

CPCS ALLIANCE BOARD Minutes

February 7, 2022

Zoom: Meeting ID: 936 9347 5184

Passcode: 324309

In Attendance (in person!- mostly): Merrie Beth, Kevin, Roberta, Emily, Melissa (virtual), Rebecca, Ange, Karen, Sandy, Katie Dean (virtual), Carrie (virtual)

Minutes by: Kevin

Basics:

1. We need a secretary - any thoughts?

Agenda:

1. Building Report (via Ange)
 - a. Health department inspection - no hot water in cafe bathroom, apparently it never had hot water. Jan 28 an on-demand water heater was installed.
 - b. There is an issues with the compression on the HVAC unit on second floor near K bathrooms - ~20,000. Will need approval on that eventually.
 - c. Some Fire alarm / sprinkler system updates need done - working on quotes
 - d. Small fix in a boys bathroom for a leaking valve.
 - e. HEPA filters vs. windows discussion is ongoing (July 1 but with a likely rollover if needed).
2. Director Report - job descriptions and budget update
 - a. Working with Jacob on leadership models. Looking to adopt a more shared-leadership plan with education and charter directors on the same level of the organization
 - b. 2 academic deans will be reclassified to 12 month positions. Those need to be pushed to SMCPS for approval. First we will review as a board.
 - c. If the budget holds and the organizational model works out we are looking to advertise for charter director position in April - to hire when the budget is more finalized.
 - d. Q (Melissa) can there be a probationary period for 6-12 months? Follows SCCPS Guidelines for that. Board will be represented on the interview / search committee. General Board approval will not be required.
 - e. Comments on Position descriptions requested to be sent to Ange by Feb 18.
 - f. Budget: Reviewed Budget after a reduction due to a \$3M difference in what was expected and what was received from state funds. It seems that covid-era free and reduced numbers were used - but they are a severe underestimate as everyone is free and reduced and therefore folks aren't filling out the paperwork.

- g. Discussion of hiring process and the need to fill empty positions in to next year. Still going to be a bit of a struggle given the teacher shortage, but there is optimism.
- 3. Implementation Plan - report out from Goal Leads - if you are a goal lead please come prepared to report out as seen below; if you are a committee lead be sure your goal lead has an update from you on the below!
 - a. MB: Think about who you might want to be a board member. Community rep, Parent rep, 'regular' board members. Goal 1 is on a roll.
 - b. Good reports across the board. We should plan on having an attempt at a timeline for the March department meeting.
- 4. Board recruitment video plan
 - a. Not discussed
- 5. *if we have time - Calendar - can we proactively help those affected by the increased 1/2 days?
 - a. Calendar was very well received.
 - b. Still issues of public perception on accessibility for our community

Action items:

1. Any comments on position descriptions sent to Ange by Feb 18.
2. Family contact information sheet to be shared amongst the community

Future meetings:

March 8
Apr 19
May 10
Jun 14