

**CPCS ALLIANCE BOARD AGENDA**

**October 12, 2021 5:30pm – 7pm**

**Meeting ID: 919 0190 8720 Passcode: 781847**

**<https://oceanconservancy.zoom.us/j/91901908720?pwd=SDVGRDFkM2dvUUkxNmkvRGR5cVU1dz09>**

*Meeting started at 5:35*

Attendees: Merrie Beth, Kevin, Melissa, Emily, Shannon, Richard, Rebecca, Roberta, Colby, Karen, Carrie, Sandy, Pam

5:30 PM Convene (*Merrie Beth*)

1. Intro, thanks for all the recent efforts. We will reorganize the discussion in the strat planning update below to discuss parent requests and processes for the board to respond to parental requests for facilities upgrades, etc.

5:35 PM Public Comment

1. NONE

5:35 – 5:50 PM Director's Report (*Sandy and Karen*)

1. Ange is still on leave - due back next week. We look forward to her return
2. Sandy gave update:
  - a. Celebration - Ricky got engaged over break! Congratulations!
  - b. Changes to COVID protocol - decisions of who got COVID letters used to be determined by the school (not close-contact, that is SMCHD), now everyone in the school gets a letter for each case. Assigned seating is now required at lunch, for unmasked student tracking.
  - c. Flu vaccine day and picture days are coming up
  - d. Molly (social-emotional coach) does 'tool talks' - twice a week after school - an opportunity for teachers support for teachers
  - e. Fall state testing in reading and math is almost done. Science tests for 6th graders will hopefully be completed this round - it has never been done in the fall before. It is a lot to try to combine that in with the rest of the fall testing. Students will be tested in SP2022 as well - so they will be tested twice this year.
  - f. Thank you to Karen and Sandy for really stepping up with Ange gone.

5:50 – 6:00 PM Property Manager's Report (*Pam*)

1. HEPA filter discussion will happen a bit later in the meeting.
2. Fire alarm panel has been repaired and is running.

## MINUTES

3. The rock climbing wall came and it was installed via contractor!
4. New awnings were installed! They look fantastic.
5. Doors were ordered for the 'zen den' to have glass doors rather than solid doors
6. Sprinklers were all tested over break and passed. Low pressure problems with the alarms may have been corrected by setting the low pressure alarms to 38seconds rather than 8 seconds.

6:00 – 6:15 PM

### Budget updates

- Consulting contract
  - Professional Development
  - Legal expenses
1. Two key changes to the budget that has already been approved - the changes would change the reserve budget from \$34,000 in reserve this year, to \$7,800 in reserves.
    - a. Professional development budget line items increase by \$5,000 mostly to support more development for the large number of new staff.
      - i. No discussion
    - b. Budgeting overlooked the socio-emotional coach that was originally supported primarily through the grant. This needs to be adjusted to fully over the cost of the coach.
      - i. This funding is unique to CPCS with the staff focus. Other schools have this for students.
      - ii. This would be recurring funds that would need to be included in future budgets as well.

**VOTE:** No objection. Motion to approve both budget changes was passed.

6:15 – 6:50 PM

### Strategic Plan Update

- Please review spreadsheet prior to meeting

New discussion point: HEPA Filters and interactions between parents and the school.  
How do we engage motivated parents to elicit positive change?

1. Discussion about process for parent requesting infrastructure changes.
2. What is the process by which parents can make suggestions for facilities things?
3. What is the process by which CCSA can make decisions about what to allow in classrooms (electronics, etc.) - Follow SMCPs guidelines?
4. What issues arise when parents consider fundraising on their own for such things outside of CCSA?
5. Consideration of HVAC level HEPA filtration system? Cost? this could be a long-term solution rather than a short-term solution.
6. Maybe ask for a more formal proposal for these things that includes benefits and budget (long and short term)
7. Ask Parent for a more formal proposal.

## MINUTES

6:50 – 7:00 PM      Anything else? /Wrap-up

1. Everyone please look at the information in the committee google document before the strategic planning board retreat next monday.

7:00 PM      Adjourn

1. Adjourn at 7:06PM