

## INSTRUCTION

### **Emergency Drills and Planning**

#### **A. Generally**

The Superintendent is assigned the responsibility for developing a program for school emergencies and to coordinate its various aspects. Each school shall develop procedures to handle emergency situations specific to its building(s) and grounds. Copies of these procedures shall be included in each school's Safe School Plan.

#### **B. Fire Drills**

Each school is to comply with the laws regarding fire drills as enforced by the Virginia Statewide Fire Prevention Code. Specific instructions shall be formulated so that every person in the building knows how to evacuate the building by the most expedient routes.

#### **C. Bus Drills**

Each student riding a bus and the drivers of buses shall participate in emergency evacuation bus drills in accordance with the Code of Virginia cited in the legal reference to this policy.

#### **D. Bomb Threat Drills**

Each school shall participate in responding to bomb threat drills in accordance with School Board Regulation 6-14.1. Specific instructions addressing the assessment of, response to, and reporting of bomb threats, shall be formulated by each school.

#### **E. Lock-Down Drills**

Each school shall participate in emergency lock-downs in accordance with School Board Regulation 6-14.1. Specific instructions addressing the procedure in response to a bomb threat shall be formulated by each school.

#### **F. Tornado Drills**

Each school shall participate in emergency tornado drills in accordance with School Board Regulation 6-14.1. Specific instructions addressing the procedure shall be formulated by each school.

#### **G. Shelter-in-Place**

Each school shall include a Shelter-in-Place response in their Safe School Plans to deal with the possibility of biological/atmospheric threats. Specific instructions addressing the procedure shall be formulated by each school.

*Editor's Note*

~~*See School Board Regulation 6-14.1—Emergency Drills.*~~

**Legal References**

Virginia Statewide Fire Prevention Code 13-VAC-5-51.

Code of Virginia, § 22.1-137, as amended, Fire drills.

Code of Virginia, § 22.1-237.1, as amended, Tornado drills.

Code of Virginia, § 22.1-184 *et seq*, as amended. School bus emergency drills.

Virginia Board of Education Regulations 8-VAC-20-131-260, as amended, School Facilities and Ssafety.

**Related Links**

School Board **Regulation 6-14.1**

Adopted by School Board: October 21, 1969

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: May 20, 1997

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APPROVED AS TO  
LEGAL SUFFICIENCY

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