

School Board Standing Rules

A. ~~Time and Place for~~, ~~Place~~, and ~~Order of Business for~~ Regular Meetings

Regular meetings of the School Board will generally be held on the second and fourth Tuesdays of each month, or on the dates and times designated by the School Board and as thereafter modified. The School Board reserves the right to change the date, time, or location of a previously noticed meeting upon compliance with applicable notice requirements set forth in the Virginia Freedom of Information Act. In person meetings of the School Board will take place in the School Administration Building unless otherwise specified by the School Board. When applicable, School Board meetings may be held electronically or telephonically. The School Board reserves the right to meet at other times, dates, and places upon proper notification to the public.

~~Regular meetings shall be generally held in the School Board Chambers of the School Administration Building on the second and fourth Tuesday of each month or as otherwise set by the School Board. The normal times and order of business at regular meetings shall be as follows:~~

B. Administrative, Informal, Workshop and Closed Session Sections of Regular Meetings~~INFORMAL MEETING~~

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1: On Regular Meeting days, the School Board will generally convene prior to the Formal Agenda to address Administrative, Informal, Workshop, and/or Closed Session matters. The School Board reserves the right to adjust the time for such matters but will generally begin at 4:00 p.m. prior to the Formal Agenda start time. The School Board Chair or designee, with the consensus of the School Board Members present, may move, or continue matters until after the Formal Agenda, or to another date.~~convene School Board Workshop generally at 4:00 p.m. or as otherwise set.~~

~~The time for convening the workshop may be changed by the Chair based upon the volume of business to be transacted.~~

~~a.—School Board Administrative Matters & Reports~~

~~2.—Closed Meeting for legal matters, personnel matters, publicly held property, student disciplinary matters or other matters authorized by the Virginia Freedom of Information Act.~~

C. School Board Recess

~~—It is the School Board's practice to recess at 5:30 p.m. or sooner to prepare for the start of Formal Agenda. The School Board Chair, with the consensus of the School Board Members present, may alter the time for recess or not recess prior to the Formal Agenda start time and may recess the Regular meeting at other times.~~

~~3.—School Board Recess 5:30 p.m.~~

~~(Informal meeting and/or Closed meeting may resume after the formal meeting, if necessary)~~

D. Formal Meeting

~~—Agendas for Regular Meetings of the School Board will generally follow the format set forth below. The School Board reserves the right to alter the Agenda when the Agenda is adopted or at any time during the Meeting by majority vote of the School Board Members present at the Meeting at the time of the vote. The Order of the Formal Meeting will be~~

FORMAL MEETING

~~4.1. _____ Call to Order and Roll Call 6:00 p.m.~~

~~5.2. _____ Moment of Silence followed by the Pledge of Allegiance~~

~~6.3. _____ Student, Employee and Public Awards and Recognition (see Bylaw 1-39)~~

~~7.4. _____ Adoption of the Agenda~~

~~8.5. _____ Superintendent's Monthly Report (second monthly meeting)~~

~~9.6. _____ Approval of Meeting Minutes~~

~~10.7. **Public CommentsHearing of Citizens and Delegations on Formal Agenda Items until 8:00 p.m.**~~

~~At this time, the School Board will hear public comment on items in accordance with School Board Bylaw 1-47 Public Comments or as otherwise set forth by the School Board for this Meeting.germane to the School Board Formal Agenda for the meeting from citizens who have signed up to speak with the Clerk of the School Board by noon the day of the meeting and shall be allocated four (4) minutes each, if time is available. All public comment shall meet the School Board Bylaws requirements for Decorum and Order and Public Comments at School Board Meetings. The School Board may suspend Public Comments to handle other matters on the Agenda and resume Public Comments later in the meeting.~~

~~11.1. **Consent Agenda**~~

~~a. Commemorative Resolutions~~

~~b.a. Policy Review Committee Recommendations~~

~~a. Religious exemptions~~

~~e.a. Other matters as determined appropriate for Consent approval.~~

8. Information

a. Interim Financial Statements – [month year] (second monthly meeting)

b. Policy Review Committee Recommendations

c. Presentations regarding matters relevant to the School Board and the School Division

9. Return to public comments if needed

10. Consent Agenda

- a. Commemorative Resolutions
- b. Policy Review Committee Recommendations
- c. Religious exemptions
- d. Other matters as determined appropriate for Consent approval.

~~12.11.~~ **Action**

- a. Personnel Report / Administrative Appointments
- a.b. Matters requiring action by the School Board

~~13.~~ **Information**

- ~~a. Interim Financial Statements — [month year]
(second monthly meeting)~~
- ~~b. Policy Review Committee Recommendations~~

~~14.12.~~ **Committee, Organization or Board Reports**

- a. ~~a.~~ School Board Members appointed to represent the School Board on committees, organizations or boards may briefly present updates on the work of their committee, organization, or board.

~~15.~~ **Conclusion of Formal Meeting**

~~16.~~ **Hearing of Citizens and Delegations on Informal Meeting and Non-Agenda Items (School Board Room)**

~~At this time the School Board will hear public comment on items germane to the business of the School Board that are not on the School Board's Formal Agenda for the meeting from citizens who sign up to speak with the Clerk of the School Board by noon the day of the meeting. Speakers are limited to four (4) minutes of comment. All public~~

~~comments shall meet the School Board Bylaw requirements for Decorum and Order and Public Comments at School Board Meetings.~~

~~17. **Vote on Remaining Action Items**, if necessary~~

~~18.13. **Return to Administrative, Informal, Workshop or Closed Session matters** **Recess into workshop and/or Closed Meeting**, if necessary~~

~~19.14. **Adjournment**~~

Related Links

School Board [Bylaw 1-18](#)

School Board [Bylaw 1-37](#)

School Board [Bylaw 1-39](#)

School Board [Bylaw 1-40](#)

Adopted by the School Board: February 20, 2001

Amended by the School Board: July 3, 2001

Amended by the School Board: July 2, 2002

Amended by the School Board: July 1, 2003

Amended by the School Board: July 6, 2004

Amended by the School Board: July 5, 2005

Amended by the School Board: July 8, 2006

Amended by the School Board: July 12, 2007

Amended by the School Board: December 2, 2008

Amended by the School Board: August 18, 2015

Amended by School Board: August 2, 2016

Amended by School Board: October 10, 2017

Amended by School Board: March 27, 2018

Amended by School Board: September 9, 2020

Amended by School Board: May 11, 2021

Amended by School Board: June 22, 2021

Amended by School Board: September 28, 2021

APPROVED AS TO
LEGAL SUFFICIENCY


