

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Direct Appropriation Funds – Individual Schools

Funds allocated to a schools either by direct appropriation or draw account for administrative, staff development, equipment, instruction, special education instruction, library, ~~computer supplies~~ technology, and field trips will be allocated to the school for internal budgeting based on school priorities and school enrollment.

Following the initial allocation, all allocations are subject to budget transfer regulations and School Board Policy 3-10 (as amended). School Board Regulation 3-10.1 , as amended, requires: 1) approval of all budget transfers of up to \$125,000 by the Superintendent or his/her designee; 2) School Board approval is required, in advance, for all other allocations greater than \$250,000; and 3) monthly reporting to the School Board of all transfers.

At the school level, for purposes of approving transfers involving direct appropriations, the individual principal shall be the Superintendent's designee. Transfers, however, remain subject to the use restrictions of the individual accounts as defined in the Operating Budget and School Board Policy 3-10, as amended.

Direct Appropriation Funds are School Board funds and as such are not to be commingled with school activity funds/internal accounts.

Legal Reference

Code of Virginia § 22.1-122.1, as amended. Accounts to purchase certain materials and supplies.

Related Links

School Board **Policy 3-10**

School Board **Regulation 3-10.1**

Adopted by School Board: February 16, 1993
Amended by School Board: November 21, 1995
Amended by School Board: October 19, 1999
Amended by School Board: September 3, 2002
Amended by School Board: June 20, 2006
Amended by School Board: September 16, 2014
Amended by School Board: January 11, 2022

APPROVED AS TO
LEGAL SUFFICIENCY


