

PERSONNEL

Meetings and Conferences

A. Meetings

Attendance at faculty, department, supervisory, or other meetings is required of employees as determined by their supervising administrator. Employees may be excused from attendance at the discretion of their supervising administrator. Reasonable notice should be provided to employees about a meeting date and time however, employees may be required to attend meetings without notice when the needs of the School Division require attendance. Consideration should be given to the reasonableness of the notice prior to imposing discipline for failure to attend a meeting. Meetings shall be reasonable in number and duration.

B. Parent-Teacher Conferences

Teachers shall be available to meet with parents/legal guardians at a reasonable time to include before or after school and/or at special evening events held by the School for this purpose.

~~A. Workshops/In-service Training Programs~~

~~Employees may be required to attend workshops and in-service training programs sponsored by the School Division. Workshops and in-service meetings shall be reasonable in number and duration.~~

Adopted by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: November 8, 2017

Amended by School Board: August 28, 2018

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Leavitt