

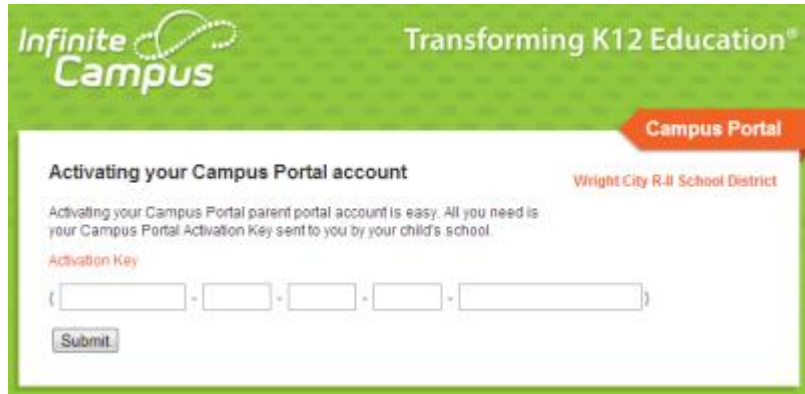
How to Activate your Campus Portal Account

1

Go to <https://campus.wrightcity.k12.mo.us/campus/portal/wrightcity.jsp?section=activate>

2

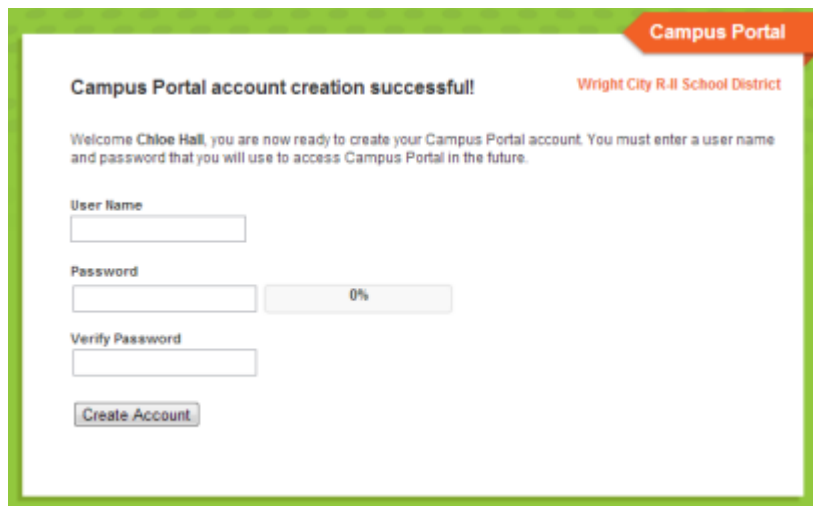
Enter the activation key provided to you and click submit



The screenshot shows the 'Activating your Campus Portal account' page. At the top left is the 'Infinite Campus' logo with the tagline 'Transforming K12 Education®'. The page title is 'Activating your Campus Portal account' and it is for 'Wright City R-II School District'. The text explains that activating the account is easy and requires an activation key. Below this is a form for the 'Activation Key' consisting of five input boxes separated by dashes, followed by a 'Submit' button.

3

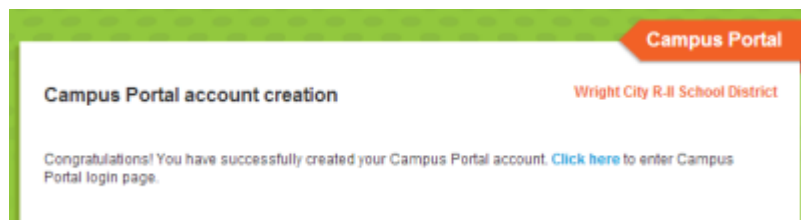
Enter a unique User Name and Password. Your password must be a minimum of 10 characters, with one capital letter, one number and one symbol). Click "Create Account".



The screenshot shows the 'Campus Portal account creation successful!' page. It welcomes 'Chloe Hall' and states she is ready to create her account. Below this are input fields for 'User Name', 'Password', and 'Verify Password'. The password field has a strength indicator showing '0%'. A 'Create Account' button is at the bottom.

4

That's it! If you have done everything correctly, you will see the screen below:



The screenshot shows the 'Campus Portal account creation' confirmation page. It congratulates the user on successfully creating their account and provides a 'Click here' link to enter the Campus Portal login page.