Athletes: Continue capturing skills and game film.*

### SEPTEMBER - DECEMBER

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- Student should FOCUS ON YOUR GRADES.
- Student continues to work on their personal project, which can be used for university applications
- Complete a values and strengths assessment to understand your strengths and where they can be applied in the workforce.
- Discuss summer enrichment program options.
- Amity will provide information about popular programs and hidden gems
  - Identify potential summer enrichment programs.
- *Athletes: Continue capturing skills and game film.*

### JANUARY - MARCH

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- Student should FOCUS ON THEIR GRADES.
- Confirm your course choices for junior year.
- Take a practice SAT or ACT.
- Continue being involved in extracurricular activities and narrow down your summer enrichment activities.
- Investigate different colleges and universities and make note of what interests you.
- *Athletes: Continue capturing skills and game film.*
- *International Students: Take a practice TOEFL, IELTS, or Duolingo test.*

### MARCH - JUNE

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- FOCUS ON YOUR GRADES.
- Explore schools to see what types of programs are available.
- Discuss affordability with your family.
  - How much can they contribute yearly toward your education?
- Investigate different colleges and universities and make note of what interests you.
- Start scholarship search.
- Prepare for the upcoming SAT or ACT.
- Finalize summer enrichment opportunity, internship, or summer job.
- *Athletes: Continue capturing skills and game film.*

# UNIVERSITY PLANNING TIMELINE

## MYP 4

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### AUGUST

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- Meet with your school counselor (decaan, mentor, dean, etc.) to find out your graduation requirements.
- Get ready for your new school year!

### SEPTEMBER - DECEMBER

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- FOCUS ON YOUR GRADES, as all of your grades will be considered for college admission starting now.
- Use this year to explore extracurricular activities you may be interested in. Choose a few and be involved.
- Volunteer or learn a new hobby for your summer enrichment.
- Stay focused and start your freshman year off strong by focusing on doing well in your classes.
- Explore careers that may interest you through a career's assessment.
  - Attend your school's career day if they host one.
- *Athletes: Capture skills and game film to begin sending info out to coaches.*
  - *Continue to film throughout your secondary school career as coaches will want to see film year after year.*

### DECEMBER - MARCH

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- FOCUS ON YOUR GRADES.
  - Keep your grades up. Ask for help or tutoring if you need it.
- Celebrate the holidays with your family.
- Begin creating a comprehensive resume to keep track of all the great things you are doing.
  - Amity students clients will have this available in their portal starting in March of MYP4.
- Pick your courses for next year.
  - Identify ways to go beyond the normal course requirements as this will help build your academic rigor and abilities.
- Discuss summer enrichment program options with parents. Check Amity Post Secondary Counseling board and portal for options.
- *Athletes: Continue capturing skills and game film.*
- *Athlete: Register for summer camps if possible.*

### APRIL - JULY

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- FOCUS ON YOUR GRADES.
- Register for any summer enrichment programs.
  - Update your Amity portal to keep track of everything.
- If an international student, take a free diagnostic ACT and SAT to understand the format.
  - You do not need a full-length test again till middle of sophomore year. This is merely for practice and exposure.
- *Athletes: Continue capturing skills and game film and attend summer camps.*
- *Athletes: Prepare athletically for next season.*