

SCHOOL BOARD BYLAWS

SCHOOL BOARD SPECIAL RULES OF ORDER

1. It shall be the duty of the Chair~~man~~ or presiding officer to preserve order and to endeavor to conduct all business before the School Board with propriety and dispatch at all times.
2. When any business is brought regularly before the School Board, the consideration of the same cannot be interrupted except by a motion: for adjournment, to lie on the table, to postpone or for amendment.
3. The Chair~~man~~ may speak to points of order of preference to other School Board Members, and shall decide questions of order, subject to an appeal to the School Board by any School Board Member.
4. A motion made, must be seconded, and then repeated distinctly or read aloud by the Chair~~man~~ or maker of the motion before it is debated; and every motion shall be reduced to writing if the Chair~~man~~ or any of the School Board Members requires it.
5. Any School Board Member who shall have made a motion shall have the liberty to withdraw it, with the consent of the second, before any debate has taken place thereon; but not after debate is begun without leave being granted by the School Board.
6. An amendment/substitute may be moved on any motion, and shall be decided before the original motion, but not more than one amendment to an amendment/substitute shall be entertained.
7. If the motion under debate is composed of two or more parts, which are so far independent of each other as to be susceptible of division into several questions, any School Board Member may have it divided and a vote taken on each part.
8. School Board Members who consider themselves aggrieved by a decision of the Chair~~man~~ shall have the privilege to appeal to the School Board, and the vote on such appeal shall be taken without debate.
9. When the Chair~~man~~ has commenced taking a vote, no further debate or remark shall be admitted unless there had evidently been some mistake, in which case the mistake shall be rectified and the Chair~~man~~ shall recommence taking the vote.
10. A motion for adjournment shall always be in order and shall be decided without debate, except that it cannot be entertained when the School Board is voting on another question or while a member is addressing the School Board.

11. When a School Board Member requests to "call the question," such action requires a second and a two-thirds vote to limit debate or force a vote.
12. These special rules of order take precedence over the rules contained in Robert's Rules of Order, Newly Revised, may be suspended by a two-thirds vote and may be amended upon meeting the requirements to amend the bylaws.

Editor's Note

See Bylaw 1-40 for Parliamentary Authority.

See Bylaw 1-30 for Amendment of Bylaws.

Related Links

School Board [Bylaw 1-30](#)

School Board [Bylaw 1-40](#)

Adopted by the School Board: February 20, 2001

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

[Amended by School Board: 2022](#)