

COMMUNITY RELATIONS

Soliciting from/by School Personnel

A. **Soliciting and Sales to/from/by School Division Employees**

No person or organization may solicit funds or donations or purchase goods or services from school personnel without the consent of the principal or supervisor of the work site.

B. **Soliciting and Sales by School Division Employees**

1. School employee organizations shall engage in fund-raising projects or solicitation in the community under regulations approved by the Superintendent. School Division employees may not solicit funds from or undertake sales to School Division employees or students without the prior approval of their supervisors. Solicitation of funds will include requests for donations of money, gifts or other items. Use of crowdsourcing or other online fundraising must have prior approval of the employee's supervisor. The organizer will consider options that will provide the greatest financial return for the school based on students' participation in any fundraising activities.

C. **Soliciting and Sales to/from Students**

In general, the schools shall not be used as fundraising agencies for outside organizations. Principals may permit the solicitation of voluntary contributions and/or memberships from students providing such actions are deemed to be of educational value and meet the criteria set forth in this Policy. Any individual or group desiring to solicit funds or make sales to students other than regular School Division sales, must first receive approval from the building principal or supervisor or their designees. Principals or supervisors will evaluate such requests according to the following criteria: 1) relevancy and benefit to the overall school program; 2) a limited use potential for interference with of instructional or school related activity time; and 3) duplicate appeals will not be made at students' homes. Solicitation of funds will include requests for donations of money, gifts or other items; 4) Limiting the use of cash prizes or incentives in any fund raising activity.

D. **Emergencies and Disasters**

The Superintendent or designee is authorized to approve the solicitation of voluntary contributions to local fund drives that are of an emergency nature or that are in response to disasters having a strong emotional effect on the community. Contributions should be directed to established financial institutions or approved organizations and should not be commingled with School Division funds.

Adopted by School Board: October 21, 1969

Amended by School Board: August 21, 1990

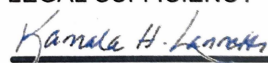
Amended by School Board: July 16, 1991

Amended by School Board: October 20, 1992

Amended by School Board: August 19, 2014

Amended by School Board: 2018

APPROVED AS TO
LEGAL SUFFICIENCY


Kamala H. Lencioni