



## **Job description**

### **Department of Visual and Performing Arts**

#### **Instructor of Graphic and Media Design, ten-month term contract, renewable annually.**

Teach introductory and advanced-level courses in all aspects of graphic design, including concept development, page layout, and typography, as well as foundation-level core art courses such as design and technology skills for artists. The teaching load is twelve hours per semester. Other duties include advising, student intern placement, committee work, and personal creative/scholarly activity.

Philander Smith College is an Equal Opportunity Employer/Affirmative Action Employer with a significant commitment to the achievement of excellence and diversity among its faculty, staff and students. In pursuit of this commitment, an MFA (60 hours) in Graphic Design, Media Design, Computer Art, or related degree from an accredited graduate program is required. In addition, the ideal candidate will have professional experience in the graphic or media design field and an understanding of industry standards. Other desirable traits include teaching experience, expertise with Adobe design and media applications, strength in concept development, and skill and knowledge of illustration concepts and techniques.

Commensurate with education and experience. Benefits include university supplemented health, dental vision and life insurance, flexible spending account, professional development assistance, tuition reimbursement and TIAA-CREF.

Philander Smith College is a private, residential, co-educational, four-year undergraduate liberal arts college affiliated with The United Methodist Church and a founding member of the United Negro College Fund (UNCF). The College is nestled near the progressive epicenter of downtown Little Rock which encompasses the thriving cultural and business River Market District and the William J. Clinton Presidential Center. Little Rock is the state capital of Arkansas, and is located at the foothills of the beautiful Ozark Mountains and on the south bank of the Arkansas River. Philander Smith College's mission is —to graduate academically accomplished students, grounded as advocates for social justice, determined to change the world for the better.



Provide a letter of application, vita, three letters of reference from current and former employers/colleagues, transcripts, sample syllabi for an intro course, a statement of teaching philosophy, and samples of your graphic design/ media design work (maximum 10) and/or examples of work from your students (maximum 10).

Finalists will be asked to provide official transcripts. The final applicant for this position will be required to submit to a background screening including criminal background check and drug test pursuant to university policy.

Job Type: Contract

Salary: \$55,000.00 - \$60,000.00 per year

Benefits:

- Dental insurance
- Employee assistance program
- Flexible spending account
- Health insurance
- Health savings account
- Life insurance
- Paid time off
- Retirement plan
- Tuition reimbursement
- Vision insurance

Schedule:

- 8 hour shift
- Monday to Friday

COVID-19 considerations:

Philander Smith College follows the CDC guidelines regarding COVID-19. Vaccinated employees support our commitment to provide a safe and welcoming campus for everyone.

Education:



- Doctorate (Required)

**Please send resumes to: [sclowney@philander.edu](mailto:sclowney@philander.edu)**