

SCHOOL BOARD BYLAWS

School Board Minutes Retention Schedule

The Clerk will maintain the School Board Minutes in accordance with applicable law. With prior approval of the School Board, the Clerk may have School Board minutes retained in an electronic format ~~microfilmed~~ after a ten-year (10 year) period and the originals transferred to the Library of Virginia as provided in the legal reference to this Bylaw. Disposal of these records shall be recorded in the official minutes of the School Board.

Legal Reference

Code of Virginia § 42.1-86. Essential public records; security recovery copies; disaster plans

Code of Virginia § 42.1-86.1, as amended. Disposition of public records.

Adopted by School Board: July 21, 1992
Amended by School Board: August 17, 1999
Amended by School Board: February 20, 2001
Amended by School Board: May 14, 2002
Amended by School Board: December 2, 2008
Amended by School Board: August 2, 2016
Amended by School Board: November 2022

APPROVED AS TO
LEGAL SUFFICIENCY

Kamela H. Lencioni