

**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
OFFICIAL MINUTES OF THE JANUARY 9, 2023
ANNUAL ORGANIZATIONAL SCHOOL BOARD MEETING**

The Annual Organizational Meeting of the Independent School District 272, Eden Prairie Schools, was held on January 9, 2023, in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. Convene - 6:01 PM – Call to Order

School Board Roll Call:

Present: Steve Bartz, Aaron Casper, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs
Debjyoti "DD" Dwivedy, remote from Fort Bragg Hampton Inn, 1700 Skibo Road,
Fayetteville, North Carolina 28303, USA

Present: Superintendent Josh Swanson

2. Pledge of Allegiance

3. Oath of Office

4. Agenda Review and Approval – Motion by S. Bartz, **Seconded** by K. Ross to approve agenda for the Monday, January 9, 2023, Organizational Meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed 7-0; Yes: AC,KR,DD,SB,DS,AL,CS; No: 0

5. Announcement – Reading of Superintendent Annual Review Statement

6. Election of Officers – Ballot Nomination

A. Election of School Board **Chair** – Treasurer S. Bartz asked for nominations for School Board Chair:

1) Aaron Casper – Nominated by K. Ross, Seconded by S. Bartz;

a. By vote of 7-0, Aaron Casper was elected to **Chair** for the School Board of Independent School District #272, Eden Prairie Schools for the calendar year of 2023 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0).

B. Election of School Board **Vice Chair**

1) Steve Bartz – Nominated by A. Casper, Seconded by D. Dwivedy;

a. By vote of 7-0, Steve Bartz was elected to **Vice Chair** for the School Board of Independent School District #272, Eden Prairie Schools for the calendar year of 2023 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0).

C. Election of School Board **Clerk**

1) Kim Ross – Self Nominated, Seconded by C. Strehl

2) Abby Libsack – Nominated by D. Dwivedy, Seconded by C. Strehl

a. By vote of 4-3, Abby Libsack was elected to **Clerk** for the School Board of Independent School District #272, Eden Prairie Schools for the calendar year of 2023.

Board Members	Casting Vote For:
A.Casper	K. Ross
K.Ross	K. Ross
D.Dwivedy	A. Libsack
S. Bartz	A. Libsack
D.Stubbs	A. Libsack
A.Libsack	A. Libsack
C.Strehl	K. Ross

D. Election of School Board **Treasurer**

1) Charles "CJ" Strehl – Nominated by D. Dwivedy, Seconded by A. Casper

a. By vote of 7-0, Charles "CJ" Strehl was elected to **Treasurer** for the School Board of Independent School District #272, Eden Prairie Schools for the calendar year of 2023 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0).

7. Required Board Action - Annual Organizational Meeting

A. Approval of School Board Compensation – **Motion** by A. Casper, **Seconded** by D. Stubbs to approve no changes in the board annual compensation for the School Board Members of Independent School District #272 for the calendar year of 2023 – Passed 7-0; Yes: AC,KR,DD,SB,DS,AL,CS; No: 0

1. \$6,600.00 (\$550.00/month) for School Board Chair (no change)
2. \$5,700.00 (\$475.00/month) for School Board Vice Chair (no change)
3. \$4,800.00 (\$400.00/month) for School Board Members (no change)

B. Approval of School Board Meeting Calendar

1) School Board Meeting dates from January 2023 through June 2023

Motion by A. Casper, **Seconded** by S. Bartz to approve as presented – Passed 7-0 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0)

2) School Board Meeting dates after July 1, 2023 to be determined at a future meeting

Motion by A. Casper, **Seconded** by S. Bartz to determine School Board Meeting dates at a future meeting – Passed 7-0 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0)

C. *Resolution* for Combined Polling Places for the General Elections for 2023 (*Roll Call*)

Motion by A. Libsack, **Seconded** by D. Dwivedy that the Eden Prairie School Board of Independent School District No. 272 approves and adopts the RESOLUTION DESIGNATING COMBINED POLLING PLACES FOR THE 2023 SCHOOL DISTRICT ELECTION(S) as presented – Passed 7-0 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0)

D. *Resolution* for Combined Polling Places for the General Elections for 2024 (*Roll Call*)

Motion by A. Libsack, **Seconded** by D. Dwivedy that the Eden Prairie School Board of Independent School District No. 272 approves and adopts the RESOLUTION DESIGNATING COMBINED POLLING PLACES FOR THE 2024 SCHOOL DISTRICT ELECTION(S) as presented – Passed 7-0 (Yes: AC,KR,DD,SB,DS,AL,CS; No)

E. Appointment of Intermediate District 287 Representative

Motion by D. Dwivedy, **Seconded** by A. Casper to appoint *Director Kim Ross* as the Eden Prairie School Board Representative at Intermediate District 287 – Passed 7-0 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0)

8. Superintendent Consent Agenda – Motion by K. Ross, **Seconded** by A. Casper to approve the Consent Agenda as presented – Passed 7-0 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0)

A. Annual District Organizational Items:

1. Designate District Newspaper

Designate the Eden Prairie Sun-Sailor, Eden Prairie, MN, as the official newspaper for calendar year January 1, 2023, through December 31, 2023.

2. Designate District Depository/Financial Institutions

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2023, through December 31, 2023.

3. Appointment of Money Wire Transfers

The Executive Director of Business Services or his/her designee is given the authority to invest surplus funds without prior approval of the School Board within the limitations set by law and district policy and to complete required wire transfers with notification to the School Board by the next meeting or as needed.

4. Authorization for Early Claims Payments

The Superintendent or designee is authorized to pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, but that such claims shall be reported to the School Board from January 1, 2023, through December 31, 2023.

5. Designate District Legal Counsel

The School Board authorizes the Superintendent or designee to contact local attorneys or any other attorney licensed in Minnesota, as may from time to time be deemed appropriate, for District legal services on an “as needed” basis during calendar year 2023.

6. Appointment of School District Responsible Authority
Pursuant to the provisions of MN Statutes, Section 13.02, Subdivision 16, as amended, the Superintendent is hereby appointed Responsible Authority for Independent School District 272 for the calendar year January 1, 2023, through December 31, 2023.
 7. Appointment of Deputy Clerk and Deputy Treasurer
Appoint the Executive Director of Business Services as Deputy Clerk and Deputy Treasurer of the School Board for Independent School District 272 for the calendar year January 1, 2023, through December 31, 2023.
 8. Machine-Signed Signature Authorization
Authorize the use of the facsimile demand deposit signature plate using the names of Aaron Casper, **Chair**, Abby Libsack, **Clerk**, and Charles "CJ" Strehl, **Treasurer**, for the calendar year January 1, 2023, through December 31, 2023.
 9. Authorization to Sign Contracts
Authorize the Superintendent or Executive Director of Business Services to execute contracts and purchase orders for goods and services contained within the Board approved budget for Independent School District 272 for the calendar year January 1, 2023, through December 31, 2023.
 10. Approval of Local Education Agency (LEA) Representative
Approve the Superintendent or Designee as the Local Education Agency (LEA) Representative for the calendar year January 1, 2023, through December 31, 2023.
 11. Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)
The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Superintendent Joshua Swanson to act as the Identified Official with Authority (IoWA) for Independent School District 0272-01 for the calendar year January 1, 2023, through December 31, 2023.
9. **Adjournment – Motion** by S. Bartz, **Seconded** by K. Ross to adjourn the 2023 Annual Organizational Meeting at 6:32 PM – Passed 7-0 (Yes: AC,KR,DD,SB,DS,AL,CS; No: 0)



Abby Libsack – Board Clerk