

Regularly Scheduled Board Meeting

Regularly Scheduled Board Meeting

Administration Office, 4711 S. 500 W., New Palestine, In 46163

Monday, December 12, 2022

6:30pm

Present: Mr. Brian McKinney, Board Member; Mr. Robert Yoder, Assistant Superintendent; Dr. Lisa Lantrip, Superintendent; Dr. Matt Ackerman, Board Secretary; Mr. Dan Walker, Board President; Mr. Miles Hercamp, Director of Instructional Services; Ms. Amber Rush, Executive Administrative Assistant; Mr. Wes Anderson, Director of School and Community Relations; Mrs. Laura Haeberle, Board Vice President; Mr. Jon Hooker, Board Member; Mrs. Katy Eastes, Director of Student Services; Sarah Gizzi, Assisted Business Manager

1 Welcome/Call to Order/Pledge

Mr. Dan Walker, Board President

Minutes:

Mr. Walker called the meeting to order and led the Pledge of Allegiance.

2 Accentuate the Positive

Mr. Dan Walker, Board President

2.1 National Merit Semifinalist

Mr. James Voelz, New Palestine High School Principal

The Board will recognize New Palestine High School student Alyssa Kauchak as a National Merit Scholarship Semifinalist.

Minutes:

The Board recognized NPHS student Alyssa Kauchak as a National Merit Scholarship Semifinalist.

Attachments:

[ATP_Merit_Kauchak.pdf](#)

3 Approval of Agenda

Mr. Dan Walker, Board President

Board approval is requested at this time.

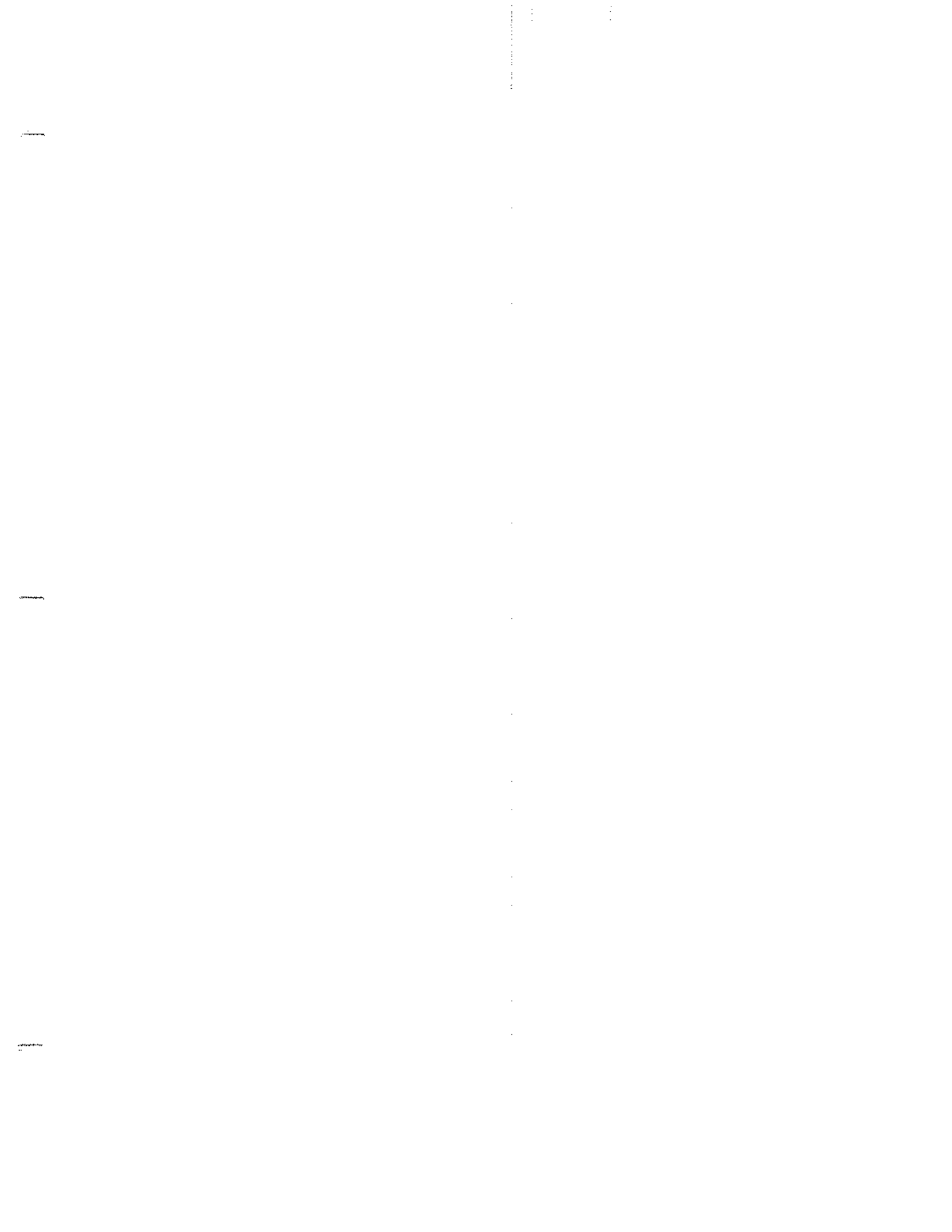
Minutes:

Mr. Walker asked for a motion to approve the December 12, 2022 agenda. Mr. McKinney moved to approve the agenda as presented. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Dr. Matt Ackerman



4 Citizens Comments on Agenda Items

Mr. Dan Walker, Board President

Persons wishing to address the Board on an agenda item shall register by completing the Comments on Agenda Items Form and submitting the form to the Secretary of the Board prior to the start of the meeting. The registration form will include the name of the person(s) providing comment, the organization represented (if any), and identify the agenda item to be addressed. The agenda will be posted at the administration office and at each of the school buildings at least five (5) days (including Saturday and Sunday) prior to the meeting (i.e. by Wednesday before a Monday meeting). Copies of the agenda will also be available at the scheduled Board meeting. Comments on agenda items will be heard at the start of the board meeting.

Minutes:

No Citizens Comments on Agenda Items

5 Unfinished Business

Mr. Dan Walker, Board President

5.1 Second Reading of Policies

Mrs. Laura Haeberle, Board Vice President

- a. D125 Evaluation of the Superintendent- Approval of D125 will approve the deletion of Neola policies: 1240
- b. D150 Board-Superintendent Relationship- Approval of D150 will approve the deletion of Neola policies: 1210
- c. D175 Board-Staff Communications- Approval of D175 will approve the deletion of Neola policies: 3112 and 4112
- d. E225 College and University Programs- Approval of E225 will approve the deletion of Neola policies: 2271
- e. F100 Internal Controls and Reporting Losses, Shortages, Variances or Thefts- Approval of F100 will approve the deletion of Neola policies: 6111, 6470, 6510, 6610, and 6621
- f. F125 Purchasing Procedures and Capital Assets- Approval of F125 will approve the deletion of Neola policies: 6320
- g. F150 Use of Credit Cards- Approval of F150 will approve the deletion of Neola policies: 6423
- h. F175 Collection and Forgiveness of Debt (Bad Debt)- Approval of F175 will approve the deletion of Neola policies: 6145 and 6151
- i. F200 Investment Income- Approval of F200 will approve the deletion of Neola policies: 6144
- j. F225 Crowdfunding- Approval of F225 will approve the deletion of Neola policies: 6605
- k. F250 Travel Expenses- Approval of F250 will approve the deletion of Neola policies: 6550
- l. G175 Chemical Management and Preparedness for Toxic Hazard- Approval of G175 will approve the deletion of Neola policies: 8431
- m. G200 Environmental Health and Safety Issues- Approval of G200 will approve the deletion of Neola policies: 8405
- n. G225 Vehicle Idling- Approval of G225 will approve the deletion of Neola policies: 8615

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the second reading of the attached policies. Mr. Hooker moved to approve the policies as presented. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mr. Brian McKinney

Attachments:

[D125 - EVALUATION OF THE SUPERINTENDENT.pdf](#)

[D150 - BOARD - SUPERINTENDENT RELATIONSHIP.pdf](#)

[D175 - BOARD-STAFF COMMUNICATIONS.pdf](#)

[E225 - COLLEGE AND UNIVERSITY PROGRAMS.pdf](#)

[F100 -](#)

[INTERNAL CONTROLS AND REPORTING LOSSES SHORTAGES VARIANCES OR THEFTS.pdf](#)

[F125 - PURCHASING PROCEDURES AND CAPITAL ASSETS.pdf](#)

[F150 - USE OF CREDIT CARDS.pdf](#)

[F175 - COLLECTION AND FORGIVENESS OF DEBT BAD DEBT .pdf](#)

[F200 - INVESTMENT INCOME.pdf](#)

[F225 - ONLINE FUNDRAISING CROWDFUNDING.pdf](#)

[F250 - TRAVEL EXPENSES.pdf](#)

[G175 - CHEMICAL MANAGEMENT AND PREPAREDNESS FOR TOXIC HAZARD.pdf](#)

[G200 - ENVIRONMENTAL HEALTH AND SAFETY ISSUES.pdf](#)

[G225 - Vehicle Idling.pdf](#)

6 Consideration of Routine Business

Mr. Dan Walker, Board President

6.1 Approval of Minutes

Mr. Dan Walker, Board President

a. Regular Board Meeting Minutes dated November 14, 2022.

Board approval is requested at this time.

Minutes:

Mr. Walker moved to approve the Regular Meeting Minutes dated November 14, 2022. Mrs. Haeberle seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mrs. Laura Haeberle

Attachments:

[Minutes dated Nov 14 2022.pdf](#)

6.2 Personnel Report

Mr. Dan Walker, Board President

a. Personnel Report dated through December 12, 2022.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the Personnel Report dated through December 12, 2022. Mrs. Haeberle moved to approve the Personnel Report as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mrs. Laura Haeberle

Seconded: Mr. Jon Hooker

Attachments:

[Personnel Report dated thru Dec 12 2022.pdf](#)
[Leave Report dated thru Dec 12 2022.pdf](#)

6.3 Claims and Finances

Mr. Dan Walker, Board President

- a. Payroll Claims dated through November 11, 2022.
- b. Payroll Claims dated through November 25, 2022.
- c. Claims dated through November 30, 2022.
- d. Claims dated through December 12, 2022.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve Claims and Finances. Dr. Ackerman moved to approve the Claims and Finances as presented. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mr. Brian McKinney

Attachments:

[Payroll Claims dated thru Nov 11 2022.pdf](#)
[Payroll Claims dated thru Nov 25 2022.pdf](#)
[Claims dated thru Nov 30 2022.pdf](#)
[Claims dated thru Dec 12 2022.pdf](#)

6.4 Donations

Mrs. Sarah Gizzi, Assistant Business Manager

- a. Jason Gruelich issued a check in the amount of \$500.00 for the NPJH Robotics Program.
- b. Integrity Machine Systems, Inc. issued a check in the amount of \$500.00 for the NPHS Robotic Program.
- c. Krystal Bush issued a check in the amount of \$11,500.00 for the Van Bush Memorial Athletic Scholarship Fund.
- d. Ninestar Community Trust Operation Round Up Program issued a check in the amount \$1,000.00 for the NPI Robotics Program.

- e. The NPHS Robotics Program received a donation of \$1,000.00 from Brandon and Jennifer Wilson.
- f. Fidelity Charitable has issued a check in the amount of \$1,500.00 to NPHS. The donation will go towards the NPHS Teacher Appreciation Fund.

Board approval is requested at this time.

Minutes:

Mr. Walker moved to approve Donations received. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Brian McKinney

6.5 NPHS Winter Guard Camp

Mr. James Voelz, New Palestine High School Principal and Mr. Jon Carney, NPHS Band Director

Mr. Voelz and Mr. Carney will request approval for the NPHS Winter Guard Camp(s). Students will stay overnight at the high school December 28, 2022 and April 7, 2023.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the NPHS Winter Guard Camp for December 28, 2022 and April 7, 2023. Mr. McKinney moved to approve both dates for the Winter Guard Camp. Mrs. Haeberle seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mrs. Laura Haeberle

Attachments:

[Winter Guard Camp Dec 28 2022.pdf](#)

[Winter Guard Camp Apr 7 2023.pdf](#)

7 New Business

Mr. Dan Walker, Board President

7.1 NPHS Curriculum Changes

Mr. Miles Hercamp, Director of Instructional Services and Mr. James Voelz, NPHS Principal

Mr. Hercamp and Mr. Voelz are seeking approval of the proposed curriculum changes for the high school.

- a. 1048 Themes in Literature: Women's Voices
- b. Advanced Chemistry-Dual Credit Chemistry
- c. Advanced Civil Construction, DOE Code:7118/Civil Construction Pathway(Heavy Highway)
- d. Advanced Civil Construction, DOE Code:7240/Civil Construction Pathway (Heavy Highway)
- e. Advanced Manufacturing Technology, DOE Code: 7103

- f. American Sign Language I
- g. AP Pre-Calculus
- h. Athletics Communications
- i. Child and Adolescent Development 7157
- j. Civil Construction Fundamentals, DOE Code: 7121
- k. Construction Trades;Framing & Finishing, DOE Code:7122/Construction;Carpentry Pathway
- l. Construction Trades, DOE Code: 7123/Construction; Carpentry Pathway
- m. Construction Trades Capstone, DOE Code: 7242/ Construction; Carpentry Pathway
- n. Dual Credit Biology
- o. Dual Credit Music Theory
- p. Early Childhood Education Curriculum 7158
- q. Engineering Design and Development, DOE Code: 5698
- r. Film Literature
- s. Principles of Early Childhood Education 7160
- t. Principles of Teaching 7161

Board approval is requested at this time.

Minutes:

Mr. Walker motioned to approve proposed NPHS curriculum changes. Mrs. Haeberle seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mrs. Laura Haeberle

Attachments:

- [1048 Themes in Literature Women s Voices.pdf](#)
- [Advanced Chemistry-Dual Credit Chemistry.pdf](#)
- [Advanced Civil Construction DOE Code 7118 Civil Construction Pathway Heavy Highway .pdf](#)
- [Advanced Civil Construction DOE Code 7240 Civil Construction Pathway Heavy Highway .pdf](#)
- [Advanced Manufacturing Technology DOE Code 7103.pdf](#)
- [American Sign Language.pdf](#)
- [AP Pre-Calculus.pdf](#)
- [Athletics Communications.pdf](#)
- [Child and Adolescent Development 7157.pdf](#)
- [Civil Construction Fundamentals DOE Code 7121.pdf](#)
- [Construction Trades Framing Finishing DOE Code 7122 Construction Carpentry Pathway.pdf](#)
- [Construction Trades Carpentry DOE Code 7123 Construction Carpentry Pathway.pdf](#)
- [Construction Trades Capstone DOE Code 7242 Construction Carpentry Pathway.pdf](#)
- [Dual Credit Biology.pdf](#)
- [Dual Credit Music Theory.pdf](#)
- [Early Childhood Education Curriculum 7158.pdf](#)
- [Engineering Design and Development DOE Code 5698.pdf](#)
- [Film Literature.pdf](#)
- [Principles of Early Childhood Education 7160.pdf](#)

7.2 Fund Transfer Resolution

Mr. Robert Yoder, Assistant Superintendent

A Transfer of Funds Resolution will be presented for Board consideration. The resolution ensures that all accounts have a positive end-of-year balance and allows funds to be transferred from the line items that were unspent to line items in which additional dollars are needed.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the Fund Transfer Resolution as presented by Mr. Yoder. Dr. Ackerman moved to approve the Funds Transfer Resolution. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mr. Jon Hooker

Attachments:

[Education Fund and Operations Fund Permission to Transfer Funds - Google Docs.pdf](#)

7.3 First Reading of Policies

Mrs. Laura Haeberle, Board Vice President

- a. F176 Unpaid Meals
- b. G250 Pest Control- Approval of G250 will approve the deletion of Neola policies: 8432
- c. G325 Free and Reduced-Price Meals- Approval of G325 will approve the deletion of Neola policies: 8531
- d. G350 Audio, Video, and Digital Recording of Meetings- Approval of G350 will approve the deletion of Neola policies: 2410
- e. G375 Use of School Facilities- Approval of G375 will approve the deletion of Neola policies: 7510
- f. G400 Title I Comparability Policy
- g. G425 Pledge of Allegiance and Moments of Silence- Approval of G425 will approve the deletion of Neola policies: 8800
- h. G450 Advertising, Commercial Activities, Sponsorship, and Naming Rights- Approval of G450 will approve the deletion of Neola policies: 9700.01
- i. G475 Prohibition of Unmanned Aircraft-Approval of G475 will approve the deletion of Neola policies: 7440.03
- j. G500 Intellectual Property and Ownership Revenue
- k. H125 District-Support Organizations- Approval of H125 will approve the deletion of Neola policies: 9211
- l. H150 Public Records- Approval of H150 will approve the deletion of Neola policies: 8310
- m. H175 Questioning of Students- Approval of H175 will approve the deletion of Neola policies: 5540

n. H225 Public Comments and Concerns- Approval of H225 will approve the deletion of Neola policies: 9130

First reading. No action is needed at this time.

Minutes:

Mr. Walker motioned to table the first reading of the listed policies. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Tabled

Motioned: Mr. Dan Walker

Seconded: Mr. Brian McKinney

8 Reports

Mr. Dan Walker, Board President

8.1 Summer Opportunities

Mr. Miles Hercamp, Director of Instructional Services and Mr. Brian Dinwiddie, Curriculum Coordinator

Minutes:

Mr. Hercamp and Mr. Dinwiddie presented available summer opportunities to the Board. No action required.

8.2 Hancock County Innovation and Education Center

Mr. Miles Hercamp, Director of Instructional Services

Minutes:

Mr. Hercamp presented an update on the Hancock county Innovation and Education Center to the Board. No action required.

9 Informal Comments

Mr. Dan Walker, Board President

The Board President may call for additional informal public comment at this time, if, in his/her judgement, time permits and more comment is warranted. The time limit for such comments will be set by the President, who may also permit the administration or Board to respond to these public comments at his/her discretion.

An informal comment form must be completed on the evening of the board meeting and submitted to the Secretary of the Board prior to the start of the meeting.

Minutes:

a. Beth Edwards, 4264 S. 650 W., New Palestine, IN, 46163. Topic of Concern, Transportation Department and Lorrie Hamilton.

b. Tim Hoffman, 3502 E. 10th St., Indianapolis, IN, 46201. Topic of Concern, Update of Lorrie Hamilton's harassment issue.

c. Cindy Story, 7403 W. White Oak, New Palestine, IN, 46163. Topic of Concern, Update on Lorrie Hamilton's harassment issue.

d. Lawrence Brackin, 4060 S. 650 W., New Palestine, IN, 46163. Topic of Concern, Lorrie Hamilton.

No action required.

10 Board Member Comments

Mr. Dan Walker, Board President

Minutes:

Dr. Ackerman had the privilege of sitting in on recent Senior Exit Interviews and was impressed by how articulate the students were discussing their jobs and extracurricular activities. Dr. Ackerman is pleased by the product coming out of the high school and excited for our students' bright futures. Mrs. Haeberle congratulated Dr. Lantrip for her recent award from The Indiana University School of Administrators. Dr. Lantrip received the Outstanding Leadership and Contribution to Education Award. Mr. Hooker also was able to attend Senior Exit Interviews for the first time and enjoyed seeing the interaction between the students and their teachers. Mr. Hooker was excited to see our students are going places and have a plan.

11 Adjournment

Mr. Dan Walker, Board President

Board approval is requested at this time.

Minutes:

Mr. Walker motioned to adjourn the meeting. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Brian McKinney

