



# Wright City R-II School District

90 Bell Road Wright City, MO 63390 Phone: (636) 745-7200

## Infinite Campus Portal Amendment Form

Upon enrollment, the Wright City R-II School District provides legal guardians in the primary household with access to the Infinite Campus Portal. If a student's guardian wishes to give access to a non-guardian (step-parent, grandparent, etc.) the legal guardian must complete this form and return it **in person to the district's Central Office**, which is located at 90 Bell Road. A legal guardian who does not live in the primary household may also complete and return this form for access. Please bring a **photo ID** with you when you return this form.

### Please Print

Person access will be given to: \_\_\_\_\_

Home Address: \_\_\_\_\_

Email Address (required): \_\_\_\_\_

This person should have access to:                      Portal                      Email Messenger

**Please list all students that this person should have access to and their relationship (e.g., step-child, niece, grandchild, etc)**

Student	Relationship

***I certify that all of the above information is true and I have legal authority to access the records of the student(s) listed above.***

Legal Guardian Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### Office Use Only

Date Returned:

Verified By:

Date key provided:

Provided by: