

P-TECH 9-14 MODEL INTERLOCAL AGREEMENT

DALLAS COLLEGE, GARLAND INDEPENDENT SCHOOL DISTRICT AND GARLAND POLICE DEPARTMENT

This tri-party interlocal agreement, (“ILA”) is entered into by and among Garland Police Department, a corporation incorporated under the laws of the State of Texas with its principal place of business in 1891 Forest Lane, Garland, TX 75042; the Garland Independent School District (“Garland ISD”), a Texas political subdivision of secondary education; and the Dallas College (“Dallas College or College”), a Texas political subdivision of higher education (collectively, the “Parties”), and sets forth the roles of the various parties in regard to the implementation of the Pathways to Technology Early College High School (“P-TECH”) model at Lakeview Centennial High School (the “Program”)

This ILA supersedes any and all previous documents, agreements or ILAs defining the role or scope of involvement Garland Police Department has in support of this program.

OVERALL SCHOOL MODEL

The Parties agree to collaborate in developing, supporting, and operating Lakeview Centennial Pathways to Technology Early College High School (“School”). The School’s mission is to provide all students with an education that begins in grade 9, continues through high school completion with a high school diploma, and culminates in attainment of an associate degree in Criminal Justice and Business Administration, thus preparing students to succeed in college and/or a career. The program also includes actual work experiences designed to prepare students for positions in the Criminal Justice field.

The School is open to Students of all backgrounds and abilities, including at-risk students, students who are highly motivated and capable but may need additional assistance to realize their potential, students for whom a smooth transition into postsecondary education is now problematic, students whose family obligations keep them at home, students for whom the cost of college is prohibitive, and students whose enrollment is not based on merit, discipline, attendance, or teacher recommendation, English language learners, and students with disabilities. The primary point of entry is the ninth grade. The School will admit approximately 100-125 students in its initial 9th grade class, and will grow by approximately 100-125 students each year, until the school reaches full capacity of 400-500 students in School Year 2023-2024.

The School’s curriculum and support program is designed to support a wide range of students in earning a high school diploma, an associate degree, and the work experience needed to be a highly qualified candidate for career-track employment in the Criminal Justice field. All college courses offered to students while enrolled in the School will be free of charge to students and their families. All College fees for courses offered to students under this ILA will be defrayed by Dallas College scholarships for students and their families.

The Parties will work together to develop, evaluate and revise the School’s Scope & Sequence plan, which will identify specific high school and college courses and work experiences that

students will participate in each year as part of their regular school program. The Scope & Sequence plan will serve as a blueprint for curriculum development and programming for students and staff.

ROLES AND RESPONSIBILITIES

A. Garland Police Department Responsibilities

1. Garland Police Department will be committed to the full implementation of the Overall School Model as outlined.
2. Garland Police Department Student Resource Officers ()will provide mentoring to participating students through the SRO program. The number of students mentored, and the mentors will be decided collaboratively between Garland Police Department and the other partners as the program progresses. Prior to performing services under this ILA, all mentors must clear the required criminal background check.
3. Garland Police Department in partnership with Garland ISD will continue to identify and communicate to GISD, key skills students will need to succeed in agency positions.
4. Garland Police Department will manage e School’s will be reasonably available to support the relationship under this ILA with the School. The SRO will, among other duties, coordinate site visits to Garland Police Department’s facilities, recruit and match available mentors to students, and support teachers and faculty in developing appropriate curricula. Garland Police Department will also provide other appropriate staff (e.g., School Resource Officer’s) to participate in the Local Partnership Committee. Under this ILA, the Local Partnership Committee is comprised of representatives from Lakeview Centennial High School, Dallas College, Garland ISD and Garland Police Department as reasonably determined by the parties.
5. Garland Police Department will help define and provide opportunities for appropriate workplace experiences (e.g., design projects, visits, and speakers) to prepare students for the world of work based on the curriculum Scope & Sequence plan. Garland Police Department will assist the School’s staff in identifying additional organizations in the Criminal Justice field to ensure that each student has the opportunity to participate in possible internships during the course of the program.
6. Garland Police Department will work with the School’s staff and the other Parties to this ILA to assist the School to develop a coherent Scope & Sequence plan of courses and workplace experiences that enables students to successfully meet the goals outlined in the program model. Garland Police Department will help identify high-quality occupation-related projects and curriculum that may be incorporated into the academic program.
7. Garland Police Department will allow Dallas College/Eastfield College, Garland ISD, and the School’s staff and students appropriate but limited access to Garland Police Department

facilities to support program activities, including, but not limited to, facility tours, short job shadowing sessions, mentoring, and other “real life” work experiences for students.

B. Dallas College/Eastfield College Responsibilities:

1. Dallas College/Eastfield College will be committed to the full implementation of the Overall School Model as outlined herein.
2. Dallas College/Eastfield College will allow the School’s staff and students access to Dallas College/Eastfield College facilities relevant to the academic success of the students.
3. Dallas College/Eastfield College will work with the School’s staff and the other Parties to develop a coherent Scope & Sequence plan of courses and workplace experiences that enables students to successfully meet the goals outlined in the program model. Dallas College/Eastfield College will:
 - a. Identify specific courses needed to earn an associate degree, including opportunities for credit-bearing courses no later than 10th grade;
 - b. Ensure that those courses are available at a time and place that is accessible to students in the School; and
 - c. Work with the School to determine which courses will be taught by:
 - (1). Dallas College/Eastfield College faculty;
 - (2). High school teachers with adjunct status; and
 - (3). A combination of the two.
4. Dallas College/Eastfield College faculty will collaborate with the School’s teachers to ensure alignment and appropriate supports between high school and college-level courses. Dallas College/Eastfield College faculty will work with Garland Police Department to ensure that coursework is aligned to technical skills and competencies consistent with the appropriate internships.
5. Dallas College/Eastfield College will be responsible for ensuring college credit-bearing courses meet the rigor and standards of the Dallas College/Eastfield College. As such, college courses offered to students at the School will be governed by the following:
 - a. All courses offered for college credit must be regular Dallas College/Eastfield College courses, developed and approved by Dallas College/Eastfield College faculty, approved through Dallas College/Eastfield College governance, and listed in the Dallas College/Eastfield College course catalogue. The course syllabus determines course content, required textbooks, assessments, and policies on attendance and grading.
 - b. All instructors of college-level courses must meet Dallas College/Eastfield College’s academic requirements and are subject to the approval of the relevant Dallas College/Eastfield College department chairperson in consultation with the

School's principal, PTECH Principal or College and Career Magnet Advisor. In some instances, high school teachers (who are Garland ISD/Lakeview Centennial High School employees) may meet the requirements for college-level instruction. All high school teacher instructors shall possess and maintain the following: appropriate education; knowledge; professional experience; and; valid and current certifications where necessary to teach college-level courses under this ILA. If Garland ISD/Lakeview Centennial High School employees teach college-level courses as part of their regular teaching load, they are not eligible for additional compensation from any party.

6. Dallas College/Eastfield College will work with the School to collect data on college course-taking and experiences. Dallas College/Eastfield College course registration must be entered into all appropriate college systems using appropriate program codes.
7. Dallas College/Eastfield College will provide dedicated staff to work on the initiative, including a Dallas College/Eastfield College liaison who has the authority to coordinate with the School.
8. Dallas College/Eastfield College will coordinate with the Steering Committee to assure that the relevant degree is funded by Dallas College scholarships for Students and their families, developing a financial plan to cover the cost of instruction.
9. As outlined in the agreement the Industry Partner will collaborate with the School and Dallas College/Eastfield College in the following ways to address:
 - a. Parties will work together to develop a Scope & Sequence plan that will serve as a blueprint for curriculum development and programming for students and staff.
 - b. Establish and maintain a partnership agreement which will provide 100% of participating students access to appropriate work-based training and education at every grade level.
 - c. The industry or business partner will give to a student who receives work-based training or education from the partner under the P-TECH program first priority in interviewing for any jobs for which the student is qualified.

C. Garland ISD/Lakeview Centennial High School Responsibilities:

1. Garland ISD/Lakeview Centennial High School will be committed to the full implementation of the Overall School Model as outlined within this ILA.
2. Garland ISD/Lakeview Centennial High School will work with the School's staff and the other Parties to develop a seamless and coherent Scope & Sequence plan of courses and workplace experiences that enables students to successfully meet the goals outlined in the program model. Garland ISD/Lakeview Centennial High School will work to develop a rigorous and engaging curriculum that prepares students for college-level course work and workplace experiences.

3. Garland ISD/Lakeview Centennial High School will establish a college-like culture for all students at the School, which requires engaging students in college coursework, tutoring and advising, and instruction on key “college knowledge” academic and personal behaviors such as:
 - time management;
 - collaboration;
 - problem-solving;
 - leadership;
 - study skills;
 - communication; and
 - tenacity.
4. Garland ISD/Lakeview Centennial High School will help define appropriate workplace experiences (e.g., design projects, job shadowing, internships, and clinical practice) that will support students gaining key skills needed in the Criminal Justice field.
5. Garland ISD will provide a facility to house the School at Lakeview Centennial High School, located at 3505 Hayman Drive, Garland, TX 75043. The facility will have sufficient space to support the activities and number of students described in the Overall School Model.
6. Garland ISD/Lakeview Centennial High School will allow Dallas College/Eastfield College and Garland Police Department faculty and staff appropriate access to the School to support program activities. This access will also be available to other appropriate industry leaders and members of leading nonprofit organizations.
7. Garland ISD/Lakeview Centennial High School will ensure that students of all backgrounds and abilities are provided an equal opportunity to attend the School. Garland ISD/Lakeview Centennial High School will ensure that prior academic performance shall not serve to disqualify students during the P-TECH admissions process.
8. Garland ISD will provide regular operating funds to the School in the same manner consistent with other Garland ISD schools. Garland ISD will identify additional funding streams that may be available to the School, including but not limited to federal Perkins program funding.
9. Garland ISD will support the School’s principal in identifying qualified staff to teach in the School.
10. Garland ISD will provide appropriate and relevant ongoing professional development for the School’s principal and staff. Garland ISD/Lakeview Centennial High School will share best practices from other public schools that effectively serve a wide range of high school students in achieving college and career readiness.

11. Garland ISD will provide the criminal background checks for all mentors under this ILA.

CONFIDENTIALITY

OF

INFORMATION

A. **STUDENT CONFIDENTIALITY.** Dallas College acknowledges that the Garland ISD has a legal obligation to maintain the confidentiality and privacy of student records in accordance with applicable law and regulations, specifically the Family Educational Rights and Privacy Act (“FERPA”). Dallas College is receiving student information in compliance with the requirements and exceptions outlined in FERPA. Dallas College acknowledges that each must comply with said law and regulations and safeguard student information. Dallas College may not re-disclose the information to a third party without prior written consent from the parent or eligible student. Dallas College must destroy any student information received from the Garland ISD when no longer needed for the purposes listed in this ILA.

1. Dallas College will be provided information as outlined in the data sharing agreement approved by Garland ISD and Dallas College on July 11, 2016.
2. When Garland ISD provides Dallas College such student information, Garland ISD shall include the following statement all on the cover page:

“This document contains personal information from a student’s education records. It is protected by the Family Educational Rights and Privacy Act (20 U.S.C. section 1232g) and may not be re-released without prior written consent of the parent or eligible student.”

Dallas College and Garland ISD intend to designate Garland Police Department as a “school official” with “legitimate educational interests” in academic and other data pertaining to Dallas College and Garland ISD students enrolled in the Program under this ILA. As a “School official” with “legitimate educational interests,” as those terms have been interpreted by the U.S. Department of Education under the Family Educational Rights and Privacy Act, and its implementing regulations, Garland Police Department acknowledges that it must comply with FERPA and agrees to abide by the limitations and requirements imposed by 34 C.F.R. § 99 (a) on school officials. Garland Police Department shall regard all student information it receives as confidential and shall not disclose such student information to any third party, except as permitted or required by this ILA, required by law, or as otherwise authorized by Dallas College and Garland ISD, as appropriate, in writing. Garland ISD or School will provide Garland Police Department with student names and pathway of study.

B. **Texas Public Information Act (“TPIA”).** Garland Police Department and Dallas College acknowledge that the Garland ISD is subject to the TPIA. As such, upon receipt of a request under the TPIA, Garland ISD is required to comply with the requirements of the TPIA. For purposes of the TPIA, “public information” is defined as information that is written, produced, collected, assembled, or maintained under a law or ordinance or in connection with the transaction of official business:

1. by Garland ISD; or

2. for Garland ISD and Garland ISD
 - a. owns the information; or
 - b. has a right of access to the information; or
 - c. spends or contributes public money for the purpose of writing, producing, collecting, assembling, or maintaining the information; or
3. by an individual officer or employee of Garland ISD in the officer's or employee's official capacity and the information pertains to official business of the Garland ISD.

Garland Police Department and Dallas College are expected to fully cooperate with the Garland ISD in responding to public information requests. This includes, but is not limited to, providing the Garland ISD with requested documentation. In the event that the request involves documentation that Garland Police Department and Dallas College have clearly marked as confidential and/or proprietary, Garland ISD will provide Garland Police Department and Dallas College with the required notices under the TPIA. Garland Police Department and Dallas College acknowledge that it has the responsibility to brief the Attorney General's Office on why the documents identified as confidential and/or proprietary fall within an exception to public disclosure.

TERM & TERMINATION

A. Term:

This ILA shall begin when it is fully executed and shall continue for one (1) year. Thereafter, this ILA may be renewed for up to two (2) one-year terms, provided that:

1. Not less than thirty-(30) days prior to the expiration of the initial term or any renewal term, the parties shall have agreed in writing to renew this ILA;
2. Dallas College and Garland Police Department are not in default of this ILA; and
3. This ILA has not been terminated.

B. Termination:

This ILA may be terminated immediately at any time for any reason by any of the signing Parties with written notice to the other signatory Parties. If this ILA is terminated during an academic term, Students enrolled in classes under this ILA will be allowed to finish their internship.

GOVERNING LAW AND VENUE

This ILA is made in Texas and shall be governed by and construed in accordance with the laws of the State of Texas without reference to choice of law principles. In the rare event that any legal action should arise out of or relating to this ILA or the relationship it creates, the Parties agree that such action shall be heard exclusively in Dallas County, Texas.

MODIFICATION

Any modification or amendment of this ILA must be in writing, approved and signed by all Parties.

MISCELLANEOUS PROVISIONS

- A. Parties to this ILA warrant that their obligations shall be performed with due diligence in a safe and professional manner and in compliance with any and all applicable statutes, rules and regulations. To the extent required by law, all work shall be performed by individuals duly licensed and authorized by law to perform said work.
- B. In the performance of their obligations under this ILA, Parties to this ILA shall act fairly and in good faith. Where notice, approval, or similar action by either party hereto is permitted or required by any provision of this ILA, such action shall be in writing and shall not be unreasonably delayed or withheld.
- C. The term “Partner” as used herein shall be construed as figurative only and shall not imply or in any way suggest the existence or formation in this ILA of a Partnership venture or relationship between the Parties that imposes on them the legal duties or obligations of Partners.
- D. By entering into this ILA, the Parties do not create any obligations, express or implied, other than those set forth herein, and this ILA shall not create any rights in any persons or entities who are not parties to this ILA.

Parties to this ILA shall not discriminate on the basis of race, color, religion, gender, national origin, age, disability, sexual orientation, gender identity, gender expression, or any other basis prohibited by law.

SIGNATORY CLAUSE

The individuals executing this ILA on behalf of Garland Independent School District, Garland Police Department and Dallas College acknowledge that they are duly authorized to execute this ILA. All Parties hereby acknowledge that they have read, understood and shall comply with the terms and conditions of this ILA. This ILA shall not become effective until executed by each party. Therefore, the Parties to this ILA shall begin their respective duties only after the last party has signed and dated this ILA.



District Name:	Garland ISD
Campus Name:	Lakeview Centennial High School
Campus CDC Number:	057909005

2023 - 2024 P-TECH Designation Application Assurances

The P-TECH Designation application must be reviewed and submitted with a signed assurance document by officials from:

- the school district
- an institution of higher education (IHE)
- a business/industry partner


The signatures must be from individuals who are authorized by their local boards to bind the applicant organizations in a legally binding contractual agreement.

By signing the designation application assurance, the district, IHE partner, and business/industry partner assures that they will:

- Meet all the required designed elements as outlined in the P-TECH Blueprint
- Work with the TEA assigned technical assistance provider during the school year to develop a plan to meet the outcomes-based measures

Application review prior to signing is strongly encouraged.

Enter the requested contact information below for the following officials.

Authorized School District or Charter Official		
Title (Dr., Mrs., Ms., Mr.)	Typed First Name	Typed Last Name
Dr.	Ricardo	Lopez
Typed Job Title	Phone	Email
Superintendent	972-487-3022	rlopez23@garlandisd.net
District Name	Garland ISD	
P-TECH Campus Name	Lakeview Centennial High School	
P-TECH CDC Number	057909005	
Authorized School District or Charter Official Signature		
 Ricardo Lopez (Nov 4, 2022 10:55 CDT)		



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Application review prior to signing is strongly encouraged.

Enter the requested contact information below for the following officials.

Authorized Institution of Higher Education (IHE) Official		
Title (Dr., Mrs., Ms., Mr.)	Typed First Name	Typed Last Name
Dr.	Shawnda	Floyd
Typed Job Title	Phone	Email
Provost	214-378-1607	shawndafloyd@DallasCollege.edu
IHE Name	Dallas College	
P-TECH Campus Name	Lakeview Centennial High School	
P-TECH CDC Number	057909005	
Authorized Institution of Higher Education Official Signature		
 <small>Shawnda Floyd (Oct 13, 2022 12:07 CDT)</small>		Oct 13, 2022



District Name:	<input type="text"/>
Campus Name:	<input type="text"/>
Campus CDC Number:	<input type="text"/>

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Application review prior to signing is strongly encouraged.

Enter the requested contact information below for the following officials.

Authorized Business/Industry Partner Official		
<i>Title (Dr., Mrs., Ms., Mr.)</i>	<i>Typed First Name</i>	<i>Typed Last Name</i>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<i>Typed Job Title</i>	<i>Phone</i>	<i>Email</i>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<i>Business/Industry Partner Name</i>	<input type="text"/>	
<i>P-TECH Campus Name</i>	<input type="text"/>	
<i>P-TECH CDC Number</i>	<input type="text"/>	
<i>Authorized Business/Industry Partner Official Signature</i>		
<input type="text"/>		