

Chesapeake Charter School Alliance Board
April 13, 2021 Meeting Minutes

Board Attendees: Richard Carey, Angela Funya, Sandy Imbriale, Adam Malisch, Merrie Beth Nauman, Shannon Norris, Colby Nelson, Rebecca Waters, Karen Antonacio, Roberta Sola, Kevin Emerson, Carrie Campbell, Pam McLeod, Christina Allee

Board Members Absent: Mike Kantor

Committee Attendees: N/A

Community Attendees: N/A

Convened with quorum present via Zoom at 5:35 PM

AGENDA ITEMS:	Action:
<ul style="list-style-type: none"> • Public Comment: Closed Zoom Meeting during 13th Virtual Board Meeting due to COVID 	N/A
<ul style="list-style-type: none"> • <u>Educational Director’s Report</u> <ul style="list-style-type: none"> - 92% of students are now attending some in-person school during the week, with 8% remaining all virtual. - Admin and staff are working on three tiers of support for summer assistance depending on grade level. - For students that may wish to remain virtual next year, admin and staff are working on support plans, which may rely on SMCPS. - Admin continues to work with staff to determine students that are highest priority for additional time in-person. • <u>Board Development</u> <ul style="list-style-type: none"> - Board member Emerson introduced a draft diversity statement for the CCSA and CPCS. The Educational Director summarized the existing relevant language in the current school improvement plan, and the efforts by admin and staff to work towards equity within all levels of the school. CPCS has a diversity liaison and both admin and the board would like to continue developing an intentional strategy to ensure equity, diversity, and inclusion at CPCS are addressed within the student body, within staff/admin, and within the board. Any diversity plan needs to recognize existing obstacles such as a lack of diverse applicants for open staff/admin positions and differing views on focusing on equity versus equality. • <u>Updates</u> <ul style="list-style-type: none"> - Work towards the long-term strategic plan is continuing with the consultant conducting focus groups with parents last week and staff and students this week. - Board member Sola led the board through the mechanics of the next phase of risk management which consists of evaluating the likelihood and consequence of each risk. After each risk has a 	Discussion

<p>calculated score reflecting likelihood and consequence, they can be ranked and mitigation plans can be developed to lower risks as much as possible.</p> <ul style="list-style-type: none"> - It's time to begin considering replacements for exiting board members and officers. Board member Kantor has drafted an email to be distributed to the school community and beyond requesting interested persons to apply. Board members Nelson and Allee volunteered to serve on the nominating committee with Kantor and Chair Nauman. Current highest priorities are finding a community representative, and determining the next Secretary. - The board would like to officially recognize the tremendous efforts and ultimate success of the administration, teachers, and additional support staff in leading the school through such a difficult period. The board discussed resources available, who to collaborate with, and timing, considering teacher appreciation week is coming up in May. <ul style="list-style-type: none"> • <u>Property Manager's Report</u> <ul style="list-style-type: none"> - Renovations are proceeding as planned with a central dehumidifying system recently installed and HVAC and fire alarm systems in progress. 	
MOTIONS:	None
VOTES:	None
<p>ACTION ITEMS:</p> <ol style="list-style-type: none"> 1. Board member Kantor will lead the nominating committee through board nominations and elections; Board chair Nauman will work with the board on executive committee nominations and elections 2. Board member Sola will follow up on phase two of the Risk Assessment process 3. Board members should collaborate on edits to the drafted diversity statement and consider whether forming a committee makes sense 4. Board members should determine what form of recognition the Board can provide to staff and admin for successfully concluding such a tumultuous year 5. Update progress towards action items in committee goals document (ongoing) 	
<p>ADDENDUM VOTE: Email vote of March Board Meeting minutes to enable community to have access to minutes due to closed session.</p>	<p style="text-align: right;">VOTE: 6-0 approve</p>

Adjourned at 6:57 PM

Next Meeting Date: 5/11/21