

## **SCHOOL BOARD BYLAWS**

### **Publications Regarding School Board**

#### **A. Publications regarding the School Board**

The School Board will publish information to the public regarding its nature, duties, meetings, and communications with the School Board, bylaws, policies and regulations and other information determined by the School Board. The School Board retains responsibility for the contents of such publications and will direct the Superintendent as to changes to be made to that content. Pending action by the School Board, the Chair is authorized to take appropriate actions regarding such publications should it be necessary due to actual or potential legal, criminal or emergency circumstances.

#### **B. Publication regarding individual School Board Members**

Information concerning individual School Board Members will be included in publications as determined by the School Board. Such information may comprise any or all of the following:

1. picture of School Board Member without background;
2. name and appropriate professional titles;
3. Chair or Vice Chair designation if applicable;
4. School Board district or At-Large designation;
5. term of office;
6. prior terms of office;
7. education;
8. employment history;
9. names and positions held with community service/organizations;
10. recognition/awards;
11. spouse name and occupation;
12. generic reference to children; and

13. contact information.

**C. Individual School Board Members' publications or social media content**

The School Board and the School Division will not be responsible for personal publications or personal social media content of individual School Board Members. Individual School Board Members who personally publish information or use personal social media to convey information regarding their duties as School Board Members will be responsible for compliance with applicable law, policy, and regulation. School Board Members will be responsible for compliance with applicable provisions of the Virginia Public Records Act retention requirements for such records and will be responsible for compliance with Virginia Freedom of Information Act requests for such records.

Formatting of publications will be left to the discretion of the Superintendent/designee.

**Legal Reference:**

Virginia Freedom of Information Act § 2.2-3700, et seq., as amended.

Virginia Public Records Act, § 42.1-76, as amended.

Adopted by School Board: November 8, 2017  
Amended by School Board: February 12, 2019  
Amended by School Board: November 2022

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Larratti